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# CITY COUNCIL AGENDA

CITY HALL COUNCIL CHAMBER  
78495 Calle Tampico, La Quinta

**REGULAR MEETING ON TUESDAY, AUGUST 2, 2022**  
**3:30 P.M. CLOSED SESSION | 4:00 P.M. OPEN SESSION**

Members of the public **may listen to this meeting by tuning-in live via**  
<http://laquinta.12milesout.com/video/live>.

## **CALL TO ORDER**

ROLL CALL: Councilmembers: Fitzpatrick, Peña, Radi, Sanchez, Mayor Evans

## **PUBLIC COMMENTS – INSTRUCTIONS**

Members of the public may address the City Council on any matter listed or not listed on the agenda as follows:

VERBAL PUBLIC COMMENTS can be provided in-person during the meeting upon being recognized by the Mayor. Members of the public must complete a "Request to Speak" form and submit it to the City Clerk; it is requested that this takes place prior to the beginning of the meeting. Please limit your comments to three (3) minutes (or approximately 350 words).

WRITTEN PUBLIC COMMENTS can be provided either in-person during the meeting by submitting 15 copies to the City Clerk, it is requested that this takes place prior to the beginning of the meeting; or can be emailed in advance to [CityClerkMail@LaQuintaCA.gov](mailto:CityClerkMail@LaQuintaCA.gov), no later than 12:00 p.m., on the day of the meeting. Written public comments will be distributed to Council, made public, and will be incorporated into the public record of the meeting, but will not be read during the meeting unless, upon the request of the Mayor, a brief summary of public comment is asked to be reported.

If written public comments are emailed, the email subject line must clearly state "Written Comments" and should include: 1) full name, 2) city of residence, and 3) subject matter.

All writings or documents, including but not limited to emails and attachments to emails, submitted to the City regarding any item(s) listed or not listed on this agenda are public records. All information in such writings and documents is subject to disclosure as being in the public domain and subject to search and review by electronic means, including but not limited to the City's Internet Web site and any other Internet Web-based platform or other Web-based form of communication. All information in such writings and documents similarly is subject to disclosure pursuant to the California Public Records Act [Government Code § 6250 *et seq.*].

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the City Council on any matter not listed on the agenda pursuant to the "Public Comments – Instructions" listed above. The City Council values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by the Brown Act [Government Code § 54954.2(b)].

**CONFIRMATION OF AGENDA**

**CLOSED SESSION**

1. THREAT TO PUBLIC SERVICES OR FACILITIES, PURSUANT TO SUBDIVISION (a) OF GOVERNMENT CODE SECTION 54957; CONSULTATION WITH RIVERSIDE COUNTY SHERIFF'S DEPARTMENT, SERGEANT CHRIS OLSEN

*RECESS TO CLOSED SESSION*

RECONVENE AT 4:00 P.M.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the City Council on any matter not listed on the agenda pursuant to the "Public Comments – Instructions" listed above. The City Council values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda

unless it is an emergency item authorized by the Brown Act [Government Code § 54954.2(b)].

**ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATIONS**

– None

**CONSENT CALENDAR**

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

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**PUBLIC HEARINGS** – 5:00 p.m. or shortly thereafter

For all Public Hearings on the agenda, a completed “Request to Speak” form must be filed with the City Clerk prior to consideration of that item.

A person may submit written comments to City Council before a public hearing or appear in support or opposition to the approval of a project(s). If you challenge a project(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence delivered to the City at, or prior to the public hearing.

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4. GREATER PALM SPRINGS CONVENTION AND VISITORS BUREAU (Evans)
5. IMPERIAL IRRIGATION DISTRICT – COACHELLA VALLEY ENERGY COMMISSION (Evans)
6. LEAGUE OF CALIFORNIA CITIES DELEGATE (Evans)
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8. SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (Evans)
9. ECONOMIC DEVELOPMENT SUBCOMMITTEE (Evans & Fitzpatrick)
10. COACHELLA VALLEY MOUNTAINS CONSERVANCY (Fitzpatrick)
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12. COACHELLA VALLEY UNIFIED SCHOOL DISTRICT COMMITTEE (Fitzpatrick & Peña)

13. RIVERSIDE COUNTY TRANSPORTATION COMMISSION (Fitzpatrick)
14. SILVERROCK EVENT SITE AD HOC COMMITTEE (Fitzpatrick)
15. CANNABIS AD HOC COMMITTEE (Peña and Sanchez)
16. CVAG PUBLIC SAFETY COMMITTEE (Peña)
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19. LEAGUE OF CALIFORNIA CITIES – PUBLIC SAFETY POLICY COMMITTEE (Peña)
20. IMPERIAL IRRIGATION DISTRICT – ENERGY CONSUMERS ADVISORY COMMITTEE (Peña)
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22. COVID-19 SMALL BUSINESS EMERGENCY ECONOMIC RELIEF PROGRAM AD HOC COMMITTEE (Peña and Radi)
23. CVAG TRANSPORTATION COMMITTEE (Radi)
24. SUNLINE TRANSIT AGENCY (Radi)
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## **REPORTS AND INFORMATIONAL ITEMS**

### **ADJOURNMENT**

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**The regular City Council meetings of August 16 and September 6, 2022, have been cancelled.**

The next regular meeting of the City Council will be held on September 20, 2022, at 4:00 p.m. at the City Hall Council Chambers, 78495 Calle Tampico, La Quinta, CA 92253.

**DECLARATION OF POSTING**

I, Monika Radeva, City Clerk, of the City of La Quinta, do hereby declare that the foregoing Agenda for the La Quinta City Council meeting was posted on the City's website, near the entrance to the Council Chambers at 78495 Calle Tampico, and the bulletin boards at the Stater Brothers Supermarket at 78630 Highway 111, and the La Quinta Cove Post Office at 51321 Avenida Bermudas, on July 29, 2022.

DATED: July 29, 2022



MONIKA RADEVA, City Clerk  
City of La Quinta, California

**Public Notices**

- The La Quinta City Council Chamber is handicapped accessible. If special equipment is needed for the hearing impaired, please call the City Clerk's office at (760) 777-7123, twenty-four (24) hours in advance of the meeting and accommodations will be made.
- If background material is to be presented to the City Council during a City Council meeting, please be advised that 15 copies of all documents, exhibits, etc., must be supplied to the City Clerk for distribution. It is requested that this takes place prior to the beginning of the meeting.
- Any writings or documents provided to the City Council regarding any item(s) on this agenda will be made available for public inspection at the City Clerk's counter at City Hall located at 78495 Calle Tampico, La Quinta, California, 92253, during normal business hours.

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** ADOPT ORDINANCE NO. 600 ON SECOND READING AMENDING CHAPTER 2.60 OF THE LA QUINTA MUNICIPAL CODE RELATING TO THE CONFLICT OF INTEREST CODE

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### RECOMMENDATION

Adopt Ordinance No. 600 on second reading.

### EXECUTIVE SUMMARY

- On July 19, 2022, Council introduced Ordinance No. 600 for first reading to amend Chapter 2.60 of the La Quinta Municipal Code relating to the City's Conflict of Interest Code.
- The purpose of the Code is to specifically designate positions that make or participate in the making of governmental decisions, which may foreseeably have a material effect on any financial interests of the persons holding those positions.
- City officials in the positions designated on the City's Conflict of Interest Code must disclose their financial interests annually and refrain from participation in any decision(s) that may affect them financially.

**FISCAL IMPACT** – None.

### BACKGROUND/ANALYSIS

The Political Reform Act (PRA) requires every local government to review its Conflict of Interest Code biennially and submit the *Local Agency Biennial* Notice to the Code reviewing body. The City Council is the code reviewing body for the City.

The annual Statement of Economic Interest filings are the basis for the transparency that California's PRA requires of public officials. Statements of Economic Interest are public documents filed with the City Clerk

Review of the City's positions, duties, and influence of public officials has resulted in the following recommended changes to Chapter 2.60 of the Municipal Code due to organizational changes over the last two years to better align positions with the City's ability to provide high-level services to its community:

Add the following titles as designated positions for "limited disclosure" filing:

- Deputy City Clerk
- Director of Business Unit and Housing Development

Delete the following titles from the "limited disclosure" designated positions:

- Assistant to the City Manager
- Construction Manager / Inspections Supervisor
- Human Resources Manager
- Public Safety Analyst

### **ALTERNATIVES**

As Council approved this ordinance at first reading, Staff does not recommend an alternative.

Prepared by:       Monika Radeva, City Clerk  
Approved by:       Jon McMillen, City Manager

**ORDINANCE NO. 600**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, AMENDING CHAPTER 2.60 OF THE LA QUINTA MUNICIPAL CODE RELATING TO THE CITY'S CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

**WHEREAS**, the Fair Political Practices Commission (FPPC) has adopted a regulation, Title 2, Division 6, California Code of Regulations Section 18730 – Provisions of Conflict of Interest Codes, which contains the terms of a standard conflict of interest code which can be incorporated by reference; and

**WHEREAS**, the City of La Quinta (City) has adopted by reference the FPPC's regulation as well as a list of designated employees as Chapter 2.60 of the La Quinta Municipal Code (Code); and

**WHEREAS**, the City desires to make changes to the list of designated employees and disclosure categories to reflect the current classifications/positions within the City; and;

**WHEREAS**, the place of filing of the Statements of Economic Interests shall be in accordance with Government Code Section 87500; and

**WHEREAS**, Statements of Economic Interest are public documents available from the City Clerk of the City of La Quinta; and

**WHEREAS**, the City believes these changes are in the best interests of the citizens of the City of La Quinta.

**NOW THEREFORE**, the City Council of the City of La Quinta does ordain as follows:

**SECTION 1.** Chapter 2.60 Conflict of Interest of the La Quinta Municipal Code is amended to read as follows:

Ordinance No. 600  
Amending Section 2.60.020 of the La Quinta Municipal Code  
Conflict of Interest Code  
Adopted: August 2, 2022  
Page 2 of 5

## **2.60.020 - Designated positions—Disclosure categories.**

- A. Full disclosure on Form 700, Statement of Economic Interest, shall be required from the following positions pursuant to Government Code Section 87200:

### **Designated Positions**

- City Attorney
- Assistant and/or Deputy City Attorney(s)
- City Manager
- Assistant and/or Deputy City Manager(s)
- Finance Director/City Treasurer
- Mayor
- Members of the City Council/Financing Authority/Housing Authority
- Members of the Planning Commission
- Members of the Successor Agency to the Dissolved Redevelopment Agency
- Candidates for any of the positions above

- B. Limited disclosure on Form 700, Statement of Economic Interest, shall be required from the following officeholders pursuant to Government Code Section 87302:

### **Designated Positions**

- Accounting Manager
- Animal Control/Code Compliance Supervisor
- Assistant Construction Manager
- Associate Engineer
- Building Official
- City Clerk
- Community Resources Manager
- Community Resources Analyst
- Deputy City Clerk
- Deputy Director of Facilities
- Director of Business Unit and Housing Development
- Director of Community Resources
- Director of Design and Development
- Director of Public Works / City Engineer
- Financial Services Analyst
- Hub Manager

Ordinance No. 600  
Amending Section 2.60.020 of the La Quinta Municipal Code  
Conflict of Interest Code  
Adopted: August 2, 2022  
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- Human Resources Analyst
- Management Analyst
- Marketing Manager
- Members of the Community Services Commission
- Members of the Financial Advisory Commission
- Members of the Housing Commission
- Planning Manager
- Public Safety Manager
- Senior Emergency Management Coordinator
- Senior Planner
- Traffic Operations Analyst

**SECTION 2. EFFECTIVE DATE:** This Ordinance shall be in full force and effect thirty (30) days after its adoption.

**SECTION 3. POSTING:** The City Clerk shall, within 15 days after passage of this Ordinance, cause it to be posted in at least three public places designated by resolution of the City Council, shall certify to the adoption and posting of this Ordinance, and shall cause this Ordinance and its certification, together with proof of posting to be entered into the permanent record of Ordinances of the City of La Quinta.

**SECTION 4. CORRECTIVE AMENDMENTS:** the City Council does hereby grant the City Clerk the ability to make minor amendments and corrections of typographical or clerical errors to "Exhibit A" to ensure consistency of all approved text amendments prior to the publication in the La Quinta Municipal Code.

**SECTION 5. SEVERABILITY:** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional.

Ordinance No. 600  
Amending Section 2.60.020 of the La Quinta Municipal Code  
Conflict of Interest Code  
Adopted: August 2, 2022  
Page 4 of 5

**PASSED, APPROVED and ADOPTED**, at a regular meeting of the La Quinta City Council held this 2nd day of August, 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

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MONIKA RADEVA, City Clerk  
City of La Quinta, California



**APPROVED AS TO FORM:**

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WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

Ordinance No. 600  
Amending Section 2.60.020 of the La Quinta Municipal Code  
Conflict of Interest Code  
Adopted: August 2, 2022  
Page 5 of 5

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE) ss.  
CITY OF LA QUINTA )

I, MONIKA RADEVA, City Clerk of the City of La Quinta, California, do hereby certify the foregoing to be a full, true, and correct copy of Ordinance No. (enter number) which was introduced at a regular meeting on the (date) day of (month), (year), and was adopted at a regular meeting held on the (date) day of (month), (year), not being less than 5 days after the date of introduction thereof.

I further certify that the foregoing Ordinance was posted in three places within the City of La Quinta as specified in the Rules of Procedure adopted by City Council Resolution No. 2015-023.

---

MONIKA RADEVA, City Clerk  
City of La Quinta, California

#### DECLARATION OF POSTING

I, MONIKA RADEVA, City Clerk of the City of La Quinta, California, do hereby certify that the foregoing ordinance was posted on \_\_\_\_\_, pursuant to Council Resolution.

---

MONIKA RADEVA, City Clerk  
City of La Quinta, California

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

STAFF REPORT

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**AGENDA TITLE:** ADOPT ORDINANCE NOS. 601 AND 602 ON SECOND READING APPROVING ZONE CHANGE 2022-0001, ADDING THE AFFORDABLE HOUSING OVERLAY TO SPECIFIC PARCELS IDENTIFIED IN THE HOUSING ELEMENT; AND ZONING ORDINANCE AMENDMENT 2022-0001, MAKING TEXT AMENDMENTS NECESSARY FOR CONSISTENCY WITH THE HOUSING ELEMENT;  
CEQA: REQUEST HAS BEEN PREVIOUSLY ANALYZED AS PART OF ENVIRONMENTAL ASSESSMENT 2021-0010. LOCATION: CITY-WIDE

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## **RECOMMENDATION**

- A. Adopt Ordinance Nos. 601 and 602 on second reading.

## **EXECUTIVE SUMMARY**

- On July 19, 2022, Council introduced Ordinance Nos. 601 and 602 for first reading to approve Zone Change 2022-0001, adding the Affordable Housing Overlay (AHO) to specific parcels identified in the Housing Element; and adding Zoning Ordinance Amendment 2022-0001, making text amendments necessary for consistency with the Housing Element.

**FISCAL IMPACT** – None.

## **BACKGROUND/ANALYSIS**

On July 19, 2022, Council introduced Ordinance Nos. 601 and 602 for first reading to approve Zone Change 2022-0001, adding the AHO to specific parcels identified in the Housing Element; and adding Zoning Ordinance Amendment 2022-0001, making text amendments necessary for consistency with the Housing Element. On June 14, 2022, the Planning Commission unanimously recommended approval of both the Zone Change and the Zoning Ordinance Amendment.

Council adopted the 6<sup>th</sup> Cycle Housing Element Update for the 2021-2029 planning period on February 15, 2022.

The Housing Element included a number of policies and programs that require changes to the Zoning Map and Zoning Code in order to assure consistency with the Housing Element Update and State law.

Ordinance No. 601 would adopt the amended Zoning Map. Amendments are associated with the application of the Affordable Housing Overlay (AHO) to specific parcels shown in the Affordable Housing Inventory of the Housing Element.

### Zoning Map

The Housing Element's Program 3.1.a requires that the AHO be applied to all properties identified in the Affordable Housing Inventory (Exhibit A of the Zone Change Ordinance) for lower income households. In the past, the AHO overlay has been provided in text, but has not been mapped on the Zoning Map. As shown in Exhibit A of the Ordinance, the AHO would be added as a crosshatch pattern to all commercially zoned properties, and to non-commercial properties which are in the Inventory, to assure consistency. A parallel text amendment to the AHO is also proposed, and described below.

Ordinance No. 602 would amend the Zoning Code, Title 9 – Zoning of the La Quinta Municipal Code. Amendments are associated with a number of issues, including but not limited to changes in State law, changes to allow increased density in the AHO, and updates to Density Bonus and Accessory Dwelling Unit provisions. Each Code text amendment is described individually below:

### Zoning Text Amendments

The Zoning text amendments address a number of issues which are covered in the Housing Element. All changes are provided in final form as Exhibit A of the Zoning Code Amendment Ordinance.

### *Accessory Dwelling Units*

Updates to the Accessory Dwelling Unit and Junior Accessory Dwelling Unit (together, ADU) provisions have been made to bring them into conformance with State law and Program H-2.1.a. The changes have been made to Section 9.60.090 of the Municipal Code and include allowances for ADUs in all zones that allow residential development and modifications to the development standards. The changes are consistent with the standards permitted by State law, which provide for reduced setbacks and parking ratios.

### *Density Bonus*

Updates to the Density Bonus provisions to bring them into conformance with State law and Program H-2.2.a. The changes have been made to Section 9.60.260 of the Municipal Code. The last update of these provisions was in

2016, and since that time, State law has changed to increase the allowed density bonus for affordable housing units, from a 35% increase to a 50% increase over base density. In addition, the types of affordable housing projects have been broadened, to include student housing, and housing near major transit stops. Although neither of these is likely in the immediate future in La Quinta, the standards have been added to assure that if such a project were to occur, the City would have the ability to regulate it under law.

#### *Affordable Housing Overlay*

In addition to the Zoning Map amendment described above, the development standards for the AHO have been modified in Section 9.110.100 of the Municipal Code. These amendments include specifying a density range of 20 to 36 units per acre, and adding language required by Government Code Section 65583.2(h)(i) which provides that the density of lower income projects must be 20 units per acre, that these projects with at least 20% of the units affordable to low, very low or extremely low income households must be permitted by right (not requiring a Conditional Use Permit), and must have 16 units per site, consistent with Government Code. In addition, setbacks have been reduced to assure that the allowed densities could be constructed. The AHO is proposed for commercial parcels, particularly within the Highway 111 Corridor, as well as City-owned parcels in the Village.

Program 3.1.a also requires an analysis of the feasibility of the AHO development standards to facilitate affordable housing. That analysis was provided to the Planning Commission, and demonstrated that a density of 30 units per acre is physically possible and feasible with the City's zoning standards.

#### *Special Needs Housing*

The Housing Element also requires that changes be made to allow several specific types of housing, including transitional and supportive housing, as permitted uses in zones where similar uses are permitted by right. Table 9.1, Permitted Uses in Residential Districts has been amended to allow them as permitted uses in Medium, Medium High and High Density Residential zones, consistent with Program H-5.4.b.

Table 9.5, Permitted Uses in Non-Residential Districts, allows Emergency Shelters, but was silent on homeless shelters and a new use called "Low Barrier Navigation Centers." The latter is a center which provides, not only shelter, but additional services required to find permanent housing for residents. Both have been added to Table 9.5 and in conjunction with additions made to development standards in Section 9.100.280 of the Municipal Code are consistent with Programs H-5.4.a and H-5.4.b. In addition, a parking

standard has been added for homeless shelters, requiring one space per employee, consistent with Government Code Section 65583(a)(4)(A)(ii).

### *Other Changes*

Other changes are included in the text amendments:

1. Allowing mobile or manufactured homes on single family lots, subject to the same standards as other single family homes (Section 9.60.180), consistent with Government Code Section 65583.
2. Additions to the definitions (Section 9.280.030) to address the text amendments above.

## **AGENCY AND PUBLIC REVIEW**

### **Council Public Notice**

This project was advertised in *The Desert Sun* newspaper on July 8, 2022. No written comments have been received as of the date of this writing. Any written comments received will be handed out at the City Council meeting.

