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# CITY COUNCIL AGENDA

CITY HALL COUNCIL CHAMBER  
78495 Calle Tampico, La Quinta

**REGULAR MEETING ON TUESDAY, DECEMBER 1, 2020**  
**3:00 P.M. CLOSED SESSION | 4:00 P.M. OPEN SESSION**

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## SPECIAL NOTICE

### Teleconferencing and Telephonic Accessibility In Effect

Pursuant to Executive Orders N-25-20, N-29-20, N-33-20, and N-35-20, executed by the Governor of California in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 *et seq.*), members of the City Council, the City Manager, City Attorney, City Staff, and City Consultants may participate in this meeting by teleconference.

Members of the public wanting to listen to this meeting may do so by tuning-in live via <http://laquinta.12milesout.com/video/live>.

Members of the public wanting **to address the City Council during the open session**, either for public comment or for a specific agenda item, or both, may do so in person or via teleconference by sending an email notification to the La Quinta City Clerk's Office at [CityClerkMail@LaQuintaCA.gov](mailto:CityClerkMail@LaQuintaCA.gov), and specify the following information:

- |                      |   |
|----------------------|---|
| 1) Full Name         | 4) Public Comment or Agenda Item Number |
| 2) City of Residence | 5) Subject                              |
| 3) Phone Number      | 6) Written or Verbal Comments           |

**The email "subject line" must clearly state "Written Comments" or "Verbal Comments."**

**Verbal public comments via teleconference – requests to speak must be emailed to the City Clerk no later than 3:00 p.m. on the day of the meeting;** the City will facilitate the ability for a member of the public to be audible to the City Council and general public for the item(s) by contacting him/her via phone and queuing him/her to speak during the discussion.

**Only one person at a time may speak by telephone and only after being recognized by the Mayor.**

**Written public comments must be received by the City Clerk’s Office no later than 2:00 p.m. on the day of the meeting,** and will be distributed to the City Council, incorporated into the agenda packet and public record of the meeting, and will not be read during the meeting unless, upon the request of the Mayor, a brief summary of any public comment is asked to be read, to the extent the City Clerk’s Office can accommodate such request.

**Please Note:** Written public comment received after 2:00 p.m. will be distributed to the City Council for review and consideration, however, they will not be incorporated into the agenda packet and public record of the meeting.

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**CALL TO ORDER**

ROLL CALL: Councilmembers: Fitzpatrick, Peña, Radi, Sanchez, Mayor Evans

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the City Council on any matter not listed on the agenda by emailing **written public comments** or requests to provide **verbal public comments via teleconference** as indicated above. Members of the public attending the meeting in-person are requested to complete a **"Request to Speak" form**. Please limit your comments to three (3) minutes (or approximately 350 words). The City Council values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by GC 54954.2(b).

**CONFIRMATION OF AGENDA**

**CLOSED SESSION**

1. THREAT TO PUBLIC SERVICES OR FACILITIES, PURSUANT TO SUBDIVISION (a) OF GOVERNMENT CODE SECTION 54957. CONSULTATION WITH: ALEXANDER JOHNSTON, SENIOR EMERGENCY MANAGEMENT COORDINATOR; WILLIAM H. IHRKE, CITY ATTORNEY (Review Continued Need and Response to Proclaimed State and Local Emergencies Caused by COVID-19)

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION; SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OR (3) OF SUBDIVISION (d) OF GOVERNMENT CODE SECTION 54956.9 (NUMBER OF POTENTIAL CASES: 1)

*RECESS TO CLOSED SESSION*

RECONVENE AT 4:00 P.M.

**REPORT ON ACTIONS(S) TAKEN IN CLOSED SESSION**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the City Council on any matter not listed on the agenda by emailing **written public comments** or requests to provide **verbal public comments via teleconference** as indicated above. Members of the public attending the meeting in-person are requested to complete a **"Request to Speak" form**. Please limit your comments to three (3) minutes (or approximately 350 words). The City Council values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by GC 54954.2(b).

**ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATIONS** - NONE

**CONSENT CALENDAR**

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

- |   | <b><u>PAGE</u></b> |
|---|--------------------|
| 1. APPROVE SPECIAL JOINT CITY COUNCIL AND PLANNING COMMISSION MEETING MINUTES OF NOVEMBER 10, 2020  | 7                  |
| 2. APPROVE CHANGE ORDER NO. 1 TO CONTRACT WITH JONES BROS CONSTRUCTION COMPANY FOR THE SILVERROCK WAY STREET IMPROVEMENTS PROJECT NO. 2014-13/141513                                      | 11                 |
| 3. APPROVE CHANGE ORDER NO. 3 TO CONTRACT WITH PWLC II, INC FOR LANDSCAPE MAINTENANCE SERVICES TO INCLUDE ADDITIONAL SERVICE AREAS IN THE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT 89-1 | 17                 |
| 4. RECEIVE AND FILE REVENUE AND EXPENDITURE REPORT DATED SEPTEMBER 30, 2020   | 21                 |
| 5. APPROVE DEMAND REGISTERS DATED NOVEMBER 13 AND 20, 2020  | 27                 |

**BUSINESS SESSION**

	<b><u>PAGE</u></b>
1. APPROPRIATE MEASURE G FUNDING FOR THE SILVERROCK PARK VENUE PROJECT NO. 2016-08 AND SILVERROCK RETENTION BASIN SOIL STABILIZATION PROJECT NO. 2020-07	41
2. INTRODUCE FOR FIRST READING AN ORDINANCE AMENDING CHAPTER 3.25 OF LA QUINTA MUNICIPAL CODE RELATED TO SHORT-TERM VACATION RENTALS [ORDINANCE NO. 586]	49
3. INTRODUCE FOR FIRST READING AN ORDINANCE AMENDING SECTIONS OF CHAPTER 12.69 OF THE LA QUINTA MUNICIPAL CODE RELATED TO GOLF CARTS [ORDINANCE NO. 587]	69

**STUDY SESSION**

	<b><u>PAGE</u></b>
1. DISCUSS POLICE SERVICES RECOMMENDATIONS PREPARED BY AD-HOC POLICE SERVICES REVIEW COMMITTEE	89

**PUBLIC HEARINGS** – after 5:00 p.m.

For all Public Hearings on the agenda, a completed “Request to Speak” form must be filed with the City Clerk prior to consideration of that item.

A person may submit written comments to City Council before a public hearing or appear in support or opposition to the approval of a project(s). If you challenge a project(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence delivered to the City at, or prior to the public hearing.

	<b><u>PAGE</u></b>
1. ADOPT RESOLUTION TO AUTHORIZE THE CITY MANAGER TO SUBMIT APPLICATIONS TO RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND EXECUTE SUPPLEMENTAL AGREEMENTS FOR FISCAL YEAR 2021/22 [RESOLUTION NO. 2020-040]	107

**DEPARTMENTAL REPORTS**

1. CITY MANAGER
2. CITY ATTORNEY
3. CITY CLERK
4. COMMUNITY RESOURCES
5. DESIGN AND DEVELOPMENT
6. FINANCE
7. PUBLIC WORKS

**MAYOR’S AND COUNCIL MEMBERS’ ITEMS**

**REPORTS AND INFORMATIONAL ITEMS**

1. CVAG CONSERVATION COMMISSION (Evans)
2. CVAG ENERGY AND ENVIRONMENTAL RESOURCES COMMITTEE (Evans)
3. CVAG EXECUTIVE COMMITTEE (Evans)
4. GREATER PALM SPRINGS CONVENTION AND VISITORS BUREAU (Evans)
5. LEAGUE OF CALIFORNIA CITIES DELEGATE (Evans)
6. COACHELLA VALLEY WATER DISTRICT JOINT POLICY COMMITTEE (Evans)
7. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (Evans)
8. ECONOMIC DEVELOPMENT SUBCOMMITTEE (Evans & Peña)
9. COACHELLA VALLEY MOUNTAINS CONSERVANCY (Fitzpatrick)
10. DESERT RECREATION DISTRICT COMMITTEE (Fitzpatrick & Radi)
11. COACHELLA VALLEY UNIFIED SCHOOL DISTRICT COMMITTEE (Fitzpatrick & Peña)
12. RIVERSIDE COUNTY TRANSPORTATION COMMISSION (Fitzpatrick)
13. SILVERROCK EVENT SITE AD HOC COMMITTEE (Fitzpatrick)
14. CANNABIS AD HOC COMMITTEE (Peña and Sanchez)
15. CVAG PUBLIC SAFETY COMMITTEE (Peña)
16. CVAG VALLEY-WIDE HOMELESSNESS COMMITTEE (Peña)
17. LEAGUE OF CALIFORNIA CITIES – PUBLIC SAFETY POLICY COMMITTEE (Peña)
18. IMPERIAL IRRIGATION DISTRICT – ENERGY CONSUMERS ADVISORY COMMITTEE (Peña)
19. COVID-19 SMALL BUSINESS EMERGENCY ECONOMIC RELIEF PROGRAM AD HOC COMMITTEE (Peña and Radi)
19. CVAG TRANSPORTATION COMMITTEE (Radi)
20. SUNLINE TRANSIT AGENCY (Radi)
21. CITYWIDE SECURITY CAMERAS AD HOC COMMITTEE (Radi)
22. GREATER CV CHAMBER OF COMMERCE INFORMATION EXCHANGE COMMITTEE (Radi)
23. DESERT SANDS UNIFIED SCHOOL DISTRICT COMMITTEE (Radi & Sanchez)
24. ANIMAL CAMPUS COMMISSION (Sanchez)
25. LEAGUE OF CALIFORNIA CITIES – TRANSPORTATION, COMMUNICATION AND PUBLIC WORKS POLICY COMMITTEE (Sanchez)
26. RIVERSIDE LOCAL AGENCY FORMATION COMMISSION (Sanchez)

**ADJOURNMENT**

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The next regular meeting of the City Council will be held on December 15, 2020, at 4:00 p.m. at the City Hall Council Chambers, 78495 Calle Tampico, La Quinta, CA 92253.

### **DECLARATION OF POSTING**

I, Monika Radeva, City Clerk, of the City of La Quinta, do hereby declare that the foregoing Agenda for the La Quinta City Council meeting was posted on the City's website, near the entrance to the Council Chambers at 78495 Calle Tampico, and the bulletin boards at the Stater Brothers Supermarket at 78630 Highway 111, and the La Quinta Cove Post Office at 51321 Avenida Bermudas, on November 25, 2020.

DATED: November 25, 2020

MONIKA RADEVA, City Clerk  
City of La Quinta, California

### **Public Notices**

- The La Quinta City Council Chamber is handicapped accessible. If special equipment is needed for the hearing impaired, please call the City Clerk's office at (760) 777-7092, twenty-four (24) hours in advance of the meeting and accommodations will be made.
- If special electronic equipment is needed to make presentations to the City Council, arrangements should be made in advance by contacting the City Clerk's office at (760) 777-7092. A one (1) week notice is required.
- If background material is to be presented to the Councilmembers during a City Council meeting, please be advised that eight (8) copies of all documents, exhibits, etc., must be supplied to the City Clerk for distribution. It is requested that this take place prior to the beginning of the meeting.
- Any writings or documents provided to a majority of the City Council regarding any item(s) on this agenda will be made available for public inspection at the Community Development counter at City Hall located at 78495 Calle Tampico, La Quinta, California, 92253, during normal business hours.



**SPECIAL JOINT MEETING  
OF THE CITY COUNCIL AND  
PLANNING COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 10, 2020**

**CALL TO ORDER**

A special joint meeting of the La Quinta City Council and La Quinta Planning Commission was called to order at 5:00 p.m. by Mayor Evans.

PRESENT: Councilmembers Fitzpatrick, Peña, Radi, Sanchez, Mayor Evans  
ABSENT: None

PRESENT: Commissioners Bettencourt, Caldwell, Currie, Libolt Varner,  
McCune, Nieto, and Chairperson Proctor  
ABSENT: None

STAFF PRESENT: City Manager McMillen, City Clerk Radeva, Public Works Director/City Engineer McKinney, Design and Development Director Castro, and Planning Manager Flores.

*CHAIR PROCTOR ASKED MAYOR EVANS TO ACT AS PRESIDING OFFICER  
OVER THE PLANNING COMMISSION FOR THE REMAINDER OF THE  
SPECIAL JOINT MEETING*

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None

**PLEDGE OF ALLEGIANCE**

Mayor Evans led the audience in the Pledge of Allegiance.

**CONFIRMATION OF AGENDA** – Confirmed

**STUDY SESSION**

**1. DISCUSS THE HIGHWAY 111 CORRIDOR (CORRIDOR) PLAN AND  
FORM-BASED CODE (FBC) ZONING (PROJECT NO. 2019-05)**

Planning Manager Flores presented the staff report, which is on file in the Clerk's Office, and introduced the City's consulting team as listed below:

- Todd Tregenza, Senior Transportation Planner, AICP, with GHD, Inc., and overall project manager for this effort;
- Lisa Wise, President, AICP with Lisa Wise Consulting, Inc. (LWC);
- Roger Eastman, Director, AICP with LWC; and
- Kathryn Slama, Senior Associate/Project Manager with LWC.

Topics discussed during the Consultant presentation include the causes for the inception of zoning designations, which resulted in zoning use driving physical urban form over the years; ability to create a more connected and walkable environment by use of FBC, which is a place-based zoning specific to the character and needs of the community, and regulates land development based on physical form and the public realm rather than the separation of land uses; FBCs are highly illustrated through pictures and graphics providing a clear understanding of the form to be achieved; using 'transect' zones as an organizing tool to create different characters of place in the code; FBC zoning regulates private space and its relationship to the public realm, where conventional zoning code regulates private spaces only based on established standards; FBC elements include transect zones, standards for acceptable styles of buildings, frontages, civic spaces, and allowable land uses; optional FBC elements include standards for walkable design, architectural design, and streetscape design to ensure they are not only for the movement of vehicles, but are also walkable and pedestrian friendly; importance of the connection between public and private space; communities that have already adopted FBC; FBC benefits and diverse applications; and opportunities to reshape the Corridor in La Quinta into a vibrant, walkable mixed-use corridor by providing predictable standards for revitalization and infill development, and establishing a consistent, user-friendly framework for transition over the long-term.

Mayor Evans said WRITTEN PUBLIC COMMENTS were provided by Jack Tarr related to FBC methodology and the types of communities that have implemented it successfully.

General discussion followed regarding the new ecommerce shopping trends and the potential effects it will have long-term on conventional shopping malls; ability to address the 'seas of asphalt' and turn them into usable real estate; automobile versus walkable environments, and the applicability of FBC to an automobile designed environment such as the Corridor; taking a conservative approach to determine applicability in the Corridor; the lack of transit availability outside of the Corridor to help facilitate and promote a more walkable environment; opportunities for certain areas along the Corridor to incorporate FBC; coupling FBC with other incentives in smaller communities, such as Mesa, AZ; how would the FBC interact with the existing zoning and individual specific plan regulations; FBC could supersede the zoning



regulations in the specific plans, it could be applied as an optional overlay or only to a part of the Corridor, etc.; how would FBC provide for, enhance and facilitate the development envisioned for the Corridor in light of the existing limitations of the Corridor being a state highway and a major vehicle arterial; ability to develop mixed-use projects while protecting the sales tax revenue generated by the major retailers, big-box stores and automobile dealers along the Corridor; FBC would provide flexibility and an opportunity for creativity, and connectivity to the CV Link project; the City's anticipated phased-in approach and timeline to introduce and implement FBC along the Corridor, and the close collaboration necessary between planning and engineering to ensure the form and the streets are well aligned; appropriate areas for a FBC demonstration project may not be along Highway 111, but rather on the inland north or south sides of Highway 111; importance to ensure the demonstration project becomes a catalyst for FBC; and the applicability of FBC is vast and it is not limited to urban high-density places.

Additional discussion followed regarding SunLine Transit Agency's (SunLine) efforts to increase transit frequency along the Corridor; roll-out of SunLine's new 'SunRide' in January 2021, using taxi services to solve the impediment of first and last mile to public transportation; long-term, FBC can be used to streamline the development review and approval process based on the model of predictability by following established development standards, thus aligning FBC with process and policy; importance to engage the Corridor owners in this process; ability to provide flexibility and opportunity for creativity under FBC; challenges with incorporating public transit into the Corridor's FBC efforts due to lack of ridership; mitigating the extreme heat factor characteristic to the desert areas; implementing temporary food truck dining options; FBC is embedded into the City's established zoning categories; conducting market financial feasibility and sensibility of development projects within FBC; importance to retain the Corridor's economic base and provide opportunities for growth through the change in trends; the multiple levels of regulations that govern development uses, inclusive of zoning designations, general plan, specific plans, covenants, conditions and restrictions, etc.; importance to ensure the community is well educated on the objectives and development options of FBC; and importance to adequately plan and prepare for the future while preserving the economic vitality of the Corridor.

*COUNCILMEMBER RADI LEFT THE MEETING AT 6:51 P.M.*

General discussion followed regarding exploring the ability to incorporate housing into the Corridor through mixed-used developments; importance for the City to continue to adapt to ever-evolving trends, needs and regulations; Staff continues its persistent efforts to engage the Corridor's property owners; FBC as it relates to short-term vacation rental activities; the City's efforts to

implement FBC will provide an opportunity for creativity in the development community; and the next steps in this effort are to identify an area along the Corridor appropriate for a FBC demonstration project between now and the Spring of 2021 when a subsequent special joint meeting between the Council and Planning Commission will be scheduled; this project will be included in the City's Annual Community Workshop scheduled for January 16, 2021; and Staff shall include a summary of the terms provided on the City's website.

**COUNCIL AND COMMISSION MEMBERS' ITEMS** – None

**ADJOURNMENT**

Commissioner Bettencourt noted today was the 245<sup>th</sup> anniversary of the United States Marine Corps, officially established by the Second Continental Congress on November 10, 1775, to protect the country's sovereignty in the air, on land, and at sea; and asked to adjourn this meeting in memory of the United States veterans.

Mayor Evans noted the City will hold its annual Veteran's Day celebration tomorrow, November 11, 2020, in the courtyard of City Hall.

There being no further business, a motion was made and seconded by Councilmembers Fitzpatrick/Peña to adjourn at 7:15 p.m. Motion passed: Council – ayes (4) noes (0) absent (1 – Radi), Planning Commission - unanimously.

Respectfully submitted,

MONIKA RADEVA, City Clerk  
City of La Quinta, California

# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

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**AGENDA TITLE:** APPROVE CHANGE ORDER NO. 1 TO CONTRACT WITH JONES BROS CONSTRUCTION COMPANY FOR THE SILVERROCK WAY STREET IMPROVEMENTS PROJECT NO. 2014-13/141513

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### RECOMMENDATION

Approve Change Order No. 1 in the amount of \$69,117 to Contract with Jones Bros Construction Company for the SilverRock Way Street Improvements backbone infrastructure Project 2014-13/141513; and authorize the City Manager to execute the change order.

### EXECUTIVE SUMMARY

- On February 4, 2020, a contract was awarded to Jones Bros Construction Company (Contractor) for the construction of the SilverRock Way Street Improvements backbone infrastructure (Project) (Attachment 1) and construction began in July 2020.
- Change Order No. 1 (Attachment 2) includes four (4) additional work requests:
  - Request to replace storm drain from reinforced concrete pipe (RCP) to high-density polyethylene (HDPE) for a credit of (\$10,047).
  - Sewer alignment modifications in the amount of \$50,946.
  - Idle time for 15 days while the adjustments to the sewer line connection were made and approved in the amount of \$25,306.
  - Additional work requested to protect previously unknown utilities in place in the amount of \$2,912.

### FISCAL IMPACT

There are sufficient funds in the project budget (Account No. 401-0000-60188, Project No. 2014-13/141513) for this change order in the amount of \$69,117. The following illustrates the current project budget.

	<b>Anticipated Total Budget</b>	<b>City Contribution (Bonds)</b>	<b>Developer Contribution</b>
Professional:	\$ 90,000	\$ 90,000	\$ 0
Design:	\$ 511,000	\$ 511,000	\$ 0
Inspection/Testing/ Monitors/Utility/ Survey:	\$ 263,822	\$ 263,822	\$ 0
Construction:	\$ 4,063,583	\$ 3,647,809	\$ 415,774
CVWD Constructed Canal Crossing	\$ 2,156,843	\$ 1,741,070	\$ 415,773
Contingency:	\$ 74,794	\$ 0	\$ 74,794
<b>Total Budget:</b>	<b>\$ 7,160,041</b>	<b>\$6,253,700</b>	<b>\$ 906,341</b>

Note: Staff anticipates a credit of \$19,200 from NV5, the surveyor company performing the work for this project.

The following is a list of all change orders to date:

	<b>Total Contract</b>
Original Contract Amount:	\$ 3,994,466
<b>This Contract Change Order No. 1:</b>	\$ 69,117
Final Contract Amount:	\$ 4,063,583

## **BACKGROUND/ANALYSIS**

Proposed Change Order No. 1 is recommended for approval in the amount of \$69,117 for four additional work requests.

During the construction project set-up, the Contractor proposed that a different material be used for the storm drain in order to help expedite the material to the site and to provide a cost savings. After the designer and Staff reviewed for concurrence, it is recommended to allow this equal product of HDPE in lieu of RCP.

The remaining three items are related to the on-going sewer main construction. During the course of the sewer construction, the vertical alignment for the sewer line needed to be adjusted due to tie-in point elevation conflicts. This caused a delay in time for the plans to be modified and for Coachella Valley Water District to review and issue approved plans. The modification to the sewer line includes an increase in depth. Additional changes to the sewer line include different/additional tie-in points for the adjacent development that are not included with this change order. These changes will be brought to Council separately with a manhole quantity adjustment.

## ALTERNATIVES

Council may elect to not approve this change order.

Prepared by: Julie Mignogna, Management Analyst

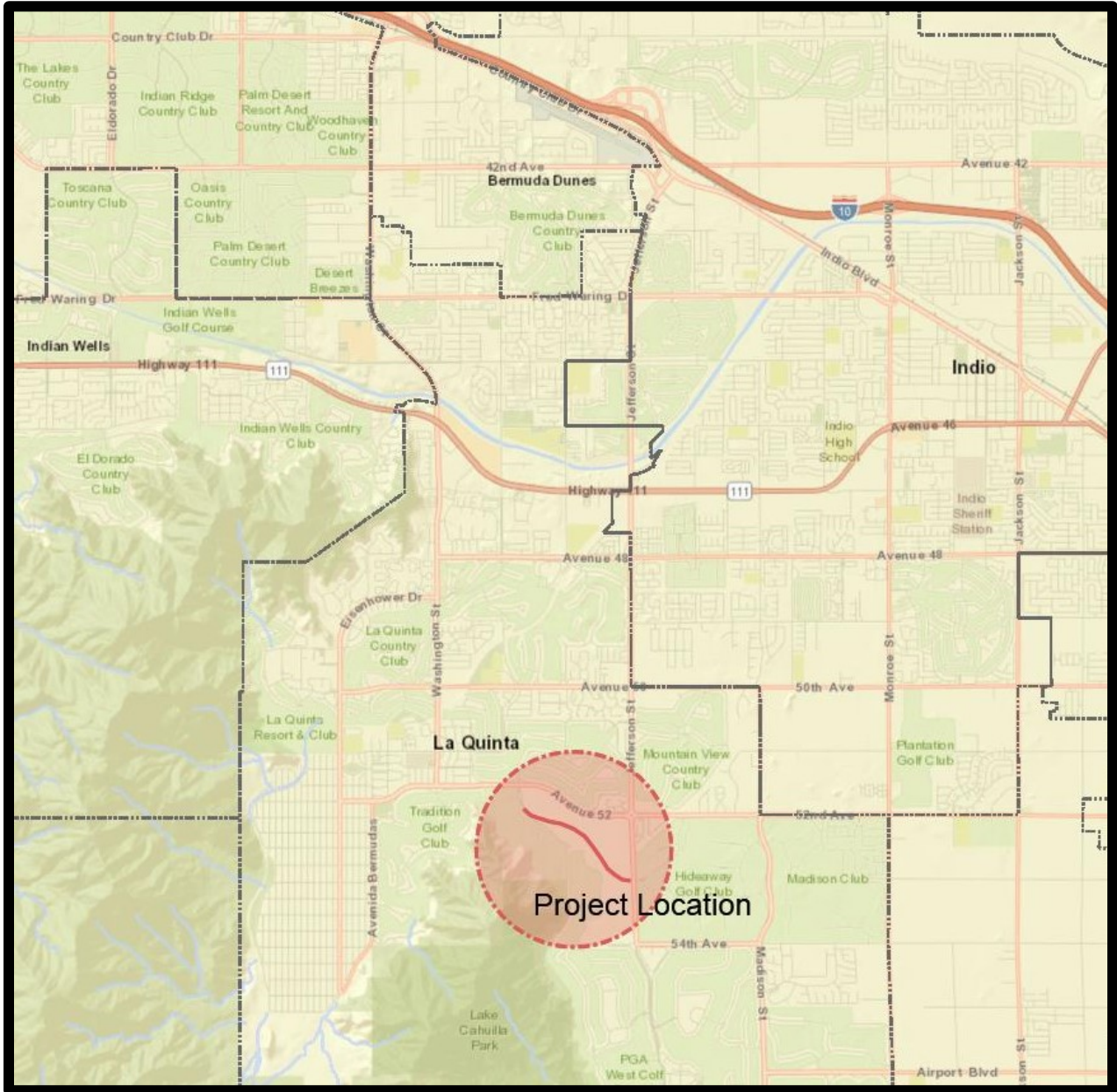
Approved by: Bryan McKinney, P.E., Public Works Director/City Engineer

Attachments: 

1. Project Vicinity Map
2. Change Order No. 1

[Click here to return to Agenda](#)

### Vicinity Map



## **SilverRock Way Street Improvements (Project No. 2014-13)**



**CONTRACT:** SilverRock Way Street Improvements

**PROJECT NO.** 2014-13

**CONTRACTOR:** Jones Bros Construction Company  
85900 Jones Court  
Coachella, CA 92236

**CONTRACT CHANGE ORDER NO. 1**

Pursuant to the terms of the original Contract Agreement, you are hereby directed to make the herein described changes or do the following described work not included in the plans and specifications for this Contract. Unless otherwise stated all work shall conform to the terms, general conditions, and special provisions of the original Contract.

**DESCRIPTION OF CHANGE**

- This Contract Change Order allows for the replacement of storm drain from reinforced concrete pipe (RCP) to high-density polyethylene (HDPE) (\$10,047)
  - Sewer alignment modifications \$50,946
  - Idle time for 15 days while the adjustments to the sewer line connection were made and approved \$25,306
  - Additional work request to protect previously unknown utilities in place \$2,912
- Total \$69,117

Original Contract Amount	\$3,994,466
<b>Add This Change Order No. 1</b>	<b>\$69,117</b>
Revised Contract Total	\$4,063,583

By reason of this contract change order the time of completion is adjusted as follows: - 22 - days added to contract time.

