



City of La Quinta

CITY / SA / HA / FA MEETING DATE: June 17, 2014

AGENDA CATEGORY:

ITEM TITLE: APPROVE A CONTRACT EXTENSION WITH VINTAGE ASSOCIATES FOR PARK LANDSCAPE MAINTENANCE SERVICES FOR FISCAL YEAR 2014/15

BUSINESS SESSION:

CONSENT CALENDAR: 9

STUDY SESSION:

PUBLIC HEARING:

RECOMMENDED ACTION:

Approve a one-year contract extension and reinstate tree maintenance and dog park over-seeding for park landscape maintenance services and authorize the City Manager to execute the extension.

EXECUTIVE SUMMARY:

- The City has a park maintenance contract with Vintage Landscape, which is renewed annually and allows the City to extend it each year over a four-year period.
- This one-year extension would be the fourth extension, and would also reinstate tree maintenance for \$10,000 per year and dog park over-seeding for \$2,000 per year. This increased maintenance would occur during Fiscal Year 2014/15.

FISCAL IMPACT:

The current annual cost of this contract is \$493,100. Reinstating tree maintenance and dog park over-seeding will increase the contract to \$505,100 annually. Funds for this service are included in the draft Fiscal Year 2014/15 budget in the Park Maintenance, Landscape and Lighting District, Library, and Museum divisions.

BACKGROUND/ANALYSIS:

On May 4, 2010, the City Council awarded a contract to Vintage Landscape, a division of Vintage Associates, Inc., for park landscape maintenance services in the amount of \$388,380. The contract was for a period of one year with a provision for four one-year extensions, not to exceed a total contract length of five years.

On June 15, 2010, Council approved Contract Change Order No. 1 in the amount of \$121,920 for the Bear Creek Trail and Seasons Retention Basin to be maintained under the Parks Maintenance Contract (previously maintained under the Lighting and Landscape Contract) due to recreational uses at these facilities.

On September 21, 2010, Council approved Contract Change Order No. 2 for the maintenance of the sports fields at Colonel Paige Middle School under the terms of the May 18, 2010 Joint Use Agreement with the Desert Sands Unified School District. The annual cost for the maintenance was \$26,400.

On June 6, 2011, Council approved Contract Change Order No. 3 for a one-year contract extension with no cost increase.

On June 5, 2012, Council approved Contract Change Order No. 4 for a one-year extension and service reductions for a cost savings in the amount of \$43,600. The reductions, starting July 1, 2012, included:

Discontinuing winter park over-seeding	< \$13,600 >
Reducing tree pruning to safety only	< \$10,000 >
Reducing landscape labor by .5 full-time employee	< \$10,000 >
Eliminating the Desert ARC Program	< \$10,000 >

On May 7, 2013, Contract Change Order No. 5 was approved for a one-year extension with no changes to the contract amount.

The City reduced park maintenance in order to decrease operating budget expenses when faced with budget deficits. These reductions, however, have deteriorated turf conditions at the dog parks to a point where they are now worn to expose dirt. Staff recommends reinstating over-seeding to strengthen the turf. Winter grass will provide a growing ground cover while protecting the dormant Bermuda grass underneath. Staff also recommends reinstating park tree maintenance to improve appearance and reduce damage and replacement. Both of these recommendations were considered by the City Council when reviewing the FY 2014/15 budget; the Council concurred with these recommendations and directed staff to include funding in the final budget.

ALTERNATIVES:

Should Council choose not to extend the landscape contract, staff would solicit new bids for maintenance services.

Report prepared by: Steve Howlett, Parks, Golf, & Facilities Manager
Report approved for submission by: Edie Hylton, Community Services Director

Attachment: 1. Contract Change Order No. 6



City of La Quinta

CONTRACT CHANGE ORDER NO. 6 PROJECT NO. 2009-20

CONTRACT: Park Landscape Maintenance Services

CONTRACTOR: Vintage Associates, Inc.

Pursuant to the terms of the original Contract Agreement, you are hereby directed to make the herein described changes or do the following described work not included in the plans and specifications for this Contract. Unless otherwise stated all work shall conform to the terms, general conditions, and special provisions of the original Contract.

DESCRIPTION OF CHANGES EFFECTIVE JULY 1, 2014:

Contract extension for Fiscal Year 2013/2014.
Reinstate tree maintenance for \$10,000/yr.
Reinstate dog park over-seeding for \$2,000/yr.

Original Contract Amount	\$388,380
Change Order Nos. 1 through 5	\$104,720
Add This Change Order No. 6	\$12,000
Revised Contract Total	\$505,100

By reason of this contract change order the time of completion is adjusted as follows:
The contract completion date is **June 30, 2015**.

Submitted By: _____

Date: _____

Approved By: _____

Date: _____

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, perform all labor, except as may be noted above, and perform all services necessary to complete the above specified work, and hereby accept as full payment the amount shown above, which includes all direct and indirect overhead expenses for any delays.

Accepted By: _____

Title: _____

Contractor: Vintage Associates, Inc.

Date: _____

