

CITY OF LA QUINTA
DEPARTMENT OF PUBLIC WORKS
APPLICATION FOR A CERTIFICATE OF CORRECTION
FOR A FINAL MAP

Map No: _____

COMPLETE THIS APPLICATION AND SUBMIT IT ALONG WITH THE ITEMS LISTED BELOW AND ANY ADDITIONAL ITEMS THAT MAY BE REQUIRED TO DETERMINE THE APPROPRIATENESS OF A CERTIFICATE OF CORRECTION FOR THE SUBJECT MAP.

Items to be submitted with this application (See instructions):

- 1. Two copies of the Final Map.
- 2. Two copies of the proposed Certificate of Correction to the Final Map (draft copies are accepted) identifying and clearly showing ALL changes from the Final Map.
- 3. A statement from the subdivider, developer, owner, or their designee, defining the changes in the Final Map being shown on the proposed Certificate of Correction to the Final Map and the basis of reason for making those changes.

Note: ALL deviations from the Final Map should be identified and defined. See Certificate of Correction Processing Form for additional information.

I hereby request that the proposed changes to the Final Map as stated in this application be considered for a Certificate of Correction approval to the Final Map as covered by the Subdivision Map Act Sections 66469 and 66470.

Applicant: _____
PRINTED NAME

Address: _____

Phone: (_____) _____

Signature: _____ Date: _____

DEVELOPER:

CORPORATE NAME

ADDRESS

CITY STATE ZIP CODE

(_____) _____
TELEPHONE NUMBER

ENGINEER:

FIRM NAME

ADDRESS

CITY STATE ZIP CODE

(_____) _____
TELEPHONE NUMBER

CERTIFICATE OF CORRECTION

Processing Form

Historical Comment: Certificates of Correction are governed by Sections 66466(f), and 66469 thru 66472 of the Map Act.

TRACT NO. _____ ; PCN _____

- Step 1. Log-in Certificate of Correction in the Plan Check Log and give it a PCN for tracking.
- Step 2. Are the proposed revisions/corrections allowed by Section 66469?
If "yes", initial here [] and continue; if "no" reject the certificate of correction.
- Step 3. Does the proposed Certificate of Correction comply with the City's minimum standard format (see form F089a)? If "yes", initial here [] and continue; if "no" reject the certificate of correction.
- Step 4. Send this form and the proposed Certificate of Correction up the chain of command for approval by the City Engineer.
- Step 5. Upon City Engineer approval, transmit the approved Certificate of Correction to the landowner's engineer/surveyor-of-record or the City Clerk for recording at the County Recorder's Office.
- Step 6. Upon receipt of a recorded copy from the County Recorder, the Public Works Department Counter Technician shall affix the applicable plan set number for the final map being corrected and scan the document. The scanned document shall be placed in the Public Works Department's Engineering Archive after the last sheet of the final map being corrected.
- Step 7. File the recorded copy of Certificate of Correction in the appropriate Tract/Parcel Map file.

REVIEWED BY: _____

SUBMITTED FOR APPROVAL BY: _____

MAP STAMPED, CERTIFICATE FILED BY (Steps 6 & 7): _____

COMMENTS:

CERTIFICATE OF CORRECTION

Required Information

1. The top two inches (2") of the page are reserved for the County Recorder's Office. A line should be drawn at the two-inch mark. The only thing appearing above the line and adjacent to the left margin should be the following:

Recording Request By
And
When Recorded Mail to:

City of La Quinta
P.O. Box 1504
La Quinta, CA 92247-1504
Attn: Public Works Department

2. Immediately below the line and centered, the document title should appear in upper case 12 point font or larger as follows:

CERTIFICATE OF CORRECTION

3. The following phrase should introduce the correction information:

I, _____, certify that I am a
(Licensed Land Surveyor)(Registered Civil Engineer) of the State of California.

4. The following phrase should introduce the basic tract map information:

That a survey was prepared under my supervision and direction in Tract Map _____.
That said Tract Map was filed on _____ (Date) in Book _____ of
Maps at Page(s) _____ in the Office of the Recorder of Riverside County, California.

5. There should be a statement indicating what is incorrect.
6. There should be a statement indicating what is correct.
7. The following statement should follow the statements that describe the incorrect and correct information.

The present fee Owners of the property are not affected by the correction.

8. The document should be signed, dated, and sealed by the surveyor/engineer
9. The surveyor/engineer's signature must be notarized.
10. The following information should appear at the end of the document as follows:

CITY ENGINEER'S CERTIFICATE

This Certificate of Correction has been examined by the undersigned and discloses that the changes are authorized by and comply with Government Code Section 66469 of the Subdivision Map Act.

Date: _____

Timothy R. Jonasson, P.E.
Public Works Director/City Engineer
R.C.E. 45843 EXP 12/31/10