**The contract completion date shall be: 4/6/2021**

**Submitted By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*We, the undersigned Contractor, **have given careful consideration to the change proposed and hereby agree**, if this proposal is approved, that we will provide all equipment, furnish all materials, perform all labor, except as may be noted above, and perform all services necessary to complete the above specified work, and hereby accept as full payment the amount shown above, which includes all direct and indirect overhead expenses for any delays.*

**Accepted By:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

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**AGENDA TITLE:** APPROVE CHANGE ORDER NO. 3 TO CONTRACT WITH PWLC II, INC FOR LANDSCAPE MAINTENANCE SERVICES TO INCLUDE ADDITIONAL SERVICE AREAS IN THE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT 89-1

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### **RECOMMENDATION**

Approve Contract Change Order No. 3 to Contract with PWLC II, Inc. for landscape maintenance services to include additional service areas in the Landscape and Lighting Assessment District 89-1 in the amount of \$28,188; and authorize the City Manager to execute the Change Order.

### **EXECUTIVE SUMMARY**

- The City contracts landscape maintenance services for all public medians, parkways and retention areas throughout the City.
- On May 21, 2019, City Council awarded a Contract to PWLC II, Inc. (PWLC) to provide landscape maintenance services for the Landscape and Lighting Assessment District 89-1 (L&L).
- Change Order No 3. includes additional service areas on Dune Palms Road, Calle Tampico, Eisenhower Drive, Avenue 52, and Avenida Bermudas.

### **FISCAL IMPACT**

The total contract cost for fiscal year (FY) 2020/21 is \$596,342, the annual cost for the additional service areas would be \$28,188. Service for the additional areas would begin on January 1, 2021. The increase to the contract amount in FY 2020/21 would be \$14,094, with a total contract price of \$610,436. Funds are available in Landscape Contracts (Account No. 215-7004-60112).

### **BACKGROUND/ANALYSIS**

The L&L provides landscape and lighting maintenance services citywide. This includes all public medians, parkways, and retention areas. These services are necessary for roadway safety, water retention, and visual aesthetics.

In May 2019, the City Council approved a Contract with PWLC to provide maintenance for all City medians in the L&L. In February, 2020, Council approved Change Order No. 1 which included removal of the maintenance area on Dunes Palms Road and Avenue 47 and added medians on Monroe Street.

In May 19, 2020, Council approved Change Order No. 2 which included a one-year contract extension, additional landscape maintenance areas on Calle Tampico from Phase I of the Complete Streets Project, and a 15% contract reduction.

Change Order No. 3 will include additional maintenance service areas on Dune Palms Road on the east parkway north of Westward Ho; and from Phases II and III of the Complete Streets Project on Calle Tampico, Eisenhower Drive, Avenue 52, and Avenida Bermudas. Landscape maintenance service for these areas would begin on January 1, 2021.

Per the City's Purchasing Policy, amounts paid to vendors/contractors over \$50,000 must be approved by Council.

### **ALTERNATIVES**

Staff does not recommend an alternative.

Prepared by: Dianne Hansen, Management Analyst, Parks/Landscape  
Approved by: Bryan McKinney, Public Work Director, City Engineer

Attachment 1: Contract Change Order No.3



GEM of the DESERT

AGREEMENT: CITYWIDE LANDSCAPE MAINTENTANCE SERVICES, LANDSCAPE AND LIGHTING DISTRICT 89-1

PROJECT NO. 2018-30

CONTRACTOR: PWLC II, INC.

CHANGE ORDER NO. 3

Pursuant to the terms of the original Agreement for Contract Services, you are hereby directed to make the herein described changes or do the following described work not included in the plans and specifications for this Agreement. Unless otherwise stated all work shall conform to the terms, general conditions, and special provisions of the original Agreement.

\*\*\*\*\*

DESCRIPTION OF CHANGE

- 1. As provided in Section 2000, 2.0, contract terms; the City and Contractor agree to
2. Add Dune Palms - East parkway from Westward Ho to south of north trailer park entrance.
3. Add Tampico/Eisenhower Round-a-Bout and perimeter landscape
4. Add Bermudas/Ave 52 Round-a-Bouts (2) and perimeter landscape.

\*\*\*\*\*

Table with 2 columns: Description, Amount. Rows: Previous Agreement Amount Through Change Order No. 3 (\$596,342), Add This Change Order (\$14,094), Revised Agreement Total (\$610,436)

By reason of this change order the time of completion is adjusted as follows: -0- days added/deleted to contract time. The start date for these services shall be: 12/01/20

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, perform all labor, except as may be noted above, and perform all services necessary to complete the above specified work, and hereby accept as full payment the amount shown above, which includes all direct and indirect overhead expenses for any delays.

Accepted By: [Signature] Title: President

Print Name: Paul Rasmussen Print Company: PWLC II, INC

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# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

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**AGENDA TITLE:** RECEIVE AND FILE REVENUE AND EXPENDITURE REPORT DATED SEPTEMBER 30, 2020

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### RECOMMENDATION

Receive and file revenue and expenditure report dated September 30, 2020.

### EXECUTIVE SUMMARY

- The report summarizes the City's period and year-to-date (YTD) revenues and expenditures for September 2020 (Attachment 1).
- These reports are also reviewed by the Financial Advisory Commission.

FISCAL IMPACT – None

### BACKGROUND/ANALYSIS

Below is a summary of the column headers used on the *Revenue and Expenditure Summary Reports*:

*Original Total Budget* – represents revenue and expenditure budgets the Council adopted in June 2020 for fiscal year 2020/21.

*Current Total Budget* – represents original adopted budgets plus any Council approved budget amendments from throughout the year. The 2019/20 operating and Capital Improvement Project carryovers to 2020/21 have been added to the current budget.

*Period Activity* – represents actual revenues received and expenditures outlaid in the reporting month.

*Fiscal Activity* – represents actual revenues received and expenditures outlaid YTD.

*Variance Favorable/(Unfavorable)* - represents the dollar difference between YTD collections/expenditures and the current budgeted amount.

*Percent Used* – represents the percentage activity as compared to budget YTD.

**September Revenues**

	MTD	YTD	YTD Percent of Budget
General Fund	\$ 2,357,131	\$ 3,885,217	7.61%
All Funds	\$ 5,589,536	\$ 9,410,549	5.80%

**September Expenditures**

	MTD	YTD	YTD Percent of Budget
General Fund	\$ 2,157,035	\$ 4,521,303	7.12%
Payroll - General Fund	\$ 592,862	\$ 2,542,906	24.35%
All Funds	\$ 18,029,541	\$ 24,240,200	13.41%

**Top Five Revenue/Income Sources for September**

General Fund		Non-General Fund	
Measure G Sales Tax	\$ 795,453	Active Transportation Grant - Complete Streets	\$ 1,297,122
Sales Tax	\$ 693,799	Hwy Safety Improvement Program (HSIP) Grant	\$ 1,263,915
Transient Occupancy (Hotel) Tax	\$ 430,912	Allocated Interest	\$ 249,272
State Government (CARES distribution)	\$ 83,672	Gas Tax	\$ 226,667
Document Transfer Tax	\$ 76,686	SilverRock Greens Fees	\$ 143,586

**Top Five Expenditures/Outlays for September**

General Fund		Non-General Fund	
Sheriff Contract (July)	\$ 1,176,585	Successor Agency Debt Service <sup>(1)</sup>	\$ 13,302,075
Greater Palm Springs Convention Bureau	\$ 42,207	Capital Improvement Program (CIP)- Construction <sup>(2)</sup>	\$ 1,242,958
Marketing and Tourism Promotions	\$ 36,412	Developer Reimbursements	\$ 400,001
Parks Landscape Maintenance	\$ 35,765	Small Business Economic Relief	\$ 140,526
Contract Legal Services	\$ 34,682	CIP-Professional Services <sup>(3)</sup>	\$ 115,486

<sup>(1)</sup>Interest and principal payments for redevelopment bonds, funded by dedicated Redevelopment Property Tax Trust Fund (RPTTF) revenue.

<sup>(2)</sup> CIP Construction: Expenses associated with Village Complete Streets and the SilverRock Way street improvement and event site projects.

<sup>(3)</sup> CIP Professional Services: Consulting expenses associated with SilverRock Way street improvements and event site, Dune Palms bridge, Hwy 111 Corridor, Eisenhower retention basin, and pavement rehabilitation projects.

The revenue report includes revenues and transfers into funds from other funds (income items). Revenues are not received uniformly throughout the year, resulting in peaks and valleys. For example, large property tax payments are usually received in December and May. Similarly, Redevelopment Property Tax Trust Fund payments are typically received in January and June. Any timing imbalance of revenue receipts versus expenditures is funded from the City's cash flow reserve.

The expenditure report includes expenditures and transfers out to other funds. Unlike revenues, expenditures are more likely to be consistent from month to month. However, large debt service payments or CIP expenditures can cause swings.

Prepared by: Rosemary Hallick, Financial Services Analyst  
 Approved by: Karla Romero, Finance Director

Attachment: 1. Revenue and Expenditure Report for September 30, 2020

**Revenue Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
101 - GENERAL FUND	50,726,100	51,076,100	2,357,131	3,885,217	-47,190,883	7.61 %
201 - GAS TAX FUND	1,778,400	1,778,400	226,667	307,480	-1,470,920	17.29 %
202 - LIBRARY & MUSEUM FUND	2,808,500	2,808,500	0	-11,551	-2,820,051	0.41 %
203 - PUBLIC SAFETY FUND (MEASU	10,000	10,000	0	-1,924	-11,924	19.24 %
210 - FEDERAL ASSISTANCE FUND	141,900	141,900	0	-20	-141,920	0.01 %
212 - SLESA (COPS) FUND	101,000	101,000	0	-291	-101,291	0.29 %
215 - LIGHTING & LANDSCAPING FU	1,877,000	1,877,000	0	-1,034	-1,878,034	0.06 %
220 - QUIMBY FUND	80,000	80,000	0	-2,481	-82,481	3.10 %
221 - AB 939 - CALRECYCLE FUND	76,000	76,000	2,472	1,219	-74,781	1.60 %
223 - MEASURE A FUND	1,319,000	1,319,000	0	-1,944	-1,320,944	0.15 %
224 - TUMF FUND	0	0	0	-376	-376	0.00 %
225 - INFRASTRUCTURE FUND	200	200	0	-31	-231	15.38 %
226 - EMERGENCY MANAGEMENT F	12,100	12,100	0	-11	-12,111	0.09 %
227 - STATE HOMELAND SECURITY F	5,000	5,000	0	0	-5,000	0.00 %
230 - CASp FUND, AB 1379	18,200	18,200	1,556	4,385	-13,815	24.09 %
231 - SUCCESSOR AGCY PA 1 RORF	20,539,264	20,539,264	29	-17,321	-20,556,585	0.08 %
235 - SO COAST AIR QUALITY FUND	53,000	53,000	0	-37	-53,037	0.07 %
237 - SUCCESSOR AGCY PA 1 ADMIN	13,505	13,505	0	-298	-13,803	2.21 %
241 - HOUSING AUTHORITY	513,300	513,300	0	1,158,426	645,126	225.68 %
243 - RDA LOW-MOD HOUSING FUN	35,000	35,000	0	-4,181	-39,181	11.95 %
247 - ECONOMIC DEVELOPMENT FL	40,000	40,000	0	-6,543	-46,543	16.36 %
249 - SA 2011 LOW/MOD BOND FUI	200,000	200,000	35,114	34,448	-165,552	17.22 %
250 - TRANSPORTATION DIF FUND	380,000	380,000	12,913	78,914	-301,086	20.77 %
251 - PARKS & REC DIF FUND	304,000	304,000	4,212	34,814	-269,186	11.45 %
252 - CIVIC CENTER DIF FUND	110,000	110,000	2,782	19,333	-90,667	17.58 %
253 - LIBRARY DEVELOPMENT DIF	45,000	45,000	794	6,272	-38,728	13.94 %
254 - COMMUNITY CENTER DIF	16,500	16,500	1,912	8,504	-7,996	51.54 %
255 - STREET FACILITY DIF FUND	17,000	17,000	200	2,001	-14,999	11.77 %
256 - PARK FACILITY DIF FUND	7,100	7,100	0	351	-6,749	4.94 %
257 - FIRE PROTECTION DIF	55,500	55,500	886	7,322	-48,178	13.19 %
270 - ART IN PUBLIC PLACES FUND	111,000	111,000	2,060	15,044	-95,956	13.55 %
275 - LQ PUBLIC SAFETY OFFICER	2,600	2,600	0	-75	-2,675	2.90 %
299 - INTEREST ALLOCATION FUND	0	0	249,272	601,013	601,013	0.00 %
310 - LQ FINANCE AUTHORITY DEBT	1,100	1,100	0	0	-1,100	0.00 %
401 - CAPITAL IMPROVEMENT PROC	19,058,300	72,477,630	2,561,036	2,561,036	-69,916,594	3.53 %
405 - SA PA 1 CAPITAL IMPRV FUND	100,000	100,000	0	-9,888	-109,888	9.89 %
501 - FACILITY & FLEET REPLACEMEI	902,500	902,500	0	-5,311	-907,811	0.59 %
502 - INFORMATION TECHNOLOGY	1,721,500	1,721,500	1,480	2,895	-1,718,605	0.17 %
503 - PARK EQUIP & FACILITY FUND	245,000	245,000	0	-5,792	-250,792	2.36 %
504 - INSURANCE FUND	928,500	928,500	0	-33	-928,533	0.00 %
601 - SILVERROCK RESORT	3,882,100	3,882,100	164,543	412,758	-3,469,342	10.63 %
602 - SILVERROCK GOLF RESERVE	4,500	4,500	0	-831	-5,331	18.46 %
760 - SUPPLEMENTAL PENSION PLA	6,500	6,500	0	-163	-6,663	2.51 %
761 - CERBT OPEB TRUST	60,000	60,000	71,453	71,453	11,453	119.09 %
762 - PARS PENSION TRUST	300,000	300,000	-106,976	267,802	-32,198	89.27 %
<b>Report Total:</b>	<b>108,606,169</b>	<b>162,375,499</b>	<b>5,589,536</b>	<b>9,410,549</b>	<b>-152,964,950</b>	<b>5.80 %</b>

Accounts are subject to adjusting entries and audit. The City's Comprehensive Annual Financial Report (CAFR), published annually in December, is the best resource for all final audited numbers.

## Expenditure Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
101 - GENERAL FUND	47,911,600	63,541,483	2,157,035	4,521,303	59,020,180	7.12 %
201 - GAS TAX FUND	1,775,300	2,288,769	35,679	97,468	2,191,301	4.26 %
202 - LIBRARY & MUSEUM FUND	1,715,100	2,295,100	36,462	70,875	2,224,225	3.09 %
203 - PUBLIC SAFETY FUND (MEASU	1,000,000	1,000,000	0	0	1,000,000	0.00 %
210 - FEDERAL ASSISTANCE FUND	141,900	315,767	0	0	315,767	0.00 %
212 - SLESA (COPS) FUND	100,000	100,000	179	179	99,821	0.18 %
215 - LIGHTING & LANDSCAPING FU	1,876,600	2,126,600	138,418	332,388	1,794,212	15.63 %
220 - QUIMBY FUND	0	2,781,625	0	0	2,781,625	0.00 %
221 - AB 939 - CALRECYCLE FUND	100,000	100,000	1,800	2,000	98,000	2.00 %
223 - MEASURE A FUND	1,263,900	2,455,084	0	0	2,455,084	0.00 %
225 - INFRASTRUCTURE FUND	0	22,618	0	0	22,618	0.00 %
226 - EMERGENCY MANAGEMENT F	12,000	12,000	0	9,750	2,250	81.25 %
227 - STATE HOMELAND SECURITY F	5,000	5,000	0	0	5,000	0.00 %
230 - CASp FUND, AB 1379	4,400	4,400	0	0	4,400	0.00 %
231 - SUCCESSOR AGCY PA 1 RORF	8,405,468	8,405,468	13,302,075	13,302,075	-4,896,607	158.26 %
235 - SO COAST AIR QUALITY FUND	42,200	42,200	13,986	13,991	28,209	33.15 %
237 - SUCCESSOR AGCY PA 1 ADMIN	13,505	13,505	1,650	1,650	11,855	12.22 %
241 - HOUSING AUTHORITY	822,300	1,143,062	32,364	101,437	1,041,625	8.87 %
243 - RDA LOW-MOD HOUSING FUN	250,000	250,000	0	0	250,000	0.00 %
244 - HOUSING GRANTS (Multiple)	0	0	0	6,497	-6,497	0.00 %
247 - ECONOMIC DEVELOPMENT FL	10,000	961,400	147,821	317,230	644,170	33.00 %
249 - SA 2011 LOW/MOD BOND FUI	6,185,000	6,185,000	0	618,000	5,567,000	9.99 %
250 - TRANSPORTATION DIF FUND	1,293,000	1,957,670	400,001	400,001	1,557,669	20.43 %
251 - PARKS & REC DIF FUND	0	959,713	0	0	959,713	0.00 %
253 - LIBRARY DEVELOPMENT DIF	30,000	30,000	0	0	30,000	0.00 %
254 - COMMUNITY CENTER DIF	0	101,639	0	0	101,639	0.00 %
256 - PARK FACILITY DIF FUND	0	5,600	0	0	5,600	0.00 %
270 - ART IN PUBLIC PLACES FUND	110,000	697,200	958	12,196	685,005	1.75 %
310 - LQ FINANCE AUTHORITY DEBT	1,100	1,100	0	0	1,100	0.00 %
401 - CAPITAL IMPROVEMENT PROC	19,058,300	68,943,524	1,423,987	2,806,333	66,137,192	4.07 %
405 - SA PA 1 CAPITAL IMPRV FUND	0	5,539,155	0	0	5,539,155	0.00 %
501 - FACILITY & FLEET REPLACEMEI	902,500	1,084,464	48,845	80,494	1,003,969	7.42 %
502 - INFORMATION TECHNOLOGY	1,684,200	1,924,200	60,094	425,288	1,498,912	22.10 %
503 - PARK EQUIP & FACILITY FUND	595,000	682,986	676	677	682,310	0.10 %
504 - INSURANCE FUND	827,500	827,500	398	508,492	319,008	61.45 %
601 - SILVERROCK RESORT	3,881,500	3,881,500	222,019	584,693	3,296,807	15.06 %
760 - SUPPLEMENTAL PENSION PLA	12,850	12,850	0	12,833	17	99.87 %
761 - CERBT OPEB TRUST	1,500	1,500	381	381	1,119	25.39 %
762 - PARS PENSION TRUST	52,000	52,000	4,713	13,970	38,030	26.86 %
<b>Report Total:</b>	<b>100,083,723</b>	<b>180,751,682</b>	<b>18,029,541</b>	<b>24,240,200</b>	<b>156,511,482</b>	<b>13.41 %</b>



Fund #	Name	Notes
101	General Fund	The primary fund of the City used to account for all revenue and expenditures of the City; a broad range of municipal activities are provided through this fund.
201	Gas Tax Fund	Gasoline sales tax allocations received from the State which are restricted to street-related expenditures.
202	Library and Museum Fund	Revenues from property taxes and related expenditures for library and museum services.
203	Public Safety Fund	General Fund Measure G sales tax revenue set aside for public safety expenditures.
210	Federal Assistance Fund	Community Development Block Grant (CDBG) received from the federal government and the expenditures of those resources.
212	SLESF (COPS) Fund	Supplemental Law Enforcement Services Funds (SLESF) received from the State for law enforcement activities. Also known as Citizen's Option for Public Safety (COPS).
215	Lighting & Landscaping Fund	Special assessments levied on real property for city-wide lighting and landscape maintenance/improvements and the expenditures of those resources.
217	Development Agreement	Revenue and Expenditures related to development agreement for Village.
220	Quimby Fund	Developer fees received under the provisions of the Quimby Act for park development and improvements.
221	AB939 Fund/Cal Recycle	Franchise fees collected from the city waste hauler that are used to reduce waste sent to landfills through recycling efforts. Assembly Bill (AB) 939.
223	Measure A Fund	County sales tax allocations which are restricted to street-related expenditures.
224	TUMF Fund	Developer-paid Transportation Uniform Mitigation Fees (TUMF) utilized for traffic projects in Riverside County.
225	Infrastructure Fund	Developer fees for the acquisition, construction or improvement of the City's infrastructure as defined by Resolution
226	Emergency Mgmt. Performance Grant (EMPG)	Federal Emergency Management Agency (FEMA) grant for emergency preparedness.
227	State Homeland Security Programs (SHSP)	Federal Emergency Management Agency (FEMA) grant for emergency preparedness.
230	CASP Fund, AB1379 / SB1186	Certified Access Specialist (CASp) program fees for ADA Accessibility Improvements; derived from Business License renewals. Assembly Bill (AB) 1379 and Senate Bill (SB) 1186.
231	Successor Agency PA 1 RORF Fund	Successor Agency (SA) Project Area (PA) 1 Redevelopment Obligation Retirement Fund (RORF) for Redevelopment Property Tax Trust Fund (RPTTF) taxes received for debt service payments on recognized obligations of the former Redevelopment Agency (RDA).
235	SO Coast Air Quality Fund (AB2766, PM10)	Contributions from the South Coast Air Quality Management District. Uses are limited to the reduction and control of airborne pollutants. Assembly Bill (AB) 2766.
237	Successor Agency PA 1 Admin Fund	Successor Agency (SA) Project Area (PA) 1 for administration of the Recognized Obligation Payment Schedule (ROPS) associated with the former Redevelopment Agency (RDA).
241	Housing Authority	Activities of the Housing Authority which is to promote and provide quality affordable housing.
243	RDA Low-Moderate Housing Fund	Activities of the Housing Authority which is to promote and provide quality affordable housing. Accounts for RDA loan repayments (20% for Housing) and housing programs..
244	Housing Grants	Activities related Local Early Action Planning (LEAP) and SB2 grants for housing planning and development.
247	Economic Development Fund	Proceeds from sale of City-owned land; transferred from General Fund for future economic development.
248	SA 2004 LO/MOD Bond Fund	Successor Agency (SA) low/moderate housing fund; 2004 bonds refinanced in 2014; for Washington Street Apartment rehabilitation only.
249	SA 2011 Low/Mod Bond Fund	Successor Agency (SA) low/moderate housing fund; 2011 bonds refinanced in 2016.
250	Transportation DIF Fund	Developer impact fees collected for specific public improvements - transportation related.
251	Parks & Rec. DIF Fund	Developer impact fees collected for specific public improvements - parks and recreation.
252	Civic Center DIF Fund	Developer impact fees collected for specific public improvements - Civic Center.
253	Library Development DIF Fund	Developer impact fees collected for specific public improvements - library.
254	Community Center DIF Fund	Developer impact fees collected for specific public improvements - community center.
255	Street Facility DIF Fund	Developer impact fees collected for specific public improvements - streets.
256	Park Facility DIF Fund	Developer impact fees collected for specific public improvements - parks.
257	Fire Protection DIF Fund	Developer impact fees collected for specific public improvements - fire protection.
270	Art In Public Places Fund	Developer fees collected in lieu of art placement; utilized for acquisition, installation and maintenance of public artworks.
275	LQ Public Safety Officer Fund	Annual transfer in from General Fund; distributed to public safety officers disabled or killed in the line of duty.
299	Interest Allocation Fund	Interest earned on investments.
310	LQ Finance Authority Debt Service Fund	Accounted for the debt service the Financing Authority's outstanding debt and any related reporting requirements. This bond was fully paid in October 2018.
401	Capital Improvement Program Fund	Planning, design, and construction of various capital projects throughout the City.
405	SA PA 1 Capital Improvement Fund	Successor Agency (SA) Project Area (PA) 1 bond proceeds restricted by the bond indenture covenants. Used for SilverRock infrastructure improvements.
501	Equipment Replacement Fund	Internal Service Fund for vehicles, heavy equipment, and related facilities.
502	Information Technology Fund	Internal Service Fund for computer hardware and software and phone systems.
503	Park Equipment & Facility Fund	Internal Service Fund for park equipment and facilities.
504	Insurance Fund	Internal Service Fund for city-wide insurance coverages.
601	SilverRock Resort Fund	Enterprise Fund for activities of the city-owned golf course.
602	SilverRock Golf Reserve Fund	Enterprise Fund for golf course reserves for capital improvements.
735	97-1 Agency Redemption Fund	To account for sewer improvement assessments.
760	Supplemental Pension Plan (PARS Account)	Supplemental pension savings plan for excess retiree benefits to general employees of the City.
761	Other Post Benefit Obligation Trust (OPEB)	For retiree medical benefits and unfunded liabilities.
762	Pension Trust Benefit (PARS Account)	For all pension-related benefits and unfunded liabilities.

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# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

**AGENDA TITLE:** APPROVE DEMAND REGISTERS DATED NOVEMBER 13 AND 20, 2020

### RECOMMENDATION

Approve demand registers dated November 13 and 20, 2020.

EXECUTIVE SUMMARY – None

### FISCAL IMPACT

Demand of Cash:

City	\$	912,062.77
Successor Agency of RDA	\$	300.00
Housing Authority	\$	16,800.13
	\$	<u>929,162.90</u>

### BACKGROUND/ANALYSIS

Routine bills and payroll must be paid between Council meetings. Attachment 1 details the weekly demand registers for November 13 and 20, 2020.

Warrants Issued:

203292-203297	\$	4,729.55
203298-203391	\$	475,899.52
EFT #108	\$	25.00
Wire Transfers	\$	249,686.32
Payroll Tax Transfers	\$	8,294.60
Payroll Direct Deposit	\$	190,527.91
	\$	<u>929,162.90</u>

The most significant expenditures on the demand register are:

Vendor	Account Name	Amount	Purpose
Rivco Business & Community Service	Various	\$ 90,047.50	Museum & Makerspace 1st Qtr Services
PWLC II INC	Landscape Contract	\$ 55,642.00	Nov- Citywide Maintenance
Vintage Associates	Landscape Contract	\$ 46,905.00	Nov- Parks Maintenance
Enterprise FM Trust	Vehicle Leases	\$ 33,863.04	Oct-Nov City Vehicle Leases
Acom Technologies Services	Various	\$ 24,377.50	Nov- Citywide IT Services

**Wire Transfers:** Seven transfers totaled \$249,686. Of this amount, \$201,994 was for Landmark and \$39,007 for PERS. (See Attachment 2 for a full listing).

**Investment Transactions:** Full details of investment transactions as well as total holdings are reported quarterly in the Treasurer’s Report.

Transaction	Issuer	Type	Par Value	Settle Date	Coupon Rate
Maturity	First Tech FCU	CD	\$ 245,000	10/19/20	2.700%
Purchase	Federal Natl Mortg Assoc	Agency	\$ 500,000	11/17/20	0.560%
Purchase	Federal Natl Mortg Assoc	Agency	\$ 500,000	11/18/20	0.420%

## ALTERNATIVES

Council may approve, partially approve, or reject the demand registers.

