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# CITY COUNCIL AGENDA

CITY HALL COUNCIL CHAMBERS  
78495 Calle Tampico, La Quinta

**REGULAR MEETING ON TUESDAY, MAY 1, 2018**  
**3:00 P.M. CLOSED SESSION | 4:00 P.M. OPEN SESSION**

## **CALL TO ORDER**

ROLL CALL: Councilmembers: Fitzpatrick, Peña, Radi, Sanchez, Mayor Evans

## **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the City Council on any matter not listed on the agenda. Please complete a "Request to Speak" form and limit your comments to three minutes. The City Council values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by GC 54954.2(b).

## **CONFIRMATION OF AGENDA**

## **CLOSED SESSION**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8 FOR PROPERTY LOCATED ON AVENIDA MONTEZUMA (APNs 773-072-028 and 773-077-015) AND AVENIDA VILLA (APN 773-076-018)  
CITY NEGOTIATOR: FRANK J. SPEVACEK, CITY MANAGER  
PROPERTY OWNER: CITY OF LA QUINTA  
UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT AND/OR DISPOSITION OF THE PROPERTY IDENTIFIED
2. PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957, COUNCIL APPOINTED POSITION – CITY ATTORNEY
3. ANNUAL PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957, COUNCIL APPOINTED POSITION – CITY MANAGER

*RECESS TO CLOSED SESSION*

RECONVENE AT 4:00 P.M.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the City Council on any matter not listed on the agenda. Please complete a "Request to Speak" form and limit your comments to three minutes. The City Council values your comments; however in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by GC 54954.2(b).

**ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS**

**CONSENT CALENDAR**

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

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2. FISCAL YEAR 2018/19 PRELIMINARY PROPOSED BUDGET 121

### **PUBLIC HEARINGS** – (after 5:00 p.m.)

For all Public Hearings on the agenda, a completed “Request to Speak” form must be filed with the City Clerk prior to consideration of that item.

A person may submit written comments to City Council before a public hearing or appear in support or opposition to the approval of a project(s). If you challenge a project(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence delivered to the City at, or prior to the public hearing.

1. APPROVE A RESOLUTION DECLARING THE PUBLIC INTEREST AND NECESSITY TO ACQUIRE PORTIONS OF PROPERTY LOCATED AT 46400 DUNE PALMS ROAD FOR THE DUNE PALMS WIDENING PROJECT (PROJECT NO. 2009-04) THROUGH EMINENT DOMAIN [RESOLUTION NO. 2018-020] 225

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## **MAYOR’S AND COUNCIL MEMBERS’ ITEMS**

### **REPORTS AND INFORMATIONAL ITEMS**

1. CVAG COACHELLA VALLEY CONSERVATION COMMISSION (Evans)
2. CVAG ENERGY AND ENVIRONMENTAL RESOURCES COMMITTEE (Evans)
3. CVAG EXECUTIVE COMMITTEE (Evans)
4. GREATER PALM SPRINGS CONVENTION AND VISITORS BUREAU (Evans)
5. LEAGUE OF CALIFORNIA CITIES DELEGATE (Evans)
6. COACHELLA VALLEY WATER DISTRICT JOINT POLICY COMMITTEE (Evans)
7. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (Evans)
8. ECONOMIC DEVELOPMENT SUBCOMMITTEE (Evans & Radi)
9. COACHELLA VALLEY MOUNTAINS CONSERVANCY (Fitzpatrick)
10. DESERT RECREATION DISTRICT COMMITTEE (Fitzpatrick and Radi)
11. COACHELLA VALLEY UNIFIED SCHOOL DISTRICT COMMITTEE (Fitzpatrick and Peña)
12. RIVERSIDE COUNTY TRANSPORTATION COMMISSION (Fitzpatrick)
13. SILVERROCK EVENT SITE AD HOC COMMITTEE (Fitzpatrick)
14. CANNABIS AD HOC COMMITTEE (Peña and Sanchez)
15. CVAG PUBLIC SAFETY COMMITTEE (Peña)
16. EAST VALLEY COALITION (Peña)
17. CVAG VALLEY-WIDE HOMELESSNESS COMMITTEE (Peña)
18. JACQUELINE COCHRAN REGIONAL AIRPORT AUTHORITY (Peña)
19. LEAGUE OF CALIFORNIA CITIES – PUBLIC SAFETY POLICY COMMITTEE (Peña)
20. COACHELLA VALLEY ECONOMIC PARTNERSHIP (Radi)
21. CVAG TRANSPORTATION COMMITTEE (Radi)
22. SUNLINE TRANSIT AGENCY (Radi)
23. CITYWIDE SECURITY CAMERAS AD HOC COMMITTEE (Radi)
24. DESERT SANDS UNIFIED SCHOOL DISTRICT COMMITTEE (Radi and Sanchez)
25. ANIMAL CAMPUS COMMISSION (Sanchez)
26. CHAMBER OF COMMERCE INFO EXCHANGE COMMITTEE (Sanchez)
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## **ADJOURNMENT**

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The next regular meeting of the City Council will be held on May 15, 2018, at 4:00 p.m. at the City Hall Council Chambers, 78495 Calle Tampico, La Quinta, CA 92253.

**DECLARATION OF POSTING**

I, Monika Radeva, Deputy City Clerk, of the City of La Quinta, do hereby declare that the foregoing Agenda for the La Quinta City Council meeting was posted on the City's website, near the entrance to the Council Chambers at 78495 Calle Tampico, and the bulletin boards at the Stater Brothers Supermarket at 78630 Highway 111, and the La Quinta Cove Post Office at 51321 Avenida Bermudas, on April 27, 2018.

DATED: April 27, 2018

MONIKA RADEVA, Deputy City Clerk  
City of La Quinta, California

**Public Notices**

- The La Quinta City Council Chamber is handicapped accessible. If special equipment is needed for the hearing impaired, please call the City Clerk's office at (760) 777-7103, twenty-four (24) hours in advance of the meeting and accommodations will be made.
- If special electronic equipment is needed to make presentations to the City Council, arrangements should be made in advance by contacting the City Clerk's office at (760) 777-7103. A one (1) week notice is required.
- If background material is to be presented to the Councilmembers during a City Council meeting, please be advised that eight (8) copies of all documents, exhibits, etc., must be supplied to the City Clerk for distribution. It is requested that this take place prior to the beginning of the meeting.
- Any writings or documents provided to a majority of the City Council regarding any item(s) on this agenda will be made available for public inspection at the Community Development counter at City Hall located at 78495 Calle Tampico, La Quinta, California, 92253, during normal business hours.

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**CITY COUNCIL  
MINUTES  
TUESDAY, APRIL 17, 2018**

**CALL TO ORDER**

A regular meeting of the La Quinta City Council was called to order at 3:00 p.m. by Mayor Evans.

PRESENT: Councilmembers Fitzpatrick, Peña, Radi, Sanchez, Mayor Evans  
ABSENT: None

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None

**CONFIRMATION OF AGENDA**

City Manager Spevacek said that the staff from the City's Code Compliance and Riverside County Sheriff's Departments will provide a brief update of the 2018 Coachella Valley Music and Art Festival – Weekend One events under "Announcements, Presentations and Written Communications" section of the agenda.

Councilmember Peña said he will abstain from discussion and vote on Consent Calendar Item No. 7 regarding Senate Bill 1, due to a conflict of interest stemming from the proximity of one of the five projects, Project No. 2015-03 – La Quinta Village Complete Street Improvements, to his business property.

Council concurred.

**CLOSED SESSION**

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (QUARTERLY REVIEW) PURSUANT TO GOVERNMENT CODE SECTION 54957, COUNCIL APPOINTED POSITION – CITY MANAGER**

*COUNCIL RECESSED THE OPEN SESSION PORTION OF THE MEETING AND MOVED INTO CLOSED SESSION AT 3:02 P.M.*

*MAYOR EVANS RECONVENED THE OPEN SESSION PORTION OF THE CITY COUNCIL MEETING AT 4:02 P.M. WITH ALL MEMBERS PRESENT*

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION:**

City Attorney Ihrke reported no actions were taken in Closed Session that require reporting pursuant to Government Code section 54957.1 (Brown Act).

## **PLEDGE OF ALLEGIANCE**

Councilmember Radi led the audience in the pledge of allegiance.

## **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

**PUBLIC SPEAKER:** Mark Johnson, La Quinta – Mr. Johnson provided comparison charts for April 2018 entitled “Coachella Valley Water Taxes & Water Bills Current vs cvh2go Proposal” for the cities of Indio, Coachella, La Quinta, and Rancho Mirage, which are on file in the Clerk’s Office, and explained his concerns regarding unfair and unequitable water charges and taxes.

## **ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS**

### **1. PROCLAMATION DECLARING MAY 2018 AS MENTAL HEALTH MONTH**

Mayor Evans presented the Proclamation to Sandy Naya who accepted it on behalf of Riverside County Desert Behavioral Health Advisory Board in which the City designates the month of May as Mental Health Month.

### **2. PROCLAMATION FOR RIVERSIDE COUNTY CAPTAIN ROY GRACE**

Mayor Evans and Councilmembers presented a proclamation to Riverside County Captain Roy Grace in appreciation of his years in public service and to La Quinta.

### **3. 2018 COACHELLA VALLEY MUSIC AND ART FESTIVAL – WEEKEND ONE UPDATE**

Lieutenant Manning and Sergeants Smith and Bishop provided an update on traffic flow and noise compliance challenges encountered during Weekend One of the 2018 Coachella Valley Music and Art Festival.

## **CONSENT CALENDAR**

### **1. APPROVE MINUTES DATED APRIL 3, 2018**

### **2. RECEIVE AND FILE REVENUE AND EXPENDITURE REPORTS DATED FEBRUARY 28, 2018**

### **3. APPROVE SPECIFICATIONS, ENGINEER’S ESTIMATE, AND ADVERTISE FOR BID THE HIGHWAY SAFETY IMPROVEMENT PROGRAM INTERSECTION IMPROVEMENTS (PROJECT NO. 2016-01)**

### **4. APPROVE PLANS, SPECIFICATIONS, ENGINEER’S ESTIMATE, AND ADVERTISE FOR BID THE LA QUINTA LANDSCAPE RENOVATION IMPROVEMENTS PROJECT**



**LOCATED AT THE ADAMS PARK RETENTION BASIN AND QUINTERRA DEVELOPMENT, ON THE NORTH SIDE OF MILES AVENUE, BETWEEN ADAMS STREET AND LOS MANOS DRIVE (PROJECT NO. 2016-03)**

- 5. APPROVE THE DECLARATION AND DISPOSAL OF SURPLUS VEHICLE AND EQUIPMENT**
- 6. APPROVE DEMAND REGISTERS DATED MARCH 30 AND APRIL 6, 2018**
- 7. ADOPT A RESOLUTION TO APPROVE A PROJECT LIST FOR SENATE BILL 1 ROAD MAINTENANCE AND REHABILITATION ACT FUNDING [RESOLUTION NO. 2018-015]**
- 8. ADOPT A RESOLUTION TO APPROVE A TWO-YEAR EXTENSION OF TIME FOR TENTATIVE TRACT MAP 2018-001 (TTM 35060) FOR THE CANYON RIDGE PROJECT LOCATED ON THE WEST SIDE OF WASHINGTON STREET, NORTH OF AVENUE 48 [RESOLUTION NO. 2018-016]**
- 9. EXCUSE ABSENCE FOR PLANNING COMMISSIONER CURRIE FROM THE APRIL 10, 2018 PLANNING COMMISSION MEETING**

MOTION – A motion was made and seconded by Councilmembers Peña/Radi to approve the Consent Calendar Item Nos. 1 – 6, 8, and 9, as recommended, with Item No. 8 adopting Resolution No. 2018-016. Motion passed unanimously.

Councilmember Peña said he will abstain from discussion and vote on Consent Calendar Item No. 7 regarding Senate Bill 1, due to a conflict of interest stemming from the proximity of one of the five projects, Project No. 2015-03 – La Quinta Village Complete Street Improvements, to his business property.

MOTION – A motion was made and seconded by Councilmembers Fitzpatrick/Radi to approve the Consent Calendar Item No. 7 and adopt Resolution No. 2018-015, as recommended. Motion passed: ayes 4, noes 0, abstain 1 (Peña).

**BUSINESS SESSION** – None

**STUDY SESSION**

**1. DISCUSS FACILITIES DEPARTMENT ASSESSMENT REVIEW**

Facilities Director Howlett presented the staff report, which is on file in the Clerk's Office.

Consultants Cindy Henson, President and CEO of Henson Consulting Group, and Ken Lee, Principal of Ken Lee Consulting, Inc. explained in detail the research, team

collaboration, evaluations, assessments, and findings included in the City of La Quinta – 2018 Facilities Department Assessment report.

Council discussed the yard facilities in other cities – pre-fabricated or permanent; balancing policy, operation, and capital improvement; challenges public agencies experience with having to higher the lowest bidder and the issues associated with the lack of quality products they deliver; the benefits of moving fertilization in-house; opportunities for staff to gain experience and develop professionally, and providing a career path, similar to what has already been accomplished in other departments of the agency; the condition and age of the existing yard facility and its lack of storage space for equipment and inventory; effectively setting up the yard facility to allow the field crew to deploy, to store equipment, and track regularly-used inventory items; the importance of the corporate yard in dealing with the City’s asset and risk management, particularly in applying preventative and predictive maintenance; developing a standardized work order process and the need to collect additional data before best practices can be identified; additional departmental administrative support needs; building the right infrastructure to support efficient behind-the-scene management to ensure work order resolutions; staff’s participation and openness in sharing their ideas and challenges throughout this assessment process; the expectation of level of service delivery by staff vs contractors; possible locations for City yard facilities; the need for a corporate yard in south La Quinta due to the demands of the Cove; exploring the GoRequest software to determine if it already collects the needed additional data; having a yard manager who would oversee the equipment, tools, and inventory in the facility; the absence of lockable storage facility at the current yard to store inventory; preventative maintenance being a core services.

The Facilities Department Project Action Team thanked Council, the Consultants, and Facilities Director Howlett for conducting the assessment and their commitment to find ways to provide the team with the resources, facilities, and tools they need to get the job done easy and efficiently.

Council concurred in its supports for policy change in contract management and process to prioritize both service quality and cost; to allocate funds to establish and manage an inventory of parts, hardware, and tools at the yard facility for rapid deployment to increase productivity and reduce inefficiencies, while a capital improvement investment is being developed for a permanent corporate yard facility; explore opportunities to increase band width to ensure higher quality deliverable at cost neutral.

## **2. DISCUSS PROJECT TO INCLUDE IN THE 2018/19 THROUGH 2022/23 CAPITAL IMPROVEMENT PROGRAM (CIP)**

City Engineer McKinney and Engineering Consultant Nickerson presented the staff report, which is on file in the Clerk’s Office.

Council discussed reprioritizing the developer reimbursement agreement repayments and taking out the non-responsive developers out of rotation (Greystone Clubhouse Associates, LLC and T.D. Desert Development LLP), until they provide the City with the required documentation; possibly increasing the total annual repayment from \$400,000 to \$500,000; due to inactivity on the Highway 111 Sidewalk Improvements project, consider utilizing the unassigned CIP General Fund savings of \$500,000 to initiate the design development of the Corporate Yard project instead, and identify possible locations; reprioritizing the Highway 111 Sidewalk Improvements project until the car dealership are ready to move forward, but ensuring funds are allocated as the City's has made a commitment; Cove Public Restroom – maintenance costs, operational logistics, safety designs, opportunities to test a temporary facility before installing a permanent one, transient population, vandalism; Fritz Burns Pool Improvements – residents' upgrade demands to heat the pool and be able to use year-around, annual maintenance costs, operational logistics, offering additional services and potential revenue sources, and overall ADA compliance of the entire facility; reassigning the additional \$100,000 developer reimbursement agreement repayment to operational expenses associated with heating the Fritz Burns Pool project to increase the community's quality of life.

Council directed staff to keep the annual repayment of the developer reimbursement agreements to \$400,000; re-evaluate the placement of the Highway 111 Sidewalk Improvements project after the May 2018 meeting with the car dealerships; explore the best alternatives to achieve the Cove Public Restroom to ensure safety and convenience of the facility; and add the Fritz Burns Pool Improvements to the 2018/19 project schedule.

*MAYOR EVANS CALLED FOR A BRIEF RECESS AT 6:03 P.M.*

*MAYOR EVANS RECONVENIEND THE COUNCIL MEETING AT 6:10 P.M WITH ALL MEMBERS PRESENT*

## **PUBLIC HEARINGS**

- 1. ADOPT A RESOLUTION ADOPTING THE RELOCATION PLAN PREPARED FOR THE ACQUISITION OF A PORTION OF CERTAIN REAL PROPERTY IDENTIFIED AS ASSESSOR PARCEL NO. 600-030-010, LOCATED IN LA QUINTA, RIVERSIDE COUNTY, CALIFORNIA, FOR THE DUNE PALMS ROAD WIDENING PROJECT [RESOLUTION NO. 2018-017]**

City Engineer McKinney presented the staff report, which is on file in the Clerk's Office.

MAYOR EVANS DECLARED THE PUBLIC HEARING OPEN AT 6:21 P.M.

PUBLIC SPEAKER: None

MAYOR EVANS DECLARED THE PUBLIC HEARING CLOSED AT 6:21 P.M.

MOTION – A motion was made and seconded by Councilmembers Peña/Fitzpatrick to adopt Resolution No. 2018-017 as recommended:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, APPROVING AND ADOPTING THE RELOCATION PLAN PREPARED FOR THE ACQUISITION OF A PORTION OF CERTAIN REAL PROPERTY IDENTIFIED AS ASSESSOR PARCEL NO. 600-030-010, LOCATED IN LA QUINTA, RIVERSIDE COUNTY, CALIFORNIA, FOR THE DUNE PALMS ROAD WIDENING PROJECT

Motion passed unanimously.

### **DEPARTMENTAL REPORTS**

All reports are on file in the City Clerk's Office.

Business Analyst Kris Gunterson provided an update on the City's street signs upgrade project, including background color change from green to blue, engineering-grade energy-efficient back lighting, and estimated timeline.

### **MAYOR'S AND COUNCIL MEMBERS' ITEMS**

Mayor Pro Tem Fitzpatrick said Senate Bill 1 Transportation Funding was passed by the legislature and signed by the governor and will be included on the ballot in the June 5, 2018, election.

Councilmember Peña suggested that street sweeping in the City be scheduled following weekly waste pick-up; currently it is scheduled for the day before.

Mayor Evans said La Quinta was fully represented at the 2018 National Crime Victims' Rights Vigil hosed by District Attorney Mike Hestrin, held last week in Palm Desert, paying tribute to the victims of violent crime.

Mayor Evans thanked staff for their efforts in handling the 2018 Coachella Valley Music and Arts Festival – Weekend One.

Mayor Evans attended the first Unity Conference held at the Palm Springs Convention Center on April 17, 2018, hosted by the Riverside County Office of Education, which pulled all of the school districts in the County of Riverside to collectively review a number of items, including equality in the students and collaboration, and how to better build strengths between the schools and the communities.

## **REPORTS AND INFORMATIONAL ITEMS**

La Quinta's representative for 2018, Mayor Evans reported on her participation in the following organizations meetings:

- **CVAG COACHELLA VALLEY CONSERVATION COMMISSION**
- **CVAG ENERGY AND ENVIRONMENTAL RESOURCES COMMITTEE**

La Quinta's representative for 2018, Councilmember Fitzpatrick reported on her participation in the following organization meetings:

- **RIVERSIDE COUNTY TRANSPORTATION COMMISSION (RCTC)**
- **SILVERROCK EVENT SITE AD HOC COMMITTEE**

La Quinta's representative for 2018, Councilmember Peña reported on his participation in the following organization meeting:

- **LEAGUE OF CALIFORNIA CITIES – PUBLIC SAFETY POLICY COMMITTEE**

La Quinta's representative for 2018, Councilmember Sanchez reported on his participation in the following organizations meeting:

- **LEAGUE OF CALIFORNIA CITIES – TRANSPORTATION & LABOR POLICY COMMITTEE**

## **ADJOURNMENT**

There being no further business, a motion was made and seconded by Councilmembers Radi/Peña to adjourn at 6:44 p.m. Motion passed unanimously.

Respectfully submitted,

MONIKA RADEVA, Deputy City Clerk  
City of La Quinta, California

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# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

**AGENDA TITLE:** APPROVE PLANS, SPECIFICATIONS, ENGINEER’S ESTIMATE, AND ADVERTISE FOR BID THE LA QUINTA HIGH SCHOOL AMERICANS WITH DISABILITIES ACT IMPROVEMENTS PROJECT LOCATED ON THE WEST SIDE OF ADAMS STREET AT BLACKHAWK WAY (PROJECT NO. 2017-05)

### RECOMMENDATION

Approve plans, specifications, engineer’s estimate, and authorize Staff to bid the La Quinta High School Americans with Disabilities Act (ADA) Improvements project, located on the west side of Adams Street at Blackhawk Way.

### EXECUTIVE SUMMARY

- On October 17, 2018 Council approved the Riverside County Transportation Commission agreement to receive SB821 Bicycle and Pedestrian Facilities Program funding. This grant will fund 50% of the improvement cost.
- The project is located on the west side of Adams Street at the intersection with Blackhawk Way (Attachment 1).
- The project includes:
  - ✓ Constructing two (2) new ADA accessible ramps
  - ✓ Reconstructing the walkway to the adjacent neighborhood
  - ✓ Reconstructing the driveway to the Imperial Irrigation District Substation
  - ✓ Reconstructing a portion of retaining wall.

### FISCAL IMPACT

The 2017/18 Capital Improvement Program (CIP) allocates \$219,000; \$109,500 of SB821 Grant Funds and \$109,500 of General Funds. The following table presents the project budget.

	<b>Total Budget</b>
Professional:	\$ 13,000
Design:	\$ 22,000
Inspection/Testing/Survey:	\$ 23,000
Construction:	\$ 140,000
City Administration:	\$ 7,000
Contingency:	\$ 14,000
<b>Total Budget:</b>	<b>\$ 219,000</b>

## BACKGROUND/ANALYSIS

The Adams Street/Blackhawk Way intersection was selected because of its high traffic volume and the lack of ADA compliant access ramps.

On the west side, the sidewalk cannot be accessed because there are no curb returns; the northern crosswalk terminates into a vertical curb, while the southern crosswalk ends onto a non-compliant driveway. These proposed improvements would provide a complete ADA path of travel.

The anticipated project schedule is outlined below.

Council Bid Authorization	May 1, 2018
Bid Period	May 2, 2018 to June 7, 2018
Council Considers Project Award	June 19, 2018
Execute Contract and Mobilize	June 20, 2018 to July 16, 2018
Construction (25 Working Days)	July 2018 to August 2018
Accept Improvements	September 2018

## ALTERNATIVES

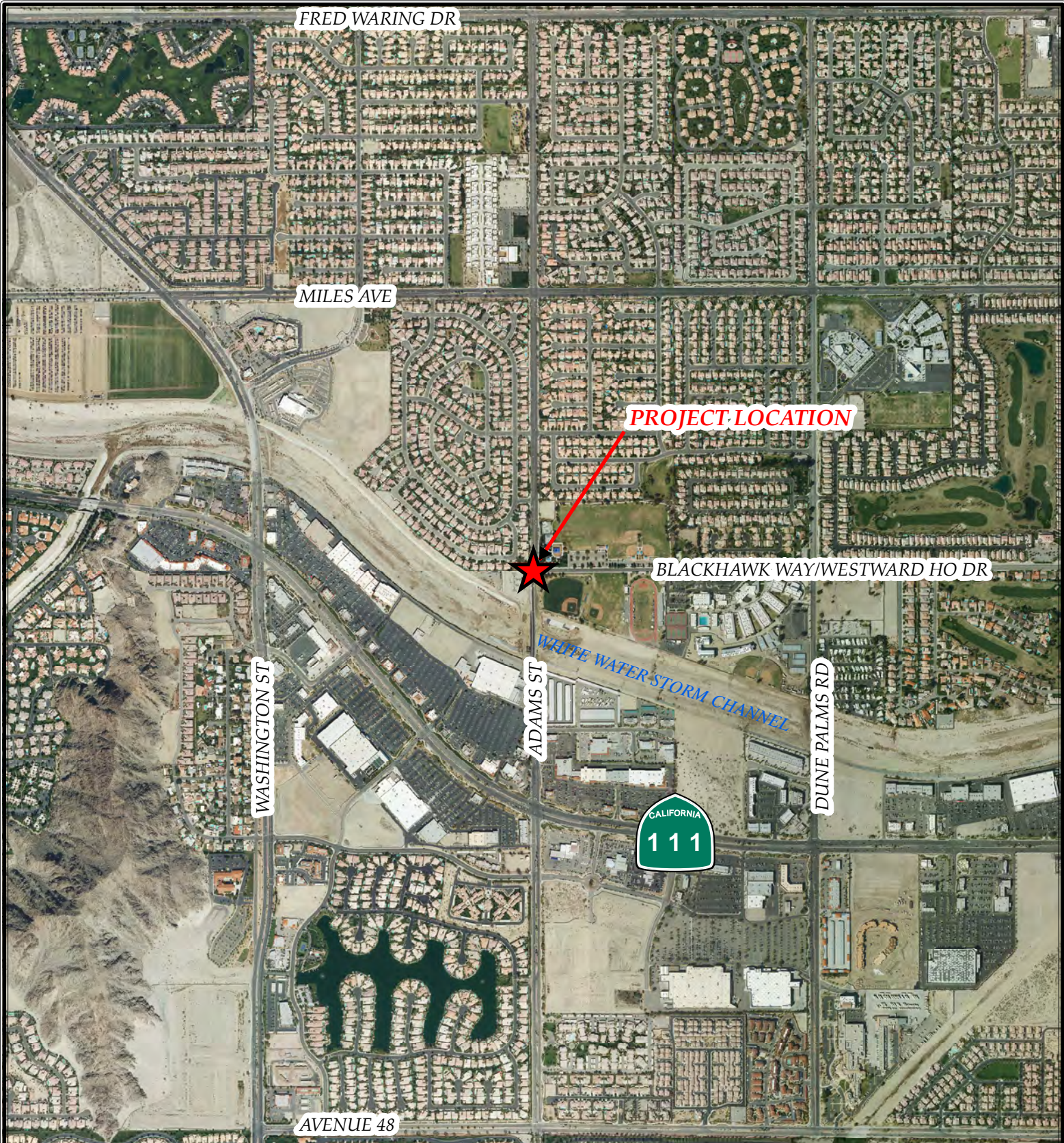
Staff does not recommend an alternative.

Prepared by: Bryan McKinney, P.E., City Engineer

Approved by: Frank J. Spevacek, City Manager

Attachment: 1. Vicinity Map





**LA QUINTA HIGH SCHOOL ADA IMPROVEMENTS**

**VICINITY MAP**



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# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

**AGENDA TITLE:** APPROVE PLANS, SPECIFICATIONS, ENGINEER'S ESTIMATE, AND ADVERTISE FOR BID THE FISCAL YEAR 2017/18 PAVEMENT MANAGEMENT PLAN IMPROVEMENTS LOCATED IN VARIOUS LOCATIONS BETWEEN HIGHWAY 111 AND AVENUE 50 (PROJECT NO. 2012-07G)

### RECOMMENDATION

Approve plans, specifications, engineer's estimate, and authorize staff to bid the fiscal year 2017/18 Pavement Management Plan improvements located in various locations.

### EXECUTIVE SUMMARY

- The 2017/18 Pavement Management Plan improvements (Attachment 1) are:
  - ✓ Highlands Palms Neighborhood (located on the west side of Washington Street between Point Happy Way and Avenue 47): (206,000 SF);
  - ✓ Simon Drive: (60,000 SF);
  - ✓ Lake La Quinta Drive: (9,000 SF);
  - ✓ Caleo Bay Drive: (46,000 SF);
  - ✓ La Quinta Center Drive: (54,000 SF) and striping to create a two-way left turn lane;
  - ✓ Auto Center Drive: (50,000 SF) and striping to delineate parking lanes;
  - ✓ Auto Center Way: (15,000 SF) and striping to delineate parking lanes;
  - ✓ La Quinta Drive: (67,000 SF) and striping to convert the northbound turning lanes at Highway 111 to dual lefts with a through/right;
  - ✓ Avenue 48: (535,000 SF) and striping to delineate bike lanes further;
  - ✓ Avenue 50: over 471,000 square feet of slurry including striping to delineate bike lanes;
  - ✓ The alley between Avenida Bermudas and Desert Club Drive: (13,000 SF).

### FISCAL IMPACT

The 2017/18 Capital Improvement Program (CIP) allocates \$1,892,401 of General Fund revenue. The three (3) phases from 2016/17 are now complete and there is \$830,470 available for this year's project. The following table presents the project budget.

	<b>1718 PMP</b>
Professional/Design:	\$ 23,200
Inspection/Testing/Survey:	\$ 63,375
Construction:	\$ 650,000
City Administration:	\$ 3,716
Contingency:	\$ 90,179
<b>Total Budget:</b>	<b>\$ 830,470</b>

## BACKGROUND/ANALYSIS

The Pavement Management Plan (PMP) improvements maintain and upgrade City roadways. The PMP is divided into phases and the City typically implements PMP projects during the summer when traffic congestion is less. The three phases of 2016/17 are now complete. This fiscal year's improvements will slurry over 1,500,000 square feet of pavement and include minor pothole repair and striping improvements. The striping improvements include better delineation for bike lanes.

The following list is the project schedule.

Council Bid Authorization	May 1, 2018
Bid Period	May 2, 2018 to June 7, 2018
Council Considers Project Award	June 19, 2018
Execute Contract and Mobilize	June 20, 2018 to July 16, 2018
Construction (40 Working Days)	July 2018 to September 2018
Accept Improvements	October 2018

## ALTERNATIVES

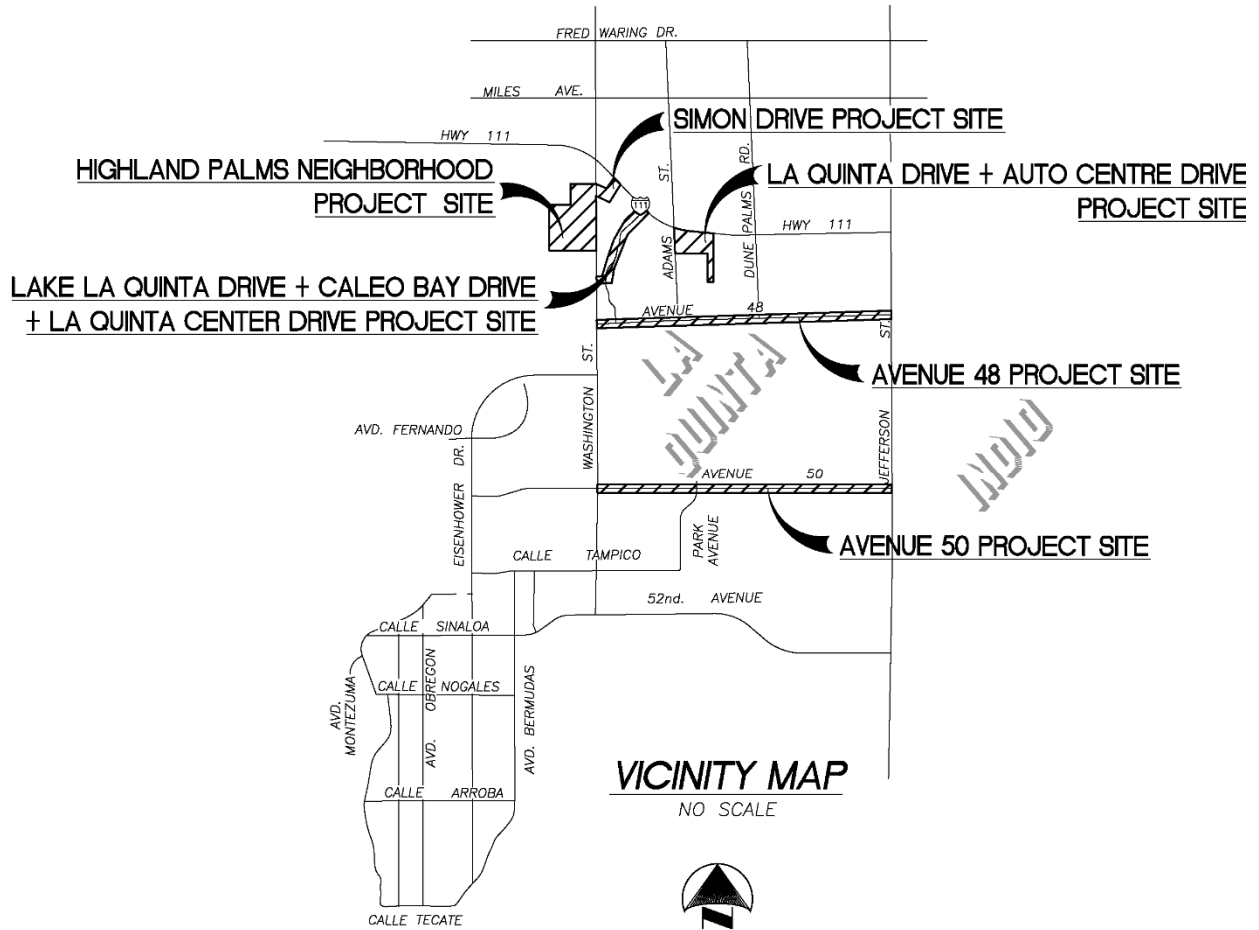
Staff does not recommend an alternative.

Prepared by: Bryan McKinney, P.E., City Engineer  
Approved by: Frank J. Spevacek, City Manager

Attachment: 1. Vicinity Map

## Attachment 1

### FY 2017/2018 Pavement Management Plan Improvements



[Click Here to return to the Agenda](#)

# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

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**AGENDA TITLE:** ADOPT A RESOLUTION TO APPROVE THE CITY'S PARTICIPATION IN THE COUNTY OF RIVERSIDE MORTGAGE CREDIT CERTIFICATE PROGRAM

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### RECOMMENDATION

Adopt a resolution to approve the City's participation in the County of Riverside Mortgage Credit Certificate Program.

### EXECUTIVE SUMMARY

- The County of Riverside Mortgage Credit Certificate Program (MCC) assists low- and moderate-income, first-time homebuyers through a tax credit.
- The County's Economic Development Agency (EDA) is applying for an annual allocation of MCC funds with the California Debt Allocation Committee.
- As part of this process, the EDA requires cooperating cities to annually affirm their participation and MCC marketing.
- The City has participated in the MCC for over 20 years.

**FISCAL IMPACT** – None.

### BACKGROUND/ANALYSIS

The County administers the MCC for all cities and unincorporated areas in Riverside County. The MCC assists low- and moderate-income, first-time homebuyers by providing a tax credit equal to twenty percent of the mortgage interest paid in a given year (Attachment 1). The tax credit reduces the homebuyer's federal income tax obligation on a dollar for dollar basis, which increases the homebuyer's gross income. Borrowers may qualify for a higher home purchase price and the qualifying ratios are reduced, which enhances credit worthiness.

Participating jurisdictions must annually reaffirm their participation. The City has participated since 1994; other participating Valley cities include Cathedral City, Coachella, Desert Hot Springs, Indio, Palm Desert and Palm Springs. The City's obligation is to provide notice of Program availability in a local publication twice a year.

### ALTERNATIVES

The Council could elect to not participate in the MCC Program.

Prepared by: Angela Ferreira, Housing Specialist

Approved by: Frank J. Spevacek, City Manager

Attachment: 1. EDA Mortgage Credit Certificate Program/Packet Guidelines

[Click Here to return to the Agenda](#)



**RESOLUTION NO. 2018 -**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA APPROVING THE CITY'S PARTICIPATION IN THE COUNTY OF RIVERSIDE MORTGAGE CREDIT CERTIFICATE PROGRAM**

**WHEREAS**, the Tax Reform Act of 1986 established the Mortgage Credit Certificate Program ("MCC Program") as a means of assisting qualified individuals with the acquisition of new and existing single-family housing; and

**WHEREAS**, pursuant to Division 3, Part 1, Chapter 3.5, Article 3.4 of California Health and Safety Code Sections 50197 et seq., local issuers are authorized to issue Mortgage Credit Certificates ("Certificates") and administer MCC program; and

**WHEREAS**, the Board of Supervisors of the County of Riverside adopted Resolution No. 87-564 on December 22, 1987 establishing a Mortgage Credit Certificate Program; and

**WHEREAS**, the Board of Supervisors of the County of Riverside has authorized the Riverside County Economic Development Agency ("EDA") to administer the MCC Program pursuant to the applicable federal, state and local policies and procedures, and to enter into those agreements necessary for efficient administration of the MCC Program; and

**WHEREAS**, the County of Riverside ("County") will be applying to the California Debt Limit Allocation Committee ("CDLAC") for a mortgage credit certificate allocation in July 2018 or thereabouts; and

**WHEREAS**, the City of La Quinta wishes to participate in the MCC Program administered by the EDA in connection with mortgage loans it will make available for the acquisition of new and existing single-family housing in Riverside County; and

**WHEREAS**, the adoption of this resolution is necessary to include the City of La Quinta as a participating unit of general government under County's MCC Program; and

**WHEREAS**, the City agrees to cooperate with the County of Riverside to undertake the MCC Program within City jurisdiction to assist persons or households of limited income to purchase new and existing single family residences located in the city; and

**WHEREAS**, the City by adopting this Resolution, hereby gives notice of its election to participate in the Riverside County MCC Program.

Resolution No. 2018-  
Mortgage Credit Certificate Program  
Adopted: May 1, 2018  
Page 2 of 2

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1. The City of La Quinta agrees to participate in the MCC Program administered by the EDA in connection with mortgage loans it will make available for the acquisition of new and existing single-family housing in Riverside County;

SECTION 2. The City of La Quinta agrees to assist the County of Riverside to market the MCC Program within the City’s jurisdictional boundary by publishing a general public notice in the local newspaper at least twice a year.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this 1<sup>st</sup> day of May, 2018, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

\_\_\_\_\_  
PAM NIETO, Deputy City Clerk  
City of La Quinta, California

(CITY SEAL)

**APPROVED AS TO FORM:**

\_\_\_\_\_  
WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

**RIVERSIDE COUNTY  
MORTGAGE CREDIT CERTIFICATE PROGRAM  
HANDBOOK**



This Handbook provides policies and procedures for the implementation of Riverside County's Mortgage Credit Certificate Program, as established by Riverside County Board of Supervisors' Resolution Number 87-564 dated December 22, 1987 pursuant to California Health and Safety Code Section 50197.1, et.seq. and Internal Revenue Code Section 25 (e)(5). The policies and procedures included in this Handbook are intended to implement the Rules and Regulations adopted under Resolution 87-564.

**July 2017**

**RIVERSIDE COUNTY  
MORTGAGE CREDIT CERTIFICATE PROGRAM  
HANDBOOK**

Prepared by:

Riverside County Economic Development Agency (EDA)  
(951) 343-5469  
FAX: (951) 352-4852

Mailing Address:  
5555 Arlington Avenue  
Riverside, CA 92504

[www.rchomelink.com](http://www.rchomelink.com)

# Riverside County Mortgage Credit Certificate Program Handbook

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## **SECTION I. PROGRAM OVERVIEW**

**What is a Mortgage Credit Certificate?** A Mortgage Credit Certificate (MCC) entitles qualified homebuyers to reduce the amount of their federal income tax liability by an amount equal to 20% of the interest paid during the year on a home mortgage. This tax credit allows the buyer to qualify more easily for a loan by increasing the effective income of the buyer. The buyer takes the remaining 80% of the mortgage interest as a deduction. When underwriting the loan, a lender considers this and the borrower is able to qualify for a larger loan than would otherwise be possible.

**What is the difference between a “tax credit” and a “tax deduction”?** A “tax credit” entitles a taxpayer to subtract the amount of credit from their total federal tax bill whereas a “tax deduction” is subtracted from adjusted gross income before federal income taxes are computed.

**How long does the MCC last?** The MCC is in effect for the life of the loan as long as the home remains the borrower’s principal residence. The MCC is not transferable to a new loan when refinancing, nor can it be assigned or transferred to a new buyer or another home. In addition, the MCC Program includes a nine year recapture provision which provides for payment of a recapture tax to the IRS if the property ceases to be the borrower’s primary residence within nine years from the close of escrow. The amount of tax recapture is determined by formula, and provided to the borrower at the time the application. After expiration of the nine year period, the borrower may dispense of the property without incurring penalty, but would lose the future benefits of the MCC.

**Who qualifies for an MCC?** The three basic qualifications are: (1) the Borrower must be a First Time Home Buyer; (2) the Borrower’s annual income must fall within the program income limits; and (3) the home being purchased must be within the Program purchase price limits and in an eligible location. If the home is located in a Target Area Census Tract, then the first-time buyer limitation does not apply and the income and purchase price limits are higher. The MCC Program has designated target areas where the first time buyer requirement is waived and higher income and cost limits apply. Information on the Riverside County target areas is provided in Appendix C. The current income and purchase price limits are shown in Appendix A attached hereto and incorporated herein by this attached hereto an incorporated herein by this reference.

**How does the County obtain a MCC Allocation?** In order to issue MCC's the County must apply to the California Debt Limit Allocation Committee (CDLAC) for an MCC allocation. The amount that the County receives is based on a combination of factors including demonstrated need, past performance and available MCC authority.

**How are MCC's distributed?** Borrowers must apply for an MCC through a Participating Lender. The Participating Lender will perform an initial qualification and assist the Borrower in completing the MCC submission forms. The Lender then submits the MCC application to the County. The County reviews the Borrower’s qualifications and, if they meet the program guidelines, issues a letter of commitment to the Lender.

The loan must close within 60 days of the commitment. Upon loan closing, the Lender submits the MCC closing package to the County and the County issues the MCC, with the Lender and borrower each receiving a copy. The Borrower can then adjust their federal tax withholding (W-4 form) and claim the MCC tax credit on their income tax returns.

**How does a Lender become approved for the MCC Program?** In order to participate in the County's MCC Program, each Lender must enter into a Lender Participation Agreement with the County. The Lender Participation Agreement details the Lender's responsibilities for assisting Borrowers in obtaining a MCC. Once the lender agrees to participate in the MCC Program and signs the Lender Participation Agreement, the Lender loan officers must attend an annual MCC training, provided by EDA. Upon completion of this process, the loan officers may submit MCC applications through the County's Program for the current County Fiscal year.

## **SECTION II. MCC Program Definitions**

The Mortgage Credit Certificate Program, authorized by Congress in the Tax Reform Act of 1984, is an alternative to mortgage revenue bond-backed financing and is a means of providing financial assistance to qualified borrowers for the purchase of new or existing single family housing.

The MCC Program and its requirements are subject to the Internal Revenue Code ("Code") of 1986 Title 26 and all its amendments, all Treasury Regulations associated with the Code and qualified mortgage revenue bond regulations.

As used in this MCC handbook and all MCC Program documents, the following words and terms are defined. In the event of any discrepancy, any predefined words and terms in the Code supersedes and governs this section.

**Acquisition Cost:** The cost of acquiring the residence as a completed residential unit. It does not include – (i) usual and reasonable settlement or financing costs, (ii) the value of services performed by the mortgagor or members of his family in completing the residence, and (iii) the cost of land (other than land described in subsection (i)(1)(C)(i)) which has been owned by the mortgagor for at least 2 years before the date on which construction of the residence begins.

**Acquisition Cost Limits:** The maximum acquisition cost for a New or Existing Home which is eligible under the MCC program are identified in Appendix A to this Handbook. Please note: If the "financed cost" of the residence exceeds the purchase price/acquisition cost limit established for target or non-target areas, the following will be required. (a) A written explanation of what is being financed, and (b) a written statement that the listed costs are normal and customary.

**Borrower:** Any person or persons who is "married" a legal and has liability for a mortgage for which an MCC has been applied for or received.

Census Tract: (CTs) are small, relatively stable geographic areas that usually have a population between 2,500 and 8,000 persons. They are located in **census** metropolitan areas and in **census** agglomerations that had a core population of 50,000 or more in the previous **census**.

Close of Escrow: the date the loan is recorded at the Riverside County's recorder's office.

Certified Indebtedness Amount: The amount of indebtedness which: a) the Borrower incurs to purchase the residence, and b) is specified in the Mortgage Credit Certificate.

Existing Home: Any residence that has previously been occupied for residential purposes.

First-time Home Buyer: A person and their spouse who have not had an ownership interest in improved-upon residential real property nor claimed any mortgage or real estate related tax deductions for the last three (3) years, counting backward from the date the mortgage being applied for is executed. Divorce does not nullify the non-ownership interest requirement of the MCC Program.

Gross Annual Household Income: Income of the mortgagor (or mortgagors) and any other person who is expected to both live in the residence being financed and to be secondarily liable on the mortgage. All income derived from any source including income from wages (gross pay, overtime, pension, veterans compensation, bonuses, public assistance, alimony, net rental income, dividends and interests, assets, etc.) of all the members of the household (other than minors) who contribute to the expenses of the household and will occupy the dwelling should be included. Gross Annual Household Income is to be calculated using the Income Computation Worksheet.

Income: Means the same as Gross Annual Household Income.

Income Tax Returns: A Borrower's Federal Tax Returns for the three years preceding the Borrower's application; provided, however, that for mortgages executed from January 1 to February 14, an affidavit in the form permitted by the Regulations may be obtained.

Lender (Participating Lender): A financial institution which is licensed to do business in the State of California, has met all of the requirements established by the Program Administrator to participate as a Lender in the MCC Program, has reviewed the Program Handbook and agreed to be bound by its terms, and has signed a participation agreement with the Riverside County EDA. A participating lender must be a funding lender. Only a funding lender can submit the closing MCC documents.

MCC: A Mortgage Credit Certificate issued under the Program.



MCC Commitment: A written certificate signed by the Program Administrator which commits the County to issue a MCC to a Borrower.

New Home: A residence that has never previously been occupied for residential purposes by any person.

New Mortgage: A mortgage which is not issued in connection with the acquisition or replacement of an existing mortgage.

Principal Residence: Means (1) a single family house, (2) condominium unit, (3) stock held by a tenant-stockholder in a cooperative housing corporation, (4) occupancy of a unit in a multi-family building owned by the applicant, and (5) any manufactured home (including a mobile home) as defined under federal law which has a minimum of 400 square feet of living space and a minimum width in excess of 102 inches, which is of a type customarily used at a fixed location with a permanent foundation, and which can be expected to become the Principal Residence of the Borrower within a reasonable period of time after the Mortgage is executed. Principal residence does not include recreational vehicles, campers and other similar vehicles. It does not include property such as an appliance, furniture, or other personal property, which, under applicable local law, is not a fixture.

Program: The County of Riverside Mortgage Credit Certificate Program as established by Resolution No. 87-564.

Program Administrator: That public or private entity designated by the Riverside County Board of Supervisors to administer the Riverside County Mortgage Credit Certificate Program.

Qualified Mortgage Bond: A bond issued by a public agency under Section 103A of the Internal Revenue Code of 1954 or Section 143(a) of the Code.

Qualified Veterans Mortgage Bond: A bond issued by a public agency under Section 103A of the Internal Revenue Code of 1954 or Section 143(a) of the Code. The Cal Vet Program is such a qualified bond.

Refinance: New mortgage or rollover of existing mortgage to lower interest rate.

Related Person: Has the meaning given that term under Section 144(a)(g) of the Code.

Resale Home: A home that is presently or has previously been occupied for residential purposes.

Rollover: Interest rate reduction. Refinance not to exceed the outstanding balance of current, existing mortgage.

Targeted Areas: Those areas established by the Federal Government, using 2000 Census Tract information, as Targeted Areas under the Riverside County Mortgage Credit Certificate Program. In these areas, household income limits and purchase price limits are different from those in other areas, and persons other than first-time home buyers are eligible for MCC's.

### **SECTION III. LENDER PARTICIPATION**

Mortgage Credit Certificates can only be issued to Borrowers through Participating Lenders. It is the responsibility of the Participating Lender to follow the guidelines in this handbook, qualify the Borrower for the Program, assist the Borrower in completing all MCC forms, and submit the MCC application and closing materials to the County. In addition, the Lender must maintain MCC records and file an annual MCC report to the Internal Revenue Service. These are responsibilities that should not be taken lightly, as the Borrower is dependent upon the Lender's good faith efforts to explain and qualify them for the program and to process their MCC application.

In order to participate in the County's MCC Program, each Lender must enter into a Lender Participation Agreement with the County. The following procedures explain the process for a Lender to become approved for participation in the County's MCC Program:

1. Interested Lenders should contact the Riverside County Economic Development Agency and speak with the County's MCC Program Administrator. The Program Administrator will provide a copy of the Lender Participation Agreement and Lender Participation Handbook.
2. The Lender executes the Lender Participation Agreement and provides supporting documentation that the person signing the agreement is authorized to bind the firm to the terms of the agreement. In addition, the Lender designates contact people in the Lender's corporate office and all branches serving Riverside County. As part of this process, the Lender should distribute copies of the Lender Participation Handbook to all persons who will be involved in the MCC Program.
3. Upon receipt of the executed Lender Participation Agreement, the Lender Participation Agreement is signed by the County's designated person. Upon execution of the agreement by the County, the Lender is approved to participate in the MCC Program. The MCC Program Administrator sends a copy of the agreement to the Lender and notifies the Lender that they are approved for the County's Program and may submit MCC applications, upon completing MCC training provided by EDA. Each authorized agent from the lender submitting a MCC application must attend training annually. All lender's affidavit in the MCC program must be signed by authorized agent of the lender.

4. It is the Lender's responsibility to provide W4 Forms to the Borrower as well as assist in completing the W4 Form when the borrower loan closed. This requirement is mandatory for participation in the MCC Program and there will be no exceptions.

All approved Lenders shall be required to participate in the American Chamber of Commerce Researchers Association (ACCRA) Cost of Living Index Survey Conducted quarterly by EDA. Upon request, Lenders shall furnish mortgage interest rates and purchase prices for home purchases as requested by County of Riverside. This requirement is mandatory for participation in the in the MCC Program and there will be no exceptions.

5. The Program Administrator will maintain the County's List of Participating Lenders, distributing this list to interested borrowers and sending program updates and related materials to the Lender.

#### **SECTION IV. PROGRAM ADMINISTRATION**

Borrowers may apply for an ("MCC") at the same time that they apply for a mortgage loan from a Lender participating in the MCC Program. The Lender assists the Borrower in completing the application; it is then reviewed and processed alongside of normal loan processing and underwriting procedures. Within the overall guidelines provided in this Handbook, there may be individual variations in the sequence of processing steps. Please note: Incomplete applications will no longer be accepted and will be returned to the Lender.

##### **A. Application Process**

1. Borrower applies for a mortgage from a Participating Lender, learns about the MCC program from the Lender and remits an MCC application fee of \$400. Of the \$400 fee, \$300 is payable to the County and \$100 maximum is payable to the Lender (the Lender may waive part or all of the portion of the \$100 fee, however the County fee of \$300 always applies). The MCC fee may be paid by any person. The Riverside County application fee is NONREFUNDABLE regardless of whether the applicant is ultimately determined to be eligible. If credit is no longer available then the application package and file will be returned to the lender.
2. Lender and Borrower complete a preliminary eligibility review using the Application Affidavit, and Income Computation Worksheet covering (a) Borrower income; (b) Borrower prior homeownership status; (c) tax liability; and (d) price of home.
3. Lender requests Borrower to sign the application affidavit, which serves to certify the following facts:

- a. the residence will be used as a Principal Residence and that the Borrower must notify the County when the residence ceases to be the Principal Residence of the Borrower.
  - b. that except for a residence located in a Targeted Area, the Borrower has not had an ownership interest in improved-upon residential real property in the last three years.
  - c. that the purchase price does not exceed purchase price limits.
  - d. that this is a New Mortgage, as defined in the Internal Revenue Code.
  - e. that no portion of the funds for the Borrower's mortgage is derived from a Qualified Mortgage Bond or Qualified Veteran's Mortgage Bond. Examples of a Qualified Mortgage Bond are a California Housing Finance Agency (CalHFA) first mortgage loan, Riverside County Single Family Mortgage, and a Cal Vet loan.
  - f. that the Borrower was not forced to apply through a particular Lender.
  - g. that Borrower's Gross Annual Household Income does not exceed the limitation under the MCC program. Gross Annual Household Income is calculated with the Income Computation Worksheet (MCC-2). In determining Gross Income, the combined income of all members of the household 18 and older who will be living in the dwelling unit must be computed.
  - h. that no interest is being paid to a Related Person within the meaning of the Internal Revenue Code.
  - i. that the Borrower understands that the MCC cannot be transferred.
  - j. that the Borrower understands that any misstatement or fraud is under penalty of perjury.
4. Lender transmits Submission Package to the MCC Program Administrator.
  5. Program Administrator reviews Submission Package within ten County working days of submission for completeness, Borrower's certification, Lender's certification, conformity with MCC program guidelines.
  6. Program Administrator issues an MCC Commitment to the Lender stating that the application is approved and that an MCC will be issued. The Commitment is valid for 60 days. The MCC will be issued to the Borrower so long as there are no changes prior to closing which affect eligibility. An

MCC code number is assigned at commitment, please utilize this number in all correspondence/communication with the County regarding this borrower.

7. Lender requests Borrower to supply Federal Income Tax Returns for the last three years.
8. Lender processes mortgage loan application in the usual manner.

B. Verification Process

1. Underwriter performs normal mortgage loan underwriting process.
2. Lender takes into consideration the effect of the MCC on household income available for house payment in qualifying the Borrower. The MCC credit rate is 20%. Consult the underwriting guidelines for the type of loan (FNMA, FHLMC, FHA 203 (b), VA, etc.) being used to determine how the MCC Credit is to be calculated in qualifying for the mortgage.
3. Lender performs standard verification for loan underwriting. At the same time, Lender must take reasonable steps to verify that MCC program requirements have been satisfied. This may be done in any reasonable, efficient manner. The items that must be verified are: income, purchase price, first time homebuyer status and mortgage type. Lender must have Income Tax Returns by this time.

C. Loan Closing

1. Lender approves the loan to the Borrower in accordance with standard Lender policies. Lender provides W-4 Income Tax Withholding form to borrower (See Appendix E).
2. Borrower uses W-4 to adjust tax withholding by an amount equal to the MCC certificate value (See Appendix D).
3. Lender notifies Program Administrator of loan approval and submits Closing Package Closing package should be signed and dated by all parties at or as close to close of escrow as possible and submitted to EDA within 5 business days of closing.
4. Program Administrator adds the amount of the MCC to the cumulative total of all MCC's issued to date.

D. Follow-up, Record Keeping, and Reporting

1. Lender files annual report, using IRS form 8329 by Jan. 31.
2. For six years, the Lender must retain:
  - a. Name, mailing address, and TIN (social security number or tax identification number) of the MCC holder.
  - b. Name, mailing address and TIN of the MCC issuer.
  - c. Date of loan, certified indebtedness amount and MCC tax credit rate.
3. Program Administrator prepares reports on IRS form 8330, once each quarter. This report includes the amount of MCC's issued, as well as other information including name, address and social security number of any Borrower whose MCC was revoked.
4. Program Administrator or its designee performs annual random audits of participating Lender records to assure conformity with MCC program guidelines.

E. Revocations

1. The MCC is automatically revoked if the residence for which it was issued ceases to be the MCC holder's principal residence or if the mortgage obtained in connection with the MCC is paid off (including refinances).
2. Revocation will also occur upon discovery by either Program Administrator or lender of any misstatement of fact, whether by error or fraud, which would render the Borrower or residence ineligible.

F. Non-Transferability

Mortgage Credit Certificates are never transferable under any circumstances.

**SECTION IV. MCC ELIGIBILITY GUIDELINES**

There are three types of eligibility guidelines under the MCC Program; 1) Borrower Eligibility Guidelines; 2) Maximum Purchase Price Guidelines; and 3) Mortgage Guidelines. Lenders must certify to the best of their knowledge that all information provided by the Lender, the Borrower and the Seller is true. If the Lender becomes aware that any provided information is not true, the Lender must notify the Program Administrator immediately.

A. Borrower Eligibility Guidelines

1. The Borrower must meet credit and underwriting requirements established by the participating Lender, as would any other borrower. The effect of the MCC on income is to be considered in relation to the underwriting requirements.
2. The Borrower and their spouse may not have held an ownership interest in improved-upon residential real property nor claimed any real estate or mortgage related tax deductions in the last three (3) years. The three years is calculated by counting backwards from the date the mortgage applied for is executed. This is the definition of "first time home buyer" under Federal Internal Revenue Code regulations. The borrower's (and borrower's spouse's) last three years tax returns will be reviewed for any mortgage or real estate related deductions. If a borrower's tax returns show evidence of mortgage or real estate related deductions, the borrower must provide acceptable documentation that the deductions are not related to improved-upon residential real property and must also provide acceptable documentation evidencing the value of the property. Asset "income" from the property must be imputed using the HUD passbook rate and added into borrower's total qualifying income. Also, the borrower's total assets (including property) must be equal to or less than MCC annual income limit amount based on household size for the current fiscal year. If the borrower's total assets exceed the program's annual income limit for their household size, the assets must be spent down accordingly. Assets (including property) disposed of for less than fair market value during the most recent 2 year period are counted as if the household still owned the asset.

To demonstrate compliance with this requirement, Borrowers must complete and sign the Application Affidavit, Closing Affidavit, and provide copies of their last three (3) years signed federal tax returns (or acceptable Income Tax Affidavit).

EXCEPTION: TARGETED AREAS

In target areas, as identified in Appendix C, the "first time home buyer" requirement does not apply. No affidavit for the first time home buyer status is required for homes in the target area; however, these MCC's must be clearly identified as such.

3. Three years of Federal Income Tax returns are required. The three year period begins from the date of application to participate in the Program. Tax returns are required for each person whose name will be on the MCC and their spouse. If a person has taken deductions, a copy of the Schedule A is to be included.
  - a. If the Borrower can produce the signed 1040A, 1040EZ, or 1040 returns for the three preceding years with all schedules which show no deductions for mortgage interest or real estate taxes, these forms shall

be submitted with the MCC application. Certified tax returns can be requested from the IRS by using form 4506-T.

- b. If the Borrower is unable to produce income tax returns with the MCC application, the Borrower must submit transcripts from the IRS verifying the filing status of the Borrower for the tax years in question. Transcripts can be requested from the IRS by filing Form 4506 T.
  - c. In the event the Borrower was not obligated to file federal income tax returns for any of the preceding three (3) years, it will be necessary for the Lender to obtain from the Borrower a completed and signed Income Tax Affidavit, which is required in place of (a) or (b) above, along with the other MCC program affidavits.
  - d. When the loan is closed during the period between **January 1 and February 14** and the Borrower has not yet filed his Federal Income Tax Return for the preceding year with the IRS, the Lender may, with respect to such year, rely on an affidavit of the Borrower that the Borrower is not entitled to claim deductions for taxes or interest on indebtedness with respect to property constituting his principal residence for the preceding calendar year.
4. The residence being purchased with the MCC-assisted mortgage must be the Borrower's Principal Residence. The Borrower must begin to use the MCC-assisted residence as his or her Principal Residence within sixty (60) days of the date the MCC is issued. The Borrower must certify his intention to do so by signing the Application Affidavit, and also must promise to notify Lender if the residence ceases to be his or her Principal Residence.
  5. The Borrower's current Gross Annual Household Income must not exceed the Income limits specified in the Program. Gross Annual Household Income is calculated with the Income Computation Worksheet.
  6. A co-mortgagor or co-owner is any person who is liable for a mortgage and holds an ownership interest in the home. A co-signer is usually defined as any person who is secondarily liable for a mortgage but does not have an ownership interest in the home. A co-signer is not allowed under the MCC Program.
  7. Any misrepresentation, misstatement or fraud, or any failure to comply with Program requirements by Borrower will result in revocation of the MCC and/or severe penalties under Federal law.

**B. Home Purchase Price Guidelines**

The residence to be purchased by means of an MCC-assisted mortgage must fall below the purchase price limits to qualify.



C. Mortgage Guidelines

1. No refinancing or rollovers of existing mortgages (or land purchase contracts) can be assisted with an MCC. The Borrower certifies that the MCC-assisted mortgage is not being used to refinance or retire an existing mortgage or land contract by signing the Application Affidavit. Also, MCC cannot be used to purchase an existing mortgage.
2. The Homeowner will lose the benefits of the MCC Program upon refinancing of the original first mortgage assisted with the MCC Program.
3. An MCC cannot be used in connection with a mortgage financed through a Qualified Mortgage Bond or Qualified Veteran's Mortgage Bond.
4. No interest on an MCC-assisted mortgage (or certified indebtedness) may be paid to any Related Person as defined in Section 144(a) of the Internal Revenue Code. The Borrower certifies that no portion of the interest on the Borrower's mortgage will be paid to any Related Person by signing the Application Affidavit.
5. As specified above, MCC's are totally non-transferable.
6. Riverside County MCC Program will only be used for fixed interest rate 15-year, 30-year or 40-year term loans, including FHA 203 (b), VA, FNMA, FHLMC and privately insured loans. MCC's may not be used in conjunction with bond backed loans such as Cal-Vet or California Housing Finance Agency (CalHFA) first mortgage loans and no negative amortization loans.

**SECTION VI. MCC PROCESSING**

A. Order of Processing

MCC applications will be processed by the Program Administrator on a first-come, first-served basis, in chronological order as received from Lenders.

Program Administrator maintains a cumulative-to-date total of aggregate amount of MCC's to be issued. After the total available under the MCC program has been issued, Lenders will be notified and no further issues will be made.

B. Application and Initial Screening

1. The formal application process begins when the Program Administrator receives the MCC Submission Package. The Submission Package consists of original signed copies of the documents listed in Appendix E.

2. Program Administrator and Lender perform an initial screening for compliance with program guidelines (See Section IV). If the applicant and residence fall within the guidelines, the Program Administrator will notify the Lender within ten County working days that the Application is received and an MCC Commitment has been made. A code number is then assigned to the MCC Commitment. If the subject property escrow closes prior to issuance of the MCC Commitment, the MCC application will be declined.

C. MCC Closing Package

1. After the commitment is issued and the code number assigned, Lender is responsible for compiling the Closing Package and submitting this package within 5 days of loan closing. The closing package should be signed at or as close to close of escrow as possible. There will be a \$50 penalty for not meeting the deadline. The Closing Package consists of originally signed copies (originals) of the documents listed in Appendix F.
2. Lenders are responsible to make reasonable efforts to verify the information provided.

D. Resubmission of Rejected Applications

Submission Packages and Closing Packages that are rejected by the Program Administrator may be corrected and resubmitted once. This second submission, which must be re-verified wherever appropriate, will receive a second review, and a final determination will be made. No additional fee will be charged for the re-submission. No further re-submissions above the second submission will be considered.

E. MCC Commitments, Extensions, Cancellations

1. As described in Section III(B) in this handbook, the Commitment is issued by the Program Administrator after an acceptable Submission Package is received and screened. The MCC Commitment expires on the earlier of (i) 60 days plus one 30 day extension if approved or (ii) the expiration date of the MCC credit allocation. The extension can be granted upon request with payment of a \$50 extension fee at any time during the 60 day original term. If the extension is requested, income must be re-verified during the extension period. The Program Administrator can waive the \$50 fee if the County or Program Administrator caused a delay, other than in the normal course of duty.
2. Lender must notify Program Administrator of any MCC Commitments which should be canceled, and provide a reason for cancellation within five (5) working days of such cancellation.

F. Changes in Information

In some cases there may be changes in information between the date the Application Affidavit is submitted and the date of the closing.

1. Change in Home Being Purchased. If a borrower changes homes after issuance of the Commitment letter, the Lender must assist the borrowers in completing a new application affidavit and submit the application affidavit to the MCC Coordinator with a cover letter explaining the reason for the change. The MCC Coordinator will issue a new Commitment if all of the following is determined: (1) the home being purchased is located in a participating location; and (2) the home being purchased meets the purchase price limits for the MCC Program. In addition, if the indebtedness amount for the home being purchased will be more than the original residence, the reissued commitment is contingent upon the County having sufficient MCC funds for the new amount.
2. Changes in MCC current income. Once the income at the time of the commitment has been verified, it is not necessary to cancel the application based on changes in income or in the working status of family members except to the extent that a new source of income not included in the application affidavit is being received. Income must be re-verified if the closing of the mortgage does not occur within 60 days of the execution of the application affidavit.
3. Marriage. If the Borrower gets married after issuance of the MCC Commitment and before the closing, the Program Administrator must be notified, and the new spouse must meet the "first time home buyer" requirements in Section IV(A)(2). The new spouse's income is a new source of income and must be taken into account in determining income eligibility.
4. Homeownership. If the Borrower or their spouse acquires an ownership interest in improved-upon residential real property at any time prior to closing, the MCC Commitment shall be revoked (unless the MCC-assisted mortgage is for a home located in a Targeted Area; see Section IV(A)(2) "Exception").
5. Purchase Price. If the cost of the residence is being purchased with an MCC-assisted mortgage increases, the Program Administrator must be notified. If the new price exceeds the Purchase Price Limits, the MCC Commitment will be revoked.
6. Indebtedness Amount. If the amount of the MCC-assisted mortgage or Certified Indebtedness Amount increases, the Program Administrator must

be notified. In the unusual case where this increase causes the total value of MCC Certificates issued to go above the maximum available, the increase may be disapproved.

Program Administrator must be notified by Lender of any other change in information provided prior to closing.

APPENDIX A

**Riverside County  
Mortgage Credit Certificate Program**

**Income and Purchase Price Limits**

**OUTSIDE TARGET AREA CENSUS TRACT**

**Income Limits**

Effective: April 14, 2017

<u>Household Size</u>	<u>Maximum Annual Income</u>
One to Two people	\$73,300
Three or more people	\$84,295

**Purchase Price Limits**

Effective: April 3, 2017

<u>Type of Home</u>	<u>Maximum Purchase Price</u>
New Construction & Resale	\$349,411

**INSIDE TARGET AREA CENSUS TRACT**

**Income Limits**

Effective: April 14, 2017

<u>Household Size</u>	<u>Maximum Annual Income</u>
One to Two people	\$87,960
Three or more people	\$102,620

**Purchase Price Limits**

Effective: April 3, 2017

<u>Type of Home</u>	<u>Maximum Purchase Price</u>
New Construction & Resale	\$427,058

APPENDIX B

**Riverside County  
Mortgage Credit Certificate Program**

**Participating Jurisdictions**

The Riverside County Mortgage Credit Certificate Program may be utilized to purchase a home in the following locations:

Within the City Limits of the following jurisdictions:

Banning	Beaumont
Calimesa	Canyon Lake
Cathedral City	Coachella
Corona	Desert Hot Springs
Indio	Jurupa Valley
Lake Elsinore	La Quinta
Menifee	Moreno Valley
Norco	Palm Desert
Palm Springs	Perris
Riverside	San Jacinto
Temecula	

Please note that the following cities are **not** participating in the County's MCC Program and MCC's **cannot** be issued to purchasers of homes located within the City Limits of these cities:

Eastvale	Hemet
Indian Wells	Murrieta
Rancho Mirage	Wildomar

and

All unincorporated areas of Riverside County

APPENDIX C

**COUNTY OF RIVERSIDE  
FEDERALLY-DESIGNATED TARGETED AREAS  
(Qualified Census Tracts from the 2000 Census)**

<b>City/Community*</b>	<b>Census Tract(s)</b>
Banning	440.01, 422.00
Beaumont	440.00
Blythe	461.02, 462.00
Cabazon	9404.00
Canyon Lake	429.01
Cathedral City	449.15, 449.16, 450.00
Coachella	456.04, 456.09, 457.03, 457.04, 457.05, 457.06, 469.00
Corona	414.01, 415.00, 416.00, 417.02, 417.04
Desert Hot Springs	445.09, 445.10, 445.15, 445.07, 445.16, 472.01
Indio	452.07, 453.01, 454.00, 455.01, 455.02, 456.03 <sup>1</sup>
Jurupa Valley	402.03, 402.04, 403.01, 405.03
Lake Elsinore	429.01, 429.02, 430.01, 430.03, 430.06, 464.02
La Quinta	452.13, 456.05, 456.09
Moreno Valley	424.04, 425.04, 425.05, 425.08, 425.10, 425.11, 425.12, 425.12, 425.15, 425.18, 425.19, 425.20, 467.00
Palm Desert	451.18
Palm Springs	448.06, 449.07, 449.26, 9414.00
Perris	420.10, 426.17, 427.06, 428.00, 429.01, 429.04
Riverside	303.00, 304.00, 305.01, 305.02, 305.03, 310.02, 313.00, 317.01, 410.01, 410.02, 411.01, 422.09, 422.10, 425.05, 465.00, 467.00
San Jacinto	429.03, 436.01, 436.02, 436.09

<sup>1</sup>-This census tract covers city of La Quinta, Indio, Coachella and unincorporated Riverside County

\*All of the federally-designated Targeted areas listed above participate in the MCC Program.

