

## Successful Recycling

Janitorial service companies are valuable partners in the success of the City's recycling program. Our janitorial staff is responsible for pickup from offices and accountable for proper separation of trash from recyclables before collection by Burrtec.

With your help, involvement, and commitment to the recycling process the City can have a successful and cost-effective recycling program.

# Recycling Program

## A Guide for Facilities

### Quick Tips

- Keep Recyclables Dry
- Keep Liquids Out
- Keep Cardboard Flat



Recycling



Collection



Dispose

### Trash and Recycling Pickup

- Collect and remove all trash from the entire facility daily, "Entire facility" means the lobby, the indoor and outdoor public areas, the hallways, the conference rooms, the restrooms, the lunchroom and kitchen, and the office areas.
- Empty trash receptacles and replace plastic liner only if soiled with wet trash.
- Deliver emptied trash and recycling to the outside enclosure and place in proper containers.
- Deliver trash to the gray trash bin inside the enclosure.
- Deliver collected and separated recyclables to the blue recycling bin inside the enclosure.
- Breakdown, flatten and place all cardboard in the blue recycle bin.

### Know Before You Throw

*The following items are acceptable in your recycling container*



Paper & Cardboard (flattened)



Glass Bottles & Jars



Aluminum & Tin Cans



Plastic Bottles & Containers

For more information on program set-up and assistance, please contact Burrtec at (760) 340-2113

### California State Law Assembly Bill 341 (AB 341)

California Assembly Bill 341 mandates businesses and public entities, generating four (4) cubic yards or more of commercial solid waste per week or multi-family residential dwellings with five (5) or more units to arrange and maintain a recycling program.

### Senate Bill 1383 (SB 1383) Short-Lived Climate Pollutants Law

California set the following targets: A 75% reduction in statewide disposal of organic waste by 2025. Also included are requirements to increase edible food recovery by 20% by 2025. For more information on SB 1383, please visit CalRecycle's website at <https://www.calrecycle.ca.gov/organics/slcp>