



City of La Quinta

CITY / SA / HA / FA MEETING DATE: August 5, 2014

AGENDA CATEGORY:

ITEM TITLE: AUTHORIZE OVERNIGHT TRAVEL FOR TWO STAFF MEMBERS TO ATTEND THE CALIFORNIA BUILDING OFFICIALS TRAINING INSTITUTE EDUCATION WEEK ON OCTOBER 20-23, 2014, IN ONTARIO, CALIFORNIA

BUSINESS SESSION:

CONSENT CALENDAR: 2

STUDY SESSION:

PUBLIC HEARING:

RECOMMENDED ACTION:

Authorize overnight travel for the Plans Examiner/Inspection Supervisor and Building Inspector II to attend the California Building Officials Training Institute Education Week from October 20 through October 23, 2014, held in Ontario, California.

EXECUTIVE SUMMARY:

- The California Building Officials (CBO) 24th Annual Education Week will furnish staff with the tools needed to keep active and up-to-date on code changes and amendments, new technology, and advanced thinking on issues related to the building regulatory industry.
- The conference will provide staff with continuing education units needed to maintain state-required certifications.

FISCAL IMPACT:

Estimated expenses are \$1,055, which includes travel, lodging, parking and meals. Funds are available in the Community Development Department's budget under the Building Division's Travel, Training, and Meeting account.

BACKGROUND/ANALYSIS:

CBO is providing a new curriculum this year geared toward the development and improvement of individual staff member's mastery and advancement in building administration, inspection, plan review, and code enforcement.

In an effort to minimize the impact on Department operations during the training,

the Senior Plans Examiner and Building Inspector II will stagger their attendance, each attending two days of the four-day conference.

ALTERNATIVES:

As Council has determined that staff training is vital to the effective management of the City, and this training is required by state mandates, staff does not recommend an alternative.

Report prepared by: Tom Hartung, Interim Building Official

Report approved for submission by: Les Johnson, Community Development
Director

Attachment: 1. CBO Training Institute Education Week Informational Materials

CALBO Training Institute (CTI) is pleased to continue the tradition of offering two Education Weeks, Northern California and Southern California. The 24th Annual Education Weeks will be held September 8 – 11, 2014 in San Ramon and October 20– 23, 2014 in Ontario.

Registration

Registration is available in half-day, full-day, and full-week enrollment. (Full week registrations may only be split between two individuals!) The registration form must accompany full payment, purchase order, or credit card information. Registration can be made online at www.calbo.org, or mailed to the CALBO office at 1022 G Street, Sacramento, CA 95814 or faxed to (916) 442-3616. Payment for registration should be received by registration deadline.

San Ramon Registration Deadline: Friday August 29, 2014

Ontario Registration Deadline: Friday, October 10, 2014.

Late Registration

Registration forms received after the registration deadline will have to register onsite. Late registrations must be submitted onsite at the CALBO registration desk and are accepted on a “space available” basis only.

Fees



All registration fees include morning and afternoon refreshment and lunch.

REGISTRATION TYPE	CALBO MEMBERS	NON-MEMBERS
Full Week (4 Days)	\$555	\$740
Full Day	\$165	\$220
One Half-Day	\$110	\$125
Two Half-Days (same day, same person)	\$165	\$220

Class Materials

Attendees are provided with professional written materials to supplement audio/visual and verbal instruction.

Special Needs

If special accommodations or dietary needs exist, **please notify CALBO staff at least 15 days prior to registered session.**

Cancellation Policy

Cancellations received up to 7 days prior to the beginning of each session will be refunded, minus a 25% processing fee. Refund requests must be received in writing. **Cancellations received less than 7 days prior to the beginning of the session will not be refunded, and registrants are responsible for full payment.** No-shows will not be refunded and are responsible for full payment. Registration may be transferred to another session or another individual with prior authorization of CALBO staff. CALBO reserves the right to cancel a class for low enrollment. Registration may be transferred if class is cancelled.

Certificate of Attendance

It is the policy of CTI that Certificates of Attendance reflect the prescribed number of hours the student has participated in the subject matter. A certificate of attendance will be presented upon the completion of each class for those who attended the entire session. You will not receive credit if you do not attend the entire session.

Hotel Information

San Ramon Marriott

2600 Bishop Drive
San Ramon, CA 94583
Reservation Number: 800-228-9290
CALBO Room Rate: \$149.00 +tax

Reservation Cut Off Date: Saturday, August 23rd
Parking Information: Free Parking is provided to all CALBO attendees



Ontario Doubletree by Hilton

222 North Vineyard Avenue
Ontario, CA 91764
Reservation Number: 800-222-8733
CALBO Room Rate: \$84.00 +tax

Reservation Cut Off Date: Saturday, October 4th
Parking Information: Free Parking is provided to all CALBO attendees



1 General information.

Please enter the information below and select the course(s) you would like to attend on the back of this page. Send both sides of the registration form, along with payment method, to the address listed below or fax with credit card payment information.

Burt Hanada, Plans Examiner/Inspection Supervisor; A.J. Ortega, Building Inspector II

FULL NAME	City of La Quinta	TITLE	
JURISDICTION/COMPANY	78-495 Calle Tampico		
ADDRESS	City of La Quinta, CA 92211		
CITY	(760) 777 - 7118	STATE	ZIP
PHONE	mradeva@la-quinta.org	FAX	

EMAIL IMPORTANT! Confirmations will be sent by email.