Prepared by: Derrick Armendariz, Account Technician  
 Approved by: Rosemary Hallick, Financial Services Analyst

Attachments: 1. Demand Registers  
 2. Wire Transfers



City of La Quinta

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
ANNAMIA, LLC	203292	11/17/20 EMPLOYEE RECOGNITION LUNC...	Employee Recognition Events	101-1004-60340	729.71
ASPEN MILLS BREAD CO.	203293	11/17/20 EMPLOYEE RECOGNITION LUNC...	Employee Recognition Events	101-1004-60340	142.73
E & E PELS ENTERPRISE, INC	203294	11/17/20 EMPLOYEE RECOGNITION LUNC...	Employee Recognition Events	101-1004-60340	616.61
STRAIGHT AND MARROW NO...	203295	11/17/20 EMPLOYEE RECOGNITION LUNC...	Employee Recognition Events	101-1004-60340	309.68
THE BIG EASY SANDWICH	203296	11/17/20 EMPLOYEE RECOGNITION LUNC...	Employee Recognition Events	101-1004-60340	2,332.69
ZAPATA, ALYSSA R	203297	11/17/20 EMPLOYEE RECOGNITION LUNC...	Employee Recognition Events	101-1004-60340	598.13
<b>Fund 101 - GENERAL FUND Total:</b>					<b>4,729.55</b>
<b>Grand Total:</b>					<b>4,729.55</b>

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	4,729.55
<b>Grand Total:</b>	<b>4,729.55</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-1004-60340	Employee Recognition Ev...	4,729.55
<b>Grand Total:</b>		<b>4,729.55</b>

**Project Account Summary**

Project Account Key	Project Account Name	Project Name	Expense Amount
**None**	**None**	**None**	4,729.55
<b>Grand Total:</b>			<b>4,729.55</b>

# Demand Register

Packet: APPKT02606 - JD 11/20/20



City of La Quinta

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
CHAUDHRY, ELIZABETH	108	11/17/20 EMPLOYEE EVENT GIFT CARD RE...	Employee Recognition Events	101-1004-60340	25.00
ADAM SANTIAGO OR ELENA B...	203299	11/12/20 CITATION LQ161965 REFUND	Administrative Citations	101-0000-42700	500.00
ALPHA MEDIA LLC	203302	10/2020 COVID-19 RADIO ADS-KCLB FM	Marketing & Tourism Promoti...	101-3007-60461	1,499.20
ALPHA MEDIA LLC	203302	10/2020 COVID-19 RADIO ADS-KPSI FM	Marketing & Tourism Promoti...	101-3007-60461	1,500.80
AMERICAN FORENSIC NURSES ...	203303	10/15/20 BLOOD/ALCOHOL ANALYSIS	Blood/Alcohol Testing	101-2001-60174	335.00
ARK CONNECTS LLC	203304	11/2020 DESIGN PRODUCTION RETAINER	Marketing & Tourism Promoti...	101-3007-60461	4,000.00
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Materials/Supplies	101-3005-60431	394.04
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Materials/Supplies	101-3005-60431	1,463.80
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	LQ Police Volunteers	101-2001-60109	211.90
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Maintenance/Services	101-2002-60691	351.00
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Community Experiences	101-3003-60149	128.19
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Materials/Supplies	101-3005-60431	1,264.62
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Materials/Supplies	101-3005-60431	-880.00
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Travel & Training	101-7006-60320	795.00
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Travel & Training	101-1001-60320	131.84
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Travel & Training	101-1001-60320	112.80
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Office Supplies	101-1002-60400	19.35
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Operating Supplies	101-1005-60420	65.24
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Coronavirus Expenses	101-1007-60195	169.00
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Coronavirus Expenses	101-1007-60195	739.63
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Citywide Conf Room Supplies	101-1007-60403	235.78
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Fire Station	101-2002-60670	41.27
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Operating Supplies	101-3002-60420	20.12
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Operating Supplies	101-3002-60420	347.96
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Community Experiences	101-3003-60149	89.39
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Fritz Burns Pool Maintenance	101-3005-60184	53.27
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Materials/Supplies	101-3005-60431	632.31
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Materials/Supplies	101-3005-60431	-440.00
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Membership Dues	101-3007-60351	84.99
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Marketing & Tourism Promoti...	101-3007-60461	27.54
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Marketing & Tourism Promoti...	101-3007-60461	14.99
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Marketing & Tourism Promoti...	101-3007-60461	0.99
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Office Supplies	101-6004-60400	292.69
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Operating Supplies	101-6006-60420	372.48
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Travel & Training	101-7006-60320	175.00
BARBARA SINATRA CHILDREN'S...	203307	10/2020 EXAM FEES LA201620079	Sexual Assault Exam Fees	101-2001-60193	231.00
CABALLERO PARTY RENTALS	203309	11/16/20 EMPLOYEE RECOGNITION DECOR	Employee Recognition Events	101-1004-60340	240.00
CALDERON, MICHAEL	203310	11/09/20 PICKED UP VETS DAY PANELS	Travel & Training	101-3003-60320	117.47
CENTRAL COMMUNICATIONS	203314	11/2020 STVR HOTLINE	Professional Services	101-6004-60103	515.00
CENTRAL COMMUNICATIONS	203314	10/2020 STVR ADD'L MIN	Professional Services	101-6004-60103	616.42
CIGNA HEALTH CARE	203315	10/2020 DENTAL INSURANCE	Dental Insurance Pay	101-0000-20943	7,846.81
CIGNA HEALTH CARE	203315	11/2020 DENTAL INSURANCE	Dental Insurance Pay	101-0000-20943	7,642.47
COACHELLA VALLEY LIGHTHO...	203316	10/20/20 REFUND BL OVERPAYMENT LIC...	Over Payments, AR Policy	101-0000-20330	54.00
COACHELLA VALLEY WATER DI...	203317	11/20/20 WATER SVC	Water - Utilities	101-2002-61200	332.84
COACHELLA VALLEY WATER DI...	203317	11/20/20 WATER SVC	Water -Fritz Burns Park - Utiliti...	101-3005-61204	113.53
COACHELLA VALLEY WATER DI...	203317	11/20/20 WATER SVC	Water -Seasons Park - Utilities	101-3005-61208	17.68
COACHELLA VALLEY WATER DI...	203317	11/20/20 WATER SVC	Water -Community Park - Utilit...	101-3005-61209	155.94
COACHELLA VALLEY WATER DI...	203317	11/20/20 WATER SVC	Water - Utilities	101-3008-61200	89.30
COACHELLA VALLEY WATER DI...	203317	11/13/20 WATER SVC	PM 10 - Dust Control	101-7006-60146	39.55
DATA TICKET, INC.	203320	07/2020 POLICE CITATION PROCESSING	Administrative Citation Services	101-6004-60111	227.25
DATA TICKET, INC.	203320	10/2020 POLICE CITATION PROCESSING	Administrative Citation Services	101-6004-60111	222.65
DESERT CONCEPTS CONSTRUC...	203322	10/28/20 WELDER SVCS	Maintenance/Services	101-3005-60691	4,880.00
DESERT PUBLICATIONS INC	203323	10/01/20 VISION PUBLICATION	Marketing & Tourism Promoti...	101-3007-60461	3,995.00

Demand Register

Packet: APPKT02606 - JD 11/20/20

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
DESERT SUN	203325	12/2020 C.H. NEWSPAPER	Subscriptions & Publications	101-6001-60352	58.12
DESERT SUN	203325	12/2020 WC NEWSPAPER	Subscriptions & Publications	101-3002-60352	48.93
DOOR TECH, LLC	203326	10/05/20 C.H. DOOR MAINT SVC	Maintenance/Services	101-3008-60691	325.00
DOOR TECH, LLC	203326	10/05/20 WC DOOR MAINT SVC	Maintenance/Services	101-3008-60691	350.00
EARTHCORE INDUSTRIES, INC	203327	11/05/20 REFUND BL OVERPAYMENT LIC-...	Over Payments, AR Policy	101-0000-20330	54.00
ESGIL CORPORATION	203329	07/2020 ON CALL BLDG PLAN REVIEW & I...	Plan Checks	101-6003-60118	2,565.00
ESGIL CORPORATION	203329	08/2020 ON CALL BLDG PLAN REVIEW & I...	Plan Checks	101-6003-60118	787.50
ESGIL CORPORATION	203329	11/09/20 ON CALL BLDG PLAN REVIEW & ...	Plan Checks	101-6003-60118	262.50
FEDEX	203330	10/09/20 OVERNIGHT MAIL	Postage	101-1007-60470	190.82
FRONTIER COMMUNICATIONS...	203331	11/2020 LQ PARK PHONE	Telephone - Utilities	101-3005-61300	47.56
G.L. GAYLER CONSTRUCTION, ...	203332	10/30/20 REFUND BL OVERPAYMENT LIC-...	Over Payments, AR Policy	101-0000-20330	30.00
GARDAWORLD	203333	11/2020 ARMORED SVC	Professional Services	101-1006-60103	171.21
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Fire Station	101-2002-60670	12.79
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Fire Station	101-2002-60670	437.71
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Fire Station	101-2002-60670	296.92
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Fire Station	101-2002-60670	20.55
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Maintenance/Services	101-2002-60691	16.25
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Community Experiences	101-3003-60149	26.08
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3005-60431	91.31
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3005-60431	57.47
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3005-60431	74.97
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3005-60431	49.23
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3005-60431	13.64
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3005-60431	70.68
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3005-60431	32.39
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	43.38
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	134.69
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	8.06
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	81.35
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	40.07
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	81.57
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	449.08
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	71.09
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	37.00
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	101-3008-60431	32.30
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Tools/Equipment	101-3008-60432	24.98
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Tools/Equipment	101-3008-60432	27.18
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Tools/Equipment	101-3008-60432	49.81
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Tools/Equipment	101-3008-60432	102.24
HR GREEN PACIFIC INC	203337	10/2020 ON CALL BLDG PLAN REVIEW & I...	Plan Checks	101-6003-60118	3,835.00
HR GREEN PACIFIC INC	203337	10/2020 ON-CALL ENG PLAN CHECK SVCS	Map/Plan Checking	101-7002-60183	7,587.50
INTERWEST CONSULTING GR...	203339	09/2020 ON CALL BLDG PLAN REVIEW & I...	Plan Checks	101-6003-60118	7,575.00
JOE A GONSALVES & SON	203340	12/2020 FY 20/21 LOBBYIST SERVICES	Contract Services - Administrat...	101-1002-60101	3,150.00
LEAGUE OF CALIFORNIA CITIES	203341	03/09/20 RIVERSIDE LEAGUE DIVISION M...	Membership Dues	101-1002-60351	240.00
LH PRODUCTIONS	203342	911 MEMORIAL EVENT	Community Experiences	101-3003-60149	825.00
LH PRODUCTIONS	203342	11/11/20 VETERANS DAY EVENT	Community Experiences	101-3003-60149	3,309.69
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Materials/Supplies	101-3005-60431	35.56
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Materials/Supplies	101-3008-60431	65.36
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Tools/Equipment	101-3008-60432	39.25
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Operating Supplies	101-7003-60420	30.49
MARTHA'S VILLAGE KITCHEN	203344	11/20/20 THANKSGIVING 5K SPONSORSHIP	Advertising	101-3007-60450	5,000.00
MERCHANTS BUILDING MAINT...	203345	08/25/20 C.H. COVID CLEANING	Janitorial	101-3008-60115	270.00
NATIONAL CINEMEDIA LLC	203346	11/06-12/03/20 IN-THEATER ADVERTISING	Marketing & Tourism Promoti...	101-3007-60461	1,603.33
OCEAN SPRINGS TECH INC	203347	11/2020 SPLASH-PAD MONTHLY MAINTEN...	LQ Park Water Feature	101-3005-60554	750.00
OFFICE DEPOT	203348	11/06/20 CONFERENCE CALENDARS	Office Supplies	101-1002-60400	116.54
OFFICE DEPOT	203348	10/10/20 BINDER CLIPS	Office Supplies	101-1006-60400	3.30
ONTRAC	203349	10/31/20 OVERNIGHT MAIL	Postage	101-1007-60470	45.39
PALM SPRINGS AIR MUSEUM ...	203351	11/11/20 FLY OVER P-51	Community Experiences	101-3003-60149	1,000.00
PATAJ, JAROSLAW	203353	11/12/20 FITNESS MEMBERSHIP REFUND	Wellness Center Memberships	101-0000-42218	75.00
PATTON DOOR & GATE	203354	11/12/20 FS #32 DOOR REPAIRS	Maintenance/Services	101-2002-60691	138.11



Demand Register

Packet: APPKT02606 - JD 11/20/20

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
POWERS AWARDS INC	203356	11/17/20 EMPLOYEE RECOGNITION PLAQ...	Employee Recognition Events	101-1004-60340	701.78
PWLC II, INC	203357	11/2020 GENERAL MAINT. LLMD PROJ NO...	Landscape Contract	101-2002-60112	1,242.42
RASA/ERIC NELSON	203358	10/31/20 REVIEW LLA 2020-0014	Map/Plan Checking	101-7002-60183	680.00
RASA/ERIC NELSON	203358	10/31/20 REVIEW TRACT NO. 37930	Map/Plan Checking	101-7002-60183	1,340.00
RASA/ERIC NELSON	203358	11/10/20 REVIEW LLA 2020-0011	Map/Plan Checking	101-7002-60183	475.00
SMITH PIPE & SUPPLY CO	203360	10/28/20 MATERIALS MADISON ST/AVE 56	Materials/Supplies	101-3005-60431	231.82
SOUTHWEST AQUATICS INC	203361	11/2020 LAKE MAINTENANCE	Civic Center Lake Maintenance	101-3005-60117	1,350.00
STANDARD INSURANCE COMP...	203362	11/2020 LIFE INSURANCE/DISABILITY	Life Insurance Pay	101-0000-20947	295.90
STANDARD INSURANCE COMP...	203362	11/2020 LIFE INSURANCE/DISABILITY	Disability Insurance Pay	101-0000-20955	3,237.61
STANDARD INSURANCE COMP...	203363	11/2020 VSP VIA THE STANDARD	Vision Insurance Pay	101-0000-20945	1,634.20
STANDARD INSURANCE COMP...	203364	11/2020 ADD'L LIFE INSURANCE	Add'l Life Insurance Pay	101-0000-20948	399.46
STAPLES ADVANTAGE	203365	11/07/20 OPERATING SUPPLIES	Operating Supplies	101-7003-60420	36.95
STAPLES ADVANTAGE	203365	11/08/20 OPERATING SUPPLIES	Operating Supplies	101-7003-60420	36.95
STAPLES ADVANTAGE	203365	11/11/20 OPERATING SUPPLIES	Operating Supplies	101-7003-60420	17.25
STAPLES ADVANTAGE	203365	11/11/20 OPERATING SUPPLIES	Operating Supplies	101-7003-60420	127.87
STAPLES ADVANTAGE	203365	11/11/20 OPERATING SUPPLIES	Operating Supplies	101-7003-60420	36.95
SUMMIT SAFETY LLC	203366	11/05/20 UNIFORMS	Uniforms	101-3005-60690	155.76
SUMMIT SAFETY LLC	203366	11/05/20 UNIFORMS	Uniforms	101-3008-60690	135.00
SUMMIT SAFETY LLC	203366	11/05/20 UNIFORMS	Uniforms	101-7006-60690	135.00
TERRA NOVA PLANNING & RE...	203368	09/2020 ON-CALL PLANNING SERVICES	Professional Services	101-6002-60103	8,437.59
TERRA NOVA PLANNING & RE...	203368	10/2020 ON-CALL PLANNING SERVICES	Professional Services	101-6002-60103	6,288.59
THE GRIFFIN SADDLECLUB, LLC	203370	11/20/20 DUST CONTROL DEPOSIT	Developer Deposits	101-0000-22810	6,700.00
THE LAMAR COMPANIES	203371	11/04-12/01/20 AIRPORT ADVERTISING	Marketing & Tourism Promoti...	101-3007-60461	1,500.00
THE PALMS CAFE LA QUINTA	203372	11/10/20 REFUND BL OVERPAYMENT LIC-...	Over Payments, AR Policy	101-0000-20330	54.00
THE SHERWIN-WILLIAMS CO.	203373	11/05/20 C.H. MATERIALS	Materials/Supplies	101-3008-60431	145.94
THE SHERWIN-WILLIAMS CO.	203373	11/06/20 MATERIALS	Materials/Supplies	101-3008-60431	145.94
TIME WARNER CABLE	203374	11/05-12/04/20 FS 32 CABLE (1841)	Cable - Utilities	101-2002-61400	10.50
TIME WARNER CABLE	203374	11/03-12/02/20 FS 93 INTERNET (3514)	Cable - Utilities	101-2002-61400	89.99
TIME WARNER CABLE	203374	10//29-11/28/20 FS 32 INTERNET (6491)	Cable - Utilities	101-2002-61400	89.99
TRIPLETT, ALCADIA	203377	11/17/20 EMPLOYEE RECOGNITION ITEMS	Employee Recognition Events	101-1004-60340	318.93
TRULY NOLEN INC	203378	10/23/20 LQ PARK PEST CONTROL	Pest Control	101-3008-60116	61.00
TRULY NOLEN INC	203378	10/27/20 SPORTS COMPLEX PEST CONTR...	Pest Control	101-3008-60116	103.00
TRULY NOLEN INC	203378	10/23/20 WC PEST CONTROL	Pest Control	101-3008-60116	70.00
TRULY NOLEN INC	203378	10/23/20 C.H. PEST CONTROL	Pest Control	101-3008-60116	78.00
TRULY NOLEN INC	203378	10/23/20 PW YARD PEST CONTROL	Pest Control	101-3008-60116	47.00
TRULY NOLEN INC	203378	10/23/20 FS #32 PEST CONTROL	Pest Control	101-2002-60116	70.00
TRULY NOLEN INC	203378	10/23/20 FB POOL PEST CONTROL	Pest Control	101-3008-60116	40.00
TRULY NOLEN INC	203378	10/23/20 WC MONTHLY RODENT	Pest Control	101-3008-60116	48.00
TRULY NOLEN INC	203378	10/23/20 C.H. MONTHLY RODENT	Pest Control	101-3008-60116	65.00
TRULY NOLEN INC	203378	11/13/20 FB PEST CONTROL	Pest Control	101-3008-60116	40.00
UNITED WAY OF THE DESERT	203379	CONTRIBUTION	United Way Deductions	101-0000-20981	72.00
VANIR CONSTRUCTION MANA...	203380	10/2020 PROJECT MGMT OF FEMA DOC...	Professional Services	101-1006-60103	135.15
VANIR CONSTRUCTION MANA...	203380	10/2020 FEMA PROJECT MGMT %5 OF CO...	Natural Disaster - FEMA	101-1007-50180	7.11
VERIZON WIRELESS	203381	09/26-10/25/20 LQPD CELL SVC (6852)	Telephone - Utilities	101-2001-61300	876.55
VINTAGE ASSOCIATES	203382	09/14/20 TREE REPLACEMENT	Materials/Supplies	101-3005-60431	120.00
VINTAGE ASSOCIATES	203382	11/2020 FY 20/21 PARKS VINTAGE ASSOC...	Landscape Contract	101-3005-60112	35,764.75
VINTAGE E & S INC	203383	ON-CALL ELECTRICAL SERVICES	Maintenance/Services	101-3005-60691	665.00
VINTAGE E & S INC	203383	11/16/20 ON-CALL ELECTRICAL SERVICES	Maintenance/Services	101-3005-60691	1,497.42
VINTAGE E & S INC	203383	11/16/20 ON-CALL ELECTRICAL SERVICES	Maintenance/Services	101-3005-60691	434.50
WATERJET WEST, INC.	203384	11/06/20 VETERAN PANEL ENGRAVING	Community Experiences	101-3003-60149	489.38
WELLNESS WORKS	203385	10/2020 WELLNESS WORKS - EMP ASSIST...	Consultants	101-1004-60104	356.00
WELLS FARGO BUSINESS CARD	203386	11/02/20 CLOSING STATEMENT BANK FEES	Administration	101-1006-60102	102.05
WOOD, RUSSELL DAVID	203388	11/01/20 POLICE TOWING LA203060053	Sheriff - Other	101-2001-60176	255.00
WPG LA QUINTA,LLC	203389	09/24/20 INCORRECT PERMIT MBA2020-0...	Digitization/Records Manage...	101-0000-42416	10.00
WPG LA QUINTA,LLC	203389	09/24/20 INCORRECT PERMIT MBA2020-0...	Modification by Applicant	101-0000-42417	400.00
XPRESS GRAPHICS	203390	11/13/20 VETERANS DAY SIGNS	Community Experiences	101-3003-60149	483.61
<b>Fund 101 - GENERAL FUND Total:</b>					<b>163,421.96</b>
<b>Fund: 201 - GAS TAX FUND</b>					
CALIFORNIA COMMERCIAL AS...	203311	10/28/20 MATERIALS	Materials/Supplies	201-7003-60431	895.67
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	201-7003-60431	30.62

**Demand Register**

Packet: APPKT02606 - JD 11/20/20

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	201-7003-60431	71.41
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Materials/Supplies	201-7003-60431	591.17
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Storm Drains	201-7003-60672	60.35
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Materials/Supplies	201-7003-60431	88.74
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Materials/Supplies	201-7003-60431	49.54
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Materials/Supplies	201-7003-60431	41.63
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Materials/Supplies	201-7003-60431	30.93
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Storm Drains	201-7003-60672	49.55
SUMMIT SAFETY LLC	203366	11/05/20 UNIFORMS	Uniforms	201-7003-60690	315.00
TOPS' N BARRICADES INC	203375	10/29/20 TRAFFIC CONTROL SIGNS	Traffic Control Signs	201-7003-60429	1,420.81
<b>Fund 201 - GAS TAX FUND Total:</b>					<b>3,645.42</b>

**Fund: 202 - LIBRARY & MUSEUM FUND**

BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Operating Supplies	202-3009-60420	58.42
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Operating Supplies	202-3009-60420	320.89
BUSINESS AND COMMUNITY S...	203308	07/01-09/30/20 MAKERSPACE CONTRACT...	Makerspace Operations	202-3009-60105	41,297.50
BUSINESS AND COMMUNITY S...	203308	07/01-09/30/20 MUSEUM CONTRACT SVC...	Museum Operations	202-3006-60105	48,750.00
COACHELLA VALLEY WATER DI...	203317	11/20/20 WATER SVC	Water - Utilities	202-3004-61200	86.99
COACHELLA VALLEY WATER DI...	203317	11/20/20 WATER SVC	Water - Utilities	202-3006-61200	160.79
DESERT STEEL SUPPLY	203324	09/22/20 METAL MATERIAL	Maintenance/Services	202-3004-60691	54.35
FRONTIER COMMUNICATIONS...	203331	09/26-10/25/20 C.H. DSL	Telephone - Utilities	202-3006-61300	100.89
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Maintenance/Services	202-3004-60691	179.20
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Maintenance/Services	202-3004-60691	54.36
TRULY NOLEN INC	203378	10/23/20 LIBRARY PEST CONTROL	Pest Control	202-3004-60116	74.00
TRULY NOLEN INC	203378	10/23/20 MUSEUM PEST CONTROL	Pest Control	202-3006-60116	49.00
VINTAGE ASSOCIATES	203382	11/2020 FY 20/21 LIBRARY VINTAGE ASSO...	Landscape Contract	202-3004-60112	773.50
VINTAGE ASSOCIATES	203382	11/2020 FY 20/21 MUSEUM VINTAGE ASS...	Landscape Contract	202-3006-60112	161.50
<b>Fund 202 - LIBRARY &amp; MUSEUM FUND Total:</b>					<b>92,121.39</b>

**Fund: 215 - LIGHTING & LANDSCAPING FUND**

COACHELLA VALLEY WATER DI...	203317	11/13/20 WATER SVC	Water - Medians - Utilities	215-7004-61211	2,466.01
CREATIVE LIGHTING & ELECTR...	203319	11/2020 MONTHLY MAINTENANCE	Consultants	215-7004-60104	5,397.33
FRONTIER COMMUNICATIONS...	203331	11/07-12/06/20 PHONE SVC	Electric - Utilities	215-7004-61116	107.72
FRONTIER COMMUNICATIONS...	203331	11/10-12/09/20 PHONE SVC	Electric - Utilities	215-7004-61116	31.98
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Supplies-Graffiti and Vandalism	215-7004-60423	28.20
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Supplies-Graffiti and Vandalism	215-7004-60423	17.31
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Tools/Equipment	215-7004-60432	73.88
IMPERIAL IRRIGATION DIST	203338	11/13/20 ELECTRICITY SVC	Electric - Utilities	215-7004-61116	461.98
IMPERIAL IRRIGATION DIST	203338	11/13/20 ELECTRICITY SVC	Electric - Medians - Utilities	215-7004-61117	57.48
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Materials/Supplies	215-7004-60431	29.35
PWLC II, INC	203357	11/05/20 TREE REMOVAL SVCS	Maintenance/Services	215-7004-60691	4,200.00
PWLC II, INC	203357	11/2020 GENERAL MAINT. LLMD PROJ NO...	Landscape Contract	215-7004-60112	47,424.58
PWLC II, INC	203357	11/17/20 PALM TREE TRIMMING	Palm Trees	215-7004-60673	750.00
PWLC II, INC	203357	11/17/20 TREE REMOVAL	Maintenance/Services	215-7004-60691	875.00
PWLC II, INC	203357	11/17/20 TREE REMOVAL	Maintenance/Services	215-7004-60691	1,150.00
SUMMIT SAFETY LLC	203366	11/05/20 UNIFORMS	Uniforms	215-7004-60690	110.76
VINTAGE ASSOCIATES	203382	11/2020 FY 20/21 L & L VINTAGE ASSOCIA...	Landscape Contract	215-7004-60112	10,085.25
<b>Fund 215 - LIGHTING &amp; LANDSCAPING FUND Total:</b>					<b>73,266.83</b>

**Fund: 237 - SUCCESSOR AGCY PA 1 ADMIN**

WILLDAN FINANCIAL SERVICES	203387	10/22/20 19/20 ANNUAL REPORTING	Consultants	237-9001-60104	300.00
<b>Fund 237 - SUCCESSOR AGCY PA 1 ADMIN Total:</b>					<b>300.00</b>

**Fund: 241 - HOUSING AUTHORITY**

ADK APPRAISAL SERVICES	203300	11/04/20 WASHINGTON ST LOT APPRAISA...	Professional Services	241-9101-60103	4,500.00
<b>Fund 241 - HOUSING AUTHORITY Total:</b>					<b>4,500.00</b>

**Fund: 247 - ECONOMIC DEVELOPMENT FUND**

BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Marketing & Tourism Promoti...	247-0000-60461	133.02
<b>Fund 247 - ECONOMIC DEVELOPMENT FUND Total:</b>					<b>133.02</b>

**Fund: 270 - ART IN PUBLIC PLACES FUND**

SIGNATURE SCULPTURE	203359	11/10/20 VETS MEMORIAL PATINA WORK	APP Maintenance	270-0000-60683	245.00
<b>Fund 270 - ART IN PUBLIC PLACES FUND Total:</b>					<b>245.00</b>