## APPENDIX D HOW TO CALCULATE MCC CREDIT AND ADJUST W4 FORM

**Calculating the MCC Tax Credit.** The MCC federal income tax credit is based on the interest paid on a mortgage loan. In Riverside County, the MCC federal income tax credit is equal to 20% of the interest paid on the mortgage loan.

Example: A Sample Mortgage Loan Analysis with MCC credit (next page) is to be used with the example. The sample shows the MCC credit which is equal to 20% of the interest paid for each year of the 30 year mortgage loan. In the first year of ownership, the interest paid on the mortgage loan equals \$10,000.00, (\$100,000.00 x 10% = \$10,000.00). Fifteen percent of that interest is the MCC credit, which amounts to \$1,500.00, (\$10,000.00 x 20% = \$2,000.00). Every year the amount of interest paid will decrease, thus the MCC credit will decrease over time.

This example can be translated into the following formula:

$$\text{MCC Credit} = \text{Mortgage Loan Amount} \times \text{Interest Rate} \times 20\% \text{ MCC Rate}$$

**Adjusting the Borrowers W4 Form.** The MCC tax credit may be taken throughout the year by the borrower(s); therefore, the W4 Form must be adjusted accordingly.

Using the first example of a \$2,000.00 federal income tax credit, we can determine the amount of credit earned each month by dividing by 12 months, (\$2,000/12 = approx. \$166.00 per month). When taking the credit throughout the year the borrower must add additional withholding allowances to their W4 Form. The borrower must add the number of withholding allowances that approximate their MCC credit. In our example, the MCC credit amounts to \$166.00 per month. By adding additional withholding allowances, the borrower will not be taxed as heavily and should see an increase in their paycheck equal to the amount of their monthly credit. You can calculate the credit weekly, bi-weekly, monthly, etc. to suit the borrowers' payroll needs. All Participating Lenders should obtain a copy of Circular E for adjusting W4 Forms. Circular E is available at any IRS office. The following example illustrates this calculation.

**Important:** Inform the borrower that they need to be aware of the amount of credit being earned every year. The borrower will have to adjust their W4 Form to reflect the decreasing credit if necessary.

Example: Mr. Smith has borrowed \$100,000 at 10% interest to purchase his house. He has received an MCC and his credit is \$1,500 for the first year (see chart). Mr. Smith is single with no children (claims 1 on his W4 Form) and earns \$2,200 per month (\$26,400 per year). On the following page is an excerpt from an IRS **Circular E** which shows the federal income tax withholdings according to the number of withholding allowances claimed on a W4 Form. According to the Circular E, Mr. Smith pays \$305 per month in federal income tax. When we apply his \$125 MCC credit the amount is reduced to \$180 (\$305 - \$125 = \$180). The amount of federal income tax withheld from Mr. Smith's paycheck is reduced by \$125 to \$180. To determine the number of withholding allowances to claim, find the number (in the same row) that comes closest to \$180. The new tax amount falls between 4 and 5 withholding allowances on his W4 Form; Mr. Smith's paycheck should be increased approximately \$103 every month (\$305 - \$202 = \$103). The remainder of the credit can be claimed at the end of the year at tax time. Should Mr. Smith's MCC credit exceed his tax liability at the end of the year, he can carry forward any remaining credit for up to three years.

Revised 12/21/2017



### Circular E (Sample):

#### SINGLE Persons - MONTHLY Payroll Period (For Wages paid After December 1991)

And the wages are-		And the number of withholding allowances claimed is -										
At least	But less than	0	1	2	3	4	5	6	7	8	9	10
The amount of income tax to be withheld shall be -												
\$1,800	\$1,840	\$257	\$228	\$199	\$171	\$142	\$113	\$84	\$56	\$27	\$0	\$0
1,840	1,880	263	234	205	177	148	119	90	62	33	4	0
1,880	1,920	269	240	211	183	154	125	96	68	39	10	0
1,920	1,960	280	246	217	189	160	131	102	74	45	16	0
1,960	2,000	292	252	223	195	166	137	108	80	51	22	0
2,000	2,040	303	258	229	201	172	143	114	86	57	28	0
2,040	2,080	314	264	235	207	178	149	120	92	63	34	5
2,080	2,120	325	272	241	213	184	155	126	98	69	40	11
2,120	2,160	336	283	247	219	190	161	132	104	75	46	17
2,160	2,200	348	294	253	225	196	167	138	110	81	52	23
2,200	2,240	359	305	259	231	202	173	144	116	87	58	29
2,240	2,280	370	316	265	237	208	179	150	122	93	64	35
2,280	2,320	381	328	274	243	214	185	156	128	99	70	41
2,320	2,360	392	339	285	249	220	191	162	134	105	76	47
2,360	2,400	404	350	296	255	226	197	168	140	111	82	53

#### Sample Mortgage Loan Analysis with MCC Credit

Principal \$100,000.00 Start date 4/30/90  
 Annual Interest Rate 10.00% Yearly Payment \$10,607.92  
 Term (years) 30 No. of Payments 30

Payment No.	Payment Dates	Beginning Balance	Interest	Principal	Ending balance	Cumulative Interest	MCC CREDIT
1	4/90	\$100,000.00	\$10,000.00	\$607.92	\$99,392.08	\$10,000.00	\$1500.00
2	4/91	99392.08	9939.21	668.72	98732.36	19939.21	1490.88
3	4/92	98723.36	9872.34	735.59	97987.77	29811.54	1480.85
4	4/93	97987.77	9798.78	809.15	97178.62	39610.32	1469.82
5	4/94	97178.62	9717.86	890.06	96288.56	49328.18	1457.68
6	4/95	96288.56	9628.86	979.07	95309.49	58957.04	1444.33
7	4/96	95309.49	9530.95	1076.98	94232.51	68487.99	1429.64
8	4/97	94232.51	9423.25	1184.67	93047.84	77911.24	1413.49
9	4/98	93047.84	9304.78	1303.14	91744.70	87216.02	1395.72
10	4/99	91744.70	9174.47	1433.45	90311.24	96390.49	1376.17
11	4/00	90311.24	9031.12	1576.80	88734.44	105421.62	1354.67
12	4/01	88734.44	8873.44	1734.48	86999.96	114295.06	1331.02
13	4/02	86999.96	8700.00	1907.93	85092.03	122995.06	1305.00
14	4/03	85092.03	8509.20	2098.72	82993.31	131504.26	1276.38
15	4/04	82993.31	8299.33	2308.59	80684.72	139803.59	1244.90
16	4/05	80684.72	8068.47	2539.45	78145.27	147872.06	1210.27
17	4/06	78145.27	7814.53	2793.40	75351.87	155656.59	1172.18
18	4/07	75351.87	7535.19	3072.74	72279.13	163221.78	1130.28
19	4/08	72279.13	7227.91	3380.01	68899.12	170449.69	1084.19
20	4/09	68899.12	6889.91	3718.01	65181.11	177339.60	1033.49
21	4/10	65181.11	6518.11	4089.81	61091.29	183857.71	977.72
22	4/11	61091.29	6109.13	4498.80	56592.50	189966.84	916.37
23	4/12	56592.50	5659.25	4948.68	51643.82	195626.09	848.89
24	4/13	51643.82	5164.38	5443.54	46200.28	200790.47	774.66
25	4/14	46200.28	4620.03	5987.90	40212.38	205410.50	693.00
26	4/15	40212.38	4021.24	6586.69	33625.69	209431.74	603.19
27	4/16	33625.69	3362.57	7245.36	26380.34	212794.31	504.39
28	4/17	26380.34	2638.03	7969.89	18410.45	215432.34	395.70
29	4/18	18410.45	1841.04	8766.88	9643.57	217273.39	276.16
30	4/19	9643.57	964.36	9643.57	0.00	218237.74	144.65

## APPENDIX E

### **MORTGAGE CREDIT CERTIFICATE PROGRAM IRS FORMS**

All of the form numbers listed can be obtained from local IRS office or by calling (800) 829-1040 or visit [www.irs.gov](http://www.irs.gov)

#### Form 8329

Must be filed by the lender for any MCC's issued for the borrower for the calendar year.

#### *Part II - Issuing Authority:*

Issuer's Name: Riverside County Economic Development Agency  
Issuer's Address: 5555 Arlington Avenue  
Riverside, California 92504  
Employer I.D. No.: 956000-930  
Election Date: January 14, 2010 (2009 Allocation)  
February 14, 2011 (2011 Allocation)  
April 5, 2012 (2012 Allocation)

Note: The first two digits of the Mortgage Credit Certificate Number indicate the year of the allocation. For example: MCC 09-001 is the 2009 Allocation and MCC 11-001 is the 2011 Allocation.

#### *Part IV - Computation of the Total Amount of MCC:*

Certified Indebtedness Amount of each MCC issued is equal to the mortgage loan amount times the certificate credit rate. The credit rate for MCC with a 94- or 95- number is twenty (20%) percent. The credit rate for MCC with a number of 96- or higher is fifteen (15%) percent. The credit rate for certain MCC with a number of 2012 to current is twenty (20%) percent.

#### Form 8396

This form must be filed by the Borrower with the 1040 long form every year they live in and own their house.

#### Form 4506-T

If the Borrower does not have copies of tax returns he must file this form with the IRS requesting his filing status for the year(s) in question.

#### W4 Form

The Lender must provide and assist with filling out a new W4 Form when the borrower's loan closes.

Revised 12/21/2017

Form **8329**  
 (Rev. November 2005)  
 Department of the Treasury  
 Internal Revenue Service

## Lender's Information Return for Mortgage Credit Certificates (MCCs)

OMB No. 1545-0922

For calendar year ending .....

### Part I Reporting Authority

Lender's name	Employer identification number ⋮
Lender's address (number, street, or P.O. box no., if mail is not delivered to street address)	Room/suite
City, town, or post office, state, and ZIP code	

### Part II Issuing Authority

Issuer's name	Employer identification number ⋮
Issuer's address (number, street, or P.O. box no., if mail is not delivered to street address)	Room/suite Election date
City, town, or post office, state, and ZIP code	
Nonissued bond amount	

### Part III Recipients of Mortgage Credit Certificates (If more than five recipients, see instructions.)

(a) Name(s)	(b) Address <small>Do not use a P.O. box number.</small>	(c) Social Security Number(s)
1		
2		
3		
4		
5		

### Part IV Computation of the Total Amount of Mortgage Credit Certificates (Note: Match the information entered on each line with information entered on each corresponding line in Part III.)

(d) Date of Issue of MCC	(e) Certified Indebtedness Amount of Each MCC Issued	(f) Certificate Credit Rate	(g) Amount of MCC Issued (column (e) × column (f))
1			
2			
3			
4			
5			
6 Total amount of MCCs issued. (See instructions.) . . . . . ▶			

**Sign Here** Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct, and complete. Declaration of preparer (other than representative of lender) is based on all information of which preparer has any knowledge.

▶ Signature of authorized representative of lender	Date	▶ Title
--	------	---------

<b>Paid Preparer's Use Only</b>	Preparer's signature ▶	Date	Check if self-employed ▶ <input type="checkbox"/>	Preparer's SSN or PTIN
	Firm's name (or yours if self-employed) and address ▶	EIN ▶	ZIP code ▶	

For Privacy Act and Paperwork Reduction Act Notice, see back of form.

Cat. No. 13902F

Form **8329** (Rev. 11-05)

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Any person who makes a loan that is a "certified indebtedness amount" on any mortgage credit certificate (MCC) must maintain books and records of such activity and file Form 8329. (See Temporary Regulations section 1.25-8T(a).)

A separate Form 8329 must be filed for each issue of MCCs for which the lender made mortgage loans during the calendar year. Each issue of MCCs corresponds to the MCC program relating to the nonissued bond amount that was the subject of the election made on the election date. Both the nonissued bond amount and the election date are to be provided in Part II of this Form 8329.

### Purpose of Form

Form 8329 is used by lenders of certified indebtedness amounts to provide the IRS with information regarding the issuance of MCCs under section 25.

The MCC must be issued under a program that meets the residence requirements of section 143(c). Under these requirements, the residence must: (1) be a single-family residence that can reasonably be expected to become the principal residence of the mortgagor within a reasonable time after the financing is provided, and (2) be located in the jurisdiction of the authority issuing the certificate. See section 25(c)(2) for additional requirements.

### Who Must File

Any person who makes a loan that is a certified indebtedness amount on any MCC must file Form 8329.

### When To File

File Form 8329 by January 31 following the close of the calendar year in which the lender made certified indebtedness loans.

The IRS may grant an extension of time to file Form 8329 if there is reasonable cause for not filing on time.

### Where To File

File Form 8329 with the Internal Revenue Service Center, Ogden, UT 84201.

### Penalty

Any person required to file Form 8329 may be subject to a \$200 penalty for each form that is not filed by the due date.

### Definitions

**Mortgage Credit Certificate.** A mortgage credit certificate is a certificate issued under a "qualified mortgage credit certificate program" by the state or political subdivision having the authority to issue qualified mortgage bonds to provide financing for the acquisition, qualified rehabilitation, or qualified home improvement of a taxpayer's principal residence. For more information, see section 25(c)(1).

**Qualified mortgage credit certificate program.** A qualified mortgage credit certificate program is a program established for any calendar year by a state or political subdivision that is authorized to issue qualified mortgage bonds under section 143 (and for which there has been an appropriate allocation of state volume cap for that calendar year under section 146) but elected instead to issue mortgage credit certificates. (See section 25(c)(2) for additional requirements.) The aggregate amount of all mortgage credit certificates issued under any single MCC program may not exceed 25% of the nonissued bond amount for which the election was made. See section 25(d)(2).

**Certified indebtedness amount.** The certified indebtedness amount is the amount of indebtedness specified in the MCC and incurred by a taxpayer:

- a. To acquire his or her principal residence,
- b. To make qualified home improvements on that residence, or
- c. To make a qualified rehabilitation of that residence.

**Certificate credit rate.** The certificate credit rate is the rate specified by the issuer on the MCC. However, the rate cannot be less than 10% nor more than 50%. For other limitations, see Temporary Regulations section 1.25-2T(b).

### Specific Instructions

#### Part I. Reporting Authority

Provide information about the mortgage lender.

#### Part II. Issuing Authority

Provide information about the mortgage credit certificate issuer.

**Election date.** Enter the date the issuing authority elected to issue MCCs in lieu of qualified mortgage bonds for the MCC program that included the amounts listed in Part IV, column (e).

**Nonissued bond amount.** Enter the total amount of qualified mortgage bonds (as defined in section 143(a)(1) and the related regulations) that the issuer has authority to issue but elected instead on the election date to convert into authority to issue MCCs.

#### Part III. Recipients of Mortgage Credit Certificates

**Column (a).** Enter the name(s) of the MCC holder(s) to whom the lender made certified indebtedness loan(s) during the calendar year. If an MCC lists more than one holder, enter all of the holders on one line.

**Column (b).** Enter the number and street, city, state, and ZIP code of the property for which the MCC was issued. Do not use a P.O. box number.

**Column (c).** Enter the social security number(s) of the holder(s) listed on the MCC.

#### Part IV. Computation of the Total Amount of Mortgage Credit Certificates

**Column (d).** Enter the date the issuing authority issued the certificate for the amount included in column (e). Do not give the date the loan was made nor the date when any preliminary approval to issue an MCC was given by the issuer.

If the loan is for a reissued MCC as permitted by the regulations, the date of the reissued certificate should be given, preceded by the word "Reissued." For example, "Reissued, July 26, 2005."

**Column (f).** Enter the certificate credit rate for each MCC.

**Column (g).** For each certificate amount listed in column (e), multiply by the certificate credit rate associated with that certificate shown in column (f).

**Line 6.** This is the aggregate amount of MCCs issued (Part IV, column (g)) in connection with the lender's loans relating to the issuer's MCC program for the calendar year. The total should reflect all of the MCCs described on the lender's Form 8329, including any attachments, for the MCC program for the calendar year.

### Additional Entries

If the lender must report on more than 5 mortgage credit certificates, it should report these additional certificates on an attachment formatted like Form 8329.

Instead of formatting its own attachment, the lender may use one Form 8329 as a transmittal document and use additional Forms 8329 as attachments. In such a case, draw an "X" across the 5 lines of Parts III and IV of the Form 8329 used as a transmitting document. Complete the remainder of this Form 8329, making certain that all mortgage credit certificate amounts reported in all the attachments in Part IV, column (g) are totaled for line 6 of the transmittal document. Sign only the transmittal Form 8329 and indicate in the top margin the number of Forms 8329 attached to this Form 8329.

On the attached Forms 8329, show the lender's name and employer identification number in Part I and enter mortgage credit certificate information on the 5 lines of Parts III and IV.

### Signature

Form 8329 must be signed by an authorized representative of the lender.

Leave the paid preparer's space blank if the return was prepared by a regular employee of the lender. Otherwise, anyone who is paid to prepare the return must sign it in the *Paid Preparer's Use Only* area.

The paid preparer must complete the required preparer information and:

- Sign the return, by hand, in the space provided for the preparer's signature (signature stamps and labels are not acceptable).
- Give a copy of the return to the lender.

### Privacy Act and Paperwork Reduction Act Notice.

We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws. Section 6109 requires return preparers to provide their identifying numbers on the return.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is:

<b>Recordkeeping</b> . . . . .	3 hr., 35 min.
<b>Learning about the law or the form</b> . . . . .	1 hr.
<b>Preparing and sending the form to the IRS</b> . . . . .	1 hr., 6 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to the Internal Revenue Services, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, IR-6406, Washington, DC 20224. Do not send the form to this address. Instead, see *Where To File* on this page.

Form **8396**

Department of the Treasury  
Internal Revenue Service (99)

**Mortgage Interest Credit**

(For Holders of Qualified Mortgage Credit Certificates Issued by State or Local Governmental Units or Agencies)

▶ Go to [www.irs.gov/Form8396](http://www.irs.gov/Form8396) for the latest information.  
▶ Attach to Form 1040 or 1040NR.

OMB No. 1545-0074

**2017**

Attachment Sequence No. **138**

Name(s) shown on your tax return	Your social security number

Enter the address of your main home to which the qualified mortgage certificate relates if it is different from the address shown on your tax return.

Name of Issuer of Mortgage Credit Certificate	Mortgage Credit Certificate Number	Issue Date

**Before you begin Part I**, figure the amounts of any of the following credits you are claiming: Credit for the elderly or the disabled, alternative motor vehicle credit, and qualified plug-in electric drive motor vehicle credit.

**Part I Current Year Mortgage Interest Credit**

<b>1</b> Interest paid on the certified indebtedness amount. If someone else (other than your spouse if filing jointly) also held an interest in the home, enter only your share of the interest paid . . . . .	<b>1</b>		
<b>2</b> Enter the certificate credit rate shown on your <b>mortgage credit certificate</b> . Do not enter the interest rate on your home mortgage . . . . .	<b>2</b>		%
<b>3</b> If line 2 is 20% or less, multiply line 1 by line 2. If line 2 is more than 20%, or you refinanced your mortgage and received a reissued certificate, see the instructions for the amount to enter. <b>You must reduce your deduction for home mortgage interest on Schedule A (Form 1040) by the amount on line 3.</b>	<b>3</b>		
<b>4</b> Enter any 2014 credit carryforward from line 16 of your 2016 Form 8396 . . . . .	<b>4</b>		
<b>5</b> Enter any 2015 credit carryforward from line 14 of your 2016 Form 8396 . . . . .	<b>5</b>		
<b>6</b> Enter any 2016 credit carryforward from line 17 of your 2016 Form 8396 . . . . .	<b>6</b>		
<b>7</b> Add lines 3 through 6 . . . . .	<b>7</b>		
<b>8</b> Limitation based on tax liability. Enter the amount from the Credit Limit Worksheet (see instructions) . . . . .	<b>8</b>		
<b>9</b> <b>Current year mortgage interest credit.</b> Enter the <b>smaller</b> of line 7 or line 8. Also include this amount in the total on Form 1040, line 54, or Form 1040NR, line 51. Check box <b>c</b> on that line and enter "8396" in the space next to that box . . . . .	<b>9</b>		

**Part II Mortgage Interest Credit Carryforward to 2018.** (Complete **only** if line 9 is less than line 7.)

<b>10</b> Add lines 3 and 4 . . . . .	<b>10</b>		
<b>11</b> Enter the amount from line 7 . . . . .	<b>11</b>		
<b>12</b> Enter the <b>larger</b> of line 9 or line 10 . . . . .	<b>12</b>		
<b>13</b> Subtract line 12 from line 11 . . . . .	<b>13</b>		
<b>14</b> <b>2016 credit carryforward to 2018.</b> Enter the <b>smaller</b> of line 6 or line 13 . . . . .	<b>14</b>		
<b>15</b> Subtract line 14 from line 13 . . . . .	<b>15</b>		
<b>16</b> <b>2015 credit carryforward to 2018.</b> Enter the <b>smaller</b> of line 5 or line 15 . . . . .	<b>16</b>		
<b>17</b> <b>2017 credit carryforward to 2018.</b> Subtract line 9 from line 3. If zero or less, enter -0- . . . . .	<b>17</b>		

## General Instructions

### Future Developments

For the latest information about developments related to Form 8396 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/Form8396](http://www.irs.gov/Form8396).

### Purpose of Form

Use Form 8396 to figure the mortgage interest credit for 2017 and any credit carryforward to 2018.

### Who Can Claim the Credit

You can claim the credit only if you were issued a qualified Mortgage Credit Certificate (MCC) by a state or local governmental unit or agency under a qualified mortgage credit certificate program.



*Homestead Staff Exemption Certificates, and certificates issued by the Federal Housing Administration, Department of Veterans Affairs, and Farmers Home Administration do not qualify for the credit.*

The home to which the certificate relates must be your main home and also must be located in the jurisdiction of the governmental unit that issued the certificate.

If the interest on the mortgage was paid to a related person, you cannot claim the credit.

### Refinanced Mortgage

You can refinance your mortgage without losing this credit if your existing MCC is reissued and the reissued certificate meets all of the following conditions.

- It must be issued to the holder(s) of the existing certificate for the same property.
- It must entirely replace the existing certificate. The holder cannot retain any portion of the outstanding balance of the existing certificate.
- The certified indebtedness on the reissued certificate cannot exceed the outstanding balance shown on the existing certificate.
- The credit rate of the reissued certificate cannot exceed the credit rate of the existing certificate.
- The reissued certificate cannot result in a larger amount on line 3 than would otherwise have been allowable under the existing certificate for any tax year.

For each tax year, you must determine the amount of credit that you would have been allowed using your original MCC. To do this, multiply the interest that was scheduled to be paid on your original mortgage by the certificate rate on your original MCC. The result may limit your line 3 credit allowed when you have a reissued MCC, even if your new loan has a lower interest rate.

If the certificate credit rates are different in the year you refinanced, attach a statement showing separate calculations for lines 1, 2, and 3 for the applicable parts of the year when the original MCC and the reissued MCC were in effect. Combine the amounts from both calculations for line 3. Enter that total on line 3 of the form and enter "see attached" on the dotted line next to line 2.

For more details, see Regulations section 1.25-3(p).

### Recapture of Credit

If you buy a home using an MCC and sell it within 9 years, you may have to recapture (repay) some of the credit. See Pub. 523, *Selling Your Home*, and Form 8828, *Recapture of Federal Mortgage Subsidy*.

### Additional Information

See Pub. 530, *Tax Information for Homeowners*, for more details.

## Specific Instructions

### Part I—Current Year Mortgage Interest Credit

#### Line 1

Enter the interest you paid during the year on the loan amount (certified indebtedness amount) shown on your MCC. In most cases, this will be the amount in box 1 on Form 1098, *Mortgage Interest Statement*, or on a similar statement you received from your mortgage holder. If the loan amount on your MCC is less than your total mortgage loan, you must allocate the interest to determine the part that relates to the loan covered by the MCC. See Pub. 530 for an example of how to allocate the interest.

#### Line 2

The certificate credit rate cannot be less than 10% or more than 50%.

#### Line 3

If you refinanced, see *Refinanced Mortgage* on this page.

If the certificate credit rate shown on line 2 is more than 20%, multiply line 1 by line 2, but do not enter more than \$2,000 on line 3. If you and someone else (other than your spouse if filing jointly) held an interest in the home, the \$2,000 limit must be allocated to each owner in proportion to the interest held. See *Dividing the Credit* in Pub. 530 for an example of how to make the allocation.

**Reduction of home mortgage interest deduction on Schedule A (Form 1040).** If you itemize your deductions on Schedule A, you must reduce the amount of home mortgage interest you would otherwise deduct on Schedule A by the amount on Form 8396, line 3, and report the reduced amount on Schedule A. You must do this even if part of the amount on line 3 is carried forward to 2018.

### Line 8—Credit Limit Worksheet Keep for Your Records

1. Enter the amount from Form 1040, line 47, or Form 1040NR, line 45 . . . . . **1.**
2. **Form 1040 filers:** Enter the amounts from Form 1040, lines 48 through 51; line 12 of the Line 11 Worksheet in Pub. 972\*; Form 5695, line 30\*\*; Form 8910, line 15; Form 8936, line 23; and Schedule R (Form 1040A or 1040), line 22.  
**Form 1040NR filers:** Enter the amounts from Form 1040NR, lines 46 through 48; line 12 of the Line 11 Worksheet in Pub. 972\*; Form 5695, line 30\*\*; Form 8910, line 15; and Form 8936, line 23. **2.**
3. Subtract line 2 from line 1. Enter this amount on Form 8396, line 8. If zero or less, enter -0- here and on Form 8396, lines 8 and 9, and go to Part II of Form 8396 . . . . . **3.**

\*If you are filing Form 2555 or Form 2555-EZ, enter instead the amount, if any, from line 13 of the Child Tax Credit Worksheet in Pub. 972. If you are not claiming the child tax credit, you do not need Pub. 972.

\*\*If applicable.

### Part II—Mortgage Interest Credit Carryforward to 2018

If the amount on line 9 is less than the amount on line 7, you may have an unused credit to carry forward to the next 3 tax years or until used, whichever comes first. The current year credit is used first and then the prior year credits, beginning with the earliest prior year.

If you have any unused credit to carry forward to 2018, keep a copy of this form to figure your credit for 2018.



*If you are subject to the \$2,000 credit limit because your certificate credit rate is more than 20%, no amount over the \$2,000 limit (or your prorated share of the \$2,000 if you must allocate the credit) may be carried forward for use in a later year.*

Form **4506-T**

(Rev. January 2008)  
Department of the Treasury  
Internal Revenue Service

**Request for Transcript of Tax Return**

- ▶ Do not sign this form unless all applicable lines have been completed.  
Read the instructions on page 2.
- ▶ Request may be rejected if the form is incomplete, illegible, or any required line was blank at the time of signature.

OMB No. 1545-1872

**Tip:** Use Form 4506-T to order a transcript or other return information free of charge. See the product list below. You can also call 1-800-829-1040 to order a transcript. If you need a copy of your return, use **Form 4506**, Request for Copy of Tax Return. There is a fee to get a copy of your return.

1a Name shown on tax return. If a joint return, enter the name shown first.	1b First social security number on tax return or employer identification number (see instructions)
2a If a joint return, enter spouse's name shown on tax return	2b Second social security number if joint tax return
3 Current name, address (including apt., room, or suite no.), city, state, and ZIP code	
4 Previous address shown on the last return filed if different from line 3	
5 If the transcript or tax information is to be mailed to a third party (such as a mortgage company), enter the third party's name, address, and telephone number. The IRS has no control over what the third party does with the tax information.	

**Caution: DO NOT SIGN** this form if a third party requires you to complete Form 4506-T, and lines 6 and 9 are blank.

- 6 **Transcript requested.** Enter the tax form number here (1040, 1065, 1120, etc.) and check the appropriate box below. Enter only one tax form number per request. ▶ \_\_\_\_\_
- a **Return Transcript**, which includes most of the line items of a tax return as filed with the IRS. Transcripts are only available for the following returns: Form 1040 series, Form 1065, Form 1120, Form 1120A, Form 1120H, Form 1120L, and Form 1120S. Return transcripts are available for the current year and returns processed during the prior 3 processing years. Most requests will be processed within 10 business days . . . . .
  - b **Account Transcript**, which contains information on the financial status of the account, such as payments made on the account, penalty assessments, and adjustments made by you or the IRS after the return was filed. Return information is limited to items such as tax liability and estimated tax payments. Account transcripts are available for most returns. Most requests will be processed within 30 calendar days . . . . .
  - c **Record of Account**, which is a combination of line item information and later adjustments to the account. Available for current year and 3 prior tax years. Most requests will be processed within 30 calendar days . . . . .
- 7 **Verification of Nonfiling**, which is proof from the IRS that you **did not** file a return for the year. Most requests will be processed within 10 business days . . . . .
- 8 **Form W-2, Form 1099 series, Form 1098 series, or Form 5498 series transcript.** The IRS can provide a transcript that includes data from these information returns. State or local information is not included with the Form W-2 information. The IRS may be able to provide this transcript information for up to 10 years. Information for the current year is generally not available until the year after it is filed with the IRS. For example, W-2 information for 2006, filed in 2007, will not be available from the IRS until 2008. If you need W-2 information for retirement purposes, you should contact the Social Security Administration at 1-800-772-1213. Most requests will be processed within 45 days . . . . .

**Caution:** If you need a copy of Form W-2 or Form 1099, you should first contact the payer. To get a copy of the Form W-2 or Form 1099 filed with your return, you must use Form 4506 and request a copy of your return, which includes all attachments.

9 **Year or period requested.** Enter the ending date of the year or period, using the mm/dd/yyyy format. If you are requesting more than four years or periods, you must attach another Form 4506-T. For requests relating to quarterly tax returns, such as Form 941, you must enter each quarter or tax period separately.

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**Signature of taxpayer(s).** I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, **either** husband or wife must sign. If signed by a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer.

<b>Sign Here</b>	Signature (see Instructions)	Date	Telephone number of taxpayer on line 1a or 2a (    )
	Title (if line 1a above is a corporation, partnership, estate, or trust)		
	Spouse's signature	Date	

## General Instructions

**Purpose of form.** Use Form 4506-T to request tax return information. You can also designate a third party to receive the information. See line 5.

**Tip.** Use Form 4506, Request for Copy of Tax Return, to request copies of tax returns.

**Where to file.** Mail or fax Form 4506-T to the address below for the state you lived in, or the state your business was in, when that return was filed. There are two address charts: one for individual transcripts (Form 1040 series and Form W-2) and one for all other transcripts.

If you are requesting more than one transcript or other product and the chart below shows two different RAVS teams, send your request to the team based on the address of your most recent return.

**Note.** You can also call 1-800-829-1040 to request a transcript or get more information.

### Chart for individual transcripts (Form 1040 series and Form W-2)

If you filed an individual return and lived in:	Mail or fax to the "Internal Revenue Service" at:
District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New York, Vermont	RAIVS Team Stop 679 Andover, MA 05501  978-247-9255
Alabama, Delaware, Florida, Georgia, North Carolina, Rhode Island, South Carolina, Virginia	RAIVS Team P.O. Box 47-421 Stop 91 Doraville, GA 30362  770-455-2335
Kentucky, Louisiana, Mississippi, Tennessee, Texas, a foreign country, or A.P.O. or F.P.O. address	RAIVS Team Stop 6716 AUSC Austin, TX 73301  512-460-2272
Alaska, Arizona, California, Colorado, Hawaii, Idaho, Iowa, Kansas, Minnesota, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming	RAIVS Team Stop 37106 Fresno, CA 93888  559-456-5876
Arkansas, Connecticut, Illinois, Indiana, Michigan, Missouri, New Jersey, Ohio, Pennsylvania, West Virginia	RAIVS Team Stop 6705-B41 Kansas City, MO 64999  816-292-6102

### Chart for all other transcripts

If you lived in or your business was in:	Mail or fax to the "Internal Revenue Service" at:
Alabama, Alaska, Arizona, Arkansas, California, Colorado, Florida, Georgia, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Tennessee, Texas, Utah, Washington, Wyoming, a foreign country, or A.P.O. or F.P.O. address	RAIVS Team P.O. Box 9941 Mail Stop 6734 Ogden, UT 84409  801-620-6922
Connecticut, Delaware, District of Columbia, Illinois, Indiana, Kentucky, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Vermont, Virginia, West Virginia, Wisconsin	RAIVS Team P.O. Box 145500 Stop 2800 F Cincinnati, OH 45250  859-669-3592

**Line 1b.** Enter your employer identification number (EIN) if your request relates to a business return. Otherwise, enter the first social security number (SSN) shown on the return. For example, if you are requesting Form 1040 that includes Schedule C (Form 1040), enter your SSN.

**Line 6.** Enter only one tax form number per request.

**Signature and date.** Form 4506-T must be signed and dated by the taxpayer listed on line 1a or 2a. If you completed line 5 requesting the information be sent to a third party, the IRS must receive Form 4506-T within 60 days of the date signed by the taxpayer or it will be rejected.

**Individuals.** Transcripts of jointly filed tax returns may be furnished to either spouse. Only one signature is required. Sign Form 4506-T exactly as your name appeared on the original return. If you changed your name, also sign your current name.

**Corporations.** Generally, Form 4506-T can be signed by: (1) an officer having legal authority to bind the corporation, (2) any person designated by the board of directors or other governing body, or (3) any officer or employee on written request by any principal officer and attested to by the secretary or other officer.

**Partnerships.** Generally, Form 4506-T can be signed by any person who was a member of the partnership during any part of the tax period requested on line 9.

**All others.** See Internal Revenue Code section 6103(e) if the taxpayer has died, is insolvent, is a dissolved corporation, or if a trustee, guardian, executor, receiver, or administrator is acting for the taxpayer.

**Documentation.** For entities other than individuals, you must attach the authorization document. For example, this could be the letter from the principal officer authorizing an employee of the corporation or the Letters Testamentary authorizing an individual to act for an estate.

**Privacy Act and Paperwork Reduction Act Notice.** We ask for the information on this form to establish your right to gain access to the requested tax information under the Internal Revenue Code. We need this information to properly identify the tax information and respond to your request. Sections 6103 and 6109 require you to provide this information, including your SSN or EIN. If you do not provide this information, we may not be able to process your request. Providing false or fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and cities, states, and the District of Columbia for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file Form 4506-T will vary depending on individual circumstances. The estimated average time is: **Learning about the law or the form, 10 min.;** **Preparing the form, 12 min.;** and **Copying, assembling, and sending the form to the IRS, 20 min.**

If you have comments concerning the accuracy of these time estimates or suggestions for making Form 4506-T simpler, we would be happy to hear from you. You can write to the Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. Do not send the form to this address. Instead, see *Where to file* on this page.



# Form W-4 (2008)

**Purpose.** Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. Consider completing a new Form W-4 each year and when your personal or financial situation changes.

**Exemption from withholding.** If you are exempt, complete **only** lines 1, 2, 3, 4, and 7 and sign the form to validate it. Your exemption for 2008 expires February 16, 2009. See Pub. 505, Tax Withholding and Estimated Tax.

**Note.** You cannot claim exemption from withholding if (a) your income exceeds \$900 and includes more than \$300 of unearned income (for example, interest and dividends) and (b) another person can claim you as a dependent on their tax return.

**Basic instructions.** If you are not exempt, complete the **Personal Allowances Worksheet** below. The worksheets on page 2 adjust your withholding allowances based on itemized deductions, certain credits,

adjustments to income, or two-earner/multiple job situations. Complete all worksheets that apply. However, you may claim fewer (or zero) allowances.

**Head of household.** Generally, you may claim head of household filing status on your tax return only if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See Pub. 501, Exemptions, Standard Deduction, and Filing Information, for information.

**Tax credits.** You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the **Personal Allowances Worksheet** below. See Pub. 919, How Do I Adjust My Tax Withholding, for information on converting your other credits into withholding allowances.

**Nonwage income.** If you have a large amount of nonwage income, such as interest or dividends, consider making estimated tax

payments using Form 1040-ES, Estimated Tax for Individuals. Otherwise, you may owe additional tax. If you have pension or annuity income, see Pub. 919 to find out if you should adjust your withholding on Form W-4 or W-4P.

**Two earners or multiple jobs.** If you have a working spouse or more than one job, figure the total number of allowances you are entitled to claim on all jobs using worksheets from only one Form W-4. Your withholding usually will be most accurate when all allowances are claimed on the Form W-4 for the highest paying job and zero allowances are claimed on the others. See Pub. 919 for details.

**Nonresident alien.** If you are a nonresident alien, see the Instructions for Form 8233 before completing this Form W-4.

**Check your withholding.** After your Form W-4 takes effect, use Pub. 919 to see how the dollar amount you are having withheld compares to your projected total tax for 2008. See Pub. 919, especially if your earnings exceed \$130,000 (Single) or \$180,000 (Married).

## Personal Allowances Worksheet (Keep for your records.)

<b>A</b>	Enter "1" for <b>yourself</b> if no one else can claim you as a dependent . . . . .	<b>A</b>	_____		
<b>B</b>	Enter "1" if: <table border="0" style="display: inline-table; vertical-align: middle;"> <tr> <td style="font-size: 3em; vertical-align: middle;">{</td> <td> <ul style="list-style-type: none"> <li>• You are single and have only one job; or</li> <li>• You are married, have only one job, and your spouse does not work; or</li> <li>• Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.</li> </ul> </td> </tr> </table> . . . . .	{	<ul style="list-style-type: none"> <li>• You are single and have only one job; or</li> <li>• You are married, have only one job, and your spouse does not work; or</li> <li>• Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.</li> </ul>	<b>B</b>	_____
{	<ul style="list-style-type: none"> <li>• You are single and have only one job; or</li> <li>• You are married, have only one job, and your spouse does not work; or</li> <li>• Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.</li> </ul>				
<b>C</b>	Enter "1" for your <b>spouse</b> . But, you may choose to enter "-0-" if you are married and have either a working spouse or more than one job. (Entering "-0-" may help you avoid having too little tax withheld.) . . . . .	<b>C</b>	_____		
<b>D</b>	Enter number of <b>dependents</b> (other than your spouse or yourself) you will claim on your tax return . . . . .	<b>D</b>	_____		
<b>E</b>	Enter "1" if you will file as <b>head of household</b> on your tax return (see conditions under <b>Head of household</b> above) . . . . .	<b>E</b>	_____		
<b>F</b>	Enter "1" if you have at least \$1,500 of <b>child or dependent care expenses</b> for which you plan to claim a credit . . . . .	<b>F</b>	_____		
<b>G</b>	<b>Child Tax Credit</b> (including additional child tax credit). See Pub. 972, Child Tax Credit, for more information. <ul style="list-style-type: none"> <li>• If your total income will be less than \$58,000 (\$86,000 if married), enter "2" for each eligible child.</li> <li>• If your total income will be between \$58,000 and \$84,000 (\$86,000 and \$119,000 if married), enter "1" for each eligible child plus "1" <b>additional</b> if you have 4 or more eligible children.</li> </ul>	<b>G</b>	_____		
<b>H</b>	Add lines A through G and enter total here. ( <b>Note.</b> This may be different from the number of exemptions you claim on your tax return.) <span style="float: right;">▶</span>	<b>H</b>	_____		

For accuracy, complete all worksheets that apply. {

- If you plan to **itemize or claim adjustments to income** and want to reduce your withholding, see the **Deductions and Adjustments Worksheet** on page 2.
- If you have **more than one job** or are **married and you and your spouse both work** and the combined earnings from all jobs exceed \$40,000 (\$25,000 if married), see the **Two-Earners/Multiple Jobs Worksheet** on page 2 to avoid having too little tax withheld.
- If **neither** of the above situations applies, **stop here** and enter the number from line H on line 5 of Form W-4 below.

----- Cut here and give Form W-4 to your employer. Keep the top part for your records. -----

Form <b>W-4</b> Department of the Treasury Internal Revenue Service	<h2 style="margin: 0;">Employee's Withholding Allowance Certificate</h2> <p style="margin: 0;">▶ Whether you are entitled to claim a certain number of allowances or exemption from withholding is subject to review by the IRS. Your employer may be required to send a copy of this form to the IRS.</p>	OMB No. 1545-0074  <span style="font-size: 2em; font-weight: bold;">2008</span>
1 Type or print your first name and middle initial. _____		2 Your social security number _____
Last name _____		
Home address (number and street or rural route) _____		3 <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate. Note: If married, but legally separated, or spouse is a nonresident alien, check the "Single" box.
City or town, state, and ZIP code _____		4 If your last name differs from that shown on your social security card, check here. You must call 1-800-772-1213 for a replacement card. <input type="checkbox"/>
5 Total number of allowances you are claiming (from line H above or from the applicable worksheet on page 2) _____		5 _____
6 Additional amount, if any, you want withheld from each paycheck . . . . .		6 \$ _____
7 I claim exemption from withholding for 2008, and I certify that I meet <b>both</b> of the following conditions for exemption. <ul style="list-style-type: none"> <li>• Last year I had a right to a refund of <b>all</b> federal income tax withheld because I had <b>no tax liability and</b></li> <li>• This year I expect a refund of <b>all</b> federal income tax withheld because I expect to have <b>no tax liability</b>.</li> </ul> If you meet both conditions, write "Exempt" here . . . . . ▶		
Under penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is true, correct, and complete.		
Employee's signature (Form is not valid unless you sign it.) ▶ _____		Date ▶ _____
8 Employer's name and address (Employer: Complete lines 8 and 10 only if sending to the IRS.) _____		9 Office code (optional) _____
		10 Employer identification number (EIN) _____

**Deductions and Adjustments Worksheet**

**Note.** Use this worksheet *only* if you plan to itemize deductions, claim certain credits, or claim adjustments to income on your 2008 tax return.

- 1 Enter an estimate of your 2008 itemized deductions. These include qualifying home mortgage interest, charitable contributions, state and local taxes, medical expenses in excess of 7.5% of your income, and miscellaneous deductions. (For 2008, you may have to reduce your itemized deductions if your income is over \$159,950 (\$79,975 if married filing separately). See *Worksheet 2* in Pub. 919 for details.) . . . 1 \$ \_\_\_\_\_
- 2 Enter: 

{	\$10,900 if married filing jointly or qualifying widow(er)	}	. . . . .	2	\$	
\$ 8,000 if head of household						
\$ 5,450 if single or married filing separately						
- 3 Subtract line 2 from line 1. If zero or less, enter "-0-" . . . . . 3 \$ \_\_\_\_\_
- 4 Enter an estimate of your 2008 adjustments to income, including alimony, deductible IRA contributions, and student loan interest . . . . . 4 \$ \_\_\_\_\_
- 5 Add lines 3 and 4 and enter the total. (Include any amount for credits from *Worksheet 8* in Pub. 919) . . . . . 5 \$ \_\_\_\_\_
- 6 Enter an estimate of your 2008 nonwage income (such as dividends or interest) . . . . . 6 \$ \_\_\_\_\_
- 7 Subtract line 6 from line 5. If zero or less, enter "-0-" . . . . . 7 \$ \_\_\_\_\_
- 8 Divide the amount on line 7 by \$3,500 and enter the result here. Drop any fraction . . . . . 8 \_\_\_\_\_
- 9 Enter the number from the **Personal Allowances Worksheet**, line H, page 1 . . . . . 9 \_\_\_\_\_
- 10 Add lines 8 and 9 and enter the total here. If you plan to use the **Two-Earners/Multiple Jobs Worksheet**, also enter this total on line 1 below. Otherwise, **stop here** and enter this total on Form W-4, line 5, page 1 . . . . . 10 \_\_\_\_\_

**Two-Earners/Multiple Jobs Worksheet** (See *Two earners or multiple jobs* on page 1.)

**Note.** Use this worksheet *only* if the instructions under line H on page 1 direct you here.

- 1 Enter the number from line H, page 1 (or from line 10 above if you used the **Deductions and Adjustments Worksheet**) . . . . . 1 \_\_\_\_\_
- 2 Find the number in **Table 1** below that applies to the **LOWEST** paying job and enter it here. **However**, if you are married filing jointly and wages from the highest paying job are \$50,000 or less, do not enter more than "3." . . . . . 2 \_\_\_\_\_
- 3 If line 1 is **more than or equal to** line 2, subtract line 2 from line 1. Enter the result here (if zero, enter "-0-") and on Form W-4, line 5, page 1. **Do not** use the rest of this worksheet . . . . . 3 \_\_\_\_\_

**Note.** If line 1 is *less than* line 2, enter "-0-" on Form W-4, line 5, page 1. Complete lines 4-9 below to calculate the additional withholding amount necessary to avoid a year-end tax bill.

- 4 Enter the number from line 2 of this worksheet . . . . . 4 \_\_\_\_\_
- 5 Enter the number from line 1 of this worksheet . . . . . 5 \_\_\_\_\_
- 6 Subtract line 5 from line 4 . . . . . 6 \_\_\_\_\_
- 7 Find the amount in **Table 2** below that applies to the **HIGHEST** paying job and enter it here . . . . . 7 \$ \_\_\_\_\_
- 8 Multiply line 7 by line 6 and enter the result here. This is the additional annual withholding needed . . . . . 8 \$ \_\_\_\_\_
- 9 Divide line 8 by the number of pay periods remaining in 2008. For example, divide by 26 if you are paid every two weeks and you complete this form in December 2007. Enter the result here and on Form W-4, line 6, page 1. This is the additional amount to be withheld from each paycheck . . . . . 9 \$ \_\_\_\_\_

**Table 1**

**Table 2**

Married Filing Jointly		All Others		Married Filing Jointly		All Others	
If wages from <b>LOWEST</b> paying job are—	Enter on line 2 above	If wages from <b>LOWEST</b> paying job are—	Enter on line 2 above	If wages from <b>HIGHEST</b> paying job are—	Enter on line 7 above	If wages from <b>HIGHEST</b> paying job are—	Enter on line 7 above
\$0 - \$4,500	0	\$0 - \$6,500	0	\$0 - \$65,000	\$530	\$0 - \$35,000	\$530
4,501 - 10,000	1	6,501 - 12,000	1	65,001 - 120,000	880	35,001 - 80,000	880
10,001 - 18,000	2	12,001 - 20,000	2	120,001 - 180,000	980	80,001 - 150,000	980
18,001 - 22,000	3	20,001 - 27,000	3	180,001 - 310,000	1,160	150,001 - 340,000	1,160
22,001 - 27,000	4	27,001 - 35,000	4	310,001 and over	1,230	340,001 and over	1,230
27,001 - 33,000	5	35,001 - 50,000	5				
33,001 - 40,000	6	50,001 - 65,000	6				
40,001 - 50,000	7	65,001 - 80,000	7				
50,001 - 55,000	8	80,001 - 95,000	8				
55,001 - 60,000	9	95,001 - 120,000	9				
60,001 - 65,000	10	120,001 and over	10				
65,001 - 75,000	11						
75,001 - 100,000	12						
100,001 - 110,000	13						
110,001 - 120,000	14						
120,001 and over	15						

**Privacy Act and Paperwork Reduction Act Notice.** We ask for the information on this form to carry out the Internal Revenue laws of the United States. The Internal Revenue Code requires this information under sections 3402(f)(2)(A) and 6109 and their regulations. Failure to provide a properly completed form will result in your being treated as a single person who claims no withholding allowances; providing fraudulent information may also subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, to cities, states, and the District of Columbia for use in administering their tax laws, and using it in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.

# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

**AGENDA TITLE:** ACCEPT FRITZ BURNS SKATE PARK DESIGN/BUILD (PROJECT NO. 2017-16)

### RECOMMENDATION

Accept the Fritz Burns skate park project as complete; authorize the City Clerk to file a Notice of Completion with the Office of the County Recorder; and authorize staff to release retention in the amount of \$5,000, thirty-five days after the Notice of Completion is recorded.

### EXECUTIVE SUMMARY

- This design/build project created a new skate park at Fritz Burns Park in the former small parking lot.
- The work is complete and Council acceptance will close the contract and allow final payment.

### FISCAL IMPACT

The following table is the financial accounting for Project No. 2017-16:

Original Contract Amount	\$ 100,000
<b>Project Budget</b>	<b>\$ 100,000</b>
Design and Construction	<u>(\$ 95,000)</u>
<b>Funds Remaining</b>	<b>\$ 5,000</b>

There are adequate funds to close this project; the final retention amount of \$5,000 will be paid from account number 503-0000-71060.

### BACKGROUND/ANALYSIS

On December 5, 2017, Council awarded a \$100,000 contract to Spohn Ranch Skateparks.

On January 2, 2018, the contract was executed and construction began on January 29, 2018 with a working-day completion time of twenty days. The project was complete on February 24, 2018.

The project construction is complete and in compliance with the plans and specifications. Staff recommends acceptance and release of the retention.

## ALTERNATIVES

Staff does not recommend an alternative.

Prepared by: Steve Howlett, Director  
Approved by: Frank Spevacek, City Manager

# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

**AGENDA TITLE:** APPROVE DEMAND REGISTERS DATED APRIL 13 AND 20, 2018

### RECOMMENDATION

Approve demand registers dated April 13 and 20, 2018.

**EXECUTIVE SUMMARY** – None

### FISCAL IMPACT

Demand of Cash:

City	\$	1,798,969.28
Successor Agency of RDA	\$	-
Housing Authority	\$	6,247.80
	\$	<u>1,805,217.08</u>

### BACKGROUND/ANALYSIS

Between Council meetings, routine bills and payroll must be paid. Attachment 1 details the weekly demand registers for April 13 and 20, 2018.

Warrants Issued:

118256-118345	\$	1,556,974.74
118346-118410	\$	247,017.38
Wire Transfers	\$	1,224.96
Payroll Tax transfers	\$	-
Payroll Direct Deposit	\$	-
	\$	<u>1,805,217.08</u>

**Wire Transfers:** One transfer totaled \$1,224.96 for TASC flex payroll system. (See Attachment 2 for a full listing).

The most significant expenditures on the demand register are:

<b>Vendor</b>	<b>Account Name</b>	<b>Amount</b>	<b>Purpose</b>
Riverside County Sheriff	Various	\$ 1,072,554.25	Jan - Police Service
Greater Palm Springs CVB	GPSCVB	\$ 66,386.00	City Advertising Funding
OMNI-MEANS	Design	\$ 61,763.65	La Quinta Village Road Diet Services
Kimley-Horn & Associates INC	Design	\$ 55,045.30	Systematic Safety Analysis Project
CVAG	TUMF Payble to CVAG	\$ 52,006.34	Mar - TUMF Fee

**Purchase Orders/Contracts:** During the quarterly period starting October 1 through December 31, 2017, 7 purchase orders were issued in amounts ranging from \$25,000 to \$50,000, for a total of \$270,605.16. (Attachment 3).

### ALTERNATIVES

Council may approve, partially approve, or reject the demand registers.

Prepared by: Derrick Armendariz, Account Technician  
Approved by: Rosemary Hallick, Financial Services Analyst

Attachments: 1. Demand Registers  
2. Wire Transfers  
3. Purchase Orders



City of La Quinta, CA

# Demand Register

Packet: APPKT01555 - DA 04/13/18

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
2XL CORPORATION	118256	04/04/18- WC GYM WIPES TAX	Sales Taxes Payable	101-0000-20304	-26.53
2XL CORPORATION	118256	04/04/18- WC GYM WIPES	Operating Supplies	101-3002-60420	437.44
ALL VALLEY BBQ, SPA & PATIO...	118259	03/2018- CC LAKE SERVICES	Civic Center Lake Maintenance	101-3005-60117	695.00
AMERIPRIDE SERVICES INC	118260	03/16-03/29/18- WC JANITORIAL SVC	Maintenance/Services	101-3008-60691	179.97
ARK CONNECTS LLC	118261	MUNICIPAL iOS APPLICATION	Marketing & Tourism Promoti...	101-3007-60461	20,000.00
AUTOZONE	118262	03/28/18- HEX KEY SET	Materials/Supplies	101-3008-60431	27.17
BEVER, GREG	118263	03/01/18- APPLICATION WITHDRAWL CU...	Digitization/Records Manage...	101-0000-42416	18.00
BEVER, GREG	118263	03/01/18- APPLICATION WITHDRAWL CU...	Conditional Use Permits	101-0000-42431	5,594.40
BEVER, GREG	118263	03/01/18- APPLICATION WITHDRAWL CU...	Credit Card Fee Revenue	101-0000-43505	112.34
BIO-TOX LABORATORIES	118264	03/13/18- BLOOD ANALYSIS LA18030052	Blood/Alcohol Testing	101-2001-60174	159.00
BIRDSSELL, JOSEPH	118265	04/10/18- FIRE INSP RFND FSS2017-0017	Fire Plan Review Deposits	101-0000-22811	614.00
BIRDSSELL, JOSEPH	118265	04/10/18- FIRE INSO RFND FSS2017-0017	Fire Plan Review Fee	101-0000-42420	-312.00
BURRTEC ENVIRONMENTAL	118267	03/31/18- LQ ARTS FESTIVAL	Professional Services	101-1002-60103	2,698.50
BURRTEC ENVIRONMENTAL	118267	03/31/18- CAREER BUILDER EVENT	Professional Services	101-1002-60103	840.00
BURRTEC WASTE & RECYCLING..	118268	03/31/18- CAREER BUILDER	Professional Services	101-1002-60103	1,749.70
BURRTEC WASTE & RECYCLING..	118268	03/31/18- CAREER BUILDER	Professional Services	101-1002-60103	142.03
BURRTEC WASTE & RECYCLING..	118268	03/31/18- CAREER BUILDER EVENT	Professional Services	101-1002-60103	2,429.25
CLASSIC PARTY RENTALS	118273	03/30/18- REFUND OVERPAYMENT SPECI...	Cash Over/Short	101-0000-42300	49.31
COACHELLA VALLEY CONSERV...	118276	03/2018- MITIGATION FEE	MSHCP Mitigation Fee	101-0000-20310	8,297.00
COACHELLA VALLEY CONSERV...	118276	03/2018- MITIGATION FEE	CVMSHCP Admin Fee	101-0000-43631	-82.97
COACHELLA VALLEY ECONOMI...	118277	04/05/18- 2018 CVEP BOARD RETREAT - R...	Travel & Training	101-1001-60320	75.00
COACHELLA VALLEY WATER DI...	118278	04/02/18- WATER SERVICE	Utilities - Water -Pioneer Park	101-3005-61207	553.61
COACHELLA VALLEY WATER DI...	118278	04/09/18- WATER SERVICE	Utilities - Water	101-2002-61200	82.80
CONSERVE LANDCARE	118279	PARK LANDSCAPE MAINTENANCE SERVICES	Landscape Contract	101-3005-60112	31,807.00
CONSOLIDATED ELECTRICAL DI...	118280	03/13/18- FS#93 MATERIALS	Small Tools & Equipment	101-2002-60545	197.70
DAIOHS FIRST CHOICE SERVICES	118281	03/30/18- CITYWIDE COFFEE SUPPLIES	Citywide Conf Room Supplies	101-1007-60403	489.25
DISH NETWORK	118282	03/22-04/21/18- EOC CABLE SERVICE	Utilities - Cable	101-2002-61400	57.81
FIRE SPRINKLER SYSTEMS, INC	118285	04/10/18- FIRE INSP RFND FSS2017-0044	Fire Plan Review Deposits	101-0000-22811	614.00
FIRE SPRINKLER SYSTEMS, INC	118285	04/10/18- FIRE INSP RFND FSS2017-0044	Fire Plan Review Fee	101-0000-42420	-286.00
FRONTIER COMMUNICATIONS...	118286	03/28-04/27/18- SPORTS COMPLEX PHONE	Utilities - Telephone	101-3005-61300	35.02
GALLS LLC	118289	03/28/18- SAMPLE SHIRTS	Operating Supplies	101-7006-60420	166.36
GARDAWORLD	118290	04/2018- ARMORED SERVICE	Professional Services	101-1006-60103	102.57
GAS COMPANY, THE	118291	02/20-03/21/18- FS #32 GAS SERVICE	Utilities - Gas	101-2002-61100	58.58
GAS COMPANY, THE	118291	02/27-03/28/18- FS#93 GAS SERVICE	Utilities - Gas	101-2002-61100	82.88
GAS COMPANY, THE	118291	02/20-03/21/18- CITY HALL GAS SERVICE	Utilities - Gas	101-3008-61100	494.76
GAS COMPANY, THE	118291	02/20-03/21/18- WC GAS SERVICE	Utilities - Gas	101-3008-61100	146.10
GREATER PALM SPRINGS CVB	118293	04/02/18- Q4 CITY FUNDING	GPSCVB	101-3007-60151	66,386.00
HOME DEPOT CREDIT SERVICES	118295	03/2018- FS#93 BATTERIES	Maintenance/Services	101-2002-60691	62.99
HOME DEPOT CREDIT SERVICES	118295	03/2018- FS #93 CEILING FAN	Maintenance/Services	101-2002-60691	172.91
HOME DEPOT CREDIT SERVICES	118295	03/2018- SPORTS COMPLEX WIRE THEFT ...	Supplies-Graffiti and Vandalism	101-3005-60423	100.72
HOME DEPOT CREDIT SERVICES	118295	03/2018- MARKING PAINT	Materials/Supplies	101-3005-60431	11.46
HOME DEPOT CREDIT SERVICES	118295	03/2018- FB PARK SUPPLIES	Materials/Supplies	101-3005-60431	49.55
HOME DEPOT CREDIT SERVICES	118295	03/2018- SPORTS COMPLEX TOOLS	Tools/Equipment	101-3005-60432	226.94
HOME DEPOT CREDIT SERVICES	118295	03/2018- MATERIALS	Materials/Supplies	101-3008-60431	4.86
HOME DEPOT CREDIT SERVICES	118295	03/2018- MATERIALS	Materials/Supplies	101-3008-60431	56.51
HOME DEPOT CREDIT SERVICES	118295	03/2018- MATERIALS	Materials/Supplies	101-3008-60431	34.76
HOME DEPOT CREDIT SERVICES	118295	03/2018- MATERIALS	Materials/Supplies	101-3008-60431	10.44
HOME DEPOT CREDIT SERVICES	118295	03/2018- ICEMAKER WATER SUPPLY	Materials/Supplies	101-3008-60431	47.24
HOME DEPOT CREDIT SERVICES	118295	03/2018- COURTYARD MATERIALS	Materials/Supplies	101-3008-60431	172.67
HOME DEPOT CREDIT SERVICES	118295	03/2018- WC ASPHALT PATCH MATERIAL	Materials/Supplies	101-3008-60431	120.55
HOME DEPOT CREDIT SERVICES	118295	03/2018- EOC INSECT KILLER	Materials/Supplies	101-3008-60431	19.44
HOME DEPOT CREDIT SERVICES	118295	03/2018- DEWALT BLOWER/BATTERY	Tools/Equipment	101-3008-60432	269.70
HOME DEPOT CREDIT SERVICES	118295	03/2018- SIGNS	Lot Cleaning	101-6004-60120	46.43

Demand Register

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
HOME DEPOT CREDIT SERVICES	118295	03/2018- TOOL BAG	Tools/Equipment	101-7003-60432	18.45
IMPERIAL IRRIGATION DIST	118296	04/03/18- ELECTRICITY SERVICE	Utilities - Electric - Colonel Pai...	101-3005-61108	564.29
IMPERIAL IRRIGATION DIST	118296	04/03/18- ELECTRICITY SERVICE	Utilities - Electric - Adams Park	101-3005-61110	53.45
INNOVATIVE FIRE PROTECTION	118297	04/10/18- FIRE INSP RFND FSS2017-0005	Fire Plan Review Deposits	101-0000-22811	614.00
INNOVATIVE FIRE PROTECTION	118297	04/10/18- FIRE INSP RFND FSS2017-0005	Fire Plan Review Fee	101-0000-42420	-312.00
KNALL ENTERPRISES	118299	04/10/18- FIRE INSP RFND FSS2017-0049	Fire Plan Review Deposits	101-0000-22811	614.00
KNALL ENTERPRISES	118299	04/10/18- FIRE INSP RFND FSS2017-0049	Fire Plan Review Fee	101-0000-42420	-247.00
LANCE, SOLL, & LUNGHARD LLP	118300	PROFESSIONAL ACCOUNTING SERVICES	Professional Services	101-1006-60103	292.00
LEAGUE OF CALIFORNIA CITIES	118302	03/01/18- COUNCIL MEMBER MEETING - ...	Travel & Training	101-1001-60320	25.00
LOCK SHOP INC, THE	118303	04/02/18- CITY HALL KEYS	Materials/Supplies	101-3008-60431	17.24
LOCK SHOP INC, THE	118303	04/03/18- LQ PARK KEYS	Materials/Supplies	101-3008-60431	9.48
MARTIN & CHAPMAN CO	118304	04/03/18- 2018 ELECTION MATERIALS	Operating Supplies	101-1005-60420	139.50
NATIONAL NOTARY ASSOCIAT...	118307	04/10/18- NOTARY INSURANCE	Operating Supplies	101-1002-60420	33.00
NI GOVERNMENT SERVICES INC	118309	03/2018- SATELLITE PHONES	Mobile/Cell Phones	101-2002-61304	154.75
OFFICE DEPOT	118310	05/05/17- BUSINESS CARDS - TRIPLETT	Printing	101-1004-60410	80.48
OFFICE DEPOT	118310	05/03/17- STORAGE BOXES	Operating Supplies	101-1005-60420	70.44
OFFICE TEAM	118311	03/30/18- CC TEMP SERVICES	Temporary Agency Services	101-1005-60125	23.73
ONTRAC	118312	03/24/18- OVERNIGHT MAIL	Postage	101-1007-60470	57.44
PALMS TO PINES PRINTING	118313	04/03/18- TEQUILA & TACOS SHOT GLASS...	Marketing & Tourism Promoti...	101-3007-60461	1,924.38
PALMS TO PINES PRINTING	118313	04/03/18- TEQUILA & TACOS COASTERS	Marketing & Tourism Promoti...	101-3007-60461	531.34
PLANIT REPROGRAPHICS SYST...	118315	03/22/18- BUDGET TABS 18/19	Printing	101-1006-60410	995.46
PLANIT REPROGRAPHICS SYST...	118315	04/03/18- BUDGET COVERS 18/19	Printing	101-1006-60410	29.71
PLUG & PAY TECHNOLOGIES I...	118316	02/2018-03/2018- WC CREDIT CARD FEES	Credit Card Fees	101-3003-60122	51.82
PLUG & PAY TECHNOLOGIES I...	118316	02/2018-03/2018- HUB CREDIT CARD FEES	Administration	101-6001-60102	60.00
PSOMAS INC	118317	PROFESSIONAL INSPECTION SERVICES	Consultants	101-7006-60104	17,136.00
RASA/ERIC NELSON	118319	ON-CALL MAP CHECKING SERVICES	Map/Plan Checking	101-7002-60183	290.00
RBI TRAFFIC	118320	04/06/18- STRIPING PLAN REVISIONS	Consultants	101-7006-60104	500.00
RIVERSIDE COUNTY SHERIFF D...	118321	01/24-02/24/18- FUEL CHARGES	Sheriff - Other	101-2001-60176	800.60
RIVERSIDE COUNTY SHERIFF D...	118322	01/04-01/31/18- SHERIFF PATROL	Sheriff Patrol	101-2001-60161	637,918.47
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- PATROL DUTY OT	Police Overtime	101-2001-60162	11,605.79
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- TARGET TEAM	Target Team	101-2001-60163	125,481.25
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- COMMUNITY SERVICES ...	Community Services Officer	101-2001-60164	50,635.60
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- GANG TASK FORCE	Gang Task Force	101-2001-60166	12,316.80
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- NARCOTICS TASK FORCE	Narcotics Task Force	101-2001-60167	12,316.80
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- MOTOR OFFICER	Motor Officer	101-2001-60169	78,140.14
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- DEDICATED SARGEANT	Dedicated Sargeant	101-2001-60170	34,822.40
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- DEDICATED LIEUTENANT	Dedicated Lieutenant	101-2001-60171	20,180.80
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- SHERIFF MILEAGE	Sheriff - Mileage	101-2001-60172	35,468.99
RIVERSIDE COUNTY SHERIFF D...	118322	02/02-03/01/17- SPECIAL ENFORCEMENT ...	Special Enforcement Funds	101-2001-60175	53,667.21
ROSAS, JONATHAN	118323	04/04/18- FACILITY RENTAL DEPOSIT REF...	Miscellaneous Deposits	101-0000-22830	500.00
SHARK POOLS INC	118324	04/2018- LQ PARK WF SERVICE	LQ Park Water Feature	101-3005-60554	295.00
SHARK POOLS INC	118324	02/27/18- FB POOL PULSAR TABS	Fritz Burns Pool	101-3005-60184	407.50
SHARK POOLS INC	118324	04/2018- FB POOL SERVICE	Fritz Burns Pool	101-3005-60184	488.75
SHRED-IT USA - SAN BERNADI...	118325	03/15/18- POLICE SHREDDING	LQ Police Volunteers	101-2001-60109	73.44
SILVERROCK RESORT	118326	03/2018- 1ST QTR SALES TAX JAN-MAR	Sales Taxes Payable	101-0000-20304	508.00
SOUTH COAST AIR QUALITY M...	118327	03/20/18- WC DIESEL ANNUAL FEE	Annual Permits/Inspections	101-3008-60196	378.28
SOUTH COAST AIR QUALITY M...	118327	03/20/18- FY 17/18 EMISSIONS FEE	Annual Permits/Inspections	101-3008-60196	127.46
STAPLES ADVANTAGE	118328	03/20/18- NOTEBOOK	Office Supplies	101-1006-60400	95.04
STAPLES ADVANTAGE	118328	03/28/18- OFFICE SUPPLIES	Office Supplies	101-1004-60400	34.09
STAPLES ADVANTAGE	118328	03/26/18- OFFICE SUPPLIES	Office Supplies	101-3001-60400	32.46
STAPLES ADVANTAGE	118328	03/19/18- OFFICE SUPPLIES	Office Supplies	101-3002-60400	35.55
STAPLES ADVANTAGE	118328	03/19/18- OFFICE SUPPLIES	Office Supplies	101-3002-60400	35.55
STAPLES ADVANTAGE	118328	03/19/18- OFFICE SUPPLIES	Office Supplies	101-3002-60400	35.55
STAPLES ADVANTAGE	118328	03/26/18- NOTEBOOK RETURN	Office Supplies	101-1006-60400	-95.04
STUFT PIZZA BAR & GRILL	118330	04/26/18- WC VOLUNTEER LUNCHEON	Operating Supplies	101-3002-60420	844.63
SUNLINE TRANSIT AGENCY	118331	03/28/18- SUNLINE BUS PASSES	Due to SunLine	101-0000-20305	1,789.50
TIME WARNER CABLE	118332	04/05-05/04/18- FS#32 RECEIVERS	Utilities - Cable	101-2002-61400	3.16
TIME WARNER CABLE	118332	04/03-05/02/18- FS#93 CABLE SERVICE	Utilities - Cable	101-2002-61400	59.99
VIATRON SYSTEMS INC	118337	DOCUMENT SCANNING & QUALITY CONT...	Professional Services	101-1005-60103	14,783.99
WARN, SANDRA	118339	04/04/18- CLASS REFUND	Wellness Center Leisure Enric...	101-0000-42214	26.20



