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# COMMUNITY SERVICES COMMISSION AGENDA

CITY HALL COUNCIL CHAMBER  
78495 Calle Tampico, La Quinta

**REGULAR MEETING**  
**MONDAY, SEPTEMBER 13, 2021 AT 5:30 P.M.**

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## **SPECIAL NOTICE** **Teleconferencing and Telephonic Accessibility In Effect**

Pursuant to Executive Orders N-25-20, N-29-20, N-33-20, N-35-20, N-60-20, and N-08-21 executed by the Governor of California, in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 *et seq.*), members of the Community Services Commission, and City Staff may participate in this regular meeting by teleconference.

Members of the public wanting **to listen to this meeting** may do so by tuning-in live via <http://laquinta.12milesout.com/video/live>.

Members of the public wanting **to address the Community Services Commission**, either for a specific agenda item or matters not on the agenda are requested to follow the instructions below.

**Written public comments** – can be provided in-person during the meeting or emailed to the Community Resources Department at [CommResource01@LaQuintaCA.gov](mailto:CommResource01@LaQuintaCA.gov) **no later than 3:00 p.m. on the day of the meeting**, will be distributed to the Community Services Commission, incorporated into the agenda packet and public record of the meeting, and will not be read during the meeting unless, upon the request of the Chairperson, a brief summary of any public comment is asked to be read, to the extent the Commission Secretary can accommodate such request.

If emailed, the email "subject line" must clearly state "**Written Comments**" and list the following:

- |                      |   |
|----------------------|---|
| 1) Full Name         | 4) Public Comment or Agenda Item Number |
| 2) City of Residence | 5) Subject                              |
| 3) Phone Number      | 6) Written or Verbal Comments           |

**\*\*\* TELECONFERENCE PROCEDURES \*\*\***

**Verbal public comments – members of the public may join the meeting virtually via Zoom** and use the "raise your hand" feature when public comments are prompted by the Chairperson; the City will facilitate the ability for a member of the public to be audible to the Community Services Commission and general public and allow him/her to speak on the item(s) requested. **Please note – members of the public must unmute themselves when prompted upon being recognized by the Chairperson, in order to become audible to the Community Services Commission and the public.**

Only one person at a time may speak by telephone and only after being recognized by the Community Service Commission's Chairperson.

<b>ZOOM LINK:</b>	<a href="https://us06web.zoom.us/j/89806416957">https://us06web.zoom.us/j/89806416957</a>
<b>Meeting ID:</b>	<b>898 0641 6957</b>
<b>Or join by phone:</b>	<b>(720) 707 – 2699</b>

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**CALL TO ORDER**

ROLL CALL: Commissioners: Biondi, Blakeley, Gordon, La Greca, and Shelton

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the Community Services Commission on any matter not listed on the agenda by providing **written or verbal public comments** either in-person or via email as indicated above; or provide **verbal public comments** either in-person or via teleconference by joining the meeting virtually at <https://us06web.zoom.us/j/89806416957> and use the "raise your hand" feature when prompted by the Chairperson. Members of the public attending the meeting in-person are requested to complete a "**Request to Speak**" form. Please limit your comments to three (3) minutes (approximately 350 words). The Commission values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda.

## **CONFIRMATION OF AGENDA**

### **BUSINESS SESSION**

1. APPOINT CHAIR
2. APPOINT VICE-CHAIR
3. APPROVE JUNE 14, 2021, MEETING MINUTES

### **STUDY SESSION**

1. INTRODUCE NEW COMMISSIONERS AND REVIEW MEETING PROTOCOLS AND RULES OF PROCEDURE
2. PROGRAM OVERVIEW AND COMMISSION ROADMAP
  - a. ART IN PUBLIC PLACES
  - b. EVENTS
  - c. RECOGNITIONS
  - d. RECREATION
3. COMMITTEE ASSIGNMENTS

### **DEPARTMENTAL REPORTS**

1. ART MURALS UPDATE
2. DISCUSS DATES FOR FACILITIES TOUR

### **COMMISSIONERS' ITEMS**

### **ADJOURNMENT**

The next regular meeting of the Community Services Commission will be held on December 13, 2021, commencing at 5:30 p.m. at the La Quinta Council Chambers, 78495 Calle Tampico, La Quinta, California, 92253.

