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# SPECIAL MEETING HOUSING COMMISSION AGENDA

CITY HALL COUNCIL CHAMBER  
78495 Calle Tampico, La Quinta

**WEDNESDAY, APRIL 20, 2022, AT 4:00 P.M.**

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## SPECIAL NOTICE

### Teleconferencing and Telephonic Accessibility In Effect

Pursuant to Executive Orders N-60-20 and N-08-21 executed by the Governor of California, and subsequently Assembly Bill 361 (AB 361, 2021), enacted in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 *et seq.*), members of the Housing Commission, the City Manager, City Attorney, City Staff, and City Consultants may participate in this special meeting by teleconference.

Members of the public wanting to listen to this meeting **may do so by tuning-in live via** <http://laquinta.12milesout.com/video/live>.

Members of the public wanting **to address the Housing Commission**, either for a specific agenda item or matters not on the agenda are requested to follow the instructions listed below:

**Written Public Comments** – can be provided in-person during the meeting or emailed to Management Analyst Doug Kinley at [DKinley@LaQuintaCA.Gov](mailto:DKinley@LaQuintaCA.Gov) **no later than 3:00 p.m. on the day of the** meeting, and will be distributed to the Housing Commission, incorporated into the agenda packet and public

record of the meeting, and will not be read during the meeting unless, upon the request of the Housing Commission Chair, a brief summary of any public comment is asked to be read, to the extent the Commission Secretary can accommodate such request.

If emailed, the email "subject line" must clearly state **"Written Comments"** and list the following:

- |                      |   |
|----------------------|---|
| 1) Full Name         | 4) Public Comment or Agenda Item Number |
| 2) City of Residence | 5) Subject                              |
| 3) Phone Number      | 6) Written Comments                     |

**\*\*\* TELECONFERENCE PROCEDURES \*\*\***

**Verbal public comments via Teleconference – members of the public may join the meeting virtually via Zoom** and use the "raise your hand" feature when public comments are prompted by the Commission Chair; the City will facilitate the ability for a member of the public to be audible to the Housing Commission and general public and allow him/her/them to speak on the item(s) requested. **Please note – members of the public must unmute themselves when prompted upon being recognized by the Commission Chair, in order to become audible to the Housing Commission and the public.**

Only one person at a time may speak by teleconference and only after being recognized by the Housing Commission's Chairperson.

**ZOOM LINK:** <https://us06web.zoom.us/j/84928069200>  
**Meeting ID:** 849 2806 9200  
**Or join by phone:** (253) 215 – 8782

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**CALL TO ORDER**

ROLL CALL: Commissioners: Casto, Davidson, Pacheco, and Chairperson Gaeta-Mejia

VACANCY: One (1)

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the Housing Commission on any matter not listed on the agenda by providing **written public comments** either in-person or via email as indicated above; or provide **verbal public comments** either in-person or via teleconference by joining the meeting virtually at

<https://us06web.zoom.us/j/84928069200> and use the “raise your hand” feature when prompted by the Chairperson. Members of the public attending the meeting in-person are requested to complete a **“Request to Speak”** form and submit it to the Commission Secretary. Please limit your comments to three (3) minutes (or approximately 350 words). The Housing Commission values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by Government Code § 54954.2(b).

## **CONFIRMATION OF AGENDA**

## **ANNOUNCEMENT, PRESENTATIONS, AND WRITTEN COMMUNICATION -** NONE

## **CONSENT CALENDAR**

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

1. APPROVE MEETING MINUTES OF MARCH 9, 2022

## **BUSINESS SESSION**

1. APPROVE FUNDING OPTION FOR GALILEE CENTER FOR FISCAL YEAR 2022/2023

## **COMMISSIONERS' ITEMS**

## **ADJOURNMENT**

The next regular quarterly meeting of the La Quinta Housing Commission will be held on June 8, 2022, commencing at 4:00 p.m., at the La Quinta City Hall, 78495 Calle Tampico, La Quinta, CA 92253, and via Zoom.

## **DECLARATION OF POSTING**

I, Doug Kinley, Management Analyst, do hereby declare that the foregoing Agenda for the La Quinta Housing Commission meeting was posted on the City's website, near the entrance to the Council Chambers at 78495 Calle Tampico, and the bulletin boards at the Stater Brothers Supermarket at 78630 Highway 111, and the La Quinta Cove Post Office at 51321 Avenida Bermudas, on April 19, 2022.