Demand Register

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
WELLS FARGO BUSINESS CARD	118340	03/01-03/22/18- COUNCIL MTG SUPPLIES	Travel & Training	101-1002-60320	80.85
WELLS FARGO BUSINESS CARD	118340	03/01-03/22/18- UPDATE WITH MAYOR	Travel & Training	101-1002-60320	36.12
WELLS FARGO BUSINESS CARD	118340	03/01-03/22/18- UPDATE W/EXECUTIVE D...	Travel & Training	101-1002-60320	71.81
WELLS FARGO BUSINESS CARD	118340	03/01-03/22/18- BOARD MARKERS	Office Supplies	101-1002-60400	32.37
WELLS FARGO BUSINESS CARD	118340	03/01-03/22/18- CA TRAVEL SUMMIT - G...	Travel & Training	101-3007-60320	999.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- FS#70 DUMBBELL SET T...	Sales Taxes Payable	101-0000-20304	-94.50
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- MISSION ROCKET SUPPLI...	Sales Taxes Payable	101-0000-20304	-1.57
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- MUSEUM ARCHIVING TAX	Sales Taxes Payable	101-0000-20304	-1.14
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- MISSION LQ TAX	Sales Taxes Payable	101-0000-20304	-4.58
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- ROCKET LAUNCH SUPPLI...	Sales Taxes Payable	101-0000-20304	-3.83
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- INTERVIEW PANEL - CON...	Recruiting/Pre-Employment	101-1004-60129	78.53
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- DRIVER SAFETY TRAINING	Travel & Training	101-1004-60320	50.13
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- TEAM BUILDING EVENT F...	Travel & Training	101-1006-60320	198.63
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- TEAM BUILDING EVENT F...	Travel & Training	101-1006-60320	49.98
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- OFFICE MTG NOTEBOOKS	Office Supplies	101-1006-60400	73.28
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- NOTEBOOK	Office Supplies	101-1006-60400	8.69
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- TRAINING WORKSHOP	Travel & Training	101-2002-60320	150.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- EOC SUPPLIES	Disaster Prep Supplies	101-2002-60406	138.21
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- PRINTER TONER	Printing	101-2002-60410	46.54
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- FS#70 DUMBBELL SET	Small Tools & Equipment	101-2002-60545	1,174.45
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- TRAINING SUPPLIES	Fire Station	101-2002-60670	2,317.14
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- TRAINING CONF	Travel & Training	101-3001-60320	1,013.88
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- CAR RENTAL	Travel & Training	101-3001-60320	270.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- FLY OVER LQ SUPPLIES	Community Experiences	101-3003-60149	292.29
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- SUPPLIES FOR PILLARS E...	Community Experiences	101-3003-60149	41.66
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- EVENT SUPPLIES	Community Experiences	101-3003-60149	72.34
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- FLY OVER LQ EVENT	Community Experiences	101-3003-60149	8.68
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- NAR EVENT MEMBERSHIP	Community Experiences	101-3003-60149	62.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- ROCKET LAUNCH SUPPLI...	Community Experiences	101-3003-60149	47.63
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- MISSION ROCKET SUPPLI...	Community Experiences	101-3003-60149	21.18
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- MISSION ROCKET SUPPLI...	Community Experiences	101-3003-60149	118.18
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- MISSION LQ	Community Experiences	101-3003-60149	66.86
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- FB PARK GIFTS	Operating Supplies	101-3005-60420	14.24
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- FB PARK GIFTS	Operating Supplies	101-3005-60420	119.59
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- FB SKATE PARK SUPPLES	Operating Supplies	101-3005-60420	70.09
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- PIHRA - BERUMEN	Travel & Training	101-3008-60320	40.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- WATER COOLER STUDY S...	Materials/Supplies	101-3008-60431	369.74
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- ERGO SEAT CUSHIONS	Office Supplies	101-6001-60400	118.95
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- RIVERSIDE CONF- CHERI ...	Travel & Training	101-6002-60320	90.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- PIHRA - PEREZ	Travel & Training	101-6002-60320	40.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- PIHRA TRAINING	Travel & Training	101-6006-60320	40.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- PERMIT TECH CERT	Travel & Training	101-6006-60320	95.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- TRAINING TECH BOOKS	Travel & Training	101-7003-60320	26.27
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- APWA LUNCHEON	Travel & Training	101-7003-60320	107.48
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- APWA LUNCHEON	Travel & Training	101-7006-60320	53.74
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- APWA LUNCHEON	Travel & Training	101-7006-60320	80.61
WYNDHAM VACATION RENTA...	118344	02/07/18- REFUND STRVP	Cash Over/Short	101-0000-42300	306.00
XPRESS GRAPHICS	118345	04/04/18- TACO & TEQUILA EVENT RACK ...	Printing	101-3007-60410	91.09
<b>Fund 101 - GENERAL FUND Total:</b>					<b>1,272,710.74</b>
<b>Fund: 201 - GAS TAX FUND</b>					
AIR & HOSE SOURCE, INC.	118257	03/29/18- WATER TRUCK HOSE	Materials/Supplies	201-7003-60431	104.00
CALIFORNIA COMMERCIAL AS...	118271	03/28/18- ASPHALT MATERIAL	Asphalt	201-7003-60430	327.20
HOME DEPOT CREDIT SERVICES	118295	03/2018- MATERIALS	Materials/Supplies	201-7003-60431	15.25
HOME DEPOT CREDIT SERVICES	118295	03/2018- CONCRETE REPAIR	Materials/Supplies	201-7003-60431	57.56
HOME DEPOT CREDIT SERVICES	118295	03/2018- MASONRY SAW BLADES	Materials/Supplies	201-7003-60431	15.92
HOME DEPOT CREDIT SERVICES	118295	03/2018- CONCRETE TOOLS	Tools/Equipment	201-7003-60432	34.67
TOPS'N BARRICADES INC	118333	03/28/18- SIGNS	Traffic Control Signs	201-7003-60429	386.23
TOPS'N BARRICADES INC	118333	03/28/18- ONE WAY ARROW SIGN	Traffic Control Signs	201-7003-60429	149.10
TOPS'N BARRICADES INC	118333	03/29/18- ONE WAY ARROW	Traffic Control Signs	201-7003-60429	43.45

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
UNDERGROUND SERVICE ALERT	118335	04/01/2018- DIG ALERT SVC 48	Materials/Supplies	201-7003-60431	89.20
<b>Fund 201 - GAS TAX FUND Total:</b>					<b>1,222.58</b>
<b>Fund: 202 - LIBRARY &amp; MUSEUM FUND</b>					
CONSERVE LANDCARE	118279	PARK LANDSCAPE MAINTENANCE SERVICES	Landscape Contract	202-3004-60112	3,086.00
CONSERVE LANDCARE	118279	PARK LANDSCAPE MAINTENANCE SERVICES	Landscape Contract	202-3006-60112	2,169.00
GAS COMPANY, THE	118291	02/20-03/21/18- LIBRARY GAS SERVICE	Utilities - Gas	202-3004-61100	58.33
HOME DEPOT CREDIT SERVICES	118295	03/2018- LIBRARY TOILET SEAT	Maintenance/Services	202-3004-60691	52.16
PARKOS-MARTINEZ, SHERRY A	118314	ARCHIVING SERVICES FOR LQ HISTORICAL ...	Museum Operations	202-3006-60105	2,160.00
STAPLES ADVANTAGE	118328	01/12/18- SIGN HOLDER	Operating Supplies	202-3006-60420	54.04
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- MUSEUM ARCHIVING	Museum Operations	202-3006-60105	19.51
<b>Fund 202 - LIBRARY &amp; MUSEUM FUND Total:</b>					<b>7,599.04</b>
<b>Fund: 215 - LIGHTING &amp; LANDSCAPING FUND</b>					
COACHELLA VALLEY WATER DI...	118278	04/02/18- WATER SERVICE	Utilities - Water - Medians	215-7004-61211	162.23
COACHELLA VALLEY WATER DI...	118278	04/09/18- WATER SERVICE	Utilities - Water - Medians	215-7004-61211	130.98
CONSERVE LANDCARE	118279	PARK LANDSCAPE MAINTENANCE SERVICES	Landscape Contract	215-7004-60112	3,815.00
HOME DEPOT CREDIT SERVICES	118295	03/2018- GRAFFITI REMOVAL	Supplies-Graffiti and Vandalism	215-7004-60423	40.05
HOME DEPOT CREDIT SERVICES	118295	03/2018- GRAFFITI REMOVAL	Supplies-Graffiti and Vandalism	215-7004-60423	25.95
HOME DEPOT CREDIT SERVICES	118295	03/2018- GRAFFITI SUPPLIES	Supplies-Graffiti and Vandalism	215-7004-60423	42.83
HOME DEPOT CREDIT SERVICES	118295	03/2018- GRAFFITI SUPPLIES	Supplies-Graffiti and Vandalism	215-7004-60423	51.04
IMPERIAL IRRIGATION DIST	118296	04/03/18- ELECTRICITY SERVICE	Utilities - Electric	215-7004-61116	929.33
IMPERIAL IRRIGATION DIST	118296	04/03/18- ELECTRICITY SERVICE	Utilities - Electric - Medians	215-7004-61117	420.41
MOWERS PLUS INC	118306	03/22/18- CHAIN SAW LOOPS	Materials/Supplies	215-7004-60431	271.97
WALTERS WHOLESALE ELECTR...	118338	03/27/18- FLOOD LIGHTS	Materials/Supplies	215-7004-60431	1,400.75
WILLDAN FINANCIAL SERVICES	118343	STREET LIGHTING & LANDSCAPE DIST 89-1...	Administration	215-7004-60102	3,712.02
<b>Fund 215 - LIGHTING &amp; LANDSCAPING FUND Total:</b>					<b>11,002.56</b>
<b>Fund: 224 - TUMF FUND</b>					
COACHELLA VALLEY ASSOC OF...	118275	03/2018- TUMF FEE	TUMF Payable to CVAG	224-0000-20320	52,006.34
<b>Fund 224 - TUMF FUND Total:</b>					<b>52,006.34</b>
<b>Fund: 241 - HOUSING AUTHORITY</b>					
CAHA, BECKY	118269	HOUSING COMPLIANCE & MONITORING S...	Professional Services	241-9101-60103	5,381.25
OFFICE TEAM	118311	03/30/18- HOUSING AUTHORITY TEMP	Temporary Agency Services	241-9101-60125	466.55
STEWART TITLE COMPANY	118329	03/27/18- 2ND TRUSTDEED PROPERTY PR...	Operating Supplies	241-9101-60420	400.00
<b>Fund 241 - HOUSING AUTHORITY Total:</b>					<b>6,247.80</b>
<b>Fund: 243 - RDA Low-Mod Housing Fund</b>					
COACHELLA VALLEY ASSOC OF...	118274	HOMELESS PREVENTION FUNDING 2018	Homelessness Assistance	243-0000-60532	51,500.00
<b>Fund 243 - RDA Low-Mod Housing Fund Total:</b>					<b>51,500.00</b>
<b>Fund: 401 - CAPITAL IMPROVEMENT PROGRAMS</b>					
CAL STRIPE INC	118270	04/02/18- FINAL RETENTION 2012-07F	Retention Payable	401-0000-20600	14,931.14
DUDEK & ASSOCIATES INC	118283	CALLE TAMPICO DRAINAGE IMPROVEME...	Design	401-0000-60185	17,025.00
DUDEK & ASSOCIATES INC	118283	CALLE TAMPICO DRAINAGE IMPROVEME...	Design	401-0000-60185	22,865.00
GRAINGER	118292	03/19/18- BATHROOM SOAP DISPENCER	Construction	401-0000-60188	203.84
HERMANN DESIGN GROUP INC	118294	ON-CALL PROFESSIONAL SVCS	Design	401-0000-60185	4,563.75
KIMLEY-HORN AND ASSOCIAT...	118298	KIMLEY HORN - SYSTEMIC SAFETY ANALYS...	Design	401-0000-60185	26,116.55
KIMLEY-HORN AND ASSOCIAT...	118298	KIMLEY HORN - SYSTEMIC SAFETY ANALYS...	Design	401-0000-60185	28,928.75
MICHAEL BAKER INTERNATIO...	118305	SRR PHASE II INFRASTRUCTURE PRJ 20141...	Design	401-0000-60185	3,208.09
NEW CONSTRUCTION SOLUTI...	118308	NEW CONSTRUCTION SOLUTIONS INC., P...	Construction	401-0000-60188	736.25
PSOMAS INC	118317	PROFESSIONAL INSPECTION SVCS	Technical	401-0000-60108	224.00
PSOMAS INC	118317	PROFESSIONAL SVCS	Technical	401-0000-60108	2,744.00
TOPS'N BARRICADES INC	118333	03/28/18- MESSAGE SIGN MILES & ADAMS	Construction	401-0000-60188	1,680.00
ULINE	118334	03/23/18- TABLETOP TOWEL DISPENSER	Construction	401-0000-60188	324.06
ULINE	118334	03/26/18- SANITARY RECEPTACLES	Construction	401-0000-60188	320.70
<b>Fund 401 - CAPITAL IMPROVEMENT PROGRAMS Total:</b>					<b>123,871.13</b>
<b>Fund: 501 - FACILITY &amp; FLEET REPLACEMENT</b>					
ALARM MONITORING SERVICE...	118258	AMS - SECURITY SYSTEM UPGRADE	Cvc Ctr Bldg Repl/Repair	501-0000-71103	3,911.55
AUTOZONE	118262	03/30/18- DEF DIESEL FLUID	Fuel & Oil	501-0000-60674	41.31
BMW MOTORCYCLES OF RIVE...	118266	03/14/18- MOTOR REPAIR #456	Motorcycle Repair & Mainten...	501-0000-60679	2,489.71
ENTERPRISE FM TRUST	118284	04/2018- FLEET LEASES	Vehicles, Rentals & Leases	501-0000-71030	16,682.23
FUELMAN	118288	03/2018- FUEL CHARGES	Fuel & Oil	501-0000-60674	1,471.00

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<b>Vendor Name</b>	<b>Payment Number</b>	<b>Description (Item)</b>	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
QUINN COMPANY	118318	03/28/18- TRAFFIC LAMP	Parts & Maintenance Supplies	501-0000-60675	136.69
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- DESK FOR NEW CONST I...	Furniture	501-0000-71020	434.99
<b>Fund 501 - FACILITY &amp; FLEET REPLACEMENT Total:</b>					<b>25,167.48</b>
<b>Fund: 502 - INFORMATION TECHNOLOGY</b>					
BEVER, GREG	118263	03/01/18- APPLICATION WITHDRAWAL CU...	Technology Enhancement Sur...	502-0000-43611	4.50
CANON FINANCIAL SERVICES, ...	118272	03/20-04/19/18- COPIER CONTRACT	Copiers	502-0000-60662	2,602.78
FRONTIER-INTERNET	118287	03/25-04/24/18- DSL INTERNET	Utilities - Cable	502-0000-61400	81.98
VERIZON WIRELESS	118336	02/26-03/25/18- LQPD WIRELESS	Technical	502-0000-60108	979.31
WELLS FARGO BUSINESS CARD	118340	03/01-03/22/18- BASECAMP 2	Software Licenses	502-0000-60301	50.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- G SUITE	Software Licenses	502-0000-60301	180.00
WELLS FARGO BUSINESS CARD	118341	03/01-04/02/18- G SUITE TRIAL	Software Licenses	502-0000-60301	180.00
<b>Fund 502 - INFORMATION TECHNOLOGY Total:</b>					<b>4,078.57</b>
<b>Fund: 503 - PARK EQUIP &amp; FACILITY FUND</b>					
LANDMARK GEO-ENGINEERS &..	118301	03/08-03/21/18- FB SKATE CONCRETE TES...	Parks	503-0000-71060	965.00
<b>Fund 503 - PARK EQUIP &amp; FACILITY FUND Total:</b>					<b>965.00</b>
<b>Fund: 601 - SILVERROCK RESORT</b>					
GARDAWORLD	118290	04/2018- SRR ARMORED SERVICE	Bank Fees	601-0000-60455	603.50
<b>Fund 601 - SILVERROCK RESORT Total:</b>					<b>603.50</b>
<b>Grand Total:</b>					<b>1,556,974.74</b>

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	1,272,710.74
201 - GAS TAX FUND	1,222.58
202 - LIBRARY & MUSEUM FUND	7,599.04
215 - LIGHTING & LANDSCAPING FUND	11,002.56
224 - TUMF FUND	52,006.34
241 - HOUSING AUTHORITY	6,247.80
243 - RDA Low-Mod Housing Fund	51,500.00
401 - CAPITAL IMPROVEMENT PROGRAMS	123,871.13
501 - FACILITY & FLEET REPLACEMENT	25,167.48
502 - INFORMATION TECHNOLOGY	4,078.57
503 - PARK EQUIP & FACILITY FUND	965.00
601 - SILVERROCK RESORT	603.50
<b>Grand Total:</b>	<b>1,556,974.74</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-0000-20304	Sales Taxes Payable	375.85
101-0000-20305	Due to SunLine	1,789.50
101-0000-20310	MSHCP Mitigation Fee	8,297.00
101-0000-22811	Fire Plan Review Deposits	2,456.00
101-0000-22830	Miscellaneous Deposits	500.00
101-0000-42214	Wellness Center Leisure E...	26.20
101-0000-42300	Cash Over/Short	355.31
101-0000-42416	Digitization/Records Man...	18.00
101-0000-42420	Fire Plan Review Fee	-1,157.00
101-0000-42431	Conditional Use Permits	5,594.40
101-0000-43505	Credit Card Fee Revenue	112.34
101-0000-43631	CVMSHCP Admin Fee	-82.97
101-1001-60320	Travel & Training	100.00
101-1002-60103	Professional Services	7,859.48
101-1002-60320	Travel & Training	188.78
101-1002-60400	Office Supplies	32.37
101-1002-60420	Operating Supplies	33.00
101-1004-60129	Recruiting/Pre-Employe...	78.53
101-1004-60320	Travel & Training	50.13
101-1004-60400	Office Supplies	34.09
101-1004-60410	Printing	80.48
101-1005-60103	Professional Services	14,783.99
101-1005-60125	Temporary Agency Servic...	23.73
101-1005-60420	Operating Supplies	209.94
101-1006-60103	Professional Services	394.57
101-1006-60320	Travel & Training	248.61
101-1006-60400	Office Supplies	81.97
101-1006-60410	Printing	1,025.17
101-1007-60403	Citywide Conf Room Suppl..	489.25
101-1007-60470	Postage	57.44
101-2001-60109	LQ Police Volunteers	73.44
101-2001-60161	Sheriff Patrol	637,918.47
101-2001-60162	Police Overtime	11,605.79
101-2001-60163	Target Team	125,481.25
101-2001-60164	Community Services Offic...	50,635.60
101-2001-60166	Gang Task Force	12,316.80
101-2001-60167	Narcotics Task Force	12,316.80
101-2001-60169	Motor Officer	78,140.14
101-2001-60170	Dedicated Sargeant	34,822.40
101-2001-60171	Dedicated Lieutenant	20,180.80
101-2001-60172	Sheriff - Mileage	35,468.99
101-2001-60174	Blood/Alcohol Testing	159.00
101-2001-60175	Special Enforcement Funds	53,667.21

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
101-2001-60176	Sheriff - Other	800.60
101-2002-60320	Travel & Training	150.00
101-2002-60406	Disaster Prep Supplies	138.21
101-2002-60410	Printing	46.54
101-2002-60545	Small Tools & Equipment	1,372.15
101-2002-60670	Fire Station	2,317.14
101-2002-60691	Maintenance/Services	235.90
101-2002-61100	Utilities - Gas	141.46
101-2002-61200	Utilities - Water	82.80
101-2002-61304	Mobile/Cell Phones	154.75
101-2002-61400	Utilities - Cable	120.96
101-3001-60320	Travel & Training	1,283.88
101-3001-60400	Office Supplies	32.46
101-3002-60400	Office Supplies	106.65
101-3002-60420	Operating Supplies	1,282.07
101-3003-60122	Credit Card Fees	51.82
101-3003-60149	Community Experiences	730.82
101-3005-60112	Landscape Contract	31,807.00
101-3005-60117	Civic Center Lake Mainten...	695.00
101-3005-60184	Fritz Burns Pool	896.25
101-3005-60420	Operating Supplies	203.92
101-3005-60423	Supplies-Graffiti and Van...	100.72
101-3005-60431	Materials/Supplies	61.01
101-3005-60432	Tools/Equipment	226.94
101-3005-60554	LQ Park Water Feature	295.00
101-3005-61108	Utilities - Electric - Colonel...	564.29
101-3005-61110	Utilities - Electric - Adams...	53.45
101-3005-61207	Utilities - Water -Pioneer ...	553.61
101-3005-61300	Utilities - Telephone	35.02
101-3007-60151	GPSCVB	66,386.00
101-3007-60320	Travel & Training	999.00
101-3007-60410	Printing	91.09
101-3007-60461	Marketing & Tourism Pro...	22,455.72
101-3008-60196	Annual Permits/Inspectio...	505.74
101-3008-60320	Travel & Training	40.00
101-3008-60431	Materials/Supplies	890.10
101-3008-60432	Tools/Equipment	269.70
101-3008-60691	Maintenance/Services	179.97
101-3008-61100	Utilities - Gas	640.86
101-6001-60102	Administration	60.00
101-6001-60400	Office Supplies	118.95
101-6002-60320	Travel & Training	130.00
101-6004-60120	Lot Cleaning	46.43
101-6006-60320	Travel & Training	135.00
101-7002-60183	Map/Plan Checking	290.00
101-7003-60320	Travel & Training	133.75
101-7003-60432	Tools/Equipment	18.45
101-7006-60104	Consultants	17,636.00
101-7006-60320	Travel & Training	134.35
101-7006-60420	Operating Supplies	166.36
201-7003-60429	Traffic Control Signs	578.78
201-7003-60430	Asphalt	327.20
201-7003-60431	Materials/Supplies	281.93
201-7003-60432	Tools/Equipment	34.67
202-3004-60112	Landscape Contract	3,086.00
202-3004-60691	Maintenance/Services	52.16
202-3004-61100	Utilities - Gas	58.33
202-3006-60105	Museum Operations	2,179.51

**Account Summary**

Account Number	Account Name	Expense Amount
202-3006-60112	Landscape Contract	2,169.00
202-3006-60420	Operating Supplies	54.04
215-7004-60102	Administration	3,712.02
215-7004-60112	Landscape Contract	3,815.00
215-7004-60423	Supplies-Graffiti and Van...	159.87
215-7004-60431	Materials/Supplies	1,672.72
215-7004-61116	Utilities - Electric	929.33
215-7004-61117	Utilities - Electric - Media...	420.41
215-7004-61211	Utilities - Water - Medians	293.21
224-0000-20320	TUMF Payable to CVAG	52,006.34
241-9101-60103	Professional Services	5,381.25
241-9101-60125	Temporary Agency Servic...	466.55
241-9101-60420	Operating Supplies	400.00
243-0000-60532	Homelessness Assistance	51,500.00
401-0000-20600	Retention Payable	14,931.14
401-0000-60108	Technical	2,968.00
401-0000-60185	Design	102,707.14
401-0000-60188	Construction	3,264.85
501-0000-60674	Fuel & Oil	1,512.31
501-0000-60675	Parts & Maintenance Supp..	136.69
501-0000-60679	Motorcycle Repair & Main...	2,489.71
501-0000-71020	Furniture	434.99
501-0000-71030	Vehicles, Rentals & Leases	16,682.23
501-0000-71103	Cvc Ctr Bldg Repl/Repair	3,911.55
502-0000-43611	Technology Enhancement...	4.50
502-0000-60108	Technical	979.31
502-0000-60301	Software Licenses	410.00
502-0000-60662	Copiers	2,602.78
502-0000-61400	Utilities - Cable	81.98
503-0000-71060	Parks	965.00
601-0000-60455	Bank Fees	603.50
<b>Grand Total:</b>		<b>1,556,974.74</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	1,427,413.43
141517D	3,208.09
151612D	39,890.00
1718PMPRP	14,931.14
1718TMICT	1,680.00
201603T	2,744.00
201608D	4,563.75
201703CT	736.25
201703FFE	848.60
201703T	224.00
201708D	55,045.30
201716CT	965.00
ARCHIVEE	2,178.37
TACOE	2,546.81
<b>Grand Total:</b>	<b>1,556,974.74</b>



City of La Quinta, CA

# Demand Register

Packet: APPKT01564 - DA 04/20/18

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
ALARM MONITORING SERVICE...	118346	04/01/18- CITY HALL	Security & Alarm	101-3008-60123	330.00
ALARM MONITORING SERVICE...	118346	04/01/18- WELLNESS CENTER	Security & Alarm	101-3008-60123	165.00
ALARM MONITORING SERVICE...	118346	04/01/18- LQ PARK	Security & Alarm	101-3008-60123	165.00
ALARM MONITORING SERVICE...	118346	04/01/18- LQ MAINT	Security & Alarm	101-3008-60123	165.00
ALARM MONITORING SERVICE...	118346	04/01-06/30/18- FS #32 & 93	Fire Station	101-2002-60670	510.00
ALARM MONITORING SERVICE...	118346	04/01-06/30/18- WELLNESS CENTER	Security & Alarm	101-3008-60123	255.00
ALARM MONITORING SERVICE...	118346	04/01-06/30/18- CITY HALL	Security & Alarm	101-3008-60123	255.00
BERETTO, LUCILLA	118348	04/12/18- PILATES	Instructors	101-3002-60107	288.00
BURRTEC WASTE & RECYCLING..	118349	04/12/18- CAREER BUILDER SERVICES	Professional Services	101-1002-60103	453.62
CALPERS LONG-TERM CARE P...	118350	LONG TERM CARE	LT Care Insurance Pay	101-0000-20949	196.05
CALVA, SAUL	118351	03/29/18- REFUND OVERPAYMENT BUS LI...	Business Licenses	101-0000-41600	12.50
COACHELLA VALLEY WATER DI...	118354	04/11/18- WATER SERVICE	Utilities - Water	101-2002-61200	208.85
COACHELLA VALLEY WATER DI...	118354	04/11/18- WATER SERVICE	Utilities - Water -Monticello Pa...	101-3005-61201	878.86
COACHELLA VALLEY WATER DI...	118354	04/11/18- WATER SERVICE	Utilities - Water -Fritz Burns pa...	101-3005-61204	96.40
COACHELLA VALLEY WATER DI...	118354	04/11/18- WATER SERVICE	Utilities - Water -Seasons Park	101-3005-61208	18.28
COACHELLA VALLEY WATER DI...	118354	04/11/18- WATER SERVICE	Utilities - Water -Community P...	101-3005-61209	185.52
COACHELLA VALLEY WATER DI...	118354	04/11/18- WATER SERVICE	Utilities - Water	101-3008-61200	107.75
COACHELLA VALLEY WATER DI...	118354	04/12/18- WATER SERVICE	Utilities - Water	101-2002-61200	490.43
COACHELLA VALLEY WATER DI...	118354	04/10/18- WATER SERVICE	Utilities - Water -Desert Pride	101-3005-61206	172.13
COACHELLA VALLEY WATER DI...	118354	04/10/18- WATER SERVICE	PM 10 - Dust Control	101-7006-60146	29.14
COACHELLA VALLEY WATER DI...	118354	04/12/18- WATER SERVICE	Utilities - Water	101-2002-61200	143.09
COACHELLA VALLEY WATER DI...	118354	04/12/18- WATER SERVICE	Utilities - Water -Eisenhower P...	101-3005-61203	70.06
COACHELLA VALLEY WATER DI...	118354	04/12/18- WATER SERVICE	Utilities - Water -Velasco Park	101-3005-61205	51.58
COACHELLA VALLEY WATER DI...	118354	04/12/18- WATER SERVICE	PM 10 - Dust Control	101-7006-60146	6.92
COHEN, ANN MARIE	118355	04/12/18- SUN STYE TAI CHI	Instructors	101-3002-60107	574.00
CONSERVE LANDCARE	118356	09/12/17- CC CAMPUS TREE REPLACEME...	Tree Maintenance	101-3005-60557	426.50
CONSERVE LANDCARE	118356	09/12/17- ADAMS PARK TREE REPLACEM...	Tree Maintenance	101-3005-60557	818.83
CONSERVE LANDCARE	118356	02/23/18- CC CAMPUS PLANTS	Maintenance/Services	101-3005-60691	995.21
CONSERVE LANDCARE	118356	02/28/18- CC CAMPUS DG INSTALL	Maintenance/Services	101-3005-60691	592.58
CONSERVE LANDCARE	118356	02/28/18- STUMP REMOVAL	Tree Maintenance	101-3005-60557	3,060.07
COUNTY OF RIVERSIDE	118357	10/01-12/31/17- EMERGENCY MGMT QTR...	Fire Service Costs	101-2002-60139	31,659.20
DAVID, MIRIAM	118358	04/12/18- BRIDGE	Instructors	101-3002-60107	1,152.00
DESERT SUN, THE	118359	05/2018- SUBSCRIPTION SERVICE	Subscriptions & Publications	101-3002-60352	64.54
EISENHOWER OCCUPATIONAL...	118361	04/20/18- PRE EMPLOYMENT PHYSICALS	Recruiting/Pre-Employment	101-1004-60129	230.00
ESCATEL-CARRELLO, ELIZABETH	118362	01/07/18- TUITION REIMB	Training & Education/MOU	101-1004-60322	413.95
ESCOBEDO, CHRIS	118363	04/12/18- FOOD FOR EOC RESP2017-23	Travel & Training	101-2002-60320	95.58
FRONTIER COMMUNICATIONS...	118365	04/2018- LQ PARK PHONE	Utilities - Telephone	101-3005-61300	43.27
GRAHAM, MARCIE	118368	04/16/18- FITNESS REIMB	Fitness Membership Reimburs...	101-1004-50252	40.00
HANSEN, DIANNE	118369	04/17/18- TUITION REIMB	Training & Education/MOU	101-1004-60322	537.95
HEUKELEM, DAWN VAN	118370	04/10/18- CLASS REFUND	Wellness Center Leisure Enric...	101-0000-42214	10.00
IRC INC	118373	03/2018- PRE EMPLOYMENT BACKGROUND	Recruiting/Pre-Employment	101-1004-60129	188.50
JERNIGAN'S, INC	118374	04/06/18- BOOTS	Safety Gear	101-7006-60427	206.61
JERNIGAN'S, INC	118374	04/06/18- BOOTS	Safety Gear	101-7006-60427	217.49
JNS MEDIA SPECIALISTS	118375	MARKETING FOR COMMUNITY EVENTS	Community Experiences	101-3003-60149	2,796.35
JNS MEDIA SPECIALISTS	118375	FY 17/18 PRINT & DIGITAL MARKETING SE...	Marketing & Tourism Promoti...	101-3007-60461	29,533.11
JOHNSTON, ALEXANDER	118376	04/08-04/09-18- SAFETY EVALUATION TRA..	Travel & Training	101-2002-60320	341.27
JOHNSTONE SUPPLY	118377	04/05/18- FS#70 HVAC FILTER	Maintenance/Services	101-2002-60691	81.94
KONE INC	118378	04/01/18- CITY HALL ELEVATOR MAINT	Maintenance/Services	101-3008-60691	540.56
LEWIS BRISBOIS BISGAARD & ...	118380	04/16/18- REFUND FOR CASE EUC08379	Miscellaneous Revenue	101-0000-42301	207.35
MCDOWELL AWARDS	118381	04/13/18- MEMORIAL TREE PLAQUES	Materials/Supplies	101-3005-60431	91.35
MEDEIROS, JOYCELEEN	118382	04/12/18- TAI CHI CHAUN	Instructors	101-3002-60107	171.50
MENDEZ, MARTHA	118383	04/12/18- EOC COFFEE 2017-23	Travel & Training	101-2002-60320	33.90
MISAC	118384	04/10/18- MEMBERSHIP - LARSON	Membership Dues	101-3001-60351	65.00

**Demand Register**

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
OFFICE DEPOT	118385	04/09/18- OFFICE SUPPLIES	Office Supplies	101-1005-60400	40.73
OFFICE TEAM	118386	04/06/18- CC TEMP SERVICES	Temporary Agency Services	101-1005-60125	711.90
PACIFIC WEST AIR CONDITION...	118388	02/09/18- HVAC PREV MAINT	HVAC	101-3008-60667	1,231.15
PETERSON, GREGORY E	118389	04/12/18- FINANCE VIDEO EDITS	Travel & Training	101-1006-60320	1,150.00
RIVERSIDE DEPARTMENT OF C...	118390	GARNISHMENT	Garnishments Payable	101-0000-20985	200.00
RJT HOMES CODORNIZ	118391	04/04/18- REFUND OVERPAYMENT DUPLI...	Building Plan Check Fees	101-0000-42600	52.01
ROJAS, MIGUEL ANGEL	118392	04/12/18- TAEKWONDO	Instructors	101-3002-60107	1,335.26
RYAN, JOAN FRANCIS	118393	04/12/18- WATERCOLOR	Instructors	101-3002-60107	210.00
SALCEDO, KATHLEEN KENNEDY	118394	04/12/18- ZUMBA	Instructors	101-3002-60107	252.00
SCMAF	118395	01/02-04/04/18- INSTRUCTOR INSURANCE	Instructors	101-3002-60107	154.00
SHIRY, TERESA	118396	04/12/18- BALLROOM DANCING	Instructors	101-3002-60107	364.00
SMITH PIPE & SUPPLY CO	118397	04/02/18- MUSEUM IRRIG MATERIALS	Materials/Supplies	101-3005-60431	83.48
SNYDER, JANICE	118398	04/12/18- PERSONAL TRAINER	Instructors	101-3002-60107	224.00
SOUTHWEST BOULDER & STO...	118399	04/11/18- FB PARK PLANTER ROCKS	Materials/Supplies	101-3005-60431	254.44
STAPLES ADVANTAGE	118400	03/23/18- POLICE DISPLAY CASE	Special Enforcement Funds	101-2001-60175	90.36
STAPLES ADVANTAGE	118400	03/28/18- DEFECTIVE SPACE HATER REPL...	Operating Supplies	101-1004-60420	25.22
STAPLES ADVANTAGE	118400	04/05/18- OFFICE SUPPLIES	Special Enforcement Funds	101-2001-60175	42.72
STAPLES ADVANTAGE	118400	04/05/18- CITYWIDE SUPPLIES	Citywide Conf Room Supplies	101-1007-60403	161.92
STAPLES ADVANTAGE	118400	04/10/18- OFFICE SUPPLIES	Office Supplies	101-3005-60400	83.79
STAPLES ADVANTAGE	118400	04/11/18- AVERY LABELS RETURN	Office Supplies	101-1004-60400	-24.64
TRUE, ARTHUR ALLEN	118403	04/12/18- SUNSET YOGA	Instructors	101-3002-60107	220.50
TRULY NOLEN INC	118404	03/02/18- PUBLIC WORKS PEST CONTROL	Pest Control	101-3008-60116	47.00
TRULY NOLEN INC	118404	03/23/18- WC BIRD PEST CONTROL	Pest Control	101-3008-60116	425.00
UNITED WAY OF THE DESERT	118405	CONTRIBUTION	United Way Deductions	101-0000-20981	62.00
VERIZON WIRELESS	118406	12/14/17-01/13/18- WIRELESS SERVICE	Utilities - Telephone	101-2002-61300	51.01
VERIZON WIRELESS	118406	01/14-02/13/18- WIRELESS SERVICE	Utilities - Telephone	101-2002-61300	51.01
VERIZON WIRELESS	118406	02/14-03/13/18- WIRELESS SERVICE	Utilities - Telephone	101-2002-61300	51.01
VERMILLIONS ENVIRONMENT...	118407	VERMILLION ENVIRONMENTAL PM10 SRR	PM 10 - Dust Control	101-7006-60146	25,000.00
VIELHARBER, KAREN	118408	04/12/18- GENTLE YOGA	Instructors	101-3002-60107	819.88
WELLNESS WORKS	118409	WELLNESS WORKS- EMPLOYEE ASSISTANC...	Consultants	101-1004-60104	392.00
WILSON, ALBA	118410	04/12/18- EVENING YOGA	Instructors	101-3002-60107	168.00
<b>Fund 101 - GENERAL FUND Total:</b>					<b>114,372.54</b>
<b>Fund: 201 - GAS TAX FUND</b>					
KRIBBS, BRUCE	118379	04/04/18- STORM DRAIN PUMP REPAIR	Storm Drains	201-7003-60672	1,585.00
<b>Fund 201 - GAS TAX FUND Total:</b>					<b>1,585.00</b>
<b>Fund: 202 - LIBRARY &amp; MUSEUM FUND</b>					
ALARM MONITORING SERVICE...	118346	04/01/18- LIBRARY	Security & Alarm	202-3004-60123	165.00
ALARM MONITORING SERVICE...	118346	04/01/18- MUSEUM	Security & Alarm	202-3006-60123	165.00
ALARM MONITORING SERVICE...	118346	04/01-06/30/18- LIBRARY	Security & Alarm	202-3004-60123	255.00
ALARM MONITORING SERVICE...	118346	04/01-06/30/18- MUSEUM	Security & Alarm	202-3006-60123	255.00
ARCOIRIS RECORDS, INC.	118347	04/21/18- DIA DEL NINO FINAL PAYMENT	Operating Supplies	202-3004-60420	1,400.00
COACHELLA VALLEY WATER DI...	118354	04/11/18- WATER SERVICE	Utilities - Water	202-3006-61200	126.44
KONE INC	118378	04/01/18- MUSEUM ELEVATOR MAINT	Maintenance/Services	202-3006-60691	540.55
PACIFIC WEST AIR CONDITION...	118388	LIBRARY CHILLER	HVAC	202-3004-60667	19,034.25
PACIFIC WEST AIR CONDITION...	118388	LIBRARY CHILLER	HVAC	202-3004-60667	6,341.75
STAPLES ADVANTAGE	118400	03/27/18- LIBRARY SOFA	Furniture	202-3004-71020	623.89
STAPLES ADVANTAGE	118400	04/06/18- SIGN HOLDER CREDIT	Operating Supplies	202-3006-60420	-54.04
STAPLES ADVANTAGE	118400	03/28/18- LIBRARY TABLE	Furniture	202-3004-71020	278.82
TRULY NOLEN INC	118404	03/02/18- LIBRARY PEST CONTROL	Pest Control	202-3004-60116	74.00
<b>Fund 202 - LIBRARY &amp; MUSEUM FUND Total:</b>					<b>29,205.66</b>
<b>Fund: 215 - LIGHTING &amp; LANDSCAPING FUND</b>					
COACHELLA VALLEY WATER DI...	118354	04/10/18- WATER SERVICE	Utilities - Water - Medians	215-7004-61211	2,413.88
COACHELLA VALLEY WATER DI...	118354	04/12/18- WATER SERVICE	Utilities - Water - Medians	215-7004-61211	2,373.35
IMPERIAL IRRIGATION DIST	118372	04/12/18- ELECTRICITY SERVICE	Utilities - Electric	215-7004-61116	308.56
IMPERIAL IRRIGATION DIST	118372	04/12/18- ELECTRICITY SERVICE	Utilities - Electric - Medians	215-7004-61117	12.34
<b>Fund 215 - LIGHTING &amp; LANDSCAPING FUND Total:</b>					<b>5,108.13</b>
<b>Fund: 401 - CAPITAL IMPROVEMENT PROGRAMS</b>					
CNS ENGINEERS, INC	118353	CNS ENGINEERS BPMP PROJECT NO. 2017...	Technical	401-0000-60108	20,029.19
DUDEK & ASSOCIATES INC	118360	WASHINGTON ST DRAINAGE IMPROVEM...	Design	401-0000-60185	9,107.00



**Demand Register**

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
DUDEK & ASSOCIATES INC	118360	WASHINGTON ST DRAINAGE IMPROVEM...	Design	401-0000-60185	1,402.50
FERGUSON ENTERPRISES, INC	118364	04/09/18- BATHROOM REMODEL URINAL	Construction	401-0000-60188	349.07
FERGUSON ENTERPRISES, INC	118364	04/05/18- BATHROOM REMODEL URINALS	Construction	401-0000-60188	478.40
FERGUSON ENTERPRISES, INC	118364	03/23/18- BATHROOM REMODEL CREDIT	Construction	401-0000-60188	-734.56
OMNI-MEANS	118387	OMNI-MEANS VILLAGE COMPLETE STREETS	Design	401-0000-60185	61,763.65
<b>Fund 401 - CAPITAL IMPROVEMENT PROGRAMS Total:</b>					<b>92,395.25</b>

**Fund: 501 - FACILITY & FLEET REPLACEMENT**

GAS COMPANY, THE	118367	03/2018- SWEEPER FUEL	Street Sweeper	501-0000-60678	6.71
HONDA YAMAHA OF REDLAN...	118371	04/09/18- POLICE MOTO BRAKE SERVICE	Motorcycle Repair & Mainten...	501-0000-60679	225.41
TOWER ENERGY GROUP	118402	03/16-03/31/18- UNLEAD/DIESEL FUEL	Fuel & Oil	501-0000-60674	2,028.02
<b>Fund 501 - FACILITY &amp; FLEET REPLACEMENT Total:</b>					<b>2,260.14</b>

**Fund: 502 - INFORMATION TECHNOLOGY**

CDW GOVERNMENT INC	118352	04/10/18- SUPPLIES	Operating Supplies	502-0000-60420	34.58
CDW GOVERNMENT INC	118352	04/10/18- SUPPLIES	Cell/Mobile Phones	502-0000-61301	55.60
FRONTIER-INTERNET	118366	04/04-05/03/18- DSL SERVICE	Technical	502-0000-60108	190.26
TIME WARNER CABLE	118401	03/15-04/14/18- CABLE SERVICES	Utilities - Cable	502-0000-61400	130.19
TIME WARNER CABLE	118401	04/10-05/09/18- CITY HALL FIBER	Utilities - Cable	502-0000-61400	1,560.00
VERIZON WIRELESS	118406	12/14/17-01/13/18- WIRELESS SERVICE	Technical	502-0000-60108	40.01
VERIZON WIRELESS	118406	01/14-02/13/18- WIRELESS SERVICE	Technical	502-0000-60108	40.01
VERIZON WIRELESS	118406	02/14-03/13/18- WIRELESS SERVICE	Technical	502-0000-60108	40.01
<b>Fund 502 - INFORMATION TECHNOLOGY Total:</b>					<b>2,090.66</b>

**Grand Total: 247,017.38**

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	114,372.54
201 - GAS TAX FUND	1,585.00
202 - LIBRARY & MUSEUM FUND	29,205.66
215 - LIGHTING & LANDSCAPING FUND	5,108.13
401 - CAPITAL IMPROVEMENT PROGRAMS	92,395.25
501 - FACILITY & FLEET REPLACEMENT	2,260.14
502 - INFORMATION TECHNOLOGY	2,090.66
<b>Grand Total:</b>	<b>247,017.38</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-0000-20949	LT Care Insurance Pay	196.05
101-0000-20981	United Way Deductions	62.00
101-0000-20985	Garnishments Payable	200.00
101-0000-41600	Business Licenses	12.50
101-0000-42214	Wellness Center Leisure E...	10.00
101-0000-42301	Miscellaneous Revenue	207.35
101-0000-42600	Building Plan Check Fees	52.01
101-1002-60103	Professional Services	453.62
101-1004-50252	Fitness Membership Reim...	40.00
101-1004-60104	Consultants	392.00
101-1004-60129	Recruiting/Pre-Employe...	418.50
101-1004-60322	Training & Education/MOU	951.90
101-1004-60400	Office Supplies	-24.64
101-1004-60420	Operating Supplies	25.22
101-1005-60125	Temporary Agency Servic...	711.90
101-1005-60400	Office Supplies	40.73
101-1006-60320	Travel & Training	1,150.00
101-1007-60403	Citywide Conf Room Suppl..	161.92
101-2001-60175	Special Enforcement Funds	133.08
101-2002-60139	Fire Service Costs	31,659.20
101-2002-60320	Travel & Training	470.75
101-2002-60670	Fire Station	510.00
101-2002-60691	Maintenance/Services	81.94
101-2002-61200	Utilities - Water	842.37
101-2002-61300	Utilities - Telephone	153.03
101-3001-60351	Membership Dues	65.00
101-3002-60107	Instructors	5,933.14
101-3002-60352	Subscriptions & Publicati...	64.54
101-3003-60149	Community Experiences	2,796.35
101-3005-60400	Office Supplies	83.79
101-3005-60431	Materials/Supplies	429.27
101-3005-60557	Tree Maintenance	4,305.40
101-3005-60691	Maintenance/Services	1,587.79
101-3005-61201	Utilities - Water -Monticel...	878.86
101-3005-61203	Utilities - Water -Eisenho...	70.06
101-3005-61204	Utilities - Water -Fritz Bur...	96.40
101-3005-61205	Utilities - Water -Velasco ...	51.58
101-3005-61206	Utilities - Water -Desert Pr...	172.13
101-3005-61208	Utilities - Water -Seasons ...	18.28
101-3005-61209	Utilities - Water -Commun...	185.52
101-3005-61300	Utilities - Telephone	43.27
101-3007-60461	Marketing & Tourism Pro...	29,533.11
101-3008-60116	Pest Control	472.00
101-3008-60123	Security & Alarm	1,335.00
101-3008-60667	HVAC	1,231.15
101-3008-60691	Maintenance/Services	540.56
101-3008-61200	Utilities - Water	107.75
101-7006-60146	PM 10 - Dust Control	25,036.06

**Account Summary**

Account Number	Account Name	Expense Amount
101-7006-60427	Safety Gear	424.10
201-7003-60672	Storm Drains	1,585.00
202-3004-60116	Pest Control	74.00
202-3004-60123	Security & Alarm	420.00
202-3004-60420	Operating Supplies	1,400.00
202-3004-60667	HVAC	25,376.00
202-3004-71020	Furniture	902.71
202-3006-60123	Security & Alarm	420.00
202-3006-60420	Operating Supplies	-54.04
202-3006-60691	Maintenance/Services	540.55
202-3006-61200	Utilities - Water	126.44
215-7004-61116	Utilities - Electric	308.56
215-7004-61117	Utilities - Electric - Media...	12.34
215-7004-61211	Utilities - Water - Medians	4,787.23
401-0000-60108	Technical	20,029.19
401-0000-60185	Design	72,273.15
401-0000-60188	Construction	92.91
501-0000-60674	Fuel & Oil	2,028.02
501-0000-60678	Street Sweeper	6.71
501-0000-60679	Motorcycle Repair & Main...	225.41
502-0000-60108	Technical	310.29
502-0000-60420	Operating Supplies	34.58
502-0000-61301	Cell/Mobile Phones	55.60
502-0000-61400	Utilities - Cable	1,690.19
<b>Grand Total:</b>		<b>247,017.38</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	154,622.13
151603D	61,763.65
151612D	10,509.50
201703FFE	92.91
201707T	20,029.19
<b>Grand Total:</b>	<b>247,017.38</b>

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# City of La Quinta

## Attachment 2

### Bank Transactions 4/07/18 – 4/20/18

---

#### Wire Transaction

Listed below are the wire transfer from 4/07/18 – 4/20/18

Wire Transfers:

04/10/2018 - WIRE TRANSFER - TASC	\$	1,224.96
TOTAL WIRE TRANSFERS OUT	\$	<u>1,224.96</u>

### Purchase Orders 10/01/17 – 12/31/17

---

#### Purchase Orders

Listed below are the Purchase Orders from 10/01/17 – 12/31/17

<b>Vendor</b>	<b>P.O Number</b>	<b>Amount</b>	<b>Purpose</b>
Desert Concepts Construction	1718-0067	\$ 49,400.00	Highway 111 Monument Entryway Renovation
Willdan	1718-0100	\$ 49,000.00	Traffic Engineering Services
Desert Concepts Construction	1718-0085	\$ 43,510.00	City Hall Exterior Painting
Lance, Soll & Lunghard LLP	1718-0104	\$ 30,000.00	Professional Accounting Services
Innovative Document Solutions	1718-0079	\$ 28,898.76	Citywide Copier Leases
ECS Imaging INC	1718-0084	\$ 43,510.00	Laserfiche Annual Maintenance & Cloud Server
Urban Habitat Environment Landscape	1718-0106	\$ 26,286.40	DG Installation at SilverRock

# City of La Quinta

CONSENT CALENDAR ITEM NO. 7

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

---

**AGENDA TITLE:** ADOPT RESOLUTION TO AUTHORIZE SUBMITTING AN APPLICATION WITH THE DEPARTMENT OF HOMELAND SECURITY AND FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM

---

### RECOMMENDATION

Adopt a Resolution to authorize submitting an application to the Department of Homeland Security and Federal Emergency Management Administration for the Emergency Management Performance Grant Program; and designate the City Manager or his designee as authorized agent.

### EXECUTIVE SUMMARY

- The Department of Homeland Security (DHS) and the Federal Emergency Management Administration (FEMA) offers Emergency Management Performance Grant Program (EMPG) grants.
- The grant applicant's governing body must authorize, by resolution, its approval to submit grant applications and designate an individual to execute documents.
- This resolution authorizes staff to apply for EMPG grants for five (5) more years.

### FISCAL IMPACT

The City could annually receive from \$10,000 to \$15,000. If the funds are awarded, the Emergency Management Performance budget (226-0000-43120) would be amended to account for the grant revenue.

### BACKGROUND/ANALYSIS

Annually, the City seeks funds to improve emergency services; these grants range from \$10,000 to \$15,000. The City has been awarded EMPG grants and the funds were used for planning, equipment, and preparedness training to prevent, respond, and recover from catastrophic events. The grant would be used for preparedness training, equipment, and exercises. The application deadline is in July of each year and notification is announced approximately 120 days after submittal.

### ALTERNATIVES

The Council could elect to not pursue this grant opportunity.

Prepared by: Zander Johnston, Emergency Service Coordinator

Approved by: Chris Escobedo, Community Resources Director

[Click Here to return to the Agenda](#)



**RESOLUTION NO. 2018 –**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, AUTHORIZING APPLICATION AND DESIGNATING THE CITY MANAGER OR HIS/HER DESIGNEE AS AUTHORIZED AGENT FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM OFFERED BY THE DEPARTMENT OF HOMELAND SECURITY & FEMA AND ADMINISTERED BY THE CALIFORNIA OFFICE OF EMERGENCY SERVICES**

**WHEREAS**, the Department of Homeland Security (DHS) & FEMA annually offer the Emergency Management Performance Grant Program (EMPG) to local governments administered by the California Office of Emergency Services (Cal OES) through all counties; and

**WHEREAS**, the Riverside County Emergency Management Department (EMD) has requested that all jurisdictions apply for Emergency Management Performance Grant Program assistance to further the State of California's (State) efforts to prepare for natural and man-made disasters and terrorism related impacts to our communities; and

**WHEREAS**, in furtherance of this authority Cal OES is required to establish procedures governing the application, awarding, and management of the grant; and

**WHEREAS**, Grant Application procedures require an Applicant's governing body to authorize by resolution its approval for submittal of the Grant Application, and the designation by job title of the individual authorized to execute all Grant documents on behalf of the City of La Quinta (City); and

**WHEREAS**, if awarded, the City will enter into a Grant Agreement with Riverside County and Cal OES for implementation of said Grant(s).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1. Authorizes the submittal of application(s) to Riverside County EMD for EMPG grants for which the City is eligible.

SECTION 2. The City Manager or City Manager's Designee as Applicant Agent is hereby authorized and empowered to execute in the name of the City of La Quinta all documents related to this grant, including but not limited to,

Resolution No. 2018-  
Emergency Management and Homeland Security Grant Application  
Adopted: May 1, 2018  
Page 2 of 2

applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

SECTION 3. This authorization is effective for May 15, 2018 through May 15, 2023; time period not to exceed five (5) years from date of adoption.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this 1<sup>st</sup> day of May, 2018, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

---

PAM NIETO, Deputy City Clerk  
City of La Quinta, California

(CITY SEAL)

**APPROVED AS TO FORM:**

---

WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

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**AGENDA TITLE:** APPROVE WORK AWARDED TO SOUTH VALLEY ELECTRIC AND AUTHORIZE TWENTY THOUSAND DOLLARS IN FUNDS CONTINGENT ON FUTURE PROJECTS

---

### RECOMMENDATION

Approve work awarded to South Valley Electric and authorize a twenty thousand dollar contingency fund for potential 2017/18 projects.

### EXECUTIVE SUMMARY

- Per the purchasing policy, the Council must approve vendor/contractor payments that exceed \$50,000.
- In March 2018, South Valley Electric (SVE) was the only responsive contractor who bid to replace the copper wiring at the La Quinta Sports Complex, La Quinta Park, and Colonel Mitchell Paige Field.
- The lights at Seasons Dog Park, Adams Park, and La Quinta Park are scheduled for LED light bulb replacement and SVE was the lowest responsive bid.
- Staff requests approval for an additional \$20,000 for future projects should SVE be awarded additional work during the current fiscal year.

### FISCAL IMPACT

The combined cost to replace the copper wire replacement was \$59,026; funds are available in the Parks Vandalism/Graffiti account (101-3005-60423). The cost to purchase the LED bulbs is \$33,350; funds are available in the Parks Materials/Supplies account (101-3005-60431).

Since SVE has been the lowest responsive bidder, staff requests Council authorization to fund an additional \$20,000 of work with SVE, should SVE be the lowest responsive bidder on other projects in 2017/18.

### BACKGROUND/ANALYSIS

Copper wiring was replaced five times due to theft, twice at La Quinta Sports Complex, and La Quinta Park, and once at Colonel Mitchel Paige. In order to keep these fields functioning, staff solicited bids and commissioned this work. SVE was the only responsive

contractor. The purchasing policy requires Council approval for purchases and/or contracts over \$50,000; since this work exceeded this amount, staff is seeking Council approval.

The lights at Seasons Dog Park, Adams Park, and La Quinta Park are at the end of their useful life and are scheduled for LED light bulb replacement. Again, SVE was the lowest responsive bidder and staff recommends purchasing the LED bulbs through SVE.

Staff is requesting an additional authorization to fund an additional \$20,000 of work with SVE, should SVE be the lowest responsive bidder on other projects in 2017/18.

### **ALTERNATIVES**

Staff does not recommend an alternative since SVE has proven to be the lowest responsive bidder.

Prepared by: Dianne Hansen, Management Assistant

Approved by: Steve Howlett, Facilities Director

# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

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**AGENDA TITLE:** APPROVE AMENDMENT NO. 3 WITH CONVERGEONE FOR MICROSOFT OFFICE 365 IMPLEMENTATION SERVICES

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### RECOMMENDATION

Approve Amendment No. 3 with ConvergeOne for Microsoft Office 365 implementation services and authorize the City Manager to execute the Amendment.

### EXECUTIVE SUMMARY

- On March 3, 2018, the Council approved a three-year licensing agreement for Microsoft Office 365.
- The City's goal is to have a seamless conversion to Office 365 with little to no impact on customers. This exceeds staffs' current capabilities.
- ConvergeOne manages the City's information technology systems and has teams dedicated to Office 365 conversion.
- Amendment No. 3 (Attachment 1) would utilize their expertise for a final project completion in June 2018.

### FISCAL IMPACT

The one-time cost is \$29,500. Funds are available in the Information Technology Fund (502-0000-60104).

### BACKGROUND/ANALYSIS

The City has used Microsoft systems and programs for more than twenty years. The data for the current system has been stored on-site with servers that are approaching end of life. Office 365 is Software as a Service (SaaS) that provides cloud-based file repository, enhanced security features, new productivity and collaboration tools, and future integration of a cloud phone system.

ConvergeOne will migrate the City's data from on-site storage to the cloud server. They will utilize best practices; create a hybrid environment; and, ultimately fully convert the City onto the cloud server. Key deliverables include:

- Deploy a project team,

- Perform an Office 365 Health Assessment to review current infrastructure health and system configuration,
- Configure and validate components as required by O365 design,
- Cut over to the O365 cloud system, and
- Train on-site staff on administration and troubleshooting.

The project will be completed by the end of June 2018. Since ConvergeOne manages the City's technology systems, they will be leveraging the current contracted support for this project.

### ALTERNATIVES

The Council could not elect to retain this vendor to complete the project. This approach would not be ideal as it may result in disruption of service levels.

Prepared by: Chris Escobedo, Community Resources Director

Approved by: Frank J. Spevacek, City Manager

Attachments:        1. Amendment No. 3

**AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT  
WITH CONVERGEONE, LLC. (formerly SIGMANET, INC.)**

This Amendment No. 3 to Professional Services Agreement with ConvergeOne, LLC. (formerly SIGMANet, Inc.) ("Amendment No. 3") is made and entered into as of the \_\_\_\_\_ day of May, 2018 ("Effective Date") by and between the CITY OF LA QUINTA ("City"), a California municipal corporation and ConvergeOne, LLC, a California Limited Liability Company ("Consultant").

**RECITALS**

WHEREAS, on or about March 3, 2015, the City and Consultant entered into a Professional Services Agreement (Agreement) to provide comprehensive technology services for the City for a term expiring on June 30, 2016; and

WHEREAS, on or about May 31, 2016, the City and Consultant agreed to amend the existing Agreement (Amendment 1) to extend the term of service for one additional year expiring on June 30, 2017; and

WHEREAS, on or about July 1, 2017, the City and Consultant agreed to amend the existing Agreement (Amendment 2) to extend the term of service for one additional year expiring on June 30, 2018; and

WHEREAS, the City wishes to amend the Scope of Services by adding the development of a hybrid environment and migration of the City's current local Exchange to a secured Government Office 365 tenant; and

WHEREAS, these additional services will be provided for a total compensation amount of \$29,500.00; increasing the total Contract Sum in the amount of \$186,100.00;

NOW THEREFORE, in consideration of the mutual covenant herein contained, the parties agree as follows:

**AMENDMENT**

In consideration of the foregoing Recitals and the covenants and promises hereinafter contained, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties hereto agree as follows:

1. Section 1.1 Scope of Services is amended to read as follows:

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide those services related to the migration of the City's current local Exchange to a secured Government Microsoft Office 365 tenant for fiscal

year 2017/18, as specified in the “Scope of Services” attached hereto as Exhibit A and incorporated herein by this reference (the “Services”). Consultant represents and warrants that Consultant is a provider of first-class services and Consultant is experienced in performing the Services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the Services required hereunder. For purposes of this Agreement, the phrase “highest professional standards” shall mean those standards of practice recognized by one or more first-class firms performing similar services under similar circumstances.

2. Section 2.1 – Contract Sum is amended to read as follows:

2.1 Contract Sum. For the Services rendered pursuant this Agreement, Consultant shall be compensated in accordance with Exhibit B (the “Schedule of Compensation”) in a total amount not to exceed One Hundred Eighty-Six Thousand One Hundred Dollars (\$186,100.00) (the “Contract Sum”), except as provided in Section 1.6. The method of compensation set forth in the Schedule of Compensation may include a lump sum payment upon completion, payment in accordance with the percentage of completion of the Services, payment for time and materials based upon Consultant’s rate schedule, but not exceeding the Contract Sum, or such other methods as may be specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by City; Consultant shall not be entitled to any additional compensation for attending said meetings. Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, transportation expense, telephone expense, and similar costs and expenses when and if specified in the Schedule of Compensation. Regardless of the method of compensation set forth in the Schedule of Compensation, Consultant’s overall compensation shall not exceed the Contract Sum, except as provided in Section 1.6 of this Agreement.

2. Exhibit A – Scope of Services is amended as attached in Exhibit A.

3. Exhibit B – Deliverables and Budget is amended as referenced in Exhibit A.

4. Exhibit C – Schedule of Performance, is hereby deleted.

In all other respects, the original Agreement shall remain in effect.



IN WITNESS WHEREOF, the City and Consultant have executed this Amendment No. 3 to the Agreement on the respective dates set forth below.

**CITY OF LA QUINTA** a California municipal corporation

\_\_\_\_\_  
Frank J. Spevacek, City Manager

Dated:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Monika Radeva, Deputy City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
William H. Ihrke, City Attorney

**CONVERGEONE, LLC.**, a California Limited Liability Company

\_\_\_\_\_  
Rick Bilek, Director of Pro-Service Operations

[Click Here to return to the Agenda](#)

## EXHIBIT A

# CITY OF LA QUINTA

## Scope of Work

4/17/2018

Valid for 60 days

# INTRODUCTION

ConvergeOne appreciates your partnership. This Statement of Work (SOW) defines the tasks that must be accomplished to complete your project. The SOW is a collaborative document defining the responsibilities of both ConvergeOne and the City of La Quinta (client) team.

Please review this document carefully to ensure that the City of La Quinta team has a complete understanding of the implementation process and critical dependencies shared with ConvergeOne.

## Key Results

Create a hybrid environment and migrate approximately 1500 Exchange objects to Office 365.

## Solution Overview

The City of La Quinta has begun their cloud transformation project. There are approximately 165 users utilizing Exchange 2010 on premise. The City of La Quinta has secured a Government Office 365 tenant in order to migrate Exchange from on premise to online.

As the mailboxes are moved from the on-premises environment.

In addition, Azure Active Directory Sync will be deployed for identity sync.

# SERVICES + DELIVERABLES

## ConvergeOne Responsibilities

ConvergeOne will be responsible for the following tasks and deliverables associated with this project.

## ConvergeOne Responsibilities

- > Perform an Office 365 Health Assessment to review current infrastructure health and configuration:
  - Directory Synchronization
  - Azure AD Sync
- > Configure and validate components as required based on O365 design

## Exchange

- > Perform an Exchange Online Readiness Assessment to identify potential solution blockers and recommended remediation actions<sup>1</sup>

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<sup>1</sup> Customer is responsible for implementing recommended remediation actions discovered during assessment. ConvergeOne may assist with remediation upon completion of a project change order if required.

## Scope of Work

- > Perform an Baseline Health Assessment to review current infrastructure health and configuration:
  - Up to one (1) Active Directory Forest
  - Up to one (1) Exchange Site(s)<sup>1</sup>
  - Up to one (1) Exchange Online Tenant
- > Deploy, configure, and validate components as required based on Health Assessment and Design Workshops:
  - Up to one (1) Exchange Online tenant(s)
  - Up to one (1) Exchange 2010 Hybrid Site(s)
- > Cut over Exchange Client Access Services (CAS)
  - Includes up to one (1) cut-over event(s)
  - Cut over may be performed during a maintenance window outside normal business hours
- > Knowledge transfer throughout project plus up to four (4) hour(s) of operations and administrative training with the following agenda via Skype for Business Meeting and record for distribution:
  - Exchange Online Administration Tools
  - Logging and Troubleshooting
  - Moves, Adds, Changes
  - Top Support Issues
- > Migrate up to one thousand five hundred (1500) mailboxes with archives (includes user and shared)<sup>2</sup>
  - Users will be migrated in up to two (2) cut-over event(s)
  - Provide tier-3 support escalation to the support team for up to 1-day after each user cut-over event

### City of La Quinta Responsibilities

- > Designate a single point of contact for ConvergeOne. This individual will:
  - > Thoroughly understand the business requirements and technical environment.
  - > Be authorized to make timeline, configuration, and workflow decisions.
  - > Ensure and document that all client-provided accountabilities are prepared.
  - > Act as interface between ConvergeOne and the client personnel that will perform activities associated with this project.
  - > Sign and return an acceptance certificate or other document evidencing acceptance of the completed milestone and/or solution.

---

<sup>1</sup> Exchange site is defined as any location where Exchange Server/Components are installed. Configuration and validation of an Exchange Site includes up to 10 Exchange Servers (any role), guidance on up to two (2) load balancer VIPs, and up to twenty (20) mailbox databases.

<sup>2</sup> Mobile connectivity for mailboxes may not be available to end-users until their devices have been enrolled into Intune.

## Scope of Work

- > Assign additional knowledgeable client resources as required to fulfill client accountabilities as part of the overall solution deployment.
- > Verify and complete forms and questionnaires from ConvergeOne consultants or engineers in a timely fashion.
- > Provide access to facilities, rooms and personnel as necessary to perform ConvergeOne responsibilities based on agreed upon schedule.
- > Complete and submit any internal change control documentation. ConvergeOne will provide references to documentation detailing any required changes.
- > If requested, provide comprehensive documentation for existing network and system deployments, including physical and logical schematics, prior to service commencement.
- > Once a project timeline is agreed upon by both parties, the client will provide ConvergeOne with written advanced notice of schedule changes. Unless otherwise agreed to by both parties, failure to notify ConvergeOne of schedule changes in writing (email, fax, etc.) within 2 business days will result in a project change order. Delays necessitated by the client may result in a project change order.

## Out of Scope

- > Migration of Personal Storage Table (.pst)
- > Information Rights Management
- > Migration of mail archived using a third-party solution
- > Office 365 ProPlus Deployment
- > Troubleshooting issues related to the network infrastructure is out of scope for this proposal and will be billed separately on a time and materials basis.
- > Configuration, firmware updates, or troubleshooting of devices purchased through a vendor other than ConvergeOne will be billed separately on a time and materials basis.
- > Licensing is not included in this proposal. The City of La Quinta owns or will purchase all required licensing.
- > Quality of Service detailed configurations for network equipment are not included in this proposal.
- > Configuration changes to third-party systems not listed in this proposal.

## Deliverables

The following table describes the deliverables included as part of this proposal:

Name	Description
<b>Project Schedule</b>	Describes the project tasks dependencies and timeline for a completion of milestones
<b>Exchange Health Assessment Report</b>	Summary report on the organizations current readiness for Exchange Online including potential blockers and remediation
<b>Exchange Design and Migration Summary</b>	Document covering site architecture/requirements, Exchange features design decisions and user/client migration

## Scope of Work

<b>Test Matrix</b>	Excel Workbook matrix of test cases results used to validate the solution
<b>Administrator Training(s)</b>	Recorded session of administrator training covering tenant administration, troubleshooting, and support management.
<b>Adoption Success Plan(s)</b>	Describes adoption success factors, scenarios and activities and workloads planned for the project
<b>Exchange Mailbox Migration Results Report(s)</b>	Excel Workbook documenting the per user results of a mailbox migration event

*Table 1: Deliverables*

## PROJECT TIMELINE EXPECTATIONS

Approximately 5 business days after signed acceptance of this SOW, ConvergeOne will assign project resources and schedule a project kick-off meeting. The project kick-off may not take place immediately. Project start times depend on the availability of ConvergeOne and customer resources.

The expected duration of this project has been budgeted at 120 hours from the time of kick-off to completion. If the project exceeds this timeframe, a project change request may be required to extend the engagement, resulting in additional fees.

## PROJECT LOCATIONS

Services and other deliverables will be provided to the locations defined below:

- > Remote

The Project location list identifies where ConvergeOne has implementation responsibilities. The ConvergeOne services identified in this SOW are intended to fulfill the implementation requirements of the proposed solution.

## PROJECT METHODOLOGY

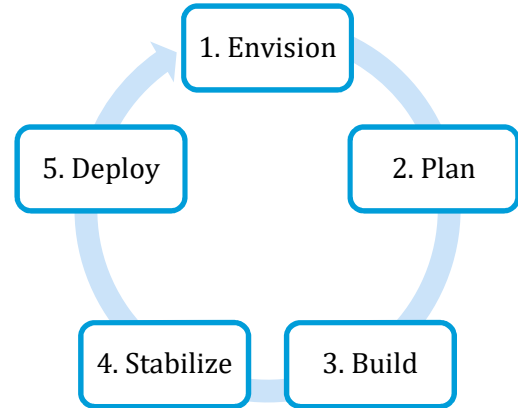
ConvergeOne will provide Project Management Services to help you effectively manage the project and control risks in the deployment. ConvergeOne will designate a Project Manager who will act as the single point of accountability for all ConvergeOne contract deliverables for the duration of the Project.

## Scope of Work

### Microsoft Solutions Framework

ConvergeOne follows the [Microsoft Solution Framework \(MSF\)](#) for project delivery. The MSF is an adaptable approach that enables technology project success by aligning business and technology goals.

Key elements include an iterative delivery process, clear project metrics, proactive risk management, and effective response to change. The diagram to the right depicts ConvergeOne’s methodology.



### Project Management

ConvergeOne will designate a Project Manager (PM) responsible for overseeing the project. Once the contract is signed and accepted by ConvergeOne, this individual will act as the client’s single point of contact for all planning and issues related to solution delivery. The ConvergeOne PM will work closely with the client to guide the implementation and work on a mutually agreed upon schedule.

The ConvergeOne Project Manager will setup a secure SharePoint site hosted by ConvergeOne for all documentation relating to the project. The site will remain active and accessible by the client after the project completion. The ConvergeOne Project Manager is responsible for the following:

- > Conduct internal (ConvergeOne) and joint ConvergeOne/Client meetings
- > Develop project plan, including activities, milestones, roles and responsibilities
- > Schedule and manage required ConvergeOne resources and partners
- > Conduct Issue and Risk Management
- > Provide agenda and meeting notes
- > Track customer and ConvergeOne project deliverables
- > Manage Change Requests and any associated billing with the client
- > Manage Project Closeout process, punch list and client acceptance

### Project Meetings

The following schedule of meetings will be used to review project status. The required roles and participation will be defined during project kick-off.

Type	Goals	Frequency	ConvergeOne Roles	Activity Owner
Project Status	Talk to status of the project, track the key milestones and blockers	Weekly	Project Manager Project Lead	Project Manager

Table 2: Project Meetings



## Scope of Work

### Project Completion

ConvergeOne will make commercially reasonable efforts to complete the activities described in the Project Proposal section as limited by the assumptions described in this document and client’s performance of responsibilities pursuant to the Client Responsibilities section above.

Client will be responsible for acknowledging delivery of the project by signing a Project Acceptance document after this engagement. If ConvergeOne is not notified of any problems with the work within 5 business days of the completion of the engagement, the services delivered will be deemed accepted.

### Change Control Procedure

Despite good project planning, design and review, project plans often require some degree of change at some point. These changes are handled using Change Order requests, which must be agreed upon by all parties to the contract before such work can be performed.

Either ConvergeOne or the client may initiate a Change Order for any deliverable, work requirement, assumption or dependency that is part of the project. All requests must be in writing and handled by the ConvergeOne Project Manager. ConvergeOne will review the change and provide pricing as applicable before proceeding. The ConvergeOne Project Manager may also engage project team members to assess the impact of the change. Agreed changes must be approved in writing by an authorized representative of the client, via email or a modified purchase order.