### **DECLARATION OF POSTING**

I, Elizabeth (Lisa) Chaudhry, Community Services Commission Secretary (Secretary) of the City of La Quinta, do hereby declare that the foregoing agenda for the La Quinta Community Services Commission meeting was posted on the City's website, near the entrance to the Council Chambers at 78-495 Calle Tampico, and the bulletin boards at the Stater Brothers Supermarket at 78-630 Highway 111, and the La Quinta Cove Post Office at 51-321 Avenida Bermudas, on September 9, 2021.

DATED: September 9, 2021



ELIZABETH (LISA) CHAUDHRY  
Community Services Commission Secretary  
City of La Quinta, California

### **Public Notices**

- The La Quinta Study Session Room is handicapped accessible. If special equipment is needed for the hearing impaired, please call the Community Resources office at 760-777-7106, twenty-four (24) hours in advance of the meeting and accommodations will be made.
- If special electronic equipment is needed to make presentations to the Community Services Commission, arrangements should be made in advance by contacting the Community Services office at 760-777-7106. A one (1) week notice is required.
- If background material is to be presented to the Commissioners during a Commission meeting, please be advised that eight (8) copies of all documents, exhibits, etc., must be supplied to the Secretary for distribution. It is requested that this take place prior to the beginning of the meeting.
- Any writings or documents provided to a majority of the Commissioners regarding any item(s) on this agenda will be made available for public inspection at the Community Resources Department at City Hall located at 78-495 Calle Tampico, La Quinta, California, 92253, during normal business hours.

# City of La Quinta

COMMUNITY SERVICES COMMISSION MEETING: September 13, 2021

## STAFF REPORT

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**AGENDA TITLE:** APPOINT A CHAIR TO THE COMMUNITY SERVICES COMMISSION

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### **RECOMMENDATION**

Appoint a commissioner to serve as chair to the Community Services Commission.

### **EXECUTIVE SUMMARY**

- Per Municipal Code, the selection of a chair is required and appointed annually at the first meeting held after June 30.
- A chair presides over the meetings and is selected by open vote.

### **BACKGROUND/ANALYSIS**

**Voting Procedures:** All actions require a majority vote or by a majority of the quorum present. On the passage of every motion, the vote shall be taken by voice or roll call as appropriate. The Interim Chairperson opens and closes nominations to the Commission for Chairperson. The vote will be taken, and the Chairperson will be elected.

**Tie Votes:** In the case of a tie vote, an additional motion is made which obtains a majority vote to break the tie. If a tie vote results at a time when less than all members are present, the matter shall automatically be continued to the agenda of the next regular meeting, unless otherwise ordered by the body.

### **ALTERNATIVES**

Commission may postpone vote until next meeting.

Prepared by: Elizabeth (Lisa) Chaudhry, Administrative Technician  
Approved by: Chris Escobedo, Community Resources Director



# City of La Quinta

COMMUNITY SERVICES COMMISSION MEETING: September 13, 2021

## STAFF REPORT

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**AGENDA TITLE:** APPOINT A VICE-CHAIR TO THE COMMUNITY SERVICES COMMISSION

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### RECOMMENDATION

Appoint a commissioner to serve as vice-chair to the Community Services Commission.

### EXECUTIVE SUMMARY

- Per Municipal Code, the selection of a vice-chair is required and appointed annually at the first meeting held after June 30.
- The vice-chair presides over the meetings in the chair's absence and is selected by open vote.

### BACKGROUND/ANALYSIS

**Voting Procedures:** All actions require a majority vote or by a majority of the quorum present. On the passage of every motion, the vote shall be taken by voice or roll call as appropriate. The Interim Chairperson opens and closes nominations to the Commission for Chairperson. The vote will be taken, and the Chairperson will be elected.

**Tie Votes:** In the case of a tie vote, an additional motion is made which obtains a majority vote to break the tie. If a tie vote results at a time when less than all members are present, the matter shall automatically be continued to the agenda of the next regular meeting, unless otherwise ordered by the body.

### ALTERNATIVES

Commission may elect to choose one of the other options discussed and submit to Council for approval.

Prepared by: Elizabeth (Lisa) Chaudhry, Administrative Technician  
Approved by: Chris Escobedo, Community Resources Director







**COMMUNITY SERVICES COMMISSION  
MINUTES  
MONDAY, JUNE, 14 2021**

**CALL TO ORDER**

A regular meeting of the Community Services Commission was called to order by Chair Wyler at 5:30 p.m.