### **Planning Commission Review**

At its regular meeting of June 14, 2022, the Planning Commission unanimously voted to recommended Council approval of the proposed Zone Change and Zoning Ordinance Amendment.

## **ENVIRONMENTAL REVIEW**

The City prepared an Initial Study for the Housing and Safety Element updates, and circulated it for public review from October 29 to November 17, 2021. The changes proposed to the Zoning Map and Zoning Ordinance are entirely consistent with the Housing Element, and their impacts have therefore been studied previously, and require no further review under CEQA

Prepared by: Laurie McGinley, Acting Deputy City Clerk

Approved by: Jon McMillen, City Manager

**ORDINANCE NO. 601**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, AMENDING THE ZONING MAP CITY-WIDE TO ADD THE AFFORDABLE HOUSING OVERLAY (AHO) TO ALL COMMERCIALY ZONED PARCELS AND ALL PARCELS INCLUDED IN THE SITES INVENTORY OF THE CITY'S HOUSING ELEMENT**

**CASE NUMBER: ZONE CHANGE 2022-0001**

**APPLICANT: CITY OF LA QUINTA**

**WHEREAS**, the City Council of the City of La Quinta, California did, on July 19, 2022, hold a duly noticed Public Hearing, to consider an amendment to the Zoning Map to apply the Affordable Housing Overlay (AHO) to all commercially zoned parcels and all parcels included in the Sites Inventory of the 2022 Housing Element update; and,

**WHEREAS**, the Design and Development Department published a public hearing notice in The Desert Sun newspaper on July 8, 2022 as prescribed by the Municipal Code; and,

**WHEREAS**, the Planning Commission of the City of La Quinta did adopt Planning Commission Resolution 2022-016 recommending City Council adoption of said Zone Change at a duly noticed Public Hearing on June 14, 2022; and

**WHEREAS**, said Zone Change has complied with the requirements of "The Rules to Implement the California Environmental Quality Act of 1970" (CEQA) as amended (Resolution 83-63). The City prepared an Environmental Assessment (EA 2021-0010) for the Housing Element update, and these Zoning map changes are entirely consistent with the Housing Element policies and were therefore analyzed in EA 2021-0010 and no further review is required; and

**WHEREAS**, at said Public Hearing, upon hearing and considering all testimony and arguments, if any, of all interested persons desiring to be heard, said City Council did make the following mandatory findings pursuant to Section 9.220.010 of the La Quinta Municipal Code to justify approval of said Zone Change [Exhibits A, B and C]:

Ordinance No. 601  
Zone Change 2022-0001  
Project: Housing Element Zoning Map Amendments  
Adopted: August 2, 2022  
Page 2 of 4

1. The zone map change is consistent with the goals, objectives and policies of the General Plan, insofar as the changes are required by policies and programs of the 2022 Housing Element update, and the Zoning Map must be consistent with the General Plan.
2. Approval of the zone map change will not create conditions materially detrimental to the public health, safety and general welfare because the changes only apply the AHO as an overlay, and the development standards of the AHO and underlying zones are designed to protect the public health, safety and welfare by providing sufficient setbacks, parking and height limits for each zone.
3. The new zoning is compatible with the zoning on adjacent properties as it does not change the requirements of the base zone, and only implements the AHO for affordable housing projects.
4. The new zoning is suitable and appropriate for City properties because it applies to already developable, available lands which would be developed with or without the AHO.
5. Approval of the zone map change is warranted because changes in the Housing Element require its amendment.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

**SECTION 1. FINDINGS AND APPROVAL:** That the above recitations are true and constitute the Findings of the City Council in this case.

**SECTION 2. EFFECTIVE DATE:** This Ordinance shall be in full force and effect thirty (30) days after its adoption.

**SECTION 3. POSTING:** The City Clerk shall, within 15 days after passage of this Ordinance, cause it to be posted in at least three public places designated by resolution of the City Council, shall certify to the adoption and posting of this Ordinance, and shall cause this Ordinance and its certification, together with proof of posting to be entered into the permanent record of Ordinances of the City of La Quinta.

**SECTION 4. CORRECTIVE AMENDMENTS:** the City Council does hereby grant the City Clerk the ability to make minor amendments and corrections of typographical or clerical errors to Exhibits A, B and C to ensure consistency of

Ordinance No. 601  
Zone Change 2022-0001  
Project: Housing Element Zoning Map Amendments  
Adopted: August 2, 2022  
Page 3 of 4

all approved map amendments prior to the publication in the La Quinta Municipal Code.

**SECTION 5. SEVERABILITY:** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the City of La Quinta City Council, held on August 2, 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

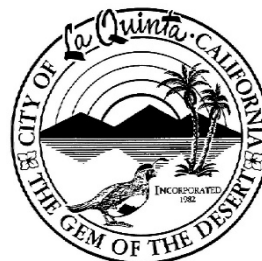
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LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

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MONIKA RADEVA, City Clerk  
City of La Quinta, California



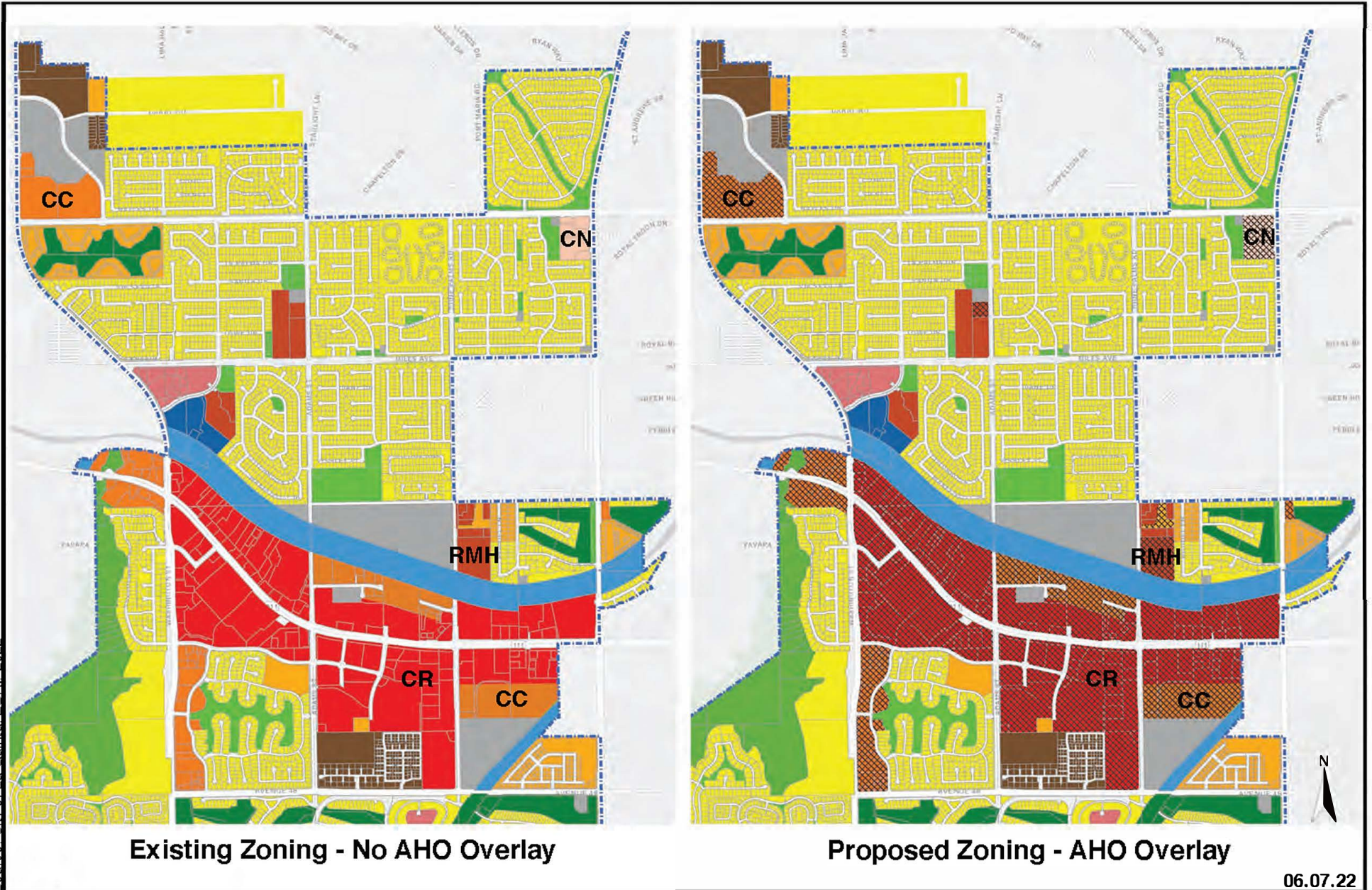
Ordinance No. 601  
Zone Change 2022-0001  
Project: Housing Element Zoning Map Amendments  
Adopted: August 2, 2022  
Page 4 of 4

**APPROVED AS TO FORM:**

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WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California





Source: City of La Quinta; ESRI, 2022

06.07.22

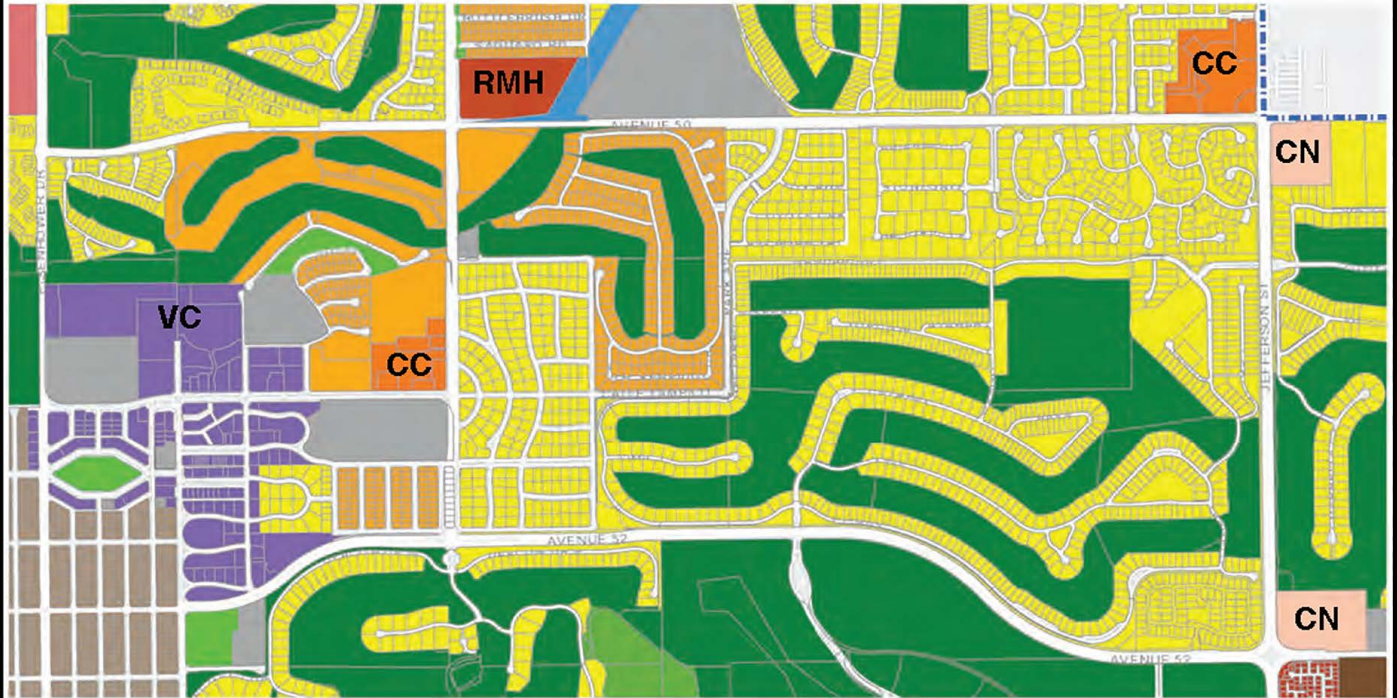


**Zone Map Amendment  
Affordable Housing Overlay  
La Quinta, California**

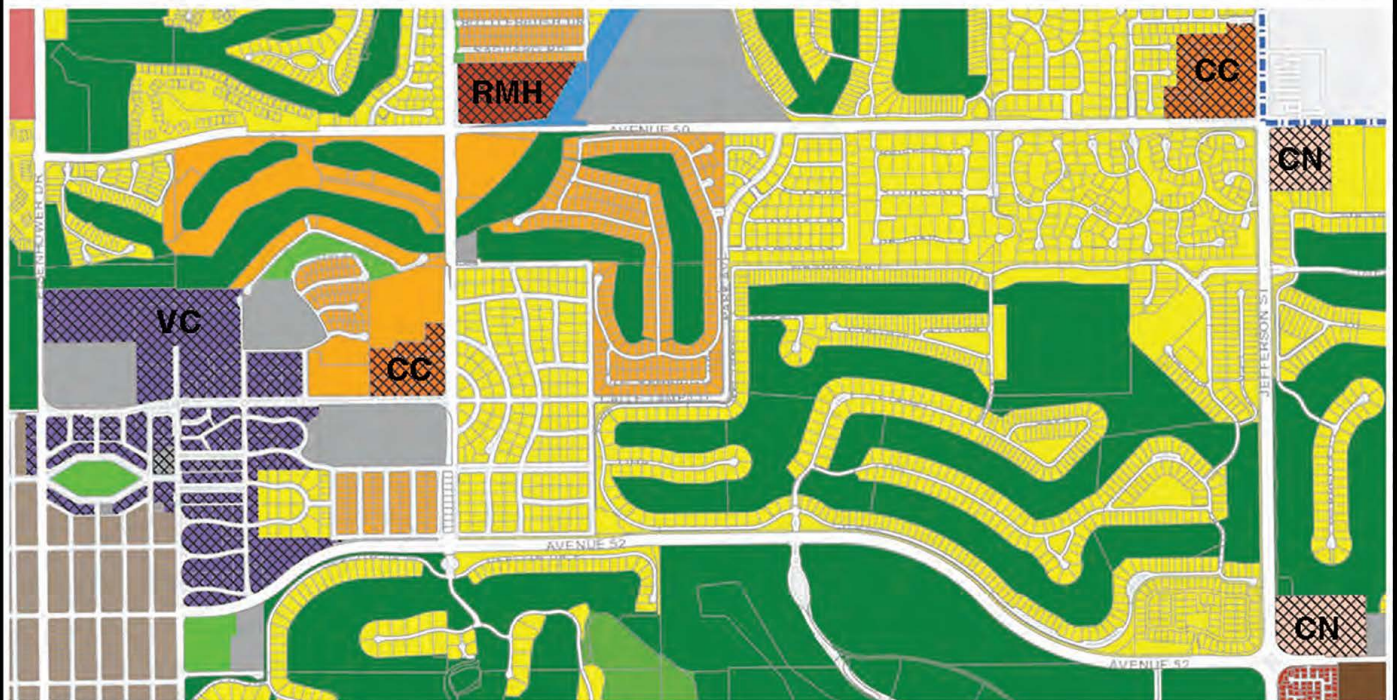
Exhibit

**1**

### Existing Zoning - No AHO Overlay



### Proposed Zoning - AHO Overlay



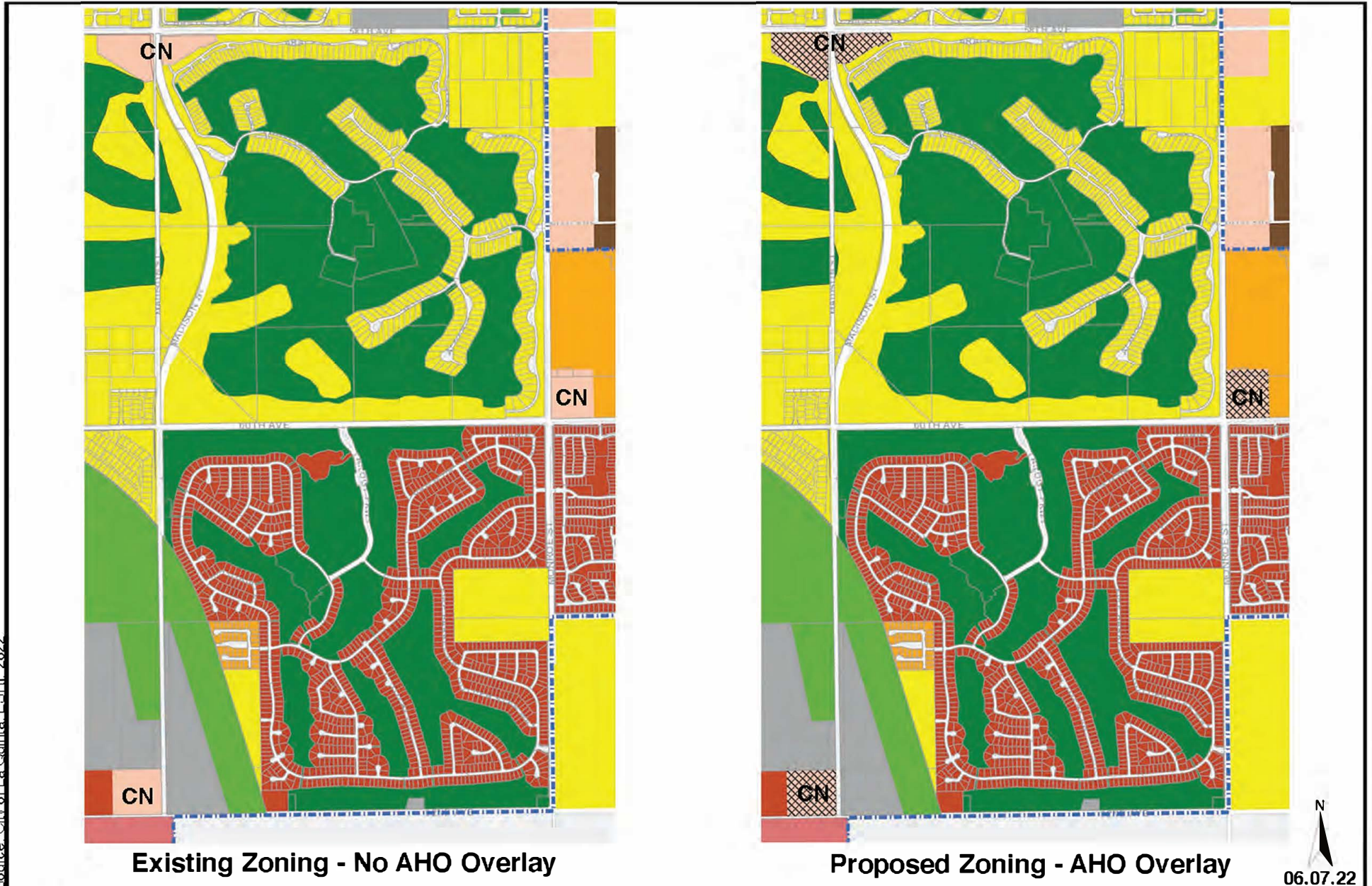
Source: City of La Quinta, ESRI 2022

06.07.22



**Zone Map Amendment  
Affordable Housing Overlay  
La Quinta, California**

Exhibit  
**2**



Source: City of La Quinta: ESRI, 2022



**Zone Map Amendment  
Affordable Housing Overlay  
La Quinta, California**

Exhibit

**3**

[Click Here to Return to Agenda](#)

**ORDINANCE NO. 602**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, AMENDING MULTIPLE SECTIONS OF TITLE 9 OF THE LA QUINTA MUNICIPAL CODE TO CONFORM TO THE POLICIES AND PROGRAMS OF THE CITY'S 2022 HOUSING ELEMENT UPDATE**

**CASE NUMBER: ZONING ORDINANCE AMENDMENT 2022-0001**

**APPLICANT: CITY OF LA QUINTA**

**WHEREAS**, the City Council of the City of La Quinta, California did, on July 19, 2022, hold a duly noticed Public Hearing, to consider amendments to the text of Title 9 of the La Quinta Municipal Code (Zoning Ordinance) to make it consistent with the 2022 Housing Element update; and,

**WHEREAS**, the Design and Development Department published a public hearing notice in The Desert Sun newspaper on July 8, 2022 as prescribed by the Municipal Code; and,

**WHEREAS**, the Planning Commission of the City of La Quinta did adopt Planning Commission Resolution 2022-016 to recommend to the City Council adoption of said Zoning Ordinance Amendment at a duly noticed Public Hearing on the June 14, 2022; and

**WHEREAS**, said Zoning Ordinance Amendment has complied with the requirements of "The Rules to Implement the California Environmental Quality Act of 1970" (CEQA) as amended (Resolution 83-63). The City prepared an Environmental Assessment (EA 2021-0010) for the Housing Element update, and these Zoning Ordinance changes are entirely consistent with the Housing Element policies and were therefore analyzed in EA 2021-0010 and no further review is required; and

**WHEREAS**, at said Public Hearing, upon hearing and considering all testimony and arguments, if any, of all interested persons desiring to be heard, said City Council did make the following mandatory findings pursuant to Section 9.220.010 of the La Quinta Municipal Code to justify approval of said Zoning Ordinance Amendment, included in Exhibit A:

1. The Zoning Ordinance changes are consistent with the goals, objectives and policies of the General Plan, insofar as the changes are required by

policies and programs of the 2022 Housing Element update, and the Zoning Map must be consistent with the General Plan.