**Demand Register**

Packet: APPKT02606 - JD 11/20/20

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
<b>Fund: 401 - CAPITAL IMPROVEMENT PROGRAMS</b>					
ADVANTEC CONSULTING ENG...	203301	05/01-09/30/20 PROJECT NO. 2016-02-Fl...	Design	401-0000-60185	744.00
CATHCART, JAMES	203313	11/10/20 MAILBOX REIMBURSEMENT	Construction	401-0000-60188	1,450.44
CONVERSE CONSULTANTS	203318	08/01-08/28/20 ON-CALL MATERIALS TEST..	Technical	401-0000-60108	147.50
HERMANN DESIGN GROUP INC	203334	10/2020 N LQ L&L IMPROVEMENTS	Design	401-0000-60185	13,227.50
HERMANN DESIGN GROUP INC	203334	10/2020 MARBELLA/SIERRA DEL REY	Design	401-0000-60185	2,142.50
HERMANN DESIGN GROUP INC	203334	10/2020 DESERT PRIDE LANDSCAPE ARCHI...	Design	401-0000-60185	2,012.50
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Land Acquisition	401-0000-74010	231.47
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Land Acquisition	401-0000-74010	114.61
PLANIT REPROGRAPHICS SYST...	203355	10/30/20 WASHINGTON ST 2017-01 CONS...	Construction	401-0000-60188	496.77
<b>Fund 401 - CAPITAL IMPROVEMENT PROGRAMS Total:</b>					<b>20,567.29</b>
<b>Fund: 501 - FACILITY &amp; FLEET REPLACEMENT</b>					
ENTERPRISE FM TRUST	203328	10/2020 FLEET LEASE	Vehicles, Rentals & Leases	501-0000-71030	18,180.97
ENTERPRISE FM TRUST	203328	11/2020 FLEET LEASE	Vehicles, Rentals & Leases	501-0000-71030	15,682.07
PACIFIC MOBILE STRUCTURES, ...	203350	12/2020 PW TRAILER RENTAL W/RAMPS	Building Leases	501-0000-71032	3,088.51
PARKHOUSE TIRE INC	203352	10/19/20 ROAD EMERGENCY SVC	Vehicle Repair & Maintenance	501-0000-60676	201.89
PARKHOUSE TIRE INC	203352	10/26/20 TIRE REPLACEMENT	Vehicle Repair & Maintenance	501-0000-60676	1,983.65
THE GAS COMPANY	203369	10/2020 SWEEPER FUEL	Street Sweeper	501-0000-60678	13.20
TOWER ENERGY GROUP	203376	11/1-11/15/20 VEHICLE FUEL	Fuel & Oil	501-0000-60674	2,131.80
<b>Fund 501 - FACILITY &amp; FLEET REPLACEMENT Total:</b>					<b>41,282.09</b>
<b>Fund: 502 - INFORMATION TECHNOLOGY</b>					
ACORN TECHNOLOGY SERVICES	203298	11/2020 IT SERVICES	Consultants	502-0000-60104	24,315.00
ACORN TECHNOLOGY SERVICES	203298	10/2020 KNOW B4 SOFTWARE INSTALL	Consultants	502-0000-60104	62.50
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Machinery & Equipment	502-0000-80100	163.09
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Software Licenses	502-0000-60301	0.99
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Software Licenses	502-0000-60301	81.48
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Software Licenses	502-0000-60301	50.00
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Software Licenses	502-0000-60301	40.99
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Machinery & Equipment	502-0000-80100	486.12
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Machinery & Equipment	502-0000-80100	246.64
BANK OF THE WEST	203305	10/01-10/30/20 BOTW CC	Computers	502-0000-80103	259.00
CANON FINANCIAL SERVICES, ...	203312	11/20-12/19/20 CANON COPIER CONTRA...	Copiers	502-0000-60662	736.30
CANON FINANCIAL SERVICES, ...	203312	11/2020 CITY PRINTERS	Copiers	502-0000-60662	2,646.07
DELL MARKETING LP	203321	09/17/20 LAPTOPS	Computers	502-0000-80103	4,891.05
DELL MARKETING LP	203321	09/26/20 4 LAPTOPS	Computers	502-0000-80103	9,070.38
DELL MARKETING LP	203321	10/05/20 2 LAPTOPS	Computers	502-0000-80103	3,129.54
FRONTIER COMMUNICATIONS...	203331	11/10-12/09/20 C.H. INTERNET	Cable - Utilities	502-0000-61400	105.03
FRONTIER COMMUNICATIONS...	203331	11/04-12/03/20 DSL SVC	Cable - Utilities	502-0000-61400	274.13
FRONTIER COMMUNICATIONS...	203331	09/25-10/24/20 C.H. INTERNET	Cable - Utilities	502-0000-61400	95.01
SUPERION, LLC	203367	07/01/20-06/30/21 ICLLOUD/ECHECK ACCE...	Software Licenses	502-0000-60301	992.25
SUPERION, LLC	203367	07/01/20-06/31/21 ICLLOUD/ECHECK ACCE...	Software Licenses	502-0000-60301	13,891.50
SUPERION, LLC	203367	FY 20/21 BLUEBEAM - 10/1/2020-06/30/2...	Software Licenses	502-0000-60301	1,036.90
TIME WARNER CABLE	203374	11/2020 C.H. CABLE (4625)	Cable - Utilities	502-0000-61400	171.25
TIME WARNER CABLE	203374	11/10-12/09/20 C.H. FIBER (2546)	Cable - Utilities	502-0000-61400	2,079.00
VERIZON WIRELESS	203381	10/02-11/01/20 BACKUP SERVER (2183)	Cable - Utilities	502-0000-61400	66.52
VERIZON WIRELESS	203381	10/02-11/01/20 CITY IPADS (5587)	Cell/Mobile Phones	502-0000-61301	1,267.99
VERIZON WIRELESS	203381	10/02-11/01/20 CITY CELL SVC (5496)	Cell/Mobile Phones	502-0000-61301	1,829.64
WPG LA QUINTA, LLC	203389	09/24/20 INCORRECT PERMIT MBA2020-0...	Technology Enhancement Sur...	502-0000-43611	5.00
ZOOM VIDEO COMMUNICATI...	203391	10/22-10/21/21 ZOOM VIDEO COMMUNI...	Software Licenses	502-0000-60301	7,396.30
ZOOM VIDEO COMMUNICATI...	203391	INV48086078 10/22-11/15/20 CREDIT	Software Licenses	502-0000-60301	-596.48
<b>Fund 502 - INFORMATION TECHNOLOGY Total:</b>					<b>74,793.19</b>
<b>Fund: 601 - SILVERROCK RESORT</b>					
GARDAWORLD	203333	11/2020 SRR ARMORED SVC	Bank Fees	601-0000-60455	648.65
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Repair & Maintenance	601-0000-60660	80.41
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Repair & Maintenance	601-0000-60660	96.36
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Repair & Maintenance	601-0000-60660	159.43
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Repair & Maintenance	601-0000-60660	102.66
HOME DEPOT CREDIT SERVICES	203335	09/28-10/27/20 HOME DEPOT	Repair & Maintenance	601-0000-60660	306.24
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Repair & Maintenance	601-0000-60660	35.53

**Demand Register**

Packet: APPKT02606 - JD 11/20/20

<b>Vendor Name</b>	<b>Payment Number</b>	<b>Description (Item)</b>	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Repair & Maintenance	601-0000-60660	206.59
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Repair & Maintenance	601-0000-60660	10.29
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Repair & Maintenance	601-0000-60660	103.30
LOWE'S HOME IMPROVEMENT..	203343	10/01-10/23/20 LOWES	Repair & Maintenance	601-0000-60660	-101.13
<b>Fund 601 - SILVERROCK RESORT Total:</b>					<b>1,648.33</b>
<b>Grand Total:</b>					<b>475,924.52</b>

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	163,421.96
201 - GAS TAX FUND	3,645.42
202 - LIBRARY & MUSEUM FUND	92,121.39
215 - LIGHTING & LANDSCAPING FUND	73,266.83
237 - SUCCESSOR AGCY PA 1 ADMIN	300.00
241 - HOUSING AUTHORITY	4,500.00
247 - ECONOMIC DEVELOPMENT FUND	133.02
270 - ART IN PUBLIC PLACES FUND	245.00
401 - CAPITAL IMPROVEMENT PROGRAMS	20,567.29
501 - FACILITY & FLEET REPLACEMENT	41,282.09
502 - INFORMATION TECHNOLOGY	74,793.19
601 - SILVERROCK RESORT	1,648.33
<b>Grand Total:</b>	<b>475,924.52</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-0000-20330	Over Payments, AR Policy	192.00
101-0000-20943	Dental Insurance Pay	15,489.28
101-0000-20945	Vision Insurance Pay	1,634.20
101-0000-20947	Life Insurance Pay	295.90
101-0000-20948	Add'l Life Insurance Pay	399.46
101-0000-20955	Disability Insurance Pay	3,237.61
101-0000-20981	United Way Deductions	72.00
101-0000-22810	Developer Deposits	6,700.00
101-0000-42218	Wellness Center Member...	75.00
101-0000-42416	Digitization/Records Man...	10.00
101-0000-42417	Modification by Applicant	400.00
101-0000-42700	Administrative Citations	500.00
101-1001-60320	Travel & Training	244.64
101-1002-60101	Contract Services - Admini...	3,150.00
101-1002-60351	Membership Dues	240.00
101-1002-60400	Office Supplies	135.89
101-1004-60104	Consultants	356.00
101-1004-60340	Employee Recognition Ev...	1,285.71
101-1005-60420	Operating Supplies	65.24
101-1006-60102	Administration	102.05
101-1006-60103	Professional Services	306.36
101-1006-60400	Office Supplies	3.30
101-1007-50180	Natural Disaster - FEMA	7.11
101-1007-60195	Coronavirus Expenses	908.63
101-1007-60403	Citywide Conf Room Suppl..	235.78
101-1007-60470	Postage	236.21
101-2001-60109	LQ Police Volunteers	211.90
101-2001-60174	Blood/Alcohol Testing	335.00
101-2001-60176	Sheriff - Other	255.00
101-2001-60193	Sexual Assault Exam Fees	231.00
101-2001-61300	Telephone - Utilities	876.55
101-2002-60112	Landscape Contract	1,242.42
101-2002-60116	Pest Control	70.00
101-2002-60670	Fire Station	809.24
101-2002-60691	Maintenance/Services	505.36
101-2002-61200	Water - Utilities	332.84
101-2002-61400	Cable - Utilities	190.48
101-3002-60352	Subscriptions & Publicati...	48.93
101-3002-60420	Operating Supplies	368.08
101-3003-60149	Community Experiences	6,351.34
101-3003-60320	Travel & Training	117.47
101-3005-60112	Landscape Contract	35,764.75
101-3005-60117	Civic Center Lake Mainten...	1,350.00

**Account Summary**

Account Number	Account Name	Expense Amount
101-3005-60184	Fritz Burns Pool Maintena...	53.27
101-3005-60431	Materials/Supplies	3,211.84
101-3005-60554	LQ Park Water Feature	750.00
101-3005-60690	Uniforms	155.76
101-3005-60691	Maintenance/Services	7,476.92
101-3005-61204	Water -Fritz Burns Park - ...	113.53
101-3005-61208	Water -Seasons Park - Util...	17.68
101-3005-61209	Water -Community Park -...	155.94
101-3005-61300	Telephone - Utilities	47.56
101-3007-60351	Membership Dues	84.99
101-3007-60450	Advertising	5,000.00
101-3007-60461	Marketing & Tourism Pro...	14,141.85
101-3008-60115	Janitorial	270.00
101-3008-60116	Pest Control	552.00
101-3008-60431	Materials/Supplies	1,335.83
101-3008-60432	Tools/Equipment	243.46
101-3008-60690	Uniforms	135.00
101-3008-60691	Maintenance/Services	675.00
101-3008-61200	Water - Utilities	89.30
101-6001-60352	Subscriptions & Publicati...	58.12
101-6002-60103	Professional Services	14,726.18
101-6003-60118	Plan Checks	15,025.00
101-6004-60103	Professional Services	1,131.42
101-6004-60111	Administrative Citation Se...	449.90
101-6004-60400	Office Supplies	292.69
101-6006-60420	Operating Supplies	372.48
101-7002-60183	Map/Plan Checking	10,082.50
101-7003-60420	Operating Supplies	286.46
101-7006-60146	PM 10 - Dust Control	39.55
101-7006-60320	Travel & Training	970.00
101-7006-60690	Uniforms	135.00
201-7003-60429	Traffic Control Signs	1,420.81
201-7003-60431	Materials/Supplies	1,799.71
201-7003-60672	Storm Drains	109.90
201-7003-60690	Uniforms	315.00
202-3004-60112	Landscape Contract	773.50
202-3004-60116	Pest Control	74.00
202-3004-60691	Maintenance/Services	287.91
202-3004-61200	Water - Utilities	86.99
202-3006-60105	Museum Operations	48,750.00
202-3006-60112	Landscape Contract	161.50
202-3006-60116	Pest Control	49.00
202-3006-61200	Water - Utilities	160.79
202-3006-61300	Telephone - Utilities	100.89
202-3009-60105	Makerspace Operations	41,297.50
202-3009-60420	Operating Supplies	379.31
215-7004-60104	Consultants	5,397.33
215-7004-60112	Landscape Contract	57,509.83
215-7004-60423	Supplies-Graffiti and Van...	45.51
215-7004-60431	Materials/Supplies	29.35
215-7004-60432	Tools/Equipment	73.88
215-7004-60673	Palm Trees	750.00
215-7004-60690	Uniforms	110.76
215-7004-60691	Maintenance/Services	6,225.00
215-7004-61116	Electric - Utilities	601.68
215-7004-61117	Electric - Medians - Utiliti...	57.48
215-7004-61211	Water - Medians - Utilities	2,466.01
237-9001-60104	Consultants	300.00

**Account Summary**

Account Number	Account Name	Expense Amount
241-9101-60103	Professional Services	4,500.00
247-0000-60461	Marketing & Tourism Pro...	133.02
270-0000-60683	APP Maintenance	245.00
401-0000-60108	Technical	147.50
401-0000-60185	Design	18,126.50
401-0000-60188	Construction	1,947.21
401-0000-74010	Land Acquisition	346.08
501-0000-60674	Fuel & Oil	2,131.80
501-0000-60676	Vehicle Repair & Mainte...	2,185.54
501-0000-60678	Street Sweeper	13.20
501-0000-71030	Vehicles, Rentals & Leases	33,863.04
501-0000-71032	Building Leases	3,088.51
502-0000-43611	Technology Enhancement...	5.00
502-0000-60104	Consultants	24,377.50
502-0000-60301	Software Licenses	22,893.93
502-0000-60662	Copiers	3,382.37
502-0000-61301	Cell/Mobile Phones	3,097.63
502-0000-61400	Cable - Utilities	2,790.94
502-0000-80100	Machinery & Equipment	895.85
502-0000-80103	Computers	17,349.97
601-0000-60455	Bank Fees	648.65
601-0000-60660	Repair & Maintenance	999.68
<b>Grand Total:</b>		<b>475,924.52</b>

**Project Account Summary**

Project Account Key	Project Account Name	Project Name	Expense Amount
**None**	**None**	**None**	430,516.78
09-011E	GRIFFIN SADDLECLUB EXP	GRIFFIN SADDLECLUB	6,700.00
111205L	Land Acquisition	Dune Palms Bridge Imp/BRLKS-543	346.08
151603CT	Construction Expense	La Quinta Village Complete St-ATP!	1,450.44
201602D	Design Expense	HSIP Traffic Signal Interconnect/HS	744.00
201603D	Design Expense	La Quinta Landscape Renovation Ir	17,382.50
201701CT	Construction Expense	Washington Street at Fred Waring	496.77
201909T	Technical Expense	Citywide Miscellaneous ADA Imprc	147.50
9/11E	September 11 Vigil Expense	September 11 Vigil	825.00
CORONANR	Corona Non Reimbursable	Corona Virus Emergency Response	11,246.62
CORONAP	Contracts	Corona Virus Emergency Response	7.11
CSA152E	CSA 152 Expenses	CSA 152 Project Tracking	123.10
MAKERE	Makerspace Expense	Makerspace Tracking	320.89
VETSE	Veterans Day Ceremony Expense	Veterans Day Ceremony	5,617.73
<b>Grand Total:</b>		<b>475,924.52</b>	

# City of La Quinta

## Bank Transactions 11/07 – 11/20/2020

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### Wire Transaction

Listed below are the wire transfers from 11/07 – 11/20/2020

Wire Transfers:

11/13/2020 - WIRE TRANSFER - PERS	\$	18,730.19
11/13/2020 - WIRE TRANSFER - PERS	\$	14,790.00
11/13/2020 - WIRE TRANSFER - PERS	\$	5,486.42
11/16/2020 - WIRE TRANSFER - AMERICAN FIDELITY	\$	3,087.10
11/17/2020 - WIRE TRANSFER - LANDMARK	\$	201,994.32
11/18/2020 - WIRE TRANSFER - ICMA	\$	5,175.29
11/18/2020 - WIRE TRANSFER - LQCEA	\$	423.00
TOTAL WIRE TRANSFERS OUT	\$	<u>249,686.32</u>



# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

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**AGENDA TITLE:** APPROPRIATE MEASURE G FUNDING FOR THE SILVERROCK PARK VENUE PROJECT NO. 2016-08 AND SILVERROCK RETENTION BASIN SOIL STABILIZATION PROJECT NO. 2020-07

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### RECOMMENDATION

Appropriate Measure G funding in the amount of \$290,000 for the SilverRock Park Venue Project No. 2016-08 for additional project improvements, and \$10,000 for preliminary design of the SilverRock Retention Basin Soil Stabilization Project No. 2020-07.

### EXECUTIVE SUMMARY

- On November 4, 2020, the Financial Advisory Commission (FAC) discussed the proposed SilverRock Venue Site Project (Project) (Attachment 1) Phase II improvements and prioritization.
- A SilverRock Venue Site FAC Subcommittee (Subcommittee) was formed to perform review and analysis of the Phase II priorities with staff.
- The Subcommittee identified priority improvements and recommended appropriation of Measure G Funds in the total amount of \$300,000.
- At their November 23 special meeting, the FAC recommended appropriation for the following priority improvements:
  - 50 additional shade trees;
  - Safety fence for the outlet structure;
  - Conversion of irrigation from well and non-potable water source to canal water; and
  - Preliminary design for the SilverRock Retention Basin Soil Stabilization Project (Soil Stabilization Project).
- If preliminary design funding is approved, a budget for the entirety of the Stabilization Project will be established once a preferred design is recommended by Staff, reviewed by the FAC, and approved by City Council.

- The remaining proposed Phase II enhancements would be evaluated in the future.

### FISCAL IMPACT

Measure G funding is requested in the amount of \$290,000 to complete priority improvements to the SilverRock Venue Site (Attachment 2). The following table shows the projects budgeted revenue sources and proposed requested funding:

	<b>Current Budget</b>	<b>Proposed Budget</b>
Arts in Public Spaces	\$ 300,000	\$ 300,000
Measure G Funding	\$ 1,866,600	\$ 2,156,600
Park & Rec DIF Fund	\$ 2,400,000	\$ 2,400,000
Quimby Funding	\$ 2,000,000	\$ 2,000,000
<b>Total Budget:</b>	<b>\$ 6,566,600</b>	<b>\$ 6,856,600</b>

Measure G funding is also requested in the amount of \$10,000 to complete the preliminary design options for the Soil Stabilization Project. The remaining budget for this project will be established once a preferred design option is approved.

	<b>Soil Stabilization Project Budget</b>
Preliminary Design Options	\$ 10,000

The following is the breakdown of costs for the requested items:

	<b>Cost</b>
Convert irrigation from well and potable water source to canal water	\$ 239,000
Adding 50 additional trees for shade in the park	\$ 36,425
Safety fencing for top of outlet structure	\$ 14,575
Preliminary design for retention basin stabilization project	\$ 10,000
<b>Total:</b>	<b>\$ 300,000</b>

A list of additional Phase II improvements to be addressed at a future time are included in Attachment 3.

### BACKGROUND/ANALYSIS

On November 4, 2020, the Financial Advisory Commission (FAC) recommended approval of Measure G Funding (\$404,700) to complete necessary project improvements for the SilverRock Venue Site and Alongi Building Projects. The FAC also discussed the proposed SilverRock Venue Site Project Phase II improvements and prioritization.

During this meeting, the FAC requested the formation of an FAC SilverRock Venue Site Subcommittee (Subcommittee) to further review and provide recommendations on any future Phase II improvements and appropriation of Measure G funds. The Subcommittee included Commissioners Dick Mills, Steven Rosen and Ellen Way. The Subcommittee conducted a site visit of SilverRock Park and held two review meetings to analyze and discuss the prioritization of proposed Phase II improvements.

The Subcommittee identified priority improvements and the FAC recommended appropriation of Measure G funds in the amount of \$300,000 at the November 23, 2020 special meeting to complete the following improvements:

- 50 additional shade trees
- Safety fence for outlet structure
- Conversion of irrigation from well and potable water source to canal water
- Preliminary design for the Soil Stabilization Project

If funding is approved for the preliminary design, a budget for the entirety of the Soil Stabilization Project will be established and funding appropriation will be requested once a preferred design is recommended by Staff, reviewed by the FAC, and approved by City Council. A temporary soil stabilization polymer will be applied in the interim, while a more permanent solution is identified and designed. Funding for the cost of the temporary polymer application was included in the previously approved SilverRock Venue Site Project budget at the November 17 City Council meeting.

All of the remaining proposed Phase II items are identified as non-high priority improvements and are recommended to be addressed at a future time.

## [ALTERNATIVES](#)

Council could elect to modify the improvements funded.

Prepared by: Julie Mignogna, Management Analyst  
Approved by: Bryan McKinney, Public Works Director

Attachments: 1. Project Vicinity Map  
2. Cost breakdown of recommended improvements  
3. Cost breakdown for future Phase II improvements

[Click here to return to Agenda](#)

**ATTACHMENT 1**



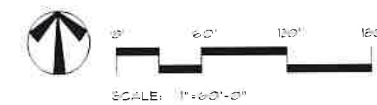
**LEGEND**

SYMBOL	QTY.	DESCRIPTION
	50	SHADE TREE
	10	DESERT ACCENT TREE
	36	PALM TREE
	28	LIGHT POLE LOCATION
	6	ELECTRICAL FULL BOX FOR FUTURE ART NODE

**PARKING TABULATION**

TYPE	LOCATION	QUANTITY
IMPROVED CLASS II BASE	PARK	210
DECOMPOSED GRANITE	PARK	330
MONTAGE CONFERENCE	CENTER	351
NATIVE SOIL OVERFLOW AREA	RETENTION BASIN	265
	TOTAL	1,156

**SILVER ROCK VENUE SITE  
PHASE I ENHANCED  
LA QUINTA, CALIFORNIA**



**HERMANN DESIGN GROUP**  
 77809 WOLF RD.  
 SUITE 102  
 PALM DESERT, CA  
 92211  
 LIC# 2756, EXP 04/30/18  
 PH. (760) 777-9131  
 FAX (760) 777-9132

DATE 12/8/15

**ATTACHMENT 1**

[Click here to return to Agenda](#)

## ATTACHMENT 2

### HIGH PRIORITY IMPROVEMENTS - COST BREAKDOWN

Convert Irrigation from well and potable water source to canal water	Cost
Construction	\$ 164,000
Design:	\$ 16,400
Professional:	\$ 12,710
Insp/Test/Survey:	\$ 15,990
Utility Allowance:	\$ 8,200
Contingency:	\$ 21,700
Total Soft Costs	\$ 75,000
<b>TOTAL COSTS</b>	<b>\$ 239,000</b>

Adding 50 additional trees for shade in park	Cost
Construction	\$ 25,000
Design:	\$ 2,500
Professional:	\$ 1,938
Insp/Test/Survey:	\$ 2,438
Utility Allowance:	\$ 1,250
Contingency:	\$ 3,300
Total Soft Costs	\$ 11,425
<b>TOTAL COSTS</b>	<b>\$ 36,425</b>

Safety fencing for top of outlet structure	Cost
Construction	\$ 10,000
Design:	\$ 1,000
Professional:	\$ 775
Insp/Test/Survey:	\$ 975
Utility Allowance:	\$ 500
Contingency:	\$ 1,325
Total Soft Costs	\$ 4,575
<b>TOTAL COSTS</b>	<b>\$ 14,575</b>

Total High Priority Construction:	\$ 199,000
Total High Priority Soft Costs	\$ 91,000
<b>TOTAL HIGH PRIORITY COST</b>	<b>\$ 290,000</b>

**PHASE II FUTURE IMPROVEMENTS - COST BREAKDOWN**

Shade Structures (3x500sf)	Cost
Construction	\$ 135,000
Design:	\$ 13,500
Professional:	\$ 10,463
Insp/Test/Survey:	\$ 13,163
Utility Allowance:	\$ 6,750
Contingency:	\$ 17,888
Total Soft Costs	\$ 61,763
<b>TOTAL COSTS</b>	<b>\$ 196,763</b>

Additional Restroom	Cost
Construction	\$ 234,138
Design:	\$ 23,414
Professional:	\$ 18,146
Insp/Test/Survey:	\$ 22,828
Utility Allowance:	\$ 11,707
Contingency:	\$ 31,023
Total Soft Costs	\$ 107,118
<b>TOTAL COSTS</b>	<b>\$ 341,256</b>

Storage Building	Cost
Construction	\$ 140,062
Design:	\$ 14,006
Professional:	\$ 10,855
Insp/Test/Survey:	\$ 13,656
Utility Allowance:	\$ 7,003
Contingency:	\$ 18,558
Total Soft Costs	\$ 64,078
<b>TOTAL COSTS</b>	<b>\$ 204,140</b>

Adding concrete curb between the parking lot and overflow parking lot	Cost
Construction	\$ 17,000
Design:	\$ 1,700
Professional:	\$ 1,318
Insp/Test/Survey:	\$ 1,658
Utility Allowance:	\$ 850
Contingency:	\$ 2,253
Total Soft Costs	\$ 7,778
<b>TOTAL COSTS</b>	<b>\$ 24,778</b>

Landscaping and Irrigation of surrounding slopes	Cost
Construction	\$ 275,000
Design:	\$ 27,500
Professional:	\$ 21,313
Insp/Test/Survey:	\$ 26,813
Utility Allowance:	\$ 13,750
Contingency:	\$ 36,438
Total Soft Costs	\$ 125,813
<b>TOTAL COSTS</b>	<b>\$ 400,813</b>

Replacing DG Parking Lot with Permeable Pavers	Cost
Construction	\$ 1,600,000
Design:	\$ 160,000
Professional:	\$ 124,000
Insp/Test/Survey:	\$ 156,000
Utility Allowance:	\$ 80,000
Contingency:	\$ 212,000
Total Soft Costs	\$ 732,000
<b>TOTAL COSTS</b>	<b>\$ 2,332,000</b>

Mitigation measures for retention basin bottom	Cost
Construction	\$ 246,700
Design:	\$ 24,670
Professional:	\$ 19,119
Insp/Test/Survey:	\$ 24,053
Utility Allowance:	\$ 12,335
Contingency:	\$ 32,688
Total Soft Costs	\$ 112,865
<b>TOTAL COSTS</b>	<b>\$ 359,565</b>

Shade Cover over Stage	Cost
Construction	\$ 350,000
Design:	\$ 35,000
Professional:	\$ 27,125
Insp/Test/Survey:	\$ 34,125
Utility Allowance:	\$ 17,500
Contingency:	\$ 46,375
Total Soft Costs	\$ 160,125
<b>TOTAL COSTS</b>	<b>\$ 510,125</b>

Total Construction:	\$ 2,997,900
Total Soft Costs	\$ 1,371,539
<b>TOTAL COST</b>	<b>\$4,369,439</b>



# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

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**AGENDA TITLE:** INTRODUCE FOR FIRST READING AN ORDINANCE AMENDING CHAPTER 3.25 OF LA QUINTA MUNICIPAL CODE RELATED TO SHORT-TERM VACATION RENTALS

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### RECOMMENDATION

- A. Move to take up Ordinance No. \_\_\_\_ by title and number only and waive further reading.
- B. Move to introduce at first reading, Ordinance No. \_\_\_\_\_ to amend Chapter 3.25 of the Municipal Code relating to Short-Term Vacation Rentals.