This meeting was held by teleconference pursuant to Executive Orders N-25-20, N-29-20, N-33-20, N-35-20, and N-60-20 executed by the Governor of California, in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 *et seq.*).

PRESENT: Commissioners Biondi, Blakeley, La Greca, Marley, and Chair Wyler

STAFF PRESENT: Community Resources Director Escobedo, Community Resources Manager Calderon, and Community Services Commission Secretary Chaudhry.

**PLEDGE OF ALLEGIANCE**

Commissioner Blakeley led the Commission in the Pledge of Allegiance.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None.

**CONFIRMATION OF AGENDA** – Confirmed.

**CONSENT CALENDAR**

1. APPROVE MARCH 8, 2021, MEETING MINUTES
2. APPROVE MAY 5, 2021, SPECIAL MEETING MINUTES

**MOTION** - A motion was made and seconded by Commissioners Blakeley/Biondi to approve the Consent Calendar as submitted. Motion passes unanimously.

**DEPARTMENT REPORTS**

1. PUBLIC ART UPDATE

Community Resources Director Escobedo presented the staff report verbally.

- Council approved the mural by Nate Frizzell that was recommended by Commission for a alternative location.
- Council directed staff to invite the artist to design new concept for restroom location
- New concept(s) will be presented to Commission for recommendation to Council for approval
- Council did not decide on new location for the mural, so staff invites Commission for location suggestions

## 2. SILVERROCK EVENT SITE UPDATE

Community Resources Manager Calderon presented the staff report verbally.

- SilverRock park is open
- In response to the inquiries staff has received for park use, staff preparing an interest
- Building is currently not available for use
- Event team is currently working event opportunities at the park
- Staff to present event lineup at next meeting
- Plans to provide controlled access park and park events to be address once the road is complete

Community Resources Director updated the Commission regarding the La Quinta Art Celebration:

- Due to COVID pandemic, the 2021 event was postponed to November. More information to follow.
- The event will return to its regular schedule in March 2022
- The event will remain at the City Civic Center Park

## 3. RETURN TO IN-PERSON MEETINGS

Community Resources Director Escobedo presented the staff report verbally.

- Attendance via Zoom will remain an option
- Meetings shall be held in either the Study Session Room or Council Chambers.

## **COMMISSIONER'S ITEMS**

## **ADJOURNMENT**

There being no further business, it was moved and seconded by Commissioners La Greca/Blakeley to adjourn the meeting at 5:48 p.m. Motion passes unanimously.

Respectfully submitted,

ELIZABETH (LISA) CHAUDHRY,  
Community Services Commission Secretary  
City of La Quinta, California

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# City of La Quinta

COMMUNITY SERVICES COMMISSION: September 13, 2021

## STAFF REPORT

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**AGENDA TITLE:** INTRODUCE NEW COMMISSIONERS AND REVIEW MEETING PROTOCOLS AND RULES OF PROCEDURE

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### **RECOMMENDATION**

Introduce new Commissioners and review meeting protocols and rules of procedure as outlined in the Ralph M. Brown Act.

### **EXECUTIVE SUMMARY**

- Commissioners Gordon and Shelton were appointed by Council on June 23, 2021.
- Staff will present rules for open and public meetings per the Ralph M. Brown Act and the meeting code of conduct.

**FISCAL IMPACT** - None.

### **BACKGROUND/ANALYSIS**

The Community Services Commission meetings are open and public. Because this is the first meeting of the year, Commissioners are provided with rules and procedures of how to properly conduct public meetings as outlined by the Ralph M. Brown Act (Brown Act). The Brown Act is a government code intended to provide public access to meetings of California local government agencies. Commissioners will also have an opportunity to introduce themselves and share their ideas on how the Commission can better serve the community.

Prepared by: Michael Calderon, Community Resources Analyst

Approved by: Chris Escobedo, Community Resources Director

Attachment: 1. Municipal Code Section 2.06



2.06.050 - Meetings, organization, quorum and rules of procedure.