## BILLING MILESTONES

Milestone	Description	Deliverables	Fee
1	Design and Configuration	<ul style="list-style-type: none"> <li>&gt; Project Schedule</li> <li>&gt; Exchange Health Assessment Report</li> <li>&gt; Exchange Design and Migration Summary</li> <li>&gt; Test Matrix</li> </ul>	\$24,500
2	User Migration	<ul style="list-style-type: none"> <li>&gt; Administrator Training(s)</li> <li>&gt; Adoption Success Plan(s)</li> <li>&gt; Exchange Mailbox Migration Results Report(s)</li> </ul>	\$5,000
<b>Total Fees</b>			<b>\$29,500</b>

Table 3: Billing Milestones

## Scope of Work

ConvergeOne is proposing this project on a fixed-cost basis with the project price listed above. Milestone completions will be presented to the client for signoff.

Terms are net due within 30 days of receipt. The Client will have access to ConvergeOne's secure customer portal to review progress and documentation related to the project.

### Travel and Expenses

By agreement between the client and ConvergeOne, if this engagement requires travel by any ConvergeOne employee, ConvergeOne will submit the expenses (and applicable receipts) on an invoice payable by the client as follows:

- > Auto mileage: Current standard IRS reimbursement rates apply
- > Airfare: Actual cost
- > Lodging: Actual cost
- > Car Rental: Actual cost
- > Meals: Actual Cost

## GENERAL ASSUMPTIONS

Please review this SOW carefully to ensure all contracted for services are included. If a product or service is not described within this SOW, you should assume it is not included. Contact your ConvergeOne representative with any questions or concerns.

### Service Delivery Assumptions

Services included within projects are always designed and priced to occur over consecutive days. Projects requiring multiple site visits and/or intervals of inactivity between events must be noted as such prior to acceptance of this SOW. The Project Team has some discretion within these matters but has limitations regarding resource commitments over weekends and Holidays. It is the client's responsibility to notify ConvergeOne if the site requires any specialized training/access for personnel and/or Union trades for any tasks associated with this SOW. Notification of requirements must take place prior to quote. All additional costs for post-quote changes or additional site strictures requiring specialized training or Union Labor shall be chargeable to the client.

#### **Additional Assumptions:**

- > All work will be scheduled in advance. This consulting engagement does not include on-call or emergency support services. ConvergeOne provides a separate 24x7 priority support contract for emergency service.
  - > Scheduled requests shall be made with prior notice of at least 2 business days.
  - > Engineering scheduling requests are subject to resource availability.
  - > ConvergeOne will provide a best-effort response for "ad hoc" (unscheduled) requests.

## Scope of Work

- > In the event Customer requests that an ConvergeOne engineer remain on “standby” during a change-control window or other specific time, a standby fee will apply; ConvergeOne will submit a project change order for this fee.
- > All work will take place during US Business hours unless otherwise noted
- > During this project, the client agrees not to make unauthorized changes to the environment. If the client decides to make changes and these changes result in rework, the client will be billed on a T&M basis for diagnosis and remediation of issues related to the unauthorized changes.
- > ConvergeOne will not be held responsible or liable for security breaches that occur outside of our control. This includes, but is not limited to, application vulnerabilities, malicious activity, or attacks on the client’s network.
- > Unless otherwise agreed to by the parties, the client will respond within two business days of ConvergeOne’s request for documentation or information needed for the project.
- > Delays caused by the lack of site readiness or the client’s failure to meet any responsibilities specified in this Statement of Work shall be billed at time-and-materials rates, including travel and other expenses. Any additional costs incurred by the client because of delays shall be the sole responsibility of the client.
- > The client will provide ConvergeOne with independent remote access to networks and systems associated with this project using VPN or other technologies agreed upon by both parties.
- > The client will provide full administrative-level account access privileges when recommended or required by vendor documentation for all devices and domains directly related to the project. Any additional costs incurred by delays or inability to provide such access will be the sole responsibility of the client.

## Scope of Work

# CLIENT SIGNATURE

By signing below, the authorized representative of City of La Quinta acknowledges that the appropriate ConvergeOne Account Executive has discussed the Statement of Work with the client, that both parties understand the mutual commitments required for a successful project, and that the client agrees with the project Statement of Work.

Thank you for choosing ConvergeOne! We appreciate your business and look forward to ensuring your total satisfaction for years to come.

### Pre-Project:

This document serves as an Attachment to the ConvergeOne Terms and Conditions at or to the bona fide written agreement between the client and ConvergeOne.

	City of La Quinta	ConvergeOne
Signature	<hr/>	<hr/>
Print Name	<hr/>	<hr/>
Title	<hr/>	<hr/>
Date	<hr/>	<hr/>

# APPENDICES – OPTIONAL

## Scope of Work

# SOW REVISION NOTES

Package Owner: Shawn Landau

Notes pertaining to this SOW:

Date	Entered By	Note

*Table 4: Revision Notes*

## Exhibit B

With the exception of compensation, Additional Services provided for in Section 2.3 of this Agreement, the maximum total compensation to be paid to Consultant under this Agreement in Fiscal Year 2017/18 is One Hundred Eighty-Six Thousand One Hundred Dollars (\$186,100.00) (“Contract Sum”). The Contract Sum shall be paid to Consultant in monthly installment payments and in an amount identified in Consultant’s Schedule of Compensation attached hereto in Exhibit A for the work tasks performed and properly involved by Consultant in conformance with Section 2.2 of the Agreement.

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# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

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**AGENDA TITLE:** APPROVE WORK AWARDED TO VERMILLION ENVIRONMENTAL AND AUTHORIZE TWENTY THOUSAND DOLLAR CONTINGENCY FUND FOR FUTURE DUST CONTROL AT SILVERROCK

---

### RECOMMENDATION

Approve work awarded to Vermillion Environmental and authorize twenty thousand dollar contingency fund for future dust control at SilverRock.

### EXECUTIVE SUMMARY

- Per the purchasing policy, the Council must approve vendor/contractor payments that exceed \$50,000.
- In March 2018, Vermillion Environmental was the lowest responsive contractor for the application of dust (PM10) control at the SilverRock undeveloped property.
- Within a twoweek period, three high wind events occurred and required an additional water truck and PM10 product at SilverRock.
- Staff requests approval for an additional \$20,000 for potential applications and services.

### FISCAL IMPACT

The combined cost for the multiple applications of PM10 product and on-call water truck services is \$51,868; a budget adjustment in the amount of \$50,000 from unassigned reserves is requested to increase the PM10 Dust Control account (101-7006-60146). This adjustment is inclusive of an additional \$20,000 for future potential wind events

### BACKGROUND/ANALYSIS

In March 2018, the Director of Grounds at the Hideaway community requested the weeds be removed from the undeveloped SilverRock property along Jefferson Street. The request was made due to the large amount of tumbleweeds blowing into the Hideaway landscape during wind events. A contractor was approved by the City to mow the vegetation and Vermillion Environmental was approved to stabilize the exposed ground for PM10 control.

Three high wind events occurred in the first two weeks of April 2018. These events required continuous water truck operation and additional PM10 product to be applied throughout the property. Vermillion Environmental was the only contractor available to mobilize during this period.

Staff is requesting authorization for an additional \$20,000 for dust control.

### **ALTERNATIVES**

Staff does not recommend an alternative since Vermillion Environmental was the lowest responsive bidder.

Prepared by: Steve Howlett, Facilities Director

Approved by: Frank Spevacek, City Manager

# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

---

**AGENDA TITLE:** APPROVE AMENDMENT NO. 1 TO CONTRACT SERVICES AGREEMENT WITH SUPERION, LLC FOR TRAKiT SOFTWARE HOSTING, MAINTENANCE, AND ENHANCEMENT SERVICES

---

### RECOMMENDATION

Approve Amendment No. 1 to Contract Services Agreement with Superior, LLC in the amount of \$79,145 for TRAKiT software hosting, maintenance, and enhancement services; and authorize City Manager to execute the amendment.

### EXECUTIVE SUMMARY

- In October 2013, the City entered into an agreement with CRW Systems for an integrated software solution (TRAKiT) to electronically process and track all development related permits.
- CRW Systems was subsequently purchased by Superior, LLC.
- Amendment No. 1 facilitates additional services.

### FISCAL IMPACT

The cost for the additional services is \$22,050, and the cost for the annual hosting fee is \$57,095 (\$79,145 total). Funds are budgeted in the Information Technology Fund (502-0000-60301) for the additional services (\$22,050), and the annual hosting fee will be requested in the 2018/19 budget.

### BACKGROUND/ANALYSIS

In October 2013, following a thorough Request for Proposals and selection process, TRAKiT software was selected as the City's integrated permit software platform for The Hub. CRW Systems was subsequently purchased by Superior, LLC.

Staff has identified the need for additional services that would be provided per Amendment No. 1 as follows:

- Additional remote capacity to facilitate uploading reports, adding data and managing reports,
- Capacity to insure seamless integration with the City's Laserfiche software, and
- e-check integration to facilitate electronic interface with the City's bank.

Exhibit B to Amendment No. 1 presents the Project Cost Summary. Please note that while a maximum compensation of \$79,145 is listed, a cost schedule is presented for five additional years (2019/20 – 2023/24). The 2013 contract term is five years with an option to extend for an additional five years. When the 2013 contract was negotiated, the annual cost for the initial five-year term and the optional five-year extension were identified. If the City elects to exercise the extension, the schedule outlined for 2019/20-2023/24 would be the annual maintenance and license costs.

## **ALTERNATIVES**

Council may elect not to approve Amendment No. 1, which would limit customer service delivery options.

Prepared by: Angelica Zarco, Global Systems Integration Manager

Approved by: Frank J. Spevacek, City Manager

Attachment: 1. Amendment No. 1

**AMENDMENT NO. 1 TO AGREEMENT  
WITH SUPERION, LLC**

This Amendment No. 1 to Agreement with SUPERION, LLC ("Amendment No. 1") is made and entered into as of the 17<sup>th</sup> day of April, 2018 ("Effective Date") by and between the CITY OF LA QUINTA ("City"), a California municipal corporation and SUPERION a Limited Liability Corporation ("Consultant").

**RECITALS**

WHEREAS, on or about October 7, 2013, the City entered into an Agreement with CRW Systems Inc. to provide Software Hosting and Maintenance services for the City. The term of the Agreement expires on October 7, 2018; and

WHEREAS, via acquisition, SUPERION, LLC. is the successor in interest to CRW Systems, Inc.

WHEREAS, the initial term of the Agreement, Section A.4 (TERM), remains unchanged and expires on October 7, 2018; and

WHEREAS, the City is utilizing Consultant for additional services related to Non-Shared Hosted Environment and e-Check integration;

WHEREAS, all other Sections and Exhibits of the Agreement remain unchanged except Section D.1 and Exhibits A and C as written below; and

WHEREAS, the total Agreement amount, Section D.1 "COMPENSATION & FEES", is hereby amended to an amount not to exceed Seventy-Nine Thousand One Hundred Forty-Five dollars (\$79,145); and

NOW THEREFORE, in consideration of the mutual covenant herein contained, the parties agree as follows:

**AMENDMENT**

In consideration of the foregoing Recitals and the covenants and promises hereinafter contained, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties hereto agree as follows:

1. Section D.1 is amended to read as follows:

**Section D.1            COMPENSATION & FEES**

Client agrees to compensate CONSULTANT for professional services rendered under this Agreement in accordance with Exhibit "C" (the "Project Cost Summary") in a total amount not to exceed Seventy-Nine Thousand One Hundred Forty-Five dollars (\$79,145), which amount is inclusive of all labor and materials associated with this Project as specified in Exhibit C (the "Project Cost Summary"). The

contract price does not include any changes to the Project as may be requested by CLIENT and incorporated into the Project pursuant to a written request by CLIENT's representative as provided in Section I.2 of this Agreement (the "Client Representative"). CONSULTANT agrees to provide on a monthly basis an itemized report showing amounts billed to CLIENT.

- 2. Exhibit A – Scope of Services is amended as attached in Exhibit A, adding ADDITIONAL SERVICES Section.
- 3. Exhibit C – Project Cost Summary is amended as attached in Exhibit C.

In all other respects, the original Agreement shall remain in effect.

IN WITNESS WHEREOF, the City and Consultant have executed this Amendment No. 1 to the Agreement on the respective dates set forth below.

**CITY OF LA QUINTA** a California municipal corporation

\_\_\_\_\_  
 FRANK J. SPEVACEK, City Manager  
 City of La Quinta, California

Dated:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
 MONIKA RADEVA, Deputy City Clerk  
 City of La Quinta, California

APPROVED AS TO FORM:

\_\_\_\_\_  
 WILLIAM H. IHRKE, City Attorney  
 City of La Quinta, California

**CONSULTANT: SUPERION, LLC.**

By:\_\_\_\_\_

Name: Tom Amburgey

Title: General Manager

Date: \_\_\_\_\_

## Exhibit A Scope of Services

### ADDITIONAL SERVICES

#### J. Non-Shared Hosted Environment

CONSULTANT shall provide upgrade to a non-shared hosting solution to ensure that the CLIENT may connect their network devices to the hosted environment. The non-shared hosting solution being offered will address the following needs for the CLIENT:

J.1 Deliverable: CONSULTANT will provide a unique subnet to facilitate the hardware-to-hardware VPN connection. CLIENT is responsible for providing a network device that can connect to the VPN provided within the TRAKiT hosted environment.

(1) Ability to Upload Reports to the Test Server (Environment) SQL Services Report Server (SSRS)

(2) Ability to request that UPDATE Statements, STORED Procedures, ALTER Tables and CREATE Tables be executed once approved by CONSULTANT.

Note: CONSULTANT will not approve of procedures that may affect the referential integrity of TRAKiT data.

(3) Ability to Add data to User-defined fields.

(4) Ability to request that Reports are uploaded to the Production Server (Environment) SQL Services Report Server (SSRS)

(5) Maintain Laserfiche integration ability via new VPN connection

#### K. eTRAKiT, e-Check Integration

K.1 Deliverable: CONSULTANT will install/configure the eTRAKiT payment plugin interface to process eCheck payments for the agency's bank gateway. Interface will be available to the eTRAKiT customer when checking out to pay fees.

(1) CLIENT will obtain and provide to CONSULTANT two gateway accounts (one for test purposes, one for production purposes) within 10 business days of request.

(2) CLIENT will provide to CONSULTANT all convenience fee requirements within 10 business days of request.

(3) As necessary, and to facilitate CONSULTANT's ability to deliver the solution, the agency will facilitate contract with the selected vendor within 3 days of request.

(4) Prior to scheduling this integration, the agency will provide credentials from the agency's banking gateway of choice.

**Exhibit B  
Project Cost Summary**

With the exception of compensation for Additional Services, provided for in Section E.1 of this Agreement (the “Requirements of Written Change Orders”), the maximum total compensation to be paid to Contracting Party under this Agreement is Seventy Nine Thousand One Hundred Forty Five Dollars (\$79,145) (“Contract Sum”). The Contract Sum shall be paid to Contracting Party in installment payments as provided in Section E.2 of this Agreement (the “Payment for Additional Work”).

Total Amount of License Fees, Hosting Fees, Professional Services and Maintenance for TRAKiT non-shared server Work and eTRAKiT/eCheck API implementation. *Detailed Superior Quotes 29084/27058 given to City:	-----		\$22,050
The following are intended to replace current maintenance obligations, incorporating new product & hosting orders. TRAKiT Annual Maintenance Fee plus hosting fee - 18/19:	20 Users	*	\$57,095
TRAKiT Annual Maintenance Fee plus hosting fee - 19/20:	20 Users	*	\$65,325
TRAKiT Annual Maintenance Fee plus hosting fee - 20/21:	20 Users	*	\$66,091
TRAKiT Annual Maintenance Fee plus hosting fee - 21/22:	20 Users	*	\$66,896
TRAKiT Annual Maintenance Fee plus hosting fee - 22/23:	20 Users	*	\$67,741
TRAKiT Annual Maintenance Fee plus hosting fee - 23/24:	20 Users	*	\$68,628

Annual Maintenance with Hosting Fee - Annual Maintenance Fees are due on the Anniversary of Original System Acceptance.

\*Cost increase of 5% annually for Non-shared hosted environment and e-check annual maintenance services only.



# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

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**AGENDA TITLE:** ELECTRONIC RECORDS MANAGEMENT 2017/18 UPDATE

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### RECOMMENDATION

Receive the 2017/18 electronic records management update.

### EXECUTIVE SUMMARY

- In 2017/18 the City upgraded its Laserfiche electronic records management software, which allowed staff to automate transferring records into Laserfiche and develop easy-to-use custom searches.
- Staff also embarked upon a five-year initiative (Attachment 1) to convert paper records to electronic records to achieve “paperless government” by 2023.

**FISCAL IMPACT** – None.

### BACKGROUND/ANALYSIS

In 2017/18 staff implemented upgrades to the City’s electronic records management software. The result was launching a public document records portal accessible through the City’s web page and automating related processes. Staff also embarked upon a five-year commitment to achieve paperless government by 2023.

The City Clerk’s Office has been managing a variety of cross-departmental activities to: organize and clean out paper records, manage vendor paper record scanning, transfer the scanned records to Laserfiche, index each record for easy retrieval, build custom searches, and publish this data on the City’s public document portal – Laserfiche WebLink Welcome Page. Listed below are the records that have been digitized from paper files and are now available to the public and staff; relevant statistics are presented in Attachment 2.

- Code Compliance – completed October 2017
  - ✓ Home Occupation Permits
  - ✓ Notices of Pendency
  - ✓ Notices of Release

- Public Works – completed November 2017
  - ✓ Engineering plans and maps
  - ✓ Lot Line Adjustments
  - ✓ Parcel Mergers
- Planning – completed December 2017
  - ✓ Sign Programs
  - ✓ Historic resource properties
  - ✓ Minor Use Permits
  - ✓ Minor Adjustments
- Building – 85% completed January through April 2018
  - ✓ Building Permits
- Engineering – completed February 2018
  - ✓ Traffic signal intersections – plans, maintenance logs, and timing sheets
- City Documents – completed February 2018
  - ✓ Ordinances.

Infrastructure for on going electronic records management and maintenance has also been established, including processes to accommodate future growth and upgrades, process automation, and custom searches for each record type. Completed activities include:

- A centralized public portal to access City documents and information
- Standardized searches
- Simple access to related records
- 3-clicks or less access
- 24/7 public access

In 2018/19, configuration for searchability of the following digitized records in Laserfiche will be completed:

- City Clerk
  - ✓ Agreements
  - ✓ Insurance
  - ✓ Resolutions
  - ✓ Publication certificates
- Building
  - ✓ Building plans
- Planning
  - ✓ Specific plans
  - ✓ Environmental documents

The 2018/19 Work Program also entails:

- Developing reports to track contract and insurance certificate renewals
- Developing interactive maps for assessment districts and specific plans
- Establishing a virtual relationship with TRAKiT (permitting software) to automate transferring web-issued permits into Laserfiche
- Responding to public records requests through Laserfiche
- Increasing awareness of the public portal
- Staff training
- Exploring additional software features to further streamline and enhance electronic records management

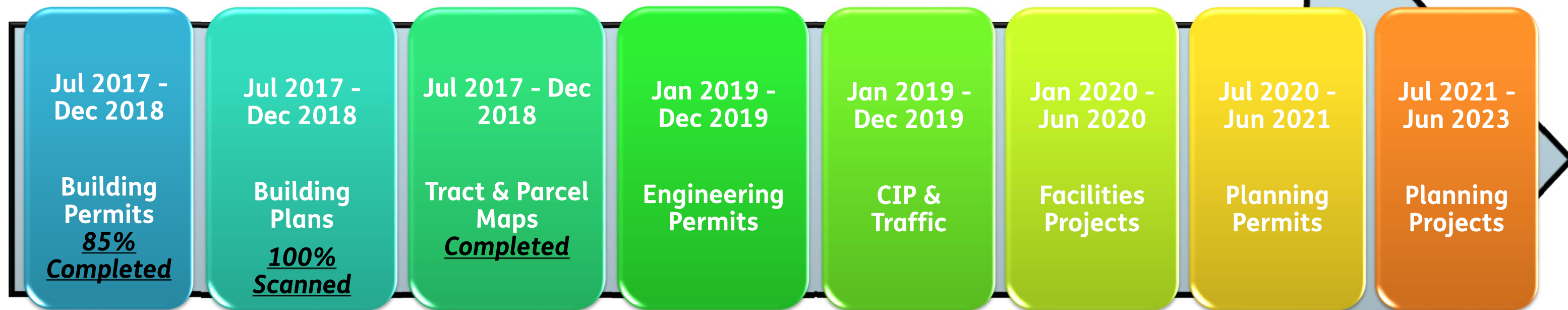
Prepared by: Monika Radeva, Deputy City Clerk

Approved by: Frank J. Spevacek, City Manager

Attachments:       1. Five-year timeline for electronic records management citywide  
                          2. Statistical data – converted paper records to electronic

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# Conversion of La Quinta's Legacy Paper Records to Electronic 5-Year Schedule (2017 - 2023)



Records date from 1982 through 2018

BUILDING		ENGINEERING			FACILITIES	PLANNING	
Permits	Plans	Tract & Parcel Maps "J" drive	Permits & Studies	Capital Improvement Projects	Projects	Permits	Projects
Single Family Dwelling Additions Remodel Pools Walls / Fences Roofs Garages Sewer Electrical Plumbing Demolition Commercial	Residential Commercial City Facilities	Final Tract Maps Final Parcel Maps Precise Grading Plans Rough Grading Plans Street Improvements Drainage Improvements Sewer Improvements Water Improvements Survey Maps Landscape Specifications	Grading Excavation Encroachment Mobile Home Mobile Home Lot Line Adjustments Parcel Mergers Hydrology Studies Soils Reports	In-Progress Projects Completed Projects City Projects Traffic Signal Intersections	Art in Public Places Veterans' Art Park Studies Parks	Signs - Temporary Signs - Permanent Minor Adjustments Lot Line Adjustments Temporary Use Permits Village Use Permits Modifications by Applicant Reversion to Acreage Minor Use Permits Parcel Mergers Historic Resources Properties	Temporary Tract Maps Temporary Parcel Maps Site Development Permits Environmental Assessments Zone Changes Specific Plans Conditional Use Permits Sign Programs General Plan Amendments Preliminary Reviews Street Name Changes Final Landscaping Plans Development Agreements

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## ATTACHMENT 2

### Statics - Converted Paper Records to Electronic

	Paper Pages Scanned	Number of Records	Number of Boxes
<b>Code Compliance</b>			
Home Occupation Permits	14,240	4,500	8
Notices of Pendency & Release	3,500	700	1
<b>Public Works</b>			
Engineering Plans & Maps	22,000	2,500	N/A
Lot Line Adjustments	5,900	581	13
Parcel Mergers	4,599	511	11
<b>Planning</b>			
Sign Programs	840	70	N/A
Historic Resources Properties	1,340	268	1
Minor Use Permits	34,110	1,137	27
Minor Adjustments	5,194	742	13
<b>Building</b>			
Building Permits	589,269	59,000	311
Building Plans	60,779	4,300	N/A
<b>TOTAL:</b>	<b>741,771</b>	<b>74,309</b>	<b>385</b>

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# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

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**AGENDA TITLE:** FISCAL YEAR 2018/19 PRELIMINARY PROPOSED BUDGET

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### RECOMMENDATION

As this is a study session item, no action is recommended.

### EXECUTIVE SUMMARY

- This first budget study session focuses on the General Fund and Internal Service Funds. A second budget study session on May 15, 2018 will cover Special Revenue Funds, Capital Funds, and Enterprise Funds of the City.
- All departments evaluated budget needs based on the City's priorities when preparing their 18/19 budgets.
- Revenues (inclusive of Measure G) are approximately 2% higher when compared to the current 2017/18 budget.
- The most significant increase is \$1,234,900 (8%) for police contract costs and \$431,000 for parks maintenance.
- Without Measure G funding, expenditures are expected to exceed revenues by \$6,765,713. Additional budgetary proposals total \$784,000. Final budget adoption is scheduled for June 19.

### FISCAL IMPACT

The preliminary General Fund budget projects a deficit of \$6,765,713 with projected General Fund revenues of \$43,709,400 (excluding Measure G sales tax) and proposed operational and capital expenditures of \$50,475,113. These numbers do not include Measure G revenue which is projected to bring in an additional \$8.4 million in 18/19.

### BACKGROUND/ANALYSIS

#### **The Budget Document**

The goal of the May 1 study session is to provide an overview and then allow time to meet with Council Members and other interested parties to address details that may not be easily conveyed in a study session format. Each department section contains extensive notes to explain changes from 17/18 to 18/19, and the budget format is like the prior fiscal year.

## Budget Timeline

The budget is a puzzle put together to deliver city services to residents and visitors alike. Community input is greatly appreciated and necessary to ensure a vibrant and inclusive budget. It is our goal to use citizen input and feedback to develop the annual budget. The Financial Advisory Commission provides oversight of Measure G funds. The following budget schedule is provided to encourage citizen participation in public meetings.

Date	2018/19 BUDGET SCHEDULE
April 11	Financial Advisory Commission preliminary Measure G General Fund budget overview
April 17	City Council - first Capital Improvement budget study session
May 1	City Council - first budget study session focused on the General Fund and Internal Service Funds
May 9	Financial Advisory Commission update on the General Fund and Capital Improvement Budget
May 15	City Council - second budget study session focused on all special funds and provides an update on the General Fund if needed. A second CIP budget session may also be included.
June 5	City Council - third budget study session overall update on all funds and final direction on unfunded requests
June 13	Financial Advisory Commission - final review of the General Fund and Capital Improvement Budget
June 19	City Council - Adopt Budget

Attachment 1 provides a narrative of General Fund revenue and expenses, Internal Service Funds, capital improvement projects funded with the General Fund, Redevelopment Agency loan repayment to the City, reserves, and unfunded requests for consideration. Line item details for these revenues and expenses are located in Exhibit A of the Attachment.

## ALTERNATIVES

The City Council may wish to request further information regarding specific items and then provide direction regarding the next steps in the overall budget process, which could include a second and third study session prior to budget adoption.

Prepared by: Karla Campos, Finance Director  
 Approved by: Frank J. Spevacek, City Manager

Attachment: 1. Fiscal Year 2018/19 Proposed Budget Overview



## 2018/19 PROPOSED BUDGET OVERVIEW

The proposed budget assumes continued economic stabilization and provides funding to maintain high service levels while ensuring a sound financial structure. This first budget overview provides financial information for the General Fund and four Internal Service Funds (ISFs); 18/19 budget details for Special Revenue, Capital, and Enterprise Funds will be presented on May 15. All Funds service a specific purpose or governmental accounting requirement. The General Fund funds public safety, daily operations, and supports capital improvements.

In developing their budget proposals, departments were directed use the 17/18 budget as a base and formulate goals, determine upcoming projects, incorporate regulatory requirements, and identify process improvements while reducing costs whenever possible. In addition, departments identified possible trade-offs to balance resources between service and workload estimates. Overall staff endeavored to produce a preliminary budget without the use of Measure G funds, however, rising costs of public safety and needed capital infrastructure surpassed available resources **by nearly \$7 million.**

FY 2018/19 Preliminary Budget		
Total Current Resources	\$ 52,164,400	
Less Measure G	\$ (8,455,000)	
Operating Revenue		\$ 43,709,400
Less Operating/CIP Expenses	\$ (50,475,113)	
		\$ (50,475,113)
<b>Surplus/(Shortfall)</b>		<b>\$ (6,765,713)</b>

Proposed General Fund expenditures (including transfers-out from the General Fund to support operations primarily funded by restricted revenues and capital projects) total **\$50,475,113** and projected revenues total **\$52,164,400**. Not including Measure G sales tax (\$8,455,000), operating revenue equals **\$43,709,400**, which produces a deficit of **\$6,765,713**.

Staff is proposing to use Measure G funds and Capital Project Savings to reduce this deficit. **In 17/18, \$100,000 of Measure G funds were used to fund police services; however, expenses increased by \$1,046,700 from 16/17 to 17/18. The use of Measure G funds was largely mitigated by using \$849,600 of prior year savings from Internal Service Funds, which are primarily funded from the General Fund.** This one-time funding alternative allowed for a conservative investment of the new sales tax revenue. In addition, staff has identified **\$784,000** of additional expenditure proposals, which are discussed further in this report.

<b>BUDGET SHORTFALL</b>	<b>\$ (6,765,713)</b>
MEASURE G FOR POLICE SERVICES	\$ 3,150,000
MEASURE G FOR CAPITAL PROJECTS	\$ 3,296,113
GENERAL FUND CAPITAL PROJECT SAVINGS	\$ 1,130,650
<b>CURRENT RESOURCES TO CURRENT REQUIREMENTS</b>	<b>\$ 811,050</b>
<b>ADDITIONAL PROPOSALS</b>	<b>\$ (784,000)</b>
<b>BUDGET SURPLUS</b>	<b>\$ 27,050</b>

Measure G sales tax revenue has been allocated as follows in the proposed budget. Each expenditure is discussed in this report. The Financial Advisory Commission (FAC) is scheduled to meet on May 9 to discuss the proposed budget and was presented with a brief overview on April 11.

Exhibit A to this report provides line item details for all revenues and expenditures in the General Fund and four ISFs discussed in this budget overview.

MEASURE G SUMMARY	
Measure G Revenue	\$ 8,455,000
Police Services	(3,150,000)
Capital Improvements	(3,296,113)
Available for Appropriation	2,008,887
18/19 Public Safety Fund Deposit	(318,000)
<b>Available for Appropriation</b>	<b>\$ 1,690,887</b>



Compared to the current 17/18 budget, revenues are projected to be approximately 2.5 percent higher (\$1,276,800). Revenue details are located on pages 22 to 25 of Exhibit A. The following provides an explanation for most major revenue sources.

## GENERAL FUND REVENUES



REVENUE CATEGORY	2017/18	2018/19	18/19 vs 17/18	
Tax Revenues	39,664,100	41,659,000	1,994,900	4.79%
Licenses & Permits	1,299,700	1,205,900	(93,800)	-7.78%
Intergovernmental	7,265,000	7,045,600	(219,400)	-3.11%
Charges for Services	1,292,200	993,200	(299,000)	-30.10%
Fines	266,000	275,500	9,500	3.45%
Use of Money	400,000	470,000	70,000	14.89%
Miscellaneous	510,200	515,200	5,000	0.97%
Transfers In	190,400	-	(190,400)	-100%
<b>TOTAL</b>	<b>50,887,600</b>	<b>52,164,400</b>	<b>1,276,800</b>	<b>2.45%</b>

Top five revenue sources are represented in this chart and equate to 89% (\$46,399,600) of total General Fund revenues (\$52,164,400). Overall these five revenues are projected to increase by 4.5%.

TOP 5	2017/18	2018/19	18/19 vs 17/18	
Sales Taxes	16,776,100	17,355,000	578,900	3.34%
Hotel Tax (TOT)	8,516,900	9,270,000	753,100	8.12%
Property Taxes	8,579,100	8,739,000	159,900	1.83%
Fire Property Tax	6,726,000	6,957,600	231,600	3.33%
VLF in Lieu	3,708,000	4,078,000	370,000	9.07%
<b>TOTAL</b>	<b>44,306,100</b>	<b>46,399,600</b>	<b>2,093,500</b>	<b>4.51%</b>

**Sales Tax** – Sales tax revenue is highly dependent on discretionary spending and larger purchases which are typically driven by healthy economic conditions. Compared to the 17/18 current budget, sales tax revenue is projected to increase by nearly \$600,000. The proposed Measure G transaction sales tax revenue for 18/19 is \$8,455,000 or 95% of the non-Measure G sales tax revenue which is budgeted at \$8,900,000. Sales tax revenue is the largest revenue source for the General Fund.

**Transient Occupancy Tax (TOT)** – Total TOT revenue inclusive of the TOT resort fee is anticipated to be \$9,270,000 in 18/19 or the second largest revenue source. Hotel TOT revenue, at \$6.4 million, is projected to be \$353,100 more when compared to current 17/18 estimates. Stable economic conditions and expanded events continue to attract year-round tourists to the Coachella Valley. Short term vacation rental TOT is projected to increase by \$335,000 to \$2.4 million as compliance efforts continue with educational outreach and the use of online tracking technology.

**Property Tax** – Property taxes (regular, “no/low”, and Redevelopment pass through) is estimated to increase by nearly 2 percent (\$159,900) to \$8.7 million. Property taxes are the third largest revenue source for the General Fund. Prop 8 assessment reductions have decreased from 11,581 parcels in 2012 to 4,624 parcels in 2017 and the average residential sales price for 2017 was \$429,000.

**Fire Property Tax** – Revenue budgeted in Fire Property Tax distribution is estimated to be \$227,600 more than the current year. This increase directly corresponds to Fire and Emergency Operation expenditures; therefore, there is no net gain/loss to the General Fund. This revenue is dependent on City reimbursement requests from the County, interests generated from the Trust, and property tax revenue. Revenue collected over expenditures remains in the County Trust (currently at \$9.4 million).

**License and Permits, Charges for Services, and Fines, Forfeitures & Abatements** – Combined these categories are expected to decrease by 7 percent (\$93,800) primarily due to sluggish residential development. It is important to remember that many of these revenues are dependent on timing of large commercial projects; if a large project comes forward (or is delayed) these numbers will vary. The City is assessing development proposals with a focus on prudent expansion and long-term economic vitality of the City.

## GENERAL FUND EXPENDITURES

After Departments developed their expenditure budgets, they were evaluated for consistency, reasonableness, and compliance with policies, direction, and guidelines. The current 17/18 budget includes capital project and operating carryovers from 16/17 and one-time adjusted expenditures for land acquisition and the establishment of an OPEB Trust. Without these expenditures the 17/18 budget is \$48,010,100. Proposed operational and capital expenditures including transfers out are \$50,475,113 or \$2.4 million more than the prior year.

ESTIMATED REQUIREMENTS:	2017/18 Current	2018/19 Proposed	18/19 vs 17/18
<b>EXPENDITURES:</b>			
<b>CITY COUNCIL</b>	\$ 324,000	\$ 308,000	\$ (16,000)
<b>CITY MANAGER</b>			
CITY MANAGER	807,460	867,500	60,040
MARKETING	1,173,350	1,199,800	26,450
<b>CITY ATTORNEY</b>	460,000	485,000	25,000
<b>CITY CLERK</b>	573,340	592,100	18,760
<b>COMMUNITY RESOURCES</b>			
HUMAN RESOURCES	516,590	495,650	(20,940)
CR ADMIN	729,750	743,900	14,150
WELLNESS CENTER	661,420	647,700	(13,720)
RECREATION PROGRAMS	366,640	529,300	162,660
CODE ENFORCEMENT	1,153,080	1,156,300	3,220
POLICE	15,879,100	17,114,000	1,234,900
FIRE	6,730,000	6,957,600	227,600
<b>DESIGN &amp; DEVELOPMENT</b>			-
D&D ADMIN	1,211,870	1,179,300	(32,570)
PLANNING	549,760	552,100	2,340
BUILDING	925,650	962,100	36,450
THE HUB	809,160	712,700	(96,460)
PW DEVELOPMENT SRVCS	628,330	734,300	105,970
ENGINEERING SERVICES	1,360,620	1,263,500	(97,120)
<b>FACILITIES</b>			-
PARKS MAINTENANCE	1,635,700	2,066,700	431,000
PUBLIC BUILDINGS	1,613,650	1,724,800	111,150
STREETS	8,600	14,900	6,300
<b>FISCAL SERVICES</b>			-
FINANCE	1,159,860	1,149,400	(10,460)
CENTRAL SERVICES	14,779,763	9,018,463	(5,761,300)
<b>TOTAL EXPENDITURES</b>	<b>\$ 54,057,693</b>	<b>\$ 50,475,113</b>	<b>\$ (3,582,580)</b>



Expenditure details are located on pages 26 to 82 of Exhibit A. The most significant changes are discussed below.

**Police** – The 18/19 costs are projected to increase by 8% or \$1.2 million, down from the 10% projected a few months ago. The proposed budget does not decrease service levels or patrol hours. In addition, the City Manager and Community Resources Director continue to work with the Sheriff’s Department to control expenditures; however, PERS unfunded liability retirement costs continue to increase as the discount rate is lowered for all participating agencies.

**Parks Maintenance** – An increase of \$431,000 largely represents the reimplementation of a fully funded internal service fund (ISF) allocation for park replacements. In 17/18, fund balance was used for expenses.

**Fire** – Fire services are projected to increase by \$227,600 or 3%. Larger increases have been mitigated by State negotiated labor contracts and prudent contract management. Fire Station #70 is being evaluated for repairs. Findings will be presented later and may be paid from the Fire Trust (currently at \$9.4 million).

**Recreation Programs & Special Events** – A \$75,000 increase reflects the City’s contribution to the Ironman Challenge. In addition, an increase of \$64,800 in part-time salaries is needed for additional labor hours and includes an adjustment due to the increase in the minimum wage effective January 2019.

Expense Category	Budget	
Police	\$ 17,114,000	34%
Fire	6,957,600	14%
Salaries & Benefits	10,065,100	20%
Transfers Out	6,909,763	14%
Other Contracts	3,077,950	6%
Maintenance & Operations	3,023,200	6%
Internal Service Charges	2,845,000	6%
Utilities	467,500	1%
Capital Expenses	15,000	0.03%
<b>TOTAL</b>	<b>\$ 50,475,113</b>	<b>100%</b>

**City Manager’s Office and The Hub** – Payroll increases of \$68,340 in the City Manager’s office directly correlates to the payroll decrease in The Hub (\$113,960). The former Customer Service Manager position now reports directly to the City Manager as the Management Analyst.

**Centralized Services** – To easily display the current and future impacts of PERS lowering the discount rate from 7.5% to 7% and reducing the amortization schedule from 30 to 20 years, the annual unfunded pension liability contribution (\$711,900) is now budgeted in one account in the Centralized Services department. As a result, the PERS City Portion for most departments has been reduced.

Contingency for staffing reflects an increase of \$50,000 from the original 17/18 budget to \$340,000. Throughout the fiscal year, these funds are allocated to departments for performance-based merit increases, salary schedule adjustments in accordance to approved world at work assessments or agreed upon health care cost increases.

**Transfers Out** – When expenditures exceed available resources, the General Fund supports other Special Funds as outlined in the chart. Total funding for capital improvement projects is \$5,978,763 or 87% of total transfers out. The funding for the Landscape and Lighting Fund has increased while the Gas Tax Fund and SilverRock Fund have decreased. Revenue and expenses for these Special Funds will be discussed on May 15.

TRANSFERS OUT SUMMARY	
Capital Improvements (Measure G)	\$ 3,296,113
Capital Improvements (Baseline)	1,552,000
Capital Improvements (Savings)	1,130,650
Landscape & Lighting Fund	624,000
Gas Tax Fund	255,000
Deceased LQ Officers Fund	2,000
SilverRock Fund	50,000
<b>TOTAL</b>	<b>\$ 6,909,763</b>

**Internal Service Charges** – Internal service charges to Departments (funded from the General Fund) have increased by \$849,600 which represents the restoration of full revenue collected for expenses. In 17/18, prior year savings were used to reduce ISF allocations and ensure the four Funds were not overfunded. Additional revenue totaling \$588,700 is charged to Special Revenue Funds. Total allocations plus interest earnings provide total revenue of \$3,712,100 for ISFs.

**GENERAL FUND ALLOCATION SUMMARY BY ISF**

ISF expenses are detailed on pages 84 to 93 of Exhibit A. Although the General Fund allocation increased, total ISF expenses decreased from 17/18 by \$146,640. ISF expenses account for services provided to other departments on a cost or benefiting reimbursement basis.

Fund	FY 17/18	FY 18/19	Change
Equipment Replacement	379,400	537,200	157,800
Information Technology	667,000	982,200	315,200
Park Equipment	300,000	655,000	355,000
Insurance Fund	649,000	670,600	21,600
	<b>1,995,400</b>	<b>2,845,000</b>	<b>849,600</b>

**EXPENSE SUMMARY BY ISF**

Fund	FY 17/18	FY 18/19	Change
Equipment Replacement	1,079,300	923,700	(155,600)
Information Technology	917,100	1,059,700	142,600
Park Equipment	757,000	675,000	(82,000)
Insurance Fund	972,740	921,100	(51,640)
	<b>3,726,140</b>	<b>3,579,500</b>	<b>(146,640)</b>



## GENERAL FUND CAPITAL IMPROVEMENT PROGRAM (CIP) CONTRIBUTIONS

The City has annually allocated \$1.5 million of General Fund revenue for CIP projects. The proposed 18/19 budget maintains this level and ensures the maintenance of effort requirements are met to receive Measure A (\$1,100,000) and SB1 Gas Tax (\$675,500) funding for street maintenance and repairs.

Funding	Capital Improvement Program
\$ 1,000,000	Citywide pavement management program
\$ 20,000	Citywide ADA accessible ramps
\$ 55,000	Citywide sidewalk improvements
\$ 477,000	Citywide drainage enhancements
<b>\$ 1,552,000</b>	<b>Total</b>

In addition, \$3,296,113 or nearly 40% of the \$8.4 million budgeted from Measure G sales tax revenue is proposed for two CIP projects.

Funding	Capital Improvement Project
\$ 1,166,500	Citywide drainage enhancements
\$ 2,129,613	La Quinta landscape renovation improvements
<b>\$ 3,296,113</b>	<b>Total</b>



## REDEVELOPMENT AGENCY LOAN REPAYMENT TO CITY

The State Department of Finance has approved the last and final Recognized Obligation Payment Schedule (ROPS) for the Successor Agency (former Redevelopment Agency). This provides all necessary resources from property tax revenue until full dissolution in FY 39/40. As part of this approval, the outstanding loan is now calculated at a 4% interest rate resulting in a repayment of \$3,113,066 for 18/19. Repayments are divided 80% General Fund unassigned reserves (\$2,490,453) and 20% Housing Authority Fund (\$622,613). This revenue has not been allocated to expenses.

## GENERAL FUND RESERVES

Reserve/Trust	As of 6/30/17
<b>Emergency Reserve</b>	
Natural Disaster	\$ 16,534,000
Economic Disaster	-
<b>Total</b>	16,534,000
Cash Flow Reserve	4,134,000
Capital Replacement	-
<b>Total Reserves</b>	<b>20,668,000</b>

The City in conjunction with the Financial Advisory Commission has conducted a reserve analysis which will result in a new policy, reserve categories, and funding targets. The chart represents the intended reserve categories and omits non-spendable fund balance categories such as receivables and carryovers for multi-year projects.

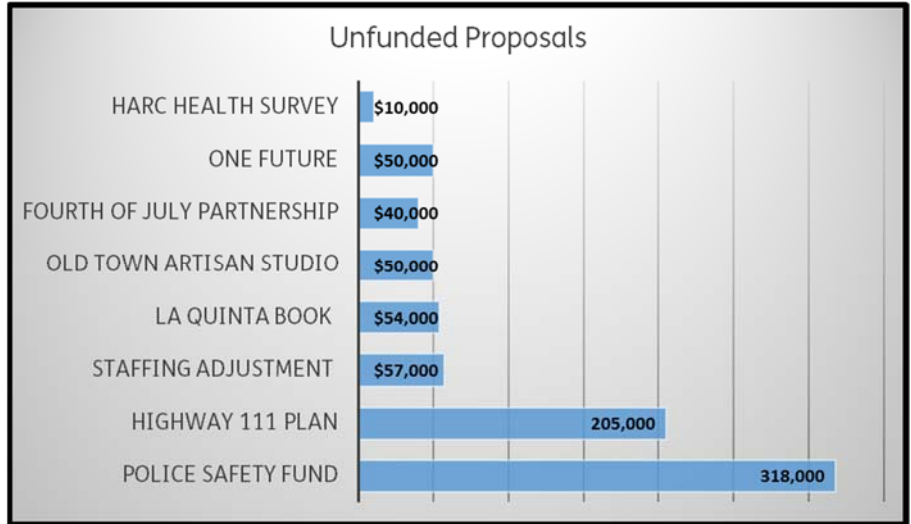
Finance will present a draft Reserve Policy on May 15 and request direction on funding unfunded reserves in the current year; therefore, projected reserves at June 30, 2019 are not presented at this time.

Pension Trust Fund	-
Unassigned Reserves	14,865,926
<b>Overall Total</b>	<b>\$ 35,533,926</b>

# UNFUNDED PROPOSALS

The following unfunded staffing adjustment, planning development enhancement, and external requests total **\$784,000**. If approved, these costs would be funded with available resources.

**Police Services.** Police expenditures are projected with an increase of 8% over FY 17/18. With projected increases continuing to fluctuate between 7% to 10% every few months, staff requests setting aside a 2% increase over 17/18 or **\$318,000** in the Public Safety Fund using Measure G revenue. These funds could be utilized if actual expenditures are more than 8%. The Financial Advisory Commission prefers that these funds remain unappropriated. The Public Safety Fund currently has a balance of \$300,000. If approved, the balance would be \$618,000.



**Design and Development.** The Planning division is requesting **\$205,000** for a Highway 111 area plan. On February 27, 2018 the Council and Planning Commission discussed updating the long-term vision of the two-mile, 396-acre regional commercial hub that serves as the City’s primary source of sales tax revenue with 75 retail, service, and restaurant establishments and 21 commercial offices.

The plan would determine how the City could capitalize on opportunities such as:

- CV Link, which is planned along the Corridor’s northern boundary with potential economic benefits from 13,500 – 16,000 pedestrians, bicyclists, and other users;
- Mixed use development is emerging as one of the highest and best uses for development and redevelopment;
- Complete street considerations to accommodate the needs of vehicles, bicyclist, pedestrians, and transit; and,
- Autonomous vehicles which would result in lower car ownership and significantly reduce parking demand, providing new land use opportunities.

The plan would also address the following constraints:

- Corridor development is shaped by a myriad of development standards including 13 specific plans, regional commercial, commercial-park zoning district design standards and permitted uses, and Highway 111 design guidelines.
- The loss of redevelopment limits economic development tools available to the City for future development.
- Market trends such as declining brick-and-mortar sales due to the growth of e-commerce, will influence the viability of the Corridor as a regional commercial destination.

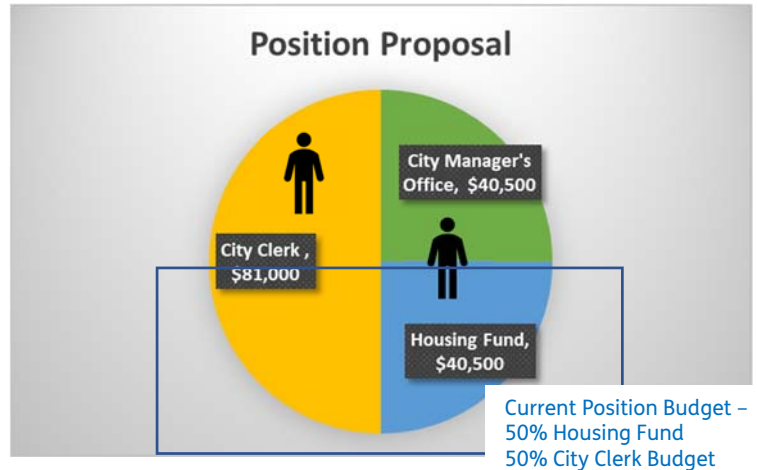




**City Manager and City Clerk.** Two staffing requests from the City Manager’s office and City Clerk’s Department, combined would result in one new General Fund position request totaling \$81,000. The expenditure would be reduced to \$57,000 by eliminating ongoing temporary agency services (\$10,000) and reducing part-time salaries by \$14,000. These departments currently share a Management Assistant position; however, both departments have evaluated the need for a full-time position. The shared position is currently funded 50% from the Housing Fund and 50% from the City Clerk’s budget.

The pie graph below indicates the current funding for one position in the lower half of the graph and the distribution of both positions, should a new position be approved.

In addition to the overall management of the City, the City Manager’s office oversees housing programs, marketing, economic development, and citywide software integrations. The requested position would continue to perform housing functions, would enhance economic development, assist with marketing efforts, and provide general office assistance to the department. The additional team member would also assist with: legislation, contracted services oversight, medical cannabis licensing verification, and grant opportunity research.



The City Clerk’s department currently has a part-time position which is filled by an experienced retiree managing the building permits/plans scanning project.

The digital preservation of historical building records will be completed in 18/19. However, ongoing generation of paper and digital records (online applications through eTRAKiT) will require on-going maintenance and management. In addition, paperless government solutions are being implemented citywide. It is anticipated that the part-time position will become vacant by December 2018, at which time the position will be eliminated should this request be approved. The overlap of additional resources would ensure continuity of these projects, provide an opportunity for training and succession, and will also centralize public records requests processing in the City Clerk’s department.

**Community Resources.** Community Resources has received three external requests, which would require further evaluation based on Council direction.

- Desert Springs Publishing (creator of La Quinta Legend in the Making) would partner with the City on a new hardcover book featuring the history and creation of the City. This request would cost \$54,000.
- Old Town Artisan Studio (OTAS) is requesting \$50,000 for the creation of Wellness West. OTAS would provide art-based programs and services including art therapy, classes, and programs for veterans, people with Alzheimer’s, autism, and regular fee-based classes (water color, ceramic, sculpture).
- The cities of Coachella and Indio have asked to partner on an east valley Fourth of July celebration, which would take place at the Empire Polo Grounds. Each cities contribution would be \$40,000.

**City Manager’s Office.** The Manager’s Office has received two external requests as follows:

- Health Assessment and Research for Communities (HARC) is requesting a \$10,000 contribution from each city in the Coachella Valley to conduct a 2019 Community Health Survey. The contribution would cover 3% of this year’s budget for the project which will be a three-year, \$700,000 endeavor in total. The phone survey will result in a population health data report.
- One Future Coachella Valley is seeking a \$50,000 contribution. The regional program promotes educational attainment for all students, with emphasis on strategies to support the lowest income students. The program provides career experiences, work-based learning, leadership engagement relationships, and financial aid.

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# 2018/19 PROPOSED BUDGET



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**CITY OF LA QUINTA  
GENERAL FUND EXPENDITURES BY DEPARTMENT/DIVISION  
FISCAL YEAR 2018/19 PROPOSED BUDGET**

**ESTIMATED CURRENT RESOURCES:**

**REVENUES:**

TAXES	\$	41,659,000
LICENSES & PERMITS		1,205,900
INTERGOVERNMENTAL		7,045,600
CHARGES FOR SERVICES		993,200
FINES & ASSESSMENTS		275,500
OTHER/MISCELLANEOUS		985,200

**TOTAL ESTIMATED CURRENT RESOURCES** **\$ 52,164,400**

**MEASURE G SALES TAX** **\$ (8,455,000)**

**ESTIMATED RESOURCES WITHOUT MEASURE G SALES TAX** **\$ 43,709,400**

**ESTIMATED CURRENT REQUIREMENTS:**

**EXPENDITURES:**

<b>CITY COUNCIL</b>		<b>\$ 308,000</b>
<b>CITY MANAGER</b>		<b>\$ 2,067,300</b>
CITY MANAGER	\$	867,500
MARKETING/COMMUNITY RELATIONS	\$	1,199,800
<b>CITY ATTORNEY</b>		<b>\$ 485,000</b>
<b>CITY CLERK</b>		<b>\$ 592,100</b>
<b>COMMUNITY RESOURCES</b>		<b>\$ 27,644,450</b>
HUMAN RESOURCES	\$	495,650
CR ADMIN	\$	743,900
WELLNESS CENTER	\$	647,700
RECREATION PROGRAMS	\$	529,300
CODE ENFORCEMENT	\$	1,156,300
POLICE	\$	17,114,000
FIRE	\$	6,957,600
<b>DESIGN &amp; DEVELOPMENT</b>		<b>\$ 5,404,000</b>
D&D ADMIN	\$	1,179,300
PLANNING	\$	552,100
BUILDING	\$	962,100
THE HUB	\$	712,700
PUBLIC WORKS DEVELOPMENT SERVICES	\$	734,300
ENGINEERING SERVICES	\$	1,263,500
<b>FACILITIES</b>		<b>\$ 3,806,400</b>
PARKS MAINTENANCE	\$	2,066,700
PUBLIC BUILDINGS	\$	1,724,800
STREETS	\$	14,900
<b>FISCAL SERVICES</b>		<b>\$ 10,167,863</b>
FINANCE	\$	1,149,400
CENTRAL SERVICES (Includes CIP)	\$	9,018,463

**TOTAL ESTIMATED CURRENT REQUIREMENTS** **\$ 50,475,113**

**BUDGET SHORTFALL** **\$ (6,765,713)**

MEASURE G FOR POLICE SERVICES	\$	3,150,000
MEASURE G FOR CAPITAL PROJECTS	\$	3,296,113
GENERAL FUND CAPITAL PROJECT SAVINGS	\$	1,130,650

**CURRENT RESOURCES TO CURRENT REQUIREMENTS** **\$ 811,050**

**ADDITIONAL PROPOSALS** **\$ (784,000)**

**BUDGET SURPLUS** **\$ 27,050**

	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
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**GENERAL FUND OVERVIEW**

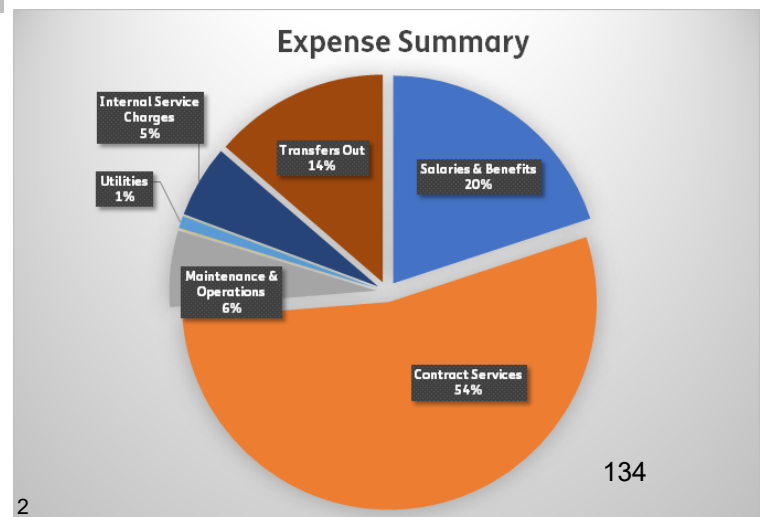
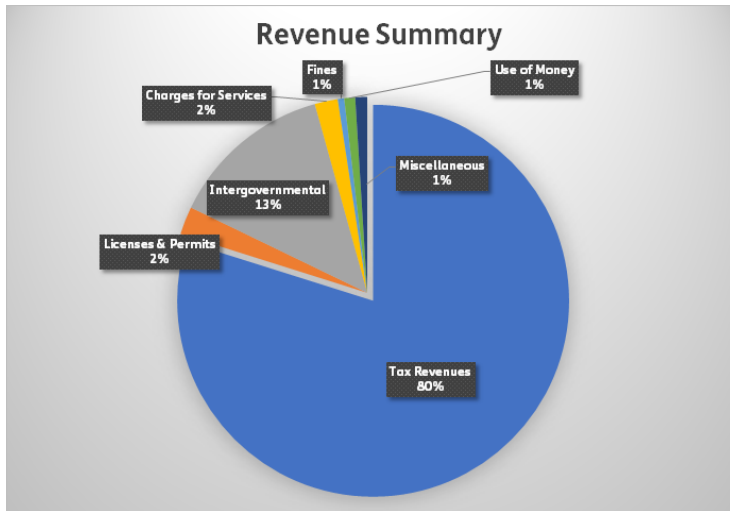
**REVENUE SUMMARY**

Tax Revenues	39,664,100.00	41,659,000.00	1,994,900.00
Licenses & Permits	1,299,700.00	1,205,900.00	-93,800.00
Intergovernmental	7,265,000.00	7,045,600.00	-219,400.00
Charges for Services	1,292,200.00	993,200.00	-299,000.00
Fines, Forfeitures & Abatements	266,000.00	275,500.00	9,500.00
Use of Money & Property	400,000.00	470,000.00	70,000.00
Miscellaneous	510,200.00	515,200.00	5,000.00
Transfers In	190,400.00	0.00	-190,400.00
	50,887,600.00	52,164,400.00	1,276,800.00

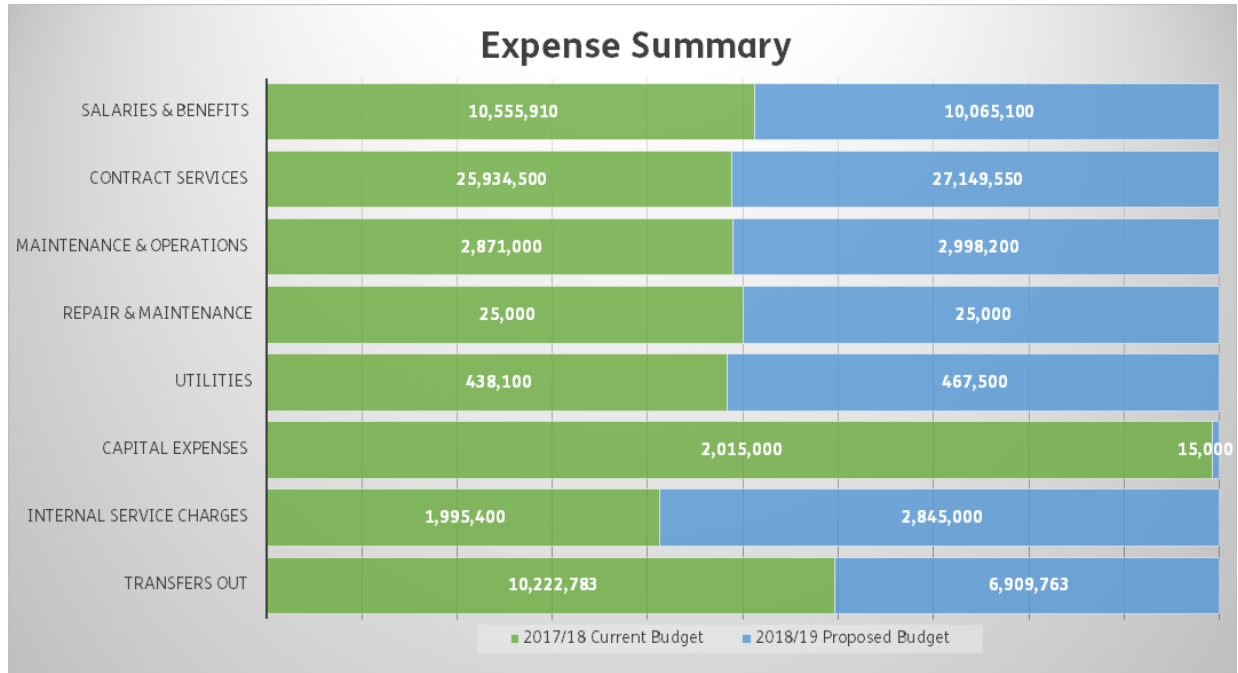
**EXPENSE SUMMARY**

Salaries and Benefits	10,555,910.00	10,065,100.00	-490,810.00
Contract Services	25,934,500.00	27,149,550.00	1,215,050.00
Maintenance & Operations	2,871,000.00	2,998,200.00	127,200.00
Repair & Maintenance	25,000.00	25,000.00	0.00
Utilities	438,100.00	467,500.00	29,400.00
Capital Expenses	2,015,000.00	15,000.00	-2,000,000.00
Internal Service Charges	1,995,400.00	2,845,000.00	849,600.00
Transfers Out	10,222,783.00	6,909,763.00	-3,313,020.00
	54,057,693.00	50,475,113.00	-3,582,580.00

<b>BUDGET SHORTFALL/(SURPLUS)</b>	<b>-3,170,093.00</b>	<b>1,689,287.00</b>	<b>4,859,380.00</b>
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	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
Salaries and Benefits	7,435,751.88	9,094,100.00	10,555,910.00	10,065,100.00	-490,810.00
Contract Services	23,882,328.95	25,815,100.00	25,934,500.00	27,149,550.00	1,215,050.00
Maintenance & Operations	2,274,236.30	2,782,000.00	2,871,000.00	2,998,200.00	127,200.00
Repair & Maintenance	0.00	0.00	25,000.00	25,000.00	0.00
Utilities	492,227.18	438,100.00	438,100.00	467,500.00	29,400.00
Capital Expenses	2,280,802.17	15,000.00	2,015,000.00	15,000.00	-2,000,000.00
Internal Service Charges	1,941,100.00	1,995,400.00	1,995,400.00	2,845,000.00	849,600.00
Transfers Out	3,028,632.48	8,041,000.00	10,222,783.00	6,909,763.00	-3,313,020.00
<b>GENERAL FUND EXPENSES</b>	<b>41,335,078.96</b>	<b>48,180,700.00</b>	<b>54,057,693.00</b>	<b>50,475,113.00</b>	<b>-3,582,580.00</b>



	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>1001 - City Council</b>	<b>272,268.06</b>	<b>324,000.00</b>	<b>324,000.00</b>	<b>308,000.00</b>	<b>-16,000.00</b>
Salaries and Benefits	245,309.03	279,400.00	279,400.00	272,400.00	-7,000.00
Maintenance & Operations	26,959.03	44,600.00	44,600.00	35,600.00	-9,000.00
<b>1002 - City Manager</b>	<b>845,572.30</b>	<b>769,000.00</b>	<b>807,460.00</b>	<b>867,500.00</b>	<b>60,040.00</b>
Salaries and Benefits	507,337.29	541,400.00	550,960.00	619,300.00	68,340.00
Contract Services	225,658.68	117,000.00	145,900.00	117,000.00	-28,900.00
Maintenance & Operations	81,176.33	81,200.00	81,200.00	94,500.00	13,300.00
Internal Service Charges	31,400.00	29,400.00	29,400.00	36,700.00	7,300.00
<b>1003 - City Attorney</b>	<b>410,886.97</b>	<b>460,000.00</b>	<b>460,000.00</b>	<b>485,000.00</b>	<b>25,000.00</b>
Contract Services	410,886.97	460,000.00	460,000.00	485,000.00	25,000.00
<b>1004 - Human Resources</b>	<b>407,779.18</b>	<b>462,900.00</b>	<b>516,590.00</b>	<b>495,650.00</b>	<b>-20,940.00</b>
Salaries and Benefits	236,680.86	263,400.00	294,990.00	308,200.00	13,210.00
Contract Services	96,965.02	99,800.00	101,900.00	69,250.00	-32,650.00
Maintenance & Operations	55,333.30	82,900.00	102,900.00	94,900.00	-8,000.00
Internal Service Charges	18,800.00	16,800.00	16,800.00	23,300.00	6,500.00
<b>1005 - City Clerk</b>	<b>528,439.58</b>	<b>552,200.00</b>	<b>573,340.00</b>	<b>592,100.00</b>	<b>18,760.00</b>
Salaries and Benefits	365,570.45	430,500.00	436,740.00	409,400.00	-27,340.00
Contract Services	121,051.57	80,100.00	91,000.00	119,000.00	28,000.00
Maintenance & Operations	11,317.56	12,200.00	16,200.00	21,200.00	5,000.00
Internal Service Charges	30,500.00	29,400.00	29,400.00	42,500.00	13,100.00
<b>1006 - Finance</b>	<b>1,018,008.84</b>	<b>1,123,200.00</b>	<b>1,159,860.00</b>	<b>1,149,400.00</b>	<b>-10,460.00</b>
Salaries and Benefits	684,806.55	866,500.00	898,160.00	874,500.00	-23,660.00
Contract Services	163,073.74	162,000.00	167,000.00	148,000.00	-19,000.00
Maintenance & Operations	23,228.55	27,600.00	27,600.00	34,900.00	7,300.00
Internal Service Charges	146,900.00	67,100.00	67,100.00	92,000.00	24,900.00
<b>1007 - Central Services</b>	<b>6,173,386.27</b>	<b>9,307,300.00</b>	<b>14,779,763.00</b>	<b>9,018,463.00</b>	<b>-5,761,300.00</b>
Salaries and Benefits	168,954.95	436,000.00	1,726,680.00	1,221,900.00	-504,780.00
Maintenance & Operations	382,755.46	195,300.00	195,300.00	206,100.00	10,800.00
Utilities	6,367.35	0.00	0.00	0.00	0.00
Capital Expenses	2,254,676.03	0.00	2,000,000.00	0.00	-2,000,000.00
Internal Service Charges	332,000.00	635,000.00	635,000.00	680,700.00	45,700.00
Transfers Out	3,028,632.48	8,041,000.00	10,222,783.00	6,909,763.00	-3,313,020.00
<b>2001 - Police</b>	<b>14,451,363.86</b>	<b>15,879,100.00</b>	<b>15,879,100.00</b>	<b>17,114,000.00</b>	<b>1,234,900.00</b>
Contract Services	14,417,358.37	15,830,400.00	15,830,400.00	17,051,000.00	1,220,600.00
Maintenance & Operations	1,401.40	9,700.00	9,700.00	10,000.00	300.00
Utilities	2,504.09	14,000.00	14,000.00	14,000.00	0.00
Internal Service Charges	30,100.00	25,000.00	25,000.00	39,000.00	14,000.00
<b>2002 - Fire</b>	<b>5,816,590.43</b>	<b>6,730,000.00</b>	<b>6,730,000.00</b>	<b>6,957,600.00</b>	<b>227,600.00</b>
Contract Services	5,643,879.97	6,485,500.00	6,485,500.00	6,689,500.00	204,000.00
Maintenance & Operations	64,526.13	101,500.00	76,500.00	76,500.00	0.00
Repair & Maintenance	0.00	0.00	25,000.00	25,000.00	0.00
Utilities	52,804.50	72,000.00	72,000.00	82,000.00	10,000.00
Capital Expenses	3,379.83	15,000.00	15,000.00	15,000.00	0.00
Internal Service Charges	52,000.00	56,000.00	56,000.00	69,600.00	13,600.00
<b>3001 - Community Resources Administration</b>	<b>783,381.65</b>	<b>703,500.00</b>	<b>729,750.00</b>	<b>743,900.00</b>	<b>14,150.00</b>
Salaries and Benefits	469,592.03	467,700.00	480,450.00	554,900.00	74,450.00
Contract Services	48,360.00	60,000.00	73,500.00	65,000.00	-8,500.00
Maintenance & Operations	190,429.62	127,500.00	127,500.00	77,400.00	-50,100.00
Internal Service Charges	75,000.00	48,300.00	48,300.00	46,600.00	-1,700.00
<b>3002 - Wellness Center Operations</b>	<b>522,038.55</b>	<b>679,300.00</b>	<b>661,420.00</b>	<b>647,700.00</b>	<b>-13,720.00</b>
Salaries and Benefits	361,513.86	513,300.00	495,420.00	427,800.00	-67,620.00
Contract Services	88,593.37	87,300.00	87,300.00	99,300.00	12,000.00
Maintenance & Operations	30,080.32	61,900.00	61,900.00	63,500.00	1,600.00
Utilities	1,851.00	0.00	0.00	0.00	0.00