2. Approval of the zoning ordinance change will not create conditions materially detrimental to the public health, safety and general welfare because the changes in text do not materially change the manner or standards under which development will occur, but rather clarify the City's requirement for the development of housing for all residents in La Quinta.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

**SECTION 1. FINDINGS AND APPROVAL:** That the above recitations are true and constitute the Findings of the City Council in this case.

**SECTION 2. EFFECTIVE DATE:** This Ordinance shall be in full force and effect thirty (30) days after its adoption.

**SECTION 3. POSTING:** The City Clerk shall, within 15 days after passage of this Ordinance, cause it to be posted in at least three public places designated by resolution of the City Council, shall certify to the adoption and posting of this Ordinance, and shall cause this Ordinance and its certification, together with proof of posting to be entered into the permanent record of Ordinances of the City of La Quinta.

**SECTION 4. CORRECTIVE AMENDMENTS:** the City Council does hereby grant the City Clerk the ability to make minor amendments and corrections of typographical or clerical errors to Exhibit A to ensure consistency of all approved text amendments prior to the publication in the La Quinta Municipal Code.

**SECTION 5. SEVERABILITY:** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional.

Ordinance No. 602  
Zoning Ordinance Amendment 2022-0001  
Project: Housing Element Zoning Text Amendments  
Adopted: August 2, 2022  
Page 3 of 3

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the City of La Quinta City Council, held on August 2, 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

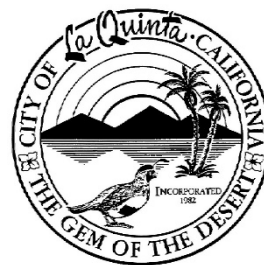
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LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

---

MONIKA RADEVA, City Clerk  
City of La Quinta, California



**APPROVED AS TO FORM:**

---

WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

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## Chapter 9.40 RESIDENTIAL PERMITTED USES

### 9.40.030 Table of permitted uses.

Table 9-1: Permitted Uses in Residential Districts, following, specifies those areas and structures which are permitted within each residential district. The letters in the columns beneath the district designation mean the following:

"P": Permitted as a principal use within the district.

"PUD": Planned unit development.

"A": Permitted only if accessory to the principal residential use on the site.

"C": Permitted if a conditional use permit is approved.

"M": Permitted if a minor use permit is approved.

"H": Permitted as a home occupation if accessory to the principal residential use and if a home occupation permit is approved.

"S": Permitted if a specific plan is approved per Chapter 9.240.

"X": Prohibited in the district.

**Table 9-1 Permitted Uses in Residential Districts**

P = Permitted use A = Accessory use C = Conditional use permit PUD = Planned unit development M = Minor use permit H = Home occupation permit S = Specific plan required T= Temporary use permit X = Prohibited use	Very Low Density Residential	Low Density Residential	Cove Residential	Medium Density Residential	Medium-High Density Residential	High Density Residential
Land Use	RVL	RL	RC	RM	RMH	RH
Single-family detached dwellings	P	P	P	P	P	S
Single-family detached patio homes (i.e., "zero lot-line")	PUD	PUD	PUD	PUD	PUD	PUD
Duplexes (two units on the same lot)	PUD	PUD	X	PUD	P	P
Single-family attached dwellings (two units per building with each unit on its own lot)	PUD	PUD	X	PUD	P	P
Townhome dwellings (two or more units per building with each unit on its own lot)	PUD	PUD	X	P	P	P
Condominium multifamily ("airspace" units)	PUD	PUD	X	P	P	P
Apartment multifamily (rental units)	X	X	X	P	P	P
Mobilehome parks	C	C	C	C	C	C
Mobilehome subdivisions and manufactured homes on individual lots, subject to Section	P	P	P	P	P	S

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(Supp. No. 2, Update 3)

9.60.180						
Resort residential subject to Section 9.60.310	P	P	X	P	P	P
Guesthouses, subject to Section 9.60.100	A	A	A	A	A	A
Second residential units subject to Section 9.60.090	A	A	A	A	A	A
<i>Group Living and Care Uses</i>						
Child day care facilities as an accessory use, serving 6 or fewer children, subject to Section 9.60.190	A	A	A	A	A	A
Child day care facilities as an accessory use, serving 7—14 children, subject to Section 9.60.190	A	A	A	A	A	A
Congregate living facilities, 6 or fewer persons	P	P	P	P	P	X
Congregate care facility	C	C	C	C	C	C
Residential care facilities, 6 or fewer persons	P	P	P	P	P	P
Senior citizen residences, 6 or fewer persons	P	P	P	P	P	P
Senior group housing, 7 or more persons	X	X	X	M	M	M
Time share facilities, subject to Section 9.60.280	M	M	M	M	M	M
Bed and breakfast inns	M	M	M	M	M	M
Supportive housing	X	X	X	P	P	P
Transitional housing	X	X	X	P	P	P
<i>Open Space and Recreational Uses</i>						
Public parks, playfields and open space	P	P	P	P	P	P
Bicycle, equestrian and hiking trails	P	P	P	P	P	P
Clubhouses and community pools/cabanas	P	P	P	P	P	P
Unlighted tennis and other game courts on private property, subject to Section 9.60.150	A	A	A	A	A	A
Lighted tennis and other game courts on private property, subject to Section 9.60.150	M	M	M	M	M	M
Golf courses and country clubs per Section 9.110.040	P	P	P	P	P	P
Driving range with or without lights	M	M	X	M	M	M
<i>Accessory Uses and Structures</i>						
Home occupations, subject to Section 9.60.110	A	A	A	A	A	A
Cottage food operations, subject to Section 9.60.115	P	P	P	P	P	P
Patio covers, decks, and gazebos, subject to Section 9.60.040	A	A	A	A	A	A
Fences and walls, subject to Section 9.60.030	P	P	P	P	P	P
Satellite dishes and other antennas subject to Section 9.60.080	A	A	A	A	A	A

Swimming pools, spas and cabanas, subject to Section 9.60.070	A	A	A	A	A	A
Garages and carports, subject to Section 9.60.060	A	A	A	A	A	A
Keeping of household pets, subject to Section 9.60.120	A	A	A	A	A	A
On lots of 1 acre or more, the noncommercial keeping of hooved animals, fowl (except roosters) and rabbits, subject to Section 9.60.120. Hooved animals include horses, sheep, goats, pot bellied pigs, and similar. The keeping of horses is subject to Section 9.140.060 and limited to one horse per 2.5 acres.	A	A	X	X	X	X
Other accessory uses and structures which are customarily associated with and subordinate to the principal use on the premises and are consistent with the purpose and intent of the zoning district.	A	A	A	A	A	A
<i>Agricultural Uses</i>						
Tree crop farming; greenhouses	P	X	X	X	X	X
Field crop farming	P	M	X	X	X	X
Produce stands, subject to Section 9.100.100	P	T	X	X	X	X
<i>Temporary Uses</i>						
Garage sales	A	A	A	A	A	A
Construction and guard offices, subject to Section 9.60.200	A	A	A	A	A	A
Use of relocatable building	M	M	M	M	M	M
Model home complexes and sales offices, subject to Section 9.60.240	M	M	M	M	M	M
Special outdoor events, subject to Section 9.60.170	M	M	M	M	M	M
Parking of recreational vehicles, subject to Section 9.60.130	A	A	A	X	X	X
<i>Other Uses</i>						
Churches, temples and other places of worship	C	C	C	C	C	C
Museum or gallery displaying sculpture, artwork or crafts, including schools for above, on 20 acres or more	M	M	M	M	M	M
Community recreational vehicle storage lots, noncommercial	A	A	X	A	A	A
Communication towers and equipment (freestanding, new towers) subject to Chapter 9.170	C	C	C	C	C	C

Communication towers and equipment (co-location, mounted to existing facility) subject to Chapter 9.170	M	M	M	M	M	M
Utility substations and facilities	M	M	M	M	M	M
Public flood control facilities and devices	P	P	P	P	P	P
Other principal, accessory or temporary uses not in this table.	Director or planning commission to determine whether use is permitted in accordance with Section 9.20.040.					

(Ord. 584 § 2, 2020; Ord. 550 § 1, 2016; Ord. 538 § 2, 2016; Ord. 523 § 1, 2015; Ord. 515 § 1, 2013; Ord. 512 § 1, 2013; Ord. 492 § 1, 2011; Ord. 480 § 1, 2010; Ord. 466 § 1, 2009; Ord. 445 § 1, 2007; Ord. 414 § 1, 2005; Ord. 394 § 2, 2003; Ord. 325 § 1, 1998; Ord. 299 § 1, 1997; Ord. 284 § 1, 1996)

## **Chapter 9.60 SUPPLEMENTAL RESIDENTIAL REGULATIONS**

### **9.60.090 Accessory dwelling units.**

- A. Purpose. This section provides standards and criteria for the establishment of accessory dwelling units and junior accessory dwelling units, consistent with California Government Code Section 65852.2, subdivision (a)(1) and 65852.22. Accessory dwelling units shall be permitted only in the zones that allow single family or multifamily uses: RVL, RL, RC, RM, RMH, RH, CR, CP, CC, CN, TC, CO and VC zone districts. Junior accessory dwelling units are permitted in single family zones: RVL, RL, RC, RM, RMH, and RH zone districts.
- B. Definitions. See Chapter 9.280. For purposes of this section, "second residential unit," "second dwelling unit," "second unit," and "granny flat" as defined in Section 9.280.030 (or successor section) shall not apply, and, instead, "accessory dwelling unit" as defined in California Government Code Section 65852.2(i)(4) (or successor section in the Government Code) shall apply. An accessory dwelling unit shall be either "attached" or "detached" to the primary residence as described in Government Code Section 65852.2(i)(4) (or successor statute). In addition, the following definitions shall apply for purposes of this section:
1. *"Junior accessory dwelling unit"* means a unit that is no less than one hundred fifty (150) square feet and no more than five hundred (500) square feet in size and contained entirely within a single-family residence. A junior accessory dwelling unit may include separate sanitation facilities, or may share sanitation facilities with the existing structure.
  2. *"Living area"* shall have the same meaning as California Government Code Section 65852.2(i)(1) (or successor section in the Government Code), notwithstanding any provision in Section 9.280.030 of this code to the contrary.

- 
3. *"Primary residence"* shall have the same meaning as "dwelling, main or Primary residence" as defined in Section 9.280.030 (or successor section).
  4. *"Public transit"* means a location, including but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes and are available to the public (consistent with Government Code Section 65852.2, subdivision (j)(9)).
- C. Standards for Accessory Dwelling Units. The following standards shall apply to accessory dwelling units:
1. Except as provided in Government Code Section 65852.26, the accessory dwelling unit may be rented separate from the primary residence, but may not be sold or otherwise conveyed separate from the primary residence.
  2. The lot is zoned to allow single-family or multifamily dwelling use and includes a proposed or existing dwelling.
  3. The accessory dwelling unit is either attached to, or located within, the proposed or existing primary dwelling, including attached garages, storage areas or similar uses, or an accessory structure or detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing primary dwelling.
  4. The total floor area of an attached accessory dwelling unit shall not exceed 50 percent of the primary dwelling or 800 square feet if the primary dwelling is less than 1,600 square feet.
  5. The total floor area for a new detached accessory dwelling unit shall not exceed 1,200 square feet.
  6. An accessory dwelling unit shall include a kitchen and bathroom.
  7. An efficiency unit as defined by Section 17958.1 of the California Health and Safety Code must be a minimum of 150 square feet.
  8. No passageway shall be required in conjunction with the construction of an accessory dwelling unit.
  9. No setback shall be required for an existing living area or accessory structure or a structure constructed in the same location and to the same dimensions as an existing structure that is converted to an accessory dwelling unit or to a portion of an accessory dwelling unit, and a setback of no more than four feet from the side and rear lot lines shall be required for an accessory dwelling unit that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.
  10. The building code requirements in effect at the time a building permit is secured shall apply to detached dwellings.
  11. The accessory dwelling unit must be approved by the Riverside County Department of Environmental Health and the Regional Water Quality Control Board where a private sewage disposal system is being used or proposed.
  12. Parking requirements for accessory dwelling units shall not exceed one parking space per accessory dwelling unit or per bedroom, whichever is less. These spaces may be provided as tandem parking on a driveway.
    - a. Off-street parking shall be permitted in setback areas or through tandem parking, unless specific findings are made that parking in setback areas or tandem parking is not feasible based upon specific site or regional topographical or fire and life safety conditions.
    - b. There shall be no additional parking requirement for an accessory dwelling unit in any of the following instances:

- i. The accessory dwelling unit is located within one-half mile walking distance of public transit.
    - ii. The accessory dwelling unit is located within an architecturally and historically significant historic district.
    - iii. The accessory dwelling unit is part of the proposed or existing primary residence or an accessory structure.
    - iv. When on-street parking permits are required but not offered to the occupant of the accessory dwelling unit.
    - v. When there is a car share vehicle located within one block of the accessory dwelling unit.
  - c. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or converted to an accessory dwelling unit, those off-street parking spaces need not be replaced.
- 13. One accessory dwelling unit and one junior accessory dwelling unit is permitted per lot with a proposed or existing single-family dwelling if all of the following apply:
  - a. The accessory dwelling unit or junior accessory dwelling unit is within the proposed space of a single-family dwelling or existing space of a single-family dwelling or accessory structure and may include an expansion of not more than 150 square feet beyond the same physical dimensions as the existing accessory structure. An expansion beyond the physical dimensions of the existing accessory structure shall be limited to accommodating ingress and egress.
  - b. The space has exterior access from the proposed or existing single-family dwelling.
  - c. The side and rear setbacks are sufficient for fire and safety.
  - d. The junior accessory dwelling unit complies with the requirements of California Government Code Section 65852.22.
- 14. One detached, new construction, accessory dwelling unit that does not exceed four-foot side and rear yard setbacks for a lot with a proposed or existing single-family dwelling. The accessory dwelling unit may be combined with a junior accessory dwelling unit described in subsection D, if it complies with the following:
  - a. A total floor area limitation of not more than 800 square feet.
  - b. A height limitation of 16 feet.
- 15. Multiple accessory dwelling units are permitted within the portions of existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each unit complies with state building standards for dwellings.
  - a. One accessory dwelling unit is permitted within an existing multifamily dwelling and up to 25 percent of the existing multifamily dwelling units may contain an accessory dwelling unit.
  - b. Not more than two accessory dwelling units that are located on a lot that has an existing multifamily dwelling, but are detached from that multifamily dwelling are permitted, and are subject to a height limit of 16 feet and four-foot rear yard and side setbacks.
- 16. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.
- 17. An accessory dwelling unit that is rented must be rented for terms longer than 30 days. Under no circumstances shall an accessory dwelling unit be eligible for a Short Term Vacation Rental permit.

18. In the event of any conflicts between the standards set forth in this section and those set forth in the regulations of the applicable zoning district, the provisions of this section shall prevail.
19. The applicant shall pay to the city all applicable fees imposed on such new development of an accessory dwelling unit or new or rehabilitated primary residence that will include an accessory dwelling unit, provided, however, that no impact fee shall be imposed upon the development of an accessory dwelling unit less than 750 square feet, and any impact fees charged for an accessory dwelling unit of 750 square feet or more shall be charged proportionately in relation to the square footage of the primary dwelling unit.

D. Standards for Junior Accessory Dwelling Units. The following standards shall apply for junior accessory dwelling units:

1. Junior accessory dwelling units shall be limited to one (1) per residential lot zoned for single-family residences with a single-family residence already built or proposed to be built, on the lot.
2. The single-family residence in which the junior accessory dwelling unit will occur must be owner-occupied. The owner may reside in either the remaining portion of the structure or the newly created junior accessory dwelling unit. Owner-occupancy shall not be required if the owner is another governmental agency, land trust, or housing organization.
3. Prior to issuance of occupancy approval of the accessory dwelling unit, the city may require the property owner to enter into a restrictive covenant with the city prohibiting the sale of the junior accessory dwelling unit separate from the sale of the single-family residence, including a statement that the deed restriction may be enforced against future purchasers; and restricting the size and attributes of the junior accessory dwelling unit that conforms with this section.
4. A junior accessory dwelling unit must be constructed within the walls of the proposed or existing single-family residence.
5. A junior accessory dwelling shall provide a separate entrance from the main entrance to the proposed or existing single-family residence.
6. A junior accessory dwelling unit shall include an efficiency kitchen, which shall include all of the following:
  - a. A cooking facility with appliances, and
  - b. A food preparation counter and storage cabinets that are of reasonable size in relation to the size of the junior accessory dwelling unit.
7. Parking: A junior accessory dwelling unit shall not require parking in addition to that required for the proposed or existing single-family residence.
8. For the purposes of providing service for water, sewer, or power, including a connection fee, a junior accessory dwelling unit shall not be considered a separate or new dwelling unit.

- F. A permit application for an accessory dwelling unit or a junior accessory dwelling unit shall be considered and approved ministerially without discretionary review or a hearing. The director, or his/her designee, shall act on the application within sixty (60) days from the date the application is found complete if there is an existing single-family or multifamily dwelling on the lot. If the permit application to create an accessory dwelling unit or a junior accessory dwelling unit is submitted with a permit application to create a new single-family dwelling on the lot, the director may delay acting on the permit application for the accessory dwelling unit or the junior accessory dwelling unit until the issuance of a building permit for the new single-family dwelling. If the applicant requests a delay, the sixty (60)-day time period shall be tolled for the period of the delay.
- G. If an application for an accessory dwelling unit or junior accessory dwelling unit is submitted or required to be submitted with any other applications that require or permit ministerial or discretionary review under the code, nothing in this section precludes the processing and review of those other applications pursuant to those other provisions in the code.

( Ord. 588 § 2(Exh. A), 2-2-2021; Ord. 561 § 1, 2017; Ord. 550 § 1, 2016; Ord. 445 § 2, 2007; Ord. 299 § 1, 1997; Ord. 284 § 1, 1996)

### **9.60.180 Manufactured housing and mobile homes.**

- A. Purpose. This section is intended to provide standards and criteria for the placement, design, and construction of manufactured, modular and mobile homes in residential districts consistent with Section 65852.3 et seq. of the State Government Code.
- B. Definition. See Chapter 9.280. For purposes of simplicity, the term manufactured home is used in this section.
- C. Mobile Home Parks. In accordance with Section 65852.7 of the State Government Code, mobile home parks are permitted in all residential districts if a conditional use permit is approved. Development standards for such parks shall be as follows: minimum thirty percent (30%) common open area and minimum perimeter setbacks of twenty (20) feet at any point and twenty-five (25) feet average over the entire perimeter.
- D. Individual Manufactured Homes. individual mobile homes are permitted as permanent dwellings on single-family lots within the RVL, RL, RC, RM, and RMH districts.
- E. Mobilehomes must meet the same development standards as provided for single-family homes for each district as set forth in Chapter 9.50 and elsewhere in this code.

