

## City of La Quinta Public Works Department – Final Tract or Parcel Map Review Checklist

### SUBMITTAL REQUIREMENTS – SEE PLAN CHECK REQUIREMENT CHECK LIST

- Conditions of Approval.
- Engineers Estimate of the Approved Proposed Improvements
- Copy of Current Public Works Approved Plans (Rough Grading, PM10, WQMP, Storm Drain, & Streets).
- Copy of Approved Tentative Tract Map or Parcel Map
- Map shall be 3 or 4 mil thickness
- Final Map shall be 18"x26" with a 1" blank border
- Council Approval resolution requires reduced size copies of the 8-1/2 x 11 inch Final Map sheets.

### CONDITIONS OF APPROVAL CHECK

- Cul-de-Sac Minimum Radius = 38 ft
- Knuckles per TTM or TPM and STD 405.
- Easements (Deeds not accepted).
  - a. Landscape per General Plan
  - b. Public Utility Easement(s) (PUE) shown
  - c. Shared Access Agreements for short frontage roadway. Driveways crossing City property shall have an access easement from the City.
  - d. Right of Way Requirements

### GENERAL & PLAN VIEW

- City Engineer Signature Block (prior to release, verify signature & stamp is clear).
- City Surveyor Signature Block and Signed.
- City Clerk Signature Block (Statement showing Director Hearing or Council Approval.
- Within Surveyors Signature block text:

"Monument removal and replacement shall be done by a registered Civil Engineer with an RCE number below 33,966 or a licensed land surveyor, only."
- Beneficiary's signatures provided with all notaries.
- Owners Statement showing required dedications (double check Secondary Emergency Access).
- Notary Stamp not required but required signatures are.
- Recorders information shows Riverside County information (Mr. Peter Aldana).
- Township, Range, and Section Number required and shown on map.
- Total acreage is shown on the map.
- Text and signatures shall be in black ink (no colors).
- No hard to read fonts.
- Font size greater or equal to 0.08.
- Line width shall be between 0.014 and 0.020 inches.
- Character width shall be between 80 and 100%.
- No embossed characters (3-D).
- All maps submitted must contain 2 sets.

### FORMATTING REQUIREMENTS (PER RIVERSIDE COUNTY)

- All professional stamps are legible throughout the entire stamp.
- All information found within the border.
- Text and signatures shall be in black ink (no colors).
- No hard to read fonts.
- Font size greater or equal to 0.08.
- Line width shall be between 0.014 and 0.020 inches.
- Character width shall be between 80 and 100%.
- No embossed characters (3-D).
- All maps submitted must contain 2 sets.

### COMMUNITY DEVELOPMENT DEPARTMENT REQUIREMENTS

- Quimby Fees: Accepted fee by Community Development Director (Map ready for Council acceptance) and Fees Deposited to release final map for recording purposes.
- Project planner accepting final map or any issues resolved.