### EXECUTIVE SUMMARY

- Since the inception of the STVR program in 2012, the City has continually sought improvements to the Short-Term Vacation Rental (STVR) program to maintain a balance between residential quality of life and allowing property owners to host STVRs.
- On November 17, 2020, Council discussed the STVR program characteristics and the City's past, present, and future objectives and initiatives including consideration of this Ordinance.
- Staff identified a series of STVR code updates including processing refinements, additional action when a change of property ownership takes place, responsiveness by local contact, and new requirements of hosting platforms.
- If approved, the ordinance will go into effect 30 days after adoption.

**FISCAL IMPACT** – None.

### BACKGROUND/ANALYSIS

This ordinance proposes changes to Chapter 3.25 of the La Quinta Municipal Code (LQMC) related to STVRs in order to streamline and expedite the STVR permit issuance process, enhance the City's enforcement efforts, gain compliance from STVR hosts, and continue to improve the STVR program.

The items below provide a general summary of the proposed code amendments of Chapter 3.25:

- Hosting Platforms are required to verify property listings have an active STVR permit prior to booking transactions on their sites.
- STVR permit renewal applications shall be submitted no more than 60 but no later than 30 calendar days prior to permit expiration; this code amendment removes the allowance for STVR permit holders to apply for a renewal 30 days after the permit has expired.
- The person(s) listed as the local contact person for the STVR shall be available twenty-four (24) hours per day, seven (7) days per week, with the ability to respond to the location within forty-five (45) minutes to complaints regarding the condition, operation, or conduct of occupants of the STVR unit or their guests.
- Bedroom additions or conversions must be verified and approved by the City to ensure compliance with City codes; the STVR permit shall be reissued to reflect the approved number of bedrooms allowed; a permit shall not be renewed if STVR hosts advertise the number of bedrooms inaccurately.
- STVR permit applications for properties within Homeowners Associations (HOA's) must submit a letter from the HOA indicating STVRs are allowed in the community; permits will not be issued for communities that do not allow STVRs.
- The City must be notified immediately upon a STVR property ownership change, which will also terminate the existing STVR permit; the new owner shall apply for a new STVR permit, if the property will continue to be used as a STVR unit.
- The City Manager shall have the final decision in any appeals brought under this chapter.

Additional minor changes for language consistency are described in Exhibit A.

### [ALTERNATIVES](#)

Council may elect to adopt some of the changes; instruct Staff to make additional/different amendments; and/or amend certain sections of these chapters of the Code.

Prepared by: Kevin Meredith, Code Compliance Supervisor

Approved by: Chris Escobedo, Community Resources Director

**ORDINANCE NO. XXX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, AMENDING CHAPTER 3.25 OF THE LA QUINTA MUNICIPAL CODE RELATED TO SHORT TERM VACATION RENTALS**

**WHEREAS**, Chapter 3.25 of the La Quinta Municipal Code (LQMC) relates to short-term vacation rentals; and

**WHEREAS**, the City has the authority to regulate businesses operating within the City; and

**WHEREAS**, Chapter 3.25 of the LQMC addresses permitted uses, short-term vacation rental process and permitting procedures; and

**WHEREAS**, the proposed amendments are necessary to clarify regulations, process, and standards for short-term vacation rentals under the City's short-term vacation rental program, as more particularly set forth in this Ordinance.

**NOW, THEREFORE**, the City Council of the City of La Quinta does ordain as follows:

**SECTION 1.** Chapter 3.25 shall be amended as written in "Exhibit A" attached hereto and incorporated herein by reference.

**SECTION 2.** The City Council does hereby grant the City Clerk the ability to make minor amendments to "Exhibit A" to ensure consistency of all approved text amendments prior to the publication in the La Quinta Municipal Code.

**SECTION 3. Posting:** The City Clerk shall, within 15 days after passage of this Ordinance, cause it to be posted in at least three public places designated by resolution of the City Council, shall certify to the adoption and posting of this Ordinance, and shall cause this Ordinance and its certification, together with proof of posting to be entered into the Book of Ordinances of the City of La Quinta.

**SECTION 4. Effective Date:** This Ordinance shall be in full force and effect thirty (30) days after its adoption.

**SECTION 5. Severability:** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of

Ordinance No. XXX  
Amendments to Chapter 3.25 Short-Term Vacation Rentals  
Adopted: Month & Date, 2020  
Page 2 of 4

competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would

have adopted this Ordinance and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional.

**PASSED, APPROVED and ADOPTED**, at a regular meeting of the La Quinta City Council held this \_\_\_\_ day of \_\_\_\_\_, 2020 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

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MONIKA RADEVA, City Clerk  
City of La Quinta, California

(CITY SEAL)

**APPROVED AS TO FORM:**

---

WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

Ordinance No. XXX  
Amendments to Chapter 3.25 Short-Term Vacation Rentals  
Adopted: Month & Date, 2020  
Page 3 of 4

**EXHIBIT A**

**Chapter 3.25 SHORT-TERM VACATION RENTALS**

Ordinance language here

[Click here to return to Agenda](#)

**ORDINANCE NO. XXX  
EXHIBIT A**

**Chapter 3.25 SHORT-TERM VACATION RENTALS**

**3.25.010 Title.**

This chapter shall be referred to as the “Short-Term Vacation Rental Regulations.” (Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

**3.25.020 Purpose.**

A. The purpose of this chapter is to establish regulations for the use of privately owned residential dwellings as short-term vacation rentals that ensure the collection and payment of transient occupancy taxes (TOT) as provided in Chapter [3.24](#) of this code, and minimize the negative secondary effects of such use on surrounding residential neighborhoods.

B. -This chapter is not intended to provide any owner of residential property with the right or privilege to violate any private conditions, covenants and restrictions applicable to the owner’s property that may prohibit the use of such owner’s residential property for short-term vacation rental purposes as defined in this chapter. (Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

[C. The requirements of this chapter shall be presumed to apply to any residential dwelling that has received a short-term vacation rental permit. A rebuttable presumption arises that, whenever there is an occupant\(s\), paying rent or not, of a residential dwelling that has received a short-term vacation rental permit, the requirements of this chapter shall apply, including but not limited to any suspension or other modifications imposed on a short-term vacation rental permit as set forth in this chapter. The city manager or authorized designee shall have the authority to implement any necessary or appropriate policies and procedures to implement the rebuttable presumption set forth in this section.](#)

**3.25.030 Definitions.**

For purposes of this chapter, the following words and phrases shall have the meaning respectively ascribed to them by this section:

“Advertise,” “advertisement,” “advertising,” “publish,” and “publication” mean any and all means, whether verbal or written, through any media whatsoever whether in use prior to, at the time of, or after the enactment of the ordinance amending this chapter, used for conveying to any member or members of the public the ability or availability to rent a short-term vacation rental unit as defined in this section, or used for conveying to any member or members of the public a notice of an intention to rent a short-term vacation rental unit as defined in this section. For purposes of this definition, the following media are listed as examples, which are not and shall not be construed as exhaustive: Verbal or written announcements by proclamation or outcry, newspaper advertisement, magazine advertisement, handbill, written or printed notice, printed or poster display, billboard display, e-mail or other electronic/digital messaging platform, electronic commerce/commercial Internet websites, and any and all other electronic media, television, radio, satellite-based, or Internet website.

“Applicable laws, rules and regulations” means any laws, rules, regulations and codes (whether local, state or federal) pertaining to the use and occupancy of a privately owned dwelling unit as a short-term vacation rental.

“Applicant” means the owner of the short-term vacation rental unit.

“Authorized agent or representative” means a designated agent or representative who is appointed by the owner and also is responsible for compliance with this chapter with respect to the short-term vacation rental unit.

[“Booking transaction” means any reservation or payment service provided by a person or entity who facilitates a home-sharing or vacation rental \(including short-term vacation rental\) transaction between a prospective occupant and an owner or owner’s authorized agent or representative.](#)

“City manager” means that person acting in the capacity of the city manager of the city of La Quinta or [authorized](#) designee.

“Declaration of non-use” means the declaration described in Section [3.25.050](#).

“Dwelling” has the same meaning as set forth in Section [9.280.030](#) (or successor provision, as may be amended from time to time) of this code; “dwelling” does not include any impermanent, transitory, or mobile means of temporary lodging, including but not limited to mobile homes, recreational vehicles (RVs), car trailers, and camping tents.

“Good neighbor brochure” means a document prepared by the city that summarizes the general rules of conduct, consideration, and respect, including, without limitation, provisions of this code and other applicable laws, rules or regulations pertaining to the use and occupancy of short-term vacation rental units.

[“Hosting platform” means a person or entity who participates in the home-sharing or vacation rental \(including short-term vacation rental\) business by collecting or receiving a fee, directly or indirectly through an agent or intermediary, for conducting a booking transaction using any medium of facilitation, including but not limited to the Internet.](#)

“Local contact person” means the person designated by the owner or the owner’s authorized agent or representative who shall be available twenty-four hours per day, seven days per week with the ability to respond to the location within forty-five minutes for the purpose of: (1) taking remedial action to resolve any such complaints; and (2) responding to complaints regarding the condition, operation, or conduct of occupants of the short-term vacation rental unit. A designated local contact person must obtain a business license otherwise required by Sections [3.24.060](#) and [3.28.020](#) (or successor provisions, as may be amended from time to time) of this code.

“Notice of permit modification, suspension or revocation” means the notice the city may issue to an applicant, authorized agent or representative, local contact person, occupant, owner, responsible person, or any other person or entity authorized to be issued such notice under this code for a short-term vacation rental unit, upon a determination by the city of a violation of this chapter or other provisions of this code relating to authorized uses of property subject to this chapter.

“Occupant” means any person(s) ~~within~~[occupying](#) the dwelling ~~at any time~~[unit during the rental period](#).

“Owner” means the person(s) or entity(ies) that hold(s) legal and/or equitable title to the subject short-term vacation rental.

“Property” means a residential legal lot of record on which a short-term vacation rental unit is located.

“Rent” has the same meaning as set forth in Section [3.24.020](#) (or successor provision, as may be amended from time to time) of this code.



“Rental agreement” means a written or verbal agreement for use and occupancy of a privately-owned residential dwelling that has been issued a short-term vacation rental permit, including a dwelling that may have a permit which has been or is under suspension.

“Responsible person” means the signatory of an agreement for the rental, use and occupancy of a short-term vacation rental unit, and/or any person(s) occupying the short-term vacation rental unit without a rental agreement, including the owner(s), owner’s authorized agent(s) or representative(s), local contact(s), and their guests, who shall be an occupant of that short-term vacation rental unit, who is at least twenty-one years of age, and who is legally responsible for ensuring that all occupants of the short-term vacation rental unit and/or their guests comply with all applicable laws, rules and regulations pertaining to the use and occupancy of the subject short-term vacation rental unit.

“Short-term vacation rental permit” means a permit that permits the use of a privately owned residential dwelling as a short-term vacation rental unit pursuant to the provisions of this chapter, and which incorporates by consolidation a transient occupancy permit and a business license otherwise required by Sections [3.24.060](#) and [3.28.020](#) (or successor provisions, as may be amended from time to time) of this code.

“Short-term vacation rental unit” means a privately owned residential dwelling, such as, but not limited to, a single-family detached or multiple-family attached unit, apartment house, condominium, cooperative apartment, duplex, or any portion of such dwellings and/or property and/or yard features appurtenant thereto, rented for occupancy and/or occupied for dwelling, lodging, or any transient use, including but not limited to sleeping overnight purposes for a period of thirty [\(30\)](#) consecutive calendar days or less, counting portions of calendar days as full days, by any person(s) with or without a rental agreement.

“STVR” may be used by city officials as an abbreviation for “short-term vacation rental.”

“Suspension” means that short-term vacation rental permit that is suspended pursuant to Section [3.25.090.](#)

“Tenant” or “transient,” for purposes of this chapter, means any person who seeks to rent or who does rent, or who occupies or seeks to occupy, for thirty (30) consecutive calendar days or less, a short-term vacation rental unit. (Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

### **3.25.040 Authorized agent or representative.**

A. Except for the completion of an application for a short-term vacation rental permit and business license, the owner may designate an authorized agent or representative to ensure compliance with the requirements of this chapter with respect to the short-term vacation rental unit on his, her or their behalf. Nevertheless, the owner shall not be relieved from any personal responsibility and personal liability for noncompliance with any applicable law, rule or regulation pertaining to the use and occupancy of the subject short-term vacation rental unit, regardless of whether such noncompliance was committed by the owner’s authorized agent or representative or the occupants of the owner’s short-term vacation rental unit or their guests.

B. The owner must be the applicant for and holder of a short-term vacation rental permit and business license and shall not authorize an agent or a representative to apply for or hold a short-term vacation rental permit and business license on the owner’s behalf. The owner’s signature is required on all short-term vacation rental application forms, and the city may prescribe reasonable

requirements to verify that an applicant or purported owner is the owner in fact. (Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

### **3.25.050 Short-term vacation rental permit—Required.**

A. The owner is required to obtain a short-term vacation rental permit and a business license from the city before the owner or the owner’s authorized agent or representative may rent or advertise a short-term vacation rental unit. No short-term vacation rental use may occur in the city except in compliance with this chapter. No property in the city may be issued a short-term vacation rental permit or used as a short-term vacation rental unit unless the property is a residential dwelling that complies with the requirements of this chapter.

B. A short-term vacation rental permit and business license shall be ~~required to be~~ renewed on an annual basis in order to remain valid.

1. A short-term vacation rental permit and business license renewal application shall be submitted no earlier than sixty (60) calendar days but no later than thirty (30) calendar days prior to the permit’s expiration date. Failure to renew a short-term vacation rental permit ~~within thirty consecutive days of its expiration date as prescribed in this section may will~~ result in the short-term vacation rental permit being terminated.

2. A new owner of a property that previously operated as a short-term vacation rental unit that had been issued a short term vacation rental permit to aby the former owner may not renew the previous owner’s short-term vacation rental permit and shall apply for a new short-term vacation rental permit, pursuant to this chapter, if the new owner wants to continue to use the residential dwelling as a short-term vacation rental unit.

3. ~~When~~If an owner or an owner’s authorized agent or representative, pursuant to all applicable laws, constructs additional bedrooms to an existing residential dwelling or converts non-bedroom spaces and areas in an existing residential dwelling into additional bedrooms, the owner or owner’s authorized agent or representative shall notify the city and update the short-term vacation rental unit’s online registration profile upon city approval of the addition or conversion so that the city may confirm that such conversion is consistent with this chapter and the code, including all applicable provisions in Title 8 of the code, and reissue the short-term vacation rental permit so that it accurately identifies the number of approved bedrooms, shall apply for a new short term vacation rental permit if the owner wants to continue to use ~~any of the bedrooms in the residential~~ dwelling as a short-term vacation rental unit. The city may conduct an onsite inspection of the property to verify compliance with this chapter and the code. Code compliance inspections may be billed for full cost recovery at one hour for initial inspection and in thirty-minute increments for each follow-up inspection pursuant to subsection D.

C. A short-term vacation rental permit and business license shall be valid only for the number of bedrooms in a residential dwelling equal to the number of bedrooms the city establishes as eligible for listing as a short-term vacation rental unit and shall not exceed the number of bedrooms allowable for the number of occupants as set forth in Section 3.25.070. The allowable number of bedrooms shall meet all applicable requirements under federal, state and city codes, including, but not limited to, the provisions of Section 9.50.100 (or successor provision, as may be amended from time to time) governing “additional bedrooms” and all applicable building and construction codes in Title 8 of this code. A short-term vacation rental permit shall not issue for, or otherwise authorize

the use of, additional bedrooms converted from non-bedroom spaces or areas in an existing residential dwelling except upon express city approval for the additional bedrooms in compliance with this code, including Section [9.50.100](#) (or successor provision, as may be amended from time to time), and upon approval of an application for a new or renewed short-term vacation rental permit as provided in subsection B.

D. A short-term vacation rental permit and business license shall not be issued or renewed, [and may be suspended or permanently revoked](#), if the property, or any building, structure, or use or land use on the property is in violation of this code. The city may conduct an inspection of the property prior to the issuance or renewal of a short-term vacation rental permit and/or business license. Code compliance inspections may be billed for full cost recovery at one hour for initial inspection and in thirty-minute increments for each follow-up inspection. For purposes of this subsection, a code violation exists if, at the time of the submittal of an application for a new or renewed short-term vacation rental permit or business license, the city has commenced administrative proceedings by issuing written communication and/or official notice to the owner or owner's responsible agent or representative of one or more code violations. For purposes of this chapter, "building," "structure," and "use or land use" have the same meanings as set forth in Section [9.280.030](#) (or successor provisions, as may be amended from time to time) of this code.

E. A short-term vacation rental permit and business license shall not be issued or renewed, [and may be suspended or permanently revoked](#), if any portion of transient occupancy tax has not been reported and/or remitted to the city for the previous calendar year by the applicable deadline for the reporting and/or remittance of the transient occupancy tax.

F. A short-term vacation rental permit and business license shall not be issued or renewed, [and may be suspended or permanently revoked](#), if the residential dwelling to be used as a short-term rental unit lacks adequate onsite parking. For purposes of this subsection, "adequate onsite parking" shall be determined by dividing the total number of occupants commensurate with the approved number of bedrooms as provided in the table under Section [3.25.070](#) by four, such that the ratio of the total number of occupants to onsite parking spots does not exceed four to one (4:1). For example, a residential dwelling with five bedrooms may permissibly host a total number of ten occupants and therefore requires three on-site parking spots. [Onsite parking shall be on an approved driveway, garage, and/or carport areas only in accordance with](#) ~~Pursuant to~~ Section [3.25.070](#)(R), [and](#) no more than two street parking spots may count towards the number of on-site parking spots necessary to meet the "adequate onsite parking" requirement [under this subsection](#).

G. An owner or owner's authorized agent or representative who claims not to be operating a short-term vacation rental unit or who has obtained a valid short-term vacation rental permit and business license pursuant to this chapter, may voluntarily opt-out of the requirements of this chapter, prior to the issuance or expiration of a short-term vacation rental permit and business license that are applicable to the short-term vacation rental unit, only upon the owner, the owner's authorized agent or representative and/or the owner's designated local contact person executing, under penalty of perjury, a declaration of non-use as a short-term vacation rental unit, in a form prescribed by the city (for purposes of this chapter, a "declaration of non-use"). Upon the receipt and filing by the city of a fully executed declaration of non-use, the owner or owner's authorized agent representative shall be released from complying with this chapter as long as the property is not used as a short-term vacation rental unit. Use of the property as a short-term vacation unit after the city's receipt and filing of a declaration of non-use, is a violation of this chapter. If, after a declaration of non-use has been received and filed by the city, the owner or owner's authorized agent or representative wants to

use that property as a short-term vacation rental unit, the owner shall apply for a new short-term vacation rental permit and business license and fully comply with the requirements of this chapter and the code; provided, however, that if a short-term vacation rental permit is or will be suspended on the date an owner or owner's authorized agent or representative submits to the city a declaration of non-use for the short-term vacation rental unit under suspension, then the owner may apply for a new short-term vacation rental permit and business license only after twelve (12) consecutive months have elapsed from the date of the declaration of non-use, and the owner and owner's authorized agent or representative otherwise shall fully comply with the requirements of this chapter and the code. (Ord. 577 § 1, 2019; Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

### **3.25.060 Short-term vacation rental permit—Application requirements.**

A. The owner or the owner's authorized agent or representative must submit the information required on the city's short-term vacation rental permit application form provided by the city, which may include any or all of the following:

1. The name, address, and telephone number of the owner of the subject short-term vacation rental unit;
2. The name, address, and telephone number of the owner's authorized agent or representative, if any;
3. The name, address, and twenty-four-hour telephone number of the local contact person;
4. The address of the proposed short-term vacation rental unit, Internet listing site and listing number;
5. The number of bedrooms shall not exceed the number of bedrooms allowable for the number of occupants as set forth in Section 3.25.070. The allowable number of bedrooms shall meet all applicable building and construction requirements under federal, state and city codes, including, but not limited to, the provisions of Section 9.50.100 (or successor provision, as may be amended from time to time) governing "additional bedrooms" and all applicable building and construction codes in Title 8 of this code;
6. Acknowledgement of receipt of all electronically distributed short-term vacation rental information ~~packet~~ from the city, which includes any copy of the good neighbor brochure;
7. ~~Certification from~~ The owner or owner's authorized agent or representative that issuance of who has applied for a short-term vacation rental permit shall provide the city with written authorization that issuance of a short-term vacation rental permit pursuant to this chapter is not inconsistent with any recorded or unrecorded restrictive covenant, document, or other policy of a homeowner association (HOA) or other person or entity which has governing authority over the property on which a short-term vacation rental unit will be operated; in furtherance of this requirement, there shall be a rebuttable presumption that an owner or owner's authorized agent or representative does not have written authorization for the issuance of a short-term vacation rental permit if a HOA or other person or entity which has governing authority over the property has submitted to the city a duly-authorized official writing, which informs the city that short-term vacation rentals of thirty (30) consecutive days or less are not permitted on the property applying for a short-term vacation rental permit; and
8. Such other information as the city manager or authorized designee deems reasonably necessary to administer this chapter.

B. The short-term vacation rental permit application shall be accompanied by an application fee as set by resolution of the city council. A short-term vacation rental permit and business license shall not be issued or renewed while any check or other payment method cannot be processed for insufficient funds.

C. The city may determine the maximum number of bedrooms in a residential dwelling with multiple bedrooms eligible for use as a short-term vacation rental unit upon issuance of a short-term vacation rental permit. When determining the maximum number of bedrooms eligible for use as short-term vacation rentals, the city shall consider the public health, safety, and welfare, shall comply with building and residential codes, and may rely on public records relating to planned and approved living space within the residential dwellings, including, but not limited to, title insurance reports, official county records, and tax assessor records. Owners of residential dwellings that exceed five thousand square feet of developed space on a lot may apply for additional bedrooms. An owner and/or owner's authorized agent or representative may not advertise availability for occupancy of a short-term vacation rental unit for more than ~~the approved number of six~~ bedrooms ~~listed in the~~ unless a short-term vacation rental permit issued by the city allows advertising for more bedrooms after the city has determined the maximum number of bedrooms eligible for use as short-term vacation rental pursuant to this chapter.

D. A short-term vacation rental permit application may be denied if the applicant has failed to comply with application requirements in this chapter, or has had a prior short-term vacation rental permit for the same unit revoked within the past twelve (12) calendar months. In addition, upon adoption of a resolution pursuant to subsection H, the city may limit the number of short-term vacation rental units in a given geographic area based on a high concentration of short-term vacation rental units. The city shall maintain a waiting list of short-term vacation rental permit applications for such geographic areas where the city determines, based on substantial evidence after a noticed public hearing and public hearing, there is a higher than average concentration of short-term vacation rental units that either affects the public health, safety, and welfare or significantly negatively impacts the character and standard of living in a neighborhood within that geographic area, or both.

E. Short-term vacation rental permit applications may take up to, and the city shall have, ~~at least thirty (30) calendar days to process but no more than forty five days.~~ An application for a renewal of a short-term vacation rental permit and business license should be submitted at least thirty (30) days prior to the existing permit's expiration to allow sufficient time for the city to process the renewal application. Nothing in this subsection or chapter shall be construed as requiring the city to issue or deny a short-term vacation rental permit in less than thirty (30) days, as no permit shall be issued until such time as application review is complete. No short-term vacation rental use may occur in the city without a valid short-term vacation rental permit is issued in accordance with this chapter.

F. ~~Within fourteen days of~~ Upon a change of ~~property~~ ownership of a property licensed to operate as a short-term vacation rental unit, ~~change of the owner or~~ owner's ~~authorized agent or representative~~ shall notify the city of such change immediately. The existing short-term vacation rental permit shall be terminated and the property must cease operating as a short-term vacation rental immediately. Failure to comply may result in a fine of \$1,000 per day for a continuing violation of this subsection F, ~~or any other change in material facts pertaining to the information contained in the vacation rental permit application, the owner or owner's authorized agent or representative shall submit an application and requisite application fee for a new short term vacation~~

~~rental permit, which must be obtained prior to continuing to rent the subject unit as a short term vacation rental.~~

~~G. Immediately upon a change of an owner’s authorized agent or representative, local contact, or any other change pertaining to the information contained in the short-term vacation rental application, the owner or owner’s authorized agent or representative shall update the short-term vacation rental unit’s online registration profile used by the city for the implementation of the short-term vacation rental regulations. Failure to update immediately this information may result in a violation of this chapter, including but not limited to a suspension or revocation of a short-term vacation rental permit, until all information is updated. Transient occupancy registration permits issued for the operation of short term vacation rental units prior to the effective date of the ordinance amending this chapter shall remain in effect until December 31, 2018. All short term vacation rentals shall be registered annually thereafter in accordance with this chapter.~~

H. The city manager or authorized designee shall prepare, for adoption by resolution by the city council, a review procedure and criteria to evaluate the limitation for issuance of STVR permits and/or STVR applications for geographic areas within the city as set forth in subsection D. (Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

**3.25.070 Operational requirements and standard conditions.**

A. The owner and/or owner’s authorized agent or representative shall use reasonably prudent business practices to ensure that the short-term vacation rental unit is used in a manner that complies with all applicable laws, rules and regulations pertaining to the use and occupancy of the subject short-term vacation rental unit.