(Ord. 584 § 2, 2020; Ord. 550 § 1, 2016; Ord. 325 § 1, 1998; Ord. 299 § 1, 1997; Ord. 284 § 1, 1996)

### **9.60.260 Density bonuses for affordable housing.**

- A. Purpose and Application. The purpose of this section is to (1) establish procedures for implementing state density bonus requirements, as set forth in California Government Code Section 65915, as amended, (2) increase the production of affordable housing, consistent with the city's goals, objectives, and policies and (3) implement the



provisions of the city's general plan housing element policies and programs relating to the provision of affordable housing. When an applicant seeks a density bonus for a housing development, or for the donation of land for housing, within the city's jurisdiction, the city shall provide the applicant incentives or concessions for the production of housing units and child daycare facilities as prescribed in this section.

- B. Definitions. See Chapter 9.280. Also, the following definitions shall apply to this section:
1. *"Applicant"* means a developer or applicant for a density bonus pursuant to Government Code Section 65915, subdivision (b), of the California Government Code and subsection C of this section.
  2. *"Development standard"* includes a site or construction condition, including, but not limited to, a height limitation, a setback requirement, a floor area ratio, an onsite open-space requirement, or a parking ratio that applies to a residential development pursuant to any ordinance, general plan element, specific plan, charter, or other City condition, law, policy, resolution, or regulation.
  3. *"Housing development,"* means one (1) or more groups of projects for residential units in the planned development of the city. "Housing development" also includes a subdivision or common interest development, as defined in Section 1351 of the California Civil Code, approved by the city and consisting of residential units or unimproved residential lots and either a project to substantially rehabilitate and convert an existing commercial building to residential use or the substantial rehabilitation of an existing multifamily dwelling, as defined in subdivision (d) of Government Code Section 65863.4, where the result of the rehabilitation would be a net increase in available residential units.
  4. *"Located within one-half mile of a major transit stop"* means that any point on a proposed development, for which an applicant seeks a density bonus, other incentives or concessions, waivers or reductions of development standards, or a vehicular parking ratio pursuant to this section, is within one-half mile of any point on the property on which a major transit stop is located, including any parking lot owned by the transit authority or other local agency operating the major transit stop.
  5. *"Lower income student"* means a student who has a household income and asset level that does not exceed the level for Cal Grant A or Cal Grant B award recipients as set forth in paragraph (1) of subdivision (k) of Section 69432.7 of the Education Code. The eligibility of a student to occupy a unit for lower income students under this section shall be verified by an affidavit, award letter, or letter of eligibility provided by the institution of higher education in which the student is enrolled or by the California Student Aid Commission that the student receives or is eligible for financial aid, including an institutional grant or fee waiver from the college or university, the California Student Aid Commission, or the federal government.
  6. *"Major transit stop"* has the same meaning as defined in subdivision (b) of Section 21155 of the Public Resources Code.
  7. *"Maximum allowable residential density"* means the density allowed under the zoning ordinance and land use element of the general plan, or, if a range of density is permitted, means the maximum allowable density for the specific zoning range and land use element of the general plan applicable to the project. If the density

allowed under the zoning ordinance is inconsistent with the density allowed under the land use element of the general plan, the general plan density shall prevail.

8. *"Qualified mobile home park"* means a mobile home park that limits residency based on age requirements for housing for older persons pursuant to Section 798.76 or 799.5 of the California Civil Code.
9. *"Senior citizen housing development"* means senior citizen housing as defined in Sections 51.3 and 51.12 of the California Civil Code.
10. *"Specific adverse impact"* means any adverse impact as defined in paragraph (2), subdivision (d), of Government Code Section 65589.5, upon public health and safety or the physical environment, or on any real property that is listed in the California Register of Historical Resources, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the housing development unaffordable to low- and moderate-income households.
11. "Total units" or "total dwelling units" means a calculation of the number of units that:
  - a. Excludes a unit added by a density bonus awarded pursuant to this section.
  - b. Includes a unit designated to satisfy an inclusionary zoning requirement.

C. Qualifications for Density Bonus and Incentives and Concessions.

1. The city shall grant one (1) density bonus as specified in subsection G of this section, and incentives or concessions as described in subsection E, when an applicant seeks and agrees to construct a housing development, excluding any units permitted by the density bonus awarded pursuant to this section, that will contain at least any one (1) of the following:
  - a. Ten percent of the total units of a housing development for rental or sale to lower income households, as defined in Section 50079.5 of the Health and Safety Code.
  - b. Five percent of the total units of a housing development for rental or sale to very low income households, as defined in Section 50105 of the Health and Safety Code.
  - c. A senior citizen housing development, as defined in Sections 51.3 and 51.12 of the Civil Code, or a mobilehome park that limits residency based on age requirements for housing for older persons pursuant to Section 798.76 or 799.5 of the Civil Code.
  - d. Ten percent of the total dwelling units of a housing development are for rental or sale to persons and families of moderate income, as defined in Section 50093 of the Health and Safety Code.
  - e. Ten percent of the total units of a housing development for transitional foster youth, as defined in Section 66025.9 of the Education Code, disabled veterans, as defined in Section 18541, or homeless persons, as defined in the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et

seq.). The units described in this subparagraph shall be subject to a recorded affordability restriction of 55 years and shall be provided at the same affordability level as very low income units.

- f. Twenty percent of the total units for lower income students in a student housing development that meets the following requirements:
  - i. All units in the student housing development will be used exclusively for undergraduate, graduate, or professional students enrolled full time at an institution of higher education accredited by the Western Association of Schools and Colleges or the Accrediting Commission for Community and Junior Colleges. In order to be eligible under this subclause, the developer shall, as a condition of receiving a certificate of occupancy, provide evidence to the city, county, or city and county that the developer has entered into an operating agreement or master lease with one or more institutions of higher education for the institution or institutions to occupy all units of the student housing development with students from that institution or institutions. An operating agreement or master lease entered into pursuant to this subclause is not violated or breached if, in any subsequent year, there are not sufficient students enrolled in an institution of higher education to fill all units in the student housing development.
  - ii. The applicable 20-percent units will be used for lower income students.
  - iii. The rent provided in the applicable units of the development for lower income students shall be calculated at 30 percent of 65 percent of the area median income for a single-room occupancy unit type.
  - iv. The development will provide priority for the applicable affordable units for lower income students experiencing homelessness. A homeless service provider, as defined in paragraph (3) of subdivision (e) of Section 103577 of the Health and Safety Code, or institution of higher education that has knowledge of a person's homeless status may verify a person's status as homeless for purposes of this subclause.

For purposes of calculating a density bonus granted pursuant to this subparagraph, the term "unit" as used in this section means one rental bed and its pro rata share of associated common area facilities. The units described in this subparagraph shall be subject to a recorded affordability restriction of 55 years.

- g. 100 percent of all units in the development, including total units and density bonus units, but exclusive of a manager's unit or units, are for lower income households, as defined by Section 50079.5 of the Health and Safety Code, except that up to 20 percent of the units in the development, including total units and density bonus units, may be for moderate-income households, as defined in Section 50053 of the Health and Safety Code.
- 2. As used in subsection (C)(1) of this section, the term "total units" does not include units permitted by a density bonus awarded pursuant to this section or any other local law granting a greater density bonus.
- 3. Election of Density Bonus Category. Each applicant who requests a density bonus pursuant to this section shall elect whether the bonus shall be awarded on the

basis of subsection a, b, c, d, e, for gof subsection (C)(1). Each housing development is entitled to only one (1) density bonus, which may be selected based on the percentage of either very low affordable housing units, lower income affordable housing units or moderate income affordable housing units, or the development's status as a senior citizen housing development, student housing development or qualified mobile home park. Density bonuses from more than one (1) category may not be combined.

4. Previous Density Bonuses. The density bonus provisions shall not apply to any parcel or project area which has previously been granted increased density through a general plan amendment, zone change or other permit to facilitate affordable housing.

D. Continued Affordability.

1. Prior to the issuance of building permits for any dwelling unit, an applicant shall enter into a written agreement with the city to ensure and guarantee the continued affordability of all low and very low income units that qualified the applicant for the award of the density bonus for a period of fifty-five (55) years or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program. Rents for affordable housing units for lower income households shall be set at an affordable rent. Owner-occupied affordable housing units shall be available at an affordable housing cost.
  - a. The terms and conditions of the agreement shall run with the land, shall be binding upon all successors in interest of the applicant, and shall be recorded in the office of the Riverside County Recorder.
  - b. The agreement shall also include the following provisions:
    - i. The applicant shall grant the city the continuing right of refusal to purchase or lease any or all of the designated units at fair market value;
    - ii. The deeds to the designated units shall contain a covenant stating that the applicant or the applicant's successor in interest shall not sell, rent, lease, sublet, assign, or otherwise transfer (whether voluntarily, involuntarily or by operation of law) any interest in such unit without written approval of the city, confirming that the sales price or lease/rent amount of the unit is consistent with the limits established for low- and very-low income households as adjusted by the Consumer Price Index; and
    - iii. The city shall also have the authority to enter into other agreements with the applicant or purchases or lessees of the dwelling units as may be necessary to assume that the designated dwelling units are continuously occupied by eligible households.
2. Prior to the issuance of building permits for any dwelling unit, an applicant shall agree to, and the city shall ensure, that the initial occupant of moderate-income units that are related to the receipt of the density bonus, are persons and families of moderate income and that the units are offered at an affordable housing cost. With respect to moderate-income units, the city shall require the applicant to enter and shall enforce an equity-sharing agreement, unless it is in conflict with the

requirements of another public funding source or law. The following shall apply to the equity-sharing agreement:

- a. Upon resale, the seller of the moderate-income unit shall retain the value of any improvements, the down payment, and the seller's proportionate share of appreciation. The city shall recapture any initial subsidy and its proportionate share of appreciation, which shall then be used within five (5) years for any of the purposes that promote homeownership as described in subdivision (e) of Section 33334.2 of the California Health and Safety Code.
- b. For purposes of this subsection (D)(2), the city's initial subsidy shall be equal to the fair market value of the moderate-income unit at the time of initial sale minus the initial sale price to the moderate-income household, plus the amount of any down payment assistance or mortgage assistance. If upon resale the market value is lower than the initial market value, then the value at the time of the resale shall be used as the initial market value.
- c. For purposes of this subsection (D)(2), the city's proportionate share of appreciation shall be equal to the ratio of the initial subsidy to the fair market value of the moderate-income unit at the time of initial sale.
- d. The applicant shall grant the city a right of first refusal to purchase any or all of the designated units at fair market value, which right of first refusal shall apply to subsequent sellers.

E. Incentives and Concessions.

1. An applicant for a density bonus may also submit to the city a proposal for specific incentives or concessions in exchange for the provision of affordable housing units in accordance with this section. The applicant may also request a meeting with the city to discuss such proposal. The city shall grant the concession or incentive requested by the applicant unless the city makes a written finding, based upon substantial evidence, of either of the following:
  - a. The concession or incentive is not required in order to provide for affordable housing costs or for rents for the targeted units to be set as specified in subsection D of this section (i.e., the applicant is unable to demonstrate that the waiver or modification is necessary to make the housing units economically feasible); or
  - b. The concession or incentive would have a specific adverse impact, as defined in paragraph (2) of subdivision (d) of Section 65589.5 of the Health and Safety Code, upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low- and moderate-income households.
  - c. The concession or incentive would be contrary to state or federal law.
2. If the conditions of subsection C and subsection 1 of this subsection E are met by an applicant, the city may grant an applicant applying for incentives or concessions the following number of incentives or concessions:
  - a. One (1) incentive or concession for housing developments that include: At least ten percent (10%) of the total units affordable to lower income

- households; or at least five percent (5%) of the total units affordable to very low income households; or at least ten percent (10%) of the total units affordable to persons and families of moderate income in a development in which the units are for rental or sale.
- b. Two (2) incentives or concessions for housing developments that include: At least seventeen percent (17%) of the total units affordable to lower income households; or at least ten percent (10%) of the total units affordable to very low income households; or at least twenty percent (20%) of the total units affordable to persons and families of moderate income in a development in which the units are for rental or sale.
  - c. Three (3) incentives or concessions for housing developments that include: At least twenty-four percent (24%) of the total units for lower income households; or at least fifteen percent (15%) for very low income households; or at least thirty percent (30%) for persons and families of moderate income in a development in which the units are for rental or sale.
  - d. Four (4) incentives of concessions if the project includes 100% affordable housing units, excluding the manager's unit. If the project is within one-half mile of a major transit stop, the applicant shall also receive a height increase of up to three additional stories, or 33 feet.
  - e. One incentive or concession for projects that include at least twenty (20) percent of the total units for lower income students in a student housing development.
3. For the purposes of this section, available concessions or incentives may include any of the following:
    - a. A reduction in site development standards or a modification of zoning code requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission as provided in Part 2.5 (commencing with Section 18901) of Division 13 of the California Health and Safety Code, including, but not limited to, a reduction in setback and square footage requirements and in the ratio of vehicular parking spaces that would otherwise be required that results in identifiable, financially sufficient, and actual cost reductions.
    - b. Approval of mixed use zoning in conjunction with the housing development if commercial, office, industrial, or other land uses will reduce the cost of the housing development and if the commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing development will be located.
    - c. Other regulatory incentives or concessions proposed by the applicant or the city that result in identifiable, financially sufficient, and actual cost reductions.
    - d. For purposes of this section, the parking ratios set forth in Government Code Section 65915 (and subsection K of this section) for qualified affordable housing projects shall be deemed a concession or incentive available to the applicant.
  4. This subsection does not limit or require the provision of direct financial incentives for the housing development, including the provision of publicly-owned land, by

- the city or the waiver of fees or dedication requirements. Nor does any provision of this subsection require the city to grant an incentive or concession found to have a specific adverse impact.
5. The granting of a concession or incentive shall not be interpreted, in and of itself, to require a general plan amendment, zoning change, or other discretionary approval.
  6. The application and review process for a proposal of incentives and concessions is set forth in subsection L of this section.
- F. Waiver/Modification of Development Standards.
1. Applicants may, by application, seek a waiver, modification or reduction of development standards that will otherwise preclude or inhibit the use of density bonus units in a housing development at the densities or with the concessions or incentives permitted by this section. The applicant may also request a meeting with the city to discuss such request for waiver/modification. In order to obtain a waiver/modification of development standards, the applicant shall show that (a) the waiver or modification is necessary to make the housing units economically feasible, and (b) that the development standards will have the effect of precluding the construction of a housing development meeting the criteria of subsection (C)(1), at the densities or with the concessions or incentives permitted by this section.
  2. Nothing in this subsection shall be interpreted to require the city to waive, modify or reduce development standards if the waiver, modification or reduction would have a specific adverse impact.
  3. The application and review process for a waiver/modification of development standards is set forth in subsection L of this section.
  4. Waiver or Reduction of Development Standards.
    - a. In no case may the city apply any development standard that will have the effect of physically precluding the construction of a development meeting the criteria of subsection C at the densities or with the concessions or incentives permitted by this section. An applicant may submit to the city a proposal for the waiver or reduction of development standards that will have the effect of physically precluding the construction of a development meeting the criteria of subsection C at the densities or with the concessions or incentives permitted under this section, and may request a meeting with the city. If a court finds that the refusal to grant a waiver or reduction of development standards is in violation of this section, the court shall award the plaintiff reasonable attorney's fees and costs of suit. Nothing in this subdivision shall be interpreted to require the city to waive or reduce development standards if the waiver or reduction would have a specific, adverse impact, as defined in paragraph (2) of subsection (d) of Section 65589.5, upon health, safety, or the physical environment, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact. Nothing in this subdivision shall be interpreted to require the city to waive or reduce development standards that would have an adverse impact on any real property that is listed in the California Register of Historical Resources or to grant any waiver or reduction that would be contrary to state or federal law.

- b. A proposal for the waiver or reduction of development standards pursuant to this subdivision shall neither reduce nor increase the number of incentives or concessions to which the applicant is entitled pursuant to subsection C.
- G. Specified Density Bonus Percentages. Only housing developments consisting of five (5) or more dwelling units are eligible for the density bonus percentages provided by this subsection. The amount of density bonus to which the applicant is entitled shall vary according to the amount by which the percentage of affordable housing units exceeds the percentage established in subsection (C)(1).
- 1. For housing developments meeting the criteria of subsection (C)(1)(a), the density bonus shall be calculated as follows:

Percentage Low-Income Units	Percentage Density Bonus
10	20
11	21.5
12	23
13	24.5
14	26
15	27.5
16	29
17	30.5
18	32
19	33.5
20	35
21	38.75
22	42.5
23	46.25
24	50

- 2. For housing developments meeting the criteria of subsection (C)(1)(b), the density bonus shall be calculated as follows:

Percentage Very Low Income Units	Percentage Density Bonus
5	20
6	22.5
7	25
8	27.5
9	30
10	32.5
11	35
12	38.75
13	42.5
14	46.25
15	50

- 3. For housing developments meeting the criteria of subsection (C)(1)(c) and (e), the density bonus shall be twenty percent (20%).



4. For housing developments meeting the criteria of subsection (C)(1)(f), the density bonus shall be thirty-five percent (35%).
5. For housing development meeting the criteria of subsection (C)(1)(g), the following shall apply:
  - i. The density bonus shall be 80 percent of the number of units for lower income households.
  - ii. If the housing development is located within one-half mile of a major transit stop, the city shall not impose any maximum controls on density.
4. For housing developments meeting the criteria of subsection (C)(1)(d), the density bonus shall be calculated as follows:

Percentage Moderate Income Units	Percentage Density Bonus
10	5
11	6
12	7
13	8
14	9
15	10
16	11
17	12
18	13
19	14
20	15
21	16
22	17
23	18
24	19
25	20
26	21
27	22
28	23
29	24
30	25
31	26
32	27
33	28
34	29
35	30
36	31
37	32
38	33
39	34
40	35
41	38.75
42	42.5
43	46.25

44	50
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5. An applicant may elect to accept a lesser percentage of density bonus than that to which the applicant is entitled under this section. All density bonus calculations resulting in a fractional number shall be rounded upwards to the next whole number. The granting of a density bonus shall not be interpreted, in and of itself, to require a general plan amendment, zoning change, or other discretionary approval.
  6. For the purpose of calculating a density bonus, the residential units do not have to be based upon individual subdivision maps or parcels. The density bonus shall be permitted in geographic areas of the housing development other than the areas where the units for the lower income households are located.
  7. The application and review process for a density bonus as provided by this section is set forth in subsection L of this section.
- H. Land Donation. When a developer of a housing development donates land to the city as provided for in this subsection, the applicant shall be entitled to a fifteen percent (15%) increase above the otherwise maximum allowable residential density under the applicable zoning ordinance and land use element of the general plan for the entire housing development, as follows:

Percentage Very Low Income Units	Percentage Density Bonus
10	15
11	16
12	17
13	18
14	19
15	20
16	21
17	22
18	23
19	24
20	25
21	26
22	27
23	28
24	29
25	30
26	31
27	32
28	33
29	34
30	35

This increase shall be in addition to any increase in density mandated by subsection C, up to a maximum combined mandated density increase of thirty-five percent (35%), if an applicant seeks both the increase required pursuant to this subsection and subsection C. All

density calculations resulting in fractional units shall be rounded up to the next whole number. Nothing in this subsection shall be construed to enlarge or diminish the city's authority to require an applicant to donate land as a condition of development.