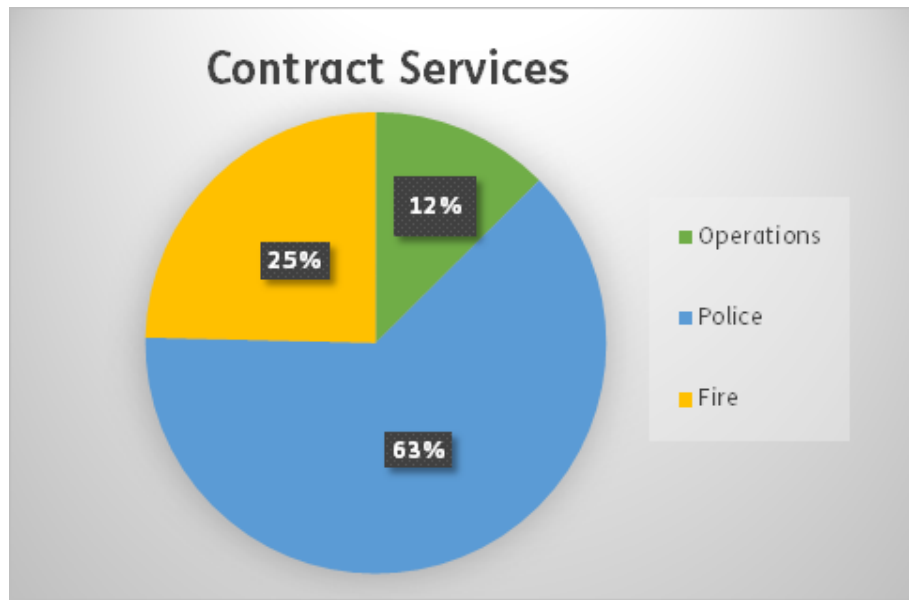


	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
Internal Service Charges	40,000.00	16,800.00	16,800.00	57,100.00	40,300.00
<b>3003 - Recreation Programs &amp; Special Events</b>	<b>129,864.59</b>	<b>365,000.00</b>	<b>366,640.00</b>	<b>529,300.00</b>	<b>162,660.00</b>
Salaries and Benefits	59,721.27	119,900.00	121,540.00	199,700.00	78,160.00
Contract Services	373.46	0.00	0.00	0.00	0.00
Maintenance & Operations	36,769.86	208,300.00	208,300.00	285,300.00	77,000.00
Internal Service Charges	33,000.00	36,800.00	36,800.00	44,300.00	7,500.00
<b>3005 - Parks Maintenance</b>	<b>1,708,800.97</b>	<b>1,582,300.00</b>	<b>1,635,700.00</b>	<b>2,066,700.00</b>	<b>431,000.00</b>
Salaries and Benefits	358,327.61	426,400.00	444,800.00	427,300.00	-17,500.00
Contract Services	365,284.91	427,000.00	422,000.00	426,000.00	4,000.00
Maintenance & Operations	128,412.80	137,600.00	177,600.00	223,600.00	46,000.00
Utilities	292,875.65	223,100.00	223,100.00	240,500.00	17,400.00
Internal Service Charges	563,900.00	368,200.00	368,200.00	749,300.00	381,100.00
<b>3007 - Marketing &amp; Community Relations</b>	<b>830,897.63</b>	<b>1,170,400.00</b>	<b>1,173,350.00</b>	<b>1,199,800.00</b>	<b>26,450.00</b>
Salaries and Benefits	170,937.27	91,800.00	94,750.00	102,900.00	8,150.00
Contract Services	282,830.83	272,500.00	272,500.00	287,500.00	15,000.00
Maintenance & Operations	360,629.53	797,700.00	797,700.00	797,700.00	0.00
Internal Service Charges	16,500.00	8,400.00	8,400.00	11,700.00	3,300.00
<b>3008 - Public Buildings</b>	<b>1,376,354.84</b>	<b>1,601,100.00</b>	<b>1,613,650.00</b>	<b>1,724,800.00</b>	<b>111,150.00</b>
Salaries and Benefits	298,172.55	400,800.00	413,350.00	411,500.00	-1,850.00
Contract Services	93,031.41	118,000.00	95,000.00	113,000.00	18,000.00
Maintenance & Operations	775,079.98	759,900.00	782,900.00	799,600.00	16,700.00
Utilities	135,824.59	129,000.00	129,000.00	131,000.00	2,000.00
Capital Expenses	22,746.31	0.00	0.00	0.00	0.00
Internal Service Charges	51,500.00	193,400.00	193,400.00	269,700.00	76,300.00
<b>6001 - Design &amp; Development Administration</b>	<b>1,003,341.29</b>	<b>1,205,500.00</b>	<b>1,211,870.00</b>	<b>1,179,300.00</b>	<b>-32,570.00</b>
Salaries and Benefits	778,504.07	922,900.00	929,270.00	832,900.00	-96,370.00
Contract Services	111,944.22	155,000.00	140,000.00	140,000.00	0.00
Maintenance & Operations	33,293.00	26,900.00	41,900.00	42,200.00	300.00
Internal Service Charges	79,600.00	100,700.00	100,700.00	164,200.00	63,500.00
<b>6002 - Planning</b>	<b>504,010.65</b>	<b>524,700.00</b>	<b>549,760.00</b>	<b>552,100.00</b>	<b>2,340.00</b>
Salaries and Benefits	338,110.10	363,700.00	374,760.00	378,300.00	3,540.00
Contract Services	95,534.54	96,000.00	108,000.00	108,000.00	0.00
Maintenance & Operations	17,866.01	28,200.00	30,200.00	30,800.00	600.00
Internal Service Charges	52,500.00	36,800.00	36,800.00	35,000.00	-1,800.00
<b>6003 - Building</b>	<b>695,619.70</b>	<b>917,200.00</b>	<b>925,650.00</b>	<b>962,100.00</b>	<b>36,450.00</b>
Salaries and Benefits	433,369.42	527,600.00	536,050.00	522,500.00	-13,550.00
Contract Services	191,036.17	324,000.00	324,000.00	324,000.00	0.00
Maintenance & Operations	8,614.11	8,900.00	8,900.00	8,500.00	-400.00
Internal Service Charges	62,600.00	56,700.00	56,700.00	107,100.00	50,400.00
<b>6004 - Code Compliance/Animal Control</b>	<b>911,979.40</b>	<b>1,134,500.00</b>	<b>1,153,080.00</b>	<b>1,156,300.00</b>	<b>3,220.00</b>
Salaries and Benefits	568,625.32	731,700.00	735,280.00	695,100.00	-40,180.00
Contract Services	213,371.01	246,000.00	256,000.00	260,000.00	4,000.00
Maintenance & Operations	22,083.07	25,700.00	30,700.00	38,200.00	7,500.00
Internal Service Charges	107,900.00	131,100.00	131,100.00	163,000.00	31,900.00
<b>6006 - The Hub</b>	<b>638,565.28</b>	<b>786,300.00</b>	<b>809,160.00</b>	<b>712,700.00</b>	<b>-96,460.00</b>
Salaries and Benefits	507,741.50	715,600.00	733,460.00	619,500.00	-113,960.00
Contract Services	48,067.44	10,000.00	10,000.00	10,000.00	0.00
Maintenance & Operations	3,356.34	14,600.00	19,600.00	19,100.00	-500.00
Internal Service Charges	79,400.00	46,100.00	46,100.00	64,100.00	18,000.00
<b>7002 - Public Works Development Services</b>	<b>436,843.46</b>	<b>595,200.00</b>	<b>628,330.00</b>	<b>734,300.00</b>	<b>105,970.00</b>
Salaries and Benefits	313,261.27	334,100.00	337,230.00	430,000.00	92,770.00
Contract Services	79,082.50	215,000.00	245,000.00	230,000.00	-15,000.00
Maintenance & Operations	1,499.69	6,200.00	6,200.00	6,700.00	500.00
Internal Service Charges	43,000.00	39,900.00	39,900.00	67,600.00	27,700.00
<b>7003 - Streets</b>	<b>10,754.70</b>	<b>8,600.00</b>	<b>8,600.00</b>	<b>14,900.00</b>	<b>6,300.00</b>
Maintenance & Operations	10,754.70	8,600.00	8,600.00	14,900.00	6,300.00

	<b>2016/17</b>	<b>2017/18</b>	<b>2017/18</b>	<b>2018/19</b>	<b>18/19 vs Current</b>
	<b>Actual Expenses</b>	<b>Original Budget</b>	<b>Current Budget</b>	<b>Proposed Budget</b>	<b>17/18</b>
<b>7006 - Engineering Services</b>	<b>1,858,330.76</b>	<b>1,299,400.00</b>	<b>1,360,620.00</b>	<b>1,263,500.00</b>	<b>-97,120.00</b>
<b>Salaries and Benefits</b>	569,216.48	661,400.00	672,620.00	757,000.00	84,380.00
<b>Contract Services</b>	1,185,944.77	569,500.00	619,500.00	408,000.00	-211,500.00
<b>Maintenance &amp; Operations</b>	8,669.51	15,000.00	15,000.00	17,000.00	2,000.00
<b>Internal Service Charges</b>	94,500.00	53,500.00	53,500.00	81,500.00	28,000.00
<b>GENERAL FUND EXPENSES</b>	<b>41,335,078.96</b>	<b>48,180,700.00</b>	<b>54,057,693.00</b>	<b>50,475,113.00</b>	<b>-3,582,580.00</b>

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	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
1002 - City Manager	225,658.68	117,000.00	145,900.00	117,000.00	-28,900.00
1003 - City Attorney	410,886.97	460,000.00	460,000.00	485,000.00	25,000.00
1004 - Human Resources	96,965.02	99,800.00	101,900.00	69,250.00	-32,650.00
1005 - City Clerk	121,051.57	80,100.00	91,000.00	119,000.00	28,000.00
1006 - Finance	163,073.74	162,000.00	167,000.00	148,000.00	-19,000.00
2001 - Police	14,417,358.37	15,830,400.00	15,830,400.00	17,051,000.00	1,220,600.00
2002 - Fire	5,643,879.97	6,485,500.00	6,485,500.00	6,689,500.00	204,000.00
3001 - Community Resources Administration	48,360.00	60,000.00	73,500.00	65,000.00	-8,500.00
3002 - Wellness Center Operations	88,593.37	87,300.00	87,300.00	99,300.00	12,000.00
3003 - Recreation Programs & Special Events	373.46	0.00	0.00	0.00	0.00
3005 - Parks Maintenance	365,284.91	427,000.00	422,000.00	426,000.00	4,000.00
3007 - Marketing & Community Relations	282,830.83	272,500.00	272,500.00	287,500.00	15,000.00
3008 - Public Buildings	93,031.41	118,000.00	95,000.00	113,000.00	18,000.00
6001 - Design & Development Administration	111,944.22	155,000.00	140,000.00	140,000.00	0.00
6002 - Planning	95,534.54	96,000.00	108,000.00	108,000.00	0.00
6003 - Building	191,036.17	324,000.00	324,000.00	324,000.00	0.00
6004 - Code Compliance/Animal Control	213,371.01	246,000.00	256,000.00	260,000.00	4,000.00
6006 - The Hub	48,067.44	10,000.00	10,000.00	10,000.00	0.00
7002 - Public Works Development Services	79,082.50	215,000.00	245,000.00	230,000.00	-15,000.00
7006 - Engineering Services	1,185,944.77	569,500.00	619,500.00	408,000.00	-211,500.00
<b>CONTRACT SERVICES TOTAL</b>	<b>23,882,328.95</b>	<b>25,815,100.00</b>	<b>25,934,500.00</b>	<b>27,149,550.00</b>	<b>1,215,050.00</b>



		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>1002 - City Manager</b>						
101-1002-60101	Contract Services - Administrative	96,410.04	92,000.00	92,000.00	92,000.00	0.00
101-1002-60103	Professional Services	128,876.86	25,000.00	53,900.00	25,000.00	-28,900.00
101-1002-60108	Technical	371.78	0.00	0.00	0.00	0.00
<b>1002 - City Manager Totals:</b>		<b>225,658.68</b>	<b>117,000.00</b>	<b>145,900.00</b>	<b>117,000.00</b>	<b>-28,900.00</b>
<b>1003 - City Attorney</b>						
101-1003-60153	Attorney	360,685.14	420,000.00	420,000.00	440,000.00	20,000.00
101-1003-60154	Attorney/Litigation	50,201.83	40,000.00	40,000.00	45,000.00	5,000.00
<b>1003 - City Attorney Totals:</b>		<b>410,886.97</b>	<b>460,000.00</b>	<b>460,000.00</b>	<b>485,000.00</b>	<b>25,000.00</b>
<b>1004 - Human Resources</b>						
101-1004-60103	Professional Services	63,597.49	90,000.00	92,100.00	52,750.00	-39,350.00
101-1004-60104	Consultants	27,739.83	9,800.00	9,800.00	16,500.00	6,700.00
101-1004-60125	Temporary Agency Services	5,627.70	0.00	0.00	0.00	0.00
<b>1004 - Human Resources Totals:</b>		<b>96,965.02</b>	<b>99,800.00</b>	<b>101,900.00</b>	<b>69,250.00</b>	<b>-32,650.00</b>
<b>1005 - City Clerk</b>						
101-1005-60103	Professional Services	114,637.82	80,100.00	82,600.00	109,000.00	26,400.00
101-1005-60125	Temporary Agency Services	6,413.75	0.00	8,400.00	10,000.00	1,600.00
<b>1005 - City Clerk Totals:</b>		<b>121,051.57</b>	<b>80,100.00</b>	<b>91,000.00</b>	<b>119,000.00</b>	<b>28,000.00</b>
<b>1006 - Finance</b>						
101-1006-60102	Administration	16,162.75	30,000.00	10,000.00	10,000.00	0.00
101-1006-60103	Professional Services	50,647.17	68,000.00	73,000.00	37,000.00	-36,000.00
101-1006-60104	Consultants	17,526.67	0.00	20,000.00	36,000.00	16,000.00
101-1006-60106	Auditors	53,641.00	64,000.00	64,000.00	65,000.00	1,000.00
101-1006-60125	Temporary Agency Services	25,096.15	0.00	0.00	0.00	0.00
<b>1006 - Finance Totals:</b>		<b>163,073.74</b>	<b>162,000.00</b>	<b>167,000.00</b>	<b>148,000.00</b>	<b>-19,000.00</b>
<b>2001 - Police</b>						
101-2001-60109	LQ Police Volunteers	4,309.56	10,000.00	10,000.00	10,000.00	0.00
101-2001-60161	Sheriff Patrol	8,240,424.63	9,130,000.00	9,130,000.00	9,862,000.00	732,000.00
101-2001-60162	Police Overtime	165,614.11	217,000.00	217,000.00	258,000.00	41,000.00
101-2001-60163	Target Team	2,092,206.28	1,993,000.00	1,993,000.00	1,960,000.00	-33,000.00
101-2001-60164	Community Services Officer	591,241.20	757,000.00	757,000.00	825,000.00	68,000.00
101-2001-60165	Special Enforcement/Humana	55,859.02	0.00	0.00	58,000.00	58,000.00
101-2001-60166	Gang Task Force	153,806.04	176,000.00	176,000.00	191,000.00	15,000.00
101-2001-60167	Narcotics Task Force	143,054.61	176,000.00	176,000.00	191,000.00	15,000.00
101-2001-60168	School Officer	178,851.13	90,000.00	90,000.00	185,000.00	95,000.00
101-2001-60169	Motor Officer	1,121,782.46	1,327,000.00	1,327,000.00	1,435,000.00	108,000.00
101-2001-60170	Dedicated Sargeant	444,967.16	502,000.00	502,000.00	545,000.00	43,000.00
101-2001-60171	Dedicated Lieutenant	262,350.40	287,000.00	287,000.00	312,000.00	25,000.00
101-2001-60172	Sheriff - Mileage	461,885.67	490,000.00	490,000.00	510,000.00	20,000.00
101-2001-60173	Booking Fees	0.00	20,000.00	20,000.00	18,000.00	-2,000.00
101-2001-60174	Blood/Alcohol Testing	16,760.80	21,400.00	21,400.00	20,000.00	-1,400.00
101-2001-60175	Special Enforcement Funds	61,454.10	108,000.00	108,000.00	95,000.00	-13,000.00
101-2001-60176	Sheriff - Other	419,059.20	420,000.00	420,000.00	470,000.00	50,000.00
101-2001-60178	COPS Robbery Prevention	0.00	44,000.00	44,000.00	10,000.00	-34,000.00
101-2001-60179	COPS Burglary/Theft Prevention	0.00	55,000.00	55,000.00	89,000.00	34,000.00
101-2001-60193	Sexual Assault Exam Fees	3,732.00	7,000.00	7,000.00	7,000.00	0.00
<b>2001 - Police Totals:</b>		<b>14,417,358.37</b>	<b>15,830,400.00</b>	<b>15,830,400.00</b>	<b>17,051,000.00</b>	<b>1,220,600.00</b>
<b>2002 - Fire</b>						
101-2002-60103	Professional Services	4,918.00	2,000.00	2,000.00	2,000.00	0.00
101-2002-60107	Instructors	0.00	2,000.00	2,000.00	2,000.00	0.00
101-2002-60110	Volunteers - Fire	762.56	2,500.00	2,500.00	2,500.00	0.00
101-2002-60112	Landscape Contract	14,594.40	16,000.00	16,000.00	16,000.00	0.00
101-2002-60116	Pest Control	2,373.00	3,000.00	3,000.00	4,000.00	1,000.00
101-2002-60123	Security & Alarm	51,935.66	7,000.00	7,000.00	3,000.00	-4,000.00
101-2002-60139	Fire Service Costs	5,368,873.97	6,170,000.00	6,170,000.00	6,350,000.00	180,000.00
101-2002-60140	MOU - Indio Ladder Truck	200,376.52	223,000.00	223,000.00	250,000.00	27,000.00
101-2002-60525	Career Builder	45.86	60,000.00	60,000.00	60,000.00	0.00
<b>2002 - Fire Totals:</b>		<b>5,643,879.97</b>	<b>6,485,500.00</b>	<b>6,485,500.00</b>	<b>6,689,500.00</b>	<b>204,000.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>3001 - Community Resources Administration</b>						
101-3001-60103	Professional Services	0.00	0.00	3,500.00	5,000.00	1,500.00
101-3001-60135	Boys & Girls Club	48,360.00	60,000.00	70,000.00	60,000.00	-10,000.00
<b>3001 - Community Resources Administration Totals:</b>		<b>48,360.00</b>	<b>60,000.00</b>	<b>73,500.00</b>	<b>65,000.00</b>	<b>-8,500.00</b>
<b>3002 - Wellness Center Operations</b>						
101-3002-60103	Professional Services	2,500.00	4,300.00	4,300.00	4,300.00	0.00
101-3002-60107	Instructors	83,093.37	80,000.00	80,000.00	92,000.00	12,000.00
101-3002-60108	Technical	3,000.00	3,000.00	3,000.00	3,000.00	0.00
<b>3002 - Wellness Center Operations Totals:</b>		<b>88,593.37</b>	<b>87,300.00</b>	<b>87,300.00</b>	<b>99,300.00</b>	<b>12,000.00</b>
<b>3003 - Recreation Programs &amp; Special Events</b>						
101-3003-60107	Instructors	373.46	0.00	0.00	0.00	0.00
<b>3003 - Recreation Programs &amp; Special Events Totals:</b>		<b>373.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>3005 - Parks Maintenance</b>						
101-3005-60104	Consultants	8,965.90	25,000.00	20,000.00	0.00	-20,000.00
101-3005-60112	Landscape Contract	345,231.73	382,000.00	382,000.00	426,000.00	44,000.00
101-3005-60113	Landscape Improvements	11,342.28	20,000.00	20,000.00	0.00	-20,000.00
101-3005-60123	Security & Alarm	-255.00	0.00	0.00	0.00	0.00
<b>3005 - Parks Maintenance Totals:</b>		<b>365,284.91</b>	<b>427,000.00</b>	<b>422,000.00</b>	<b>426,000.00</b>	<b>4,000.00</b>
<b>3007 - Marketing &amp; Community Relations</b>						
101-3007-60151	GPSCVB	270,330.83	260,000.00	260,000.00	275,000.00	15,000.00
101-3007-60152	Jacqueline Cochran Regional Airp	12,500.00	12,500.00	12,500.00	12,500.00	0.00
<b>3007 - Marketing &amp; Community Relations Totals:</b>		<b>282,830.83</b>	<b>272,500.00</b>	<b>272,500.00</b>	<b>287,500.00</b>	<b>15,000.00</b>
<b>3008 - Public Buildings</b>						
101-3008-60108	Technical	2,411.94	25,000.00	0.00	0.00	0.00
101-3008-60115	Janitorial	80,427.05	81,000.00	81,000.00	100,000.00	19,000.00
101-3008-60116	Pest Control	3,682.20	4,000.00	4,000.00	4,000.00	0.00
101-3008-60123	Security & Alarm	6,510.22	8,000.00	8,000.00	7,000.00	-1,000.00
101-3008-60196	Annual Permits/Inspections	0.00	0.00	2,000.00	2,000.00	0.00
<b>3008 - Public Buildings Totals:</b>		<b>93,031.41</b>	<b>118,000.00</b>	<b>95,000.00</b>	<b>113,000.00</b>	<b>18,000.00</b>
<b>6001 - Design &amp; Development Administration</b>						
101-6001-60103	Professional Services	37,362.25	90,000.00	110,000.00	75,000.00	-35,000.00
101-6001-60104	Consultants	68,048.57	65,000.00	30,000.00	65,000.00	35,000.00
101-6001-60125	Temporary Agency Services	6,533.40	0.00	0.00	0.00	0.00
<b>6001 - Design &amp; Development Administration Totals:</b>		<b>111,944.22</b>	<b>155,000.00</b>	<b>140,000.00</b>	<b>140,000.00</b>	<b>0.00</b>
<b>6002 - Planning</b>						
101-6002-60103	Professional Services	95,534.54	96,000.00	108,000.00	108,000.00	0.00
<b>6002 - Planning Totals:</b>		<b>95,534.54</b>	<b>96,000.00</b>	<b>108,000.00</b>	<b>108,000.00</b>	<b>0.00</b>
<b>6003 - Building</b>						
101-6003-60118	Plan Checks	191,036.17	324,000.00	324,000.00	324,000.00	0.00
<b>6003 - Building Totals:</b>		<b>191,036.17</b>	<b>324,000.00</b>	<b>324,000.00</b>	<b>324,000.00</b>	<b>0.00</b>
<b>6004 - Code Compliance/Animal Control</b>						
101-6004-60108	Technical	1,433.80	1,000.00	1,000.00	2,000.00	1,000.00
101-6004-60111	Administrative Citation Services	22,297.01	30,000.00	30,000.00	30,000.00	0.00
101-6004-60119	Vehicle Abatement	0.00	1,000.00	1,000.00	1,000.00	0.00
101-6004-60120	Lot Cleaning	6,184.00	10,000.00	10,000.00	12,000.00	2,000.00
101-6004-60125	Temporary Agency Services	14,445.46	0.00	10,000.00	10,000.00	0.00
101-6004-60194	Veterinary Service	0.00	14,000.00	14,000.00	15,000.00	1,000.00
101-6004-60197	Animal Shelter Contract Service	169,010.74	190,000.00	190,000.00	190,000.00	0.00
<b>6004 - Code Compliance/Animal Control Totals:</b>		<b>213,371.01</b>	<b>246,000.00</b>	<b>256,000.00</b>	<b>260,000.00</b>	<b>4,000.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>6006 - The Hub</b>						
101-6006-60104	Consultants	2,700.00	10,000.00	10,000.00	10,000.00	0.00
101-6006-60125	Temporary Agency Services	45,367.44	0.00	0.00	0.00	0.00
<b>6006 - The Hub Totals:</b>		<b>48,067.44</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>7002 - Public Works Development Services</b>						
101-7002-60103	Professional Services	24,782.00	60,000.00	60,000.00	75,000.00	15,000.00
101-7002-60104	Consultants	0.00	5,000.00	5,000.00	5,000.00	0.00
101-7002-60183	Map/Plan Checking	54,300.50	150,000.00	180,000.00	150,000.00	-30,000.00
<b>7002 - Public Works Development Services Totals:</b>		<b>79,082.50</b>	<b>215,000.00</b>	<b>245,000.00</b>	<b>230,000.00</b>	<b>-15,000.00</b>
<b>7006 - Engineering Services</b>						
101-7006-60104	Consultants	199,900.00	248,000.00	233,000.00	20,000.00	-213,000.00
101-7006-60128	Vacant Property Dust Control	0.00	300.00	0.00	0.00	0.00
101-7006-60144	Contract Traffic Engineer	218,569.50	218,400.00	218,400.00	220,000.00	1,600.00
101-7006-60145	Traffic Counts/Studies	31,063.35	5,000.00	70,000.00	70,000.00	0.00
101-7006-60146	PM 10 - Dust Control	267,471.01	97,800.00	98,100.00	98,000.00	-100.00
101-7006-60157	Rental Expense - SRR Fence	468,940.91	0.00	0.00	0.00	0.00
<b>7006 - Engineering Services Totals:</b>		<b>1,185,944.77</b>	<b>569,500.00</b>	<b>619,500.00</b>	<b>408,000.00</b>	<b>-211,500.00</b>
<b>CONTRACT SERVICES TOTAL</b>		<b>23,882,328.95</b>	<b>25,815,100.00</b>	<b>25,934,500.00</b>	<b>27,149,550.00</b>	<b>1,215,050.00</b>

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	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>101 - GENERAL FUND</b>	<b>7,428,221.31</b>	<b>9,094,100.00</b>	<b>9,030,510.00</b>	<b>10,065,100.00</b>	<b>1,034,590.00</b>
1001 - City Council	245,309.03	279,400.00	279,400.00	272,400.00	-7,000.00
1002 - City Manager	507,337.29	541,400.00	550,960.00	619,300.00	68,340.00
1004 - Human Resources	236,680.86	263,400.00	294,990.00	308,200.00	13,210.00
1005 - City Clerk	365,570.45	430,500.00	436,740.00	409,400.00	-27,340.00
1006 - Finance	684,806.55	866,500.00	898,160.00	874,500.00	-23,660.00
1007 - Central Services	168,954.95	436,000.00	203,280.00	1,221,900.00	1,018,620.00
3001 - Community Resources Administration	469,592.03	467,700.00	480,450.00	554,900.00	74,450.00
3002 - Wellness Center Operations	361,513.86	513,300.00	495,420.00	427,800.00	-67,620.00
3003 - Recreation Programs & Special Events	59,721.27	119,900.00	121,540.00	199,700.00	78,160.00
3005 - Parks Maintenance	358,327.61	426,400.00	444,800.00	427,300.00	-17,500.00
3007 - Marketing & Community Relations	170,937.27	91,800.00	94,750.00	102,900.00	8,150.00
3008 - Public Buildings	298,172.55	400,800.00	413,350.00	411,500.00	-1,850.00
6001 - Design & Development Administration	778,504.07	922,900.00	929,270.00	832,900.00	-96,370.00
6002 - Planning	338,110.10	363,700.00	374,760.00	378,300.00	3,540.00
6003 - Building	433,369.42	527,600.00	536,050.00	522,500.00	-13,550.00
6004 - Code Compliance/Animal Control	568,625.32	731,700.00	735,280.00	695,100.00	-40,180.00
6006 - The Hub	500,210.93	715,600.00	731,460.00	619,500.00	-111,960.00
7002 - Public Works Development Services	313,261.27	334,100.00	337,230.00	430,000.00	92,770.00
7006 - Engineering Services	569,216.48	661,400.00	672,620.00	757,000.00	84,380.00
<b>201 - GAS TAX FUND</b>	<b>885,496.81</b>	<b>816,900.00</b>	<b>824,140.00</b>	<b>715,000.00</b>	<b>-109,140.00</b>
7003 - Streets	885,496.81	816,900.00	824,140.00	715,000.00	-109,140.00
<b>215 - LIGHTING &amp; LANDSCAPING FUND</b>	<b>103,662.84</b>	<b>227,500.00</b>	<b>236,120.00</b>	<b>235,500.00</b>	<b>-620.00</b>
7004 - Lighting & Landscaping	103,662.84	227,500.00	236,120.00	235,500.00	-620.00
<b>241 - HOUSING AUTHORITY</b>	<b>43,809.65</b>	<b>102,000.00</b>	<b>92,820.00</b>	<b>187,900.00</b>	<b>95,080.00</b>
9101 - Housing Authority - Admin	43,809.65	102,000.00	92,820.00	187,900.00	95,080.00
<b>502 - INFORMATION TECHNOLOGY</b>	<b>801.86</b>	<b>70,000.00</b>	<b>73,100.00</b>	<b>67,700.00</b>	<b>-5,400.00</b>
0000 - Undesignated	801.86	70,000.00	73,100.00	67,700.00	-5,400.00
<b>504 - INSURANCE FUND</b>	<b>50,373.25</b>	<b>98,200.00</b>	<b>100,740.00</b>	<b>93,400.00</b>	<b>-7,340.00</b>
1010 - Insurance	50,373.25	98,200.00	100,740.00	93,400.00	-7,340.00
<b>601 - SILVERROCK RESORT</b>	<b>47,115.31</b>	<b>40,000.00</b>	<b>42,070.00</b>	<b>39,700.00</b>	<b>-2,370.00</b>
0000 - Undesignated	47,115.31	40,000.00	42,070.00	39,700.00	-2,370.00
<b>760 - SUPPLEMENTAL PENSION PLAN</b>	<b>12,832.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
0000 - Undesignated	12,832.86	0.00	0.00	0.00	0.00
<b>SALARY &amp; BENEFITS TOTAL</b>	<b>8,572,313.89</b>	<b>10,448,700.00</b>	<b>10,399,500.00</b>	<b>11,404,300.00</b>	<b>1,004,800.00</b>

		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>101 - GENERAL FUND</b>						
<b>1001 - City Council</b>						
101-1001-50108	Salaries - Council Members	145,185.61	144,000.00	144,000.00	144,000.00	0.00
101-1001-50150	Other Compensation	2,335.00	2,400.00	2,400.00	2,400.00	0.00
101-1001-50200	PERS-City Portion	24,267.44	20,000.00	20,000.00	10,300.00	-9,700.00
101-1001-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-1001-50221	Medical Insurance	58,919.44	90,900.00	90,900.00	100,100.00	9,200.00
101-1001-50222	Vision Insurance	774.91	0.00	0.00	0.00	0.00
101-1001-50223	Dental Insurance	4,337.26	0.00	0.00	0.00	0.00
101-1001-50224	Life Insurance	831.86	0.00	0.00	0.00	0.00
101-1001-50225	Long Term Disability	0.00	1,600.00	1,600.00	1,600.00	0.00
101-1001-50230	Workers Comp Insurance	4,500.00	14,800.00	14,800.00	8,300.00	-6,500.00
101-1001-50240	Social Security-Medicare	2,120.10	5,600.00	5,600.00	5,600.00	0.00
101-1001-50241	Social Security-FICA	2,037.41	0.00	0.00	0.00	0.00
	<b>1001 - City Council Totals:</b>	<b>245,309.03</b>	<b>279,400.00</b>	<b>279,400.00</b>	<b>272,400.00</b>	<b>-7,000.00</b>
<b>1002 - City Manager</b>						
101-1002-50101	Permanent Full Time	366,492.72	375,800.00	384,690.00	464,900.00	80,210.00
101-1002-50150	Other Compensation	1,161.00	1,200.00	1,200.00	1,300.00	100.00
101-1002-50200	PERS-City Portion	59,082.84	71,800.00	72,470.00	43,700.00	-28,770.00
101-1002-50210	PERS-Survivor Benefits	0.00	100.00	100.00	200.00	100.00
101-1002-50215	Other Fringe Benefits	10,000.00	10,000.00	10,000.00	10,000.00	0.00
101-1002-50221	Medical Insurance	46,394.37	63,700.00	63,700.00	83,100.00	19,400.00
101-1002-50222	Vision Insurance	803.87	0.00	0.00	0.00	0.00
101-1002-50223	Dental Insurance	4,438.88	0.00	0.00	0.00	0.00
101-1002-50224	Life Insurance	312.19	0.00	0.00	0.00	0.00
101-1002-50225	Long Term Disability	2,591.83	3,000.00	3,000.00	4,000.00	1,000.00
101-1002-50230	Workers Comp Insurance	10,600.00	10,300.00	10,300.00	5,300.00	-5,000.00
101-1002-50240	Social Security-Medicare	5,459.59	5,500.00	5,500.00	6,800.00	1,300.00
	<b>1002 - City Manager Totals:</b>	<b>507,337.29</b>	<b>541,400.00</b>	<b>550,960.00</b>	<b>619,300.00</b>	<b>68,340.00</b>
<b>1004 - Human Resources</b>						
101-1004-50101	Permanent Full Time	138,377.09	153,200.00	162,690.00	177,300.00	14,610.00
101-1004-50102	Salaries - Part Time	6,133.11	9,400.00	30,800.00	38,300.00	7,500.00
101-1004-50200	PERS-City Portion	20,371.23	25,500.00	26,200.00	15,800.00	-10,400.00
101-1004-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-1004-50221	Medical Insurance	26,040.53	36,400.00	36,400.00	40,100.00	3,700.00
101-1004-50222	Vision Insurance	594.07	0.00	0.00	0.00	0.00
101-1004-50223	Dental Insurance	2,802.10	0.00	0.00	0.00	0.00
101-1004-50224	Life Insurance	123.41	0.00	0.00	0.00	0.00
101-1004-50225	Long Term Disability	1,437.25	1,900.00	1,900.00	2,100.00	200.00
101-1004-50230	Workers Comp Insurance	5,700.00	5,900.00	5,900.00	3,400.00	-2,500.00
101-1004-50240	Social Security-Medicare	2,095.49	3,000.00	3,000.00	2,600.00	-400.00
101-1004-50241	Social Security-FICA	380.33	0.00	0.00	0.00	0.00
101-1004-50244	State Unemployment Insurance	32,226.25	25,000.00	25,000.00	25,000.00	0.00
101-1004-50252	Fitness Membership Reimburse	400.00	3,000.00	3,000.00	3,500.00	500.00
	<b>1004 - Human Resources Totals:</b>	<b>236,680.86</b>	<b>263,400.00</b>	<b>294,990.00</b>	<b>308,200.00</b>	<b>13,210.00</b>
<b>1005 - City Clerk</b>						
101-1005-50101	Permanent Full Time	234,634.21	262,900.00	260,680.00	268,300.00	7,620.00
101-1005-50102	Salaries - Part Time	27,903.30	26,000.00	26,000.00	28,000.00	2,000.00
101-1005-50150	Other Compensation	459.00	500.00	500.00	400.00	-100.00
101-1005-50200	PERS-City Portion	48,880.31	55,400.00	56,860.00	25,900.00	-30,960.00
101-1005-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-1005-50221	Medical Insurance	33,511.32	68,200.00	68,200.00	73,100.00	4,900.00
101-1005-50222	Vision Insurance	674.47	0.00	0.00	0.00	0.00
101-1005-50223	Dental Insurance	2,814.15	0.00	0.00	0.00	0.00
101-1005-50224	Life Insurance	275.97	0.00	0.00	0.00	0.00
101-1005-50225	Long Term Disability	2,180.71	2,900.00	2,900.00	3,100.00	200.00
101-1005-50230	Workers Comp Insurance	8,700.00	10,300.00	10,300.00	6,100.00	-4,200.00
101-1005-50240	Social Security-Medicare	3,807.00	4,200.00	4,200.00	4,400.00	200.00
101-1005-50241	Social Security-FICA	1,730.01	0.00	0.00	0.00	0.00
101-1005-50300	Employee Recognition	0.00	0.00	7,000.00	0.00	-7,000.00
	<b>1005 - City Clerk Totals:</b>	<b>365,570.45</b>	<b>430,500.00</b>	<b>436,740.00</b>	<b>409,400.00</b>	<b>-27,340.00</b>
<b>1006 - Finance</b>						

		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
101-1006-50101	Permanent Full Time	507,540.02	607,100.00	636,380.00	631,300.00	-5,080.00
101-1006-50110	Commissions & Boards	675.00	5,400.00	5,400.00	3,100.00	-2,300.00
101-1006-50150	Other Compensation	599.00	500.00	500.00	500.00	0.00
101-1006-50200	PERS-City Portion	67,578.14	66,700.00	69,080.00	49,600.00	-19,480.00
101-1006-50210	PERS-Survivor Benefits	0.00	200.00	200.00	200.00	0.00
101-1006-50215	Other Fringe Benefits	2,385.00	2,400.00	2,400.00	2,400.00	0.00
101-1006-50221	Medical Insurance	70,068.97	145,400.00	145,400.00	158,200.00	12,800.00
101-1006-50222	Vision Insurance	1,107.32	0.00	0.00	0.00	0.00
101-1006-50223	Dental Insurance	4,878.68	0.00	0.00	0.00	0.00
101-1006-50224	Life Insurance	494.42	0.00	0.00	0.00	0.00
101-1006-50225	Long Term Disability	4,315.66	6,400.00	6,400.00	6,900.00	500.00
101-1006-50230	Workers Comp Insurance	17,700.00	23,600.00	23,600.00	13,100.00	-10,500.00
101-1006-50240	Social Security-Medicare	7,459.69	8,800.00	8,800.00	9,200.00	400.00
101-1006-50241	Social Security-FICA	4.65	0.00	0.00	0.00	0.00
<b>1006 - Finance Totals:</b>		<b>684,806.55</b>	<b>866,500.00</b>	<b>898,160.00</b>	<b>874,500.00</b>	<b>-23,660.00</b>
<b>1007 - Central Services</b>						
101-1007-50109	Vacation & Sick Leave Buy Back	138,915.68	120,000.00	120,000.00	140,000.00	20,000.00
101-1007-50115	Contingency for Staffing	0.00	290,000.00	57,280.00	340,000.00	282,720.00
101-1007-50117	PERS - Unfunded Pension Liability	0.00	0.00	0.00	711,900.00	711,900.00
101-1007-50240	Social Security-Medicare	1,947.27	0.00	0.00	0.00	0.00
101-1007-50243	Employer Contrib Retiree Med PE	28,092.00	26,000.00	26,000.00	30,000.00	4,000.00
<b>1007 - Central Services Totals:</b>		<b>168,954.95</b>	<b>436,000.00</b>	<b>203,280.00</b>	<b>1,221,900.00</b>	<b>1,018,620.00</b>
<b>3001 - Community Resources Administration</b>						
101-3001-50101	Permanent Full Time	349,622.82	340,000.00	360,640.00	421,000.00	60,360.00
101-3001-50102	Salaries - Part Time	5,825.91	9,400.00	0.00	0.00	0.00
101-3001-50110	Commissions & Boards	3,450.00	3,600.00	3,600.00	2,700.00	-900.00
101-3001-50150	Other Compensation	574.50	800.00	800.00	500.00	-300.00
101-3001-50200	PERS-City Portion	30,404.73	32,400.00	33,910.00	33,800.00	-110.00
101-3001-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3001-50221	Medical Insurance	54,267.28	63,700.00	63,700.00	80,100.00	16,400.00
101-3001-50222	Vision Insurance	1,094.39	0.00	0.00	0.00	0.00
101-3001-50223	Dental Insurance	4,405.05	0.00	0.00	0.00	0.00
101-3001-50224	Life Insurance	360.50	0.00	0.00	0.00	0.00
101-3001-50225	Long Term Disability	3,109.69	3,200.00	3,200.00	3,900.00	700.00
101-3001-50230	Workers Comp Insurance	10,800.00	8,900.00	8,900.00	6,700.00	-2,200.00
101-3001-50240	Social Security-Medicare	5,204.43	5,600.00	5,600.00	6,100.00	500.00
101-3001-50241	Social Security-FICA	472.73	0.00	0.00	0.00	0.00
<b>3001 - Community Resources Administration Totals:</b>		<b>469,592.03</b>	<b>467,700.00</b>	<b>480,450.00</b>	<b>554,900.00</b>	<b>74,450.00</b>
<b>3002 - Wellness Center Operations</b>						
101-3002-50101	Permanent Full Time	225,666.09	233,800.00	240,800.00	207,000.00	-33,800.00
101-3002-50102	Salaries - Part Time	48,367.79	139,100.00	113,600.00	120,000.00	6,400.00
101-3002-50150	Other Compensation	1,377.00	1,500.00	1,500.00	1,200.00	-300.00
101-3002-50200	PERS-City Portion	35,416.29	43,500.00	44,120.00	18,300.00	-25,820.00
101-3002-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3002-50221	Medical Insurance	29,667.28	72,800.00	72,800.00	70,100.00	-2,700.00
101-3002-50222	Vision Insurance	612.05	0.00	0.00	0.00	0.00
101-3002-50223	Dental Insurance	3,528.70	0.00	0.00	0.00	0.00
101-3002-50224	Life Insurance	261.64	0.00	0.00	0.00	0.00
101-3002-50225	Long Term Disability	2,361.47	2,600.00	2,600.00	2,300.00	-300.00
101-3002-50230	Workers Comp Insurance	7,200.00	5,900.00	5,900.00	5,800.00	-100.00
101-3002-50240	Social Security-Medicare	4,056.61	14,000.00	14,000.00	3,000.00	-11,000.00
101-3002-50241	Social Security-FICA	2,998.94	0.00	0.00	0.00	0.00
<b>3002 - Wellness Center Operations Totals:</b>		<b>361,513.86</b>	<b>513,300.00</b>	<b>495,420.00</b>	<b>427,800.00</b>	<b>-67,620.00</b>

		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>3003 - Recreation Programs &amp; Special Events</b>						
101-3003-50101	Permanent Full Time	0.00	51,200.00	52,740.00	55,300.00	2,560.00
101-3003-50102	Salaries - Part Time	50,924.98	34,300.00	34,300.00	99,100.00	64,800.00
101-3003-50150	Other Compensation	0.00	500.00	500.00	500.00	0.00
101-3003-50200	PERS-City Portion	0.00	3,300.00	3,400.00	10,200.00	6,800.00
101-3003-50210	PERS-Survivor Benefits	0.00	100.00	100.00	300.00	200.00
101-3003-50221	Medical Insurance	0.00	18,200.00	18,200.00	20,100.00	1,900.00
101-3003-50225	Long Term Disability	0.00	0.00	0.00	600.00	600.00
101-3003-50230	Workers Comp Insurance	4,900.00	8,900.00	8,900.00	1,700.00	-7,200.00
101-3003-50240	Social Security-Medicare	738.75	3,400.00	3,400.00	11,900.00	8,500.00
101-3003-50241	Social Security-FICA	3,157.54	0.00	0.00	0.00	0.00
<b>3003 - Recreation Programs &amp; Special Events Totals:</b>		<b>59,721.27</b>	<b>119,900.00</b>	<b>121,540.00</b>	<b>199,700.00</b>	<b>78,160.00</b>
<b>3005 - Parks Maintenance</b>						
101-3005-50101	Permanent Full Time	232,697.19	268,400.00	285,330.00	294,300.00	8,970.00
101-3005-50105	Salaries - Overtime	282.69	800.00	800.00	400.00	-400.00
101-3005-50106	Standby	4,193.75	4,900.00	4,900.00	4,600.00	-300.00
101-3005-50107	Standby Overtime	5,889.90	5,200.00	5,200.00	7,000.00	1,800.00
101-3005-50150	Other Compensation	459.00	500.00	500.00	500.00	0.00
101-3005-50200	PERS-City Portion	41,597.62	57,000.00	58,470.00	28,300.00	-30,170.00
101-3005-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3005-50221	Medical Insurance	55,538.03	70,900.00	70,900.00	78,100.00	7,200.00
101-3005-50222	Vision Insurance	1,049.36	0.00	0.00	0.00	0.00
101-3005-50223	Dental Insurance	3,222.18	0.00	0.00	0.00	0.00
101-3005-50224	Life Insurance	259.30	0.00	0.00	0.00	0.00
101-3005-50225	Long Term Disability	2,314.22	2,900.00	2,900.00	3,200.00	300.00
101-3005-50230	Workers Comp Insurance	7,300.00	11,800.00	11,800.00	6,500.00	-5,300.00
101-3005-50240	Social Security-Medicare	3,524.37	3,900.00	3,900.00	4,300.00	400.00
<b>3005 - Parks Maintenance Totals:</b>		<b>358,327.61</b>	<b>426,400.00</b>	<b>444,800.00</b>	<b>427,300.00</b>	<b>-17,500.00</b>
<b>3007 - Marketing &amp; Community Relations</b>						
101-3007-50101	Permanent Full Time	130,555.07	64,100.00	66,920.00	73,500.00	6,580.00
101-3007-50150	Other Compensation	842.50	500.00	500.00	500.00	0.00
101-3007-50200	PERS-City Portion	15,280.79	4,200.00	4,330.00	5,100.00	770.00
101-3007-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3007-50221	Medical Insurance	13,799.54	18,200.00	18,200.00	20,100.00	1,900.00
101-3007-50222	Vision Insurance	321.16	0.00	0.00	0.00	0.00
101-3007-50223	Dental Insurance	2,321.50	0.00	0.00	0.00	0.00
101-3007-50224	Life Insurance	129.57	0.00	0.00	0.00	0.00
101-3007-50225	Long Term Disability	1,352.73	700.00	700.00	800.00	100.00
101-3007-50230	Workers Comp Insurance	4,400.00	3,000.00	3,000.00	1,700.00	-1,300.00
101-3007-50240	Social Security-Medicare	1,934.41	1,000.00	1,000.00	1,100.00	100.00
<b>3007 - Marketing &amp; Community Relations Totals:</b>		<b>170,937.27</b>	<b>91,800.00</b>	<b>94,750.00</b>	<b>102,900.00</b>	<b>8,150.00</b>
<b>3008 - Public Buildings</b>						
101-3008-50101	Permanent Full Time	212,932.24	265,600.00	277,220.00	283,300.00	6,080.00
101-3008-50106	Standby	3,272.25	3,200.00	3,200.00	3,400.00	200.00
101-3008-50107	Standby Overtime	1,236.84	1,000.00	1,000.00	1,400.00	400.00
101-3008-50150	Other Compensation	459.00	600.00	600.00	500.00	-100.00
101-3008-50200	PERS-City Portion	28,583.03	41,700.00	42,630.00	24,400.00	-18,230.00
101-3008-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3008-50221	Medical Insurance	36,758.18	70,100.00	70,100.00	78,100.00	8,000.00
101-3008-50222	Vision Insurance	521.55	0.00	0.00	0.00	0.00
101-3008-50223	Dental Insurance	1,564.98	0.00	0.00	0.00	0.00
101-3008-50224	Life Insurance	241.82	0.00	0.00	0.00	0.00
101-3008-50225	Long Term Disability	2,110.08	2,900.00	2,900.00	3,100.00	200.00
101-3008-50230	Workers Comp Insurance	7,200.00	11,800.00	11,800.00	13,100.00	1,300.00
101-3008-50240	Social Security-Medicare	3,292.58	3,800.00	3,800.00	4,100.00	300.00
<b>3008 - Public Buildings Totals:</b>		<b>298,172.55</b>	<b>400,800.00</b>	<b>413,350.00</b>	<b>411,500.00</b>	<b>-1,850.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>6001 - Design &amp; Development Administration</b>						
101-6001-50101	Permanent Full Time	552,253.70	613,900.00	617,950.00	578,000.00	-39,950.00
101-6001-50110	Commissions & Boards	7,340.00	11,400.00	11,400.00	10,500.00	-900.00
101-6001-50150	Other Compensation	459.00	500.00	500.00	500.00	0.00
101-6001-50200	PERS-City Portion	96,719.58	105,000.00	105,320.00	45,100.00	-60,220.00
101-6001-50210	PERS-Survivor Benefits	0.00	200.00	200.00	300.00	100.00
101-6001-50221	Medical Insurance	76,258.44	154,600.00	154,600.00	170,200.00	15,600.00
101-6001-50222	Vision Insurance	1,381.67	0.00	0.00	0.00	0.00
101-6001-50223	Dental Insurance	9,186.20	0.00	0.00	0.00	0.00
101-6001-50224	Life Insurance	555.23	0.00	0.00	0.00	0.00
101-6001-50225	Long Term Disability	4,551.82	5,600.00	5,600.00	5,800.00	200.00
101-6001-50230	Workers Comp Insurance	17,800.00	19,200.00	19,200.00	14,100.00	-5,100.00
101-6001-50240	Social Security-Medicare	8,208.73	8,900.00	8,900.00	8,400.00	-500.00
101-6001-50241	Social Security-FICA	347.20	0.00	0.00	0.00	0.00
101-6001-50250	Vehicle Reimbursement	3,442.50	3,600.00	3,600.00	0.00	-3,600.00
101-6001-50300	Employee Recognition	0.00	0.00	2,000.00	0.00	-2,000.00
<b>6001 - Design &amp; Development Administration Totals:</b>		<b>778,504.07</b>	<b>922,900.00</b>	<b>929,270.00</b>	<b>832,900.00</b>	<b>-96,370.00</b>
<b>6002 - Planning</b>						
101-6002-50101	Permanent Full Time	264,563.71	271,500.00	281,750.00	282,700.00	950.00
101-6002-50150	Other Compensation	459.00	500.00	500.00	500.00	0.00
101-6002-50200	PERS-City Portion	30,266.97	18,500.00	19,310.00	20,300.00	990.00
101-6002-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-6002-50215	Other Fringe Benefits	2,295.00	2,400.00	2,400.00	2,400.00	0.00
101-6002-50221	Medical Insurance	23,239.82	54,600.00	54,600.00	60,100.00	5,500.00
101-6002-50222	Vision Insurance	412.17	0.00	0.00	0.00	0.00
101-6002-50223	Dental Insurance	1,189.80	0.00	0.00	0.00	0.00
101-6002-50224	Life Insurance	173.43	0.00	0.00	0.00	0.00
101-6002-50225	Long Term Disability	2,299.13	3,100.00	3,100.00	3,100.00	0.00
101-6002-50230	Workers Comp Insurance	9,300.00	8,900.00	8,900.00	5,000.00	-3,900.00
101-6002-50240	Social Security-Medicare	3,911.07	4,100.00	4,100.00	4,100.00	0.00
<b>6002 - Planning Totals:</b>		<b>338,110.10</b>	<b>363,700.00</b>	<b>374,760.00</b>	<b>378,300.00</b>	<b>3,540.00</b>
<b>6003 - Building</b>						
101-6003-50101	Permanent Full Time	301,003.01	309,100.00	312,810.00	373,300.00	60,490.00
101-6003-50102	Salaries - Part Time	0.00	67,200.00	67,200.00	0.00	-67,200.00
101-6003-50150	Other Compensation	1,836.00	2,000.00	2,000.00	2,400.00	400.00
101-6003-50200	PERS-City Portion	47,247.08	56,800.00	57,540.00	28,700.00	-28,840.00
101-6003-50210	PERS-Survivor Benefits	0.00	100.00	100.00	200.00	100.00
101-6003-50221	Medical Insurance	61,109.61	72,800.00	72,800.00	100,100.00	27,300.00
101-6003-50222	Vision Insurance	787.14	0.00	0.00	0.00	0.00
101-6003-50223	Dental Insurance	4,135.82	0.00	0.00	0.00	0.00
101-6003-50224	Life Insurance	261.64	0.00	0.00	0.00	0.00
101-6003-50225	Long Term Disability	3,024.71	3,300.00	3,300.00	4,000.00	700.00
101-6003-50230	Workers Comp Insurance	9,600.00	11,800.00	11,800.00	8,300.00	-3,500.00
101-6003-50240	Social Security-Medicare	4,364.41	4,500.00	4,500.00	5,500.00	1,000.00
101-6003-50300	Employee Recognition	0.00	0.00	4,000.00	0.00	-4,000.00
<b>6003 - Building Totals:</b>		<b>433,369.42</b>	<b>527,600.00</b>	<b>536,050.00</b>	<b>522,500.00</b>	<b>-13,550.00</b>
<b>6004 - Code Compliance/Animal Control</b>						
101-6004-50101	Permanent Full Time	375,406.35	471,400.00	465,540.00	478,600.00	13,060.00
101-6004-50105	Salaries - Overtime	3,944.56	4,400.00	4,400.00	4,900.00	500.00
101-6004-50200	PERS-City Portion	77,538.93	98,700.00	100,140.00	47,400.00	-52,740.00
101-6004-50210	PERS-Survivor Benefits	0.00	200.00	200.00	200.00	0.00
101-6004-50221	Medical Insurance	64,137.30	127,300.00	127,300.00	140,200.00	12,900.00
101-6004-50222	Vision Insurance	1,041.48	0.00	0.00	0.00	0.00
101-6004-50223	Dental Insurance	4,389.18	0.00	0.00	0.00	0.00
101-6004-50224	Life Insurance	375.36	0.00	0.00	0.00	0.00
101-6004-50225	Long Term Disability	3,931.38	5,100.00	5,100.00	5,200.00	100.00
101-6004-50230	Workers Comp Insurance	12,000.00	17,700.00	17,700.00	11,600.00	-6,100.00
101-6004-50240	Social Security-Medicare	5,860.78	6,900.00	6,900.00	7,000.00	100.00
101-6004-50300	Employee Recognition	20,000.00	0.00	8,000.00	0.00	-8,000.00
<b>6004 - Code Compliance/Animal Control Totals:</b>		<b>568,625.32</b>	<b>731,700.00</b>	<b>735,280.00</b>	<b>695,100.00</b>	<b>-40,180.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>6006 - The Hub</b>						
101-6006-50101	Permanent Full Time	348,973.73	435,500.00	449,670.00	365,700.00	-83,970.00
101-6006-50102	Salaries - Part Time	3,967.42	55,000.00	55,000.00	93,000.00	38,000.00
101-6006-50200	PERS-City Portion	61,236.24	79,300.00	80,990.00	32,000.00	-48,990.00
101-6006-50210	PERS-Survivor Benefits	0.00	200.00	200.00	200.00	0.00
101-6006-50221	Medical Insurance	65,968.73	118,200.00	118,200.00	110,100.00	-8,100.00
101-6006-50225	Long Term Disability	3,639.17	4,800.00	4,800.00	4,000.00	-800.00
101-6006-50230	Workers Comp Insurance	11,300.00	16,200.00	16,200.00	9,200.00	-7,000.00
101-6006-50240	Social Security-Medicare	5,125.64	6,400.00	6,400.00	5,300.00	-1,100.00
<b>6006 - The Hub Totals:</b>		<b>500,210.93</b>	<b>715,600.00</b>	<b>731,460.00</b>	<b>619,500.00</b>	<b>-111,960.00</b>
<b>7002 - Public Works Development Services</b>						
101-7002-50101	Permanent Full Time	221,007.68	224,500.00	227,340.00	323,100.00	95,760.00
101-7002-50150	Other Compensation	459.00	500.00	500.00	500.00	0.00
101-7002-50200	PERS-City Portion	47,952.54	58,900.00	59,190.00	31,100.00	-28,090.00
101-7002-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-7002-50221	Medical Insurance	23,121.21	36,400.00	36,400.00	60,100.00	23,700.00
101-7002-50222	Vision Insurance	297.18	0.00	0.00	0.00	0.00
101-7002-50223	Dental Insurance	2,046.22	0.00	0.00	0.00	0.00
101-7002-50224	Life Insurance	130.82	0.00	0.00	0.00	0.00
101-7002-50225	Long Term Disability	1,855.90	2,100.00	2,100.00	3,000.00	900.00
101-7002-50230	Workers Comp Insurance	6,800.00	5,900.00	5,900.00	5,000.00	-900.00
101-7002-50240	Social Security-Medicare	3,295.72	3,300.00	3,300.00	4,700.00	1,400.00
101-7002-50250	Vehicle Reimbursement	2,295.00	2,400.00	2,400.00	2,400.00	0.00
101-7002-50300	Employee Recognition	4,000.00	0.00	0.00	0.00	0.00
<b>7002 - Public Works Development Services Totals:</b>		<b>313,261.27</b>	<b>334,100.00</b>	<b>337,230.00</b>	<b>430,000.00</b>	<b>92,770.00</b>
<b>7006 - Engineering Services</b>						
101-7006-50101	Permanent Full Time	382,487.49	426,200.00	436,560.00	517,300.00	80,740.00
101-7006-50105	Salaries - Overtime	1,262.98	2,000.00	2,000.00	5,300.00	3,300.00
101-7006-50106	Standby	17,409.00	19,200.00	19,200.00	21,100.00	1,900.00
101-7006-50107	Standby Overtime	3,719.79	4,300.00	4,300.00	0.00	-4,300.00
101-7006-50150	Other Compensation	1,277.00	1,500.00	1,500.00	2,000.00	500.00
101-7006-50200	PERS-City Portion	71,153.15	89,600.00	90,460.00	46,100.00	-44,360.00
101-7006-50210	PERS-Survivor Benefits	0.00	200.00	200.00	200.00	0.00
101-7006-50221	Medical Insurance	57,084.05	90,900.00	90,900.00	140,200.00	49,300.00
101-7006-50222	Vision Insurance	771.65	0.00	0.00	0.00	0.00
101-7006-50223	Dental Insurance	4,977.95	0.00	0.00	0.00	0.00
101-7006-50224	Life Insurance	295.25	0.00	0.00	0.00	0.00
101-7006-50225	Long Term Disability	3,451.10	4,100.00	4,100.00	5,600.00	1,500.00
101-7006-50230	Workers Comp Insurance	13,100.00	14,800.00	14,800.00	11,600.00	-3,200.00
101-7006-50240	Social Security-Medicare	5,932.07	6,200.00	6,200.00	7,600.00	1,400.00
101-7006-50250	Vehicle Reimbursement	2,295.00	2,400.00	2,400.00	0.00	-2,400.00
101-7006-50300	Employee Recognition	4,000.00	0.00	0.00	0.00	0.00
<b>7006 - Engineering Services Totals:</b>		<b>569,216.48</b>	<b>661,400.00</b>	<b>672,620.00</b>	<b>757,000.00</b>	<b>84,380.00</b>
<b>101 - GENERAL FUND Totals:</b>		<b>7,428,221.31</b>	<b>9,094,100.00</b>	<b>9,030,510.00</b>	<b>10,065,100.00</b>	<b>1,034,590.00</b>
<b>201 - GAS TAX FUND</b>						
<b>7003 - Streets</b>						
201-7003-50101	Permanent Full Time	572,750.34	485,900.00	492,510.00	468,800.00	-23,710.00
201-7003-50105	Salaries - Overtime	858.00	900.00	900.00	1,000.00	100.00
201-7003-50106	Standby	12,477.32	11,800.00	11,800.00	9,500.00	-2,300.00
201-7003-50107	Standby Overtime	9,297.78	8,300.00	8,300.00	6,500.00	-1,800.00
201-7003-50200	PERS-City Portion	108,720.38	117,100.00	117,730.00	44,800.00	-72,930.00
201-7003-50210	PERS-Survivor Benefits	0.00	300.00	300.00	200.00	-100.00
201-7003-50221	Medical Insurance	135,413.20	150,000.00	150,000.00	165,200.00	15,200.00
201-7003-50222	Vision Insurance	2,488.10	0.00	0.00	0.00	0.00
201-7003-50223	Dental Insurance	10,852.39	0.00	0.00	0.00	0.00
201-7003-50224	Life Insurance	661.47	0.00	0.00	0.00	0.00
201-7003-50225	Long Term Disability	5,691.42	5,300.00	5,300.00	5,100.00	-200.00
201-7003-50230	Workers Comp Insurance	18,500.00	30,200.00	30,200.00	7,100.00	-23,100.00
201-7003-50240	Social Security-Medicare	7,786.41	7,100.00	7,100.00	6,800.00	-300.00
<b>7003 - Streets Totals:</b>		<b>885,496.81</b>	<b>816,900.00</b>	<b>824,140.00</b>	<b>715,000.00</b>	<b>-109,140.00</b>
<b>201 - GAS TAX FUND Totals:</b>		<b>885,496.81</b>	<b>816,900.00</b>	<b>824,140.00</b>	<b>715,000.00</b>	<b>-109,140.00</b>

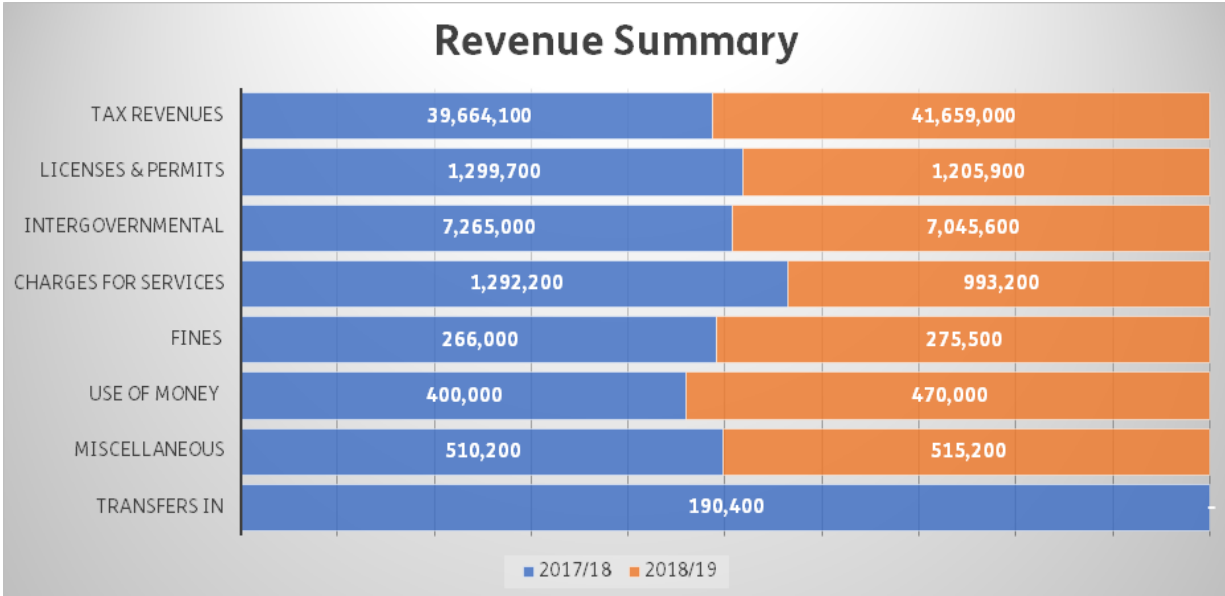
	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18	
<b>215 - LIGHTING &amp; LANDSCAPING FUND</b>						
<b>7004 - Lighting &amp; Landscaping</b>						
215-7004-50101	Permanent Full Time	65,752.32	139,200.00	147,230.00	152,700.00	5,470.00
215-7004-50105	Salaries - Overtime	0.00	100.00	100.00	0.00	-100.00
215-7004-50106	Standby	1,779.50	3,500.00	3,500.00	4,100.00	600.00
215-7004-50107	Standby Overtime	803.21	3,100.00	3,100.00	2,800.00	-300.00
215-7004-50200	PERS-City Portion	12,114.19	20,900.00	21,490.00	12,900.00	-8,590.00
215-7004-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
215-7004-50221	Medical Insurance	16,928.79	50,000.00	50,000.00	55,100.00	5,100.00
215-7004-50222	Vision Insurance	253.74	0.00	0.00	0.00	0.00
215-7004-50223	Dental Insurance	956.01	0.00	0.00	0.00	0.00
215-7004-50224	Life Insurance	81.69	0.00	0.00	0.00	0.00
215-7004-50225	Long Term Disability	602.63	1,500.00	1,500.00	1,700.00	200.00
215-7004-50230	Workers Comp Insurance	3,400.00	7,100.00	7,100.00	3,800.00	-3,300.00
215-7004-50240	Social Security-Medicare	990.76	2,000.00	2,000.00	2,300.00	300.00
<b>7004 - Lighting &amp; Landscaping Totals:</b>		<b>103,662.84</b>	<b>227,500.00</b>	<b>236,120.00</b>	<b>235,500.00</b>	<b>-620.00</b>
<b>215 - LIGHTING &amp; LANDSCAPING FUND Totals:</b>		<b>103,662.84</b>	<b>227,500.00</b>	<b>236,120.00</b>	<b>235,500.00</b>	<b>-620.00</b>
<b>241 - HOUSING AUTHORITY</b>						
<b>9101 - Housing Authority - Admin</b>						
241-9101-50101	Permanent Full Time	29,810.04	63,400.00	54,170.00	136,300.00	82,130.00
241-9101-50110	Commissions & Boards	750.00	3,000.00	3,000.00	3,000.00	0.00
241-9101-50150	Other Compensation	216.00	600.00	600.00	300.00	-300.00
241-9101-50200	PERS-City Portion	6,543.79	11,900.00	11,950.00	9,200.00	-2,750.00
241-9101-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
241-9101-50221	Medical Insurance	4,137.25	18,200.00	18,200.00	31,100.00	12,900.00
241-9101-50222	Vision Insurance	56.06	0.00	0.00	0.00	0.00
241-9101-50223	Dental Insurance	256.60	0.00	0.00	0.00	0.00
241-9101-50224	Life Insurance	29.95	0.00	0.00	0.00	0.00
241-9101-50225	Long Term Disability	291.75	700.00	700.00	3,200.00	2,500.00
241-9101-50230	Workers Comp Insurance	1,200.00	3,000.00	3,000.00	2,600.00	-400.00
241-9101-50240	Social Security-Medicare	450.01	1,100.00	1,100.00	2,100.00	1,000.00
241-9101-50241	Social Security-FICA	68.20	0.00	0.00	0.00	0.00
<b>9101 - Housing Authority - Admin Totals:</b>		<b>43,809.65</b>	<b>102,000.00</b>	<b>92,820.00</b>	<b>187,900.00</b>	<b>95,080.00</b>
<b>241 - HOUSING AUTHORITY Totals:</b>		<b>43,809.65</b>	<b>102,000.00</b>	<b>92,820.00</b>	<b>187,900.00</b>	<b>95,080.00</b>
<b>502 - INFORMATION TECHNOLOGY</b>						
<b>0000 - Undesignated</b>						
502-0000-50101	Permanent Full Time	606.91	47,000.00	49,820.00	50,400.00	580.00
502-0000-50150	Other Compensation	0.00	300.00	300.00	300.00	0.00
502-0000-50200	PERS-City Portion	61.36	12,300.00	12,580.00	5,400.00	-7,180.00
502-0000-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
502-0000-50221	Medical Insurance	104.91	9,100.00	9,100.00	10,100.00	1,000.00
502-0000-50222	Vision Insurance	1.33	0.00	0.00	0.00	0.00
502-0000-50223	Dental Insurance	11.51	0.00	0.00	0.00	0.00
502-0000-50224	Life Insurance	0.50	0.00	0.00	0.00	0.00
502-0000-50225	Long Term Disability	6.54	500.00	500.00	600.00	100.00
502-0000-50240	Social Security-Medicare	8.80	700.00	700.00	800.00	100.00
<b>0000 - Undesignated Totals:</b>		<b>801.86</b>	<b>70,000.00</b>	<b>73,100.00</b>	<b>67,700.00</b>	<b>-5,400.00</b>
<b>502 - INFORMATION TECHNOLOGY Totals:</b>		<b>801.86</b>	<b>70,000.00</b>	<b>73,100.00</b>	<b>67,700.00</b>	<b>-5,400.00</b>
<b>504 - INSURANCE FUND</b>						
<b>1010 - Insurance</b>						
504-1010-50101	Permanent Full Time	34,240.90	64,700.00	66,640.00	68,200.00	1,560.00
504-1010-50150	Other Compensation	0.00	500.00	500.00	200.00	-300.00
504-1010-50200	PERS-City Portion	7,318.66	17,000.00	17,600.00	7,300.00	-10,300.00
504-1010-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
504-1010-50221	Medical Insurance	6,955.62	13,600.00	13,600.00	15,100.00	1,500.00
504-1010-50225	Long Term Disability	361.74	1,400.00	1,400.00	1,500.00	100.00

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
504-1010-50230	Workers Comp Insurance	1,000.00	0.00	0.00	0.00	0.00
504-1010-50240	Social Security-Medicare	496.33	900.00	900.00	1,000.00	100.00
<b>1010 - Insurance Totals:</b>		<b>50,373.25</b>	<b>98,200.00</b>	<b>100,740.00</b>	<b>93,400.00</b>	<b>-7,340.00</b>
<b>504 - INSURANCE FUND Totals:</b>		<b>50,373.25</b>	<b>98,200.00</b>	<b>100,740.00</b>	<b>93,400.00</b>	<b>-7,340.00</b>
<b>601 - SILVERROCK RESORT</b>						
<b>0000 - Undesignated</b>						
601-0000-50101	Permanent Full Time	33,848.05	28,200.00	30,080.00	31,200.00	1,120.00
601-0000-50200	PERS-City Portion	7,361.61	7,400.00	7,590.00	3,400.00	-4,190.00
601-0000-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
601-0000-50221	Medical Insurance	3,766.77	3,600.00	3,600.00	4,100.00	500.00
601-0000-50223	Dental Insurance	369.33	0.00	0.00	0.00	0.00
601-0000-50224	Life Insurance	40.61	0.00	0.00	0.00	0.00
601-0000-50225	Long Term Disability	238.12	300.00	300.00	400.00	100.00
601-0000-50230	Workers Comp Insurance	1,000.00	0.00	0.00	0.00	0.00
601-0000-50240	Social Security-Medicare	490.82	400.00	400.00	500.00	100.00
<b>0000 - Undesignated Totals:</b>		<b>47,115.31</b>	<b>40,000.00</b>	<b>42,070.00</b>	<b>39,700.00</b>	<b>-2,370.00</b>
<b>601 - SILVERROCK RESORT Totals:</b>		<b>47,115.31</b>	<b>40,000.00</b>	<b>42,070.00</b>	<b>39,700.00</b>	<b>-2,370.00</b>
<b>760 - SUPPLEMENTAL PENSION PLAN</b>						
<b>0000 - Undesignated</b>						
760-0000-50199	Annual PARS Contribution	12,832.86	0.00	0.00	0.00	0.00
<b>0000 - Undesignated Totals:</b>		<b>12,832.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>760 - SUPPLEMENTAL PENSION PLAN Totals:</b>		<b>12,832.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SALARY &amp; BENEFITS TOTAL</b>		<b>8,572,313.89</b>	<b>10,448,700.00</b>	<b>10,399,500.00</b>	<b>11,404,300.00</b>	<b>1,004,800.00</b>