B. The responsible person(s) shall be an occupant(s) of the short-term vacation rental unit for which he, she or they signed a rental agreement for such rental, use and occupancy, and/or any person(s) occupying the short-term vacation rental unit without a rental agreement, including the owner, owner’s authorized agent or representative, local contact(s) and their guests. No non-permanent improvements to the property, such as tents, trailers, or other mobile units, may be used as short-term vacation rentals. The total number of occupants, including the responsible person(s), allowed to occupy any given short-term vacation rental unit may be within the ranges set forth in the table below. By the issuance of a short-term vacation rental permit, the city or its authorized designees, including police, shall have the right to conduct a count of all persons occupying the short-term vacation rental unit in response to a complaint or any other legal grounds to conduct an inspection resulting from the use of the short-term vacation rental unit, and the failure to allow the city or its authorized designees the ability to conduct such a count may constitute a violation of this chapter. The city council may by resolution further restrict occupancy levels provided those restrictions are within the occupancy ranges set forth below.

Number of Bedrooms	Total of Overnight* Occupants	Total Daytime** Occupants (Including Number of Overnight Occupants)
0 – Studio	2	2—8
1	2—4	2—8
2	4—6	4—8

3	6—8	6—12
4	8—10	8—16
5	10—12	10—18
6	12—14	12—20
7	14	14—20
8	16	16—22
9	18	18—24

\* Overnight (10:01 p.m. – 6:59 a.m.)

\*\* Daytime (7:00 a.m. – 10:00 p.m.)

C. ~~While a short-term vacation rental unit is rented, the owner, the owner’s authorized agent or representative and/or the owner’s designated~~The person(s) listed as the local contact person in the short-term vacation rental unit’s online registration profile shall be available twenty-four (24) hours per day, seven (7) days per week, with the ability to respond to the location within forty-five (45) minutes to complaints regarding the condition, operation, or conduct of occupants of the short-term vacation rental unit or their guests. ~~The person(s) listed as a local contact person shall be able to respond personally to the location, or to contact the owner or the owner’s authorized agent or representative to respond personally to the location, within forty-five (45) minutes of notification or attempted notification by the city or its authorized short-term vacation rental designated hotline service provider. No provision in this section shall obligate the city or its authorized short-term vacation rental designated hotline service provider to attempt to contact any person or entity other than the person(s) listed as the local contact person.~~

D. The owner, the owner’s authorized agent or representative and/or the owner’s designated local contact person shall use reasonably prudent business practices to ensure that the occupants and/or guests of the short-term vacation rental unit do not create unreasonable or unlawful noise or disturbances, engage in disorderly conduct, or violate any applicable law, rule or regulation pertaining to the use and occupancy of the subject short-term vacation rental unit.

E. Occupants of the short-term vacation rental unit shall comply with the standards and regulations for allowable noise at the property in accordance with Section 9.100.210 and 11.08.040 (or successor provision, as may be amended from time to time) of this code. No radio receiver, musical instrument, phonograph, compact disk player, loudspeaker, karaoke machine, sound amplifier, or any machine, device or equipment that produces or reproduces any sound shall be used outside or be audible from the outside of any short-term vacation rental unit between the hours of ~~ten~~10:00 p.m. and ~~seven~~7:00 a.m. Pacific Standard Time. Observations of noise related violations shall be made by the city or its authorized designee from any location at which a city official or authorized designee may lawfully be, including but not limited to any public right-of-way, any city-owned public property, and any private property to which the city or its authorized designee has been granted access.

F. Prior to occupancy of a short-term vacation rental unit, the owner or the owner’s authorized agent or representative shall:

1. Obtain the contact information of the responsible person;

2. Provide ~~a copy~~ of all electronically distributed short-term vacation rental information from the city, including any the good neighbor brochure to the responsible person and post in a conspicuous location within the short-term vacation rental unit, in a manner that allows for the information to be viewed in its entirety; and require such responsible person to execute a formal acknowledgement that he or she is legally responsible for compliance by all occupants of the short-term vacation rental unit and their guests with all applicable laws, rules and regulations pertaining to the use and occupancy of the short-term vacation rental unit. This information shall be maintained by the owner or the owner's authorized agent or representative for a period of three years and be made readily available upon request of any officer of the city responsible for the enforcement of any provision of this code or any other applicable law, rule or regulation pertaining to the use and occupancy of the short-term vacation rental unit.

G. The owner, the owner's authorized agent or representative and/or the owner's designated local contact person shall, upon notification or attempted notification that the responsible person and/or any occupant and/or guest of the short-term vacation rental unit has created unreasonable or unlawful noise or disturbances, engaged in disorderly conduct, or committed violations of any applicable law, rule or regulation pertaining to the use and occupancy of the subject short-term vacation rental unit, promptly respond within forty-five (45) minutes to immediately halt and prevent a recurrence of such conduct by the responsible person and/or any occupants and/or guests. Failure of the owner, the owner's authorized agent or representative and/or the owner's designated local contact person to respond to calls or complaints regarding the condition, operation, or conduct of occupants and/or guests of the short-term vacation rental unit within forty-five (45) minutes, shall be subject to all administrative, legal and equitable remedies available to the city.

H. ~~[reserved]The owner, the owner's authorized agent or representative and/or the owner's designated local contact person shall report to the city manager, or designee, the name, violation, date, and time of disturbance of each person involved in three or more disorderly conduct activities, disturbances or other violations of any applicable law, rule or regulation pertaining to the use and occupancy of the subject short term vacation rental unit.~~

I. Trash and refuse shall not be left stored within public view, except in proper containers for the purpose of collection by the city's authorized waste hauler on scheduled trash collection days. The owner, the owner's authorized agent or representative shall use reasonably prudent business practices to ensure compliance with all the provisions of Chapter 6.04 (Solid Waste Collection and Disposal) (or successor provision, as may be amended from time to time) of this code.

J. Signs may be posted on the premises to advertise the availability of the short-term vacation rental unit as provided for in Chapter 9.160 (Signs) (or successor provision, as may be amended from time to time) of this code.

K. The owner, authorized agent or representative and/or the owner's designated local contact person shall post a copy of the short-term vacation rental permit and a copy of the good neighbor brochure in a conspicuous place within the short-term vacation rental unit, and a copy of the good neighbor brochure shall be provided to each occupant of the subject short-term vacation rental unit.

L. Unless otherwise provided in this chapter, the owner and/or the owner's authorized agent or representative shall comply with all provisions of Chapter 3.24 concerning transient occupancy taxes, including, but not limited to, submission of a monthly return in accordance with Section 3.24.080 (or successor provisions, as may be amended from time to time) of this code,



which shall be filed monthly even if the short-term vacation rental unit was not rented during each such month.

M. Guesthouses, detached from the primary residential dwelling on the property, or the primary residential dwelling on the property, may be rented pursuant to this chapter as long as the guesthouse and the primary residential dwelling are rented to one party.

N. The owner and/or the owner's authorized agent or representative shall post the [number of authorized bedrooms and the](#) current short-term vacation rental permit number [at the beginning or top of](#) ~~en or in~~ any advertisement that promotes the availability or existence of a short-term vacation rental unit. In the instance of audio-only advertising of the same, the short-term vacation rental permit number shall be read as part of the advertisement.

O. The owner and/or owner's authorized agent or representative shall operate a short-term vacation rental unit in compliance with any other permits or licenses that apply to the property, including, but not limited to, any permit or license needed to operate a special event pursuant to Section [9.60.170](#) (or successor provision, as may be amended from time to time) of this code. The city may limit the number of special event permits issued per year on residential dwellings pursuant to Section [9.60.170](#) (or successor provision, as may be amended from time to time).

P. The city manager, or designee, shall have the authority to impose additional conditions on the use of any given short-term vacation rental unit to ensure that any potential secondary effects unique to the subject short-term vacation rental unit are avoided or adequately mitigated, including, but not limited to, a mitigating condition that would require the installation of a noise monitoring device to keep time-stamped noise level data from the property that will be made available to the city upon city's reasonable request.

Q. The standard conditions set forth herein may be modified by the city manager, or designee, upon request of the owner or the owner's authorized agent or representative based on site-specific circumstances for the purpose of allowing reasonable accommodation of a short-term vacation rental. All requests must be in writing and shall identify how the strict application of the standard conditions creates an unreasonable hardship to a property such that, if the requirement is not modified, reasonable use of the property for a short-term vacation rental would not be allowed. Any hardships identified must relate to physical constraints to the subject site and shall not be self-induced or economic. Any modifications of the standard conditions shall not further exacerbate an already existing problem.

R. On-site parking shall be ~~allowed~~ on an approved driveway, garage, and/or carport areas only; [this section does not impose restrictions on public street parking regulations](#). Recreational vehicles may be parked in accordance with the provisions set forth in Section [9.60.130](#) (or successor provision, as may be amended from time to time) of this code. (Ord. 577 § 1, 2019; Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

### **[3.25.080 Recordkeeping and hosting platform duties.](#)**

**[A.](#)** The owner or the owner's authorized agent or representative shall maintain for a period of three years, records in such form as the tax administrator (as defined in Chapter [3.24](#)) may require to determine the amount of transient occupancy tax owed to the city. The tax administrator shall have the right to inspect such records at all reasonable times, which may be subject to the subpoena by the tax administrator pursuant to Section [3.24.140](#) (Records) (Transient Occupancy Tax) (or successor provisions, as may be amended from time to time) of this code.

- B. Hosting platforms shall not complete any booking transaction for any residential dwelling or other property purporting to be a short-term vacation rental unit in the city unless the dwelling or property has a current and valid short-term vacation rental permit issued pursuant to this chapter, which is not under suspension, for the dates and times proposed as part of the booking transaction.
1. The city shall maintain an online registry of active and suspended short-term vacation rental permits, which hosting platforms may reference and rely upon for purposes of complying with subsection B. If a residential dwelling or other property purporting to be a short-term vacation rental unit matches with an address, permit number, and/or current and valid permit dates (not under suspension) set forth in the city's online registry, the hosting platforms may presume that the dwelling or other property has a current and valid short-term vacation rental permit.
  2. The provisions of this subsection B shall be interpreted in accordance with otherwise applicable state and federal law(s) and will not apply if determined by the city to be in violation of, or preempted by, any such law(s). (Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

### **3.25.090 Violations.**

A. Additional Conditions. A violation of any provision of this chapter or this code by any applicant, occupant, responsible person, local contact person, owner, or owner's authorized agent or representative, shall authorize the city manager, or designee, to impose additional conditions on the use of any given short-term vacation rental unit to ensure that any potential additional violations are avoided.

B. Permit Modification, Suspension and Revocation. A violation of any provision of this chapter, this code, California [Vehicle Code](#), or any other applicable federal, state, or local laws or codes, including, but not limited to, applicable fire codes and the building and construction codes as set forth in Title 8 of this code, by any applicant, occupant, responsible person, local contact person, owner, or owner's authorized agent or representative, shall constitute grounds for modification, suspension and/or revocation ([which may include permanent revocation](#)) of the short-term vacation rental permit and/or any affiliated licenses or permits pursuant to the provisions set forth in Section [3.25.100](#).

C. Notice of Violation. The city may issue a notice of violation to any applicant, occupant, responsible person, local contact person, owner, or owner's authorized agent or representative, pursuant to Section [1.01.300](#) (or successor provisions, as may be amended from time to time) of this code, if there is any violation of this chapter committed, caused or maintained by any of the above parties.

D. Three Strikes Policy. Three violations of any provision of this chapter or this code within one year by any applicant, occupant, responsible person, local contact person, owner, or owner's authorized agent or representative, with respect to any one residential dwelling will result in an immediate suspension of the short-term vacation rental permit with subsequent ability to have a hearing before the city, pursuant to this chapter, to request a lifting of the suspension.

E. Administrative and Misdemeanor Citations. The city may issue an administrative citation to any applicant, occupant, responsible person, local contact person, owner, or owner's authorized agent or representative, pursuant to Chapter [1.09](#) (Administrative Citations) (or successor provisions, as may

be amended from time to time) of this code, if there is any violation of this chapter committed, caused or maintained by any of the above parties. Nothing in this section shall preclude the city from also issuing an infraction citation upon the occurrence of the same offense on a separate day. An administrative citation may impose a fine for one or more violations of this chapter in the maximum amount allowed by state law or this code in which the latter amount shall be as follows:

1. General STVR Violations (Occupancy/Noise/Parking).
  - a. First violation: five hundred dollars;
  - b. Second violation: one thousand dollars;
  - c. Third violation: one thousand five hundred dollars.
2. Operating a STVR Without a Valid Short-Term Vacation Rental Permit.
  - a. First violation: one thousand dollars;
  - b. Second violation: one thousand five hundred dollars;
  - c. Third violation: two thousand dollars.
3. Hosting a Special Event at a STVR Without a Special Event Permit as Required by Section [9.60.170](#) (or Successor Provision, as May Be Amended From Time to Time) of This Code.
  - a. First violation: five thousand dollars;
  - b. Second violation: five thousand dollars.

F. Public Nuisance. In addition to any and all rights and remedies available to the city, it shall be a public nuisance for any person [or entity](#) to commit, cause or maintain a violation of this chapter, which shall be subject to the provisions of Section [1.01.250](#) (Violations public nuisances) (or successor provisions, as may be amended from time to time) of this code. (Ord. 578 § 1, 2019; Ord. 572 § 1, 2018; Ord. 563 § 1, 2017; Ord. 501 § 2, 2012)

### **[3.25.100 Appeals.](#)**

- A. Any person aggrieved by any decision of a city officer made pursuant to this chapter may request a hearing before the city manager in accordance with Chapter [2.08](#) (or successor provisions, as may be amended from time to time) of this code.
- B. [Notwithstanding any provisions in Section 2.08.230 or otherwise in the code, the decision by the city manager of an appeal brought under this chapter shall be the final decision by the city for any violation of a short-term vacation rental permit issued under this order, except for any administrative citation imposing a fine, which shall be processed and subject to an administrative appeal pursuant to Chapter 1.09 of the code.](#) (Ord. 572 § 1, 2018; Ord. 563 § 1, 2017)

[Click here to return to Agenda](#)

# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

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**AGENDA TITLE:** INTRODUCE FOR FIRST READING AN ORDINANCE AMENDING CHAPTER 12.69 OF LA QUINTA MUNICIPAL CODE RELATED TO GOLF CARTS

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### RECOMMENDATION

- A. Move to take up Ordinance No.\_\_\_\_ by title and number only and waive further reading.
- B. Move to introduce at first reading, Ordinance No. \_\_\_\_ to amend Chapter 12.69 of the La Quinta Municipal Code related to Golf Carts.

### EXECUTIVE SUMMARY

- Chapter 12.69, outlining the City’s Golf Cart regulations, was added to Title 12 of the La Quinta Municipal Code (LQMC) in December 2009 (Ordinance No. 474) (Attachment 1).
- Council discussed the Golf Cart program and map at the August 4 and October 6, 2020 Council meetings, and directed staff to amend the regulations.

### FISCAL IMPACT

None at this time, however, additional golf cart routes and paths could be included as part of future Capital Improvement Program (CIP) projects, and associated costs would be identified during the scoping and budgeting process for each qualified project.

### BACKGROUND/ANALYSIS

At the October 6, 2020 meeting, after Council received an update on the City’s current golf cart regulations and updated map showing routes and paths, directed staff to bring back proposed amendments for review and consideration:

**Added “Low speed vehicle”:** “Golf cart” and “low speed vehicle” (LSV) are terms often used interchangeably, when in fact they are not the same. LSVs look like golf carts to the casual observer but are not the same per the CA Vehicle Code. Golf carts are specifically defined with a weight limit of 1,300 pounds and designed to carry no more than two persons, including the driver. LSVs, which include neighborhood electric vehicles (NEV), have a weight limit of 3,000 pounds. Both golf carts and LSVs must operate at no more than 25 miles per hour. LSVs do not have a 2-passenger limit; by adding LSVs to the code it will allow vehicles that are designed with 4 and more passenger seats.

**LSVs must have a vehicle identification number (VIN).** Per current regulations, golf cart operators are required to have a valid driver’s license and carry insurance. LSVs must be equipped with a vehicle identification number (VIN) and comply with requirements pursuant to Federal Motor Vehicle Safety Standard No. 500 (49 CFR 571.500) (attached). Golf carts are not required to have a VIN. The requirement for LSVs to be equipped with a VIN is included in the proposed code amendment.

**Golf carts and LSVs can be electrically or gas powered.** Current regulations define and require golf carts to be electrically-powered. The Vehicle Code does not restrict use of gas-powered vehicles. The proposed amendment states that golf carts and LSVs can be electrically or gas-powered.

**No requirement for covered passenger compartment:** Current regulations require a covered passenger compartment. A covered passenger compartment is not a requirement of the Federal Motor Vehicle Safety Standard No. 500 (49 CFR 571.500). The proposed amendment removes this requirement.

**No limit on number of persons:** Current regulations define golf carts as designed to carry no more than two persons, including the driver. LSVs can be designed with more than two passengers; some NEVs have 4, 6, and even 8 passenger seats especially used for shuttle service. The proposed amendment removes the two-passenger limit.

**Use of sidewalks upon discretion of the City Engineer:** Golf carts and LSVs may be allowed to share use of sidewalks that are at least 6 feet in width, upon review and discretion of the City Engineer. Section 12.69.060 states that the city manager or designee (City Engineer) shall have the authority to add or delete routes as the need arises or as conditions change.

**Are golf cart permits necessary?** Council asked staff to investigate the necessity for golf cart permits, since design and safety criteria for golf carts and LSVs are regulated by the CA Vehicle Code and Federal Motor Vehicle Safety Standards, and operators must be licensed drivers and carry insurance. Further, LSVs require a VIN. Riverside County (RivCo) Sheriffs reviewed the CA

Vehicle Code and La Quinta's golf cart regulations and determined that a golf cart permit is not necessary as the Vehicle Code and Federal Motor Vehicle Safety Standards are referenced in the LQMC and any person operating a golf cart or LSV in violation of the LQMC is subject to an infraction punishable as set forth in the LQMC and as permitted by the CA Vehicle Code.

However, RivCo Sheriffs and Code Compliance find that a permit process does allow for maintaining an inventory and registration of golf carts and LSVs that are operating in La Quinta and ensures that the vehicles are meeting the design and safety requirements via inspection. Staff researched with the California Joint Powers Insurance Authority (CJPIA) and they indicated that a permit process does have some advantages, but that there is no requirement that local government agencies have a permit process for golf carts. The advantages include:

- Oversight and control of the number and type of golf carts that are permitted to be operated on city streets.
- Confirmation (via physical inspection) that each golf cart meets the minimum design criteria (seat belts, mirrors etc.) for operation on public streets.
- Confirmation that the golf cart operator maintains appropriate liability insurance required by the state.
- Collection of permit fees to offset costs associated with the program.
- Education of the operator regarding how to safely operate a golf cart on public streets.

The proposed code amendment has been drafted to remove the golf cart permit requirements, however, it can remain if it is the desire of the Council.

## [ALTERNATIVES](#)

Council could recommend additional amendments.

Prepared by:        Danny Castro, Design and Development Director  
                             Bryan McKinney, Public Works Director/City Engineer

Attachments:

1. 49 CFR Section 571.500 Standard No. 500 Low Speed Vehicles, Federal Motor Vehicle Safety Standards
2. Proposed Updated Golf Cart Map

[Click here to return to Agenda](#)



**ORDINANCE NO. xxx**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, AMENDING CHAPTER 12.69 OF TITLE 12 OF THE LA QUINTA MUNICIPAL CODE RELATED TO GOLF CARTS**

**WHEREAS**, Chapter 12.69 of Title 12 of the La Quinta Municipal Code relates to golf carts; and

**WHEREAS**, the City Council received updates on the golf cart program regulations and map of routes and paths at the August 4, 2020 and October 5, 2020 meetings, and after review and consideration of this item, the City Council recommended amendments to the golf cart regulations to encourage the use of golf carts as a safe alternate to conventional automobile use, and to connect residential and activity centers; and

**WHEREAS**, Chapter 12.69 of Title 12 of the La Quinta Municipal Code establishes standards and requirements for the implementation of the golf cart transportation plan in furtherance of the 2035 General Plan, adopted by the City Council at their regular meeting on February 19, 2013.

**NOW, THEREFORE**, the City Council of the City of La Quinta does ordain as follows:

**SECTION 1.** Chapter 12.69 shall be amended as written in "Exhibit A" attached hereto and incorporated by this reference.

**SECTION 2.** The City Council does hereby grant the City Clerk the ability to make minor amendments to "Exhibit A" to ensure consistency of all approved text amendments prior to the publication in the La Quinta Municipal Code.

**SECTION 3. EFFECTIVE DATE:** This Ordinance shall be in full force and effect thirty (30) days after its adoption.

**SECTION 4. POSTING:** The City Clerk shall, within 15 days after passage of this Ordinance, cause it to be posted in at least three public places designated by resolution of the City Council, shall certify to the adoption and posting of this Ordinance, and shall cause this Ordinance and its certification, together with proof of posting to be entered into the Book of Ordinances of the City of La Quinta.

Ordinance No. xxx  
Amendments to Section of Title 12 Golf Carts  
Adopted: enter date, 2020  
Page 2 of 2

**SECTION 6. SEVERABILITY:** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional.

**PASSED, APPROVED and ADOPTED,** at a regular meeting of the La Quinta City Council held this \_\_\_\_ day of \_\_\_\_\_, 2020 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

\_\_\_\_\_  
MONIKA RADEVA, City Clerk  
City of La Quinta, California

(CITY SEAL)

**APPROVED AS TO FORM:**

\_\_\_\_\_  
WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

**Chapter 12.69 GOLF CARTS AND LOW SPEED VEHICLES**

**12.69.010 Purpose and intent.**

The California [Streets and Highways Code](#) Sections 1950 through 1961, authorize local jurisdictions to establish golf cart [and low speed vehicle](#) transportation plans within their boundaries, under certain conditions and with certain requirements. The city has established the golf cart transportation plan in its general plan and intends, by the addition of this chapter of the municipal code, to establish standards, requirements and procedures for the implementation of the golf cart [and low speed vehicle](#) transportation plan. (Ord. 559 § 1, 2017; Ord. 474 § 1, 2009)

**12.69.020 Definitions.**

As used in this chapter, the following words and phrases shall have the following meaning:

“City” means the city of La Quinta.

“Golf cart” means a four-wheeled electric motor vehicle with an unladen weight of less than one thousand three hundred pounds, which is designed to be, and is operated at not more than twenty-five miles per hour, and is designed to carry golf equipment and no more than two persons, including the driver.

[“Low speed vehicle” means a four-wheeled electric or gas powered vehicle with a gross vehicle weight of less than three thousand pounds, and is operated at not more than twenty-five miles per hour. Neighborhood electric vehicles are also known as low speed vehicles. Low speed and neighborhood electric vehicles can be designed to carry more than two passengers, including the driver.](#)

“Golf cart paths” or “golf cart routes” means all city-owned travel ways that now allow, or are added in the future as allowable golf cart [and low speed vehicle](#) travelways, including roadways.

There shall be three categories of golf cart paths [or routes](#):

1. Class I golf cart paths provide an area separate from the roadway used by automobile traffic for shared one-way or two-way golf carts, [low speed vehicles](#), bicycles, pedestrians, and equestrians.
2. Class II golf cart paths provide a striped eight-foot lane for one-way golf cart, [low speed vehicle](#), and bicycle travel on a street or highway.
3. Class III golf cart paths provide for shared use with automobile and bicycle traffic. Class III paths are established by placing golf cart route signs along roadways with speed limits of twenty-five miles per hour or less in order to link them to Class I or Class II paths.

“Golf cart [path or route](#)” means the map as it is revised from time to time depicting routes and crossings that exist or will be constructed, posted and designated for use by ~~permitted~~ golf carts [and low speed vehicles](#). (Ord. 559 § 1, 2017; Ord. 474 § 1, 2009)

**12.69.030 Minimum design criteria for golf carts and low speed vehicles.**

All golf carts [and low speed vehicles](#) traveling on any golf cart path in the city must meet the following minimum design criteria:

- A. The golf cart [or low speed vehicle](#) ~~may~~ be electrically [or gas](#) powered.

B. The golf cart or low speed vehicle must be equipped and safely operated with all of the following equipment:

1. Red reflectors;
2. Parking brake;
3. Horn;
4. Headlights, brake lights and rear lights;
5. Front and rear turn signal indicator lights;
6. Windshield;
7. Seat belts;

~~8. Covered passenger compartment;~~

89. Mirror combination (left and right side mirrors, left and rear mirrors, or multi-directional cross bar mirror) and unobstructed view to the rear from the driver's seat. (Ord. 559 § 1, 2017; Ord. 474 § 1, 2009)

#### **12.69.040 Minimum safety criteria for operation of golf cart and low speed vehicle.**

All golf cart and low speed vehicle operators operating golf carts and low speed vehicles on any golf cart path in the city must conform to the following operator requirements and safety criteria:

A. Golf cart operators must be licensed drivers in the state of California with valid California driver's license, or have a valid driver's license issued by a jurisdiction in accordance with Vehicle Code Sections 12502 through 12505.

B. Golf cart operators must comply with the financial responsibility requirements (insurance) established pursuant to Chapter 1 (commencing with Section 16000) of Division 7 of the California Vehicle Code.

~~C. In addition to the requirements in Section 12.69.040 A. and B, above, low speed vehicle operators shall be equipped with a vehicle identification number (VIN) and comply with requirements pursuant to Federal Motor Vehicle Safety Standard No. 500 (49 CFR 571.500).~~

~~C. No golf cart shall be operated on golf cart paths or golf cart routes within the city without a current golf cart permit decal visibly displayed on the right rear fender of the golf cart.~~

~~D. The golf cart permit shall be valid for two years from the date of issuance.~~

~~D~~E. Golf cart operators must maintain the golf cart in a safe condition and be properly loaded to conform with CVC Section 24002.

F. Golf cart and low speed vehicle operators may only travel in those golf carts and low speed vehicles that meet the minimum design criteria required by Section 12.69.030.

G. Golf carts and low speed vehicles are limited to daytime operation and are permitted on public streets only during the time period between one hour prior to sunrise and one hour after sunset.

~~H. A maximum of two persons may ride in the golf cart and may only ride in the main passenger compartment equipped with safety belts.~~ Both driver and passenger of golf cart and low speed vehicle must wear safety belts at all times while the golf cart and low speed vehicle ~~are~~ being operated on Class I, II, or III golf cart paths.

