



# City of La Quinta

**CITY** / SA/ HA/ FA MEETING DATE: July 15, 2014

ITEM TITLE: APPROVE DECLARATION OF SURPLUS

AGENDA CATEGORY:

BUSINESS SESSION:

CONSENT CALENDAR: 12

STUDY SESSION:

PUBLIC HEARING:

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## **RECOMMENDED ACTION:**

Approve the Declaration of Surplus.

## **EXECUTIVE SUMMARY:**

- The City has accumulated surplus, obsolete and non-functional property items over the last year.
- This property has little to no market value, but traditionally a notice for bid is issued and some equipment is purchased by the public.
- If no bids are received, the items will be donated to an educational organization or discarded.

## **FISCAL IMPACT:**

Proceeds from the sale of surplus are deposited into the General Fund.. Cost associated with the process is \$600 for advertising the request for bids in the local newspaper.

## **BACKGROUND/ANALYSIS:**

The City's surplus consists of both functioning and non-functioning equipment that is no longer needed or has outlived its purpose (see list on Attachment 1). Each year the surplus items are identified by department directors in their respective departments. The Finance Department consolidates the lists for review by City Council. Upon approval of the declaration of surplus by the City Council, the items are advertised for bid in the *Desert Sun*.

In the event no bids are received for an item, the surplus equipment is placed with an educational organization or discarded by legal means.

**ALTERNATIVES:**

Provide alternative direction to dispose of this equipment.

Report prepared by: Vianka Orrantia, Senior Secretary

Report approved for submission by: Rita Conrad, Finance Director

Attachment: 1. Surplus property list

**CITY OF LA QUINTA  
Surplus Equipment**

**Computer Equipment**

<b>MAKE</b>	<b>MODEL</b>	<b>DESCRIPTION</b>	<b>SERIAL NO.</b>	<b>CONDITION</b>	<b>CITY #</b>
	RW420	Mobile Printer	XXRC09-28-5258	Does not work	
	RW420	Mobile Printer	XXRC09-28-5260	Does not work	
Hewlett Packard	HPL2208W	Monitor	CNK906166D	Does not work	
Hewlett Packard	K80316	Keyboard	8C2AAFVBW2LWS	Does not work	
Hewlett Packard	Compaq	Computer Tower	2UA83001KP	Does not work	
Hewlett Packard	Compaq	Computer Tower	2UA83001L3	Does not work	
Hewlett Packard	SK-2880	Keyboard		Does not work	
Gateway	KB-0401	Keyboard		Does not work	
Gateway	Solo 5350	Laptop	BQ802124038	Does not work	
Xerox	DocuMate	Scanner	627TW10674581300149	Does not work	
Xerox	DocuMate	Scanner	719TW10757581900208	Does not work	

**Surplus Equipment  
Office/Miscellaneous Equipment**

MAKE	MODEL	DESCRIPTION	SERIAL NO.	CONDITION	CITY #
IBM	Wheelwriter 1500 Series II	Typewriter		Works	
AT&T	MLS-12	Phone		Does not work	
Nextel	I576	Flip Cell Phone		Does not work	
Victor	1260-2	Calculator		Does not work	
Victor	1260-2	Calculator		Works	
Casio	DL-220	Calculator		Works	
Unisonic	XL-1149	Calculator		Works	
Sony	1.3 Mega Pixel	Digital Camera		Does not work	
Nikon	35mm - N65	Non-Digital Camera		2318554	
Nikon	AF70-300MM	Telescope Lens		401982	
Nikon	AF Nikkow 1.14D	Camera Lens			
Sony	FD83	Digital Camera (Floppy Disc)		Poor	35939
Mitsubishi	57"	Rear Projector T.V.		Does not work	
Vizio	24"	T.V.		Does not work	
	4 Piece Surround Sound	Speaker System		Does not work	
Roper		Pink/Black Dishwasher		Good	
Bissell	15" Wide	Power Broom/Vacuum		Poor	
PowerMax	XP4400E 6.5 Hp	Fuel Trailer Generator		Does not work	
		Foosball Table Game		Fair	
Wizard		Desk Top Laminator		Does not work	
Precor	C842i	Exercise Bike		Good	

**Surplus Equipment**  
**Office/Miscellaneous Equipment**

MAKE	MODEL	DESCRIPTION	SERIAL NO.	CONDITION	CITY #
	E Fx534i	Elliptical		Good	
Sports	VXT USA	Hand Weights		Good	
Sports		Tread Mill		Good	
		Rainbow Hoola Hoop		Good	

