



# City of La Quinta

**CITY / SA/ HA/ FA MEETING DATE:** May 5, 2015

**AGENDA CATEGORY:**

**ITEM TITLE:** ESTABLISH ADVISORY COMMITTEE TO EVALUATE CITY'S FINANCIAL NEEDS AND ADVERTISE TO FILL VACANCIES

**BUSINESS SESSION:**

**CONSENT CALENDAR:** 24

**STUDY SESSION:**

**PUBLIC HEARING:**

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## **RECOMMENDED ACTION:**

Establish an advisory committee to evaluate the City's financial needs and advertise to fill vacancies.

## **EXECUTIVE SUMMARY:**

- At the April 7, 2015 meeting, the City Council discussed establishing an advisory committee to evaluate the City's financial needs.
- The Council reached consensus to establish a committee that represented all sectors of the community and to solicit volunteers for the Council to interview.
- The committee's charge will be to review the annual operating budget, review the City's current and long-term financial position, and formulate recommendations to the City Council.
- Staff will advertise the vacancies using the same process and application for other commission/board vacancies; interviews will be tentatively scheduled for June 16.

## **FISCAL IMPACT:**

None.

## **BACKGROUND/ANALYSIS:**

Per the La Quinta Municipal Code, committees are defined as a temporary group of persons chosen by the Council to give consider, investigate, and report on a

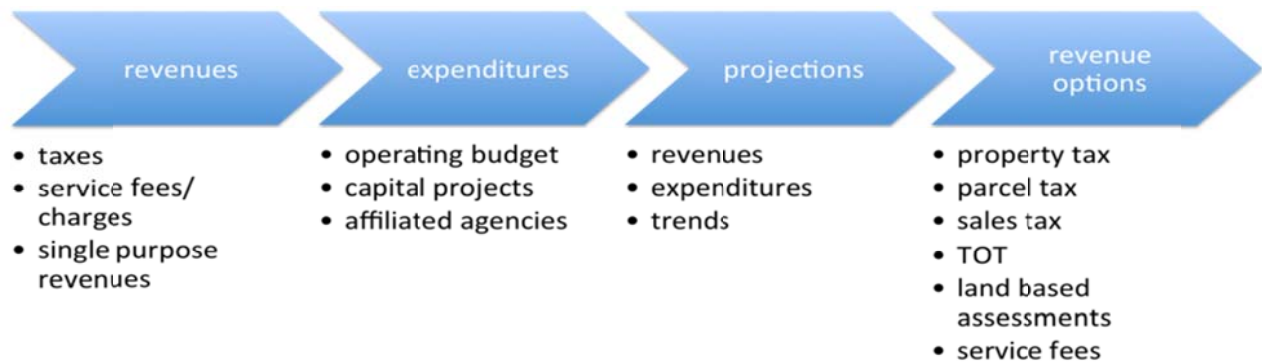
pending City issue. For the past four years, the City Council has been evaluating measures to ensure the City’s long-term financial stability. In April 2014, the Council determined that it would be beneficial to form a committee to review the City’s finances and provide recommendations.

The size of the committee will be based on the number of applicants and individuals ultimately selected by Council. A minimum of five people must be selected, which would require three members to establish a quorum. There is often a desire to have large committees to secure a variety of perspectives. However, with large committees, achieving a quorum is often difficult to attain.

The committee will meet twice a month (date and time established by committee members). Committee members will be unpaid volunteers and must have a connection to La Quinta whether it’s through residency, business or other demonstrated means. The City’s Municipal Code makes residency a requirement only for boards and commissions, but not committees. The term of a committee member is for at least one year.

The chart below presents the various subjects the committee would evaluate in formulating recommendations for City Council.

### Responsibilities



The schedule, presented on April 7, shows formation of the committee taking place in June with the subsequent series of tasks.

### Schedule



Interviews for other boards and commissions are scheduled for June 2; however, there is inadequate time to advertise for volunteers for this committee formation to meet the June 2 deadline. Staff recommends that the interviews for this committee be scheduled for June 16.

**ALTERNATIVES:**

As the Council expressed the need to establish a committee at their April 7 meeting, staff does not recommend an alternative.

Report prepared by: Chris Escobedo, Assistant to City Manager

Report approved for submission by: Frank J. Spevacek, City Manager