1. An applicant shall be eligible for the increased density bonus described in this section if the city is able to make all the following findings:
  - a. The applicant donates and transfers the land no later than the date of approval of the final subdivision map, parcel map, or residential development application.
  - b. The developable acreage and zoning classification of the land being transferred are sufficient to permit construction of units affordable to very low income households in an amount not less than ten percent (10%) of the number of residential units of the proposed development.
  - c. The transferred land is at least one (1) acre in size or of sufficient size to permit development of at least forty (40) units, has the appropriate general plan designation, is appropriately zoned for development as affordable housing, and is or will be served by adequate public facilities and infrastructure. The land shall have appropriate zoning and development standards to make the development of the affordable units feasible. No later than the date of approval of the final subdivision map, parcel map, or development application for the housing development, the transferred land shall have all of the permits and approvals, other than building permits, necessary for the development of very low income housing units on the transferred land, except that the city may subject the proposed development to subsequent design review to the extent authorized by subdivision (i) of Government Code Section 65583.2 if the design is not reviewed by the local government prior to the time of transfer.
  - d. The transferred land and the very low income units constructed on the land will be subject to a deed restriction ensuring continued affordability of the units consistent with this section, which restriction will be recorded on the property at the time of dedication.
  - e. The land is transferred to the city or to a housing developer approved by the city. The city may require the applicant to identify and transfer the land to such city-approved developer.
  - f. The transferred land shall be within the boundary of the proposed development or, if the city agrees in writing, within one-quarter ( $\frac{1}{4}$ ) mile of the boundary of the proposed development.
  - g. A proposed source of funding for the very low income units shall be identified not later than the date of approval of the final subdivision map, parcel map, or residential development application.
2. The application and review process for a donation of land and related density bonus is set forth in subsection L of this section.

I. Child Daycare Facilities.

1. When an applicant proposes to construct a housing development that includes affordable units as specified in subsection C and includes a child daycare facility that will be located on the premises of, as part of, or adjacent to such housing

- development, the city shall grant either of the following if requested by the developer.
- a. An additional density bonus that is an amount of square feet of residential space that is equal to or greater than the amount of square feet in the child daycare facility.
  - b. An additional concession or incentive that contributes significantly to the economic feasibility of the construction of the child daycare facility.
2. A housing development shall be eligible for the density bonus or concession described in this subsection if the city, as a condition of approving the housing development, requires all of the following to occur:
    - a. The child daycare facility will remain in operation for a period of time that is as long as or longer than the period of time during which the affordable housing units are required to remain affordable pursuant to subsection D.
    - b. Of the children who attend the child daycare facility, the percentage of children of very low income households, lower income households, or moderate income households shall be equal to or greater than the percentage of affordable housing units that are proposed to be affordable to very low income households, lower income households, or moderate income households.
    - c. Notwithstanding any requirement of this subsection, the city shall not be required to provide a density bonus or concession for a child daycare facility if it finds, based upon substantial evidence, that the community already has adequate child daycare facilities.
  3. The application and review process for the provision of child daycare facilities and related density bonus or concessions or incentives is set forth in subsection L of this section.
- J. Condominium Conversions. Any developer converting condominiums of a housing development of five (5) units or more who seeks a density bonus, shall make such application in conjunction with its tract map application pursuant to the Subdivision Map Act, Section 9.60.260 of this code and consistent with Government Code Section 65915.5. Any appeal of any concession or incentive or review by the planning commission or city council shall automatically require an appeal of the underlying map to that body. An applicant shall be ineligible for a density bonus or other incentives under this section if the apartments proposed for conversion constitute a housing development for which a density bonus or other incentives were provided under Government Code Section 65915.
- K. By-Right Parking Incentives. Housing developments meeting any of the criteria of subsection (C)(1), shall be granted the following maximum parking ratios, inclusive of handicapped and guest parking, which shall apply to the entire development, not just the restricted affordable units, when requested by a developer:
1. Zero (0) to one (1) bedroom dwelling unit: one (1) onsite parking space;
  2. Two (2) to three (3) bedrooms dwelling unit: one and one-half (1½) onsite parking spaces;
  3. Four (4) or more bedrooms: two and one-half (2½) parking spaces.

If the total number of spaces required results in a fractional number, it shall be rounded up to the next whole number. For purposes of this subsection, a development may provide "onsite parking" through tandem parking or uncovered parking, but not through on-street parking.

If a development includes at least 20 percent low-income units or at least 11 percent very low income units and is located within one-half mile of a major transit stop, and there is unobstructed access to the major transit stop from the development, then, upon the request of the developer, the city shall not impose a vehicular parking ratio, inclusive of parking for persons with a disability and guests, that exceeds 0.5 spaces per unit.

If a development includes at least 40 percent moderate-income units and is located within one-half mile of a major transit stop, and the residents of the development have unobstructed access to the major transit stop from the development then, upon the request of the developer, the city shall not impose a vehicular parking ratio, inclusive of parking for persons with a disability and guests, that exceeds 0.5 spaces per bedroom.

For purposes of this subdivision, "unobstructed access to the major transit stop" means a resident is able to access the major transit stop without encountering natural or constructed impediments. For purposes of this subparagraph, "natural or constructed impediments" includes, but is not limited to, freeways, rivers, mountains, and bodies of water, but does not include residential structures, shopping centers, parking lots, or rails used for transit.

If a development consists solely of rental units, exclusive of a manager's unit or units, with an affordable housing cost to lower income families, then, upon the request of the developer, the city shall not impose vehicular parking standards if the development meets either of the following criteria:

- a. The development is located within one-half mile of a major transit stop and there is unobstructed access to the major transit stop from the development.
- b. The development is a for-rent housing development for individuals who are 62 years of age or older that complies with Sections 51.2 and 51.3 of the Civil Code and the development has either paratransit service or unobstructed access, within one-half mile, to fixed bus route service that operates at least eight times per day.

If a development consists solely of rental units, exclusive of a manager's unit or units, with an affordable housing cost to lower income families, and the development is either a special needs housing development, as defined in Section 51312 of the Health and Safety Code, or a supportive housing development, as defined in Section 50675.14 of the Health and Safety Code, then, upon the request of the developer, the city shall not impose any minimum vehicular parking requirement. A development that is a special needs housing development shall have either paratransit service or unobstructed access, within one-half mile, to fixed bus route service that operates at least eight times per day.

L. Application and Review Procedures.

1. A written application for a density bonus, incentive, concession, waiver, or modification pursuant to this section shall be submitted with the first application

that is submitted for approval of a housing development and processed concurrently with all other applications required for the housing development. Notwithstanding any other requirements, affordable housing projects processed under this section shall require approval of a conditional use permit, subject to the requirements of Government Code Section 65589.5(d). The application shall be submitted on a form prescribed by the city and shall include at least the following information:

- a. Site plan showing total number of units, number and location of affordable housing units, and number and location of proposed density bonus units.
  - b. Level of affordability of affordable housing units and proposals for ensuring affordability.
  - c. A specific description of any requested incentives, concessions, waivers or modifications of development standards, or modified parking standards. The application shall include evidence that the requested incentives and concessions are required for the provision of affordable housing costs and/or affordable rents, as well as evidence relating to any other factual findings required under subsection E.
  - d. If a density bonus or concession is requested in connection with a land donation, the application shall show the location of the land to be dedicated and provide evidence that each of the findings included in subsection H can be made.
  - e. If a density bonus or concession/incentive is requested for a childcare facility, the application shall show the location and square footage of the child daycare facilities and provide evidence that each of the findings included subsection I can be made.
2. An application for a density bonus, incentive or concession pursuant to this section shall be considered by and acted upon by the approval body with authority to approve the housing development and subject to the same administrative appeal procedure, if any. In accordance with state law, neither the granting of a concession, incentive, waiver, or modification nor the granting of a density bonus shall be interpreted, in and of itself, to require a general plan amendment, zoning change, variance, or other discretionary approval.
  3. For housing developments requesting a waiver, modification or reduction of a development standard, an application pursuant to this subdivision shall be heard by the planning commission. A public hearing shall be held by the planning commission and the commission shall issue a determination. Pursuant to Government Code Section 65915, the planning commission shall approve the requested waiver/modification or reduction of development standards, unless one (1) of the following conditions applies:
    - a. The waiver/modification is not required to make the proposed affordable housing units feasible; or
    - b. The waiver/modification will have a specific adverse impact.

The decision of the planning commission may be appealed to the city council in the manner provided in Section 9.200.120 of the La Quinta Municipal Code.

4. Notice of any city determination pursuant to this section shall be provided to the same extent as required for the underlying development approval.

## Chapter 9.80 NONRESIDENTIAL PERMITTED USES

### 9.80.020 Table of permitted uses.

- A. Uses and Structures Permitted. Table 9-5, Permitted Uses in Nonresidential Districts, following, specifies those uses and structures which are permitted within each nonresidential district. The letters in the columns beneath the district designations mean the following:
1. "P": Permitted as a principal use within the district.
  2. "A": Permitted only if accessory to the principal use on the site.
  3. "C": Permitted as a principal or accessory use if a conditional use permit is approved.
  4. "M": Permitted if a minor use permit is approved.
  5. "T": Permitted as a temporary use only.
  6. "X": Prohibited in the district.
  7. "S": Permitted under a specific plan.
- B. Uses Not Listed in Table. Land uses which are not listed in Table 9-5 are not permitted unless the planning or the planning commission determines that such use is within one (1) of the permitted use categories listed (e.g., principal use, conditional use, etc.) in accordance with Section 9.20.040.

**Table 9-5 Permitted Uses in Nonresidential Districts**

	Regional Commercial	Commercial	Community Commercial	Neighborhood Commercial	Tourist Commercial	Office Commercial	Major Community Commercial	Village Commercial
P = Permitted use A = Accessory use C = Conditional use permit M = Minor use permit T = Temporary use permit X = Prohibited use								
Land Use	CR	CP	CC	CN	CT	CO	MC	VC
<i>Retail Uses</i>								
Retail stores under 10,000 sq. ft. floor area per business	P	P	P	P	P	P	X	P
Retail stores <sup>1</sup> , 10,000—50,000 sq. ft. floor area	P	P	P	P	X	X	X	P
Retail stores <sup>1</sup> , over 50,000 sq. ft. floor area	P	C	M	X	X	X	X	X
Food, liquor and convenience stores under 10,000 sq. ft. floor area, open less than 18	P	A	P	P	A	A	X	P

hours/day <sup>2</sup>								
Food, liquor and convenience stores under 10,000 sq. ft. floor area, open 18 or more hours/day <sup>2</sup>	M	X	M	M	M	X	X	M
Plant nurseries and garden supply stores, with no propagation of plants on the premises, subject to Section 9.100.110 (Outdoor storage and display)	P	X	P	P	X	X	X	P
Showroom/catalog stores, without substantial on-site inventory	P	P	P	X	X	X	X	X
<i>General Services</i>								
Barbershops, beauty, nail and tanning salons and similar uses	P	A	P	P	P	A	X	P
Miscellaneous services such as travel services, photo and video services, shoe repair, appliance repair, and similar uses	P	A	P	P	P	A	X	P
Laundromats and dry cleaners, except central cleaning plants	P	X	P	P	P	X	X	M
Printing, blueprinting and copy services	P	P	P	P	P	P	X	P
Pet grooming—without overnight boarding	P	X	P	P	P	X	X	P
<i>Office and Health Services</i>								
Banks	P	X	P	P	P	P	X	P
General and professional offices	P	P	P	P	P	P	P	P
Medical offices—physicians, dentists, optometrists, chiropractors and similar practitioners, 3 or fewer offices in one building	P	P	P	P	P	P	X	P
Medical centers/clinics—four or more offices in one building	P	X	P	C	X	P	X	P
Surgicenters/medical clinics	P	P	P	C	X	P	X	X
Hospitals	C	X	X	X	X	X	C	X
Convalescent hospitals	C	X	C	X	X	X	C	X
Veterinary clinics/animal hospitals and pet boarding (indoor only)	M	M	M	M	X	X	X	M
<i>Dining, Drinking and Entertainment Uses</i>								
Restaurants, other than drive-through	P	A	P	P	P	X	A	P
Restaurants, drive-through	P	A	P	X	P	X	X	X
Restaurants, counter take-out with ancillary seating, such as yogurt, ice cream, pastry shops and similar	P	P	P	P	P	X	A	P
Bars and cocktail lounges	M	M	M	M	M	X	X	M
Dance clubs and nightclubs	C	C	C	X	C	X	X	C
Dancing or live entertainment as an accessory use	A	A	A	A	A	X	X	A



Theaters, live or motion picture	P	X	M	M	M	X	A	M
Tobacco shops without onsite smoking, as per the provisions of the Heath and Sanitation Code	P	X	P	P	A	X	X	P
Cigar lounges, hookah bars, and similar uses with onsite smoking, as per the provisions of the Health and Sanitation Code	M	X	M	M	A	X	X	M
<i>Recreation Uses</i>								
Bowling alleys	P	X	P	X	P	X	X	C
Pool or billiard centers as a principal use	C	C	C	X	C	X	X	C
Pool or billiard tables as accessory use (3 tables or less)	A	A	A	A	A	A	X	A
Game machines as an accessory use	A	A	A	A	A	A	X	A
Golf courses and country clubs (see GC district permitted uses, Chapter 9.120)	X	X	X	X	A	X	X	X
Driving range unlighted	P	A	C	X	P	A	P	X
Tennis clubs or complexes	C	A	C	X	X	A	C	X
Health clubs, martial arts studios, and dance studios, 5,000 sq. ft. floor area or less	P	P	P	P	P	P	P	P
Health clubs, martial arts studios, and dance studios, over 5,000 sq. ft. floor area	M	M	M	M	M	M	M	M
Libraries	P	P	P	P	P	P	P	P
Museum	P	P	P	P	P	P	P	P
Arts and crafts studios, including classes	P	P	P	P	P	P	P	P
Parks, unlighted playfields and open space	P	P	P	P	P	P	P	P
Lighted playfields	X	X	X	X	X	X	C	C
Bicycle, equestrian and hiking trails	P	P	P	P	P	P	P	P
Indoor pistol or rifle ranges	X	C	X	X	X	X	X	X
Indoor or outdoor commercial recreation centers	M	M	M	M	M	M	X	M
Ice skating rinks	M	M	M	X	M	X	M	X
<i>Assembly Uses</i>								
Lodges, union halls, social clubs and community centers	P	P	P	P	X	X	P	P
Churches, temples and other places of worship	M	M	M	M	X	M	X	M
Mortuaries and funeral homes	M	M	M	X	X	X	X	X
<i>Public and Semipublic Uses</i>								
Fire stations	P	P	P	P	P	P	P	P
Government offices and police stations	P	P	P	P	P	P	P	P
Communication towers and equipment (freestanding, new towers) subject to Chapter 9.170	C	C	C	C	C	C	C	C
Communication towers and equipment (co-	M	M	M	M	M	M	M	M

location, mounted to existing facility) subject to Chapter 9.170								
Electrical substations	X	M	X	X	X	X	M	X
Water wells and pumping stations	P	P	P	P	P	P	P	P
Reservoirs and water tanks	X	X	X	X	X	X	P	X
Public flood control facilities and devices	P	P	P	P	P	P	P	P
Colleges and universities	C	M	X	X	X	M	C	C
Vocational schools, e.g., barber, beauty and similar	M	C	C	X	X	C	C	C
Private elementary, intermediate and high schools	C	C	C	C	C	C	C	C
Helicopter pads	X	X	X	X	C	X	C	X
Public or private kennels and animal shelters (with indoor or outdoor pet boarding)	X	C	X	X	X	X	C	X
<i>Residential, Lodging and Child Daycare Uses</i>								
Existing single family home	X	X	X	X	X	X	X	P
Townhome and multifamily dwelling as a primary use <sup>3,4</sup>	C	C	C	C	C	C	X	C
Residential as an accessory use, e.g., caretaker residences per Section 9.100.160	M	M	M	M	M	M	M	M
Child daycare facilities, centers and preschools as a principal use, subject to Section 9.100.240 (also see Accessory Uses)	M	M	M	M	X	M	M	M
Senior group housing	X	X	X	X	X	X	X	M
Rooming and boarding houses	X	X	X	X	X	X	X	M
Single room occupancy (SRO) hotels, subject to Section 9.100.250	C	X	X	X	X	X	X	X
Emergency and homeless shelters and Low Barrier Navigation Centers	P	P	P	P	P	P	P	X
Transitional and supportive housing for homeless persons or victims of domestic abuse	C	X	X	X	X	X	C	X
Single-family residential	X	X	X	X	X	X	X	X
Mixed-use projects subject to Section 9.110.120	P	P	P	P	P	P	X	P
RV rental parks and ownership/membership parks	X	X	X	X	M	X	X	X
Resort residential, subject to Section 9.60.310	S	X	C	X	P	X	X	P
Hotels and motels	P	X	P	X	P	X	X	P
Timeshare facilities, fractional ownership, subject to Section 9.60.280	P	X	P	X	P	X	X	P
<i>Automotive, Automobile Uses<sup>5</sup></i>								
Golf cart, neighborhood electric vehicle (NEV),	P	P	P	M	X	X	X	M

and electric scooter sales								
Automobile service stations, with or without minimart subject to Section 9.100.230	C	C	C	C	X	X	X	C
Car washes	M	M	M	X	X	X	X	X
Auto body repair and painting; transmission repair	X	C	X	X	X	X	X	X
Auto repair specialty shops, providing minor auto maintenance: tire sales/service, muffler, brake, lube and tune-up services	C	C	C	X	X	X	X	X
Auto and motorcycle sales and rentals	M	M	X	X	X	X	X	X
Used vehicle sales, not associated with a new vehicle sales facility, as per Section 9.100.260	C	C	X	X	X	X	X	X
Truck, recreation vehicle and boat sales	C	C	X	X	X	X	X	
Auto parts stores, with no repair or parts installation on the premises	P	P	P	P	X	X	X	P
Auto or truck storage yards, not including dismantling	X	C	X	X	X	X	X	X
Private parking lots/garages as a principal use subject to Chapter 9.150, Parking	C	C	C	X	C	C	X	C
<i>Warehousing and Heavy Commercial Uses<sup>5</sup></i>								
Wholesaling/distribution centers, general warehouses with no sales to consumers	C	P	X	X	X	X	X	X
Mini-storage	X	X <sup>6</sup>	X	X	X	X	X	X
Lumber yards, outdoor (see retail stores for indoor lumber sales)	X	M	X	X	X	X	X	X
Pest control services	M	P	X	X	X	X	X	X
Contractor offices, public utility and similar equipment/storage yards	X	M	X	X	X	X	P	X
Central cleaning or laundry plants	X	X	X	X	A	X	X	X
<i>Industrial and Research Uses</i>								
Indoor manufacture and assembly of components or finished products	X	P	X	X	X	X	X	X
Research and development	P	P	X	X	X	X	X	X
Recording studios	M	P	X	X	X	X	X	M
Bottling plants	X	P	X	X	X	X	X	X
Recycling centers as a primary use, collection and sorting only, subject to Section 9.100.190	X	C	X	X	X	X	C	X
Off-site hazardous waste facilities	X	C	X	X	X	X	X	X
<i>Accessory Uses and Structures</i>								
Construction and guard offices, subject to Section 9.100.170	P	P	P	P	P	P	P	P
Portable outdoor vendor uses subject to	M	M	M	M	M	M	M	M

Section 9.100.100								
Swimming pools as an accessory use	A	A	A	A	A	A	A	A
Indoor golf or tennis facilities as an accessory use	A	A	A	A	A	A	A	A
Outdoor golf or tennis facilities as an accessory use	M	M	M	M	M	M	M	M
Antennas and satellite dishes, subject to Section 9.100.070	A	A	A	A	A	A	A	A
Reverse vending machines and recycling dropoff bins, subject to Section 9.100.190	A	A	A	A	X	X	A	M
Incidental on-site products or services for employees or businesses, such as child day care, cafeterias and business support uses	A	A	A	A	A	A	A	A
Other accessory uses and structures which are customarily associated with and subordinate to the principal use on the premises and are consistent with the purpose and intent of the zoning district, as determined by the director	A	A	A	A	A	A	A	A
<i>Temporary Uses</i>								
Christmas tree sales, subject to Section 9.100.080	T	T	T	T	X	X	T	T
Halloween pumpkin sales, subject to Section 9.100.080	T	T	T	T	X	X	T	T
Stands selling fresh produce in season, subject to Section 9.100.090	T	T	T	T	X	X	T	T
Sidewalk sales, subject to Section 9.100.120	T	T	T	T	T	T	X	T
Temporary outdoor events, subject to Section 9.100.130	T	T	T	T	T	T	T	T
Use of relocatable building, subject to Section 9.100.180	T	T	T	T	T	T	T	T
Holiday period storage subject to Section 9.100.145	M	M	M	M	M	M	M	M
<i>Other Uses</i>								
Sexually oriented businesses, subject to Section 9.110.080 <sup>7</sup>	C	X	X	X	X	X	X	X
Medical marijuana dispensaries	X	X	X	X	X	X	X	X
Other uses not listed in this table: per Section 9.20.040, director or planning commission to determine whether use is permitted								

Notes:

<sup>1</sup> Unless use is specifically listed elsewhere in this table.