**CITY OF LA QUINTA  
Surplus Equipment**

**Miscellaneous Furniture/Equipment**

<b>MAKE</b>	<b>MODEL</b>	<b>DESCRIPTION</b>	<b>SERIAL NO.</b>	<b>CONDITION</b>	<b>CITY #</b>
Curtis	2 Warmer	Café Series Coffee Maker		Does not work	
	Wooden	5 Drawer Desk w/Middle Slide Doors		Fair	
	Wooden	5 Shelf Bookcase		Fair	
	Cherry Wood/Brass Fixtures on Wheels	Executive Desk		Fair	
	Blue w/Wheels	Small Office Chair		Good	
	Tall Black Leather w/Arms & Wheels	Office Chair		Fair	
	Small Back Leather w/Arms & Wheels	Office Chair		Fair	
	Short Back Cloth w/Arms & Wheels	Office Chair		Poor	
	Short Back Brown Cloth w/Arms & Wheels	Office Chair		Fair	
	Dark Grey/Laminate	Cylinder Side Tables		Fair	

MAKE	MODEL	DESCRIPTION	SERIAL NO.	CONDITION	CITY #
		Cork Bulletin Board		Fair	
	Dark Wood w/Glass Center	High Table Shelf		Fair	
	Dark Wood/Brown & Teal Material	(2) Ottoman		Fair	
	Dark Wood	(2) 4' ft. round tables		Poor	
	Dark Wood/Microfiber Seats	(8) Chairs		Fair	
	Dark Wood/Brown & Teal Material	(4) Armed Chairs		Fair	
	Dark wood w/Glass Center	Small Side Table		Fair	
	3 Seats/Teal Material/Brown Covers/4 Pillows	(2) Couches		Fair	
	Wood Cases	(2) Bulletin Boards		Fair	
	Large Double Sides	White Boards		Fair	
	6' Pink Top/Tan Foldable Metal Legs	(2) Table		Fair	
	42' Round Pink Top/Tan Foldable Metal Legs	(4) Tables		Fair	
	4' Small Long Brown Pressed Wood/Metal Legs	Table		Fair	

MAKE	MODEL	DESCRIPTION	SERIAL NO.	CONDITION	CITY #
	1 Large & 1 Small	Chalk Board		Fair	
	Deep Teal/Green Fabric	(10) Small Arm Chairs		Fair	
	Ranch Style Arm Bucket w/Wheels	(5) Chairs		Fair	
	Brown Cushion Seats	(12) Metal Folding Chairs		Fair	
	3.5 ft. tall/4 ft. wide	Dark Wood Entertainment Center		Fairs	
	Black/Aluminium w/Wheels	(10) Computer Desks		Fair	
	Black Bottom/Gray top w/Wheels	Pressed Wood Computer Desk		Fair	
		(3) Motorcycle Plastic Shield		Poor	
		Motorcycle Shield Frame		Poor	
Sokkia	Set 4110	Total Station	1674A6	Poor	
	Kustom HR-12	Radar Gun	3811	Does not work	
	35 MPG K Bank 17185	Tuning Fork	2541/2543	Does not work	
	65 MPG K Bank 17185	Tuning Fork	4733/4736	Does not work	
		Radar Gun Holder		Poor	
Horizon	30 MM Offset	Prisim		Poor	
	Size - Large	Motorcycle Helmet		Poor	
Micro	1C200C	Webcam/Internet Camera	30300043905A	Does not work	



MAKE	MODEL	DESCRIPTION	SERIAL NO.	CONDITION	CITY #
		(10) Banana Plugs for Bike Radio		Poor	
		(3) Banana Cords for Bike Radio		Poor	
Sokkia	CDC39	Battery Charger	FD18884	Poor	
Sokkia	BDC35A	(2) Batteries		Poor	
Alco	Sensor IV	(3) Pass Devices	48371, 9591, 9109	Does not work	
Motorola	MC3504	Digital Assistant	9.20552E + 12	Does not work	
Pro Laser		(4) Laser Batteries	3336, 3939C, 3939A, 3700	Poor	
		(3) Mobile Mount Posts		Poor	
Eagle	FCCID IVQKAC	(3) Motoreye Radar	KM23018, KM30322 & FA2002	Poor	
Eagle	071-0065	Motoreye Radar Control	E14819	Poor	

**CITY OF LA QUINTA**  
**Surplus Equipment**

**Vehicles**

<b>MAKE</b>	<b>MODEL</b>	<b>DESCRIPTION</b>	<b>SERIAL NO.</b>	<b>CONDITION</b>	<b>CITY #</b>
GMC	1997 C1500	Truck	1GTEC14W4VSZ517483	Does not work	
Ford	2003 Taurus	Car	1FAFP52U93G243049	Fair	
Chevrolet	2005 Colorado	Truck	1GCCS196758237243	Does not work	
	E825	Golf Cart	5ASAK27462F026701	Does not Work	
	EZ-GO	Golf Cart	631861	Does not work	