



# City of La Quinta

**CITY / SA / HA / FA MEETING DATE:** May 5, 2015

**ITEM TITLE:** APPROVE SPECIFICATIONS AND BID DOCUMENTS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR PARK LANDSCAPE MAINTENANCE SERVICES

**AGENDA CATEGORY:**

**BUSINESS SESSION:**

**CONSENT CALENDAR:** 20

**STUDY SESSION:**

**PUBLIC HEARING:**

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## **RECOMMENDED ACTION:**

Approve the specifications and bid documents and authorize staff to advertise for bids for Park Landscape Maintenance Services.

## **EXECUTIVE SUMMARY:**

- The City contracts maintenance of its parks and facility landscapes.
- The current contract, with Vintage Associates, will expire June 30, 2015, after a five-year term.
- Specifications and bid documents have been prepared to advertise for the Park Landscape Maintenance Services and are available for review at the Community Services Department.

## **FISCAL IMPACT:**

None.

## **BACKGROUND/ANALYSIS:**

Park Landscape Maintenance Services provides for daily cleaning and weekly maintenance of all City parks, facility landscapes (except fire stations), and the natural areas in the Bear Creek Trail, Cove Oasis, and Fred Wolff Nature Preserve.

The proposed bid documents contain the new State requirements for prevailing wage and minimum wage. There is an additional requirement for the selected contractor to be a Certified Landscape Irrigation Auditor. Due to concerns about water usage and the new State water restrictions, the awarded contractor will be responsible to pay for additional costs for water bills that are within their control

and not rated as "Efficient" or Excellent." In situations of backflow theft, vandalism, broken mainlines, or City events that require additional water, the contractor will not be responsible for the difference.

In order to qualify for the Park Landscape Maintenance Services contract, the successful contractor must possess the following at the time the bid is submitted:

- Class C-27 (Landscaping Contractor) License;
- At least one staff member who has a State Pesticide Applicators License;
- A Certified Arborist;
- Certification in the Operation of Maxicom systems; and
- A Certified Landscape Irrigation Auditor.

Upon City Council's approval, staff will advertise this project for bid. The contract duration will be for one year, July 1, 2015 through June 30, 2016, with an option to extend the contract each year for four subsequent years if the contractor performs in a satisfactory manner. The contract may be terminated with a 30-day notice to the contractor.

**ALTERNATIVES:**

Since the current contract for Park Landscape Maintenance Services has completed its full term, no alternatives are being recommended.

Report prepared by: Steve Howlett, Golf, Parks, & Facilities Manager  
Report approved for submission by: Edie Hylton, Deputy City Manager