<sup>2</sup> With no consumption of alcohol on the premises.

<sup>3</sup> If part of a mixed-use project per Section 9.140.090.

<sup>4</sup> If not part of a mixed use project: Subject to Section 9.30.070 (RH, High Density Residential District) for density.

<sup>5</sup> Subject to Section 9.100.110, Outdoor storage and display.

<sup>6</sup> Mini-storage warehousing operating on December 17, 2008 (the effective date of the ordinance codified in this section), are considered legal, conforming land uses. Existing facilities may be reconstructed if damaged, and may be modified or expanded within the boundaries of the lot on which they occur as of December 17, 2008 with approval of a site development permit. Any modification or expansion shall conform to the development standards for the commercial park zoning district contained in Chapter 9.90, Nonresidential Development Standards.

<sup>7</sup> Property must also be located within the SOB (sexually oriented business) overlay district.

(Ord. 584 § 2, 2020; Ord. 562 § 1, 2017; Ord. 550 § 1, 2016; Ord. 538 § 4, 2016; Ord. 523 § 1, 2015; Ord. 492 § 1, 2011; Ord. 480 § 1, 2010; Ord. 472 § 1, 2009; Ord. 471 § 2, 2009; Ord. 466 § 1, 2009; Ord. 449 § 1, 2007; Ord. 429 § 1, 2006; Ord. 414 § 1, 2005; Ord. 397 § 1, 2004; Ord. 325 § 1, 1998; Ord. 307 § 1, 1997; Ord. 299 § 1, 1997; Ord. 284 § 1, 1996)

## **Chapter 9.100 SUPPLEMENTAL NONRESIDENTIAL REGULATIONS**

### **9.100.280 Emergency and homeless shelters, Low Barrier Navigation Centers.**

#### **A. Purpose.**

1. To ensure the zoning code facilitates emergency and homeless shelters under the Housing Accountability Act (California Government Code Section 65589.5) and in accordance with the requirements set forth in California Government Code Section 65583, as amended.
2. To provide zoning, development, and management procedures for emergency and homeless shelters.
3. To implement the city's general plan housing element policies and programs relating to the provision of emergency and homeless shelters.

#### **B. Definitions. See Chapter 9.280.**

#### **C. Development Standards.**

1. The maximum capacity of an emergency or homeless shelter shall be twenty (20) beds or persons.
2. On site management and security shall be provided on a twenty-four (24)-hour/seven (7) day per week basis.
3. Residency in an emergency or homeless shelter shall be limited to six (6) months or less per individual.

#### **D. Low Barrier Navigation Centers: A Low Barrier Navigation Center development is a use by right in areas zoned for mixed use and nonresidential zones permitting multifamily uses, if it meets the following requirements:**

1. It offers services to connect people to permanent housing through a services plan that identifies services staffing.
2. It is linked to a coordinated entry system, so that staff in the interim facility or staff who co-locate in the facility may conduct assessments and provide services to connect people to permanent housing. "Coordinated entry system" means a

centralized or coordinated assessment system developed pursuant to Section 576.400(d) or Section 578.7(a)(8), as applicable, of Title 24 of the Code of Federal Regulations, as those sections read on January 1, 2020, and any related requirements, designed to coordinate program participant intake, assessment, and referrals.

3. It complies with Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code.
4. It has a system for entering information regarding client stays, client demographics, client income, and exit destination through the local Homeless Management Information System as defined by Section 578.3 of Title 24 of the Code of Federal Regulations.

## **Chapter 9.110 SPECIAL PURPOSE/OVERLAY DISTRICTS**

### **9.110.100 AHO Affordable Housing Overlay District.**

#### A. Purpose and Intent.

1. To permit the development of affordable housing at higher densities within commercial zones and other specified residential sites while maintaining consistency with underlying base land use designations.
2. To provide increased and enhanced housing opportunities for low and very low income residents.
3. To accommodate the city's regional housing need.
4. To encourage lot consolidation and maximize the housing potential of vacant and underutilized sites.
5. To provide mixed use nodes that minimize vehicle trips and enhance proximity to services and mass transit, consistent with implementation measures CI-13 and ND-4 of the city's greenhouse gas reduction plan, as well as transportation demand management principles.
6. To allow owner-occupied and rental multi-family residential units by right for developments with at least 20% of the units affordable to low, very low or extremely low income households at a density of at least 20 units per acre, and at least 16 units per site, consistent with Government Code Section 65583.2(h) and (i).

#### B. Development Standards. See Table 9-9. In addition:

1. Density: Minimum 20 units per acre; maximum 36 units per acre.
2. Minimum livable floor area excluding garage shall be six hundred (600) square feet.
3. Minimum common area open space shall be thirty percent (30%).

#### C. District Boundaries. The boundaries of the AHO overlay district shall include the CC, CP, CN, CR, and VC districts and other sites identified on the official zoning map.

(Ord. 577 § 1, 2019; Ord. 550 § 1, 2016; Ord. 512 § 1, 2013)

## Chapter 9.130 SPECIAL PURPOSE DEVELOPMENT STANDARDS

### 9.130.010 Table of development standards.

Table 9-9 contains standards for development of property within special purpose districts:

**Table 9-9 Special Purpose District Development Standards**

Development Standard		District								
		PR	GC	OS	FP	HC	EOD	AHO	A/ER	MU
Minimum building site		n/a	n/a	n/a	*	20,000 sf	***	1 acre	10,000 sf/20,000 sf multifamily	1 acre
Minimum lot frontage		n/a	n/a	n/a	n/a	100 ft.	n/a	100	100	n/a
Maximum structure height (ft.) <sup>1</sup>		28	28	28	*	28	***	40	28	** *
Maximum lot coverage		n/a	n/a	n/a	n/a	30%	n/a	60%	40%	** *
Maximum number of stories		2	2	2	*	2	***	4	2	** *
Minimum setbacks		n/a	n/a	n/a	n/a	Front: 30 Int./Ext. 10/20 Side: 10/20 Rear: 30	n/a	Front: 10 Int./Ext. 5/5 Side: 5/5 Rear: 10	Front: 30 Garage: 20 Side: 20 Rear: 30	** *
Minimum perimeter building/landscape setbacks (ft.) <sup>2, t4</sup>	From Highway 111 right-of-way	50/50	50/50	50/50	50/50	50/50	50/50	n/a	***	** *
	From perimeter street ROWs	30	30	30	*	10' min, 20' average	***	10	20	** *
	From all image corridor <sup>3</sup> rights-of-	30/20	30/20	30/20	30/20	30/20	30/20	***	***	** *



	way (except Hwy 111) and from all major and primary arterials									
	From abutting residential property or districts	30	30	30	*	**	***	***	***	** *
	From abutting commercial and other nonresidential property or districts	20	20	20	*	**	***	***	***	** *
	Minimum setback from interior property lines within the same project <sup>4</sup>	0	0	0	*	**	***	***	***	** *
	Parking and signs	See Chapters 9.150 and 9.160								
	Fences and walls	See Section 9.100.030								
	Landscaping and screening	See Sections 9.100.040 and 9.100.050								

Notes:

\* As required for needed flood control structures.

\*\* As provided in the HC supplemental regulations, Section 9.140.040.

\*\*\* As provided in the underlying base district regulations, subject to the additional requirements of the overlay district in Chapter 9.140.

<sup>1</sup> Not including basements. Also, notwithstanding above table, the maximum structure height equals 22 feet for all buildings within 150 feet of any General Plan image corridor and major or primary arterials. Any proposed building height over 22 feet requires minor use permit approval and shall not exceed a maximum building height of the existing zone.

<sup>2</sup> Landscape setback shall consist of landscaped area within the building setback. Number given is minimum landscaped setback from the street right-of-way. The remaining building setback may contain parking, driveways and similar facilities.

<sup>3</sup> The image corridors as identified in the General Plan.

<sup>4</sup> In the AHO, for interior yards, 5 feet minimum plus 1 foot additional setback for every foot of building height above 28 feet, or fraction thereof, up to a maximum setback of 15 feet when said height above 17 feet is located between 5 and 10 feet from said side yard property line. If the building is over 28 feet in height, the setback is 10 feet plus 1 foot for every foot over 28 feet in height or fraction thereof, to a maximum setback of 15 feet. The additional setback may be provided entirely at grade level or may be a combination of at grade and airspace above the 28-foot building height.

( Ord. 588 § 2(Exh. A), 2-2-2021; Ord. 550 § 1, 2016; Ord. 512 § 1, 2013; Ord. 445 § 4, 2007; Ord. 284 § 1, 1996)

## Chapter 9.140 SUPPLEMENTAL SPECIAL PURPOSE REGULATIONS

### 9.140.080 AHO affordable housing overlay regulations.

- A. Applicability. The AHO overlay district and the provisions of this section apply to all areas of the city containing the "AHO" overlay designation on the official zoning map. These include the CC, CP, NC, CR, and VC commercial zones, and other sites, as designated on the zoning map. These regulations shall apply in addition to the regulations of the underlying base district. In case of conflict between the base district and the AHO regulations, the AHO regulations shall control.
- B. Definitions. See Chapter 9.280.
- C. Permitted Uses. See Section 9.120.020.
  - 1. Any use permitted, either expressly or by conditional use permit, in the underlying zone;
  - 2. Affordable housing residential units on lots one (1) acre or greater in size, including those that are stand-alone, next to, and/or above nonresidential uses.
- D. Development Standards, All Residential Uses. See Section 9.130.010.  
(Ord. 577 § 1, 2019; Ord. 550 § 1, 2016; Ord. 512 § 1, 2013)

### 9.140.100 Agricultural/equestrian overlay.

- A. Permitted Uses.

**Table 9-10 Permitted Uses in the Agricultural/Equestrian Residential District**

LAND USE	
<i>Residential Uses</i>	
Single-family detached dwellings	P
Farmworker housing	C
Mobile home parks	C
Mobile home subdivisions and mobilehomes or manufactured homes on individual lots	P
Child daycare facilities as an accessory use, serving 8 or fewer children, subject to Section 9.60.190	A
Child daycare facilities as an accessory use, serving 9—14 children, subject to Section 9.60.190	M
Caretaker's residence	P
<i>Open Space and Recreational Uses</i>	
Public parks playfields and open space	P
Bicycle, equestrian and hiking trails	P
Tennis court or other game court as an accessory use associated with a private residence	P

Tennis court or other game court for public use	M
Golf course and country club, with or without driving range	P
Driving range with or without lights	C
<i>Accessory Uses and Structures</i>	
Home occupations, subject to Section 9.60.110	H
Patio covers, decks and gazebos, subject to Section 9.60.040	A
Fences and walls, subject to Section 9.60.030	A
Satellite dishes and other antennas subject to Section 9.60.080	A
Swimming pools, spas and cabanas, subject to Section 9.60.070	A
Guest houses, subject to Section 9.60.010 M	A
Second units, "granny flats" and employee quarters, subject to Section 9.60.090 M	A
Garages and carports, subject to Section 9.60.060	A
Keeping of animals, subject to Section 9.60.120	A
<i>Equestrian and Agricultural Uses</i>	
Stables, private	P
Stables, commercial or riding academy	C
Polo grounds, including stables, clubhouse	C
Veterinary offices and hospitals	C
The grazing and breeding of cattle, horses, llamas, or other farm stock or animals, not including hogs, not to exceed five animals per acre of all the land available	P
The grazing and breeding of sheep or goats, not to exceed 15 animals per acre of all land available	P
Farms for rabbits, fish, frogs, chinchilla or other small animals	P
Nurseries, greenhouses, orchards, aviaries, apiaries	P
Tree crop farming	P
Field crop or turf farming	P
Winery and incidental uses with established vineyard	P
Produce stands, subject to Section 9.100.100	P
The drying, packing, canning, freezing and processing of produce resulting from permitted uses when such activity is conducted within permanent buildings and structures	P
Noncommercial raising of hogs, not to exceed two per acre	P
Community auctions and sales yards (2-acre minimum)	C
Feed stores	C
Kennels and catteries, 5 to 10 animals	M
Kennels and catteries, 10 to 25 animals on 1-acre minimum	C
Menageries	C
Commercial composting facilities	C
<i>Other Uses</i>	
Guest ranches and bed and breakfasts	C
Restaurants	C

Fraternal lodge halls	C
Churches, temples and other places of worship	C
Schools	C
Libraries	C
Public utility facilities	P
Communication towers and equipment subject to Chapter 9.170	C

- B. Designation on Zoning Map. When the A/ER overlay district is used, the zoning designation on the official zoning map shall consist of the base district symbol followed by the overlay district symbol enclosed in parentheses. For example, RL (A/ER).
- C. Development Standards, Residential Uses. See Table 9-9.
- D. Development Standards, All Nonresidential Uses.
  - 1. All buildings shall be limited to two (2) stories in height and a maximum of thirty-five (35) feet, measured from the finished Grade 6 of the pad.
  - 2. Setbacks. The following minimum setbacks shall apply from the property line:
    - Pasture: zero (0) feet
    - Accessory buildings: twenty (20) feet
    - Accessory structures: twenty (20) feet
    - Manure storage: twenty-five (25) feet
  - 3. Fencing. Properties containing one (1) or more uses may be fenced to a maximum of six (6) feet. Permitted fencing materials include chain link, cement block, wood, wrought iron or tubular steel. Razor wire or concertina wire is permitted for those uses listed under "Equestrian and Agriculture Uses" in Table 9-10.
  - 4. Parking. Parking shall be provided as required by Chapter 9.150.
  - 5. Lighting. All lighting shall comply with Sections 9.60.160 and 9.100.150.
  - 6. Loudspeakers. Loudspeaker systems or other amplified sound are limited to operation or use between 8:00 a.m. and 10:00 p.m. unless otherwise specified by an approved conditional use permit.
- E. "Right to Farm" Intent and Policies.
  - 1. Intent. It is the intent of the city to conserve, protect and encourage the development, improvement, and continued viability of its agricultural land and industries for the long-term production of food and other agricultural products, and for the economic well-being of the city's residents. It is also the intent of the city to balance the rights of farmers to produce food and other agricultural products with the rights of non-farmers who own, occupy, or use land within or adjacent to agricultural areas. It is the intent of this section is to reduce the loss to the area of its agricultural resources by limiting the circumstances under which agricultural operations may be deemed to constitute a nuisance. Nothing in this chapter shall be construed to limit the right of any owner of real property to request that the city consider a change in the zoning classification of his or her property in accordance with the procedures set forth in the La Quinta Development Code.

2. Policies.

- a. No agricultural activity, operation, or facility, or appurtenances thereof, in a manner consistent with proper and accepted customs and standards, as established and followed by similar agricultural operations in the same locality, shall be or become a nuisance, private or public, due to any changed condition in or about the locality, after the same has been in operation for more than three (3) years if it was not a nuisance at the time it began.
  - b. This section shall not invalidate any provision contained in the Health and Safety Code, Fish and Game Code, Food and Agricultural Code, or Division 7 (commencing with Section 13000) of the Water Code of the State of California, if the agricultural activity, operation, or facility, or appurtenances thereof, constitutes a nuisance, public or private, as specifically defined or described in any such provision.
3. This section is not to be construed so as to modify abridge the state law set out in the California Civil Code relative to nuisances, but rather it is only to be utilized in the interpretation and enforcement of the provisions of county ordinances and regulations.

F. Notice to Buyers of Land.

1. The director shall cause the following notice to be included on all tentative land division proposed that lies partly or wholly within, or within three hundred (300) feet of any land zoned for primarily agricultural purposes:

Lot(s) No. \_\_\_\_\_, as shown on this map, is (are) located partly or wholly within, or within three hundred (300) feet of land zoned for primarily agricultural purposes by the County of Riverside and the City of La Quinta. It is the declared policy of the City of La Quinta that no agricultural activity, operation, or facility, or appurtenances thereof, conducted or maintained for commercial purposes in the city, and in a manner consistent with proper and accepted customs and standards, as established and followed by similar agricultural operations in the same locality, shall be or become a nuisance, private or public, due to any changed condition in or about the locality, after the same has been in operation for more than three (3) years, if it was not a nuisance at the time it began. The term "agriculture activity, operation, or facility, or appurtenances thereof" includes all uses permitted in the Agricultural Overlay District, and includes, but is not limited to, equestrian activities, the cultivation and tillage of the soil, dairying, the production, cultivation, growing, and harvesting of any agricultural commodity, including timber, viticulture, apiculture, or horticulture, the raising of livestock, for bearing animals, fish, or poultry, and any practices performed by a farmer or on a farm as incident to or in conjunction with such farming operations, including preparation for market, delivery to storage or to market, or to carriers for transportation to market.

2. The city engineer shall cause the notice described in paragraph 1 of this subsection to be included on any final land division proposed for recordation that lies partly or wholly within, or within three hundred (300) feet of, any land zoned for primarily agricultural purposes.

G. Preservation of Agricultural Land Uses in Perpetuity. Any land owner wishing to continue a land use listed in Table 9-10, Permitted Uses in the Agricultural/Equestrian

Residential District, may, at any time, exercise his or her rights under Chapter 9.190, Transfer of Development Rights.

(Ord. 550 § 1, 2016; Ord. 489 § 1, 2011; Ord. 368 § 1, 2002)

## **Chapter 9.150 PARKING**

### **9.150.070 Spaces required by use.**

- A. Land Uses Not Listed. If no provisions for the required number of off-street parking spaces are set forth in Tables 9-11 or 9-12 of this section or the provisions are not clear for a specific use, the decision-making authority for the applicable use or project shall determine the number of parking spaces required.
- B. Parking for Residential Land Uses. Table 9-11 contains the minimum number of parking spaces required for each type of residential land use. Whenever any commercial or industrial use is located on a building site that is also used for residential purposes, parking facilities shall be provided in conformance with Section 9.150.070 (Shared Parking).
- C. Parking for Nonresidential Land Uses.
  - 1. Adequate Parking Required. All nonresidential land uses shall provide off-street parking in compliance with this subsection and with Table 9-12 unless modified by the provisions contained in Section 9.150.050. Table 9-12 sets forth the minimum and maximum requirements for each use. It shall be the responsibility of the developer, owner or operator of any use to provide adequate off-street parking.
  - 2. Bicycle Parking. In addition to the automobile parking spaces required per Table 9-12, bicycle parking shall be provided for certain nonresidential uses in accordance with subsection (C)(3) of this section.

**Table 9-11 Parking for Residential Land Uses**

Land Use	Minimum Off-Street Parking Requirement	Additional Requirements
Single-family detached, single-family attached and duplexes	2 spaces per unit in a garage plus 0.5 guest spaces per unit if no on-street parking is available	For all single-family residential zones except RC, parking in excess of the minimum required may be tandem
	In a garage, tandem parking may be used to meet the above-stated minimum required parking in the RC district only	
Employee quarters	1 space per unit. This space shall not be tandem.	