DATED: April 19, 2022

*Doug Kinley MA*

Doug Kinley, Management Analyst  
City of La Quinta, California

## **PUBLIC NOTICES**

- The La Quinta City Hall Council Chambers is handicapped accessible. If special equipment is needed for the hearing impaired, please contact the Commission Secretary at (760) 777-7046, twenty-four (24) hours in advance of the meeting and accommodations will be made.
- If special electronic equipment is needed to make presentations to the Commission, arrangements should be made in advance by contacting the Commission Secretary at (760) 777-7046. A one (1) week notice is required.
- If background material is to be presented to the Commission during a Housing Commission meeting, please be advised that six (6) copies of all documents, exhibits, etc., must be supplied to the Commission Secretary for distribution. It is requested that this takes place prior to the beginning of the meeting.
- Any writings or documents provided to a majority of the Commission regarding any item(s) on this agenda will be made available for public inspection at The Hub counter at City Hall located at 78-495 Calle Tampico, La Quinta, California, 92253, during normal business hours.



# **HOUSING COMMISSION MINUTES WEDNESDAY, MARCH 9, 2022**

## **CALL TO ORDER**

A regular quarterly meeting of the La Quinta Housing Commission (Commission) was called to order at 4:06 p.m. by Chairperson Gaeta-Mejia.

This meeting provided teleconferencing accessibility pursuant to Executive Orders N-60-20 and N-08-21 executed by the Governor of California, and subsequently Assembly Bill 361 (AB 361, 2021), enacted in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.).

PRESENT: Commissioners Davidson, Pacheco, and Chairperson Gaeta-Mejia

ABSENT: Commissioner Casto, Schuknecht

STAFF PRESENT: Management Analyst Kinley, Finance Director Martinez, Management Specialist Griffin, and Commission Secretary Camarena

## **PLEDGE OF ALLEGIANCE**

Chairperson Gaeta-Mejia led the audience in the Pledge of Allegiance.

**CONFIRMATION OF AGENDA** – Confirmed.

## **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Management Analyst Kinley said the City has not received any WRITTEN PUBLIC COMMENTS or requests to provide VERBAL COMMENTS for this meeting as of 4:07 p.m. and staff would continue to monitor email communications and teleconference attendance for the duration of the meeting, should any requests by the public be received.

## **ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS**

– None

## **CONSENT CALENDAR**

### **1. APPROVE SPECIAL MEETING MINUTES OF JANUARY 26, 2022**

MOTION – A motion was made and seconded by Commissioners Davidson/Pacheco to approve the Consent Calendar as recommended. Motion passed: ayes (3), noes (0), abstain (0), absent 2 (Casto/Schuknecht).

## **BUSINESS SESSION**

### **1. RECEIVE AND FILE FISCAL YEAR 2020/21 HOUSING AUTHORITY YEAR-END BUDGET REPORT**

Finance Director Martinez presented the staff report which is on file in the City Manager's Office.

Staff provided information for the Housing Authority fund, budget increase; two non-cash adjustments; former La Quinta Redevelopment Agency loan interest earnings; bond fund revenue; Housing Authority budget expenses; and an update for Dune Palms Mobile Home Park.

MOTION – A motion was made and seconded by Commissioners Davidson/Pacheco to recommend that the Housing Authority receive and file fiscal year 2020-21 housing authority year-end budget report as recommended. Motion passed: ayes (3), noes (0), abstain (0), absent 2 (Casto/Schuknecht).

### **2. RECEIVE AND FILE FISCAL YEAR 2021/22 MID-YEAR HOUSING AUTHORITY BUDGET REPORT**

Finance Director Martinez presented the staff report which is on file at the City Manager's Office.

Staff provided an overview of the mid-year adjustments made between July and December 2021.

MOTION – A motion was made and seconded by Commissioners Davidson/Pacheco to recommend that the Housing Authority receive and file fiscal year 2021/22 mid-year housing authority budget report as recommended. Motion passed: ayes (3), noes (0), abstain (0), absent 2 (Casto/Schuknecht).

### **3. RECOMMEND APPROVAL TO THE HOUSING AUTHORITY TO ADOPT A RESOLUTION AUTHORIZING THE APPLICATION TO, AND PARTICIPATION IN, THE STATE OF CALIFORNIA'S PROHOUSING DESIGNATION PROGRAM**

Management Analyst Kinley presented the staff report which is on file at the City Manager's Office.

Staff provided a brief overview of the Prohousing Designation Program and the application process.

MOTION – A motion was made and seconded by Commissioners Pacheco /Davidson to recommend that the Housing Authority adopt a resolution authorizing the application to, and participation in, the state of California's Prohousing Designation Program. Motion passed: ayes (3), noes (0), abstain (0), absent 2 (Casto/Schuknecht).