- A. Unless otherwise provided by law, ordinance or resolution of the city council, each board, commission and committee shall meet once each month or as needed on the date(s) selected by the board, commission or committee.
- B. Special meetings may be called by the chairperson or a majority of the board, commission or committee in accordance with state law.
- C. Unless otherwise provided by law, ordinance or resolution of the city council, a quorum for each board, commission or committee shall be the majority of existing, appointed members.
- D. Each board, commission and committee shall follow such rules and regulation established by the city council for the conduct of its business.
- E. Unless otherwise provided by law, ordinance or resolution of the city council, each board, commission and committee shall choose one (1) of its number as chairperson and one (1) as vice chairperson at its first meeting held after June 30th of each year.
- F. Each chairperson and vice chairperson shall have authority and perform such duties as are commonly associated with their respective titles, or as may be specially prescribed by law or by the bylaws or other rules of the board, commission or committee.
- G. Vacancies in either the chairperson or vice chairperson position occurring prior to July 1st may be filled as in the first instance, and a new chairperson or vice chairperson may be chosen at any time by majority vote of all members of the board, commission or committee.

(Ord. 516 § 1, 2013)





# City of La Quinta

COMMUNITY SERVICES COMMISSION: September 13, 2021

## STAFF REPORT

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**AGENDA TITLE:** PROGRAM OVERVIEW AND REVIEW OF COMMUNITY SERVICES COMMISSION ROADMAP

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### **RECOMMENDATION**

Review program updates, schedule of events, and Commission Roadmap for fiscal year 2021/2022 and provide direction to staff.

### **EXECUTIVE SUMMARY**

- City staff is prepared to execute an exciting program lineup for fiscal year 2021/2022 that includes enhancements to Art in Public Places, new events at the SilverRock Event Site, and exploration of additional recreation programs.
- This year's event lineup includes the City's signature events such as the Veteran's Recognition Ceremony, Tree Lighting, 40<sup>th</sup> Birthday Celebration, and two Concerts in the Park.
- In addition to the City's signature events, staff look forward to two La Quinta Art Celebration events (November 2021 and March 2022), the Ironman Triathlon, and the American Express PGA Golf Tournament.
- In September 2019, the Community Services Commission created a roadmap to guide priorities for community programming moving forward. The Commission Roadmap has since been updated based on Commission input and staff has also provided recommended changes for Commission consideration.

**FISCAL IMPACT** - None.

### **BACKGROUND/ANALYSIS**

The City's program and event lineup continues to emphasize art, culture, and recreation. Throughout the year, staff will coordinate fun and memorable experiences for La Quinta residents and visitors. Staff will collaborate with external partners for large-scale events such as Ironman and the American Express PGA Golf Tournament to ensure participant safety and quality execution that meet's La Quinta's standards of excellence. Staff will provide an overview and updates on the event schedule during the meeting and will consider feedback from the Commission when coordinating upcoming

programming. Staff will also update the Commission on the revised Roadmap which highlights the Commission's priorities and outlines the City initiatives that may occur throughout the year.

Prepared and approved by: Chris Escobedo, Community Resources Director

Attachment: 1. Roadmap

# Community Services Commission

## ROAD MAP

### Art

- Murals
- Update Prequalified Artists List and assess current artists
- La Quinta Art Celebration
- Art along and north of HWY 111 Corridor
- Signal Box Art

### Events

- SilverRock Event Site
- Lifestyle Events
- Contract Events
- City Signature Events
- North La Quinta Expansion
- Recognitions and Acknowledgements
- Youth Committee

### Recreation

- Fritz Burns Park
- Hiking & Biking Trails and Programs
- Wellness Center
- X Park



# City of La Quinta

COMMUNITY SERVICES COMMISSION: September 13, 2021

## STAFF REPORT

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**AGENDA TITLE:** COMMITTEE ASSIGNMENTS

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### **RECOMMENDATION**

Review Commissioner assignments for the 2021-2022 program and event lineup.

### **EXECUTIVE SUMMARY**

- Review the 2021-2022 program and event lineup.
- Commissioners are invited to participate in three annual events; Tree Lighting Ceremony, the City Picnic and Birthday Celebration, and Easter Egg Hunt.
- Two Commissioners are appointed to the Annual Civic Center Art Committee.
- Commissioners may be invited to participate in committees/sub-committees and other assignments as directed by Council.

**FISCAL IMPACT** - None.

### **BACKGROUND/ANALYSIS**

As community liaisons and City ambassadors, commissioners are invited to participate and assist staff in a supporting role at select City events, programs, and committees/sub-committees. Participation would include activities such as, welcoming the public/attendees, distributing informational materials, and addressing inquiries as needed.

Prepared by: Elizabeth (Lisa) Chaudhry, Administrative Technician  
Approved by: Chris Escobedo, Community Resources Director