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# HOUSING COMMISSION AGENDA

CITY HALL COUNCIL CHAMBER  
78495 Calle Tampico, La Quinta

## **REGULAR MEETING** **WEDNESDAY, SEPTEMBER 09, 2020 AT 4:00 P.M.**

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### **SPECIAL NOTICE** **Teleconferencing and Telephonic Accessibility In Effect**

Pursuant to Executive Orders N-25-20, N-29-20, N-33-20, and N-35-20, executed by the Governor of California in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 *et seq.*), members of the Housing Commission, the City Manager, City Attorney, City Staff, and City Consultants may participate in this meeting by teleconference. Additionally, pursuant to the above-referenced executive orders, the public is not permitted to physically attend at City Hall the meeting to which this agenda applies, but any member of the public may listen or participate in the open session of this meeting as specified below.

Members of the public wanting to listen to this meeting may do so by tuning-in live via <http://laquinta.12milesout.com/video/live>.

Members of the public wanting **to address the Housing Commission**, either for public comment or for a specific agenda item, or both, are requested to send an email notification to Housing Specialist Doug Kinley at [DKinley@LaQuintaCA.Gov](mailto:DKinley@LaQuintaCA.Gov), and specify the following information:

- |                      |   |
|----------------------|---|
| 1) Full Name         | 4) Public Comment or Agenda Item Number |
| 2) City of Residence | 5) Subject                              |
| 3) Phone Number      | 6) Written or Verbal Comments           |

The email "subject line" must clearly state "Written Comments" or "Verbal Comments."

**Verbal public comments – requests to speak must be emailed to Housing Specialist Doug Kinley no later than 3:00 p.m. on the day of the meeting;** the City will facilitate the ability for a member of the public to be audible to the Housing Commission and general public for the item(s) by contacting him/her via phone and queuing him/her to speak during the discussion.

**Only one person at a time may speak by telephone and only after being recognized by the Housing Commission's Chairperson.**

**Written public comments**, received prior to the adjournment of the meeting, will be distributed to the Housing Commission, incorporated into the agenda packet and public record of the meeting, and will not be read during the meeting unless, upon the request of the Housing Commission Chairperson, a brief summary of any public comment is asked to be read, to the extent the Commission Secretary can accommodate such request.

It would be appreciated that any email communications for public comments related to the items on the agenda, or for general public comment, are provided to the City Manager's Office at the email address listed above prior to the commencement of the meeting. If that is not possible, and to accommodate public comments on items that may be added to the agenda after its initial posting or items that are on the agenda, every effort will be made to attempt to review emails received by the City Manager's Office during the course of the meeting. The Housing Commission's Chairperson will endeavor to take a brief pause before action is taken on any agenda item to allow the Commission Secretary to review emails and share any public comments received during the meeting. All emails received by the City Manager's Office, at the email address above, until the adjournment of the meeting, will be included within the public record relating to the meeting.

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**CALL TO ORDER**

ROLL CALL: Commissioners: Casto, Davidson, McDonough, Pacheco, Chairperson Gaeta-Mejia

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the Housing Commission on any matter not listed on the agenda. ***Please email "Written Public Comments" to [DKinley@LaQuintaCA.gov](mailto:DKinley@LaQuintaCA.gov) and limit your comments to three (3) minutes (approximately 350 words).*** The Commission values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by the Brown Act [Government Code Section 54654.2(b)].

**CONFIRMATION OF AGENDA**

**ANNOUNCEMENT, PRESENTATIONS, AND WRITTEN COMMUNICATION - NONE**

**CONSENT CALENDAR**

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

- 1. APPROVE REGULAR MEETING MINUTES OF JUNE 10, 2020

**BUSINESS SESSION** – NONE

**STUDY SESSION** – NONE

**STAFF REPORTS AND INFORMATIONAL ITEMS**

- 1. AFFORDABLE HOUSING DEVELOPMENT OPPORTUNITIES FOR CALENDAR YEAR 2020/21 – VERBAL UPDATE BY HOUSING SPECIALIST DOUG KINLEY

**COMMISSIONERS' ITEMS** – NONE

**ADJOURNMENT**

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The next regular quarterly meeting of the La Quinta Housing Commission will be held on December 9, 2020, commencing at 4:00 p.m., at the La Quinta Study Session Room, 78495 Calle Tampico, La Quinta, CA 92253.

## **DECLARATION OF POSTING**

I, Doug Kinley, Housing Specialist, do hereby declare that the foregoing Agenda for the La Quinta Housing Commission meeting was posted on the City's website, near the entrance to the Council Chambers at 78495 Calle Tampico, and the bulletin boards at the Stater Brothers Supermarket at 78630 Highway 111, and the La Quinta Cove Post Office at 51321 Avenida Bermudas, on September 3, 2020.