#### **4. RECOMMEND FUNDING OPTION FOR AREA HOMELESS PREVENTION PROGRAMS FOR FISCAL YEAR 2022/23**

Management Analyst Kinley presented the staff report which is on file at the City Manager's Office.

Staff and Commission discussed the proposed allocation; the areas that Martha's Village and Kitchen (MVK), Coachella Valley Rescue Mission (CVRM) and, CV Housing First (CVAG) assist in with homeless prevention; and the pending multi-year MOU with CVAG.

MOTION – A motion was made and seconded by Commissioners Pacheco /Davidson to recommend that the Housing Authority approve funding option for Area Homeless Prevention Program for fiscal year 2022-23. Motion passed: ayes (3), noes (0), abstain (0), absent 2 (Casto/Schuknecht).

### **STUDY SESSION**

#### **1. DISCUSS FUNDING OPTION FOR GALILEE CENTER**

Management Analyst Kinley provided a brief presentation on background for the Galilee Center and the logic behind the request for funding assistance.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: CFO and Co-Founder Claudia Castorena and resident Kay Wolff provided a brief overview of how the Galilee Center assists the Coachella Valley and the City of La Quinta. Commission requested more information to provide an accurate recommendation, including an onsite visit to tour the Galilee Center and view operations.

### **STAFF REPORTS AND INFORMATIONAL ITEMS** – None

**COMMISSIONER'S ITEMS** – None

**ADJOURNMENT**

There being no further business, a motion was made and seconded by Commissioners Davidson/Pacheco to adjourn the meeting at 5:27 p.m. Motion passed: ayes (3), noes (0), abstain (0), absent 2 (Casto/Schuknecht).

Respectfully submitted,

*Reyna Camarena*

REYNA CAMARENA, Commission Secretary  
City of La Quinta, California

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# City of La Quinta

HOUSING COMMISSION: April 20, 2022

STAFF REPORT

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**AGENDA TITLE:** APPROVE FUNDING OPTION FOR GALILEE CENTER FOR FISCAL YEAR 2022/2023

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## **RECOMMENDATION**

Recommend to the Housing Authority a funding option to provide assistance to Galilee Center for Fiscal Year 2022/2023.

## **EXECUTIVE SUMMARY**

- Galilee Center (Galilee) requested \$5,000 in funding from the Community Services Grants Program for Fiscal Year 2021/2022 and was recommended \$1,500 to be awarded by the Community Services Grant Review Committee.
- City Council approved the recommendation during the October 5, 2021, City Council Meeting, noting that services provided by Galilee may coincide with Housing and Homeless Prevention, warranting the Housing Commission's review.
- Galilee has requested the Housing Commission (Commission) and Housing Authority (Authority) consider an ongoing allocation of \$5,000 annually to support the center.
- Galilee provided the Commission and staff a tour of Galilee, located in Mecca.

## **FISCAL IMPACT**

The Low-Mod Housing Authority fund has a current budget of \$250,000 for FY 2022-23 available in account number 243-0000-60532. If approved, a budget adjustment would increase funding to \$255,000.

## **BACKGROUND/ANALYSIS**

Galilee has requested funding from the City of La Quinta previously, applying for the Community Services Grant Program and receiving \$1,000 in the 2018/19 program, and \$1,500 from the 2021/22 program. Staff recommended approval of these grants as they assisted in relieving the impacts of COVID-19 and food availability for those in need in the area. During the October 5, 2021, City Council meeting, a discussion of services provided by Galilee that may be related to

housing activities supported by the La Quinta Housing Commission and Authority were brought up by presenters of their services, resulting in direction by City Council for staff to bring to the Commission for their review and guidance.

During a Study Session held during the Commission's Regular Meeting on March 9, direction was provided to coordinate a tour of Galilee. Commission and staff attended a tour on April 6, led by Co-Founder Claudia Castorena. The tour provided education on the history of how the center came to fruition, and services provided such as: shelter, food, medical care, clothing, utility, and rental financial assistance, and emergency relief services for children and seniors. Details were provided regarding facility operations of living quarters, showers, dining hall(s), and the kitchen. To provide opportunity for locals experiencing hardship, Galilee also has a store open to the public for everyday purchases and vouchers to those that qualify for clothing, kitchenware, school supplies, diapers, baby formula, furniture, and toiletries.

Staff has reviewed the request for assistance of annual funding to Galilee for \$5,000 in funds to Galilee for Utility/Rental financial assistance and Shelter support and recommends approval as these services are acceptable expenditures for the Low-Mod Housing Authority fund, supporting Housing Assistance and Homeless Prevention.

Prepared by: Reyna Camarena, Management Assistant  
Approved by: Gilbert Villalpando, Director