



City of La Quinta

Design and Development Department

78-495 Calle Tampico

La Quinta, California 92253

Telephone: (760) 777-7125 Fax: (760) 777-1233

<https://www.laquintaca.gov/>

PLANNING APPLICATION – OUTDOOR SALES

A. APPLICATION INFORMATION

Business Name _____

Site Address/Location _____

Business License No. _____

Project Description _____

B. APPLICANT/OWNER INFORMATION

Primary Contact: _____
(Name) (Telephone) (Email)

Applicant: _____
(Name) (Telephone)

(Mailing Address) (Email)

Owner(s): _____
(Name) (Telephone)

(Mailing Address) (Email)

C. APPLICANT CERTIFICATION

The applicant agrees to indemnify, defend and hold harmless the City of La Quinta, its agents, officers and employees from any claim, action or proceeding to attack, set aside, void, or annul the approval of this application. The City of La Quinta shall have sole discretion in selecting its defense counsel. The City shall promptly notify the applicant of any claim, action or proceeding and shall cooperate fully in the defense.

I certify that I have read this application packet in its entirety and understand the City's submittal and review process and the requirements for this application. I further certify that each application item submitted as part of this application is consistent with the minimum required contents for that item as described in the submittal checklist. I understand and agree that, if during the processing of the application, it is determined the information does not strictly meet such standards or contains errors or omissions, clarification and/or supplemental information may be required and the preparation of such information may be considered, in the Design and Development Director's or his/her designee's judgment, an unreasonable delay and will result in a suspension of processing time limits as may apply pursuant to California Government Code Section 65943, California Code of Regulations, Title 14, Section 15109, or other applicable law.

Applicant's Signature _____ Date _____

Print Name _____

OWNER CERTIFICATION / AUTHORIZED AGENT

I certify under the penalty of the laws of the State of California that I am the property owner of the property that is the subject matter of this application and I am authorizing and hereby do consent to the filing of this application and acknowledge that the final approval by the City of La Quinta, if any, may result in restrictions, limitations and construction obligations being imposed on this real property.

Owner/Authorized Agent Signature* _____ Date _____

Print Name _____

***An authorized agent for the owner must attach a notarized letter of authorization from the legal property owner. Any off-site work identified on the plans must be accompanied by a statement of authorization with a notarized signature of the subject property owner.**

SECTION D - APPLICATION SUBMITTAL REQUIREMENTS

Outdoor sales/operations is subject to the requirements of [State of California Industry guidance](#), within your respective industry. Registration is required for businesses that propose outdoor sales and/or operations that exceed 10 square feet in area. E-mail completed applications to communitydevelopmentwebmail@laquintaca.gov

APPLICATION INFORMATION - Each of the following items is required for submittal. Information can be completed within this application and/or submitted as attachment(s) to application.	
Description of Outdoor Sales area	
- Is outdoor sales proposed on sidewalk? ¹ (Y/N)	
- Is outdoor sales proposed within parking lots? ² (Y/N)	
- If utilizing parking spaces for sales, indicate number of proposed to be used	
- Is outdoor sales proposed in City owned property or City right of way? ³ (Y/N)	
- Will applicant install tent(s) or other furnishings? (Y/N)	
Please provide any additional description of outdoor area, including operations and equipment:	
Site Plan (example attached) - Please include as much of the following information as possible: <ul style="list-style-type: none"> • Business location, proposed outdoor sales/operation area(s), and entrances/exits. • Identification of: Adjacent streets, property lines, sidewalks, parking stalls, drive aisles, neighboring businesses, and existing and temporary structures. 	
Proof of Insurance – Please attach adequate proof of insurance to use proposed expanded area.	
SUPPLEMENTAL INFORMATION – This information is not required but could be attached to enhance application	
Photograph of proposed outdoor sales area	
Description of proposed furniture/facilities: Including photograph or vendor specification, amount and description of proposed furniture. Include quantity, colors, materials, and types of equipment, chairs, tables, umbrellas, barrier(s), etc	

¹ Changes in floor level are not permitted with exception of slope which shall not be steeper than 1:48 (2%), consistent with California Building Code.

² A continuous unobstructed path connecting all functional areas, including raised or sunken areas, and outdoor areas that can be negotiated by a person with a disability using a wheelchair, and that is also safe for and usable by persons with other disabilities. Accessible routes may include walks (less than 2% slope), ramps (less than 5% slope), curb ramps (up to 8.33% slope), elevators, and lifts, consistent with California Building Code.

³ For outdoor sales or operations proposed on City owned property or City right-of-way, separate approval by City of La Quinta is required. Applicant will need to submit additional insurance as required and approved by the City of La Quinta and Risk Manager.

Please e-mail completed applications to CommunityDevelopmentWebmail@laquintaca.gov
If you have any questions regarding the above items, please contact the Planning Division at CommunityDevelopmentWebmail@laquintaca.gov and/or (760) 777-7125