DATED: September 3, 2020

*Doug Kinley*

Doug Kinley, Housing Specialist  
City of La Quinta, California

## **PUBLIC NOTICES**

- The La Quinta City Hall Study Council Chamber is handicapped accessible. If special equipment is needed for the hearing impaired, please call the City Clerk's office at (760) 777-7092, twenty-four (24) hours in advance of the meeting and accommodations will be made.
- If special electronic equipment is needed to make presentations to the Commission, arrangements should be made in advance by contacting the City Clerk's office at (760) 777-7092. A one (1) week notice is required.
- If background material is to be presented to the Commission during a Housing Commission meeting, please be advised that eight (8) copies of all documents, exhibits, etc., must be supplied to the Secretary for distribution. It is requested that this take place prior to the beginning of the meeting.
- Any writings or documents provided to a majority of the Commission regarding any item(s) on this agenda will be made available for public inspection at The Hub counter at City Hall located at 78-495 Calle Tampico, La Quinta, California, 92253, during normal business hours.



# HOUSING COMMISSION MINUTES TUESDAY, JUNE 10, 2020

## **CALL TO ORDER**

A meeting of the La Quinta Housing Commission (Commission) was called to order at 4:00 p.m. by Chairperson Gaeta-Mejia.

This meeting was held by teleconference pursuant to Executive orders N-25-20, N-29-20, N-33-20, and N-35-20, executed to by the Governor of California in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions of the Ralph M. Brown Act (Government Code § 54950 et seq.).

PRESENT: Commissioners Casto, McDonough, Pacheco, Chairperson Gaeta-Mejia

ABSENT: Commissioner Davidson

STAFF PRESENT: Finance Director Romero, Management Specialist Kinley, and Commission Secretary Camarena

## **PLEDGE OF ALLEGIANCE**

Chairperson Gaeta-Mejia led the audience in the Pledge of Allegiance.

## **CONFIRMATION OF AGENDA** - Confirmed

## **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Management Specialist Kinley said no requests for WRITTEN PUBLIC COMMENTS or VERBAL COMMENTS have been received for this meeting.

## **ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS**

- None

## **CONSENT CALENDAR**

### **1. APPROVE SPECIAL MEETING MINUTES DATED MAY 6, 2020**

MOTION – A motion was made and seconded by Commissioners McDonough/Casto to approve the Consent Calendar as recommended. Motion passed – ayes (4), noes (0), abstain (0), absent (1 – Davidson).

### **BUSINESS SESSION**

#### **1. DISCUSS FISCAL YEAR 2020/21 PROPOSED HOUSING AUTHORITY BUDGET, AND MAKE RECOMMENDATION TO THE HOUSING AUTHORITY**

Finance Director Romero presented the staff report, which is on file in the Clerk's Office.

The Commission discussed revenue and expense projection updates; and housing fund balances. Staff noted the budget will be presented to the Housing Authority for consideration and adoption on June 16, 2020.

MOTION – A motion was made and seconded by Commissioners McDonough/Pacheco to recommend Housing Authority approval of fiscal year 2020/21 Housing Authority Budget as recommend. Motion passed – ayes (4), noes (0), abstain (0), absent (1 – Davidson).

**STUDY SESSION** – None

### **STAFF REPORTS AND INFORMATIONAL ITEMS**

#### **1. VERBAL UPDATE BY HOUSING SPECIALIST KINLEY REGARDING PAST ACTIONS BY HOUSING AUTHORITY**

Management Specialist Kinley said in July 2020 the Housing Authority is scheduled to consider participating in and providing funding for an affordable housing assistance program, managed by Habitat for Humanity, which offers assistance with affordable home maintenance and repairs; noted the Housing successor report and Housing annual report have been filed; and at the April 21, 2020 regular quarterly meeting, the Housing Authority approved Funding Option No. 1 providing \$83,333.33 assistance to area homeless service providers and homeless prevention partners for Coachella Valley Rescue Mission, Martha's Village and Kitchen, and Coachella Valley Association of Governments.

**COMMISSIONER'S ITEMS** – None

## **ADJOURNMENT**

There being no further business, a motion was made and seconded by Commissioners Pacheco/McDonough to adjourn the meeting at 4:15 p.m. Motion passed – ayes (4), noes (0), abstain (0), absent (1 – Davidson).

Respectfully submitted,

*Reyna Camarena*

REYNA CAMARENA, Commission Secretary  
City of La Quinta, California

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