Apartments, townhomes and condominiums:		All parking spaces shall be distributed throughout the site to ensure reasonable access to all units.
(1) Studio	1 covered space per unit, plus 0.5 guest spaces per unit	
(2) One- and two-bedroom	2 covered spaces per unit plus 0.5 guest spaces per unit	
(3) Three or more bedroom	3 covered spaces per unit plus 0.5 covered spaces per each bedroom over three, plus 0.5 guest spaces per unit	
Mobilehome parks	2 covered spaces/unit, which may be in tandem, plus 0.5 guest spaces per unit	
Senior housing (excluding single family units)	1 covered space per unit, plus 0.5 guest spaces per unit	
Senior group housing/senior citizen hotels and congregate care facilities	0.5 covered spaces per unit plus 0.5 guest spaces per unit	
<i>Lodging and Child Daycare Uses</i>		
Bed and breakfast inns	1 space per guest room plus parking for residents as required by this code.	
Boardinghouse, roominghouse, and single room occupancy hotels	1 space per sleeping room	
Child daycare centers, including preschools and nursery schools	1 space per staff member plus 1 space per 5 children. Parking credit may be given if queuing area for more than 4 cars is provided, but resulting parking shall be not less than 1 per staff member plus 1 per 10 children	Stacking analysis may be required to define a drop-off facility that accommodates at least 4 cars in a continuous flow, preferably one-way, to safely load and unload children
Recreational vehicle parks	1 automobile parking space on each recreational vehicle lot plus 1 space per 20 recreational lots for visitors	



**Table 9-12 Parking for Nonresidential Land Uses**

Land Use	Minimum Off-Street Parking Requirement	Maximum Off-Street Parking Requirement	Additional Requirements
<i>Commercial Uses</i>			
Bars and cocktail lounges	1 space per 50 sq. ft. GFA including indoor/outdoor seating areas (see also Restaurants)	1 space per 25 sq. ft. GFA including indoor/outdoor seating areas (see also Restaurants)	
Lumberyards and nurseries	1 space per 1,000 sq. ft. GFA indoor area, plus 1 space per 1,000 sq. ft. of outdoor display or sale area	1 space per 500 sq. ft. GFA indoor area, plus 1 space per 1,000 sq. ft. of outdoor display or sale area	
Model home complexes	10 spaces	N/A	
Personal service establishments	3 spaces per 1,000 s.f.	4 spaces per 1,000 s.f.	
Restaurants:			
(1) Conventional sit-down, including any bar area	1 space per 125 sq. ft. GFA including indoor and outdoor seating areas	1 space per 75 sq. ft. GFA including indoor and outdoor seating areas	
(2) Drive-through and fast food	1 space per 100 sq. ft. GFA, including indoor and outdoor seating areas, but not less than 10 spaces.	N/A	
(1) General retail uses under 100,000 sq. ft. GFA	1 space per 300 sq. ft. GFA	1 space per 250 sq. ft. GFA	For shopping centers, freestanding restaurants and
(2) General retail	1 space per 350	1 space per 300	

uses 100,000 sq. ft. GFA and greater	sq. ft. GFA	sq. ft. GFA	non-freestanding restaurant space in excess of 20% of the total shopping center GFA shall be computed separately using the applicable restaurant parking ratio(s)
Furniture and appliance stores	1 space per 1000 sq. ft. GFA	1 space per 750 sq. ft. GFA	
Warehouses, storage buildings or structures used exclusively for storage	1 space per 2,000 sq. ft. of gross area for storage purposes	1 space per 1,000 sq. ft. of gross area for storage purposes	
Mini-storage facilities	1 space per 5,000 sq. ft. plus 2 spaces for any caretaker's unit	N/A	
<i>Office and Health Care Uses</i>			
Convalescent hospitals, nursing homes, children's homes and sanitariums	1 space per 4 beds based on the resident capacity of the facility as listed on the required license or permit		Minimum 30% of required spaces shall be covered by a trellis or carport structure See also senior group housing (senior citizen hotels) under residential uses
General offices, other than medical, dental, banks, savings and loans, credit unions and similar financial	1 space per 300 sq. ft. GFA	1 space per 250 sq. ft. GFA	Minimum 30% of required spaces shall be covered by a trellis or carport structure Rates

institutions			are for office uses only. If ancillary uses are included, such as restaurants or retail establishments, parking for such uses must be provided per their applicable rates
Hospitals	1.75 spaces per bed		
Medical or dental offices/clinics	1 space per 200 sq. ft. GFA	1 space per 175 sq. ft. GFA	Minimum 30% of required spaces shall be covered by a trellis or carport structure
Veterinary hospitals and clinics	1 space per 400 sq. ft. GFA exclusive of overnight boarding areas	1 space per 300 sq. ft. GFA exclusive of overnight boarding areas	
<i>Automotive Uses</i>			
Automobile repair facilities	1 space per 250 sq. ft. of sales area	1 space per 200 sq. ft. of sales area, plus 2 spaces per service bay	
Automobile Fueling:		N/A	
(1) Without retail sale of beverage and food items	1 space per 500 sq. ft. GFA		
(2) With retail sale of beverage and food items	1 space per 400 sq. ft. GFA		
Automobile, truck, boat, and similar	1 space per 500 sq. ft. GFA (not	N/A	Parking is for customers and

vehicle sales or rental establishments	including service bays), plus 1 space per service bay		employees, and is not to be used for display.
Car washes:		N/A	Applicant may be required to submit a parking study which includes a stacking analysis for the proposed facility
(1) Full-service	10 spaces (vacuuming or drying areas shall not be counted as parking spaces)		
(2) Express-service	2 spaces per facility (wash bays shall not be counted as parking spaces)		
<i>Industrial Uses</i>			
General manufacturing, research and development and industrial uses	1 space per 500 sq. ft. GFA	N/A	
Warehousing and distribution space	1 space per 1,000 sq. ft. GFA	N/A	
<i>Assembly Uses</i>			
Auditoriums, theaters, cinemas	1 space per 3 seats	1 space per 2.5 seats	18 lineal inches of bench shall be considered 1 fixed seat.
Churches, temples and similar places of assembly	1 space per 5 seats of assembly area	1 space per 3 seats of assembly area	18 lineal inches of bench shall be considered 1 fixed seat. Parking will be required at the same rate for other auditoriums, assembly halls or classrooms to

			be used concurrently with the main auditorium
Nightclubs, dancehalls, lodge halls and union halls	1 space per 50 sq. ft. GFA, plus required parking for other uses on the site	1 space per 35 sq. ft. GFA, plus required parking for other uses on the site	
Mortuaries and funeral homes	1 space for every 5 seats of assembly room floor area	1 space for every 3 seats of assembly room floor area, plus 1 space for each vehicle stored onsite, plus 5 spaces for employees	
Community centers	1 space per 300 sq. ft. GFA	1 space per 200 sq. ft. GFA	
<i>Lodging and Child Daycare Uses</i>			
Daycare centers, including preschools and nursery schools	1 space per 300 sq. ft. GFA, plus 1.5 spaces per employee	1 space per 250 sq. ft. GFA, plus 1.5 spaces per employee	Stacking analysis shall be required to define a drop-off facility that accommodates safely loading and unloading children
Hotels & motels	1.3 spaces per guest bedroom plus required parking for other uses on the site	1.1 spaces per guest bedroom plus required parking for other uses on the site	
Timeshare facilities, fractional ownership and similar facilities	1.5 spaces per dwelling or guest unit plus required parking for other uses on the site	1.3 spaces per dwelling or guest unit plus required parking for other uses on the site	
<i>Recreational Uses</i>			

Arcade, game and video	1 space per 200 sq. ft. GFA		
Billiard or pool establishments	1 space per 150 sq. ft. GFA	1 space per 100 sq. ft. GFA	
Bowling alleys	4 spaces per alley plus required parking for other uses on the site	5 spaces per alley plus required parking for other uses on the site	
Golf uses:		N/A	
(1) Driving ranges	1 space per tee, plus the spaces required for additional uses on the site		
(2) Pitch and putt, par three and miniature golf courses	3 spaces per hole, plus the spaces required for additional uses on the site		
(3) Regulation courses	5 spaces per hole, plus the spaces required for additional uses on the site		
Tennis courts, handball/racquetball, and other court-based facilities	3 spaces per court	4 spaces per court	
Health clubs, membership gyms and commercial swimming pools	1 space per 200 sq. ft. GFA (for purposes of this use, swimming pool area shall be counted as floor area)	1 space per 150 sq. ft. GFA (for purposes of this use, swimming pool area shall be counted as floor area)	
Libraries/museums	1 space per 300 sq. ft. GFA	1 space per 200 sq. ft. GFA	
Shooting ranges	1 space per shooting station plus 5 spaces for		

	employees		
Skating rinks, ice or roller	1 space per 250 sq. ft. GFA	1 space per 200 sq. ft. GFA	
Stables, commercial	1 space per each 5 horses kept on the premises	1 space per each 4 horses kept on the premises	
<i>Public and Semipublic Uses</i>			
Public utility facilities not having business offices on the premises, such as electric, gas, water, telephone facilities	1 space per employee plus 1 space per vehicle used in connection with the facility	N/A	
Schools:		N/A	
(1) Elementary and junior high or middle schools	2 spaces per classroom		
(2) Senior high schools	10 spaces per classroom		
(3) Colleges, universities and institutions of higher learning	20 spaces per classroom		
(4) Trade schools, business colleges and commercial schools	20 spaces per classroom		
Emergency and Homeless Shelters, Low Barrier Navigation Centers		1 space per employee.	

3. Required Bicycle Parking. Bicycle parking shall be provided for certain nonresidential uses in order to encourage the use of bicycles and to mitigate motor vehicle pollution and congestion. The minimum bicycle parking requirements for nonresidential uses are as follows:
  - a. Land uses required to provide bicycle parking equal to minimum three percent (3%) of the total parking spaces required per Table 9-12 include: video arcades, bowling alleys, cinemas/movie theaters, commercial recreation, tennis clubs, health clubs, libraries, schools, and skating rinks.
  - b. Land uses required to provide a minimum of five (5) bicycle parking spaces include: churches, clubs/halls, hospitals and restaurants (all categories).

- c. Land uses required to provide a minimum of one (1) bicycle parking for every twenty-five thousand (25,000) square feet of gross floor area include governmental, general, medical and financial office uses.
- d. In addition to the requirements of subsections (C)(2)(a) through (c) of this section, retail centers shall provide five (5) bicycle parking spaces for each tenant having over twenty thousand (20,000) square feet of gross floor area. The spaces shall be provided at or near the major tenant's main entry.
- e. Bike racks shall be placed in shaded locations, out of the way of pedestrian flows and shopping cart storage and shall be provided with a mechanism which permits locking a bicycle onto the rack.

(Ord. 550 § 1, 2016; Ord. 528 § 3, 2016; Ord. 505 § 1, 2012; Ord. 361 § 1, 2001; Ord. 325 § 1, 1998; Ord. 284 § 1, 1996)

## Chapter 9.280 DEFINITIONS

### 9.280.030 Definition of terms.

*"Abandoned"* means a structure or use, the development or operation of which has been ceased or suspended.

*"Abutting" or "adjacent"* means two (2) or more parcels sharing a common boundary at one (1) or more points.

*"Access/egress"* means provision for entering a site from a roadway and exiting a site onto a roadway via motorized vehicle.

*"Accessory building or structure"* means a building or structure, the use of which is subordinate and incidental to the main building or use on the same building site. As it pertains to Section 9.140.060, Equestrian overlay district, "accessory building" means any building subordinate to a permitted or conditionally permitted equestrian use, including, but not limited to, hay and tack barns, stables and other structures and uses customarily appurtenant to the primary permitted use. Also pertaining to Section 9.140.060, Equestrian overlay district, "accessory structure" means any structure subordinate to a permitted or conditionally permitted equestrian use, including, but not limited to, arenas, grandstand seating, corrals, exercise rings, and other structures associated with the permitted use. Fences are not considered structures for the purposes of this section.

*"Accessory use"* means a land use subordinate and incidental to the principal use on the same building site.

*"Actual construction"* means the actual placing of construction materials in their permanent position fastened in a permanent manner except that where a basement is being excavated, such excavation shall be deemed to be actual construction, or where demolishing or removal of an existing building or structure has begun, such demolition or removal shall be deemed to be actual construction, providing in all cases that actual construction work be diligently carried on until the completion of the entire building or structure involved.

*"Administrative office"* means a place of business for the rendering of service or general administration, but not including retail sales.



*Adult Business, Adult Entertainment Business or Adult Oriented Business.* See Sexually oriented businesses, Chapter 5.80 of the municipal code.

*Advertising Device or Display.* See sign definitions, Section 9.160.130.

*"Affordable housing cost"* bears the same meaning as defined in Section 50052.5 of the California Health and Safety Code.

*"Affordable housing unit"* means a dwelling unit within a housing development which will be rented or sold to and reserved for very low income households, lower income households, moderate income households (where qualified) and/or senior citizens at an affordable housing cost for the respective group(s) in accordance with Section 65915 of the California Government Code and Section 9.60.260 of this code.

*"Affordable rent"* means that level of rent defined in Section 50053 of the California Health and Safety Code.

*"Agricultural activity, operation, or facility, or appurtenances thereof"* includes all uses allowed under the agricultural overlay district, including, but be limited to, the cultivation and tillage of the soil, dairying, the production, cultivation, growing, and harvesting of any agricultural commodity, including timber viticulture, apiculture, or horticulture, the raising of livestock, fur bearing animals, fish, or poultry, and any practices performed by a farmer or on a farm as incident to or in conjunction with such farming operations, including preparation for market, delivery to storage or to market, or to carriers for transportation to market.

*"Alley"* means a secondary means of access to abutting property located at the rear or side of the property.

*"Alteration"* means any physical change in the internal or external composition of a building or other structure.

*Animal Hospital or Animal Clinic.* See "Veterinary clinic."

*"Antenna"* means a device for transmitting or receiving radio, television, satellite, microwave or any other transmitted signal.

*"Apartment"* means a dwelling unit within an apartment building designed and used for occupancy by one (1) family on a rental basis.

*"Apartment building" or "apartment project"* means a building or group of buildings in a single ownership with three (3) or more dwelling units per building and with most or all units occupied on a rental basis.

*Area, Project Net.* See "Project net area."

*"Arena"* means an enclosure physically similar to a corral, designed and constructed so as to be used for conducting equine-related entertainment and events open to the public, including, but not limited to, rodeos, polo matches, riding shows and exhibitions, etc.

*"Attached structures"* means two (2) or more structures which are physically connected with a wall, roof, deck, floor, bearing or support structures, trellises, architectural features or any other structure, fixture or device that exceeds thirty (30) inches in height above the finished grade.

*Attached Dwelling or Attached Residential.* See "Dwelling, attached."

*"Automobile repair specialty shop"* means a retail and service place of business engaged primarily in light repair and sale of goods and services for motor vehicles, including brake,

muffler and tire shops and their accessory uses. Heavier automobile repair such as major body and paint work, transmission repair, or engine repair are not included in this definition.

*"Automobile service station"* means a retail place of business engaged primarily in the sale of motor fuels and supplying those incidental goods and services which are required in the day-to-day operation of motor vehicles.

*"Automobile wrecking" or "automobile dismantling"* means the storage or taking apart of damaged or wrecked vehicles or the sale of such vehicles or their parts.

*"Awning"* means a roof-like cover that is attached to and projects from the wall of a building for the purpose of decoration and/or providing shielding from the elements.

*"Bar and cocktail lounge"* means an establishment whose primary activity is the service of alcohol, beer or wine.

*"Basement"* means a habitable building level which is partly or completely underground. A basement shall be counted as a building story if more than five (5) feet of the height of any portion is above adjoining finish grade.

*"Bed and breakfast"* means a residential dwelling occupied by a resident, person, or family, containing individual living quarters occupied for a transient basis for compensation and in which a breakfast may be provided to guests. The breakfast provided shall not constitute a restaurant operation and may not be provided to persons other than guests of the inn.

*"Bedroom"* means any habitable room that may be used for sleeping purposes other than a kitchen, bathroom, hallway, dining room or living room.

*"Berm"* means a mound or embankment of earth.

*Billboard.* See sign definitions, Section 9.160.130.

*"Boardinghouse"* means any building or portion thereof with access provided through a common entrance to guest rooms having no cooking facilities. Guest rooms are rented on a monthly basis or longer and meals are provided.

*"Buildable area"* means the portion of a building site remaining after deducting all required setbacks and meeting any requirements regarding maximum lot coverage or minimum open area.

*"Building"* means an enclosed structure having a roof supported by columns or walls.

*"Building height"* means the height of a building relative to the surrounding ground area. Measurement of maximum building height is defined in Sections 9.50.050 and 9.90.010.

*Building, Main.* "Main building" means the building containing the main or principal use of the premises.

*Building, Relocatable.* "Relocatable building" means a building which is not placed on a permanent foundation and is designed to be movable from one (1) location to another without the need for a special permit such as that required to move a conventional house. Relocatable buildings include, but are not limited to, mobilehomes, construction trailers, and modular buildings.

*"Building site"* means a parcel or contiguous parcels of land established in compliance with the development standards for the applicable zoning district and the city's subdivision code.

*"Building site area"* means the horizontal area within a building site expressed in square feet, acres or other area measurement.

*Building Site Coverage.* See "Lot coverage."

*Building Site, Panhandle or Flag.* See "Lot" definitions.

*Building Site, Through.* "Through building site" means a building site having frontage on two (2) parallel or approximately parallel streets. See "Through lot."

*Business Park.* See "Industrial park."

"CEQA" means the California Environmental Quality Act.

"Caretaker" means a person who lives on the premises for the purposes of managing, operating, maintaining or guarding the principal use or uses permitted on the premises.

"Caretaker residence" means a residential unit not exceeding one thousand (1,000) square feet, which is not the principal use on the property, to be occupied by a caretaker or watchman who is responsible for the security of the principal use of the property.

"Carport" means a roofed structure or a portion of a building which is open on two (2) or more sides for the parking of automobiles belonging to the occupants of the property.

"Cattery" means any building, structure, enclosure or premises within which five (5) or more cats are kept or maintained primarily for financial profit for the purpose of boarding, breeding, training, marketing, hire or any other similar purpose.

"Cellar" means a nonhabitable building level which: (1) has more than one-half of its height below the adjoining finish grade at all points; and (2) has a floor area no more than one-half ( $\frac{1}{2}$ ) that of the floor immediately above. A cellar is not counted as a building story.

"Certificate of occupancy" or "certificate of use and occupancy" means a permit issued by the city prior to occupancy of a structure or the establishment of a land use to assure that the structure or parcel is ready for occupancy or use and that all ordinance requirements and project conditions of approval are fulfilled.

"Child day care center" or "preschool" means a child day care facility operated by a person, corporation or association used primarily for the provision of daytime care, training or education of children at any location other than their normal place of residence. The maximum number of children accommodated is determined by state licensing provisions and city use permit conditions.

"Child day care facility" means, consistent with Section 1596.750 of the State Health and Safety Code, a facility which provides nonmedical care to children under eighteen (18) years of age in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual on less than a twenty-four (24)-hour basis. Child day care facility includes both child day care centers and child day care homes.

"Child day care home" or "family day care home" means, consistent with Section 1596.78 of the State Health and Safety Code:

1. "Family day care home" means a home that regularly provides care, protection, and supervision for fourteen (14) or fewer children, in the provider's own home, for periods of less than twenty-four (24) hours per day, while the parents or guardians are away, and is either a large family day care home or a small family day care home.

2. *"Large family day care home"* means a home that provides family day care for seven (7) to fourteen (14) children, inclusive, including children under the age of ten (10) years who reside at the home.
3. *"Small family day care home"* means a home that provides family day care for eight (8) or fewer children, including children under the age of ten (10) years who reside at the home.

*"City"* means the city of La Quinta.

*"City council"* means the city council of the city of La Quinta.

*"Cleaning plant"* or *"laundry plant"* means a central processing facility for dry cleaning or laundering of clothing and fabrics collected from and returned to patrons and dry cleaning and laundry agencies.

*Clinic, Medical.* "Medical clinic" means an organization of medical doctors providing physical or mental health service and medical or surgical care of the sick or injured, but not including inpatient or overnight care.

*"Club"* means an association of persons for some common purpose, but not including organizations which provide goods or services and which are customarily carried on as businesses.

*"Code"* means this zoning code unless another code, ordinance or law is specified.

*"Commercial"* means operated or conducted on a frequent basis for the purpose of financial gain.

*"Commercial filming"* means the production of still or moving pictures on public property.

*Commercial Center.* See "Shopping center."

*"Commercial recreation"* means any use or activity where the primary intent is to provide amusement, pleasure or sport but which is operated for financial gain. It includes establishments where food and beverages are sold as a secondary or ancillary use, but does not include restaurants, nightclubs and cocktail lounges.