- I. Golf cart and low speed vehicle operators must yield the right-of-way to pedestrians, bicyclists, and equestrians.
- J. Golf cart and low speed vehicle operators may only travel on designated golf cart routes or along streets with speed limits of twenty-five miles per hour or less.
- K. Golf cart and low speed vehicle operators may not travel on or along streets with speed limits in excess of twenty-five miles per hour except on designated golf cart routes, and shall only cross at controlled intersections as designated on the golf cart route map.
- L. Golf carts and low speed vehicles modified by removing any of the above safety equipment or a modification that in any way creates an unsafe ~~vehicle~~cart will ~~result in the immediate revocation of the golf cart permit and will~~ be subject to any violations that apply under the California Vehicle Code. Should a golf cart or low speed vehicle be impounded pursuant to a violation under the State Vehicle Code, the registered owner shall be subject to any regulations imposed by the impounding authority pursuant to Section 22850.5 of the California Vehicle Code.
- M. No person shall operate or move a golf cart or low speed vehicle upon a sidewalk except those persons who in the course of their employment by a state, federal, or local government, or school district maintenance crew. (Ord. 559 § 1, 2017; Ord. 474 § 1, 2009)

#### **12.69.050 Golf cart permit process.**

The following golf cart permitting process is established:

- ~~A. No golf cart shall be operated on golf cart paths or golf cart routes within the city without a current golf cart permit decal visibly displayed on the right rear fender of the golf cart.~~
- ~~B. Persons in the course of their employment by a state, federal, or local government, or school district shall be allowed to apply for a permit allowing operation of a golf cart on city sidewalks.~~
- ~~C. The golf cart permit shall be valid for two years from the date of issuance.~~
- ~~D. The golf cart permit may be revoked by the city manager if he or she determines the golf cart which is the subject of the permit has been used by any person in a manner that violates one or more of the provisions in this chapter. If the permit is revoked, the owner of the golf cart may not reapply for a permit for the following twelve months. (Ord. 559 § 1, 2017; Ord. 474 § 1, 2009)~~

#### **12.69.060 Golf cart routes.**

The city manager or designee shall have the authority to add or delete golf cart routes as the need arises or as conditions change in accordance with this chapter. (Ord. 559 § 1, 2017; Ord. 474 § 1, 2009)

#### **12.69.070 Enforcement of golf cart plan.**

- A. Any person operating a golf cart or low speed vehicle in the city in violation of this chapter is guilty of an infraction punishable as set forth in LQMC Sections 1.01.200 through 1.01.250 as applicable or as permitted by the California Vehicle Code.
- B. The city council finds and determines that the city shall provide law enforcement for the golf cart plan and enforce the rules and regulations of this chapter of the city of La Quinta Municipal Code, the Streets and Highways Code (Division 2.5, Chapter 6, Sections 1950 through 1961) and

Section 21716 of the California [Vehicle Code](#). The passage of the ordinance codified in this chapter enables the city to enforce this program's provisions not found in the California [Vehicle Code](#). (Ord. 559 § 1, 2017; Ord. 474 § 1, 2009)

**National Highway Traffic Safety Administration, Department of  
Transportation  
Federal Motor Vehicle Safety Standards**

**§ 571.500 Standard No. 500; Low-speed vehicles.**

S1. *Scope.* This standard specifies requirements for low-speed vehicles.

S2. *Purpose.* The purpose of this standard is to ensure that low-speed vehicles operated on the public streets, roads, and highways are equipped with the minimum motor vehicle equipment appropriate for motor vehicle safety.

S3. *Applicability.* This standard applies to low-speed vehicles.

S4. [Reserved]

S5. *Requirements.*

**(a)** When tested in accordance with test conditions in S6 and test procedures in S7, the maximum speed attainable in 1.6 km (1 mile) by each low-speed vehicle shall not more than 40 kilometers per hour (25 miles per hour).

**(b)** Each low-speed vehicle shall be equipped with:

**(1)** Headlamps,

**(2)** Front and rear turn signal lamps,

**(3)** Taillamps,

**(4)** Stop lamps,

**(5)** Reflex reflectors: one red on each side as far to the rear as practicable, and one red on the rear,

**(6)** An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror,

**(7)** A parking brake,

**(8)** A windshield that conforms to the Federal motor vehicle safety standard on glazing materials (49 CFR 571.205).

**(9)** A VIN that conforms to the requirements of part 565 *Vehicle Identification Number* of this chapter, and

**(10)** A Type 1 or Type 2 seat belt assembly conforming to Sec. 571.209 of this part, Federal Motor Vehicle Safety Standard No. 209, Seat belt assemblies, installed at each designated seating position.

**(11)** Low-speed vehicles shall comply with the rear visibility requirements specified in paragraphs S6.2 of FMVSS No. 111.

**(12)** An alert sound as required by § 571.141.

S6. *General test conditions.* Each vehicle must meet the performance limit specified in S5(a) under the following test conditions.

S6.1. *Ambient conditions.*

S6.1.1. *Ambient temperature.* The ambient temperature is any temperature between 0 °C (32 °F) and 40 °C (104 °F).

S6.1.2. *Wind speed.* The wind speed is not greater than 5 m/s (11.2 mph).

S6.2. *Road test surface.*

S6.2.1. *Pavement friction.* Unless otherwise specified, the road test surface produces a peak friction coefficient (PFC) of 0.9 when measured using a standard reference test tire that meets the specifications of American Society for Testing and Materials (ASTM) E1136, "Standard Specification for A Radial Standard Reference Test Tire," in accordance with ASTM Method E 1337-90, "Standard Test Method for Determining Longitudinal Peak Braking Coefficient of Paved Surfaces Using a Standard Reference Test Tire," at a speed of 64.4 km/h (40.0 mph), without water delivery (incorporated by reference; see 49 CFR 571.5).

S6.2.2. *Gradient.* The test surface has not more than a 1 percent gradient in the direction of testing and not more than a 2 percent gradient perpendicular to the direction of testing.

S6.2.3. *Lane width.* The lane width is not less than 3.5 m (11.5 ft).

S6.3. *Vehicle conditions.*

S6.3.1. The test weight for maximum speed is unloaded vehicle weight plus a mass of 78 kg (170 pounds), including driver and instrumentation.

S6.3.2. No adjustment, repair or replacement of any component is allowed after the start of the first performance test.

S6.3.3. *Tire inflation pressure.* Cold inflation pressure is not more than the maximum permissible pressure molded on the tire sidewall.

S6.3.4. *Break-in.* The vehicle completes the manufacturer's recommended break-in agenda as a minimum condition prior to beginning the performance tests.

S6.3.5. *Vehicle openings.* All vehicle openings (doors, windows, hood, trunk, convertible top, cargo doors, etc.) are closed except as required for instrumentation purposes.

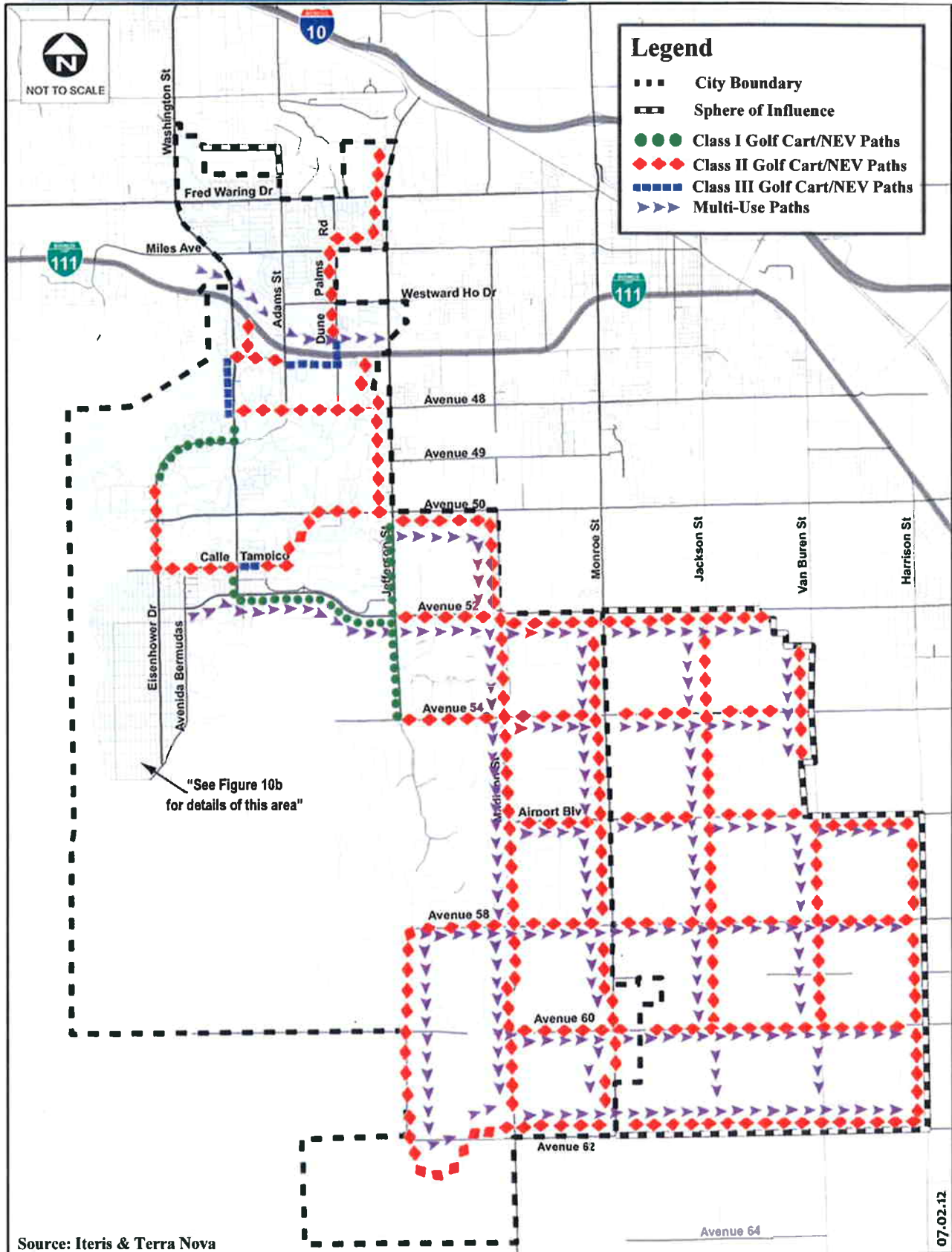


S6.3.6. *Battery powered vehicles.* Prior to beginning the performance tests, propulsion batteries are at the state of charge recommended by the manufacturer or, if the manufacturer has made no recommendation, at a state of charge of not less than 95 percent. No further charging of any propulsion battery is permissible.

S7. *Test procedure.* Each vehicle must meet the performance limit specified in S5(a) under the following test procedure. The maximum speed performance is determined by measuring the maximum attainable vehicle speed at any point in a distance of 1.6 km (1.0 mile) from a standing start and repeated in the opposite direction within 30 minutes.

[63 FR 33216, June 17, 1998, as amended at 68 FR 43972, July 25, 2003; 79 FR 19249, Apr. 7, 2014; 81 FR 50521, Dec. 14, 2016]

[Click here to return to Agenda](#)



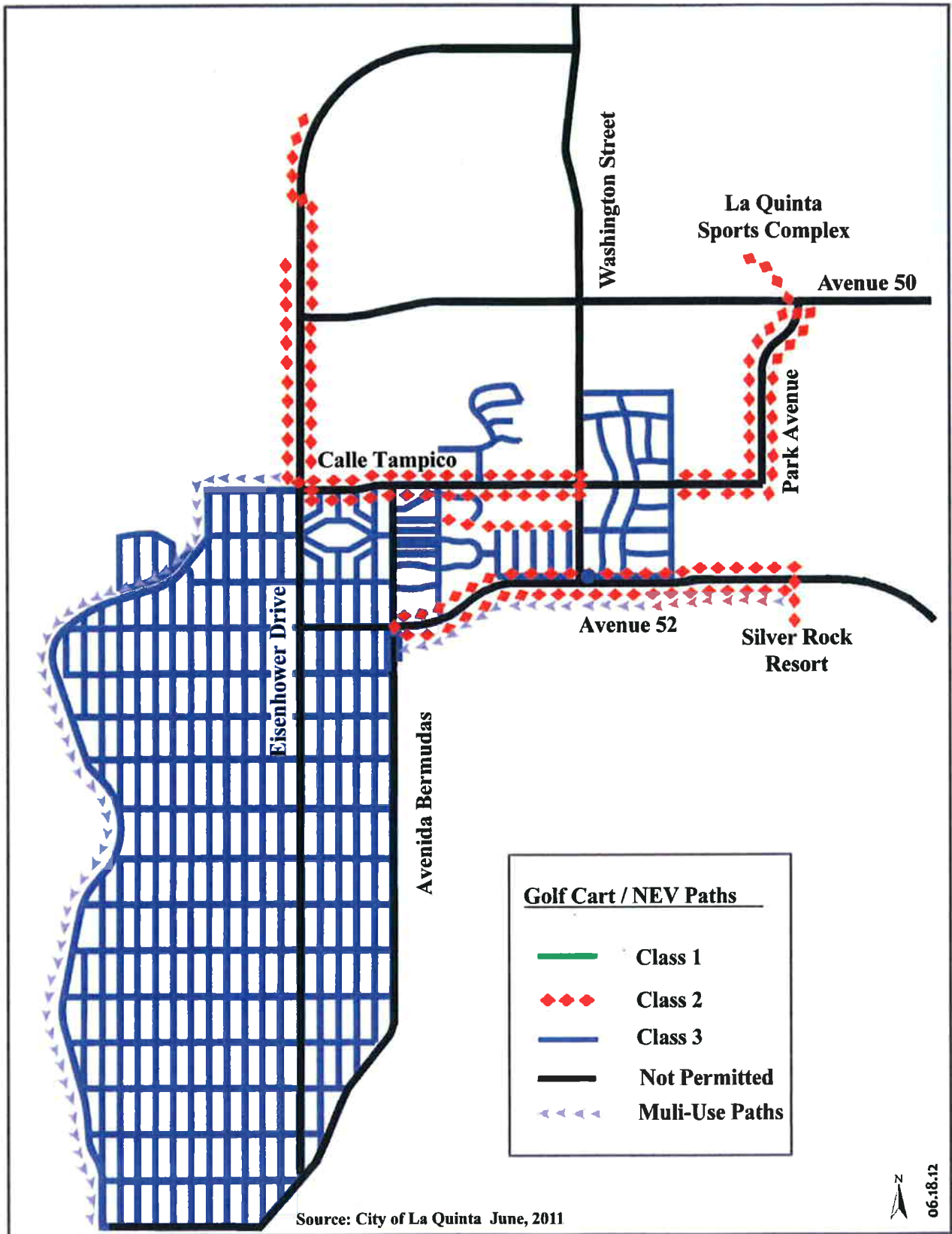
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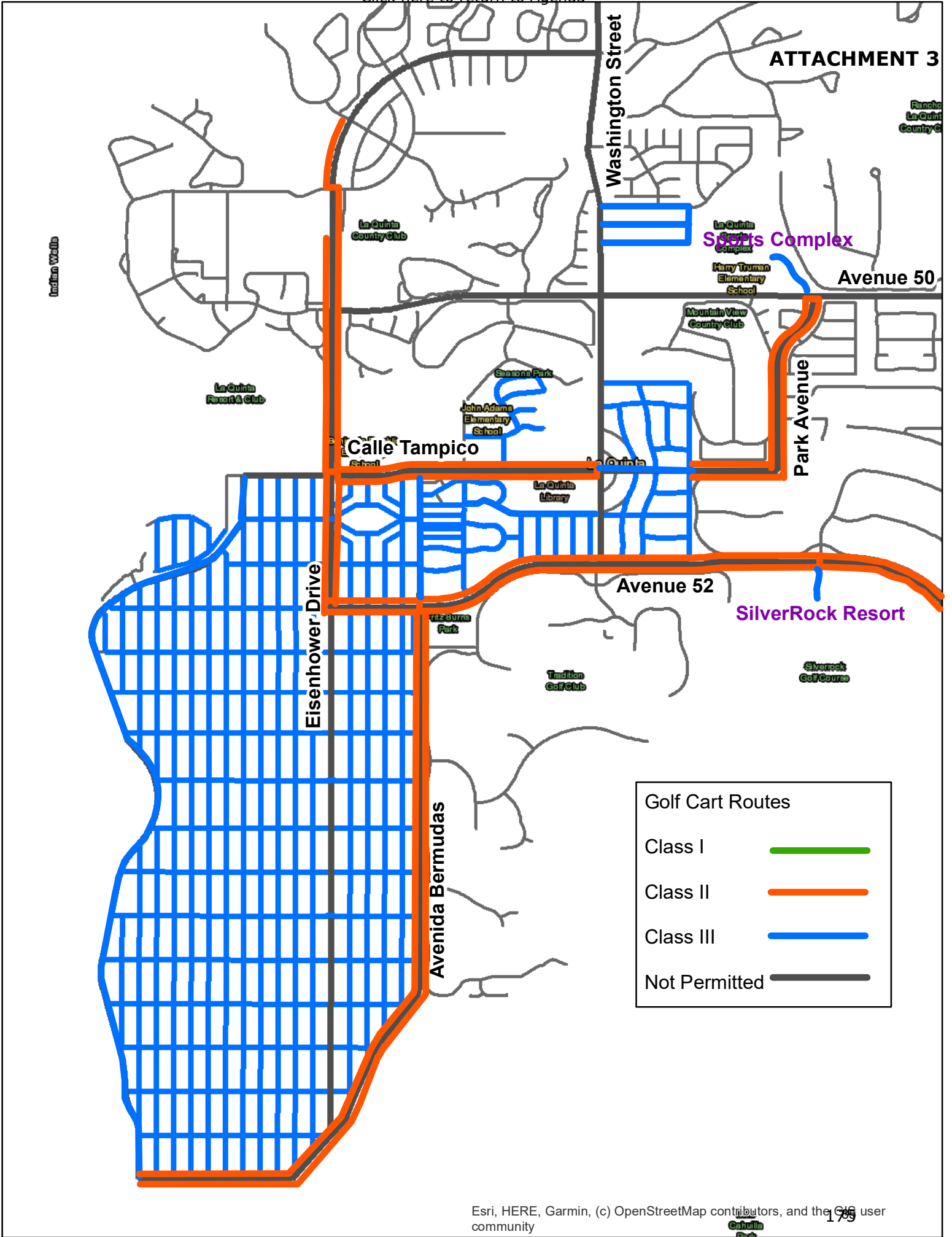


City of La Quinta General Plan  
 Golf Cart/NEV/Multi-Use Paths (A)  
 La Quinta, California



Exhibit  
 II-7

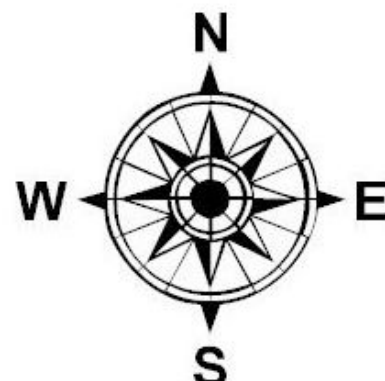




# La Quinta

CALIFORNIA

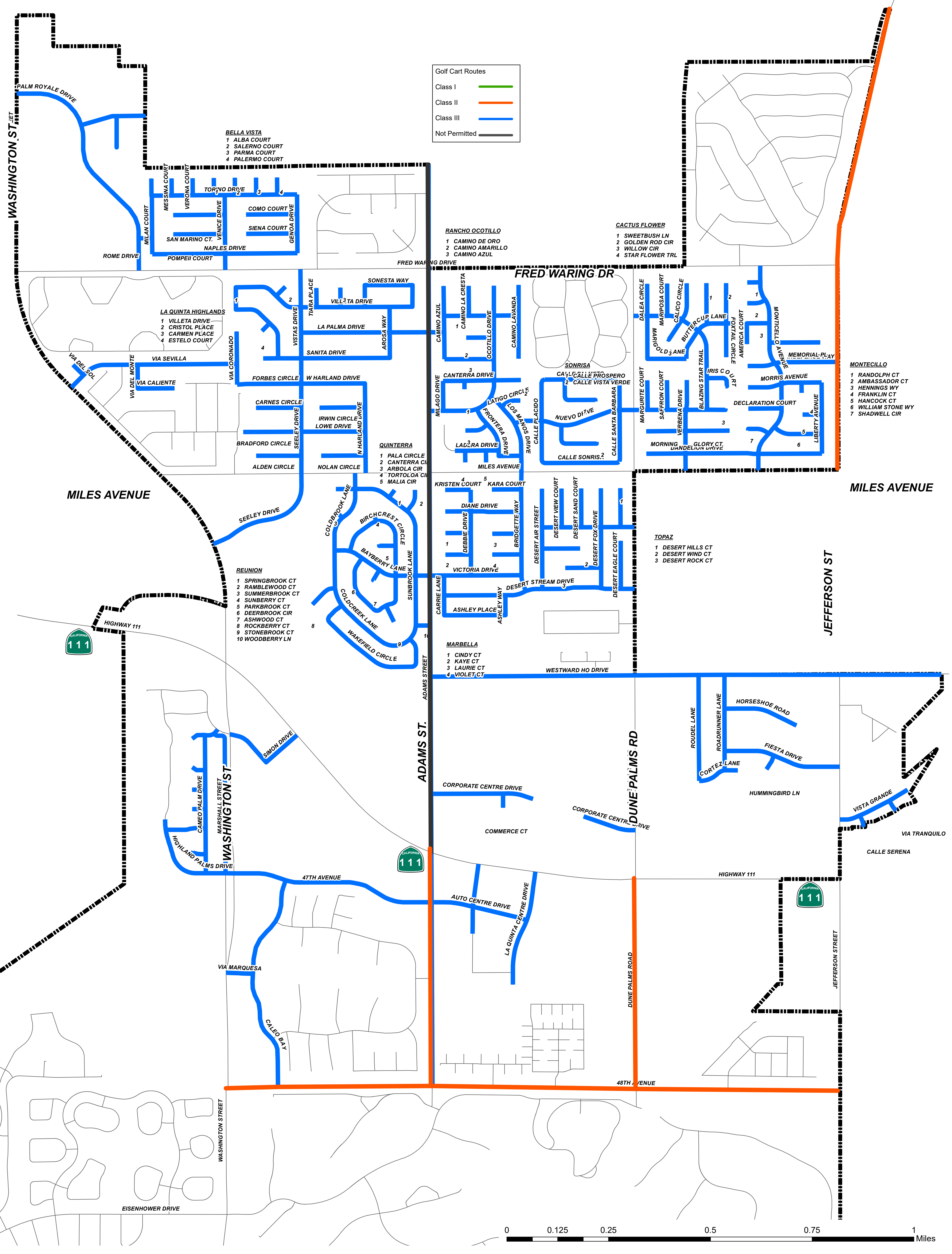
## Golf Cart Route



2020

Golf Cart Routes

- Class I —
- Class II —
- Class III —
- Not Permitted —



- BELLA VISTA**
- 1 ALBA COURT
  - 2 SALERNO COURT
  - 3 PARMA COURT
  - 4 PALERMO COURT

- LA QUINTA HIGHLANDS**
- 1 VILLETA DRIVE
  - 2 CRISTOL PLACE
  - 3 CARMEN PLACE
  - 4 ESTELO COURT

- REUNION**
- 1 SPRINGBROOK CT
  - 2 RAMBLEWOOD CT
  - 3 SUMMERBROOK CT
  - 4 SUNBERRY CT
  - 5 PARKBROOK CT
  - 6 DEERBROOK CIR
  - 7 ASHWOOD CT
  - 8 ROCKBERRY CT
  - 9 STONEBROOK CT
  - 10 WOODBERRY LN

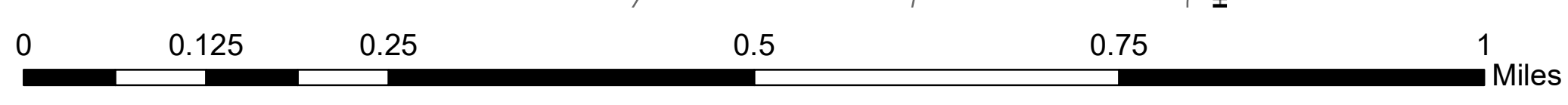
- RANCHO OCOTILLO**
- 1 CAMINO DE ORO
  - 2 CAMINO AMARILLO
  - 3 CAMINO AZUL

- CACTUS FLOWER**
- 1 SWEETBUSH LN
  - 2 GOLDEN ROD CIR
  - 3 WILLOW CIR
  - 4 STAR FLOWER TRL

- MONTECILLO**
- 1 RANDOLPH CT
  - 2 AMBASSADOR CT
  - 3 HENNINGS WY
  - 4 FRANKLIN CT
  - 5 HANCOCK CT
  - 6 WILLIAM STONE WY
  - 7 SHADWELL CIR

- TOPAZ**
- 1 DESERT HILLS CT
  - 2 DESERT WIND CT
  - 3 DESERT ROCK CT

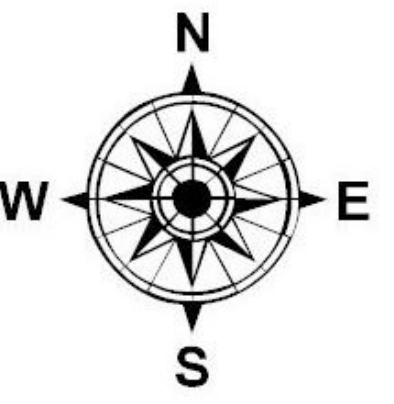
- MARBELLA**
- 1 CINDY CT
  - 2 KAYE CT
  - 3 LAURIE CT
  - 4 VIOLET CT



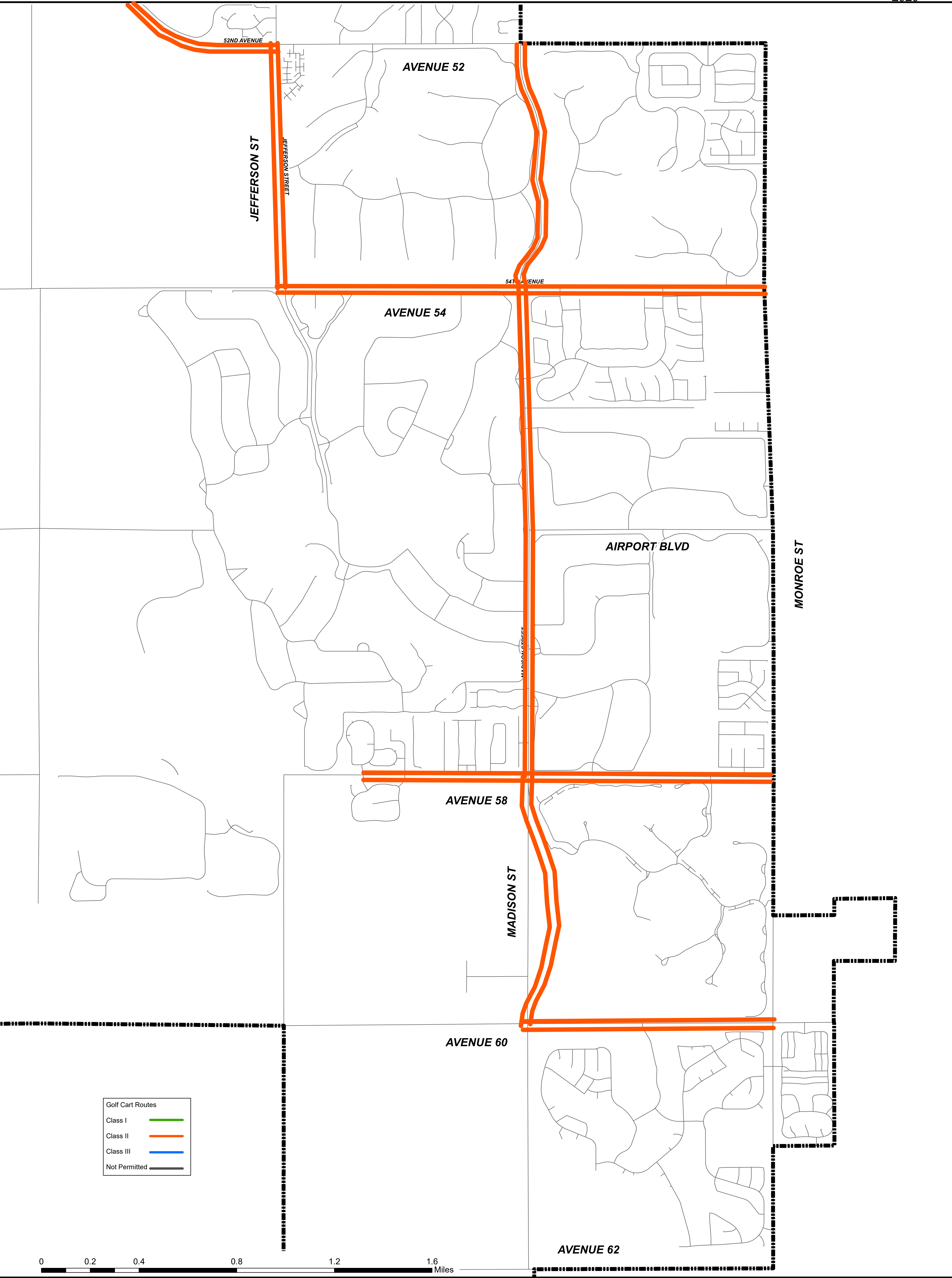
# La Quinta

CALIFORNIA

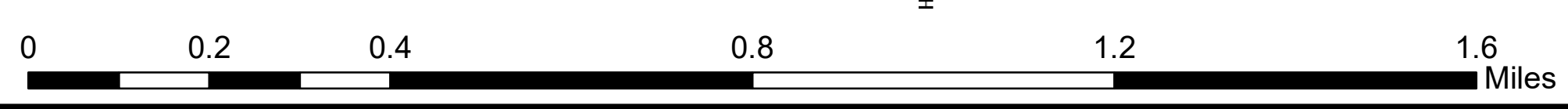
## Golf Cart Route



2020



Golf Cart Routes	
Class I	
Class II	
Class III	
Not Permitted	



[Click here to return to Agenda](#)



# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

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**AGENDA TITLE:** DISCUSS POLICE SERVICES RECOMMENDATIONS  
PREPARED BY POLICE SERVICES AD- HOC REVIEW COMMITTEE

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### RECOMMENDATION

Discuss and provide direction on the police services recommendations prepared by the Police Services Ad-Hoc Review Committee.