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	2016/17 Actual Revenue	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>Tax Revenues</b>	34,394,468.80	37,364,100.00	39,664,100.00	41,659,000.00	1,994,900.00
<b>Licenses &amp; Permits</b>	1,118,912.10	1,257,700.00	1,299,700.00	1,205,900.00	-93,800.00
<b>Intergovernmental</b>	14,859,875.58	7,215,000.00	7,265,000.00	7,045,600.00	-219,400.00
<b>Charges for Services</b>	1,021,296.11	1,258,200.00	1,292,200.00	993,200.00	-299,000.00
<b>Fines, Forfeitures &amp; Abatements</b>	348,344.70	246,000.00	266,000.00	275,500.00	9,500.00
<b>Use of Money &amp; Property</b>	360,067.95	530,000.00	400,000.00	470,000.00	70,000.00
<b>Miscellaneous</b>	570,595.68	490,200.00	510,200.00	515,200.00	5,000.00
<b>Transfers In</b>	9,502.95	190,400.00	190,400.00	0.00	-190,400.00
<b>General Fund Revenue</b>	<b>52,683,063.87</b>	<b>48,551,600.00</b>	<b>50,887,600.00</b>	<b>52,164,400.00</b>	<b>1,276,800.00</b>



		2016/17 Actual Revenues	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>101 - GENERAL FUND</b>						
<b>0000 - Undesignated</b>						
<b>310 - Tax Revenues</b>						
101-0000-40310	Property Tax Revenue	2,186,077.61	2,222,100.00	2,222,100.00	2,261,000.00	38,900.00
101-0000-40311	No-Low City Property Tax	4,969,009.81	4,419,000.00	4,419,000.00	4,500,000.00	81,000.00
101-0000-40315	RPTTF Pass Through	2,082,693.73	1,938,000.00	1,938,000.00	1,978,000.00	40,000.00
101-0000-41320	State Sales Tax	8,597,655.49	8,776,100.00	8,776,100.00	8,900,000.00	123,900.00
101-0000-41326	Measure G Sales Tax	1,462,649.75	5,700,000.00	8,000,000.00	8,455,000.00	455,000.00
101-0000-41327	Document Transfer Tax	585,333.35	531,000.00	531,000.00	550,000.00	19,000.00
101-0000-41400	TOT - Hotels	6,426,594.01	6,046,900.00	6,046,900.00	6,400,000.00	353,100.00
101-0000-41401	TOT - Short Term Vac. Rentals	2,383,229.26	2,065,000.00	2,065,000.00	2,400,000.00	335,000.00
101-0000-41402	TOT - Bed and Breakfast	123,360.49	45,000.00	45,000.00	110,000.00	65,000.00
101-0000-41416	TOT - Resort Fees	0.00	360,000.00	360,000.00	360,000.00	0.00
101-0000-41505	Franchise Taxes - Burrtec	663,060.76	644,000.00	644,000.00	650,000.00	6,000.00
101-0000-41506	Burrtec AB 939 Fee	38,801.62	0.00	0.00	0.00	0.00
101-0000-41508	Southern California Gas	120,634.61	129,000.00	129,000.00	127,000.00	-2,000.00
101-0000-41509	Cable Television Franchise Fee	602,052.47	580,000.00	580,000.00	590,000.00	10,000.00
101-0000-41510	Communications Franchise Fees	340,102.70	200,000.00	200,000.00	300,000.00	100,000.00
101-0000-41800	Property Tax in Lieu of VLF	3,813,213.14	3,708,000.00	3,708,000.00	4,078,000.00	370,000.00
<b>310 - Tax Revenues Totals:</b>		<b>34,394,468.80</b>	<b>37,364,100.00</b>	<b>39,664,100.00</b>	<b>41,659,000.00</b>	<b>1,994,900.00</b>
<b>320 - Licenses &amp; Permits</b>						
101-0000-41415	STVR Registration Fee	80,102.00	63,000.00	63,000.00	100,000.00	37,000.00
101-0000-41600	Business Licenses	358,943.44	320,000.00	320,000.00	340,000.00	20,000.00
101-0000-41601	Cannabis Delivery License	1,368.00	0.00	0.00	6,000.00	6,000.00
101-0000-41610	Film Permits	1,095.00	1,000.00	1,000.00	1,000.00	0.00
101-0000-42400	Building Permits	104,776.28	165,600.00	165,600.00	125,000.00	-40,600.00
101-0000-42401	Plumbing Permits	51,407.11	103,500.00	103,500.00	50,000.00	-53,500.00
101-0000-42402	Mechanical Permits	80,867.16	121,200.00	121,200.00	70,000.00	-51,200.00
101-0000-42403	Electrical Permits	47,294.38	89,700.00	89,700.00	50,000.00	-39,700.00
101-0000-42404	Miscellaneous Permits	151,603.31	152,000.00	152,000.00	140,000.00	-12,000.00
101-0000-42405	Garage Sale Permits	10,090.00	10,000.00	10,000.00	10,000.00	0.00
101-0000-42406	Golf Cart Permits	160.00	200.00	200.00	200.00	0.00
101-0000-42408	Grading Permits	8,675.67	9,600.00	9,600.00	8,000.00	-1,600.00
101-0000-42410	Driveway Permits	3,354.00	2,500.00	2,500.00	4,000.00	1,500.00
101-0000-42414	Massage Permits	660.00	1,000.00	1,000.00	500.00	-500.00
101-0000-42420	Fire Plan Review Fee	0.00	0.00	14,000.00	30,000.00	16,000.00
101-0000-42421	Fire Inspection Fee	0.00	0.00	5,000.00	12,000.00	7,000.00
101-0000-42430	Transportation Permits	1,300.00	2,000.00	2,000.00	2,500.00	500.00
101-0000-42431	Conditional Use Permits	24,914.00	11,700.00	11,700.00	12,500.00	800.00
101-0000-42433	Minor Use Permit	1,600.00	1,500.00	1,500.00	2,800.00	1,300.00
101-0000-42434	Sign Permit	20,546.00	12,500.00	12,500.00	18,000.00	5,500.00
101-0000-42435	Site Development Permit	64,278.00	32,400.00	32,400.00	52,000.00	19,600.00
101-0000-42436	Final Landscaping Plans	14,589.00	1,500.00	24,500.00	12,100.00	-12,400.00
101-0000-42437	Development Agreement	1,394.25	2,800.00	2,800.00	3,300.00	500.00
101-0000-42439	Temporary Use Permit	8,757.50	4,000.00	4,000.00	6,000.00	2,000.00
101-0000-43632	Public Works Permits	81,137.00	150,000.00	150,000.00	150,000.00	0.00
<b>320 - Licenses &amp; Permits Totals:</b>		<b>1,118,912.10</b>	<b>1,257,700.00</b>	<b>1,299,700.00</b>	<b>1,205,900.00</b>	<b>-93,800.00</b>
<b>330 - Intergovernmental</b>						
101-0000-42500	Fire Service Credit	14,609,875.58	6,726,000.00	6,726,000.00	6,957,600.00	231,600.00
101-0000-43633	CSA 152 Assessments	0.00	239,000.00	289,000.00	85,000.00	-204,000.00
101-0000-43650	Contributions from Other Agencies	250,000.00	250,000.00	250,000.00	3,000.00	-247,000.00
<b>330 - Intergovernmental Totals:</b>		<b>14,859,875.58</b>	<b>7,215,000.00</b>	<b>7,265,000.00</b>	<b>7,045,600.00</b>	<b>-219,400.00</b>
<b>340 - Charges for Services</b>						
101-0000-42200	Leisure Enrichment	57,857.54	45,000.00	45,000.00	55,000.00	10,000.00
101-0000-42202	Gift Shop	8,585.85	6,000.00	6,000.00	6,000.00	0.00
101-0000-42208	Coffee/Cards-Senior Center	0.00	100.00	0.00	0.00	0.00
101-0000-42210	Youth Sports	45,079.70	45,500.00	45,500.00	45,500.00	0.00
101-0000-42211	Adult Sports	4,589.28	5,000.00	5,000.00	6,000.00	1,000.00
101-0000-42212	Facility Rental	41,902.00	40,000.00	40,000.00	30,000.00	-10,000.00
101-0000-42213	Special Event	1,086.30	14,000.00	14,000.00	20,000.00	6,000.00
101-0000-42214	Wellness Center Leisure Enrichment	54,625.85	45,000.00	45,000.00	45,000.00	0.00

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Revenues	Original Budget	Current Budget	Proposed Budget	17/18
101-0000-42215	City Facilities Rental Fee	0.00	34,100.00	34,100.00	0.00	-34,100.00
101-0000-42216	Senior Center Special Events	2,152.00	0.00	0.00	2,000.00	2,000.00
101-0000-42218	Wellness Center Memberships	125,867.51	85,000.00	85,100.00	100,000.00	14,900.00
101-0000-42300	Cash Over/Short	-38.90	0.00	0.00	0.00	0.00
101-0000-42301	Miscellaneous Revenue	33,220.09	25,000.00	25,000.00	25,000.00	0.00
101-0000-42303	NSF Charges	350.00	200.00	200.00	200.00	0.00
101-0000-42411	Village Use Permit	8,484.00	0.00	0.00	5,000.00	5,000.00
101-0000-42412	Minor Adjustment, Plan Checks	1,796.00	0.00	0.00	2,000.00	2,000.00
101-0000-42415	Tentative Tract Map	13,338.00	7,600.00	17,600.00	8,200.00	-9,400.00
101-0000-42416	Digitization/Records Management	0.00	0.00	4,000.00	6,000.00	2,000.00
101-0000-42417	Modification by Applicant	2,100.00	1,200.00	1,200.00	1,200.00	0.00
101-0000-42440	Appeals - Planning Commission	1,500.00	1,500.00	1,500.00	1,500.00	0.00
101-0000-42443	Zone Change	4,068.00	8,700.00	18,700.00	9,200.00	-9,500.00
101-0000-42445	Environmental Assessment	5,629.00	3,700.00	3,700.00	4,300.00	600.00
101-0000-42446	General Plan Amendment	0.00	9,700.00	19,700.00	10,200.00	-9,500.00
101-0000-42447	Home Occupations	4,480.00	3,000.00	3,000.00	4,500.00	1,500.00
101-0000-42448	Parcel Map	12,333.00	13,400.00	13,400.00	5,000.00	-8,400.00
101-0000-42451	Specific Plan	13,310.30	10,000.00	10,000.00	0.00	-10,000.00
101-0000-42453	Zoning Letters	0.00	1,500.00	1,500.00	0.00	-1,500.00
101-0000-42600	Building Plan Check Fees	438,638.13	552,000.00	552,000.00	425,000.00	-127,000.00
101-0000-42610	SMIP Fees	0.00	0.00	0.00	300.00	300.00
101-0000-42615	CBSC Administrative Fees	181.80	0.00	0.00	300.00	300.00
101-0000-42810	Public Works Dev. Plan Check Fee	139,392.83	300,000.00	300,000.00	175,000.00	-125,000.00
101-0000-43631	CVMSHCP Admin Fee	767.83	1,000.00	1,000.00	800.00	-200.00
<b>340 - Charges for Services Totals:</b>		<b>1,021,296.11</b>	<b>1,258,200.00</b>	<b>1,292,200.00</b>	<b>993,200.00</b>	<b>-299,000.00</b>
<b>350 - Fines, Forfeitures &amp; Abatements</b>						
101-0000-42700	Administrative Citations	17,334.00	18,000.00	18,000.00	18,000.00	0.00
101-0000-42701	Lot Abatement	37,849.13	9,000.00	9,000.00	20,000.00	11,000.00
101-0000-42702	Vehicle Abatement	19,779.55	35,000.00	35,000.00	15,000.00	-20,000.00
101-0000-42703	Vehicle Impound Fee	86,997.00	70,000.00	70,000.00	70,000.00	0.00
101-0000-42705	Motor Vehicle Code Fines	123,257.44	70,000.00	70,000.00	90,000.00	20,000.00
101-0000-42706	Parking Violations	46,086.02	40,000.00	40,000.00	37,000.00	-3,000.00
101-0000-42707	Misc Fines	10,064.56	4,000.00	24,000.00	16,000.00	-8,000.00
101-0000-42708	Graffiti Removal	6,977.00	0.00	0.00	6,500.00	6,500.00
101-0000-42709	False Alarm Fees - Police	0.00	0.00	0.00	3,000.00	3,000.00
<b>350 - Fines, Forfeitures &amp; Abatements Totals:</b>		<b>348,344.70</b>	<b>246,000.00</b>	<b>266,000.00</b>	<b>275,500.00</b>	<b>9,500.00</b>
<b>360 - Use of Money &amp; Property</b>						
101-0000-41900	Allocated Interest	143,436.65	250,000.00	250,000.00	270,000.00	20,000.00
101-0000-41910	Gain or Loss	-8,850.00	0.00	0.00	0.00	0.00
101-0000-41915	Non-Allocated Interest	112,476.96	50,000.00	50,000.00	60,000.00	10,000.00
101-0000-42111	Rental Income	9,600.00	140,000.00	10,000.00	10,000.00	0.00
101-0000-42120	Lease Revenue	103,404.34	90,000.00	90,000.00	130,000.00	40,000.00
<b>360 - Use of Money &amp; Property Totals:</b>		<b>360,067.95</b>	<b>530,000.00</b>	<b>400,000.00</b>	<b>470,000.00</b>	<b>70,000.00</b>
<b>370 - Miscellaneous</b>						
101-0000-41410	TOT - Mitigation Measures	420,684.94	365,000.00	365,000.00	375,000.00	10,000.00
101-0000-41504	AMR Compliance	17,411.69	8,000.00	8,000.00	15,000.00	7,000.00
101-0000-41507	Burrtec Admin Cost Reimbursement	50,837.50	103,000.00	103,000.00	105,000.00	2,000.00
101-0000-41920	Memorial Tree Revenue	500.00	0.00	0.00	0.00	0.00
101-0000-42000	Insurance Recoveries	948.62	0.00	0.00	0.00	0.00
101-0000-42100	Advertising Co-Op Revenue	0.00	2,000.00	2,000.00	0.00	-2,000.00
101-0000-42130	SB 1186 Revenue	4,109.10	2,000.00	2,000.00	0.00	-2,000.00
101-0000-42140	Sales of Publications & Materials	147.80	200.00	200.00	100.00	-100.00
101-0000-42305	Miscellaneous Reimbursements	69,991.43	0.00	20,000.00	10,000.00	-10,000.00
101-0000-43505	Credit Card Fee Revenue	6,004.35	10,000.00	10,000.00	10,000.00	0.00
101-0000-45000	Sale of Other Assets	-39.75	0.00	0.00	100.00	100.00
<b>370 - Miscellaneous Totals:</b>		<b>570,595.68</b>	<b>490,200.00</b>	<b>510,200.00</b>	<b>515,200.00</b>	<b>5,000.00</b>

	2016/17 Actual Revenues	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>380 - Transfers In</b>					
101-0000-49500      Transfers In	9,502.95	190,400.00	190,400.00	0.00	-190,400.00
<b>380 - Transfers In Totals:</b>	<b>9,502.95</b>	<b>190,400.00</b>	<b>190,400.00</b>	<b>0.00</b>	<b>-190,400.00</b>
<hr/>					
<b>0000 - Undesignated Totals:</b>	<b>52,683,063.87</b>	<b>48,551,600.00</b>	<b>50,887,600.00</b>	<b>52,164,400.00</b>	<b>1,276,800.00</b>
<hr/>					
<b>101 - GENERAL FUND Totals:</b>	<b>52,683,063.87</b>	<b>48,551,600.00</b>	<b>50,887,600.00</b>	<b>52,164,400.00</b>	<b>1,276,800.00</b>

		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>1001 - City Council</b>						
<b>Salaries and Benefits</b>						
101-1001-50108	Salaries - Council Members	145,185.61	144,000.00	144,000.00	144,000.00	0.00
101-1001-50150	Other Compensation	2,335.00	2,400.00	2,400.00	2,400.00	0.00
101-1001-50200	PERS-City Portion	24,267.44	20,000.00	20,000.00	10,300.00	-9,700.00
101-1001-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-1001-50221	Medical Insurance	58,919.44	90,900.00	90,900.00	100,100.00	9,200.00
101-1001-50222	Vision Insurance	774.91	0.00	0.00	0.00	0.00
101-1001-50223	Dental Insurance	4,337.26	0.00	0.00	0.00	0.00
101-1001-50224	Life Insurance	831.86	0.00	0.00	0.00	0.00
101-1001-50225	Long Term Disability	0.00	1,600.00	1,600.00	1,600.00	0.00
101-1001-50230	Workers Comp Insurance	4,500.00	14,800.00	14,800.00	8,300.00	-6,500.00
101-1001-50240	Social Security-Medicare	2,120.10	5,600.00	5,600.00	5,600.00	0.00
101-1001-50241	Social Security-FICA	2,037.41	0.00	0.00	0.00	0.00
<b>50 - Salaries and Benefits Totals:</b>		<b>245,309.03</b>	<b>279,400.00</b>	<b>279,400.00</b>	<b>272,400.00</b>	<b>-7,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-1001-60137	Community Special Events	0.00	8,000.00	8,000.00	8,000.00	0.00
101-1001-60320	Travel & Training	25,122.06	25,000.00	25,000.00	25,000.00	0.00
101-1001-60400	Office Supplies	182.57	1,000.00	1,000.00	1,000.00	0.00
101-1001-60410	Printing	319.68	600.00	600.00	600.00	0.00
101-1001-60420	Operating Supplies	334.72	10,000.00	10,000.00	1,000.00	-9,000.00
101-1001-60510	Contingency	1,000.00	0.00	0.00	0.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>26,959.03</b>	<b>44,600.00</b>	<b>44,600.00</b>	<b>35,600.00</b>	<b>-9,000.00</b>
<b>1001 - City Council Totals:</b>		<b>272,268.06</b>	<b>324,000.00</b>	<b>324,000.00</b>	<b>308,000.00</b>	<b>-16,000.00</b>

Department : 1001 - City Council

<b>101-1001-60137</b>	<b>Community Special Events</b>	<b>8,000.00</b>
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Annual Open House  
State of the City Address

<b>101-1001-60320</b>	<b>Travel &amp; Training</b>	<b>25,000.00</b>
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League Annual Conference  
League - Legislative Action Days  
Mayor's Cup  
Council Meeting Expenses  
Public Safety Awards Ceremony  
Miscellaneous Events as needed

<b>101-1001-60410</b>	<b>Printing</b>	<b>600.00</b>
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<b>101-1001-60420</b>	<b>Operating Supplies</b>	<b>1,000.00</b>
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	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>1002 - City Manager</b>	<b>845,572.30</b>	<b>769,000.00</b>	<b>807,460.00</b>	<b>867,500.00</b>	<b>60,040.00</b>
Salaries and Benefits	507,337.29	541,400.00	550,960.00	619,300.00	68,340.00
Contract Services	225,658.68	117,000.00	145,900.00	117,000.00	(28,900.00)
Maintenance & Operations	81,176.33	81,200.00	81,200.00	94,500.00	13,300.00
Internal Service Charges	31,400.00	29,400.00	29,400.00	36,700.00	7,300.00
<b>3007 - Marketing &amp; Community Relations</b>	<b>830,897.63</b>	<b>1,170,400.00</b>	<b>1,173,350.00</b>	<b>1,199,800.00</b>	<b>26,450.00</b>
Salaries and Benefits	170,937.27	91,800.00	94,750.00	102,900.00	8,150.00
Contract Services	282,830.83	272,500.00	272,500.00	287,500.00	15,000.00
Maintenance & Operations	360,629.53	797,700.00	797,700.00	797,700.00	0.00
Internal Service Charges	16,500.00	8,400.00	8,400.00	11,700.00	3,300.00
<b>CITY MANAGER TOTAL</b>	<b>1,676,469.93</b>	<b>1,939,400.00</b>	<b>1,980,810.00</b>	<b>2,067,300.00</b>	<b>86,490.00</b>



		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>1002 - City Manager</b>						
<b>Salaries and Benefits</b>						
101-1002-50101	Permanent Full Time	366,492.72	375,800.00	384,690.00	464,900.00	80,210.00
101-1002-50150	Other Compensation	1,161.00	1,200.00	1,200.00	1,300.00	100.00
101-1002-50200	PERS-City Portion	59,082.84	71,800.00	72,470.00	43,700.00	-28,770.00
101-1002-50210	PERS-Survivor Benefits	0.00	100.00	100.00	200.00	100.00
101-1002-50215	Other Fringe Benefits	10,000.00	10,000.00	10,000.00	10,000.00	0.00
101-1002-50221	Medical Insurance	46,394.37	63,700.00	63,700.00	83,100.00	19,400.00
101-1002-50222	Vision Insurance	803.87	0.00	0.00	0.00	0.00
101-1002-50223	Dental Insurance	4,438.88	0.00	0.00	0.00	0.00
101-1002-50224	Life Insurance	312.19	0.00	0.00	0.00	0.00
101-1002-50225	Long Term Disability	2,591.83	3,000.00	3,000.00	4,000.00	1,000.00
101-1002-50230	Workers Comp Insurance	10,600.00	10,300.00	10,300.00	5,300.00	-5,000.00
101-1002-50240	Social Security-Medicare	5,459.59	5,500.00	5,500.00	6,800.00	1,300.00
<b>50 - Salaries and Benefits Totals:</b>		<b>507,337.29</b>	<b>541,400.00</b>	<b>550,960.00</b>	<b>619,300.00</b>	<b>68,340.00</b>
<b>Contract Services</b>						
101-1002-60101	Contract Services - Administrative	96,410.04	92,000.00	92,000.00	92,000.00	0.00
101-1002-60103	Professional Services	128,876.86	25,000.00	53,900.00	25,000.00	-28,900.00
101-1002-60108	Technical	371.78	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>225,658.68</b>	<b>117,000.00</b>	<b>145,900.00</b>	<b>117,000.00</b>	<b>-28,900.00</b>
<b>Maintenance &amp; Operations</b>						
101-1002-60320	Travel & Training	2,452.00	10,600.00	11,200.00	11,000.00	-200.00
101-1002-60330	Mileage Reimbursement	0.00	600.00	0.00	0.00	0.00
101-1002-60351	Membership Dues	77,092.48	67,000.00	67,000.00	80,000.00	13,000.00
101-1002-60400	Office Supplies	440.57	1,000.00	1,000.00	1,000.00	0.00
101-1002-60410	Printing	941.82	1,000.00	1,000.00	500.00	-500.00
101-1002-60420	Operating Supplies	249.46	1,000.00	1,000.00	2,000.00	1,000.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>81,176.33</b>	<b>81,200.00</b>	<b>81,200.00</b>	<b>94,500.00</b>	<b>13,300.00</b>
<b>Internal Service Charges</b>						
101-1002-98110	Information Tech Charges	23,600.00	29,400.00	29,400.00	36,700.00	7,300.00
101-1002-98140	Facility & Fleet Maintenance	7,800.00	0.00	0.00	0.00	0.00
<b>69 - Internal Service Charges Totals:</b>		<b>31,400.00</b>	<b>29,400.00</b>	<b>29,400.00</b>	<b>36,700.00</b>	<b>7,300.00</b>
<b>1002 - City Manager Totals:</b>		<b>845,572.30</b>	<b>769,000.00</b>	<b>807,460.00</b>	<b>867,500.00</b>	<b>60,040.00</b>

Department : 1002 - City Manager

<b>101-1002-50101</b>	<b>Permanent Full Time</b>	<b>464,900.00</b>
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100% - Management Analyst  
 100% - Management Specialist  
 90% - City Manager  
 50% - Business Analyst  
 50% - Management Specialist  
 In FY 2018/19, 10% of the City Managers' salary and 50% of both the Business Analyst and Management Specialists salary was allocated to the Housing Fund. Increase due to salary upgrade for Management Specialist and addition of Management Analyst position transferred from The Hub.

<b>101-1002-60101</b>	<b>Contract Services - Administrative</b>	<b>92,000.00</b>
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Lobbying Services  
 City Economist - Economic Development

<b>101-1002-60103</b>	<b>Professional Services</b>	<b>25,000.00</b>
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Career Builder Event  
 Title and Appraisal Services

<b>101-1002-60320</b>	<b>Travel &amp; Training</b>	<b>11,000.00</b>
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League of California Cities (LCC)  
 Regional Meetings & Miscellaneous Training

<b>101-1002-60351</b>	<b>Membership Dues</b>	<b>80,000.00</b>
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International City/County Mgmt Association (ICMA)  
 League of CA Cities (LCC) - Riverside  
 California Cities/Counties Mgmt Foundation (CCMF)  
 Coachella Valley Association of Governments (CVAG)  
 International Council of Shopping Centers (ICSC)  
 National League of Cities (NLC)  
 Southern CA Assoc of Governments (SCAG)

<b>101-1002-60410</b>	<b>Printing</b>	<b>500.00</b>
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<b>101-1002-60420</b>	<b>Operating Supplies</b>	<b>2,000.00</b>
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		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>3007 - Marketing &amp; Community Relations</b>						
<b>Salaries and Benefits</b>						
101-3007-50101	Permanent Full Time	130,555.07	64,100.00	66,920.00	73,500.00	6,580.00
101-3007-50150	Other Compensation	842.50	500.00	500.00	500.00	0.00
101-3007-50200	PERS-City Portion	15,280.79	4,200.00	4,330.00	5,100.00	770.00
101-3007-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3007-50221	Medical Insurance	13,799.54	18,200.00	18,200.00	20,100.00	1,900.00
101-3007-50222	Vision Insurance	321.16	0.00	0.00	0.00	0.00
101-3007-50223	Dental Insurance	2,321.50	0.00	0.00	0.00	0.00
101-3007-50224	Life Insurance	129.57	0.00	0.00	0.00	0.00
101-3007-50225	Long Term Disability	1,352.73	700.00	700.00	800.00	100.00
101-3007-50230	Workers Comp Insurance	4,400.00	3,000.00	3,000.00	1,700.00	-1,300.00
101-3007-50240	Social Security-Medicare	1,934.41	1,000.00	1,000.00	1,100.00	100.00
<b>50 - Salaries and Benefits Totals:</b>		<b>170,937.27</b>	<b>91,800.00</b>	<b>94,750.00</b>	<b>102,900.00</b>	<b>8,150.00</b>
<b>Contract Services</b>						
101-3007-60151	GPSCVB	270,330.83	260,000.00	260,000.00	275,000.00	15,000.00
101-3007-60152	Jacqueline Cochran Regional Airport	12,500.00	12,500.00	12,500.00	12,500.00	0.00
<b>60 - Contract Services Totals:</b>		<b>282,830.83</b>	<b>272,500.00</b>	<b>272,500.00</b>	<b>287,500.00</b>	<b>15,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-3007-60320	Travel & Training	1,602.92	4,000.00	4,000.00	4,000.00	0.00
101-3007-60351	Membership Dues	225.00	40,600.00	40,600.00	40,600.00	0.00
101-3007-60410	Printing	0.00	4,000.00	4,000.00	4,000.00	0.00
101-3007-60420	Operating Supplies	0.00	1,600.00	1,600.00	1,600.00	0.00
101-3007-60450	Advertising	12,486.21	20,000.00	20,000.00	20,000.00	0.00
101-3007-60461	Marketing & Tourism Promotions	345,165.40	717,500.00	717,500.00	717,500.00	0.00
101-3007-60462	Media	1,150.00	10,000.00	10,000.00	10,000.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>360,629.53</b>	<b>797,700.00</b>	<b>797,700.00</b>	<b>797,700.00</b>	<b>0.00</b>
<b>Internal Service Charges</b>						
101-3007-98110	Information Tech Charges	15,700.00	8,400.00	8,400.00	11,700.00	3,300.00
101-3007-98140	Facility & Fleet Maintenance	800.00	0.00	0.00	0.00	0.00
<b>69 - Internal Service Charges Totals:</b>		<b>16,500.00</b>	<b>8,400.00</b>	<b>8,400.00</b>	<b>11,700.00</b>	<b>3,300.00</b>
<b>3007 - Marketing &amp; Community Relations Totals:</b>		<b>830,897.63</b>	<b>1,170,400.00</b>	<b>1,173,350.00</b>	<b>1,199,800.00</b>	<b>26,450.00</b>

Department : 3007 - Marketing & Community Relations

101-3007-50101	Permanent Full Time	73,500.00
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100% - Marketing Management Coordinator

Increase in FY 2018/19 salary due to reclassification of Marketing & Events Supervisor to Marketing Management Coordinator.

101-3007-60320	Travel & Training	4,000.00
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Visit CA - Travel Destination Conference  
CalTravel - Travel Destination Conference

101-3007-60351	Membership Dues	40,600.00
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East Valley Coalition (EVC) & Coachella Valley Economic Partnership (CVEP)  
Other Professional Associations  
Regional Economic Development Agency (REDC)

**Amount**  
30,300.00  
300.00  
10,000.00

101-3007-60410	Printing	4,000.00
101-3007-60420	Operating Supplies	1,600.00
101-3007-60450	Advertising	20,000.00

Date Festival  
Event Sponsorships  
Restaurant Week

**Amount**  
5,000.00  
12,000.00  
3,000.00

101-3007-60461	Marketing & Tourism Promotions	717,500.00
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Chamber of Commerce Contract  
Marketing Contracts  
Marketing Efforts and Rebranding  
Music Licensing  
Palm Springs Life Vision  
Photography  
Video/Commercials

**Amount**  
115,000.00  
420,000.00  
150,000.00  
2,000.00  
3,500.00  
16,000.00  
11,000.00

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		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>1003 - City Attorney</b>						
<b>Contract Services</b>						
101-1003-60153	Attorney	360,685.14	420,000.00	420,000.00	440,000.00	20,000.00
101-1003-60154	Attorney/Litigation	50,201.83	40,000.00	40,000.00	45,000.00	5,000.00
<b>60 - Contract Services Totals:</b>		<b>410,886.97</b>	<b>460,000.00</b>	<b>460,000.00</b>	<b>485,000.00</b>	<b>25,000.00</b>
<b>1003 - City Attorney Totals:</b>		<b>410,886.97</b>	<b>460,000.00</b>	<b>460,000.00</b>	<b>485,000.00</b>	<b>25,000.00</b>

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		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>1005 - City Clerk</b>						
<b>Salaries and Benefits</b>						
101-1005-50101	Permanent Full Time	234,634.21	262,900.00	260,680.00	268,300.00	7,620.00
101-1005-50102	Salaries - Part Time	27,903.30	26,000.00	26,000.00	28,000.00	2,000.00
101-1005-50150	Other Compensation	459.00	500.00	500.00	400.00	-100.00
101-1005-50200	PERS-City Portion	48,880.31	55,400.00	56,860.00	25,900.00	-30,960.00
101-1005-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-1005-50221	Medical Insurance	33,511.32	68,200.00	68,200.00	73,100.00	4,900.00
101-1005-50222	Vision Insurance	674.47	0.00	0.00	0.00	0.00
101-1005-50223	Dental Insurance	2,814.15	0.00	0.00	0.00	0.00
101-1005-50224	Life Insurance	275.97	0.00	0.00	0.00	0.00
101-1005-50225	Long Term Disability	2,180.71	2,900.00	2,900.00	3,100.00	200.00
101-1005-50230	Workers Comp Insurance	8,700.00	10,300.00	10,300.00	6,100.00	-4,200.00
101-1005-50240	Social Security-Medicare	3,807.00	4,200.00	4,200.00	4,400.00	200.00
101-1005-50241	Social Security-FICA	1,730.01	0.00	0.00	0.00	0.00
101-1005-50300	Employee Recognition	0.00	0.00	7,000.00	0.00	-7,000.00
<b>50 - Salaries and Benefits Totals:</b>		<b>365,570.45</b>	<b>430,500.00</b>	<b>436,740.00</b>	<b>409,400.00</b>	<b>-27,340.00</b>
<b>Contract Services</b>						
101-1005-60103	Professional Services	114,637.82	80,100.00	82,600.00	109,000.00	26,400.00
101-1005-60125	Temporary Agency Services	6,413.75	0.00	8,400.00	10,000.00	1,600.00
<b>60 - Contract Services Totals:</b>		<b>121,051.57</b>	<b>80,100.00</b>	<b>91,000.00</b>	<b>119,000.00</b>	<b>28,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-1005-60320	Travel & Training	4,782.22	6,400.00	8,300.00	12,000.00	3,700.00
101-1005-60351	Membership Dues	1,350.16	700.00	700.00	1,000.00	300.00
101-1005-60352	Subscriptions & Publications	0.00	300.00	300.00	300.00	0.00
101-1005-60400	Office Supplies	1,425.73	2,000.00	2,000.00	2,000.00	0.00
101-1005-60410	Printing	60.54	300.00	300.00	400.00	100.00
101-1005-60420	Operating Supplies	466.31	500.00	500.00	1,000.00	500.00
101-1005-60450	Advertising	3,232.60	2,000.00	4,100.00	4,500.00	400.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>11,317.56</b>	<b>12,200.00</b>	<b>16,200.00</b>	<b>21,200.00</b>	<b>5,000.00</b>
<b>Internal Service Charges</b>						
101-1005-98110	Information Tech Charges	23,600.00	29,400.00	29,400.00	42,500.00	13,100.00
101-1005-98140	Facility & Fleet Maintenance	6,900.00	0.00	0.00	0.00	0.00
<b>69 - Internal Service Charges Totals:</b>		<b>30,500.00</b>	<b>29,400.00</b>	<b>29,400.00</b>	<b>42,500.00</b>	<b>13,100.00</b>
<b>1005 - City Clerk Totals:</b>		<b>528,439.58</b>	<b>552,200.00</b>	<b>573,340.00</b>	<b>592,100.00</b>	<b>18,760.00</b>



Department : 1005 - City Clerk

<b>101-1005-50101</b>	<b>Permanent Full Time</b>	<b>268,300.00</b>
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100% - Administrative Assistant  
 100% - Deputy City Clerk  
 65% - City Clerk (25% Housing, 10% Insurance)  
 50% - Management Assistant (50% Housing)  
 50% - Deputy City Clerk (50% Insurance Fund)

<b>101-1005-50102</b>	<b>Salaries - Part Time</b>	<b>28,000.00</b>
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100% - Administrative Technician Part-Time  
 Potential \$14,000 savings if unfunded position is approved as requested.

<b>101-1005-60103</b>	<b>Professional Services</b>	<b>109,000.00</b>
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2018 Election Services  
 Municipal Code Text and Online Updates  
 Empire Imaging Service & Support (LaserFiche)  
 Scanning Services  
 For The Record Tech Support (DSS Corp)  
 DigiCert Electronic Signatures

<b>101-1005-60125</b>	<b>Temporary Agency Services</b>	<b>10,000.00</b>
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Potential \$10,000 savings if unfunded position is approved as requested.

<b>101-1005-60320</b>	<b>Travel &amp; Training</b>	<b>12,000.00</b>
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Election Law Seminar  
 California City Clerks Assoc Annual Conference & Seminars  
 International Institute of Municipal Clerks Certifications and Training  
 Laserfiche Conference  
 League of California Cities

<b>101-1005-60351</b>	<b>Membership Dues</b>	<b>1,000.00</b>
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California City Clerks Association (CCAC) (4 Employees)  
 National Notary Association (NNA), Errors and Omission Insurance (3)  
 International Institute of Municipal Clerks (IIMC) Membership

<b>101-1005-60352</b>	<b>Subscriptions &amp; Publications</b>	<b>300.00</b>
<b>101-1005-60410</b>	<b>Printing</b>	<b>400.00</b>
<b>101-1005-60420</b>	<b>Operating Supplies</b>	<b>1,000.00</b>
<b>101-1005-60450</b>	<b>Advertising</b>	<b>4,500.00</b>

Public Hearing Notices

	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>1004 - Human Resources</b>	<b>407,779.18</b>	<b>462,900.00</b>	<b>516,590.00</b>	<b>495,650.00</b>	<b>-20,940.00</b>
Salaries and Benefits	236,680.86	263,400.00	294,990.00	308,200.00	13,210.00
Contract Services	96,965.02	99,800.00	101,900.00	69,250.00	-32,650.00
Maintenance & Operations	55,333.30	82,900.00	102,900.00	94,900.00	-8,000.00
Internal Service Charges	18,800.00	16,800.00	16,800.00	23,300.00	6,500.00
<b>2001 - Police</b>	<b>14,451,363.86</b>	<b>15,879,100.00</b>	<b>15,879,100.00</b>	<b>17,114,000.00</b>	<b>1,234,900.00</b>
Contract Services	14,417,358.37	15,830,400.00	15,830,400.00	17,051,000.00	1,220,600.00
Maintenance & Operations	1,401.40	9,700.00	9,700.00	10,000.00	300.00
Utilities	2,504.09	14,000.00	14,000.00	14,000.00	0.00
Internal Service Charges	30,100.00	25,000.00	25,000.00	39,000.00	14,000.00
<b>2002 - Fire</b>	<b>5,816,590.43</b>	<b>6,730,000.00</b>	<b>6,730,000.00</b>	<b>6,957,600.00</b>	<b>227,600.00</b>
Contract Services	5,643,879.97	6,485,500.00	6,485,500.00	6,689,500.00	204,000.00
Maintenance & Operations	64,526.13	101,500.00	76,500.00	76,500.00	0.00
Repair & Maintenance	0.00	0.00	25,000.00	25,000.00	0.00
Utilities	52,804.50	72,000.00	72,000.00	82,000.00	10,000.00
Capital Expenses	3,379.83	15,000.00	15,000.00	15,000.00	0.00
Internal Service Charges	52,000.00	56,000.00	56,000.00	69,600.00	13,600.00
<b>3001 - Community Resources Administration</b>	<b>783,381.65</b>	<b>703,500.00</b>	<b>729,750.00</b>	<b>743,900.00</b>	<b>14,150.00</b>
Salaries and Benefits	469,592.03	467,700.00	480,450.00	554,900.00	74,450.00
Contract Services	48,360.00	60,000.00	73,500.00	65,000.00	-8,500.00
Maintenance & Operations	190,429.62	127,500.00	127,500.00	77,400.00	-50,100.00
Internal Service Charges	75,000.00	48,300.00	48,300.00	46,600.00	-1,700.00
<b>3002 - Wellness Center Operations</b>	<b>522,038.55</b>	<b>679,300.00</b>	<b>661,420.00</b>	<b>647,700.00</b>	<b>-13,720.00</b>
Salaries and Benefits	361,513.86	513,300.00	495,420.00	427,800.00	-67,620.00
Contract Services	88,593.37	87,300.00	87,300.00	99,300.00	12,000.00
Maintenance & Operations	30,080.32	61,900.00	61,900.00	63,500.00	1,600.00
Utilities	1,851.00	0.00	0.00	0.00	0.00
Internal Service Charges	40,000.00	16,800.00	16,800.00	57,100.00	40,300.00
<b>3003 - Recreation Programs &amp; Special Events</b>	<b>129,864.59</b>	<b>365,000.00</b>	<b>366,640.00</b>	<b>529,300.00</b>	<b>162,660.00</b>
Salaries and Benefits	59,721.27	119,900.00	121,540.00	199,700.00	78,160.00
Contract Services	373.46	0.00	0.00	0.00	0.00
Maintenance & Operations	36,769.86	208,300.00	208,300.00	285,300.00	77,000.00
Internal Service Charges	33,000.00	36,800.00	36,800.00	44,300.00	7,500.00
<b>6004 - Code Compliance/Animal Control</b>	<b>911,979.40</b>	<b>1,134,500.00</b>	<b>1,153,080.00</b>	<b>1,156,300.00</b>	<b>3,220.00</b>
Salaries and Benefits	568,625.32	731,700.00	735,280.00	695,100.00	-40,180.00
Contract Services	213,371.01	246,000.00	256,000.00	260,000.00	4,000.00
Maintenance & Operations	22,083.07	25,700.00	30,700.00	38,200.00	7,500.00
Internal Service Charges	107,900.00	131,100.00	131,100.00	163,000.00	31,900.00
<b>COMMUNITY RESOURCES TOTAL</b>	<b>23,022,997.66</b>	<b>25,954,300.00</b>	<b>26,036,580.00</b>	<b>27,644,450.00</b>	<b>1,607,870.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>1004 - Human Resources</b>						
<b>Salaries and Benefits</b>						
101-1004-50101	Permanent Full Time	138,377.09	153,200.00	162,690.00	177,300.00	14,610.00
101-1004-50102	Salaries - Part Time	6,133.11	9,400.00	30,800.00	38,300.00	7,500.00
101-1004-50200	PERS-City Portion	20,371.23	25,500.00	26,200.00	15,800.00	-10,400.00
101-1004-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-1004-50221	Medical Insurance	26,040.53	36,400.00	36,400.00	40,100.00	3,700.00
101-1004-50222	Vision Insurance	594.07	0.00	0.00	0.00	0.00
101-1004-50223	Dental Insurance	2,802.10	0.00	0.00	0.00	0.00
101-1004-50224	Life Insurance	123.41	0.00	0.00	0.00	0.00
101-1004-50225	Long Term Disability	1,437.25	1,900.00	1,900.00	2,100.00	200.00
101-1004-50230	Workers Comp Insurance	5,700.00	5,900.00	5,900.00	3,400.00	-2,500.00
101-1004-50240	Social Security-Medicare	2,095.49	3,000.00	3,000.00	2,600.00	-400.00
101-1004-50241	Social Security-FICA	380.33	0.00	0.00	0.00	0.00
101-1004-50244	State Unemployment Insurance	32,226.25	25,000.00	25,000.00	25,000.00	0.00
101-1004-50252	Fitness Membership Reimbursement	400.00	3,000.00	3,000.00	3,500.00	500.00
<b>50 - Salaries and Benefits Totals:</b>		<b>236,680.86</b>	<b>263,400.00</b>	<b>294,990.00</b>	<b>308,200.00</b>	<b>13,210.00</b>
<b>Contract Services</b>						
101-1004-60103	Professional Services	63,597.49	90,000.00	92,100.00	52,750.00	-39,350.00
101-1004-60104	Consultants	27,739.83	9,800.00	9,800.00	16,500.00	6,700.00
101-1004-60125	Temporary Agency Services	5,627.70	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>96,965.02</b>	<b>99,800.00</b>	<b>101,900.00</b>	<b>69,250.00</b>	<b>-32,650.00</b>
<b>Maintenance &amp; Operations</b>						
101-1004-60129	Recruiting/Pre-Employment	19,436.50	30,000.00	40,000.00	30,000.00	-10,000.00
101-1004-60320	Travel & Training	6,857.03	10,000.00	10,000.00	10,000.00	0.00
101-1004-60321	Training & Education	136.31	0.00	0.00	0.00	0.00
101-1004-60322	Training & Education/MOU	11,520.07	20,000.00	30,000.00	30,000.00	0.00
101-1004-60340	Employee Recognition Awards	6,680.14	7,500.00	7,500.00	9,000.00	1,500.00
101-1004-60351	Membership Dues	4,954.00	5,500.00	5,500.00	6,000.00	500.00
101-1004-60352	Subscriptions & Publications	218.76	300.00	300.00	300.00	0.00
101-1004-60400	Office Supplies	1,851.42	2,000.00	2,000.00	2,000.00	0.00
101-1004-60410	Printing	60.54	600.00	600.00	600.00	0.00
101-1004-60420	Operating Supplies	1,168.53	1,000.00	1,000.00	1,000.00	0.00
101-1004-60450	Advertising	2,450.00	6,000.00	6,000.00	6,000.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>55,333.30</b>	<b>82,900.00</b>	<b>102,900.00</b>	<b>94,900.00</b>	<b>-8,000.00</b>
<b>Internal Service Charges</b>						
101-1004-98110	Information Tech Charges	15,700.00	16,800.00	16,800.00	23,300.00	6,500.00
101-1004-98140	Facility & Fleet Maintenance	3,100.00	0.00	0.00	0.00	0.00
<b>69 - Internal Service Charges Totals:</b>		<b>18,800.00</b>	<b>16,800.00</b>	<b>16,800.00</b>	<b>23,300.00</b>	<b>6,500.00</b>
<b>1004 - Human Resources Totals:</b>		<b>407,779.18</b>	<b>462,900.00</b>	<b>516,590.00</b>	<b>495,650.00</b>	<b>-20,940.00</b>

Department : 1004 - Human Resources

<b>101-1004-50101</b>	<b>Permanent Full Time</b>	<b>177,300.00</b>
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100% - Human Resources Analyst  
100% - Human Resources Manager

Increase in FY 2018/19 reflects one of the Human Resources Analysts position upgraded to a Human Resources Manager.

<b>101-1004-50102</b>	<b>Salaries - Part Time</b>	<b>38,300.00</b>
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100% Part-Time Administrative Technician

In FY 2018/19 the Office Assistant is 100% allocated in Human Resources and reclassified as an Administrative Technician.

<b>101-1004-60103</b>	<b>Professional Services</b>	<b>52,750.00</b>
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Leadership Development  
Municipal Resources - Policy Review

2018/19 decrease to due the completion of Fox Lawson Market Survey.

<b>101-1004-60104</b>	<b>Consultants</b>	<b>16,500.00</b>
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EAP - Wellness Works  
TASC - Admin Fee  
CalPERS - Monthly Medical Prem-Admin fees  
TAG/AMS DOT Random Screenings  
DMV Medical Exams (Class B)

<b>101-1004-60129</b>	<b>Recruiting/Pre-Employment</b>	<b>30,000.00</b>
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Executive Recruitment Resources  
Interview Panel Costs  
Fingerprinting  
Physicals/Drug Screenings  
Background Checks

<b>101-1004-60320</b>	<b>Travel &amp; Training</b>	<b>10,000.00</b>
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Bilingual Testing  
Annual CA Public Employers Labor Relations Assoc. (CalPELRA)  
Liberty Cassidy Insurance Training  
Customer Service/Misc. Training  
Insurance Academy/Educational Forums

<b>101-1004-60340</b>	<b>Employee Recognition Awards</b>	<b>9,000.00</b>
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<b>101-1004-60351</b>	<b>Membership Dues</b>	<b>6,000.00</b>
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Society of HR Management (SHRM)  
Professionals in HR Association (PIHRA)  
International Public Management Association for HR (IPMA-HR), World at Work (WOW)  
CV Employment Relations Consortium  
CA Public Employers Labor Relations Assoc. (CalPELRA), and Enganging Local Government Leaders (ELGL)

<b>101-1004-60352</b>	<b>Subscriptions &amp; Publications</b>	<b>300.00</b>
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Labor Law Compliance Posters

<b>101-1004-60410</b>	<b>Printing</b>	<b>600.00</b>
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Personnel Forms  
On-Boarding for New Employees

<b>101-1004-60420</b>	<b>Operating Supplies</b>	<b>1,000.00</b>
<b>101-1004-60450</b>	<b>Advertising</b>	<b>6,000.00</b>

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		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>2001 - Police</b>						
<b>Contract Services</b>						
101-2001-60109	LQ Police Volunteers	4,309.56	10,000.00	10,000.00	10,000.00	0.00
101-2001-60161	Sheriff Patrol	8,240,424.63	9,130,000.00	9,130,000.00	9,862,000.00	732,000.00
101-2001-60162	Police Overtime	165,614.11	217,000.00	217,000.00	258,000.00	41,000.00
101-2001-60163	Target Team	2,092,206.28	1,993,000.00	1,993,000.00	1,960,000.00	-33,000.00
101-2001-60164	Community Services Officer	591,241.20	757,000.00	757,000.00	825,000.00	68,000.00
101-2001-60165	Special Enforcement/Humana	55,859.02	0.00	0.00	58,000.00	58,000.00
101-2001-60166	Gang Task Force	153,806.04	176,000.00	176,000.00	191,000.00	15,000.00
101-2001-60167	Narcotics Task Force	143,054.61	176,000.00	176,000.00	191,000.00	15,000.00
101-2001-60168	School Officer	178,851.13	90,000.00	90,000.00	185,000.00	95,000.00
101-2001-60169	Motor Officer	1,121,782.46	1,327,000.00	1,327,000.00	1,435,000.00	108,000.00
101-2001-60170	Dedicated Sargeant	444,967.16	502,000.00	502,000.00	545,000.00	43,000.00
101-2001-60171	Dedicated Lieutenant	262,350.40	287,000.00	287,000.00	312,000.00	25,000.00
101-2001-60172	Sheriff - Mileage	461,885.67	490,000.00	490,000.00	510,000.00	20,000.00
101-2001-60173	Booking Fees	0.00	20,000.00	20,000.00	18,000.00	-2,000.00
101-2001-60174	Blood/Alcohol Testing	16,760.80	21,400.00	21,400.00	20,000.00	-1,400.00
101-2001-60175	Special Enforcement Funds	61,454.10	108,000.00	108,000.00	95,000.00	-13,000.00
101-2001-60176	Sheriff - Other	419,059.20	420,000.00	420,000.00	470,000.00	50,000.00
101-2001-60178	COPS Robbery Prevention	0.00	44,000.00	44,000.00	10,000.00	-34,000.00
101-2001-60179	COPS Burglary/Theft Prevention	0.00	55,000.00	55,000.00	89,000.00	34,000.00
101-2001-60193	Sexual Assault Exam Fees	3,732.00	7,000.00	7,000.00	7,000.00	0.00
<b>60 - Contract Services Totals:</b>		<b>14,417,358.37</b>	<b>15,830,400.00</b>	<b>15,830,400.00</b>	<b>17,051,000.00</b>	<b>1,220,600.00</b>
<b>Maintenance &amp; Operations</b>						
101-2001-60420	Operating Supplies	1,401.40	9,700.00	9,700.00	10,000.00	300.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>1,401.40</b>	<b>9,700.00</b>	<b>9,700.00</b>	<b>10,000.00</b>	<b>300.00</b>
<b>Utilities</b>						
101-2001-61300	Utilities - Telephone	2,504.09	14,000.00	14,000.00	14,000.00	0.00
<b>66 - Utilities Totals:</b>		<b>2,504.09</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>0.00</b>
<b>Internal Service Charges</b>						
101-2001-98110	Information Tech Charges	0.00	5,000.00	5,000.00	7,000.00	2,000.00
101-2001-98140	Facility & Fleet Maintenance	30,100.00	20,000.00	20,000.00	32,000.00	12,000.00
<b>69 - Internal Service Charges Totals:</b>		<b>30,100.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>39,000.00</b>	<b>14,000.00</b>
<b>2001 - Police Totals:</b>		<b>14,451,363.86</b>	<b>15,879,100.00</b>	<b>15,879,100.00</b>	<b>17,114,000.00</b>	<b>1,234,900.00</b>

Department : 2001 - Police

101-2001-60161	Sheriff Patrol	9,862,000.00
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Increases for Police Services in FY 2018/19 are attributed to rising labor and pension costs.

101-2001-60162	Police Overtime	258,000.00
101-2001-60163	Target Team	1,960,000.00
101-2001-60164	Community Services Officer	825,000.00
101-2001-60166	Gang Task Force	191,000.00
101-2001-60167	Narcotics Task Force	191,000.00
101-2001-60168	School Officer	185,000.00
101-2001-60169	Motor Officer	1,435,000.00
101-2001-60170	Dedicated Sargeant	545,000.00
101-2001-60171	Dedicated Lieutenant	312,000.00
101-2001-60172	Sheriff - Mileage	510,000.00
101-2001-60173	Booking Fees	18,000.00
101-2001-60174	Blood/Alcohol Testing	20,000.00
101-2001-60175	Special Enforcement Funds	95,000.00
101-2001-60176	Sheriff - Other	470,000.00
101-2001-60193	Sexual Assault Exam Fees	7,000.00
101-2001-60420	Operating Supplies	10,000.00



		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>2002 - Fire</b>						
<b>Contract Services</b>						
101-2002-60103	Professional Services	4,918.00	2,000.00	2,000.00	2,000.00	0.00
101-2002-60107	Instructors	0.00	2,000.00	2,000.00	2,000.00	0.00
101-2002-60110	Volunteers - Fire	762.56	2,500.00	2,500.00	2,500.00	0.00
101-2002-60112	Landscape Contract	14,594.40	16,000.00	16,000.00	16,000.00	0.00
101-2002-60116	Pest Control	2,373.00	3,000.00	3,000.00	4,000.00	1,000.00
101-2002-60123	Security & Alarm	51,935.66	7,000.00	7,000.00	3,000.00	-4,000.00
101-2002-60139	Fire Service Costs	5,368,873.97	6,170,000.00	6,170,000.00	6,350,000.00	180,000.00
101-2002-60140	MOU - Indio Ladder Truck	200,376.52	223,000.00	223,000.00	250,000.00	27,000.00
101-2002-60525	Career Builder	45.86	60,000.00	60,000.00	60,000.00	0.00
<b>60 - Contract Services Totals:</b>		<b>5,643,879.97</b>	<b>6,485,500.00</b>	<b>6,485,500.00</b>	<b>6,689,500.00</b>	<b>204,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-2002-60320	Travel & Training	4,790.66	6,000.00	6,000.00	6,000.00	0.00
101-2002-60351	Membership Dues	0.00	300.00	300.00	300.00	0.00
101-2002-60406	Disaster Prep Supplies	6,355.55	7,200.00	7,200.00	7,200.00	0.00
101-2002-60410	Printing	0.00	500.00	500.00	500.00	0.00
101-2002-60545	Small Tools & Equipment	629.74	2,500.00	2,500.00	2,500.00	0.00
101-2002-60670	Fire Station	47,284.06	75,000.00	50,000.00	50,000.00	0.00
101-2002-60671	Repair & Maintenance - EOC	5,466.12	10,000.00	10,000.00	10,000.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>64,526.13</b>	<b>101,500.00</b>	<b>76,500.00</b>	<b>76,500.00</b>	<b>0.00</b>
<b>Repair &amp; Maintenance</b>						
101-2002-60691	Maintenance/Services	0.00	0.00	25,000.00	25,000.00	0.00
<b>65 - Repair &amp; Maintenance Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>
<b>Utilities</b>						
101-2002-61100	Utilities - Gas	1,418.59	2,000.00	2,000.00	3,000.00	1,000.00
101-2002-61101	Utilities - Electricity	22,632.18	28,000.00	28,000.00	33,000.00	5,000.00
101-2002-61200	Utilities - Water	16,071.46	18,000.00	18,000.00	20,000.00	2,000.00
101-2002-61300	Utilities - Telephone	8,763.95	15,000.00	15,000.00	16,000.00	1,000.00
101-2002-61304	Mobile/Cell Phones	1,702.25	5,000.00	5,000.00	5,000.00	0.00
101-2002-61400	Utilities - Cable	2,216.07	4,000.00	4,000.00	5,000.00	1,000.00
<b>66 - Utilities Totals:</b>		<b>52,804.50</b>	<b>72,000.00</b>	<b>72,000.00</b>	<b>82,000.00</b>	<b>10,000.00</b>
<b>Capital Expenses</b>						
101-2002-80101	Machinery & Equipment	3,379.83	15,000.00	15,000.00	15,000.00	0.00
<b>68 - Capital Expenses Totals:</b>		<b>3,379.83</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>
<b>Internal Service Charges</b>						
101-2002-91843	Property & Crime Insurance	2,900.00	4,000.00	4,000.00	5,000.00	1,000.00
101-2002-91844	Earthquake Insurance	11,400.00	11,000.00	11,000.00	12,000.00	1,000.00
101-2002-98110	Information Tech Charges	15,700.00	16,000.00	16,000.00	20,000.00	4,000.00
101-2002-98140	Facility & Fleet Maintenance	22,000.00	25,000.00	25,000.00	32,600.00	7,600.00
<b>69 - Internal Service Charges Totals:</b>		<b>52,000.00</b>	<b>56,000.00</b>	<b>56,000.00</b>	<b>69,600.00</b>	<b>13,600.00</b>
<b>2002 - Fire Totals:</b>		<b>5,816,590.43</b>	<b>6,730,000.00</b>	<b>6,730,000.00</b>	<b>6,957,600.00</b>	<b>227,600.00</b>

Department : 2002 - Fire

101-2002-60103	Professional Services	2,000.00
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Fire Abatement

101-2002-60107	Instructors	2,000.00
101-2002-60116	Pest Control	4,000.00
101-2002-60139	Fire Service Costs	6,350,000.00

Captain, Medic Engineers, Engineers  
 Fire Fighter II - Medics, Fire Fighter II  
 Fire Safety Specialist, Overhead/Administration & Direct Operating Expenses  
 Medic Unit Operating Costs  
 Fire Engine Replacement Charges

101-2002-60320	Travel & Training	6,000.00
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Emergency Preparedness Citywide Training

101-2002-60351	Membership Dues	300.00
101-2002-60410	Printing	500.00
101-2002-60670	Fire Station	50,000.00
101-2002-60691	Maintenance/Services	25,000.00

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>3001 - Community Resources Administration</b>						
<b>Salaries and Benefits</b>						
101-3001-50101	Permanent Full Time	349,622.82	340,000.00	360,640.00	421,000.00	60,360.00
101-3001-50102	Salaries - Part Time	5,825.91	9,400.00	0.00	0.00	0.00
101-3001-50110	Commissions & Boards	3,450.00	3,600.00	3,600.00	2,700.00	-900.00
101-3001-50150	Other Compensation	574.50	800.00	800.00	500.00	-300.00
101-3001-50200	PERS-City Portion	30,404.73	32,400.00	33,910.00	33,800.00	-110.00
101-3001-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3001-50221	Medical Insurance	54,267.28	63,700.00	63,700.00	80,100.00	16,400.00
101-3001-50222	Vision Insurance	1,094.39	0.00	0.00	0.00	0.00
101-3001-50223	Dental Insurance	4,405.05	0.00	0.00	0.00	0.00
101-3001-50224	Life Insurance	360.50	0.00	0.00	0.00	0.00
101-3001-50225	Long Term Disability	3,109.69	3,200.00	3,200.00	3,900.00	700.00
101-3001-50230	Workers Comp Insurance	10,800.00	8,900.00	8,900.00	6,700.00	-2,200.00
101-3001-50240	Social Security-Medicare	5,204.43	5,600.00	5,600.00	6,100.00	500.00
101-3001-50241	Social Security-FICA	472.73	0.00	0.00	0.00	0.00
<b>50 - Salaries and Benefits Totals:</b>		<b>469,592.03</b>	<b>467,700.00</b>	<b>480,450.00</b>	<b>554,900.00</b>	<b>74,450.00</b>
<b>Contract Services</b>						
101-3001-60103	Professional Services	0.00	0.00	3,500.00	5,000.00	1,500.00
101-3001-60135	Boys & Girls Club	48,360.00	60,000.00	70,000.00	60,000.00	-10,000.00
<b>60 - Contract Services Totals:</b>		<b>48,360.00</b>	<b>60,000.00</b>	<b>73,500.00</b>	<b>65,000.00</b>	<b>-8,500.00</b>
<b>Maintenance &amp; Operations</b>						
101-3001-60184	Fritz Burns Park	1,522.40	0.00	0.00	0.00	0.00
101-3001-60320	Travel & Training	1,646.36	7,500.00	7,500.00	7,500.00	0.00
101-3001-60351	Membership Dues	1,243.08	0.00	0.00	0.00	0.00
101-3001-60400	Office Supplies	1,833.75	3,000.00	3,000.00	3,000.00	0.00
101-3001-60420	Operating Supplies	44.45	800.00	800.00	1,800.00	1,000.00
101-3001-60510	Grants & Economic Development/Mark	60,000.00	60,000.00	60,000.00	60,000.00	0.00
101-3001-60512	Art Event	69,867.72	0.00	0.00	0.00	0.00
101-3001-60527	2-1-1 Hotline	0.00	2,100.00	2,100.00	2,100.00	0.00
101-3001-60529	LQ Historical Museum	0.00	1,100.00	1,100.00	0.00	-1,100.00
101-3001-60531	Homeless Bus Passes	3,000.00	3,000.00	3,000.00	3,000.00	0.00
101-3001-60532	Homelessness Assistance	50,000.00	50,000.00	50,000.00	0.00	-50,000.00
101-3001-60553	Tree Lighting Ceremony	1,271.86	0.00	0.00	0.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>190,429.62</b>	<b>127,500.00</b>	<b>127,500.00</b>	<b>77,400.00</b>	<b>-50,100.00</b>
<b>Internal Service Charges</b>						
101-3001-98110	Information Tech Charges	62,400.00	25,200.00	25,200.00	46,600.00	21,400.00
101-3001-98140	Facility & Fleet Maintenance	12,600.00	23,100.00	23,100.00	0.00	-23,100.00
<b>69 - Internal Service Charges Totals:</b>		<b>75,000.00</b>	<b>48,300.00</b>	<b>48,300.00</b>	<b>46,600.00</b>	<b>-1,700.00</b>
<b>3001 - Community Resources Administration Totals:</b>		<b>783,381.65</b>	<b>703,500.00</b>	<b>729,750.00</b>	<b>743,900.00</b>	<b>14,150.00</b>

**Department : 3001 - Community Resources Administration**

<b>101-3001-50101</b>	<b>Permanent Full Time</b>	<b>421,000.00</b>
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- 100% - Administrative Technician
- 100% - Community Resources Director
- 100% - Public Safety Manager
- 50% - Community Resources Manager
- 50% - Management Analyst

Increase in FY 2018/19 - 50% of the Management Analyst position was added to this division. The other 50% of Management Analyst is allocated to the Information Technology Fund.

<b>101-3001-60103</b>	<b>Professional Services</b>	<b>5,000.00</b>
<b>101-3001-60320</b>	<b>Travel &amp; Training</b>	<b>7,500.00</b>

CA Parks and Recreation Society (CPRS)  
Local and Regional Training

<b>101-3001-60420</b>	<b>Operating Supplies</b>	<b>1,800.00</b>
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		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>3002 - Wellness Center Operations</b>						
<b>Salaries and Benefits</b>						
101-3002-50101	Permanent Full Time	225,666.09	233,800.00	240,800.00	207,000.00	-33,800.00
101-3002-50102	Salaries - Part Time	48,367.79	139,100.00	113,600.00	120,000.00	6,400.00
101-3002-50150	Other Compensation	1,377.00	1,500.00	1,500.00	1,200.00	-300.00
101-3002-50200	PERS-City Portion	35,416.29	43,500.00	44,120.00	18,300.00	-25,820.00
101-3002-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3002-50221	Medical Insurance	29,667.28	72,800.00	72,800.00	70,100.00	-2,700.00
101-3002-50222	Vision Insurance	612.05	0.00	0.00	0.00	0.00
101-3002-50223	Dental Insurance	3,528.70	0.00	0.00	0.00	0.00
101-3002-50224	Life Insurance	261.64	0.00	0.00	0.00	0.00
101-3002-50225	Long Term Disability	2,361.47	2,600.00	2,600.00	2,300.00	-300.00
101-3002-50230	Workers Comp Insurance	7,200.00	5,900.00	5,900.00	5,800.00	-100.00
101-3002-50240	Social Security-Medicare	4,056.61	14,000.00	14,000.00	3,000.00	-11,000.00
101-3002-50241	Social Security-FICA	2,998.94	0.00	0.00	0.00	0.00
<b>50 - Salaries and Benefits Totals:</b>		<b>361,513.86</b>	<b>513,300.00</b>	<b>495,420.00</b>	<b>427,800.00</b>	<b>-67,620.00</b>
<b>Contract Services</b>						
101-3002-60103	Professional Services	2,500.00	4,300.00	4,300.00	4,300.00	0.00
101-3002-60107	Instructors	83,093.37	80,000.00	80,000.00	92,000.00	12,000.00
101-3002-60108	Technical	3,000.00	3,000.00	3,000.00	3,000.00	0.00
<b>60 - Contract Services Totals:</b>		<b>88,593.37</b>	<b>87,300.00</b>	<b>87,300.00</b>	<b>99,300.00</b>	<b>12,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-3002-60157	Rental Expense	0.00	5,000.00	5,000.00	5,000.00	0.00
101-3002-60320	Travel & Training	175.00	0.00	0.00	0.00	0.00
101-3002-60321	Training & Education	0.00	0.00	0.00	1,000.00	1,000.00
101-3002-60351	Membership Dues	5,523.39	7,400.00	7,400.00	7,600.00	200.00
101-3002-60352	Subscriptions & Publications	389.09	500.00	500.00	900.00	400.00
101-3002-60400	Office Supplies	1,466.14	3,000.00	3,000.00	3,000.00	0.00
101-3002-60420	Operating Supplies	24,055.79	45,000.00	45,000.00	45,000.00	0.00
101-3002-60432	Tools/Equipment	86.74	1,000.00	1,000.00	1,000.00	0.00
101-3002-60691	Maintenance/Services	-1,615.83	0.00	0.00	0.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>30,080.32</b>	<b>61,900.00</b>	<b>61,900.00</b>	<b>63,500.00</b>	<b>1,600.00</b>
<b>Utilities</b>						
101-3002-61100	Utilities - Gas	15.29	0.00	0.00	0.00	0.00
101-3002-61200	Utilities - Water	1,835.71	0.00	0.00	0.00	0.00
<b>66 - Utilities Totals:</b>		<b>1,851.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Internal Service Charges</b>						
101-3002-98110	Information Tech Charges	31,400.00	16,800.00	16,800.00	40,800.00	24,000.00
101-3002-98140	Facility & Fleet Maintenance	8,600.00	0.00	0.00	16,300.00	16,300.00
<b>69 - Internal Service Charges Totals:</b>		<b>40,000.00</b>	<b>16,800.00</b>	<b>16,800.00</b>	<b>57,100.00</b>	<b>40,300.00</b>
<b>3002 - Wellness Center Operations Totals:</b>		<b>522,038.55</b>	<b>679,300.00</b>	<b>661,420.00</b>	<b>647,700.00</b>	<b>-13,720.00</b>

Department : 3002 - Wellness Center Operations

101-3002-50101	Permanent Full Time	207,000.00
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100% - Community Resources Coordinator (2)  
100% - Office Assistant  
50% - Community Resources Manager

In FY 2018/19 the Community Program & Wellness Supervisor was converted to Community Resources Manager and is allocated 50% in Community Resources Administration.