2 Register and select program.

CALBO Member: Yes No I will attend: San Ramon Ontario

Program Selections	CALBO Member	Non-Member	Amount Due
Full Week (4 Days)	\$555	\$740	<input checked="" type="checkbox"/>
Full Day	\$165	\$220	_____
One Half-Day	\$110	\$125	_____
Two Half-Days - Same Day, Same Person	\$165	\$220	_____
		TOTAL	_____

VEGETARIAN MEALS:

Please check here if you prefer vegetarian meals.

All class are full day unless otherwise noted. Full-day courses are scheduled for 8:00 am – 3:30 pm. Half-day courses are scheduled for 8:00 am – 11:30 am and 12:30 – 3:30 pm. Certificates will be given to attendees who stay for complete classes only, no exceptions.

Registration begins each morning at 7:00 am. Morning refreshments will be available at 7:00 am. Morning refreshments include coffee and light breakfast foods. Please plan to arrive in time to be seated in class at 8:00 am.

Lunch is provided to all registrants. Lunch will be 11:30 am – 12:30 pm. Morning and afternoon refreshments will be provided to all attendees.

3 Select method of payment.

CREDIT CARD: VISA or Mastercard ONLY

CREDIT CARD NUMBER	EXPIRES
BILLING ADDRESS	
CITY	STATE ZIP
NAME ON CARD	
SIGNATURE	
INVOICE / PURCHASE ORDER:	
INVOICE / PO NUMBER	

REGISTRATION DEADLINES: SEND FORM WITH PAYMENT TO:

San Ramon: California Building Officials
 Friday August 29, 2014 1022 G Street
Ontario: Sacramento, CA 95814
 Friday October 10, 2014

! Cancellations received up to 7 days prior to the beginning of each session will be refunded, minus a 25% processing fee. Refund requests must be received in writing. Cancellations received less than 7 days prior to the beginning of the session will not be refunded, and registrants are responsible for full payment. No-shows will not be refunded and are responsible for full payment. Registration may be transferred to another session or another individual with prior authorization of CALBO staff. CALBO reserves the right to cancel a class for low enrollment. Registration may be transferred if class is cancelled.

OFFICE USE ONLY: CC	CK	INV	#	\$	DATE
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Please select classes based on your attendance at the San Ramon or Ontario conference

2014 Education Week Schedule

COURSE TIMES

Full Day: 8:00 am - 3:30 pm
 Morning Courses: 8:00 am – 11:30 am
 Afternoon Courses: 12:30 pm – 3:30 pm

<input checked="" type="checkbox"/> MONDAY <input type="checkbox"/> San Ramon September 8 <input type="checkbox"/> Ontario October 20	TUESDAY September 9 October 21	WEDNESDAY September 10 October 22	THURSDAY September 11 October 23
<input type="checkbox"/> 2013 California Building Code	<input type="checkbox"/> 2013 California Residential Code	<input type="checkbox"/> 2013 California Building Code	<input type="checkbox"/> Know Yourself and Understand Others
<input type="checkbox"/> 2013 CBC Chapter 11A: Privately Funded Multi-Family Dwelling Accessibility	<input type="checkbox"/> 2013 CBC Chapter 11B: Accessibility in Public Buildings, Public Accommodations, Commercial Buildings and Public Housing	<input type="checkbox"/> Disabled Access Case and Statutory Law from the Building Official's Perspective	<input type="checkbox"/> Accessibility and Public Works
<input type="checkbox"/> 2013 California Electrical Code	<input type="checkbox"/> AM: Calculation Requirements of the 2013 California Electrical Code (Half Day) <input type="checkbox"/> PM: Grounding and Bonding (Half Day)	<input type="checkbox"/> 2013 Essentials of California Plumbing Code	<input type="checkbox"/> 2013 Essentials of California Mechanical Code
<input type="checkbox"/> Residential Sprinkler Systems	<input type="checkbox"/> Residential Care Facilities	<input type="checkbox"/> Hazardous Materials	<input type="checkbox"/> 2013 California Fire Code
<input type="checkbox"/> 2013 Green Building Code	<input type="checkbox"/> AM: Historical Building Code (Half Day)	<input type="checkbox"/> Budgeting and Finance for Building Officials	<input type="checkbox"/> State Laws Enforced by Building Departments
<input type="checkbox"/> Residential Energy Standards	<input type="checkbox"/> Building Commissioning	<input type="checkbox"/> Residential Plan Check	<input type="checkbox"/> Residential Inspection
<input type="checkbox"/> Fire-Resistance Rated 101 for Combustible Construction in the IBC	<input type="checkbox"/> Seismic and Wind Design Considerations for Wood-Framed Structures	<input type="checkbox"/> 2013 California Building Code and California Residential Code Wood Provisions	<input type="checkbox"/> Non-Residential Plan Check
<input type="checkbox"/> Abatement of Substandard Housing and Dangerous Buildings	<input type="checkbox"/> Case Preparation and Expert Witness	<input type="checkbox"/> Effective Communication	<input type="checkbox"/> AM: Receivership and Other Legal Aspects (Half Day) <input type="checkbox"/> PM: Search and Seizure Laws (Half Day)