### EXECUTIVE SUMMARY

- The City of La Quinta (City) contracts with the Riverside County Sheriff's Department (RCSD) for police services and has seen costs consistently increase.
- Since 2015, the City has retained the Matrix Consulting Group (Matrix) to conduct annual police service studies.
- In 2019, the RCSD created a Research and Development (R&D) team to identify new ways of providing service.
- In June 2020, the R&D team presented a hybrid service model to the City for consideration. At the same council meeting, Council requested staff to form a Police Services Review Committee including two members of the Financial Advisory Commission (FAC).

### BACKGROUND/ANALYSIS

The City's contract police services costs associated with RCSD have increased on average 5% on an annual basis. Over the last 10 years, these increases have fluctuated between 1.09% to 7.46% mostly due to rising labor costs negotiated by four labor unions within the Sheriff's Department.

Since 2015, the City has retained the Matrix Consulting Group (Matrix) to conduct annual police service studies with the purpose of identifying efficiencies, preserving the community's safety and finding cost-saving measures. The City has implemented several of the recommendations from the studies including reallocating patrol hours, reviewing of dedicated and non-dedicated positions, and increasing the tracking of costs. La Quinta continues to be a safe community. There has been an overall decrease in crime levels in the last five years, when compared to the previous five-year

period. There has also been a steady decline in calls for police service. In the latest studies, Matrix has recommended adjusting daily patrol hours from 135 to 130 because of the City's efficient handling of resources and based on the decline in activity.

In 2019, Riverside County Sheriff Chad Bianco established the R&D team to study how RCSD can increase efficiencies, control costs and reduce contract-costs to cities. On June 2, 2020, the R&D team presented their cost-saving proposals to Council. Their proposal consisted of a hybrid model based on the reallocation of workload between deputies and community service officers (CSOs). The cost savings is attained by adjusting the number of deputies and CSOs based on the number of calls for service. CSOs' hourly rate is approximately 33% of the deputy's rate. However, these models have not been tested by any other agency or within the RCSD.

At the same council meeting, Council requested staff to form a Police Services Review Committee including two members of the Financial Advisory Commission (FAC). The FAC selected Commissioners Rosen and Batavick to serve with Captain Misty Reynolds, Lieutenant Jeff Buompensiero, and the following city staff: Financial Services Analyst, Community Resources Director and Public Safety Manager. The Committee's objective was to conduct a comprehensive review of the City's police services, and evaluate recommendations provided by the Sheriff's R&D team and Matrix group.

The Committee met five times to examine police costs, staff duties and responsibilities, and review Matrix studies and R&D hybrid models. Both Captain Reynolds and Lieutenant Buompensiero participated in all meetings and answered all questions. Commissioners Batavick and Rosen worked, and other Committee members developed a comprehensive list of recommendations (Attachment 1) which were approved by the FAC on November 4, 2020 and are being presented to Council for consideration. Attachment 1 also includes key statistics and other supporting information.

Should the Council provide direction to implement recommendations on reallocation of resources and commencing a pilot program of the R&D model, staff recommends the following steps

- December 1, 2020 – Provide direction to amend the contract with RCSD with the notification letter sent to RCSD thereafter. Changes would go into effect within 30 days after issuance of the letter.
- January 2021 – Initiate pilot program of R&D model.
- April 2021 – Report back results to City Council.

## ALTERNATIVES

Council could choose to approve the recommendations as presented, modify and approve the Committee's recommendations, or not support the recommendations.

Prepared by: Martha Mendez, Public Safety Manager

Reviewed by: Chris Escobedo, Community Resources Director

Attachment: 1. City of La Quinta Committee Review on Police Services Expenses - Committee Recommendations

[Click here to return to Agenda](#)

**City of La Quinta**  
**Recommendations of the Committee Review of Police Services**  
**Approved by Financial Advisory Commission, meeting date November 4, 2020**

Below please find the recommendations developed after multiple meetings with City staff and representatives of the Sheriff's Department. The points are divided into two categories, those which are substantially the responsibility of, or actionable by, the County and those of/by the City.

**Riverside County Sheriff's Department:**

- 1) Notwithstanding external factors such as labor negotiations that factor into the accuracy of longer-range planning, it would be helpful if the County afforded Cities the opportunity to sign multi-year contracts (3 to 5 years), in order to facilitate budgeting for public safety expenses. The earlier contracting agencies are provided with potential cost increases, the better for planning.
- 2) Continue to monitor and control all County and local police expenses to reduce, flatten or markedly reduce the rate of increase in these expenses. We recognize that a substantial portion of increasing expenses are tied to the unfunded pension and retiree healthcare expense benefits and encourage the county to work with the CalPERS staff and Board, as well as State representatives, on potential long-term solutions.
- 3) Review all activities and related expenses associated with police support locations (for example the Thermal station, call center, or other facility expenses). Determine the necessity and effectiveness of these activities and related expenses, identifying efficiencies that could be realized. Review all allocations of these expenses to cities and the related allocation methodologies to determine the fairness of these allocations.
- 4) Review the nature of public emergency and non-emergency service calls to determine if any of these calls (for example alarm events, minor traffic accidents, etc.) may be recommended for elimination or be exclusively assigned to community service officers.
- 5) Review all policing tasks performed by deputies and support staff to properly align job duties with required skills. Explore the ability to reduce the time spent by deputies (on average, about 40% of their total hours) on administrative tasks thru greater use of technology.
- 6) Ensure data collection systems for tracking key information (for example community service officer time, time spent by deputies on calls, etc.) are properly collecting this

data. It is difficult to make staffing decisions without accurate data regarding time utilization.

**City of La Quinta:**

- 1) Develop a hybrid model for City policing which incorporates the best of our current arrangement (contract deputies @ 135 hours per day, 2 community services officers, etc.) with ideas and suggestions from the Sheriff's R&D Workload Based Model. This R&D model includes a greater use of community services officers and the use of dedicated deputies.
- 2) The committee recognizes the challenges with raising revenues, but it is important to continue to monitor the 10-year projection of the City's Annual Budget, including expected increases in police services expenses, in order to assess the need for new revenue streams.
- 3) Continue to explore police expense reduction opportunities thru economies of scale by potentially consolidating our policing contract with the policing contracts of neighboring cities Indian Wells and Palm Desert.
- 4) Incorporate into the hybrid model any impact our new city-wide camera system will have on the delivery of police services.
- 5) Continue to maintain a reliable set of metrics (for example, percent of General Fund Revenues spent on police services, per capita police expenses, crime occurrences, etc.), possibly in cooperation with other Coachella Valley cities (or other cities whose size and socio-economic characteristics are similar to the City of La Quinta), to measure comparability and identify outlying metrics.
- 6) Follow the City of Coachella efforts to study the transition of their police services from the Sheriff's Department to a City Department. Consider gathering additional information from the cities of Palm Springs, Cathedral City and Indio, all who have City Police Departments. These efforts will help determine the potential consideration by our City to study the feasibility of transitioning to our own police department. Although upon initial review by this committee a City Police Department does not seem to be an option that would result in savings (and could actually increase costs), this should be continually monitored.
- 7) Monitor recommendations by the Sheriff's R&D department; request metrics from staffing model tests such as the dedicated patrol officers, to determine effectiveness before any possible implementation here.

- 8) Monitor calls for service, increases in population, and crime rates to assess impact of any staffing changes.
- 9) Continue the work with the Financial Advisory Commission subcommittee to continually monitor police services and their associated costs.
- 10) Determine if there are any City policies and procedures that should be revised to better align with policing objectives.

The committee supports reducing patrol hours to 130/day and increasing utilization of Community Service Officers. We acknowledge the fine work of all the officers and support staff of the Sheriff's Department. We appreciate the amount of time Captain Reynolds and other members of the Sheriff's Department spent with our committee and look forward to continued productive dialogue with the Department.

[Click here to return to Agenda](#)



	2014	2015	2016	2017	2018	2019
All Calls for Service	17,230	17,879	17,572	18,195	17,017	15,932
<b>Change From Prior Year</b>	<b>n/a</b>	<b>3.80%</b>	<b>-1.70%</b>	<b>3.50%</b>	<b>-6.50%</b>	<b>-6.38%</b>

Period: (Jan. 1 to Oct. 4)	Calls for Service*
2019	13,154
2020	11,557

\* These numbers include cancelled calls.

# Calls For Service

[Click here to return to Agenda](#)

# Crime Rates

Crime	Average- Yrs. 2010-2014	2015	2016	2017	2018	2019	Average Yrs. 2015-2019	% Change in 5 Year Periods	2020 (Jan - Aug)
Homicide	0.6	1	1	0	1	5	1.6	166.7%	0
Rape	4.8	6	5	8	1	5	5.0	4.2%	1
Robbery	32.4	24	34	32	20	17	25.4	-21.6%	6
Aggravated Assault	88.2	49	46	27	20	41	36.6	-58.5%	21
Burglary	436.2	181	167	168	174	158	169.6	-61.1%	83
Larceny & Auto Burglary	933.4	972	852	963	896	809	898.4	-3.7%	457
Auto Theft	71.0	67	66	66	84	65	69.6	-2.0%	49
Arson	4.6	4	3	0	0	1	1.6	-65.2%	
<b>Total:</b>	<b>1571.2</b>	<b>1,304</b>	<b>1,174</b>	<b>1,264</b>	<b>1,196</b>	<b>1,101</b>	<b>1,207.8</b>	<b>-23.1%</b>	<b>617</b>
<b>Violent Crime</b>	<b>126.0</b>	<b>80</b>	<b>86</b>	<b>67</b>	<b>42</b>	<b>68</b>	<b>68.6</b>	<b>-45.6%</b>	<b>28</b>
<b>Property Crime</b>	<b>1445.2</b>	<b>1,224</b>	<b>1,088</b>	<b>1,197</b>	<b>1,154</b>	<b>1,033</b>	<b>1,139.2</b>	<b>-21.2%</b>	<b>589</b>
Population	38620.6	40,554	41,058	40,956	41,304	42,023	41,179.0	6.6%	42,023
<b>Total Crime Rate (per 1,000 residents)</b>	<b>40.7</b>	<b>32.2</b>	<b>28.6</b>	<b>30.9</b>	<b>29.0</b>	<b>26.2</b>	<b>29.4</b>	<b>-27.9%</b>	<b>14.7</b>
<b>Violent Crime Rate</b>	<b>3.3</b>	<b>2.0</b>	<b>2.1</b>	<b>1.6</b>	<b>1.0</b>	<b>1.6</b>	<b>1.7</b>	<b>-49.1%</b>	<b>0.67</b>
<b>Property Crime Rate</b>	<b>37.4</b>	<b>30.2</b>	<b>26.5</b>	<b>29.2</b>	<b>27.9</b>	<b>24.6</b>	<b>27.7</b>	<b>-26.0%</b>	<b>14.0</b>

[Click here to return to Agenda](#)

# Calls For Service Handled by Deputies & CSOs

	2014	2015	2016	2017	2018	2019
All Calls for Service	17,230	17,879	17,572	18,195	17,017	15,932
Change From Prior Year	n/a	3.80%	-1.70%	3.50%	-6.50%	-6.38%
<b>CFS by Sworn Officers</b>	<b>16,448</b>	<b>16,986</b>	<b>16,915</b>	<b>17,470</b>	<b>15,948</b>	<b>14,957</b>
<b>Percent of Total CFS</b>	<b>95.5%</b>	<b>95.0%</b>	<b>96.3%</b>	<b>96.0%</b>	<b>93.7%</b>	<b>93.9%</b>
Change From Prior Year	n/a	3.30%	-0.40%	3.30%	-8.70%	-6.21%
<b>Proactive Time %</b>	<b>63.50%</b>	<b>60.00%</b>	<b>57.70%</b>	<b>54.70%</b>	<b>59.50%</b>	<b>61.90%</b>
<b>CFS by CSOs</b>	<b>782</b>	<b>893</b>	<b>657</b>	<b>725</b>	<b>1,069</b>	<b>975</b>
Percent of Total CFS	4.50%	5.00%	3.70%	4.00%	6.30%	6.12%

[Click here to return to Agenda](#)

# CSO's Duty Modifications

Both R&D and Matrix agreed CSOs are underutilized

- ▶ R&D believes CSOs can handle 25% of calls
- ▶ Matrix stated CSOs can handle about 15%

Most Common Call Types Handled by CSOs	Other Calls that can be handled by CSOs when available.
Traffic Collision (Non-Injury)	Found Property
Petty Theft (cold)	Area Check
Traffic Hazard	Patrol Assist
Malicious Mischief/Vandalism (cold)	Property Damage Accident - no blockage
Burglary (cold)	Property Damage Accident -blockage
Lost/Found Property	Stolen Vehicle
Hit & Run Accident	Traffic Hazard
Vehicle Burglary (cold)	
Follow Up	
Abandoned Vehicle	
Parking Violation	
Fraud	

[Click here to return to Agenda](#)



# Recommendation Reduce Patrol Hours & Reassigned Staff

Positions	Current Staffing	Recommendation
Captain	1	1
Lieutenant	1	1
<b>Daily Patrol Hours</b>	<b>135</b>	<b>130</b>
<b>Patrol CSOs</b>	<b>4</b>	<b>5</b>
Admin/Traffic Sergeant	1	1
Motor Officers	2	2
Traffic Officers	3	3
<b>Traffic CSO</b>	<b>1</b>	<b>0</b>
Crime Prevention CSO	1	1
Special Enforcement Sergeant	1	1
Special Enforcement Deputies	5	5
Narcotics Task Force Deputy	1	1
Gang Task Force Deputy	1	1
	<b>Savings</b>	<b>\$ 359,647.91 (annual saving)</b>

[Click here to return to Agenda](#)

# City of La Quinta

CITY COUNCIL MEETING: December 1, 2020

## STAFF REPORT

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**AGENDA TITLE:** ADOPT RESOLUTION TO AUTHORIZE THE CITY MANAGER TO SUBMIT APPLICATIONS TO RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND EXECUTE SUPPLEMENTAL AGREEMENTS FOR FISCAL YEAR 2021/22

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### RECOMMENDATION

Adopt a resolution to authorize the City Manager to submit applications to the Riverside County Economic Development Agency for Community Development Block Grant funds, execute the Supplemental Agreements for fiscal year 2021/22; and allocate \$22,650 to the Boys and Girls Club of the Coachella Valley Fee Waiver/Reduction Program and \$128,350 to the City of La Quinta Americans with Disabilities Act Improvements Project.

### EXECUTIVE SUMMARY

- Community Development Block Grant (CDBG) funds programs that revitalize neighborhoods, promote economic development, and improve community facilities and services.
- The City is eligible to receive approximately \$151,000 in CDBG funds in fiscal year (FY) 2020/21; 15% can be used for public service projects and 85% for public improvement or housing services.
- City-approved grant applications must be sent to the Riverside County Economic Development Agency (County EDA) no later than December 11, 2020. The exact amount of CDBG funding will be confirmed in the second quarter of 2021.

### FISCAL IMPACT

Upon approval by the Housing and Urban Development (HUD) and the County EDA, the City will receive an estimated \$151,000 in CDBG funds. The final FY 2021/22 funding allocation will be based upon actual funds received. Revenues and expenses will be incorporated in the FY 2021/22 Budget and tracked in a special revenue fund (Federal Assistance Fund 210).

### BACKGROUND/ANALYSIS

The City is a cooperating city of the County's CDBG program and has participated since 1983. HUD oversees the County's program and the County

distributes annual funding to cooperating cities. The CDBG program requires that each project/activity meets one of the three national objectives: benefit low and moderate-income individuals; aid in the prevention or elimination of slums or blight; or meet a need having a particular urgency.

### **Public Services**

CDBG funding can be used for public services, such as childcare, recreation and education programs; however, only 15% of the awarded annual allocation may be designated for public services. The County EDA has a minimum funding requirement of \$10,000. A maximum of \$22,650 is anticipated for public services in 2021/22.

### **Public Improvements**

CDBG funding can be used for public improvements, which include construction, reconstruction, rehabilitation, and accessibility improvements. Public improvement funds can be used for facilities and improvements that are publicly owned or owned by a non-profit agency open to the public. These funds must be used for improvements that benefit low- and moderate-income individuals or neighborhoods. A maximum of \$128,350 is anticipated for capital improvements in 2021/22.

### **CDBG Applications**

The City received six applications for CDBG funding (Attachment 1) – The Boys and Girls Club of the Coachella Valley, Coachella Valley Housing Coalition, Coachella Valley Rescue Mission, Operation Safehouse, and The Regents of the University of California, Riverside submitted public service funding requests; and the City’s Public Works Department submitted a public improvement funding request.

Staff recommends awarding the anticipated public service funds of \$22,650 to the Boys and Girls Club and \$128,350 to the City’s Public Works Department. The Boys and Girls Club funding will benefit 231 children who attend; the public improvement request will fund American with Disabilities Act improvements at City facilities that benefit individuals with disabilities and those who have low and moderate income.

### **Agency and Public Review**

A request for applications and notice of funding availability was posted to the City’s website on October 9, 2020. A public notice was published in *The Desert Sun* on November 20, 2020, announcing the availability of funds and the public hearing date.

## ALTERNATIVES

Council could elect to not approve the recommended community development needs/CDBG funding priorities or modify the proposed needs/funding priorities list.

Prepared by: Carley Escarrega, Management Assistant  
Julie Mignogna, Management Analyst

Approved by: Bryan McKinney, Public Works Director/City Engineer

Attachment: 1. Fiscal Year 2021/22 CDBG Summary of Applications

[Click here to return to Agenda](#)

**RESOLUTION NO. 2020 - XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, ADOPTING PROPOSALS, AUTHORIZING THE CITY MANAGER TO SUBMIT APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE SUPPLEMENTAL AGREEMENT FOR FISCAL YEAR 2021/2022**

**WHEREAS**, The City of La Quinta (City) is a participating jurisdiction in the Riverside County Economic Development Agency Community Development Block Grant Program, and

**WHEREAS**, the City and County of Riverside (County) cooperatively administer the Community Development Block Grant (CDBG) program under the provision of the Cooperative Agreement executed between the City and County, and under applicable U.S. Department of Housing and Urban Development rules; and

**WHEREAS**, the Design and Development Department published a public hearing notice in The Desert Sun newspaper on November 20, 2020, announcing the public hearing date, availability of funds, and requesting proposals; and

**WHEREAS**, pursuant to said agreement, the City Council held a public hearing on December 1, 2020, to consider public comments on community needs and the use of such funds; and

**WHEREAS**, the Community Development Block Grant Funds for Fiscal Year 2021/2022 is estimated to be approximately \$151,000 to begin July 1, 2021; and

**WHEREAS**, the City of La Quinta must submit project applications to the Riverside County Economic Development Agency; and

**WHEREAS**, merits of all proposals were openly discussed and considered; and

**WHEREAS**, by a majority vote of the City Council of the City of La Quinta, California, the following proposal(s), or reprogramming(s), were selected:

<u>PROJECT NAME</u>	<u>SPONSOR</u>	<u>AMOUNT</u>
Miscellaneous ADA Improvements	City of La Quinta	\$128,350
Fee Waiver/Reduction Program	Coachella Valley Boys and Girls Club La Quinta Unit	\$22,650

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1. That the City of La Quinta hereby selects the above-named projects, for use of Community Development Block Grant funds.

SECTION 2. That the City Council hereby directs the City Manager to prepare and submit the designated applications to the Riverside County Economic Development Agency in a timely manner proposing the named use of funds.

SECTION 3. That the City Council hereby authorizes the City Manager to approve and execute the 2021/22 Supplemental Agreement between the Riverside County Economic Development Agency and the City.

SECTION 4. That the City Council hereby authorizes the City Manager to execute any and all necessary documents and other agreements to consummate all activities in this resolution.

SECTION 5. If there is shortfall in funding, the City Council directs the City Manager to request the County to increase the City’s public service cap in order to fully fund public service approved applications.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this 1<sup>st</sup> day of December 2020, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**



Resolution No. 2020-xxx  
Adopting Proposals & Supplemental Agreement for CDGB Funds 2021/2022  
Adopted: December 1, 2020  
Page 3 of 3

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LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

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MONIKA RADEVA, City Clerk  
City of La Quinta, California

(CITY SEAL)

**APPROVED AS TO FORM:**

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WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

[Click here to return to Agenda](#)

**CITY OF LA QUINTA**  
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**  
2021/2022 SUMMARY OF APPLICATIONS RECEIVED

Public Service Applications

**THE BOYS AND GIRLS CLUBS OF THE COACHELLA VALLEY - LA QUINTA UNIT:**

- The Boys and Girls Club of the Coachella Valley was founded in 1966.
- After school program has been provided in the City of La Quinta since 1994.
- The fee waiver/reduction program has been funded by the City of La Quinta with CDBG funds for the past 19 years.

***Funds Requested/Service Provided:***

- Requesting \$30,000 for fee waiver/reduction program to provide scholarships benefiting extremely low, very low, low, and moderate-income children.
- Program served 1,188 members in 2019, of which 231 were provided scholarships with CDBG funds.
- \$30,000 will enable 231 qualifying children to take advantage of the Club's services and programs.

**COACHELLA VALLEY HOUSING COALITION:**

- Coachella Valley Housing Coalition (CVHC) was founded in 1982.
- CVHC provides afterschool programs for children and youth.
- Second year Community Development Block Grant applicant with the City of La Quinta.

***Funds Requested/Service Provided:***

- Requesting \$20,000 in CDBG funding to be used towards staff salaries, program facilitators, program supplies, snacks and refreshments.
- The afterschool program at CVHC's La Quinta housing site represents 1 of 10 CVHC housing communities in Coachella Valley.
- Children and youth, ages 5 to 18, who reside on the property have access to a myriad of educational, cultural, and recreational programming which serve to enrich their daily academic and personal growth.

**COACHELLA VALLEY RESCUE MISSION:**

- Coachella Valley Rescue Mission (CVRM) was founded in 1971.
- CVRM provides emergency shelter services to homeless individuals and families; services include food, shelter, and clothing.
- 2nd year Community Development Block Grant applicant with the City of La Quinta.

***Funds Requested/Service Provided:***

- Requesting \$50,000 in CDBG funding to be used towards staff salaries for evening support services to 75 men, women, and children stay at the shelter and emergency shelter building utilities.
- CVRM will provide 75 men, women, and children with a shower, clothing, 2 meals, and overnight shelter.

**OPERATION SAFEHOUSE/SAFEHOUSE OF THE DESERT:**

- Operation Safehouse/Safehouse of the Desert was founded in 1988.

- SafeHouse of the Desert Emergency Shelter for Youth provides up to 21 days of emergency shelter services to runaway, homeless and other youth in crisis ages 7-11 throughout eastern Riverside County.
- SafeHouse is the only emergency shelter serving this target population in the county.

***Funds Requested/Service Provided:***

- Requesting \$10,000 in CDBG funding to be used towards staff salaries for evening support services to 75 men, women, and children stay at the shelter and emergency shelter building utilities.
- SafeHouse will serve 10 City of La Quinta youth and an additional 20 youth from other areas of the valley. They will stay for a minimum of 240 bed nights and consume 720 meals.
- SafeHouse will reunite 95% of these youth or place them in a safe stable living situation and provide an estimate of 60 hours of counseling.

**REGENTS OF THE UNIVERSITY OF CALIFORNIA RIVERSIDE:**

- Regents of the University of California, Riverside (UCR) was founded in 1954.
- UCR Health proposes to support local communities with providing free vaccines to low income, uninsured residents in La Quinta and the Coachella Valley.
- The vaccine clinic will prepare to administer the COVID vaccine once it is approved and available to the public.

***Funds Requested/Service Provided:***

- Requesting \$49,662 in CDBG funding to be used towards a part time Medical Assistant to register, screen and administer the vaccines and the cost of vaccines and related medical supplies not covered by insurance for those who are uninsured.
- The requested CDBG funding is expected to provide services for 250-500 residents (adults and children) per month, based on demand, for a 12-month period.

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**Public Improvement Applications**

**CITY OF LA QUINTA:**

**Project Summary:**

- The City of La Quinta Public Works Department submitted an application requesting \$128,350 of CDBG funding for Americans with Disabilities Act (ADA) improvements at various City owned public parks and public facilities.
- Project will correct ADA deficiencies at various City owned public parks and facilities throughout the City of La Quinta.
- The ADA improvements at various City owned facilities throughout the City will promote easier accessibility for individuals with disabilities.
- The improvements are based upon an ADA Transition Plan Report previously completed by the City.
- Funding will allow for design, construction, inspection, and testing costs associated with ADA improvements.