101-3002-50102	Salaries - Part Time	120,000.00
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100% - Recreational Leaders

101-3002-60103	Professional Services	4,300.00
101-3002-60107	Instructors	92,000.00

Wellness Center class instructors

101-3002-60108	Technical	3,000.00
101-3002-60157	Rental Expense	5,000.00
101-3002-60351	Membership Dues	7,600.00

Motion Picture Licensing Corp  
National Council on Aging  
TechnoGym Apps

**Amount**  
500.00  
100.00  
7,000.00

101-3002-60352	Subscriptions & Publications	900.00
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Desert Sun Newspaper  
Wellness Publications

**Amount**  
300.00  
600.00

101-3002-60420	Operating Supplies	45,000.00
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Community Luncheons  
Fitness Center Supplies  
General Supplies  
Health Fair

**Amount**  
14,000.00  
26,000.00  
3,000.00  
2,000.00

		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>3003 - Recreation Programs &amp; Special Events</b>						
<b>Salaries and Benefits</b>						
101-3003-50101	Permanent Full Time	0.00	51,200.00	52,740.00	55,300.00	2,560.00
101-3003-50102	Salaries - Part Time	50,924.98	34,300.00	34,300.00	99,100.00	64,800.00
101-3003-50150	Other Compensation	0.00	500.00	500.00	500.00	0.00
101-3003-50200	PERS-City Portion	0.00	3,300.00	3,400.00	10,200.00	6,800.00
101-3003-50210	PERS-Survivor Benefits	0.00	100.00	100.00	300.00	200.00
101-3003-50221	Medical Insurance	0.00	18,200.00	18,200.00	20,100.00	1,900.00
101-3003-50225	Long Term Disability	0.00	0.00	0.00	600.00	600.00
101-3003-50230	Workers Comp Insurance	4,900.00	8,900.00	8,900.00	1,700.00	-7,200.00
101-3003-50240	Social Security-Medicare	738.75	3,400.00	3,400.00	11,900.00	8,500.00
101-3003-50241	Social Security-FICA	3,157.54	0.00	0.00	0.00	0.00
<b>50 - Salaries and Benefits Totals:</b>		<b>59,721.27</b>	<b>119,900.00</b>	<b>121,540.00</b>	<b>199,700.00</b>	<b>78,160.00</b>
<b>Contract Services</b>						
101-3003-60107	Instructors	373.46	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>373.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Maintenance &amp; Operations</b>						
101-3003-60122	Credit Card Fees	6,514.51	6,000.00	6,000.00	7,000.00	1,000.00
101-3003-60149	Community Experiences	18,853.59	186,000.00	186,000.00	261,000.00	75,000.00
101-3003-60157	Rental Expense	1,750.00	2,400.00	2,400.00	2,400.00	0.00
101-3003-60320	Travel & Training	2,111.95	0.00	0.00	1,000.00	1,000.00
101-3003-60351	Membership Dues	0.00	2,400.00	2,400.00	2,400.00	0.00
101-3003-60420	Operating Supplies	7,539.81	11,500.00	11,500.00	11,500.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>36,769.86</b>	<b>208,300.00</b>	<b>208,300.00</b>	<b>285,300.00</b>	<b>77,000.00</b>
<b>Internal Service Charges</b>						
101-3003-98110	Information Tech Charges	31,400.00	25,200.00	25,200.00	11,700.00	-13,500.00
101-3003-98140	Facility & Fleet Maintenance	1,600.00	11,600.00	11,600.00	32,600.00	21,000.00
<b>69 - Internal Service Charges Totals:</b>		<b>33,000.00</b>	<b>36,800.00</b>	<b>36,800.00</b>	<b>44,300.00</b>	<b>7,500.00</b>
<b>3003 - Recreation Programs &amp; Special Events Totals:</b>		<b>129,864.59</b>	<b>365,000.00</b>	<b>366,640.00</b>	<b>529,300.00</b>	<b>162,660.00</b>

Department : 3003 - Recreation Programs & Special Events

101-3003-50101	Permanent Full Time	55,300.00
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100% - Management Assistant

101-3003-50102	Salaries - Part Time	99,100.00
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100% - Senior Recreational Leaders (2)  
100% - Recreational Leaders

101-3003-60149	Community Experiences	261,000.00
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	Amount
Art on Main Street	20,000.00
Brew in LQ	45,000.00
Community Picnic	5,000.00
Egg Hunt	1,500.00
Expanded Community Programs & Activities	100,000.00
Golf Tour and Banquet	2,500.00
Ironman	75,000.00
Outdoor Movies	3,000.00
Tree Lighting	4,500.00
Veteran's Day	2,000.00
YMCA Partner Events	2,500.00

101-3003-60157	Rental Expense	2,400.00
101-3003-60320	Travel & Training	1,000.00
101-3003-60351	Membership Dues	2,400.00
101-3003-60420	Operating Supplies	11,500.00

	Amount
Athletic Programs	4,500.00
Event Supplies and Equipment	5,000.00
Staff Supplies	2,000.00



		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>6004 - Code Compliance/Animal Control</b>						
<b>Salaries and Benefits</b>						
101-6004-50101	Permanent Full Time	375,406.35	471,400.00	465,540.00	478,600.00	13,060.00
101-6004-50105	Salaries - Overtime	3,944.56	4,400.00	4,400.00	4,900.00	500.00
101-6004-50200	PERS-City Portion	77,538.93	98,700.00	100,140.00	47,400.00	-52,740.00
101-6004-50210	PERS-Survivor Benefits	0.00	200.00	200.00	200.00	0.00
101-6004-50221	Medical Insurance	64,137.30	127,300.00	127,300.00	140,200.00	12,900.00
101-6004-50222	Vision Insurance	1,041.48	0.00	0.00	0.00	0.00
101-6004-50223	Dental Insurance	4,389.18	0.00	0.00	0.00	0.00
101-6004-50224	Life Insurance	375.36	0.00	0.00	0.00	0.00
101-6004-50225	Long Term Disability	3,931.38	5,100.00	5,100.00	5,200.00	100.00
101-6004-50230	Workers Comp Insurance	12,000.00	17,700.00	17,700.00	11,600.00	-6,100.00
101-6004-50240	Social Security-Medicare	5,860.78	6,900.00	6,900.00	7,000.00	100.00
101-6004-50300	Employee Recognition	20,000.00	0.00	8,000.00	0.00	-8,000.00
<b>50 - Salaries and Benefits Totals:</b>		<b>568,625.32</b>	<b>731,700.00</b>	<b>735,280.00</b>	<b>695,100.00</b>	<b>-40,180.00</b>
<b>Contract Services</b>						
101-6004-60108	Technical	1,433.80	1,000.00	1,000.00	2,000.00	1,000.00
101-6004-60111	Administrative Citation Services	22,297.01	30,000.00	30,000.00	30,000.00	0.00
101-6004-60119	Vehicle Abatement	0.00	1,000.00	1,000.00	1,000.00	0.00
101-6004-60120	Lot Cleaning	6,184.00	10,000.00	10,000.00	12,000.00	2,000.00
101-6004-60125	Temporary Agency Services	14,445.46	0.00	10,000.00	10,000.00	0.00
101-6004-60194	Veterinary Service	0.00	14,000.00	14,000.00	15,000.00	1,000.00
101-6004-60197	Animal Shelter Contract Service	169,010.74	190,000.00	190,000.00	190,000.00	0.00
<b>60 - Contract Services Totals:</b>		<b>213,371.01</b>	<b>246,000.00</b>	<b>256,000.00</b>	<b>260,000.00</b>	<b>4,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-6004-60121	Low-Income Housing Grants	0.00	7,500.00	12,500.00	12,500.00	0.00
101-6004-60130	Resident Assistance Program	0.00	2,000.00	2,000.00	2,000.00	0.00
101-6004-60320	Travel & Training	1,299.58	2,000.00	2,000.00	3,000.00	1,000.00
101-6004-60351	Membership Dues	425.00	700.00	700.00	700.00	0.00
101-6004-60400	Office Supplies	2,040.39	0.00	0.00	2,000.00	2,000.00
101-6004-60410	Printing	3,064.86	3,000.00	3,000.00	10,000.00	7,000.00
101-6004-60425	Supplies - Field	9,273.05	5,000.00	5,000.00	3,000.00	-2,000.00
101-6004-60551	Rabies Booster/County Health	0.00	500.00	500.00	0.00	-500.00
101-6004-60690	Uniforms	5,980.19	5,000.00	5,000.00	5,000.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>22,083.07</b>	<b>25,700.00</b>	<b>30,700.00</b>	<b>38,200.00</b>	<b>7,500.00</b>
<b>Internal Service Charges</b>						
101-6004-98110	Information Tech Charges	47,100.00	50,300.00	50,300.00	81,500.00	31,200.00
101-6004-98140	Facility & Fleet Maintenance	60,800.00	80,800.00	80,800.00	81,500.00	700.00
<b>69 - Internal Service Charges Totals:</b>		<b>107,900.00</b>	<b>131,100.00</b>	<b>131,100.00</b>	<b>163,000.00</b>	<b>31,900.00</b>
<b>6004 - Code Compliance/Animal Control Totals:</b>		<b>911,979.40</b>	<b>1,134,500.00</b>	<b>1,153,080.00</b>	<b>1,156,300.00</b>	<b>3,220.00</b>

Department : 6004 - Code Compliance/Animal Control

101-6004-50101	Permanent Full Time	478,600.00
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- 100% - Administrative Assistant
- 100% - Animal Control/Code Compliance Supervisor
- 100% - Code Compliance Officer I
- 100% - Code Compliance Officer II (3)
- 100% - Public Safety Analyst

101-6004-60108	Technical	2,000.00
101-6004-60111	Administrative Citation Services	30,000.00
101-6004-60125	Temporary Agency Services	10,000.00

To assist with code enforcement cases

101-6004-60320	Travel & Training	3,000.00
101-6004-60351	Membership Dues	700.00
101-6004-60410	Printing	10,000.00

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	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>3005 - Parks Maintenance</b>	<b>1,708,800.97</b>	<b>1,582,300.00</b>	<b>1,635,700.00</b>	<b>2,066,700.00</b>	<b>431,000.00</b>
Salaries and Benefits	358,327.61	426,400.00	444,800.00	427,300.00	-17,500.00
Contract Services	365,284.91	427,000.00	422,000.00	426,000.00	4,000.00
Maintenance & Operations	128,412.80	137,600.00	177,600.00	223,600.00	46,000.00
Utilities	292,875.65	223,100.00	223,100.00	240,500.00	17,400.00
Internal Service Charges	563,900.00	368,200.00	368,200.00	749,300.00	381,100.00
<b>3008 - Public Buildings</b>	<b>1,376,354.84</b>	<b>1,601,100.00</b>	<b>1,613,650.00</b>	<b>1,724,800.00</b>	<b>111,150.00</b>
Salaries and Benefits	298,172.55	400,800.00	413,350.00	411,500.00	-1,850.00
Contract Services	93,031.41	118,000.00	95,000.00	113,000.00	18,000.00
Maintenance & Operations	775,079.98	759,900.00	782,900.00	799,600.00	16,700.00
Utilities	135,824.59	129,000.00	129,000.00	131,000.00	2,000.00
Capital Expenses	22,746.31	0.00	0.00	0.00	0.00
Internal Service Charges	51,500.00	193,400.00	193,400.00	269,700.00	76,300.00
<b>7003 - Streets</b>	<b>10,754.70</b>	<b>8,600.00</b>	<b>8,600.00</b>	<b>14,900.00</b>	<b>6,300.00</b>
Maintenance & Operations	10,754.70	8,600.00	8,600.00	14,900.00	6,300.00
<b>FACILITIES TOTAL</b>	<b>3,095,910.51</b>	<b>3,192,000.00</b>	<b>3,257,950.00</b>	<b>3,806,400.00</b>	<b>548,450.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>3005 - Parks Maintenance</b>						
<b>Salaries and Benefits</b>						
101-3005-50101	Permanent Full Time	232,697.19	268,400.00	285,330.00	294,300.00	8,970.00
101-3005-50105	Salaries - Overtime	282.69	800.00	800.00	400.00	-400.00
101-3005-50106	Standby	4,193.75	4,900.00	4,900.00	4,600.00	-300.00
101-3005-50107	Standby Overtime	5,889.90	5,200.00	5,200.00	7,000.00	1,800.00
101-3005-50150	Other Compensation	459.00	500.00	500.00	500.00	0.00
101-3005-50200	PERS-City Portion	41,597.62	57,000.00	58,470.00	28,300.00	-30,170.00
101-3005-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3005-50221	Medical Insurance	55,538.03	70,900.00	70,900.00	78,100.00	7,200.00
101-3005-50222	Vision Insurance	1,049.36	0.00	0.00	0.00	0.00
101-3005-50223	Dental Insurance	3,222.18	0.00	0.00	0.00	0.00
101-3005-50224	Life Insurance	259.30	0.00	0.00	0.00	0.00
101-3005-50225	Long Term Disability	2,314.22	2,900.00	2,900.00	3,200.00	300.00
101-3005-50230	Workers Comp Insurance	7,300.00	11,800.00	11,800.00	6,500.00	-5,300.00
101-3005-50240	Social Security-Medicare	3,524.37	3,900.00	3,900.00	4,300.00	400.00
<b>50 - Salaries and Benefits Totals:</b>		<b>358,327.61</b>	<b>426,400.00</b>	<b>444,800.00</b>	<b>427,300.00</b>	<b>-17,500.00</b>
<b>Contract Services</b>						
101-3005-60104	Consultants	8,965.90	25,000.00	20,000.00	0.00	-20,000.00
101-3005-60112	Landscape Contract	345,231.73	382,000.00	382,000.00	426,000.00	44,000.00
101-3005-60113	Landscape Improvements	11,342.28	20,000.00	20,000.00	0.00	-20,000.00
101-3005-60123	Security & Alarm	-255.00	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>365,284.91</b>	<b>427,000.00</b>	<b>422,000.00</b>	<b>426,000.00</b>	<b>4,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-3005-60117	Civic Center Lake Maintenance	24,302.26	15,000.00	15,000.00	15,000.00	0.00
101-3005-60136	Lighting Service	425.00	1,000.00	1,000.00	1,000.00	0.00
101-3005-60184	Fritz Burns Pool	39,834.36	35,000.00	35,000.00	40,000.00	5,000.00
101-3005-60320	Travel & Training	1,380.77	5,000.00	8,500.00	5,000.00	-3,500.00
101-3005-60351	Membership Dues	430.00	2,100.00	2,100.00	2,100.00	0.00
101-3005-60400	Office Supplies	695.80	2,000.00	2,000.00	1,000.00	-1,000.00
101-3005-60420	Operating Supplies	126.74	0.00	0.00	0.00	0.00
101-3005-60423	Supplies-Graffiti and Vandalism	11,731.29	20,000.00	16,500.00	40,000.00	23,500.00
101-3005-60424	Materials	27,016.30	50,000.00	0.00	0.00	0.00
101-3005-60427	Safety Gear	0.00	1,000.00	1,000.00	500.00	-500.00
101-3005-60431	Materials/Supplies	0.00	0.00	50,000.00	50,000.00	0.00
101-3005-60432	Tools/Equipment	2,393.28	1,500.00	6,500.00	5,000.00	-1,500.00
101-3005-60554	LQ Park Water Feature	15,714.75	0.00	15,000.00	15,000.00	0.00
101-3005-60555	Sports Complex Building	284.92	0.00	0.00	0.00	0.00
101-3005-60557	Tree Maintenance	3,180.03	4,000.00	4,000.00	8,000.00	4,000.00
101-3005-60690	Uniforms	897.30	1,000.00	1,000.00	1,000.00	0.00
101-3005-60691	Maintenance/Services	0.00	0.00	20,000.00	40,000.00	20,000.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>128,412.80</b>	<b>137,600.00</b>	<b>177,600.00</b>	<b>223,600.00</b>	<b>46,000.00</b>
<b>Utilities</b>						
101-3005-61102	Utilities - Electric - Monticello Park	152.85	200.00	200.00	200.00	0.00
101-3005-61103	Utilities - Electric - Civic Center Park	31,971.22	30,000.00	30,000.00	25,000.00	-5,000.00
101-3005-61104	Utilities - Electric - Pioneer Park	102.96	600.00	600.00	100.00	-500.00
101-3005-61105	Utilities - Electric - Fritz Burns Park	15,612.35	15,000.00	15,000.00	14,000.00	-1,000.00
101-3005-61106	Utilities - Electric - Sports Complex	31,159.89	30,000.00	30,000.00	30,000.00	0.00
101-3005-61108	Utilities - Electric - Colonel Paige	3,923.38	5,000.00	5,000.00	4,000.00	-1,000.00
101-3005-61109	Utilities - Electric - Community Park	38,266.15	30,000.00	30,000.00	35,000.00	5,000.00
101-3005-61110	Utilities - Electric - Adams Park	696.74	1,000.00	1,000.00	700.00	-300.00
101-3005-61111	Utilities - Electric - Velasco Park	171.44	300.00	300.00	200.00	-100.00
101-3005-61113	Utilities - Electric - Eisenhower Park	284.77	300.00	300.00	300.00	0.00
101-3005-61114	Utilities - Electric - Desert Pride	157.26	200.00	200.00	200.00	0.00
101-3005-61201	Utilities - Water -Monticello Park	21,883.01	12,000.00	12,000.00	14,000.00	2,000.00
101-3005-61202	Utilities - Water - Civic Center Park	36,679.31	24,000.00	24,000.00	26,000.00	2,000.00
101-3005-61203	Utilities - Water -Eisenhower Park	1,479.20	1,000.00	1,000.00	1,500.00	500.00
101-3005-61204	Utilities - Water -Fritz Burns park	11,274.88	8,000.00	8,000.00	15,000.00	7,000.00
101-3005-61205	Utilities - Water -Velasco Park	1,478.26	700.00	700.00	1,000.00	300.00
101-3005-61206	Utilities - Water -Desert Pride	5,138.61	3,000.00	3,000.00	4,000.00	1,000.00
101-3005-61207	Utilities - Water -Pioneer Park	6,985.96	6,000.00	6,000.00	9,000.00	3,000.00

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
101-3005-61208	Utilities - Water -Seasons Park	618.44	300.00	300.00	300.00	0.00
101-3005-61209	Utilities - Water -Community Park	84,148.26	50,000.00	50,000.00	55,000.00	5,000.00
101-3005-61210	Utilities - Water -Adams Park	196.52	5,000.00	5,000.00	4,000.00	-1,000.00
101-3005-61300	Utilities - Telephone	494.19	500.00	500.00	1,000.00	500.00
<b>66 - Utilities Totals:</b>		<b>292,875.65</b>	<b>223,100.00</b>	<b>223,100.00</b>	<b>240,500.00</b>	<b>17,400.00</b>
<b>Internal Service Charges</b>						
101-3005-98110	Information Tech Charges	28,100.00	33,600.00	33,600.00	45,400.00	11,800.00
101-3005-98130	Park Equipment Maintenance	533,700.00	300,000.00	300,000.00	655,000.00	355,000.00
101-3005-98140	Facility & Fleet Maintenance	2,100.00	34,600.00	34,600.00	48,900.00	14,300.00
<b>69 - Internal Service Charges Totals:</b>		<b>563,900.00</b>	<b>368,200.00</b>	<b>368,200.00</b>	<b>749,300.00</b>	<b>381,100.00</b>
<b>3005 - Parks Maintenance Totals:</b>		<b>1,708,800.97</b>	<b>1,582,300.00</b>	<b>1,635,700.00</b>	<b>2,066,700.00</b>	<b>431,000.00</b>

Department : 3005 - Parks Maintenance

<b>101-3005-50101</b>	<b>Permanent Full Time</b>	<b>294,300.00</b>
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- 100% - Parks Foreman
- 100% - Parks Superintendent
- 100% - Parks Worker I
- 50% - Management Assistant
- 40% - Facilities Director

In FY 2018/19, the Administrative Technician was reclassified as a Management Assistant. 50% of the Management Assistant and 40% of Facilities Director is allocated to Public Buildings. The remaining 20% of Facilities Director is allocated to SilverRock Resort Fund.

<b>101-3005-60320</b>	<b>Travel &amp; Training</b>	<b>5,000.00</b>
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- Aquatic Facility Operator Course
- Maintenance Agreement School
- Playground Certifications

<b>101-3005-60351</b>	<b>Membership Dues</b>	<b>2,100.00</b>
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- CA Parks & Recreation Association (CPRS)
- National Park & Recreation Association (NPRA)
- SoCal Municipal Athletic Federation (SCMAF)

<b>Amount</b>
1,200.00
700.00
200.00

<b>101-3005-60691</b>	<b>Maintenance/Services</b>	<b>40,000.00</b>
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		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>3008 - Public Buildings</b>						
<b>Salaries and Benefits</b>						
101-3008-50101	Permanent Full Time	212,932.24	265,600.00	277,220.00	283,300.00	6,080.00
101-3008-50106	Standby	3,272.25	3,200.00	3,200.00	3,400.00	200.00
101-3008-50107	Standby Overtime	1,236.84	1,000.00	1,000.00	1,400.00	400.00
101-3008-50150	Other Compensation	459.00	600.00	600.00	500.00	-100.00
101-3008-50200	PERS-City Portion	28,583.03	41,700.00	42,630.00	24,400.00	-18,230.00
101-3008-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-3008-50221	Medical Insurance	36,758.18	70,100.00	70,100.00	78,100.00	8,000.00
101-3008-50222	Vision Insurance	521.55	0.00	0.00	0.00	0.00
101-3008-50223	Dental Insurance	1,564.98	0.00	0.00	0.00	0.00
101-3008-50224	Life Insurance	241.82	0.00	0.00	0.00	0.00
101-3008-50225	Long Term Disability	2,110.08	2,900.00	2,900.00	3,100.00	200.00
101-3008-50230	Workers Comp Insurance	7,200.00	11,800.00	11,800.00	13,100.00	1,300.00
101-3008-50240	Social Security-Medicare	3,292.58	3,800.00	3,800.00	4,100.00	300.00
<b>50 - Salaries and Benefits Totals:</b>		<b>298,172.55</b>	<b>400,800.00</b>	<b>413,350.00</b>	<b>411,500.00</b>	<b>-1,850.00</b>
<b>Contract Services</b>						
101-3008-60108	Technical	2,411.94	25,000.00	0.00	0.00	0.00
101-3008-60115	Janitorial	80,427.05	81,000.00	81,000.00	100,000.00	19,000.00
101-3008-60116	Pest Control	3,682.20	4,000.00	4,000.00	4,000.00	0.00
101-3008-60123	Security & Alarm	6,510.22	8,000.00	8,000.00	7,000.00	-1,000.00
101-3008-60196	Annual Permits/Inspections	0.00	0.00	2,000.00	2,000.00	0.00
<b>60 - Contract Services Totals:</b>		<b>93,031.41</b>	<b>118,000.00</b>	<b>95,000.00</b>	<b>113,000.00</b>	<b>18,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-3008-60320	Travel & Training	507.00	2,000.00	2,000.00	2,000.00	0.00
101-3008-60420	Operating Supplies	6,204.64	2,500.00	2,500.00	0.00	-2,500.00
101-3008-60427	Safety Gear	0.00	1,000.00	1,000.00	1,000.00	0.00
101-3008-60431	Materials/Supplies	0.00	0.00	25,000.00	25,000.00	0.00
101-3008-60432	Tools/Equipment	8,222.09	5,000.00	8,000.00	8,000.00	0.00
101-3008-60481	Office Supplies	0.00	1,000.00	1,000.00	1,000.00	0.00
101-3008-60664	Fire Extinguisher/First Aid Services	1,008.19	1,000.00	1,000.00	10,000.00	9,000.00
101-3008-60665	Maint.-Other Equipment	16,265.03	25,000.00	0.00	0.00	0.00
101-3008-60667	HVAC	13,224.16	20,000.00	20,000.00	30,000.00	10,000.00
101-3008-60682	Uninterrupted Power(UPS)	6,469.10	0.00	0.00	0.00	0.00
101-3008-60690	Uniforms	1,025.63	1,000.00	1,000.00	1,000.00	0.00
101-3008-60691	Maintenance/Services	44,053.80	30,000.00	50,000.00	50,000.00	0.00
101-3008-61702	Facility Rent	678,100.34	671,400.00	671,400.00	671,600.00	200.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>775,079.98</b>	<b>759,900.00</b>	<b>782,900.00</b>	<b>799,600.00</b>	<b>16,700.00</b>
<b>Utilities</b>						
101-3008-61100	Utilities - Gas	3,597.99	5,000.00	5,000.00	5,000.00	0.00
101-3008-61101	Utilities - Electricity	127,008.67	120,000.00	120,000.00	120,000.00	0.00
101-3008-61200	Utilities - Water	5,217.93	4,000.00	4,000.00	6,000.00	2,000.00
<b>66 - Utilities Totals:</b>		<b>135,824.59</b>	<b>129,000.00</b>	<b>129,000.00</b>	<b>131,000.00</b>	<b>2,000.00</b>
<b>Capital Expenses</b>						
101-3008-71021	Furniture	22,746.31	0.00	0.00	0.00	0.00
<b>68 - Capital Expenses Totals:</b>		<b>22,746.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Internal Service Charges</b>						
101-3008-91842	Liability Insurance & Claims	0.00	75,000.00	75,000.00	80,000.00	5,000.00
101-3008-98110	Information Tech Charges	28,200.00	83,800.00	83,800.00	92,000.00	8,200.00
101-3008-98140	Facility & Fleet Maintenance	23,300.00	34,600.00	34,600.00	97,700.00	63,100.00
<b>69 - Internal Service Charges Totals:</b>		<b>51,500.00</b>	<b>193,400.00</b>	<b>193,400.00</b>	<b>269,700.00</b>	<b>76,300.00</b>
<b>3008 - Public Buildings Totals:</b>		<b>1,376,354.84</b>	<b>1,601,100.00</b>	<b>1,613,650.00</b>	<b>1,724,800.00</b>	<b>111,150.00</b>

Department : 3008 - Public Buildings

<b>101-3008-50101</b>	<b>Permanent Full Time</b>	<b>283,300.00</b>
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- 100% - Facilities Maintenance Coordinator
- 100% - Facilities Worker I
- 100% - Building Superintendent
- 50% - Management Assistant
- 40% - Facilities Director

In FY 2018/19, the Administrative Technician was reclassified as a Management Assistant. 50% of the Management Assistant and 40% of Facilities Director is allocated to Public Buildings. The remaining 20% of Facilities Director is allocated to SilverRock Resort Fund.

<b>101-3008-60115</b>	<b>Janitorial</b>	<b>100,000.00</b>
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	<b>Amount</b>
City Hall	37,200.00
Colonel Mitchell Paige Restroom	1,200.00
Fritz Burns Pool	1,200.00
La Quinta Park	1,800.00
Public Works Yard	1,800.00
RFP pending	29,500.00
Snack Bars	400.00
Sports Complex	5,400.00
Wellness Center	21,500.00

<b>101-3008-60116</b>	<b>Pest Control</b>	<b>4,000.00</b>
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	<b>Amount</b>
City Hall	800.00
Fritz Burns Pool	500.00
La Quinta Park	500.00
Public Works Office	500.00
Sports Complex	500.00
Wellness Center	1,200.00

<b>101-3008-60320</b>	<b>Travel &amp; Training</b>	<b>2,000.00</b>
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<b>101-3008-60664</b>	<b>Fire Extinguisher/First Aid Services</b>	<b>10,000.00</b>
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Increase due to first aid AED machines needed and testing required every 90 days

<b>101-3008-60667</b>	<b>HVAC</b>	<b>30,000.00</b>
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	<b>Amount</b>
City Hall	4,000.00
Fire Station #32	6,000.00
Fritz Burns Pool	4,000.00
La Quinta Park	1,000.00
Maintenance	10,000.00
Public Works Office	1,000.00
Sports Complex	1,000.00
Wellness Center	3,000.00

<b>101-3008-60691</b>	<b>Maintenance/Services</b>	<b>50,000.00</b>
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	<b>Amount</b>
City Hall	12,000.00
Fire Station #32	1,000.00
Firtz Burns Pool	6,000.00
Miscellaneous repairs as needed	20,000.00
La Quinta Park	5,000.00
Public Works Office	1,000.00
Sports Complex	1,000.00
Wellness Center	3,000.00
YMCA	1,000.00

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>7003 - Streets</b>						
<b>Maintenance &amp; Operations</b>						
101-7003-60320	Travel & Training	2,734.50	3,500.00	3,500.00	5,000.00	1,500.00
101-7003-60351	Membership Dues	145.00	400.00	400.00	400.00	0.00
101-7003-60400	Office Supplies	4,045.66	1,000.00	1,000.00	1,000.00	0.00
101-7003-60420	Operating Supplies	657.23	1,200.00	1,200.00	5,000.00	3,800.00
101-7003-60432	Tools/Equipment	3,172.31	2,500.00	2,500.00	3,500.00	1,000.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>10,754.70</b>	<b>8,600.00</b>	<b>8,600.00</b>	<b>14,900.00</b>	<b>6,300.00</b>
<b>7003 - Streets Totals:</b>		<b>10,754.70</b>	<b>8,600.00</b>	<b>8,600.00</b>	<b>14,900.00</b>	<b>6,300.00</b>

	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>6001 - Design &amp; Development Administration</b>	<b>1,003,341.29</b>	<b>1,205,500.00</b>	<b>1,211,870.00</b>	<b>1,179,300.00</b>	<b>-32,570.00</b>
Salaries and Benefits	778,504.07	922,900.00	929,270.00	832,900.00	-96,370.00
Contract Services	111,944.22	155,000.00	140,000.00	140,000.00	0.00
Maintenance & Operations	33,293.00	26,900.00	41,900.00	42,200.00	300.00
Internal Service Charges	79,600.00	100,700.00	100,700.00	164,200.00	63,500.00
<b>6002 - Planning</b>	<b>504,010.65</b>	<b>524,700.00</b>	<b>549,760.00</b>	<b>552,100.00</b>	<b>2,340.00</b>
Salaries and Benefits	338,110.10	363,700.00	374,760.00	378,300.00	3,540.00
Contract Services	95,534.54	96,000.00	108,000.00	108,000.00	0.00
Maintenance & Operations	17,866.01	28,200.00	30,200.00	30,800.00	600.00
Internal Service Charges	52,500.00	36,800.00	36,800.00	35,000.00	-1,800.00
<b>6003 - Building</b>	<b>695,619.70</b>	<b>917,200.00</b>	<b>925,650.00</b>	<b>962,100.00</b>	<b>36,450.00</b>
Salaries and Benefits	433,369.42	527,600.00	536,050.00	522,500.00	-13,550.00
Contract Services	191,036.17	324,000.00	324,000.00	324,000.00	0.00
Maintenance & Operations	8,614.11	8,900.00	8,900.00	8,500.00	-400.00
Internal Service Charges	62,600.00	56,700.00	56,700.00	107,100.00	50,400.00
<b>6006 - The Hub</b>	<b>638,565.28</b>	<b>786,300.00</b>	<b>809,160.00</b>	<b>712,700.00</b>	<b>-96,460.00</b>
Salaries and Benefits	507,741.50	715,600.00	733,460.00	619,500.00	-113,960.00
Contract Services	48,067.44	10,000.00	10,000.00	10,000.00	0.00
Maintenance & Operations	3,356.34	14,600.00	19,600.00	19,100.00	-500.00
Internal Service Charges	79,400.00	46,100.00	46,100.00	64,100.00	18,000.00
<b>7002 - Public Works Development Services</b>	<b>436,843.46</b>	<b>595,200.00</b>	<b>628,330.00</b>	<b>734,300.00</b>	<b>105,970.00</b>
Salaries and Benefits	313,261.27	334,100.00	337,230.00	430,000.00	92,770.00
Contract Services	79,082.50	215,000.00	245,000.00	230,000.00	-15,000.00
Maintenance & Operations	1,499.69	6,200.00	6,200.00	6,700.00	500.00
Internal Service Charges	43,000.00	39,900.00	39,900.00	67,600.00	27,700.00
<b>7006 - Engineering Services</b>	<b>1,858,330.76</b>	<b>1,299,400.00</b>	<b>1,360,620.00</b>	<b>1,263,500.00</b>	<b>-97,120.00</b>
Salaries and Benefits	569,216.48	661,400.00	672,620.00	757,000.00	84,380.00
Contract Services	1,185,944.77	569,500.00	619,500.00	408,000.00	-211,500.00
Maintenance & Operations	8,669.51	15,000.00	15,000.00	17,000.00	2,000.00
Internal Service Charges	94,500.00	53,500.00	53,500.00	81,500.00	28,000.00
<b>DESIGN/DEVELOPMENT TOTAL</b>	<b>5,136,711.14</b>	<b>5,328,300.00</b>	<b>5,485,390.00</b>	<b>5,404,000.00</b>	<b>-81,390.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>6001 - Design &amp; Development Administration</b>						
<b>Salaries and Benefits</b>						
101-6001-50101	Permanent Full Time	552,253.70	613,900.00	617,950.00	578,000.00	-39,950.00
101-6001-50110	Commissions & Boards	7,340.00	11,400.00	11,400.00	10,500.00	-900.00
101-6001-50150	Other Compensation	459.00	500.00	500.00	500.00	0.00
101-6001-50200	PERS-City Portion	96,719.58	105,000.00	105,320.00	45,100.00	-60,220.00
101-6001-50210	PERS-Survivor Benefits	0.00	200.00	200.00	300.00	100.00
101-6001-50221	Medical Insurance	76,258.44	154,600.00	154,600.00	170,200.00	15,600.00
101-6001-50222	Vision Insurance	1,381.67	0.00	0.00	0.00	0.00
101-6001-50223	Dental Insurance	9,186.20	0.00	0.00	0.00	0.00
101-6001-50224	Life Insurance	555.23	0.00	0.00	0.00	0.00
101-6001-50225	Long Term Disability	4,551.82	5,600.00	5,600.00	5,800.00	200.00
101-6001-50230	Workers Comp Insurance	17,800.00	19,200.00	19,200.00	14,100.00	-5,100.00
101-6001-50240	Social Security-Medicare	8,208.73	8,900.00	8,900.00	8,400.00	-500.00
101-6001-50241	Social Security-FICA	347.20	0.00	0.00	0.00	0.00
101-6001-50250	Vehicle Reimbursement	3,442.50	3,600.00	3,600.00	0.00	-3,600.00
101-6001-50300	Employee Recognition	0.00	0.00	2,000.00	0.00	-2,000.00
<b>50 - Salaries and Benefits Totals:</b>		<b>778,504.07</b>	<b>922,900.00</b>	<b>929,270.00</b>	<b>832,900.00</b>	<b>-96,370.00</b>
<b>Contract Services</b>						
101-6001-60103	Professional Services	37,362.25	90,000.00	110,000.00	75,000.00	-35,000.00
101-6001-60104	Consultants	68,048.57	65,000.00	30,000.00	65,000.00	35,000.00
101-6001-60125	Temporary Agency Services	6,533.40	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>111,944.22</b>	<b>155,000.00</b>	<b>140,000.00</b>	<b>140,000.00</b>	<b>0.00</b>
<b>Maintenance &amp; Operations</b>						
101-6001-60102	Administration	16,450.23	0.00	15,000.00	15,300.00	300.00
101-6001-60320	Travel & Training	3,490.72	6,600.00	6,600.00	6,600.00	0.00
101-6001-60351	Membership Dues	742.50	1,000.00	1,000.00	1,000.00	0.00
101-6001-60352	Subscriptions & Publications	505.68	500.00	500.00	500.00	0.00
101-6001-60400	Office Supplies	8,887.04	11,000.00	11,000.00	11,000.00	0.00
101-6001-60410	Printing	2,457.83	1,000.00	1,000.00	1,000.00	0.00
101-6001-60450	Advertising	759.00	6,800.00	6,800.00	6,800.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>33,293.00</b>	<b>26,900.00</b>	<b>41,900.00</b>	<b>42,200.00</b>	<b>300.00</b>
<b>Internal Service Charges</b>						
101-6001-98110	Information Tech Charges	76,500.00	54,500.00	54,500.00	99,000.00	44,500.00
101-6001-98140	Facility & Fleet Maintenance	3,100.00	46,200.00	46,200.00	65,200.00	19,000.00
<b>69 - Internal Service Charges Totals:</b>		<b>79,600.00</b>	<b>100,700.00</b>	<b>100,700.00</b>	<b>164,200.00</b>	<b>63,500.00</b>
<b>6001 - Design &amp; Development Administration Totals:</b>		<b>1,003,341.29</b>	<b>1,205,500.00</b>	<b>1,211,870.00</b>	<b>1,179,300.00</b>	<b>-32,570.00</b>

Department : 6001 - Design & Development Administration

101-6001-50101	Permanent Full Time	578,000.00
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- 100% - Administrative Assistant (3)
- 100% - Design & Development Director
- 100% - Executive Assistant
- 100% - Management Analyst
- 100% - Management Assistant
- 100% - Management Specialist
- 50% - Vacation Rental/License Assistant with remaining 50% allocated to The Hub

101-6001-60103	Professional Services	75,000.00
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Short Term Vacation Rental Compliance Contract

101-6001-60104	Consultants	65,000.00
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|---|---------------|
| Disadvantaged Business Enterprise Program | <b>Amount</b> |
| Other                                     | 5,000.00      |
| Studies and Predesign for Projects        | 10,000.00     |
|   | 50,000.00     |

101-6001-60320	Travel & Training	6,600.00
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|---|---------------|
| Bureau of Indian Affairs (BIA) Meetings   | <b>Amount</b> |
| Coachella Valley APWA Meetings            | 300.00        |
| League of CA Cities PW Officers Institute | 500.00        |
| Miscellaneous Meetings                    | 1,500.00      |
| Staff Professional Development            | 2,800.00      |
|   | 1,500.00      |

101-6001-60351	Membership Dues	1,000.00
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|--|---------------|
| American Public Works Association (APWA)   | <b>Amount</b> |
| American Society of Civil Engineers (ASCE) | 400.00        |
| CA Infrastructure                          | 220.00        |
|  | 380.00        |

101-6001-60352	Subscriptions & Publications	500.00
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101-6001-60410	Printing	1,000.00
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101-6001-60450	Advertising	6,800.00
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		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>6002 - Planning</b>						
<b>Salaries and Benefits</b>						
101-6002-50101	Permanent Full Time	264,563.71	271,500.00	281,750.00	282,700.00	950.00
101-6002-50150	Other Compensation	459.00	500.00	500.00	500.00	0.00
101-6002-50200	PERS-City Portion	30,266.97	18,500.00	19,310.00	20,300.00	990.00
101-6002-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-6002-50215	Other Fringe Benefits	2,295.00	2,400.00	2,400.00	2,400.00	0.00
101-6002-50221	Medical Insurance	23,239.82	54,600.00	54,600.00	60,100.00	5,500.00
101-6002-50222	Vision Insurance	412.17	0.00	0.00	0.00	0.00
101-6002-50223	Dental Insurance	1,189.80	0.00	0.00	0.00	0.00
101-6002-50224	Life Insurance	173.43	0.00	0.00	0.00	0.00
101-6002-50225	Long Term Disability	2,299.13	3,100.00	3,100.00	3,100.00	0.00
101-6002-50230	Workers Comp Insurance	9,300.00	8,900.00	8,900.00	5,000.00	-3,900.00
101-6002-50240	Social Security-Medicare	3,911.07	4,100.00	4,100.00	4,100.00	0.00
<b>50 - Salaries and Benefits Totals:</b>		<b>338,110.10</b>	<b>363,700.00</b>	<b>374,760.00</b>	<b>378,300.00</b>	<b>3,540.00</b>
<b>Contract Services</b>						
101-6002-60103	Professional Services	95,534.54	96,000.00	108,000.00	108,000.00	0.00
<b>60 - Contract Services Totals:</b>		<b>95,534.54</b>	<b>96,000.00</b>	<b>108,000.00</b>	<b>108,000.00</b>	<b>0.00</b>
<b>Maintenance &amp; Operations</b>						
101-6002-60320	Travel & Training	3,125.81	14,000.00	16,000.00	16,000.00	0.00
101-6002-60351	Membership Dues	1,055.00	1,900.00	1,900.00	1,300.00	-600.00
101-6002-60352	Subscriptions & Publications	0.00	300.00	300.00	500.00	200.00
101-6002-60410	Printing	0.00	1,000.00	1,000.00	2,000.00	1,000.00
101-6002-60450	Advertising	13,685.20	11,000.00	11,000.00	11,000.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>17,866.01</b>	<b>28,200.00</b>	<b>30,200.00</b>	<b>30,800.00</b>	<b>600.00</b>
<b>Internal Service Charges</b>						
101-6002-98110	Information Tech Charges	46,200.00	25,200.00	25,200.00	35,000.00	9,800.00
101-6002-98140	Facility & Fleet Maintenance	6,300.00	11,600.00	11,600.00	0.00	-11,600.00
<b>69 - Internal Service Charges Totals:</b>		<b>52,500.00</b>	<b>36,800.00</b>	<b>36,800.00</b>	<b>35,000.00</b>	<b>-1,800.00</b>
<b>6002 - Planning Totals:</b>		<b>504,010.65</b>	<b>524,700.00</b>	<b>549,760.00</b>	<b>552,100.00</b>	<b>2,340.00</b>

Department : 6002 - Planning

101-6002-50101	Permanent Full Time	282,700.00
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100% - Associate Planner  
100% - Planning Manager  
100% - Senior Planner

101-6002-60103	Professional Services	108,000.00
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Professional Planning and Environmental Services

101-6002-60320	Travel & Training	16,000.00
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Agricultural Labor Relations Board  
APA Conference - Planning Manager  
APA Conference - Principal & Associate Planner  
Planning Commissioners Academy - League of Cities  
Principal & Associate Planner Training

**Amount**  
1,500.00  
650.00  
1,300.00  
11,550.00  
1,000.00

101-6002-60351	Membership Dues	1,300.00
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American Planning Association (APA)

**Amount**  
1,300.00

101-6002-60352	Subscriptions & Publications	500.00
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International Cost Engineering Council - CEQA Books

101-6002-60410	Printing	2,000.00
101-6002-60450	Advertising	11,000.00

Planning Hearing Notices  
Outreach Workshops



		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>6003 - Building</b>						
<b>Salaries and Benefits</b>						
101-6003-50101	Permanent Full Time	301,003.01	309,100.00	312,810.00	373,300.00	60,490.00
101-6003-50102	Salaries - Part Time	0.00	67,200.00	67,200.00	0.00	-67,200.00
101-6003-50150	Other Compensation	1,836.00	2,000.00	2,000.00	2,400.00	400.00
101-6003-50200	PERS-City Portion	47,247.08	56,800.00	57,540.00	28,700.00	-28,840.00
101-6003-50210	PERS-Survivor Benefits	0.00	100.00	100.00	200.00	100.00
101-6003-50221	Medical Insurance	61,109.61	72,800.00	72,800.00	100,100.00	27,300.00
101-6003-50222	Vision Insurance	787.14	0.00	0.00	0.00	0.00
101-6003-50223	Dental Insurance	4,135.82	0.00	0.00	0.00	0.00
101-6003-50224	Life Insurance	261.64	0.00	0.00	0.00	0.00
101-6003-50225	Long Term Disability	3,024.71	3,300.00	3,300.00	4,000.00	700.00
101-6003-50230	Workers Comp Insurance	9,600.00	11,800.00	11,800.00	8,300.00	-3,500.00
101-6003-50240	Social Security-Medicare	4,364.41	4,500.00	4,500.00	5,500.00	1,000.00
101-6003-50300	Employee Recognition	0.00	0.00	4,000.00	0.00	-4,000.00
<b>50 - Salaries and Benefits Totals:</b>		<b>433,369.42</b>	<b>527,600.00</b>	<b>536,050.00</b>	<b>522,500.00</b>	<b>-13,550.00</b>
<b>Contract Services</b>						
101-6003-60118	Plan Checks	191,036.17	324,000.00	324,000.00	324,000.00	0.00
<b>60 - Contract Services Totals:</b>		<b>191,036.17</b>	<b>324,000.00</b>	<b>324,000.00</b>	<b>324,000.00</b>	<b>0.00</b>
<b>Maintenance &amp; Operations</b>						
101-6003-60320	Travel & Training	1,570.00	4,000.00	4,000.00	4,000.00	0.00
101-6003-60351	Membership Dues	415.00	700.00	700.00	700.00	0.00
101-6003-60352	Subscriptions & Publications	6,086.09	2,400.00	2,400.00	1,000.00	-1,400.00
101-6003-60420	Operating Supplies	543.02	1,800.00	1,800.00	1,800.00	0.00
101-6003-60425	Supplies - Field	0.00	0.00	0.00	1,000.00	1,000.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>8,614.11</b>	<b>8,900.00</b>	<b>8,900.00</b>	<b>8,500.00</b>	<b>-400.00</b>
<b>Internal Service Charges</b>						
101-6003-98110	Information Tech Charges	54,000.00	33,600.00	33,600.00	58,200.00	24,600.00
101-6003-98140	Facility & Fleet Maintenance	8,600.00	23,100.00	23,100.00	48,900.00	25,800.00
<b>69 - Internal Service Charges Totals:</b>		<b>62,600.00</b>	<b>56,700.00</b>	<b>56,700.00</b>	<b>107,100.00</b>	<b>50,400.00</b>
<b>6003 - Building Totals:</b>		<b>695,619.70</b>	<b>917,200.00</b>	<b>925,650.00</b>	<b>962,100.00</b>	<b>36,450.00</b>

Department : 6003 - Building

101-6003-50101	Permanent Full Time	373,300.00
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- 100% - Building Inspector I
- 100% - Building Inspector II (2)
- 100% - Building Official
- 100% - Plans Examiner/Inspection Supervisor

In FY 2017/18 Building Inspector I was added to mid-year budget and the part-time Plans Examiner position was eliminated.

101-6003-60118	Plan Checks	324,000.00
101-6003-60320	Travel & Training	4,000.00
101-6003-60351	Membership Dues	700.00
101-6003-60352	Subscriptions & Publications	1,000.00
101-6003-60420	Operating Supplies	1,800.00

		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>6006 - The Hub</b>						
<b>Salaries and Benefits</b>						
101-6006-50101	Permanent Full Time	348,973.73	435,500.00	449,670.00	365,700.00	-83,970.00
101-6006-50102	Salaries - Part Time	3,967.42	55,000.00	55,000.00	93,000.00	38,000.00
101-6006-50200	PERS-City Portion	61,236.24	79,300.00	80,990.00	32,000.00	-48,990.00
101-6006-50210	PERS-Survivor Benefits	0.00	200.00	200.00	200.00	0.00
101-6006-50221	Medical Insurance	65,968.73	118,200.00	118,200.00	110,100.00	-8,100.00
101-6006-50222	Vision Insurance	1,174.76	0.00	0.00	0.00	0.00
101-6006-50223	Dental Insurance	6,019.03	0.00	0.00	0.00	0.00
101-6006-50224	Life Insurance	336.78	0.00	0.00	0.00	0.00
101-6006-50225	Long Term Disability	3,639.17	4,800.00	4,800.00	4,000.00	-800.00
101-6006-50230	Workers Comp Insurance	11,300.00	16,200.00	16,200.00	9,200.00	-7,000.00
101-6006-50240	Social Security-Medicare	5,125.64	6,400.00	6,400.00	5,300.00	-1,100.00
101-6006-50300	Employee Recognition	0.00	0.00	2,000.00	0.00	-2,000.00
<b>50 - Salaries and Benefits Totals:</b>		<b>507,741.50</b>	<b>715,600.00</b>	<b>733,460.00</b>	<b>619,500.00</b>	<b>-113,960.00</b>
<b>Contract Services</b>						
101-6006-60104	Consultants	2,700.00	10,000.00	10,000.00	10,000.00	0.00
101-6006-60125	Temporary Agency Services	45,367.44	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>48,067.44</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>Maintenance &amp; Operations</b>						
101-6006-60137	Community Special Events	0.00	500.00	500.00	1,000.00	500.00
101-6006-60320	Travel & Training	3,161.34	9,600.00	14,600.00	9,600.00	-5,000.00
101-6006-60351	Membership Dues	195.00	500.00	500.00	500.00	0.00
101-6006-60352	Subscriptions & Publications	0.00	1,000.00	1,000.00	1,000.00	0.00
101-6006-60420	Operating Supplies	0.00	3,000.00	3,000.00	7,000.00	4,000.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>3,356.34</b>	<b>14,600.00</b>	<b>19,600.00</b>	<b>19,100.00</b>	<b>-500.00</b>
<b>Internal Service Charges</b>						
101-6006-98110	Information Tech Charges	66,300.00	46,100.00	46,100.00	64,100.00	18,000.00
101-6006-98140	Facility & Fleet Maintenance	13,100.00	0.00	0.00	0.00	0.00
<b>69 - Internal Service Charges Totals:</b>		<b>79,400.00</b>	<b>46,100.00</b>	<b>46,100.00</b>	<b>64,100.00</b>	<b>18,000.00</b>
<b>6006 - The Hub Totals:</b>		<b>638,565.28</b>	<b>786,300.00</b>	<b>809,160.00</b>	<b>712,700.00</b>	<b>-96,460.00</b>

Department : 6006 - The Hub

<b>101-6006-50101</b>	<b>Permanent Full Time</b>	<b>365,700.00</b>
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100% - Management Analyst  
 100% - Permit Technician (4)  
 50% - Vacation Rental/License Assistant

In FY 2017/18 a Permit Technician position was added. In FY 2018/19 Customer Services Manager was reallocated to City Manager department. The Permit Operations Supervisor was reclassified as a Management Analyst. The Vacation Rental/License Assistant is 50% allocated to Design & Development Administration.

<b>101-6006-50102</b>	<b>Salaries - Part Time</b>	<b>93,000.00</b>
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100% Part-Time Permit Technician  
 100% Part-Time SQL Writer  
 Increase in FY 2018/19 due to adding Part Time Software Permit Technician.

<b>101-6006-60104</b>	<b>Consultants</b>	<b>10,000.00</b>
<b>101-6006-60137</b>	<b>Community Special Events</b>	<b>1,000.00</b>

Short-Term Vacation Rental Quarterly Meetings with Community

<b>101-6006-60320</b>	<b>Travel &amp; Training</b>	<b>9,600.00</b>
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CRW Administration Training  
 Permit Technician Training  
 SunGard Conference (TRAKiT)

**Amount**  
 1,600.00  
 6,000.00  
 2,000.00

<b>101-6006-60351</b>	<b>Membership Dues</b>	<b>500.00</b>
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Building Permit Technician Certification Renewal  
 Other Membership Dues  
 SunGard Membership (TRAKiT)

**Amount**  
 200.00  
 100.00  
 200.00

<b>101-6006-60352</b>	<b>Subscriptions &amp; Publications</b>	<b>1,000.00</b>
<b>101-6006-60420</b>	<b>Operating Supplies</b>	<b>7,000.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>7002 - Public Works Development Services</b>						
<b>Salaries and Benefits</b>						
101-7002-50101	Permanent Full Time	221,007.68	224,500.00	227,340.00	323,100.00	95,760.00
101-7002-50150	Other Compensation	459.00	500.00	500.00	500.00	0.00
101-7002-50200	PERS-City Portion	47,952.54	58,900.00	59,190.00	31,100.00	-28,090.00
101-7002-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
101-7002-50221	Medical Insurance	23,121.21	36,400.00	36,400.00	60,100.00	23,700.00
101-7002-50222	Vision Insurance	297.18	0.00	0.00	0.00	0.00
101-7002-50223	Dental Insurance	2,046.22	0.00	0.00	0.00	0.00
101-7002-50224	Life Insurance	130.82	0.00	0.00	0.00	0.00
101-7002-50225	Long Term Disability	1,855.90	2,100.00	2,100.00	3,000.00	900.00
101-7002-50230	Workers Comp Insurance	6,800.00	5,900.00	5,900.00	5,000.00	-900.00
101-7002-50240	Social Security-Medicare	3,295.72	3,300.00	3,300.00	4,700.00	1,400.00
101-7002-50250	Vehicle Reimbursement	2,295.00	2,400.00	2,400.00	2,400.00	0.00
101-7002-50300	Employee Recognition	4,000.00	0.00	0.00	0.00	0.00
<b>50 - Salaries and Benefits Totals:</b>		<b>313,261.27</b>	<b>334,100.00</b>	<b>337,230.00</b>	<b>430,000.00</b>	<b>92,770.00</b>
<b>Contract Services</b>						
101-7002-60103	Professional Services	24,782.00	60,000.00	60,000.00	75,000.00	15,000.00
101-7002-60104	Consultants	0.00	5,000.00	5,000.00	5,000.00	0.00
101-7002-60183	Map/Plan Checking	54,300.50	150,000.00	180,000.00	150,000.00	-30,000.00
<b>60 - Contract Services Totals:</b>		<b>79,082.50</b>	<b>215,000.00</b>	<b>245,000.00</b>	<b>230,000.00</b>	<b>-15,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-7002-60320	Travel & Training	895.00	4,000.00	4,000.00	4,000.00	0.00
101-7002-60351	Membership Dues	503.50	700.00	700.00	700.00	0.00
101-7002-60352	Subscriptions & Publications	0.00	500.00	500.00	500.00	0.00
101-7002-60410	Printing	0.00	500.00	500.00	500.00	0.00
101-7002-60420	Operating Supplies	101.19	500.00	500.00	1,000.00	500.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>1,499.69</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>6,700.00</b>	<b>500.00</b>
<b>Internal Service Charges</b>						
101-7002-98110	Information Tech Charges	38,300.00	16,800.00	16,800.00	35,000.00	18,200.00
101-7002-98140	Facility & Fleet Maintenance	4,700.00	23,100.00	23,100.00	32,600.00	9,500.00
<b>69 - Internal Service Charges Totals:</b>		<b>43,000.00</b>	<b>39,900.00</b>	<b>39,900.00</b>	<b>67,600.00</b>	<b>27,700.00</b>
<b>7002 - Public Works Development Services Totals:</b>		<b>436,843.46</b>	<b>595,200.00</b>	<b>628,330.00</b>	<b>734,300.00</b>	<b>105,970.00</b>

Department : 7002 - Public Works Development Services

101-7002-50101	Permanent Full Time	323,100.00
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100% - Associate Engineer (2)  
100% - City Engineer

In FY 2018/19 an Associate Engineer position was added. The Principal Engineer was reclassified as City Engineer.

101-7002-60103	Professional Services	75,000.00
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National Pollution Discharge Elimination Systems (NPDES)  
Trash Amendment Study

**Amount**  
60,000.00  
15,000.00

101-7002-60104	Consultants	5,000.00
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Project Consulting Services

**Amount**  
5,000.00

101-7002-60183	Map/Plan Checking	150,000.00
101-7002-60320	Travel & Training	4,000.00

APWA Monthly Meeting  
Desert Valley Builders Assoc. Meetings  
Professional Engineer Review Course  
Subdivision Map Act Training  
Water Quality/Flood Seminars

**Amount**  
200.00  
240.00  
3,000.00  
300.00  
260.00

101-7002-60351	Membership Dues	700.00
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American Public Works Association (APWA)  
Board of Civil Engineers License

**Amount**  
400.00  
300.00

101-7002-60352	Subscriptions & Publications	500.00
101-7002-60410	Printing	500.00
101-7002-60420	Operating Supplies	1,000.00

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>7006 - Engineering Services</b>						
<b>Salaries and Benefits</b>						
101-7006-50101	Permanent Full Time	382,487.49	426,200.00	436,560.00	517,300.00	80,740.00
101-7006-50105	Salaries - Overtime	1,262.98	2,000.00	2,000.00	5,300.00	3,300.00
101-7006-50106	Standby	17,409.00	19,200.00	19,200.00	21,100.00	1,900.00
101-7006-50107	Standby Overtime	3,719.79	4,300.00	4,300.00	0.00	-4,300.00
101-7006-50150	Other Compensation	1,277.00	1,500.00	1,500.00	2,000.00	500.00
101-7006-50200	PERS-City Portion	71,153.15	89,600.00	90,460.00	46,100.00	-44,360.00
101-7006-50210	PERS-Survivor Benefits	0.00	200.00	200.00	200.00	0.00
101-7006-50221	Medical Insurance	57,084.05	90,900.00	90,900.00	140,200.00	49,300.00
101-7006-50222	Vision Insurance	771.65	0.00	0.00	0.00	0.00
101-7006-50223	Dental Insurance	4,977.95	0.00	0.00	0.00	0.00
101-7006-50224	Life Insurance	295.25	0.00	0.00	0.00	0.00
101-7006-50225	Long Term Disability	3,451.10	4,100.00	4,100.00	5,600.00	1,500.00
101-7006-50230	Workers Comp Insurance	13,100.00	14,800.00	14,800.00	11,600.00	-3,200.00
101-7006-50240	Social Security-Medicare	5,932.07	6,200.00	6,200.00	7,600.00	1,400.00
101-7006-50250	Vehicle Reimbursement	2,295.00	2,400.00	2,400.00	0.00	-2,400.00
101-7006-50300	Employee Recognition	4,000.00	0.00	0.00	0.00	0.00
<b>50 - Salaries and Benefits Totals:</b>		<b>569,216.48</b>	<b>661,400.00</b>	<b>672,620.00</b>	<b>757,000.00</b>	<b>84,380.00</b>
<b>Contract Services</b>						
101-7006-60104	Consultants	199,900.00	248,000.00	233,000.00	20,000.00	-213,000.00
101-7006-60128	Vacant Property Dust Control	0.00	300.00	0.00	0.00	0.00
101-7006-60144	Contract Traffic Engineer	218,569.50	218,400.00	218,400.00	220,000.00	1,600.00
101-7006-60145	Traffic Counts/Studies	31,063.35	5,000.00	70,000.00	70,000.00	0.00
101-7006-60146	PM 10 - Dust Control	267,471.01	97,800.00	98,100.00	98,000.00	-100.00
101-7006-60157	Rental Expense - SRR Fence	468,940.91	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>1,185,944.77</b>	<b>569,500.00</b>	<b>619,500.00</b>	<b>408,000.00</b>	<b>-211,500.00</b>
<b>Maintenance &amp; Operations</b>						
101-7006-60320	Travel & Training	4,974.08	6,500.00	6,500.00	6,500.00	0.00
101-7006-60351	Membership Dues	1,091.78	1,100.00	1,100.00	1,100.00	0.00
101-7006-60352	Subscriptions & Publications	417.60	500.00	500.00	500.00	0.00
101-7006-60400	Office Supplies	0.00	0.00	0.00	1,000.00	1,000.00
101-7006-60420	Operating Supplies	24.78	5,000.00	3,000.00	4,000.00	1,000.00
101-7006-60421	Supplies - Software	342.04	1,000.00	1,000.00	1,000.00	0.00
101-7006-60427	Safety Gear	1,819.23	900.00	2,900.00	2,900.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>8,669.51</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>17,000.00</b>	<b>2,000.00</b>
<b>Internal Service Charges</b>						
101-7006-98110	Information Tech Charges	61,900.00	41,900.00	41,900.00	81,500.00	39,600.00
101-7006-98140	Facility & Fleet Maintenance	32,600.00	11,600.00	11,600.00	0.00	-11,600.00
<b>69 - Internal Service Charges Totals:</b>		<b>94,500.00</b>	<b>53,500.00</b>	<b>53,500.00</b>	<b>81,500.00</b>	<b>28,000.00</b>
<b>7006 - Engineering Services Totals:</b>		<b>1,858,330.76</b>	<b>1,299,400.00</b>	<b>1,360,620.00</b>	<b>1,263,500.00</b>	<b>-97,120.00</b>

Department : 7006 - Engineering Services

<b>101-7006-50101</b>	<b>Permanent Full Time</b>	<b>517,300.00</b>
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- 100% - Construction Inspector (2)
- 100% - Construction Manager/Inspection Supervisor
- 100% - Senior Civil Engineer
- 100% - Traffic Operations Analyst
- 100% - Traffic Signal Technician (2)

In FY 2018/19 a Construction Inspector was added, the Principal Engineer position was reclassified as a Senior Civil Engineer. In addition, the Traffic Signal Maintenance Supervisor was reclassified as a Traffic Operations Analyst and a Traffic Signal Technician position was added.

<b>101-7006-60104</b>	<b>Consultants</b>	<b>20,000.00</b>
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Small Project Design Services

**Amount**  
20,000.00

Decrease in 2018/19 is a result of an Engineering Assessment approved for implementation in 2017/18.

<b>101-7006-60146</b>	<b>PM 10 - Dust Control</b>	<b>98,000.00</b>
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Vacant City land dust control

<b>101-7006-60320</b>	<b>Travel &amp; Training</b>	<b>6,500.00</b>
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- Coachella Valley APWA Meetings
- Geographic Info. Systems Training
- International Signal Assoc Cert Training
- National Pollutant Discharge Elimination System (NPDES)
- Prevailing Wage/RE Training/Traffic Signal Control

**Amount**  
400.00  
2,000.00  
1,000.00  
1,700.00  
1,400.00

<b>101-7006-60351</b>	<b>Membership Dues</b>	<b>1,100.00</b>
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- American Public Works Association (APWA)
- American Society of Civil Engineers
- Institute of Transportation Engineers (ITE)

**Amount**  
500.00  
300.00  
300.00

<b>101-7006-60352</b>	<b>Subscriptions &amp; Publications</b>	<b>500.00</b>
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<b>101-7006-60420</b>	<b>Operating Supplies</b>	<b>4,000.00</b>
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	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>1006 - Finance</b>	<b>1,018,008.84</b>	<b>1,123,200.00</b>	<b>1,159,860.00</b>	<b>1,149,400.00</b>	<b>-10,460.00</b>
Salaries and Benefits	684,806.55	866,500.00	898,160.00	874,500.00	-23,660.00
Contract Services	163,073.74	162,000.00	167,000.00	148,000.00	-19,000.00
Maintenance & Operations	23,228.55	27,600.00	27,600.00	34,900.00	7,300.00
Internal Service Charges	146,900.00	67,100.00	67,100.00	92,000.00	24,900.00
<b>1007 - Central Services</b>	<b>6,173,386.27</b>	<b>9,307,300.00</b>	<b>14,779,763.00</b>	<b>9,018,463.00</b>	<b>-5,761,300.00</b>
Salaries and Benefits	168,954.95	436,000.00	1,726,680.00	1,221,900.00	-504,780.00
Maintenance & Operations	382,755.46	195,300.00	195,300.00	206,100.00	10,800.00
Utilities	6,367.35	0.00	0.00	0.00	0.00
Capital Expenses	2,254,676.03	0.00	2,000,000.00	0.00	-2,000,000.00
Internal Service Charges	332,000.00	635,000.00	635,000.00	680,700.00	45,700.00
Transfers Out	3,028,632.48	8,041,000.00	10,222,783.00	6,909,763.00	-3,313,020.00
<b>FISCAL SERVICES TOTAL</b>	<b>7,191,395.11</b>	<b>10,430,500.00</b>	<b>15,939,623.00</b>	<b>10,167,863.00</b>	<b>-5,771,760.00</b>

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>1006 - Finance</b>						
<b>Salaries and Benefits</b>						
101-1006-50101	Permanent Full Time	507,540.02	607,100.00	636,380.00	631,300.00	-5,080.00
101-1006-50110	Commissions & Boards	675.00	5,400.00	5,400.00	3,100.00	-2,300.00
101-1006-50150	Other Compensation	599.00	500.00	500.00	500.00	0.00
101-1006-50200	PERS-City Portion	67,578.14	66,700.00	69,080.00	49,600.00	-19,480.00
101-1006-50210	PERS-Survivor Benefits	0.00	200.00	200.00	200.00	0.00
101-1006-50215	Other Fringe Benefits	2,385.00	2,400.00	2,400.00	2,400.00	0.00
101-1006-50221	Medical Insurance	70,068.97	145,400.00	145,400.00	158,200.00	12,800.00
101-1006-50222	Vision Insurance	1,107.32	0.00	0.00	0.00	0.00
101-1006-50223	Dental Insurance	4,878.68	0.00	0.00	0.00	0.00
101-1006-50224	Life Insurance	494.42	0.00	0.00	0.00	0.00
101-1006-50225	Long Term Disability	4,315.66	6,400.00	6,400.00	6,900.00	500.00
101-1006-50230	Workers Comp Insurance	17,700.00	23,600.00	23,600.00	13,100.00	-10,500.00
101-1006-50240	Social Security-Medicare	7,459.69	8,800.00	8,800.00	9,200.00	400.00
101-1006-50241	Social Security-FICA	4.65	0.00	0.00	0.00	0.00
<b>50 - Salaries and Benefits Totals:</b>		<b>684,806.55</b>	<b>866,500.00</b>	<b>898,160.00</b>	<b>874,500.00</b>	<b>-23,660.00</b>
<b>Contract Services</b>						
101-1006-60102	Administration	16,162.75	30,000.00	10,000.00	10,000.00	0.00
101-1006-60103	Professional Services	50,647.17	68,000.00	73,000.00	37,000.00	-36,000.00
101-1006-60104	Consultants	17,526.67	0.00	20,000.00	36,000.00	16,000.00
101-1006-60106	Auditors	53,641.00	64,000.00	64,000.00	65,000.00	1,000.00
101-1006-60125	Temporary Agency Services	25,096.15	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>163,073.74</b>	<b>162,000.00</b>	<b>167,000.00</b>	<b>148,000.00</b>	<b>-19,000.00</b>
<b>Maintenance &amp; Operations</b>						
101-1006-60137	Community Special Events	0.00	500.00	500.00	1,000.00	500.00
101-1006-60320	Travel & Training	6,800.60	11,500.00	11,500.00	15,000.00	3,500.00
101-1006-60351	Membership Dues	680.00	1,000.00	1,000.00	1,500.00	500.00
101-1006-60352	Subscriptions & Publications	1,150.00	1,100.00	1,100.00	1,400.00	300.00
101-1006-60400	Office Supplies	4,827.25	5,500.00	5,500.00	5,500.00	0.00
101-1006-60410	Printing	8,640.03	7,000.00	7,000.00	9,000.00	2,000.00
101-1006-60420	Operating Supplies	146.47	0.00	0.00	0.00	0.00
101-1006-60450	Advertising	984.20	1,000.00	1,000.00	1,500.00	500.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>23,228.55</b>	<b>27,600.00</b>	<b>27,600.00</b>	<b>34,900.00</b>	<b>7,300.00</b>
<b>Internal Service Charges</b>						
101-1006-98110	Information Tech Charges	136,000.00	67,100.00	67,100.00	92,000.00	24,900.00
101-1006-98140	Facility & Fleet Maintenance	10,900.00	0.00	0.00	0.00	0.00
<b>69 - Internal Service Charges Totals:</b>		<b>146,900.00</b>	<b>67,100.00</b>	<b>67,100.00</b>	<b>92,000.00</b>	<b>24,900.00</b>
<b>1006 - Finance Totals:</b>		<b>1,018,008.84</b>	<b>1,123,200.00</b>	<b>1,159,860.00</b>	<b>1,149,400.00</b>	<b>-10,460.00</b>

Department : 1006 - Finance

<b>101-1006-50101</b>	<b>Permanent Full Time</b>	<b>631,300.00</b>
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- 100% - Account Technicians (2)
- 100% - Accountant
- 90% - Finance Director
- 100% - Financial Services Analyst
- 100% - Junior Accountant
- 100% - Management Assistant
- 100% - Senior Accountant

In FY 2018/19, 10% of the Finance Director was reallocated to the Housing Fund.

