



City of La Quinta

CITY / SA/ HA/ FA MEETING DATE: June 3, 2014

ITEM TITLE: APPROVE THE REDUCTION OF REGULAR CITY COUNCIL MEETINGS TO ONE PER MONTH DURING AUGUST AND SEPTEMBER 2014 BY CANCELLING THE REGULAR MEETINGS OF AUGUST 19 AND SEPTEMBER 2, 2014

AGENDA CATEGORY:

BUSINESS SESSION:

CONSENT CALENDAR: 4

STUDY SESSION:

PUBLIC HEARING:

RECOMMENDED ACTION:

Approve the reduction of regular City Council meetings to one per month during August and September 2014 by cancelling the regular meetings of August 19 and September 2, 2014.

EXECUTIVE SUMMARY:

- Council traditionally modifies its meeting schedule during summer months if there are no known time-sensitive matters requiring Council action.
- Advance notice of cancelled meetings allows Councilmembers, staff and the public to properly plan for deadlines, workflow and vacations.

FISCAL IMPACT:

There would be a cost savings consisting of the time and materials associated with production and delivery of two agenda packets. Staff time associated with report writing, review and production of agenda packets would be diverted to special projects in every department.

BACKGROUND/ANALYSIS:

The recommended summer meeting schedule is as follows:

July 1	regular meeting
July 15	regular meeting
August 5	regular meeting
August 19	CANCELLED

September 2 **CANCELLED**
September 16 regular meeting

Should a pressing situation or matter require Council direction or action before the next regular meeting, a special meeting will be called. However, review of matters that are scheduled for Council consideration indicates that City business would not be impacted by canceling these meetings.

ALTERNATIVES:

Council may select alternate dates for cancelled meetings, cancel only one meeting, cancel more than two meetings or cancel no meetings.

Report prepared by: Susan Maysels, City Clerk

Report approved for submission by: Frank J. Spevacek, City Manager