<b>101-1006-60103</b>	<b>Professional Services</b>	<b>37,000.00</b>
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	<b>Amount</b>
Annual Budget-at-a-Glance	10,000.00
Armored Services	8,000.00
OPEB Annual Valuation, Retiree Health Benefits	4,000.00
Professional Accounting Support	15,000.00

<b>101-1006-60104</b>	<b>Consultants</b>	<b>36,000.00</b>
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	<b>Amount</b>
Property Tax Revenue Analysis	20,000.00
Sales Tax Revenue Analysis	16,000.00

<b>101-1006-60137</b>	<b>Community Special Events</b>	<b>1,000.00</b>
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Annual Budget Community Workshop

<b>101-1006-60320</b>	<b>Travel &amp; Training</b>	<b>15,000.00</b>
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	<b>Amount</b>
Annual GASB Update Training (5 staff)	600.00
Budget Overview Video Production	1,500.00
CalPERS Conference in Indian Wells (4 staff)	2,000.00
CSMFO Conference in Palm Springs (8 Staff)	3,500.00
GFOA Certification Training Materials	1,000.00
Tyler Financial Software Training	4,000.00
Various half-day and 1 day classes: CSMFO, GFOA	2,400.00

<b>101-1006-60351</b>	<b>Membership Dues</b>	<b>1,500.00</b>
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- CA Municipal Finance Officers Assoc (CSMFO)
- CA Municipal Treasurer Assoc (CMTA)
- Government Finance Officers Assoc (GFOA)

<b>101-1006-60352</b>	<b>Subscriptions &amp; Publications</b>	<b>1,400.00</b>
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<b>101-1006-60410</b>	<b>Printing</b>	<b>9,000.00</b>
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- Accounts Payable & Payroll Checks
- Budget and Financial Reports
- Financial Advisory Commission Reports

<b>101-1006-60450</b>	<b>Advertising</b>	<b>1,500.00</b>
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Surplus Sales

		2016/17	2017/18	2017/18	2018/19	18/19 vs Current
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	17/18
<b>1007 - Central Services</b>						
<b>Salaries and Benefits</b>						
101-1007-50109	Vacation & Sick Leave Buy Back	138,915.68	120,000.00	120,000.00	140,000.00	20,000.00
101-1007-50115	Contingency for Staffing	0.00	290,000.00	57,280.00	340,000.00	282,720.00
101-1007-50116	PERS - OPEB Trust Contribution	0.00	0.00	1,523,400.00	0.00	-1,523,400.00
101-1007-50117	PERS - Unfunded Pension Liability	0.00	0.00	0.00	711,900.00	711,900.00
101-1007-50240	Social Security-Medicare	1,947.27	0.00	0.00	0.00	0.00
101-1007-50243	Employer Contrib Retiree Med PERS	28,092.00	26,000.00	26,000.00	30,000.00	4,000.00
<b>50 - Salaries and Benefits Totals:</b>		<b>168,954.95</b>	<b>436,000.00</b>	<b>1,726,680.00</b>	<b>1,221,900.00</b>	<b>-504,780.00</b>
<b>Maintenance &amp; Operations</b>						
101-1007-60351	Membership Dues	110.00	200.00	200.00	200.00	0.00
101-1007-60401	Operating Supplies	3,461.98	2,000.00	2,000.00	2,500.00	500.00
101-1007-60402	Forms	9,255.21	10,000.00	10,000.00	15,000.00	5,000.00
101-1007-60403	Citywide Conf Room Supplies	6,358.74	9,000.00	9,000.00	11,000.00	2,000.00
101-1007-60405	Miscellaneous Supplies	2,691.99	0.00	0.00	3,000.00	3,000.00
101-1007-60410	Printing	911.41	0.00	0.00	0.00	0.00
101-1007-60442	Estimated Claims	70,600.00	0.00	0.00	0.00	0.00
101-1007-60470	Postage	25,836.26	30,000.00	30,000.00	30,000.00	0.00
101-1007-60535	Sales Tax Reimbursements	252,043.04	35,000.00	35,000.00	35,000.00	0.00
101-1007-60536	TOT Resort Rebate Program	0.00	100,000.00	100,000.00	100,000.00	0.00
101-1007-60661	Postage Machine	10,359.27	8,500.00	8,500.00	9,000.00	500.00
101-1007-60663	Typewriters	1,127.56	600.00	600.00	400.00	-200.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>382,755.46</b>	<b>195,300.00</b>	<b>195,300.00</b>	<b>206,100.00</b>	<b>10,800.00</b>
<b>Utilities</b>						
101-1007-61301	Mobile/Cell Phones	6,367.35	0.00	0.00	0.00	0.00
<b>66 - Utilities Totals:</b>		<b>6,367.35</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Capital Expenses</b>						
101-1007-74010	Land Acquisition	2,254,676.03	0.00	2,000,000.00	0.00	-2,000,000.00
<b>68 - Capital Expenses Totals:</b>		<b>2,254,676.03</b>	<b>0.00</b>	<b>2,000,000.00</b>	<b>0.00</b>	<b>-2,000,000.00</b>
<b>Internal Service Charges</b>						
101-1007-91842	Liability Insurance & Claims	245,400.00	449,000.00	449,000.00	458,600.00	9,600.00
101-1007-91843	Property & Crime Insurance	21,900.00	29,000.00	29,000.00	30,000.00	1,000.00
101-1007-91844	Earthquake Insurance	52,000.00	81,000.00	81,000.00	85,000.00	4,000.00
101-1007-98110	Information Tech Charges	0.00	41,900.00	41,900.00	58,200.00	16,300.00
101-1007-98140	Facility & Fleet Maintenance	12,700.00	34,100.00	34,100.00	48,900.00	14,800.00
<b>69 - Internal Service Charges Totals:</b>		<b>332,000.00</b>	<b>635,000.00</b>	<b>635,000.00</b>	<b>680,700.00</b>	<b>45,700.00</b>
<b>Transfers Out</b>						
101-1007-99900	Transfers Out	3,028,632.48	8,041,000.00	10,222,783.00	6,909,763.00	-3,313,020.00
<b>99 - Transfers Out Totals:</b>		<b>3,028,632.48</b>	<b>8,041,000.00</b>	<b>10,222,783.00</b>	<b>6,909,763.00</b>	<b>-3,313,020.00</b>
<b>1007 - Central Services Totals:</b>		<b>6,173,386.27</b>	<b>9,307,300.00</b>	<b>14,779,763.00</b>	<b>9,018,463.00</b>	<b>-5,761,300.00</b>

Department : 1007 - Central Services

101-1007-50115	Contingency for Staffing	340,000.00
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- Staff Development:
- Reward Performance
  - Work within Class and Compensation Structure
  - Manage PERS Increases
  - Ensure job rates reflect market rates

101-1007-60351	Membership Dues	200.00
101-1007-60535	Sales Tax Reimbursements	35,000.00

Sales tax sharing agreement - Shovlin (Hobby Lobby)  
Decrease in 2017/18 due to Costco sales tax agreement expiring

101-1007-60536	TOT Resort Rebate Program	100,000.00
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New program and revenue for FY 17/18

101-1007-91842	Liability Insurance & Claims	458,600.00
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Increase in 2017/18 due to pending September 2014 flood litigation claims  
Costs remain higher in 2018/19 because of asset valuation update and additions

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	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs Current 17/18
<b>501 - FACILITY &amp; FLEET REPLACEMENT</b>	<b>409,697.64</b>	<b>1,069,300.00</b>	<b>1,079,300.00</b>	<b>923,700.00</b>	<b>(155,600.00)</b>
Contract Services	2,000.00	7,000.00	7,000.00	0.00	(7,000.00)
Maintenance & Operations	155,191.89	156,000.00	156,000.00	125,000.00	(31,000.00)
Insurance	0.00	0.00	10,000.00	12,000.00	2,000.00
Repair & Maintenance	724.52	0.00	0.00	0.00	0.00
Capital Expenses	251,781.23	856,300.00	806,300.00	736,700.00	(69,600.00)
Transfers Out	0.00	50,000.00	100,000.00	50,000.00	(50,000.00)
<b>502 - INFORMATION TECHNOLOGY</b>	<b>829,542.53</b>	<b>914,000.00</b>	<b>917,100.00</b>	<b>1,059,700.00</b>	<b>142,600.00</b>
Salaries and Benefits	801.86	70,000.00	73,100.00	67,700.00	(5,400.00)
Contract Services	574,312.85	517,000.00	517,000.00	593,000.00	76,000.00
Maintenance & Operations	55,440.29	52,000.00	52,000.00	60,000.00	8,000.00
Utilities	18,165.79	45,000.00	45,000.00	97,000.00	52,000.00
Capital Expenses	180,821.74	230,000.00	230,000.00	242,000.00	12,000.00
<b>503 - PARK EQUIP &amp; FACILITY FUND</b>	<b>576,231.37</b>	<b>670,000.00</b>	<b>757,000.00</b>	<b>675,000.00</b>	<b>(82,000.00)</b>
Maintenance & Operations	6,399.54	10,000.00	10,000.00	0.00	(10,000.00)
Capital Expenses	569,831.83	660,000.00	747,000.00	675,000.00	(72,000.00)
<b>504 - INSURANCE FUND</b>	<b>604,244.56</b>	<b>969,200.00</b>	<b>972,740.00</b>	<b>921,100.00</b>	<b>(51,640.00)</b>
Salaries and Benefits	50,862.56	98,200.00	101,740.00	93,400.00	(8,340.00)
Contract Services	0.00	1,700.00	1,700.00	2,300.00	600.00
Maintenance & Operations	0.00	200.00	200.00	200.00	0.00
Insurance	553,382.00	869,100.00	869,100.00	825,200.00	(43,900.00)
<b>INTERNAL SERVICES TOTAL</b>	<b>2,419,716.10</b>	<b>3,622,500.00</b>	<b>3,726,140.00</b>	<b>3,579,500.00</b>	<b>(146,640.00)</b>



		2016/17	2017/18	2017/18	2018/19	18/19 vs.
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	Current 17/18
<b>501 - FACILITY &amp; FLEET REPLACEMENT</b>						
<b>0000 - Undesignated</b>						
<b>60 - Contract Services</b>						
501-0000-60102	Administration	0.00	7,000.00	7,000.00	0.00	(7,000.00)
501-0000-60103	Professional Services	2,000.00	0.00	0.00	0.00	0.00
<b>60 - Contract Services Totals:</b>		<b>2,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>(7,000.00)</b>
<b>62 - Maintenance &amp; Operations</b>						
501-0000-60148	Car Washes	13,313.00	10,000.00	10,000.00	10,000.00	0.00
501-0000-60448	Vehicle Insurance	0.00	6,000.00	6,000.00	0.00	(6,000.00)
501-0000-60674	Fuel & Oil	47,759.51	60,000.00	60,000.00	50,000.00	(10,000.00)
501-0000-60675	Parts & Maintenance Supplies	19,068.60	10,000.00	10,000.00	10,000.00	0.00
501-0000-60676	Vehicle Repair & Maintenance	60,879.14	50,000.00	50,000.00	40,000.00	(10,000.00)
501-0000-60678	Street Sweeper	5,464.92	10,000.00	10,000.00	5,000.00	(5,000.00)
501-0000-60679	Motorcycle Repair & Maintenance	8,706.72	10,000.00	10,000.00	10,000.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>155,191.89</b>	<b>156,000.00</b>	<b>156,000.00</b>	<b>125,000.00</b>	<b>(31,000.00)</b>
<b>63 - Insurance</b>						
501-0000-91843	Property & Crime Insurance	0.00	0.00	10,000.00	12,000.00	2,000.00
<b>63 - Insurance Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>12,000.00</b>	<b>2,000.00</b>
<b>65 - Repair &amp; Maintenance</b>						
501-0000-60664	Fire Extinguisher Service	724.52	0.00	0.00	0.00	0.00
<b>65 - Repair &amp; Maintenance Totals:</b>		<b>724.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>68 - Capital Expenses</b>						
501-0000-71020	Furniture	546.08	30,000.00	30,000.00	20,000.00	(10,000.00)
501-0000-71030	Vehicles, Rentals & Leases	0.00	170,700.00	170,700.00	210,700.00	40,000.00
501-0000-71103	Cvc Ctr Bldg Repl/Repair	113,429.58	373,000.00	323,000.00	225,000.00	(98,000.00)
501-0000-71111	Deprec Exp - Mach & Equip	35,531.86	18,600.00	18,600.00	25,000.00	6,400.00
501-0000-71112	Depreciation Expense - Buildings & In	38,706.72	18,000.00	18,000.00	20,000.00	2,000.00
501-0000-71113	Depreciation Expense - Vehicles	57,900.71	35,900.00	35,900.00	40,000.00	4,100.00
501-0000-71114	Depreciation Expense - Motorcycle	5,666.28	3,100.00	3,100.00	4,000.00	900.00
501-0000-80100	Machinery & Equipment	0.00	207,000.00	207,000.00	192,000.00	(15,000.00)
<b>68 - Capital Expenses Totals:</b>		<b>251,781.23</b>	<b>856,300.00</b>	<b>806,300.00</b>	<b>736,700.00</b>	<b>(69,600.00)</b>
<b>99 - Transfers Out</b>						
501-0000-99900	Transfers Out	0.00	50,000.00	100,000.00	50,000.00	(50,000.00)
<b>99 - Transfers Out Totals:</b>		<b>0.00</b>	<b>50,000.00</b>	<b>100,000.00</b>	<b>50,000.00</b>	<b>(50,000.00)</b>
<b>0000 - Undesignated Totals:</b>		<b>409,697.64</b>	<b>1,069,300.00</b>	<b>1,079,300.00</b>	<b>923,700.00</b>	<b>(155,600.00)</b>
<b>501 - FACILITY &amp; FLEET REPLACEMENT Totals:</b>		<b>409,697.64</b>	<b>1,069,300.00</b>	<b>1,079,300.00</b>	<b>923,700.00</b>	<b>(155,600.00)</b>

**Fund: 501 - FACILITY & FLEET REPLACEMENT**

<b>501-0000-71030</b>	<b>Vehicles, Rentals &amp; Leases</b>	<b>210,700.00</b>
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5 new vehicle leases in 2018/19

<b>501-0000-71103</b>	<b>Cvc Ctr Bldg Repl/Repair</b>	<b>225,000.00</b>
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East Wing Renovation at City Hall  
 HVAC System Control at Wellness Center  
 Wellness Center Multi-Purpose Room Upgrades

**Amount**  
 100,000.00  
 25,000.00  
 100,000.00

<b>501-0000-80100</b>	<b>Machinery &amp; Equipment</b>	<b>192,000.00</b>
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Backhoe, large lift dump, and stump grinder

	2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs. Current 17/18	
<b>502 - INFORMATION TECHNOLOGY</b>						
<b>0000 - Undesignated</b>						
<b>50 - Salaries and Benefits</b>						
502-0000-50101	Permanent Full Time	606.91	47,000.00	49,820.00	50,400.00	580.00
502-0000-50150	Other Compensation	0.00	300.00	300.00	300.00	0.00
502-0000-50200	PERS-City Portion	61.36	12,300.00	12,580.00	5,400.00	(7,180.00)
502-0000-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
502-0000-50221	Medical Insurance	104.91	9,100.00	9,100.00	10,100.00	1,000.00
502-0000-50222	Vision Insurance	1.33	0.00	0.00	0.00	0.00
502-0000-50223	Dental Insurance	11.51	0.00	0.00	0.00	0.00
502-0000-50224	Life Insurance	0.50	0.00	0.00	0.00	0.00
502-0000-50225	Long Term Disability	6.54	500.00	500.00	600.00	100.00
502-0000-50240	Social Security-Medicare	8.80	700.00	700.00	800.00	100.00
	<b>50 - Salaries and Benefits Totals:</b>	<b>801.86</b>	<b>70,000.00</b>	<b>73,100.00</b>	<b>67,700.00</b>	<b>(5,400.00)</b>
<b>60 - Contract Services</b>						
502-0000-60104	Consultants	197,885.45	187,000.00	187,000.00	248,000.00	61,000.00
502-0000-60108	Technical	59,287.52	70,000.00	50,000.00	0.00	(50,000.00)
502-0000-60125	Temporary Agency Services	23,597.10	0.00	0.00	0.00	0.00
502-0000-60213	Interest Expense	1,862.94	0.00	0.00	0.00	0.00
502-0000-60300	Maintenance Agreements	60,353.00	60,000.00	60,000.00	5,000.00	(55,000.00)
502-0000-60301	Software Licenses	209,126.32	200,000.00	200,000.00	300,000.00	100,000.00
502-0000-61400	Utilities - Cable	22,200.52	0.00	20,000.00	40,000.00	20,000.00
	<b>60 - Contract Services Totals:</b>	<b>574,312.85</b>	<b>517,000.00</b>	<b>517,000.00</b>	<b>593,000.00</b>	<b>76,000.00</b>
<b>62 - Maintenance &amp; Operations</b>						
502-0000-60122	Credit Card Fee	160.00	0.00	0.00	0.00	0.00
502-0000-60420	Operating Supplies	882.29	1,000.00	1,000.00	5,000.00	4,000.00
502-0000-60421	Supplies - Software	475.00	0.00	0.00	0.00	0.00
502-0000-60662	Copiers	53,923.00	51,000.00	51,000.00	55,000.00	4,000.00
	<b>62 - Maintenance &amp; Operations Totals:</b>	<b>55,440.29</b>	<b>52,000.00</b>	<b>52,000.00</b>	<b>60,000.00</b>	<b>8,000.00</b>
<b>66 - Utilities</b>						
502-0000-61300	Utilities - Telephone	0.00	45,000.00	25,000.00	53,000.00	28,000.00
502-0000-61301	Cell/Mobile Phones	18,165.79	0.00	20,000.00	44,000.00	24,000.00
	<b>66 - Utilities Totals:</b>	<b>18,165.79</b>	<b>45,000.00</b>	<b>45,000.00</b>	<b>97,000.00</b>	<b>52,000.00</b>
<b>68 - Capital Expenses</b>						
502-0000-71042	Software Enhancements, D & D	0.00	30,000.00	30,000.00	50,000.00	20,000.00
502-0000-71043	Software Enhancements, Comm. Res	0.00	41,000.00	41,000.00	30,000.00	(11,000.00)
502-0000-71045	Software Enhancements, Finance	0.00	12,000.00	12,000.00	7,000.00	(5,000.00)
502-0000-71047	Software Enhancements, City Clerk	0.00	22,000.00	22,000.00	25,000.00	3,000.00
502-0000-71110	Depreciation Expense	20,216.79	50,000.00	50,000.00	55,000.00	5,000.00
502-0000-71111	Deprec Exp - Mach & Equip	72,504.37	0.00	0.00	0.00	0.00
502-0000-71115	Depreciation Expense - Software	55,102.74	0.00	0.00	0.00	0.00
502-0000-80100	Machinery & Equipment	12,672.85	0.00	0.00	25,000.00	25,000.00
502-0000-80103	Computers	20,324.99	75,000.00	75,000.00	50,000.00	(25,000.00)
	<b>68 - Capital Expenses Totals:</b>	<b>180,821.74</b>	<b>230,000.00</b>	<b>230,000.00</b>	<b>242,000.00</b>	<b>12,000.00</b>
	<b>0000 - Undesignated Totals:</b>	<b>829,542.53</b>	<b>914,000.00</b>	<b>917,100.00</b>	<b>1,059,700.00</b>	<b>142,600.00</b>
	<b>502 - INFORMATION TECHNOLOGY Totals:</b>	<b>829,542.53</b>	<b>914,000.00</b>	<b>917,100.00</b>	<b>1,059,700.00</b>	<b>142,600.00</b>

**Fund: 502 - INFORMATION TECHNOLOGY**

<b>502-0000-50101</b>	<b>Permanent Full Time</b>	<b>50,400.00</b>
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50% - Management Analyst

In FY 2018/19 the Community Resources Manager position was removed and 50% of the Management Analyst was added.

<b>502-0000-60104</b>	<b>Consultants</b>	<b>248,000.00</b>
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Information technology services are contracted

<b>502-0000-60420</b>	<b>Operating Supplies</b>	<b>5,000.00</b>
<b>502-0000-71042</b>	<b>Software Enhancements, D &amp; D</b>	<b>50,000.00</b>

AutoCad Licenses	<b>Amount</b>
Short-Term Vacation Rental Customization	2,500.00
TRAKiT System Upgrades	37,500.00
	10,000.00

<b>502-0000-71043</b>	<b>Software Enhancements, Comm. Resources</b>	<b>30,000.00</b>
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Cloud Based Systems	<b>Amount</b>
	30,000.00

<b>502-0000-71045</b>	<b>Software Enhancements, Finance</b>	<b>7,000.00</b>
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Position Budgeting Tyler Application	<b>Amount</b>
Scanners for Tyler	5,000.00
	2,000.00

<b>502-0000-71047</b>	<b>Software Enhancements, City Clerk</b>	<b>25,000.00</b>
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LaserFiche System Upgrades	<b>Amount</b>
Scanners for LaserFiche	23,000.00
	2,000.00

<b>502-0000-80100</b>	<b>Machinery &amp; Equipment</b>	<b>25,000.00</b>
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Skype Phones

		2016/17 Actual Expenses	2017/18 Original Budget	2017/18 Current Budget	2018/19 Proposed Budget	18/19 vs. Current 17/18
<b>503 - PARK EQUIP &amp; FACILITY FUND</b>						
<b>0000 - Undesignated</b>						
<b>62 - Maintenance &amp; Operations</b>						
503-0000-60680	Fritz Burns Pool	6,399.54	10,000.00	10,000.00	0.00	(10,000.00)
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>6,399.54</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>(10,000.00)</b>
<b>68 - Capital Expenses</b>						
503-0000-71060	Parks	45,108.18	160,000.00	247,000.00	150,000.00	(97,000.00)
503-0000-71122	Depreciation Expense - Community S	524,723.65	500,000.00	500,000.00	525,000.00	25,000.00
<b>68 - Capital Expenses Totals:</b>		<b>569,831.83</b>	<b>660,000.00</b>	<b>747,000.00</b>	<b>675,000.00</b>	<b>(72,000.00)</b>
<b>0000 - Undesignated Totals:</b>		<b>576,231.37</b>	<b>670,000.00</b>	<b>757,000.00</b>	<b>675,000.00</b>	<b>(82,000.00)</b>
<b>503 - PARK EQUIP &amp; FACILITY FUND Totals:</b>		<b>576,231.37</b>	<b>670,000.00</b>	<b>757,000.00</b>	<b>675,000.00</b>	<b>(82,000.00)</b>

**Fund: 503 - PARK EQUIP & FACILITY FUND**

<b>503-0000-71060</b>	<b>Parks</b>	<b>150,000.00</b>
-----------------------	--------------	-------------------

	<b>Amount</b>
Ballard Lighting	30,000.00
Desert Pride Playground Equipment	40,000.00
La Quinta Park Restrooms	20,000.00
Monticello Playground Equipment	60,000.00

		2016/17	2017/18	2017/18	2018/19	18/19 vs.
		Actual Expenses	Original Budget	Current Budget	Proposed Budget	Current 17/18
<b>504 - INSURANCE FUND</b>						
<b>1010 - Insurance</b>						
<b>50 - Salaries and Benefits</b>						
504-1010-50101	Permanent Full Time	34,240.90	64,700.00	66,640.00	68,200.00	1,560.00
504-1010-50150	Other Compensation	0.00	500.00	500.00	200.00	(300.00)
504-1010-50200	PERS-City Portion	7,318.66	17,000.00	17,600.00	7,300.00	(10,300.00)
504-1010-50210	PERS-Survivor Benefits	0.00	100.00	100.00	100.00	0.00
504-1010-50221	Medical Insurance	6,955.62	13,600.00	13,600.00	15,100.00	1,500.00
504-1010-50222	Vision Insurance	157.90	0.00	0.00	0.00	0.00
504-1010-50223	Dental Insurance	298.28	0.00	0.00	0.00	0.00
504-1010-50224	Life Insurance	33.13	0.00	0.00	0.00	0.00
504-1010-50225	Long Term Disability	361.74	1,400.00	1,400.00	1,500.00	100.00
504-1010-50230	Workers Comp Insurance	1,000.00	0.00	0.00	0.00	0.00
504-1010-50240	Social Security-Medicare	496.33	900.00	900.00	1,000.00	100.00
504-1010-50300	Employee Recognition	0.00	0.00	1,000.00	0.00	(1,000.00)
<b>50 - Salaries and Benefits Totals:</b>		<b>50,862.56</b>	<b>98,200.00</b>	<b>101,740.00</b>	<b>93,400.00</b>	<b>(8,340.00)</b>
<b>60 - Contract Services</b>						
504-1010-60320	Travel & Training	0.00	1,400.00	1,400.00	2,000.00	600.00
504-1010-60351	Membership Dues	0.00	200.00	200.00	200.00	0.00
504-1010-60352	Subscriptions & Publications	0.00	100.00	100.00	100.00	0.00
<b>60 - Contract Services Totals:</b>		<b>0.00</b>	<b>1,700.00</b>	<b>1,700.00</b>	<b>2,300.00</b>	<b>600.00</b>
<b>62 - Maintenance &amp; Operations</b>						
504-1010-60400	Office Supplies	0.00	200.00	200.00	200.00	0.00
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>0.00</b>	<b>200.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>
<b>63 - Insurance</b>						
504-1010-60441	Liability Insurance	226,309.00	448,500.00	448,500.00	463,400.00	14,900.00
504-1010-60442	Claims	0.00	25,000.00	0.00	0.00	0.00
504-1010-60443	Property Insurance	59,691.00	90,000.00	90,000.00	108,000.00	18,000.00
504-1010-60446	Crime Insurance	3,366.00	3,600.00	3,600.00	3,400.00	(200.00)
504-1010-60447	Earthquake Insurance	70,032.00	81,000.00	106,000.00	101,900.00	(4,100.00)
504-1010-60452	Workers Comp Premium	193,984.00	221,000.00	221,000.00	148,500.00	(72,500.00)
<b>63 - Insurance Totals:</b>		<b>553,382.00</b>	<b>869,100.00</b>	<b>869,100.00</b>	<b>825,200.00</b>	<b>(43,900.00)</b>
<b>1010 - Insurance Totals:</b>		<b>604,244.56</b>	<b>969,200.00</b>	<b>972,740.00</b>	<b>921,100.00</b>	<b>(51,640.00)</b>
<b>504 - INSURANCE FUND Totals:</b>		<b>604,244.56</b>	<b>969,200.00</b>	<b>972,740.00</b>	<b>921,100.00</b>	<b>(51,640.00)</b>

**Fund: 504 - INSURANCE FUND**

<b>504-1010-50101</b>	<b>Permanent Full Time</b>	<b>68,200.00</b>
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50% - Deputy City Clerk  
25% - City Clerk

<b>504-1010-60320</b>	<b>Travel &amp; Training</b>	<b>2,000.00</b>
<b>504-1010-60351</b>	<b>Membership Dues</b>	<b>200.00</b>
<b>504-1010-60352</b>	<b>Subscriptions &amp; Publications</b>	<b>100.00</b>
<b>504-1010-60441</b>	<b>Liability Insurance</b>	<b>463,400.00</b>

Increase due to pending September 2014 flood litigation claims  
Costs remain higher in 2018/19 because of asset valuation update and additions

<b>504-1010-60443</b>	<b>Property Insurance</b>	<b>108,000.00</b>
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Increase due to city-wide evaluation and reconciliation of property



# City of La Quinta

CITY COUNCIL MEETING: May 1, 2018

## STAFF REPORT

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**AGENDA TITLE:** APPROVE A RESOLUTION DECLARING THE PUBLIC INTEREST AND NECESSITY TO ACQUIRE PORTIONS OF PROPERTY LOCATED AT 46400 DUNE PALMS ROAD FOR THE DUNE PALMS WIDENING PROJECT (PROJECT NO. 2009-04) THROUGH EMINENT DOMAIN

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### RECOMMENDATION

Approve a resolution declaring that the public interest and necessity require the acquisition of portions of property located at 46400 Dune Palms Road through eminent domain.

### EXECUTIVE SUMMARY

- The City has been negotiating with the owners of 46400 Dune Palms Road since December 2016 to acquire the right of way for the Dune Palms Widening project (Project).
- The Project entails building the roadway to its ultimate right of way. The right of way being sought consists of a 2,610 square foot easement; five (5) mobile home residences are located on this property.
- The City has negotiated to acquire the mobile homes. Two of the five have been acquired through negotiated agreement; negotiations with the remaining mobile home owners have reached an impasse.
- The Project design work has been completed, funding is in place, and is ready to be implemented.

### FISCAL IMPACT

The total projected cost is \$743,500. The City's appraised value for the property to be acquired (the amount offered) is \$301,000, the estimated relocation costs are \$300,000, and the appraised value of the five coaches is \$142,500; the total amount of just compensation will be determined through administrative and court proceedings. CVAG is paying for 75 percent of the project costs and the city is paying for the remaining 25 percent. The current projected right of way costs are higher than originally budgeted, but a reduction in estimated construction costs has offset this and the city's estimated total project cost remains unchanged.

## **BACKGROUND/ANALYSIS**

The City has secured funding and is designing the Project in order to improve Dune Palms Road to its General Plan designated roadway width. The Project will widen Dune Palms Road to its ultimate right-of-way, and in its final configured alignment will consist of 72 feet of street section curb-to-curb, with two 11-foot travel lanes in both directions, a 12-foot wide raised median, an 8-foot bicycle/golf cart lane along each side of the road (adjacent to the curb), and a 6-foot sidewalk.

The Project requires additional right-of-way from property located at 46400 Dune Palms Road, the site of Dune Palms Mobile Estates. The right-of-way sought would consist of some 2,610 square feet of permanent street and utility easement; specifically described in Exhibit A, and depicted in Exhibit B, to the resolution attached hereto as Exhibit 1. The scope of the rights proposed to be acquired under the easement is also described in detail in the proposed resolution. The proposed right-of-way impacts five mobile home units within the park, Units Number 58, 59, 82, 83, and 84.

Extensive negotiation efforts were undertaken with the park owner and with each of the individual unit holders. The City, through its right-of-way consultant, Overland Pacific & Cutler, was successful in negotiating an acquisition for two of the five mobile home units. Negotiations with the mobile home park owner proved less successful. Staff evaluated potential alternatives to the scope of the taking, and solicited counteroffers from the mobile home park owner to the value of the appraisal-based offer, but in neither respect received any productive response.

Staff is now prepared to go forward with implementing the Project and is recommending that the City Council consider and approve a resolution of necessity that authorizes the use of eminent domain to acquire the permanent street and utility easement at issue.

A resolution of necessity is required under the *Code of Civil Procedure* prior to the time any public entity utilizes its power of eminent domain. Passage requires a four-fifth's vote of the City Council. The resolution requires the City Council to make findings on the following matters:

- A. Whether the public interest and necessity require the Project;
- B. Whether the Project is planned or located in a manner which is most compatible with the greatest public good and the least private injury;
- C. Whether the property proposed to be acquired is necessary for the Project;
- D. Whether the offer required by Government Code § 7267.2 had been given to the owners of record; and
- E. Whether the City had properly exercised all of its statutory responsibilities and duties antecedent to the exercise of eminent domain against the Property including review under CEQA.

City staff believes appropriate facts exist for each of the required findings.

The public interest and necessity require the Project, because the City's General Plan Circulation Element calls for improvement of Dune Palms road to its ultimate right-of-way width. This Project will accomplish that within the Project boundaries. It will allow for two lanes of travel along Dune Palms Road in either direction and provide other streetscape improvements.

In addition to enhanced circulation along Dune Palms Road, the Project will provide bicycle/golf cart lanes along each side of the road, encouraging these alternate modes of energy-efficient transportation, and will also provide a 6-foot sidewalk. The Project will result in the least private injury because the right-of-way takings proposed are limited to the roadway widening project boundaries, which will minimize potential impacts to mobile home owners and residents. The Project calls for enhancement of a number of streetscape features along the Dune Palms Mobile Estates frontage, including new curb, gutter, underground utilities, and new street landscaping and irrigation.

The property proposed to be acquired is necessary for the Project because a roadway widening project must of necessity occupy land immediately adjacent to the prior existing right-of-way. In this instance, the other side of the roadway has already been configured to its ultimate right-of-way, in connection with the construction of the adjacent high school, by the local school district. Therefore, the right-of-way need only be widened on the side of the roadway where the proposed acquisition piece is located.

The Project has been reviewed under the *California Environment Quality Act*, and a Mitigated Negative Declaration, EA 2016-009, and was approved on July 20, 2016. The limitations period for any direct legal challenge to that mitigated negative declaration has passed. In addition, City staff has identified no substantial changes to the proposed Project since that time, no substantial changes with respect to the circumstances under which the Project is proposed to be undertaken, nor any new information of substantial importance indicating any new significant effects, additional severity of previously identified effects, or new or newly-feasible mitigation measures which might substantially reduce identified significant effects since that time, which would require major revisions of the negative declaration. As such, City staff recommends that the City Council find that the previous mitigated negative declaration adequately analyzes the Project, including the property acquisition proposed through this resolution of necessity.

The owner has an opportunity to address the City Council regarding the findings proposed under the resolution of necessity, the CEQA finding, and the potential acquisition of the property by eminent domain in general. Mailed notice of tonight's resolution of necessity hearing was provided to the owner of the mobile home park, and the owners of each of the remaining affected individual coaches, on March 27, 2018. That notice indicated that the resolution of necessity hearing, originally scheduled for April 3, 2018, would be rescheduled to May 1, 2018.

As of the time of this writing, one piece of correspondence regarding the proposed resolution was received by the City, from the mobile home park owner. That correspondence, dated March 27, 2018, will be added to the record of proceedings on the resolution. The letter objected that the City is also considering a project to improve the nearby bridge spanning the Coachella Valley Storm Water Channel, and alleges the City is

inappropriately piecemealing the two projects. It also objects that the owner will be impacted should any right of way acquisitions occur on that Project.

While that letter is accurate in that the City is in the planning stages of a nearby project on the bridge, at this juncture, it is still only planning. That bridge project, should it come to fruition, will implicate federal funding, and require an extensive set of right of way regulatory measures and procedures to be followed, under FHWA oversight, that will consume substantial additional time. Because that bridge project's status is at this time uncertain, and in order not to prolong any uncertainty for the residents impacted by the street widening project, City staff believes it inappropriate to suspend the street project in favor of waiting on the still-evolving bridge project processing.

The letter also makes unspecified objections to the legality of City's offer, but apart from expressing dissatisfaction with the offer amount, provides no detail regarding any alleged inadequacy. The City attempted to solicit the owner's position on value or where it felt the City's appraisal was lacking through the negotiation process, but the owner declined to provide any input.

### **ALTERNATIVES**

1. Consider redesign of the Project to modify the areas of proposed taking, or restrict currently planned public improvements from the Project.
2. Defer any decision on use of eminent domain to acquire the property interests identified, and direct staff to continue negotiating with owners who to date have not been responsive.
3. Decide not to implement the Project; thereby eliminating the need for right of way acquisitions.

Prepared by: William H. Ihrke, City Attorney

Approved by: Frank J. Spevacek, City Manager

Attachment: 1. Proposed Resolution of Necessity

**RESOLUTION NO. 2018 -**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, DECLARING THE PUBLIC INTEREST AND NECESSITY TO ACQUIRE PORTIONS OF PROPERTY LOCATED AT 46400 DUNE PALMS ROAD, AND APPROVING AND ADOPTING A RESOLUTION OF NECESSITY**

**WHEREAS**, the City of La Quinta. has been investigating the acquisition of portions of property located at 46400 Dune Palms Road for the purposes of making public roadway improvements pursuant to the circulation element of the General Plan of the City of La Quinta; and

**WHEREAS**, on May 1, 2018, after no less than fifteen (15) days written notice to the owners of the Property referenced above, and more specifically described in the legal descriptions attached hereto as “Exhibit A, and B”, which legal descriptions are incorporated herein by reference (“Property”), the City Council of the City of La Quinta held a hearing for the purposes of allowing the record owners and occupants of such property reasonable opportunity to appear and be heard regarding the City’s identification of the “Project” as the Dune Palms Widening Project (“Project”), and on the following matters:

- A. Whether the public interest and necessity require the project;
- B. Whether the Project is planned or located in a manner which is most compatible with the greatest public good and the least private injury;
- C. Whether the Property proposed to be acquired is necessary for the Project;
- D. Whether the offer required by Government Code § 7267.2 had been given to the owners of record; and
- E. Whether the City had properly exercised all of its statutory responsibilities and duties antecedent to the exercise of eminent domain against the Property including review under CEQA; and

**WHEREAS**, the City Council, as a result of such hearing, has determined that the public health, safety and welfare require that the City acquire the Property more particularly described herein for the purposes of the Project; and

**WHEREAS**, the Project for which the Property to be acquired is sought has previously been reviewed under applicable environmental review procedures, including the Mitigated Negative Declaration (MND), EA 2016-009, approved on July 20, 2016, in accordance with the California Environmental Quality Act (CEQA); and

**WHEREAS**, the City of La Quinta is authorized to acquire the Property under authority of its own charter, and Government Code §§ 37350.5 and 40404.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, that the City Council does hereby find, determine and declare upon evidence presented to the City Council as follows:

SECTION 1. The project for which the property is being acquired is the Dune Palms Widening Project, a project to widen the east side of Dune Palms Road to its ultimate General Plan width from Westward Ho Drive / Blackhawk Way to a point approximately 330 feet north of the Coachella Valley Storm Water Channel (CVSC) (as referred above as the Project). The length of the widening improvements is approximately 900 linear feet, and includes a single lane of travel in each direction.

SECTION 2. The Property to be acquired is located within the City at 46400 Dune Palms Road (Assessor Parcel No. 600-030-010). The Property interest the City seeks to consists of:

A permanent easement for street and public utility purposes over some approximately 2,610 square feet, as more specifically described in "Exhibit A" hereto, and depicted in "Exhibit B" hereto, which easement shall consist of the following: A perpetual exclusive easement for public right of way, street, drainage, pedestrian and utility purposes, including all use of the Easement Area for purposes incident to public right of way use, including but not limited to the construction, maintenance, and operation of a roadway, or other transportation facilities, underground and above ground utilities and appurtenances, cable communication or telecommunication facilities; directional, street identification, or roadway informational signage; traffic control devices; curbs; gutters; sidewalks; drainage and sewage facilities; and transportation facilities such as bus bays, benches, bus or train stops, bicycle pathways, or facilities for railway or other public transportation vehicles or manners of conveyance.

SECTION 3. The public interest and necessity require the Project, in that the City's General Plan, and specifically the Circulation Element, calls for the improvement of Dune Palms Road in the manner contemplated by the Project. The Project is designed to relieve regional traffic congestion and improve the capacity of the street, which will require continuity in the roadway alignment and traffic handling capacity of the streets.

SECTION 4. The Project is located in a manner most compatible with the greatest public good and least private injury, in that the design of the roadway widening must of necessity occupy land which is immediately adjacent to the existing roadway, in order to maintain the continuity of the alignment of the road for all users. The Project is designed in a manner compatible with the greatest public good, in that the Project will involve road widening, construction of median island, undergrounding of utilities, and upgrading parkway landscaping, along with drainage improvements. The final

widened street section will consist of a 72 feet curb to curb street section, which will provide two 11 foot travel lanes in both directions; a 12 foot wide raised median; an 8 foot bicycle/golf cart lane along each side of the road, adjacent to the curb; and a 6 foot wide sidewalk. This will enhance the utility of the area and help improve traffic circulation. The Project is designed in a manner compatible with the least private injury in that the acquisition has been limited to the Project boundaries, so as to minimize disruption to residences, and the Project provides streetscape upgrades along the remaining property's frontage, including a new block wall, new landscape and irrigation, relocation and undergrounding of existing utilities, and improved driveway access.

SECTION 5. The Property is necessary for the proposed Project, in that the roadway widening must of necessity occur on property immediately adjacent to the existing roadway.

SECTION 6. The offer required by Government Code § 7267.2 has been made to the record owners, by way of letter dated December 13, 2016. In addition, on the same date offer letters were sent to the owners of the individual coaches included within the area of the proposed easement. Staff has attempted to negotiate with the record owners subsequent to this offer, but such negotiations have not proved successful in securing all the necessary property interests required for the Project, outside of more formal proceedings.

SECTION 7. To the extent any of the property to be taken herein is devoted to a public use, the City finds that the proposed use for the Project is compatible with, or more necessary to, such public use, and that the City is authorized to acquire the Property pursuant to Code of Civil Procedure §§ 1240.510 and 1240.610.

SECTION 8. The Project has been reviewed and approved under the Mitigated Negative Declaration (MND), EA 2016-009, approved on July 20, 2016. The City Council finds and determines that since the time of the adoption of that MND, there have been no subsequent changes with respect to the circumstances under which the Project is to be undertaken, no new information of substantial importance regarding significant effects or mitigation measures or alternative which has become available, and no subsequent changes have been proposed in the Project which would require important revisions to the MND such that no further environmental review attending this proposed acquisition is necessary.

SECTION 9. The law firm of Rutan & Tucker, LLP, which serves as the Office of the City Attorney for the City of La Quinta, are hereby authorized to prepare and prosecute in the name of the City, such special proceedings in the proper court having jurisdiction thereof, as are necessary for acquisition of the Property described herein, to prepare and file such pleadings, documents, and otherwise prosecute such actions as may be necessary in the opinion of such attorneys to acquire for the City the Property. Such

Resolution No. 2018-  
Resolution of Necessity to Acquire Portions of 46400 Dune Palms Road for the Dune Palms Widening Project  
Adopted: May 1, 2018  
Page 4 of 4

attorneys are specifically authorized to take whatever-steps and/or procedures are available to them under the Eminent Domain Law of the State of California, including, but not limited to, seeking orders for prejudgment possession of the property. The City Attorney is authorized to assign any work in such action to other attorneys as the City Attorney may deem appropriate, and in the event it is possible to settle and compromise such proceedings, the City Attorney may take all actions necessary to complete the acquisition, including preparing and filing stipulations as to judgment, final orders of condemnation, and arranging for the deposit or other payment of just compensiaotn as may be agreed to.

**PASSED, APPROVED and ADOPTED** at a regular meeting of the La Quinta City Council held on this 1<sup>st</sup> day of May, 2018, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

---

PAM NIETO, Deputy City Clerk  
City of La Quinta, California

(CITY SEAL)

**APPROVED AS TO FORM:**

---

WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California



**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**ROADWAY AND PUBLIC UTILITIES EASMENT**  
**DUNE PALMS ROAD**  
**(APN 600-030-010 / CHIN FAMILY PROPERTIES LIMITED PARTNERSHIP)**

That certain parcel of land located in the City of La Quinta, County of Riverside, State of California being a portion of that certain parcel of land described in a Quitclaim Deed recorded November 23, 2005 as Doc. # 2005-0972217 of Official Records of said County, more particularly described as follows:

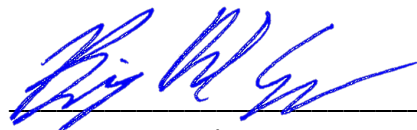
The Easterly 9.00 feet of the Westerly 53.00 feet of the Southerly 290.00 feet of the Southerly 660.00 feet of the Northerly 1320.00 feet of the Westerly 660.00 feet of the Northwest Quarter of the Northeast Quarter of Section 29, Township 5 South, Range 7 East, San Bernardino Meridian.

**CONTAINING: 2,610 Square Feet, more or less.**

**SUBJECT TO all Covenants, Rights, Rights-of-Way and Easements of record.**

**Graphically depicted on 'EXHIBIT "B" – PLAT', attached hereto and by this reference made a part hereof.**

This legal description was prepared by me or under my direction.



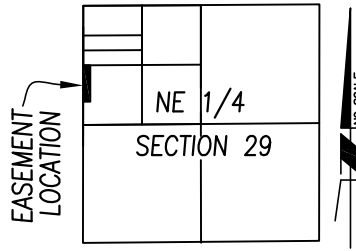
Benjamin Daniel Egan, PLS 8756  
Prepared July 5, 2016



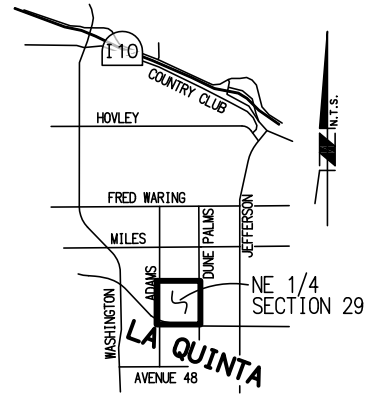
[Click Here to return to the Agenda](#)

# EXHIBIT "A" - PLAT

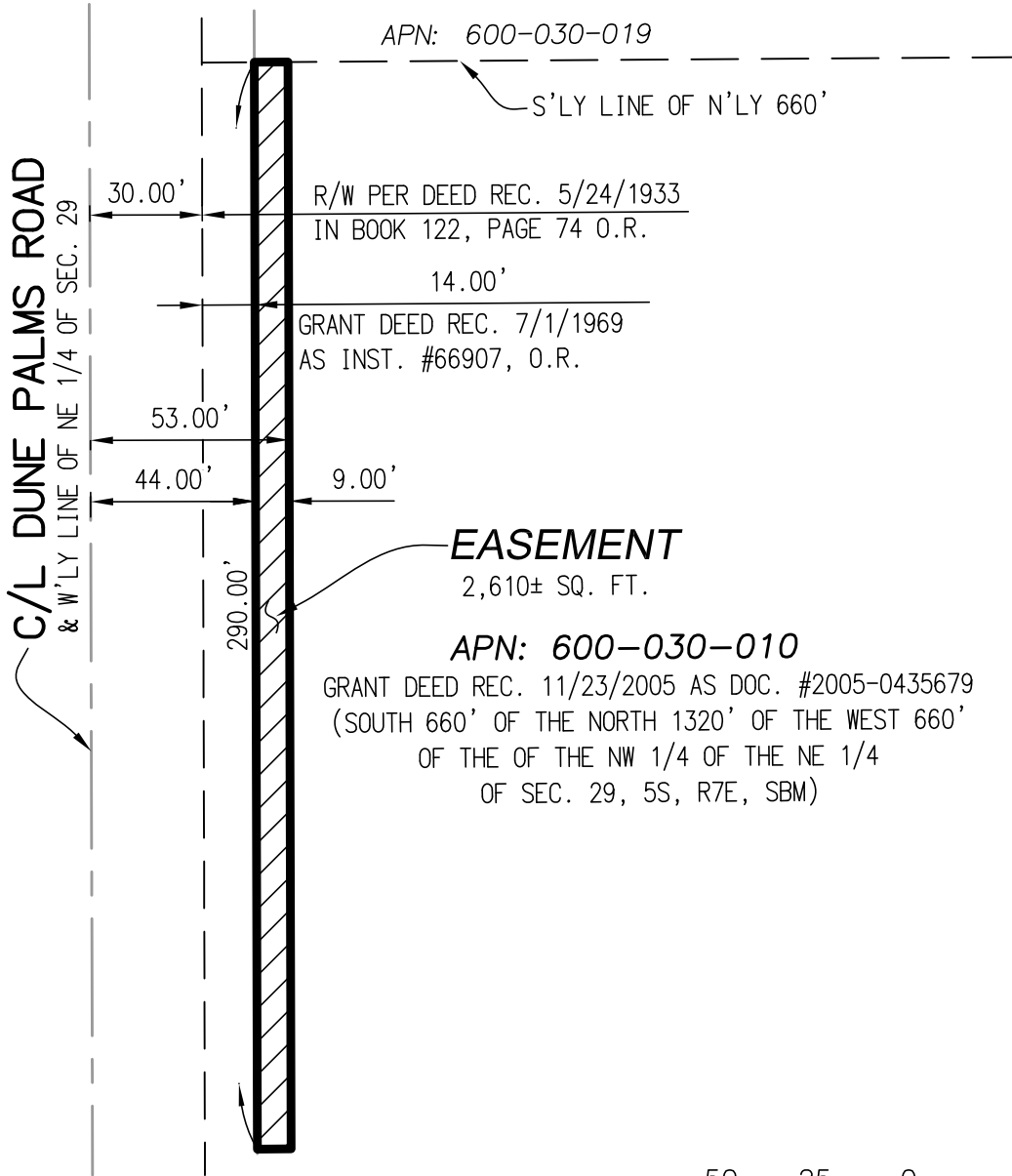
PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR  
 A PUBLIC ROAD AND UTILITY EASEMENT  
 NW1/4, NW1/4, NE1/4, SEC. 29, T5S, R7E, SBM  
 APN 600-030-010 / CHIN FAMILY PROPERTIES  
 LIMITED PARTNERSHIP



**LOCATION MAP**  
NOT TO SCALE



**VICINITY MAP**  
NOT TO SCALE

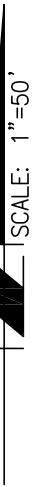


R/W PER DEED REC. 5/24/1933  
 IN BOOK 122, PAGE 74 O.R.

GRANT DEED REC. 7/1/1969  
 AS INST. #66907, O.R.

**EASEMENT**  
 2,610± SQ. FT.

**APN: 600-030-010**  
 GRANT DEED REC. 11/23/2005 AS DOC. #2005-0435679  
 (SOUTH 660' OF THE NORTH 1320' OF THE WEST 660'  
 OF THE OF THE NW 1/4 OF THE NE 1/4  
 OF SEC. 29, 5S, R7E, SBM)



SCALE: 1"=50'

PREPARED: 07/05/2016 SHEET 1 OF 1



*Benjamin D. Egan*  
 BENJAMIN D. EGAN  
 PLS 8756  
 07/05/2016  
 DATE

**EGAN AND EGAN, INC.**  
 LAND PLANNING, CIVIL ENGINEERING AND SURVEYING  
 P.O. BOX 5282, LA QUINTA, CA 92248-5282  
 (760) 404-7663 WWW.EGANCIVIL.COM

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## Exhibit "B"

### Mobile Home Description

#### General Description

<b>Address:</b>	46400 Dune Palms, La Quinta, CA 92253
<b>Unit Number:</b>	59
<b>Home Owner(s):</b>	Raquel Sandoval
<b>Home Manufacturer/Model:</b>	Fleetwood
<b>Home Serial Number(s)</b>	CAFL2BE13085206 & CAFL2AE13085206
<b>Year Manufactured:</b>	84
<b>Decal Number:</b>	LAF7392
<b>HUD Label/Insignia No.:</b>	CAL279044 and CAL279043
<b>Add On Square Footage:</b>	N/A
<b>Total Square Footage:</b>	1,584 (24' x 66')
<b>No. Bedrooms:</b>	4
<b>No. Bathrooms:</b>	1 + $\frac{3}{4}$
<b>Site Improvements:</b>	Approximately 360 square feet of masonry pavers, approximately 400 square feet of stone and pavers and miscellaneous other site improvements

## Exhibit "B"

### Mobile Home Description

#### General Description

<b>Address:</b>	46400 Dune Palms, La Quinta, CA 92253
<b>Unit Number:</b>	82
<b>Home Owner(s):</b>	Maria C. Marruffo
<b>Home Manufacturer/Model:</b>	Marlette Homes, Inc.
<b>Home Serial Number</b>	K12260CD220846
<b>Year Manufactured:</b>	1972
<b>Decal Number:</b>	LAC8653
<b>HUD Label/Insignia No.:</b>	20846
<b>Add On Square Footage:</b>	N/A
<b>Total Square Footage:</b>	792
<b>No. Bedrooms:</b>	2
<b>No. Bathrooms:</b>	1
<b>Site Improvements:</b>	Aluminum 8' x 8' shed, Wood shed, approximately 6' x 6', Above average landscaping, Approximately 90 liner feet of picket fencing, Approximately 100 sf of 12" x 12" masonry pavers on north side of home.

## Exhibit "B"

### Mobile Home Description

#### General Description

<b>Address:</b>	46400 Dune Palms, La Quinta, CA 92253
<b>Unit Number:</b>	83
<b>Home Owner(s):</b>	Jose Benavides and Imelda Benavides
<b>Home Manufacturer/Model:</b>	Viking
<b>Home Serial Number(s)</b>	61684X & 61684U
<b>Year Manufactured:</b>	74
<b>Decal Number:</b>	AAH4474
<b>HUD Label/Insignia No.:</b>	139941 & 139942
<b>Add On Square Footage:</b>	N/A
<b>Total Square Footage:</b>	1,344 (24' x 56')
<b>No. Bedrooms:</b>	3
<b>No. Bathrooms:</b>	2
<b>Site Improvements:</b>	Mobile home manufactured by Viking, 10' x 10' aluminum shed; 4' and 6' height perimeter fencing installed by home owner. Hardscaping (pavers of various shapes and sizes) · Landscaping (small shrubs and plants at front of residence) and miscellaneous other site improvements

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**CITY COUNCIL  
BOARDS, COMMISSION  
AND OUTSIDE AGENCY MEETINGS  
MAY - JULY 2018**



<b>Date</b>		<b>MAY</b>
May 1	<b>CITY COUNCIL MEETING</b>	
May 7	SILVERROCK EVENT / CULTURAL SITE AD HOC COMMITTEE	
May 8	PLANNING COMMISSION	
May 9	FINANCIAL ADVISORY COMMISSION	
May 14	COMMUNITY SERVICES COMMISSION	
May 15	<b>CITY COUNCIL MEETING</b>	
May 21	<b>SPECIAL JOINT CITY COUNCIL/PLANNING COMMISSION/COMMUNITY SERVICES</b>	
May 22	PLANNING COMMISSION	
May 28	<b>MEMORIAL DAY - OBSERVANCE - CITY HALL CLOSED</b>	
May 30	<b>SPECIAL JOINT CITY COUNCIL/PLANNING COMMISSION</b>	
<b>Date</b>		<b>JUNE</b>
June 4	SILVERROCK EVENT / CULTURAL SITE AD HOC COMMITTEE	
June 5	<b>CITY COUNCIL MEETING</b>	
June 11	COMMUNITY SERVICES COMMISSION	
June 12	PLANNING COMMISSION	
June 13	HOUSING COMMISSION	
June 18	SILVERROCK EVENT / CULTURAL SITE AD HOC COMMITTEE	
June 19	<b>CITY COUNCIL MEETING</b>	
June 26	PLANNING COMMISSION	
<b>Date</b>		<b>JULY</b>
July 3	<b>CITY COUNCIL MEETING</b>	
July 4	<b>INDEPENDENCE DAY - OBSERVANCE - CITY HALL CLOSED</b>	
July 9	COMMUNITY SERVICES COMMISSION	
July 10	PLANNING COMMISSION	
July 17	<b>CITY COUNCIL MEETING</b>	
July 24	PLANNING COMMISSION	

## OUTSIDE AGENCY UPCOMING MEETING DATES MAY 2018

Day	Time	<b>LINDA EVANS, MAYOR</b>
3 & 4	Various	SOUTH COAST AIR QUALITY MANAGEMENT ANNUAL CONFERENCE
9	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
10	11:00 a.m.	CVAG COACHELLA VALLEY CONSERVATION COMMISSION
10	12:00 p.m.	CVAG ENERGY & ENVIRONMENTAL RESOURCES COMMITTEE
14	5:30 p.m.	LEAGUE OF CITIES GENERAL MEMBERSHIP MEETING (Palm Springs)
23	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
	No Meeting	CVAG EXECUTIVE COMMITTEE (June 4)
<b>KATHLEEN FITZPATRICK, COUNCILMEMBER</b>		
3 & 4	Various	SOUTH COAST AIR QUALITY MANAGEMENT ANNUAL CONFERENCE
7	3:30 p.m.	SILVERROCK EVENT SITE AD HOC COMMITTEE
9	9:30 a.m.	RIVERSIDE COUNTY TRANSPORTATION COMMISSION
14	3:00 p.m.	COACHELLA VALLEY MOUNTAINS CONSERVANCY
14	5:30 p.m.	LEAGUE OF CITIES GENERAL MEMBERSHIP MEETING (Palm Springs)
21	3:30 p.m.	SILVERROCK EVENT SITE AD HOC COMMITTEE
	No Meeting	COACHELLA VALLEY SCHOOL DISTRICT COMMITTEE
<b>JOHN PEÑA, , COUNCILMEMBER</b>		
3 & 4	Various	SOUTH COAST AIR QUALITY MANAGEMENT ANNUAL CONFERENCE
14	9:00 a.m.	CVAG PUBLIC SAFETY COMMITTEE
14	5:30 p.m.	LEAGUE OF CITIES GENERAL MEMBERSHIP MEETING (Palm Springs)
17	8:00 a.m.	EAST VALLEY COALITION (EVC)
16	10:00 a.m.	CVAG VALLEY-WIDE HOMELESSNESS COMMITTEE
	TBD	COACHELLA VALLEY SCHOOL DISTRICT COMMITTEE
	No Meeting	JACQUELINE COCHRAN REGIONAL AIRPORT AUTHORITY
<b>ROBERT RADI, COUNCILMEMBER</b>		
3 & 4	Various	SOUTH COAST AIR QUALITY MANAGEMENT ANNUAL CONFERENCE
7	9:00 a.m.	CVAG TRANSPORTATION COMMITTEE
9	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
14	5:30 p.m.	LEAGUE OF CITIES GENERAL MEMBERSHIP MEETING (Palm Springs)
16	8:00 a.m.	COACHELLA VALLEY ECONOMIC PARTNERSHIP (CVEP)
23	10:00 a.m.	SUNLINE TRANSIT AGENCY
23	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
<b>STEVE SANCHEZ, COUNCILMEMBER</b>		
3 & 4	Various	SOUTH COAST AIR QUALITY MANAGEMENT ANNUAL CONFERENCE
3	8:00 a.m.	GREATER CV CHAMBER OF COMMERCE INFORMATIONAL EXCHANGE COMMITTEE
7	6:00 p.m.	IID ENERGY CONSUMERS' ADVISORY COMMITTEE
10	9:30 a.m.	ANIMAL CAMPUS COMMISSION
14	5:30 p.m.	LEAGUE OF CITIES GENERAL MEMBERSHIP MEETING (Palm Springs)
	TBD	DESERT SANDS UNIFIED DISTRICT COMMITTEE

## OUTSIDE AGENCY UPCOMING MEETING DATES JUNE 2018

<b>LINDA EVANS, MAYOR</b>		
4	4:30 p.m.	CVAG EXECUTIVE COMMITTEE
13	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
14	11:00 a.m.	CVAG COACHELLA VALLEY CONSERVATION COMMISSION
14	12:00 p.m.	CVAG ENERGY & ENVIRONMENTAL RESOURCES COMMITTEE
22	8:00 a.m.	GREATER PALM SPRINGS CONVENTION & VISITORS BUREAU
25	4:30 /6:00 p.m.	CVAG EXECUTIVE COMMITTEE AND GENERAL ASSEMBLY
27	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
	No Meeting	COACHELLA VALLEY WATER DISTRICT POLICY COMMITTEE
<b>KATHLEEN FITZPATRICK, COUNCILMEMBER</b>		
4	3:30 p.m.	SILVERROCK EVENT SITE AD HOC COMMITTEE
13	9:30 a.m.	RIVERSIDE COUNTY TRANSPORTATION COMMISSION
18	3:30 p.m.	SILVERROCK EVENT SITE AD HOC COMMITTEE
25	6:00 p.m.	CVAG GENERAL ASSEMBLY
	No Meeting	COACHELLA VALLEY MOUNTAINS CONSERVANCY
	TBD	COACHELLA VALLEY SCHOOL DISTRICT COMMITTEE
<b>JOHN PEÑA, , COUNCILMEMBER</b>		
8	10:00 a.m.	LEAGUE OF CITIES - POLICY PUBLIC SAFETY COMMITTEE (SACRAMENTO)
11	9:00 a.m.	CVAG PUBLIC SAFETY COMMITTEE
20	10:00 a.m.	CVAG VALLEY-WIDE HOMELESSNESS COMMITTEE
21	8:00 a.m.	EAST VALLEY COALITION
25	6:00 p.m.	CVAG GENERAL ASSEMBLY
	TBD	COACHELLA VALLEY SCHOOL DISTRICT COMMITTEE
	No Meeting	JACQUELINE COCHRAN REGIONAL AIRPORT AUTHORITY
<b>ROBERT RADI, COUNCILMEMBER</b>		
4	9:00 a.m.	CVAG TRANSPORTATION COMMITTEE
13	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
20	8:00 a.m.	COACHELLA VALLEY ECONOMIC PARTNERSHIP (CVEP)
25	6:00 p.m.	CVAG GENERAL ASSEMBLY
27	10:00 a.m.	SUNLINE TRANSIT AGENCY
27	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
<b>STEVE SANCHEZ, COUNCILMEMBER</b>		
4	6:00 p.m.	IID ENERGY CONSUMERS' ADVISORY COMMITTEE
7	10:00 a.m.	LEAGUE OF CITIES - POLICY TRANSPORTATION & LABOR RELATIONS (SACRAMENTO)
25	6:00 p.m.	CVAG GENERAL ASSEMBLY
	No Meeting	ANIMAL CAMPUS COMMISSION
	TBD	CHAMBER OF COMMERCE INFORMATION EXCHANGE
	TBD	DESERT SANDS UNIFIED DISTRICT COMMITTEE

**OUTSIDE AGENCY  
UPCOMING MEETING DATES  
JULY 2018**

<b>LINDA EVANS, MAYOR</b>		
<b>Day</b>	<b>Time</b>	
11	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
25	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
	No Meeting	CVAG COACHELLA VALLEY CONSERVATION COMMISSION
	No Meeting	CVAG ENERGY & ENVIRONMENTAL RESOURCES COMMITTEE
	No Meeting	GREATER PALM SPRINGS CONVENTION & VISITORS BUREAU
	No Meeting	CVAG EXECUTIVE COMMITTEE
	No Meeting	COACHELLA VALLEY WATER DISTRICT POLICY COMMITTEE

<b>KATHLEEN FITZPATRICK, COUNCILMEMBER</b>		
9	3:00 p.m.	COACHELLA VALLEY MOUNTAINS CONSERVANCY
11	9:30 a.m.	RIVERSIDE COUNTY TRANSPORTATION COMMISSION (RCTC)
	TBD	COACHELLA VALLEY SCHOOL DISTRICT COMMITTEE

<b>JOHN PEÑA, , COUNCILMEMBER</b>		
19	8:00 a.m.	EAST VALLEY COALITION (EVC)
	No Meeting	CVAG PUBLIC SAFETY COMMITTEE
	No Meeting	LEAGUE PUBLIC SAFETY POLICY COMMITTEE
	No Meeting	CVAG VALLEY-WIDE HOMELESSNESS COMMITTEE
	TBD	JACQUELINE COCHRAN REGIONAL AIRPORT AUTHORITY
	TBD	COACHELLA VALLEY SCHOOL DISTRICT COMMITTEE

<b>ROBERT RADI, COUNCILMEMBER</b>		
11	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
18	8:00 a.m.	COACHELLA VALLEY ECONOMIC PARTNERSHIP (CVEP)
25	10:00 a.m.	SUNLINE TRANSIT AGENCY
25	4:00 p.m.	ECONOMIC-DEVELOPMENT SUB COMMITTEE
	No Meeting	CVAG TRANSPORTATION COMMITTEE

<b>STEVE SANCHEZ, COUNCILMEMBER</b>		
9	6:00 p.m.	IID ENERGY CONSUMERS' ADVISORY COMMITTEE
	No Meeting	LEAGUE TRANSPORTATION POLICY COMMITTEE
	No Meeting	ANIMAL CAMPUS COMMISSION
	TBD	DESERT SANDS UNIFIED DISTRICT COMMITTEE
	TBD	CHAMBER INFORMATION EXCHANGE COMMITTEE

# City of La Quinta

## CITY COUNCIL MEETING

### DEPARTMENT REPORT

**TO:** Madam Mayor and Members of the City Council

**FROM:** Marcie Graham, Marketing & Communications

**DATE:** May 1, 2018

**SUBJECT:** CITY STAFF QUARTERLY DEPARTMENT REPORTS

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Marketing is currently in the final stages of the City's brand re-fresh. As part of the re-fresh both external and internal collateral pieces have been enhanced and/or created. One of these pieces is the quarterly department report. This report will be enhanced to establish consistent brand elements used by all departments. These common elements will serve as a template but allow each department to be distinctive.

Additionally, the template will have sections that highlight specific accomplishments, events, analytics, and other important information. The City Manager's office and Marketing will review these quarterly reports for accurate and relevant information.

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# City of La Quinta

## CITY COUNCIL MEETING

### DEPARTMENT REPORT

**TO:** Madam Mayor and Members of the City Council  
**FROM:** Karla Campos, Finance Director  
**DATE:** May 1, 2018  
**SUBJECT:** 2018 TYLER PUBLIC SECTOR EXCELLENCE AWARD WINNER

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The City uses Tyler Incode as its financial software to process accounts payables, accounts receivables, purchase orders, general ledger accounting, payroll, capital project accounting, fixed assets, budgeting, bank and investment reconciliations, and onboard employees. This software is an integral part of the City's daily operations and is used by all departments.

Today Tyler Technologies is the largest company in the country solely dedicated to providing software and services to the public sector. Software innovation awards are given to a select few who submit a detailed application with supporting documentation, are willing to share lessons learned, and be featured as leaders in their industries.

In 2015, Krystena Blondell accepted the challenge of reconfiguring the project accounting module with several goals: to streamline the accounting processes, ensure accurate tracking of revenue and expenditure project budgets, increase transparency and available reports, and provide support to the capital improvement project team.

Mrs. Blondell submitted the process, findings, and outcomes for consideration of an innovation award for excellence in the public sector and was selected as a winner. The attached announcement, an interview, and a public presentation were featured at the 2018 national Tyler conference held in Boston, MA from April 22-25.

For her willingness to share an innovative solution with over 5,000 conference attendees Mrs. Blondell was awarded a free trip to the conference; including hotel, airfare, and registration. As a 12-year employee in the Finance Department her historical knowledge of cross-departmental functions promotes city-wide collaboration.

Attachment: 1. 2018 Tyler Public Sector Excellence Award Winners Feature

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# 2018 TYLER PUBLIC SECTOR EXCELLENCE AWARD WINNERS



## ★ City of La Quinta, California

City streamlines capital improvement program tracking with integrated software applications

### Challenges

When Krystena Blondell began overseeing accounting for the city of La Quinta's Capital Improvement Program in 2015, it was a mass of confusion.

The rolling, five-year program is designed to identify capital improvement needs, corresponding budgets, and timelines. New projects — like city drainage enhancements or turf conversions — are presented and started each year.

Accurately accounting for the budget for this program requires keeping track of anywhere from 10-15 projects at a time, all in differing stages of completion with various funding sources. This would be no easy feat in the best of circumstances. But, in 2015, manual tracking of projects coupled with high employee turnover left the city's finance department without an accurate picture of budget and expenses.

To track the Capital Improvement Program, the finance department relied on individual general ledger accounts specific to each of the program's projects. A unique project number was assigned in the general ledger, along with corresponding design, construction, and technical costs.



### Organization Profile

- Industry: Municipality
- Tyler Client Since: 2013
- Number of Employees: 86
- Location: Riverside County, California
- Tyler Products Used: Incode® Product Suite, including Financial Management, Project Accounting, Purchasing, and Accounts Payable
- Population: 41,000



**incode**<sup>®</sup>  
a tyler erp solution

“It got to be a lot of opening and closing of accounts. Up to 100 a year, and sometimes projects would have to be carried over fiscal years,” Blondell said. “To get an accurate number for remaining budgets and expenses, our spreadsheets needed to be maintained weekly.”

A weekly process that, Blondell said, had fallen behind.

“Staff turnover left this process sadly neglected. We saw a real need to get expenses recorded, budgets updated, revenues recognized, and reconciliations completed regularly,” she said. “It was a huge project that would need to be tackled.”

## Solution

The city turned to Tyler’s Incode® software for help; specifically, Incode Project Accounting™ to enable budget tracking on an unlimited number of accounts across unlimited fiscal years.

“When I inherited the Project Accounting application, the full potential of the software wasn’t being realized,” Blondell said. “Eventually, we began to use the full Incode suite to get a complete picture of all of the pieces involved.”

## Results

Today, an integrated solution suite has streamlined tracking of the Capital Improvement Program.

“The efficiencies we’ve gained have been huge,” Blondell said. “We utilize Incode Project Accounting to create projects with specific categories. Since it integrates with Incode Accounts Payable, expenses are updated along with packets. Purchasing allows us to encumber funds and the two work beautifully together, so we can see the progress every time a packet is updated.”

And, because the software gives finance staff the ability to

## In Their Own Words:

“Being able to track the overall cost of a project when it comes from multiple accounts or funds by using our software instead of a spreadsheet is wonderful. [Incode] has improved both the accuracy and efficiency of the process.”

— Krystena Blondell, Accountant,  
City of La Quinta, California

enter individual project budgets, adjustments can be made along the way.

“Say there’s a change order for a construction company and \$50,000 is added to their contract. We can go in and increase the construction budget, and increase the funding source,” Blondell explained. “It’s all there. Every time they run a report, it shows the budget in real time.”

City employees are thrilled with the new software — including one department, in particular.

“Engineering has loved it. We’ve had a lot of turnover, but one thing that has remained the same is our consultant,” she said. “He’s been here for over 20 years. Trying to get a number that reflected what was really happening was so difficult for him because spreadsheets weren’t being maintained when people left. Now there’s no more estimation. It’s real-time numbers.”

While she hopes the days of high turnover are past, Blondell feels confident the processes they have in place can be continued should any occur.

“This is a beast that works on its own. Once you get it going, it just takes care of itself.”





## **FINANCIAL ADVISORY COMMISSION MINUTES MONDAY, FEBRUARY 12, 2018**

### **CALL TO ORDER**

A regular quarterly meeting of the La Quinta Financial Advisory Commission was called to order at 4:00 p.m. by Chairperson Batavick.

**PRESENT:** Commissioners Johnson, Lopez, Mills, Rosen, Turbow, Twohey, and Chairperson Batavick

**ABSENT:** None

### **PLEDGE OF ALLEGIANCE**

Commissioner Twohey led the audience in the pledge of allegiance.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None

**CONFIRMATION OF AGENDA** – Confirmed

### **ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATIONS**

Finance Director Campos requested the Commission hold a special meeting on April 11, 2018, to review the preliminary budget; investment policy; Comprehensive Annual Financial Report; and announced staff would present an update on proposed surveillance cameras.

### **CONSENT CALENDAR ITEMS**

**1. APPROVE FINANCIAL ADVISORY COMMISSION MINUTES OF NOVEMBER 15, 2017**

Motion – A motion was made and seconded by Commissioners' Johnson/Twohey to approve Consent Calendar Item No. 1 as submitted. Motion passed unanimously.

**2. RECEIVE AND FILE THE SECOND QUARTER FISCAL YEAR 2017/18 TREASURY REPORTS FOR OCTOBER, NOVEMBER, AND DECEMBER, 2017**

Motion – A motion was made and seconded by Commissioners' Twohey/Lopez to approve Consent Calendar Item No. 2 as submitted. Motion passed unanimously.

**3. RECEIVE AND FILE REVENUE AND EXPENDITURE REPORTS DATED OCTOBER 31, NOVEMBER 30, AND DECEMBER 31, 2017**

Motion – A motion was made and seconded by Commissioners’ Lopez/Johnson to approve Consent Calendar Item No. 3 as submitted. Motion passed unanimously.

**STUDY SESSION**

**1. DISCUSS RESERVE POLICY ANALYSIS AND FINDINGS**

Finance Director Campos presented the staff report, which is on file in the Finance Department.

The Commission discussed the scope of analysis; current fund balance descriptions; reserve/trust recommendations; and additional information needed before final items are presented to City Council.

**2. DISCUSS YEAR END MEASURE G SALES TAX REPORT**

Finance Director Campos presented the staff report, which is on file in the Finance Department.

Staff and Commission discussed year end measure G sales tax report and suggested keeping the report format consistent; public safety cost and funding; and staffing turn over.

**BUSINESS SESSION**

**1. APPOINT TWO COMMISSIONERS TO SERVE ON THE SELECTION COMMITTEE FOR BANKING SERVICES**

Finance Director Campos and Chairperson Batavick presented the staff report, which is on file in the Finance Department.

Commissioner Mills and Chairperson Batavick expressed their willingness to serve on the selection committee for banking services.

Motion – A motion was made and seconded by Commissioners’ Johnson/Lopez to appoint Commissioner Mills and Chairperson Batavick to serve on the selection committee. Motion passed unanimously.

**DEPARTMENTAL REPORTS** – None

**CORRESPONDENCE AND WRITTEN MATERIAL** – None

*Commissioner Turbow exited the meeting at 5:12 p.m.*

## **COMMISSIONERS' ITEMS**

- 1. DISCUSS AUTO DEALERSHIPS' PROPOSED IMPROVEMENTS ALONG HIGHWAY 111 FRONTAGE**
- 2. DISCUSS MEASURE G PROJECT SIGNS**
- 3. DISCUSS APPROPRIATION OF FUNDS FROM UNASSIGNED RESERVES TO THE LAND ACQUISITION FUND FOR PROPERTY ACQUISITION**

The Commission discussed future City Council agenda items and meetings. Finance Director Campos said staff would send the Commission email reminders regarding upcoming City Council meetings.

Commissioner Mills requested to add the reserve analysis update as an item on the next agenda.

## **ADJOURNMENT**

There being no further business, it was moved and seconded by Commissioners' Mills/Johnson to adjourn this meeting at 5:42 p.m. Motion passed: ayes 6, absent 1 (Commissioner Turbow).

Respectfully submitted,

Jessica Delgado, Management Assistant  
City of La Quinta, California

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