*"Commercial stable"* means any facility specifically designed or used for the stabling of equine animals not owned by the residents of the subject property, for purposes such as on-site breeding, boarding, training, riding or other recreational use as a commercial service to the owners of said animals.

*"Commercial vehicle"* means a vehicle customarily used as part of a business for the transportation of goods or people.

*"Commission"* means the planning commission of the city unless another commission is indicated.

*"Common interest development"* bears the same meaning as defined in Section 1351 of the California Civil Code.

*"Community apartment project"* means a project in which an undivided interest in the land is coupled with the right of exclusive occupancy of any apartment located thereon.

*"Community auction and sales yard"* means a facility which periodically holds auctions of farm equipment, fixtures and other related materials in an enclosed building.

*Community Care Facility.* See "Residential care facility."

*"Community center"* means a non-commercial use established for the benefit and service of the population of the community in which it is located, including senior centers.

*Conditional Use Permit.* See "Use permit."

*"Condominium"* means, consistent with Section 1351 of the State Civil Code, an undivided interest in common in a portion of real property coupled with a separate interest in space in a residential, industrial or commercial building on such real property, such as an office or store or multifamily dwelling. A condominium may include, in addition, a separate interest in other portions of such real property.

*"Condominium hotel"* means a "hotel" or "group hotel" all or part of which constitutes a condominium project in which one (1) or more of the units are individually owned, but are intended to be available for "transient" use (as those terms are defined in Section 3.24.020 of the La Quinta Municipal Code), when not being used by the unit owner. See also "First class condominium hotel."

*"Congregate care facility"* means a facility providing care on a monthly basis or longer and which is the primary residence of the people it serves. It provides services to the residents such as the following: dining, housekeeping, security, medical, transportation and recreation. Any commercial services provided are for the exclusive use of the occupants of the facility. Such a facility may be located in more than one (1) building and on contiguous parcels within the building site.

*"Congregate living facility"* means a single family residential facility which is licensed by the state to provide living and treatment facilities on a monthly or longer basis for six (6) or fewer developmentally disabled persons or six (6) or fewer persons undergoing treatment for alcohol or drug abuse and which is permitted in single-family residences by operation of state law. (See also "Residential care facility.")

*"Convalescent home"* or *"convalescent hospital"* means a facility licensed by the State Department of Health Services which provides bed and ambulatory care for more than six (6) patients with postoperative convalescent, chronic illness or dietary problems and persons unable to care for themselves, including persons undergoing psychiatric care and treatment both as inpatients and outpatients, but not including persons with contagious diseases or afflictions. A convalescent home may also be known as a nursing home, convalescent hospital, rest home or home for the aged.

*"Conversion project"* means an apartment house or multiple or group dwelling which is existing, under construction or for which building permits have been issued, and which is proposed for conversion to a residential condominium, community apartment, residential stock cooperative or planned development.

*Corner Lot.* See definitions under "Lot."

*"Corral"* means an enclosure designed for use as an open holding area for horses for the purpose of confinement within that area for an indeterminate period of time.

*"Cottage food operation"* means an enterprise wherein an individual prepares and packages non-potentially hazardous foods in a primary residential dwelling unit, which serves as his or her private residence, said foods being for the direct and/or indirect sale to consumers, and that does not have more than one (1) full-time equivalent employee, and generates not more than: (1) thirty-five thousand (\$35,000.00) dollars in gross annual sales in 2013; (2) forty-five thousand (\$45,000.00) dollars in gross annual sales in 2014; (3) fifty thousand dollars (\$50,000.00) in gross annual sales in 2015 and beyond as identified in California Health and Safety Code Section 113758.

"County" means the county of Riverside unless another county is indicated.

*Day Care Center.* See "Child day care center."

"Decision-making authority" or "decision-making body" means a person or group of persons charged with making decisions on proposals, applications, or other items brought before the city.

"Density" means the number of dwelling units per gross acre, unless another area measurement is specified.

"Density bonus" means a density increase over the otherwise maximum allowable residential density under the applicable zoning ordinance and land use element of the general plan as of the date of application by the applicant to the city.

"Detached building or structure" means a building or other structure that does not have a wall or roof in common with any other building or structure.

"Development" means, on land or in or under water: the placement or erection of any solid material or structure; discharge or disposal of any dredged material or of any gaseous, liquid, solid or thermal waste; grading, removing, dredging, mining or extraction of any materials; change in the density or intensity of use of land, including, but not limited to, subdivision pursuant to the Subdivision Map Act, and any other division of land, including lot splits, except where the land division is brought about in connection with the purchase of such land by a public agency for public recreational use; change in the intensity of use of water, or of access thereto; construction, reconstruction, demolition or alteration of the size of any structure, including any facility of any private, public or municipal utility; and the removal or harvesting of major vegetation other than for agricultural purposes.

"Development standard" means site or construction conditions that apply to a housing development pursuant to any ordinance, general plan element, specific plan, charter amendment, or other local condition, law, policy, resolution, or regulation.

"Director" or "planning director" means the city manager or designee.

*District.* See "Zoning district."

*District, Nonresidential.* See "Nonresidential district."

*District, Residential.* See "Residential district."

*District, Special Purpose.* See "Special purpose district."

"Downtown village directional sign panel" means an interchangeable sign panel which does not require a sign permit, mounted on a monument base structure. The sign panels list businesses in the Village commercial zoning district.

"Drive-in" or "drive-through" means designed or operated so as to enable persons to receive a service or purchase or consume goods while remaining within a motor vehicle.

"Driveway" means a vehicular passageway providing access from a public or private street to a structure or parking area or, in the case of residences, to a garage, carport, or legal parking space. A driveway is not a street.

"Driveway approach" means a designated area between the curb or traveled way of a street and the street right-of-way line that provides vehicular access to abutting properties. When vehicular access to a building site is provided by way of a common driveway, the driveway approach is the line of intersection where the individual driveway abuts the common driveway.

*"Duplex"* means a permanent building containing two (2) dwelling units on a single lot.

*"Dwelling"* means a building or portion thereof designed and used for residential occupancy, but not including hotels or motels.

*Dwelling, Attached.* "Attached dwelling" means a main dwelling unit attached to one (1) or more other main dwelling units by means of a roof or interior wall.

*Dwelling, Main or Primary Residence.* "Main dwelling or primary residence" means the dwelling unit permitted as the principal use of a parcel or building site, either by itself or with other dwelling units (as in multifamily buildings).

*Dwelling, Multifamily.* "Multifamily dwelling" means a building containing three (3) or more dwelling units on a single parcel or building site.

*Dwelling, Patio Home.* "Patio home dwelling" means a single-family detached dwelling shifted to one (1) side of the lot, i.e., placed on the lot so that one (1) side setback is zero (0) or nearly zero (0) and the other side setback is larger than if both side setbacks were approximately equal.

*Dwelling, Single-Family.* "Single-family dwelling" means one (1) main dwelling unit on a single parcel or building site.

*Dwelling, Single-Family Attached.* "Single-family attached dwelling" means a main dwelling unit attached to one (1) other main dwelling unit by means of a roof and/or interior wall, with each dwelling unit occupying its own lot.

*Dwelling, Single-Family Detached.* "Single-family detached dwelling" means a main dwelling unit not attached to any other main dwelling unit.

*Dwelling, Townhome.* "Townhome dwelling" means a main dwelling unit attached typically to two (2) or more other main dwelling units by means of a roof and/or interior wall, with each dwelling unit occupying its own lot.

*"Dwelling unit"* means one (1) or more rooms, including a bathroom and kitchen, designed and used for occupancy by one (1) family for living and sleeping purposes.

*Dwelling Unit, Second.* See "Second unit."

*"Easement"* means a recorded right or interest in the land of another which entitles the holder thereof to some use, privilege or benefit in, on, over or under such land.

*"Educational institution"* means a private or public elementary or secondary school, college or university qualified to give general academic instruction equivalent to the standards prescribed by the state board of education.

*"Elevation"* means the vertical distance above sea level.

*"Emergency shelter"* means housing with services for homeless persons that is limited to occupancy of six (6) months or less by a homeless person. Low Barrier Navigation Centers are also included in this definition. No individual or household may be denied emergency shelter because of an inability to pay.

*"Employee's quarters"* means quarters, which may include full bathroom and/or kitchen or cooking facilities,, for the housing of domestic employees and located upon the same building site occupied by their employer.

*"Enclosed"* means roofed and contained on all sides by walls which are pierced only by windows, vents or customary entrances and exits.

*"Environmental review"* means all actions and procedures required of the city and of applicants by the California Environmental Quality Act ("CEQA," State Public Resources Code Section 21000 et seq.), the CEQA Guidelines (Public Resources Code Section 15000 et seq.) and local environmental procedures.

*"Exception"* means a city-approved deviation from a development standard based on the following types of findings by the decision-making authority:

1. General finding such as that notwithstanding the exception, the resulting project will still be consistent with the goals and/or policies underlying the development standard; and
2. One (1) or more specific findings justifying the particular exception requested.

*"Family"* means one (1) or more persons occupying one (1) dwelling unit. The word "family" includes the occupants of congregate living and residential care facilities, as defined herein, serving six (6) or fewer persons which are permitted or licensed by the state. The word "family" does not include occupants of a fraternity, sorority, boardinghouse, lodginghouse, club or motel.

*Family Day Care Home.* See "Child day care home."

*"Farm"* means a parcel of land devoted to agricultural uses where the principal use is the propagation, care and maintenance of viable plant and animal products for commercial purposes.

*"Farmworker housing"* means any building or group of buildings where six (6) or more farm employees are housed.

*"First class condominium hotel"* means a condominium hotel where both of the following apply:

1. The condominium hotel has a brand operator or an independent operator that is experienced in the upscale segment or luxury segment of the hospitality industry as defined by J.D. Power and Associates; and
2. The condominium hotel satisfies the published requirements that will be sufficient for a ranking of no fewer than three (3) stars in the most recent annual awards list published from time to time by AAA Travel Guides or by the Mobil Travel Guide.

*Flag.* See sign definitions, Section 9.160.130.

*Flag Lot or Panhandle Lot.* See definitions under "Lot."

*"Flood"* means a general and temporary condition of partial or complete inundation of land areas from the overflow of inland and tidal waters, the rapid accumulation of runoff of surface waters from any source, or mudslides (i.e., mudflows) which are proximately caused or precipitated by accumulations of water on or under the ground.

*"Flood insurance rate map (FIRM)" or "flood boundary and floodway map"* mean the official maps provided by the Federal Emergency Management Agency (FEMA) which delineate the areas of special flood hazard, the risk premium zones and the floodways applicable to the city.

*"Floodplain"* means the land area adjacent to a watercourse and other land areas susceptible to being inundated by water.



*"Floodproofing"* means any combination of structural and nonstructural additions, changes or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

*"Floodway"* means the channel of a river or other watercourse and that part of the floodplain reasonably required to discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot.

*Floor Area, Gross.* See "Gross floor area."

*Floor Area, Livable.* See "Livable floor area."

*"Floor area ratio"* means the numerical value obtained by dividing the gross floor area of all buildings, except parking structures, located on a building site by the building site area.

*"Fraternity house" or "sorority house"* means a building or portion of a building occupied by a chapter of a regularly organized college fraternity or sorority officially recognized by an educational institution.

*Freestanding Sign.* See sign definitions, Section 9.160.130.

*Front Lot Line.* See definitions under "Lot line."

*"Garage"* means a building or portion of a building used primarily for the parking of motor vehicles.

*Gas Station or Service Station.* See "Automobile service station."

*"General plan"* means the general plan of the city of La Quinta.

*"Government code"* means the California Government Code.

*Grade, Average.* "Average grade" means the elevation determined by averaging the highest and lowest elevations of a parcel, building site or other defined area of land.

*Grade, Average Finish.* "Average finish grade" means the elevation determined by averaging the highest and lowest elevations of a parcel, building site or other defined area of land after final grading.

*Grade, Finish.* "Finish grade" means the ground elevation at any point after final grading.

*"Grading"* means the filling, excavation or other movement of earth for any purpose.

*"Granny flat" or "granny housing"* means a secondary dwelling unit which is: (1) intended for the sole occupancy of one (1) or two (2) adult persons sixty-two (62) years of age or over; and (2) located on a building site containing an existing single family detached dwelling. The floor area of an attached granny flat does not exceed thirty percent (30%) of the existing floor area of the primary single family residence and the floor area of a detached granny flat does not exceed one thousand two hundred (1,200) square feet. (See also "Second unit.")

*"Grazing"* means the act of pasturing livestock on growing grass or other growing herbage or on dead grass or other dead herbage existing in the place where grown as the principal sustenance of the livestock so grazed.

*"Gross acreage"* means the land area, expressed in acres, within a parcel or group of contiguous parcels minus any right-of-way for arterial highways not including collector streets. Each acre so determined is a gross acre.

*Gross Density.* See "Density."

*"Gross floor area"* means the total square footage of all floors of a building, including the exterior unfinished wall structure but excluding courtyards and other outdoor areas.

*Gross Lot or Parcel Area.* See "Lot area, gross."

*"Ground floor area"* means all enclosed area within the ground floor of a structure, including exterior walls and mechanical spaces. Carports, garages, accessory buildings and parking structures are included in ground floor area but swimming pools and unenclosed post-supported roofs over patios and walkways are not included.

*Ground Sign.* See "Freestanding sign" in sign definitions, Section 9.160.130.

*"Guest house"* means a detached or attached unit which has sleeping and sanitary facilities, which may include full bathroom and/or kitchen or cooking facilities, and which is used primarily for sleeping purposes by members of the family occupying the main building, their nonpaying guests, and domestic employees.

*"Guest ranch"* means any property of five (5) acres or more operated as a ranch which offers guest rooms for rent and which has outdoor recreational facilities such as horseback riding, swimming or hiking.

*Habitable Area.* See "Livable floor area."

*"Habitable room"* means any room usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof. A room designed and used only for storage purposes is not a habitable room.

*"Hazardous waste"* means a waste or combination of wastes which, because of its quantity, concentration, toxicity, corrosiveness, mutagenicity or flammability, or its physical, chemical or infectious characteristics, may: (1) cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or (2) pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

*Home for the Aged.* See "Convalescent home."

*Homeless Shelter.* See "Emergency shelter."

*"Home occupation"* means an occupation or activity conducted as an accessory use within a dwelling unit incidental to the residential use of the property. See Section 9.60.110.

*"Hospital"* means a facility licensed by the State Department of Health Services providing clinical, temporary or emergency service of a medical, obstetrical, surgical or mental health nature to human patients.

*"Hotel"* means any building or portion thereof with access provided through a common entrance, lobby or hallway to guest rooms which are rented on a daily or weekly basis.

*Identification Sign.* See sign definitions, Section 9.160.130.

*"Industrial park," "business park" or "office park"* means a nonresidential development wherein the permitted uses are planned, developed, managed and maintained as a unit, with landscaping, amenities, and common off-street parking provided to serve all uses on the property.

*"Intensity"* means the level of development or activity associated with a land use, as measured by one (1) or more of the following:

1. The amount of parking required for the use per Chapter 9.150.

2. The operational characteristics of the use such as hours of operation, the inclusion of dancing or live entertainment as part of the use, or similar characteristics.
3. The floor area occupied by the use.
4. The percentage of the building site occupied by the use or by the structure containing the use.

*Interior Lot Line.* See definitions under "Lot line."

*"Kennel"* means any building, structure, enclosure or premises within which five (5) or more dogs are kept or maintained primarily for financial profit for the purpose of boarding, breeding, training, marketing, hire or any other similar purpose.

*"Kitchen"* means any room all or part of which is designed and/or used for the cooking or other preparation of food.

*Land Use.* See "Use."

*Land Use Intensity.* See "Intensity."

*Landfill, Sanitary.* "Sanitary landfill" means an area designed and used for the disposal of solid waste on land by spreading it in layers, compacting it and covering it daily with soil or other approved cover material.

*Laundry Plant.* See "Cleaning plant or laundry plant."

*"Livable floor area"* means the interior area of a dwelling unit which may be occupied for living purposes by humans, including basements and attics (if permitted). Livable floor area does not include a garage or any accessory structure.

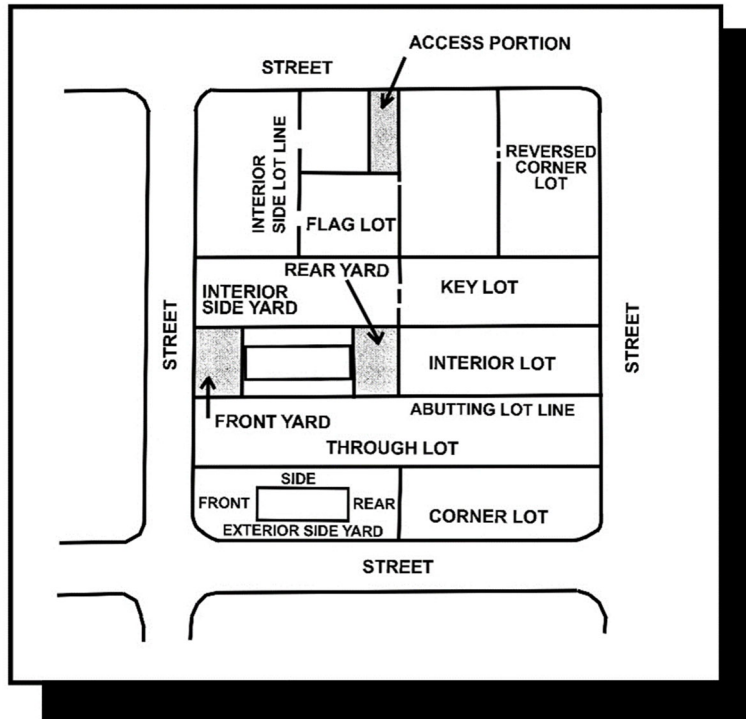
*"Live entertainment"* means any act, play, revue, pantomime, scene, dance or song, or any combination of the foregoing performed in person by one (1) or more persons whether or not they are compensated for their performance.

*Living Area.* See "Livable floor area."

*Lodginghouse.* See "Boardinghouse."

*"Lot"* means an area of land under one (1) ownership which is identified as a lot or parcel on a recorded final map, parcel map, record of survey recorded pursuant to an approved division of land, certificate of compliance, or lot line adjustment. The terms "lot" and "parcel" are interchangeable for purposes of this code. Types of lots and their definitions are as follows:

1. *"Corner lot"* means a lot abutting two (2) streets intersecting at an angle of not more than one hundred thirty-five (135) degrees. If the angle of intersection is more than one hundred thirty-five (135) degrees, the lot is an "interior lot."
2. *"Flag or panhandle lot"* means a lot connected to the street with a narrow access portion less than forty (40) feet wide and more than twenty (20) feet long and situated so that another lot is located between the main portion of the flag lot and the street.



### Lot Types and Lot Lines

3. "Interior lot" means a lot abutting only one (1) street or abutting two (2) streets which intersect at an angle greater than one hundred thirty-five (135) degrees.
4. "Key lot" means a lot with a side lot line that abuts the rear lot line of one (1) or more adjoining lots.
5. "Reverse corner lot" means a corner lot, the rear of which abuts the side of another lot.
6. "Through lot" means a lot with frontage on two (2) parallel or approximately parallel streets.

"Lot area" means the horizontal land area within a lot expressed in square feet, acres, or other area measurement.

"Lot coverage" or "building site coverage" means the cumulative ground floor area of the structures on a lot expressed as a percentage of the net lot area. For purposes of this definition, "ground floor area" means all enclosed area within the ground floor of a structure, including exterior walls and mechanical spaces. Carports, garages, accessory buildings and parking structures are included in ground floor area but swimming pools and unenclosed post-supported roofs over patios and walkways are not included.

"Lot frontage" means the length of the front lot line. For corner lots the lot frontage shall be measured from the interior lot corner to the outside of the corner cut-back.

"Lot line or property line" means any boundary of a lot. The classifications of lot lines and their definitions are as follows:

1. "Front lot line" means the following:

- a. On an interior lot, the line separating the lot from the street;
  - b. On a corner lot, the shorter line abutting a street. (If the lot lines are equal or approximately equal, the director shall determine the front lot line);
  - c. On a through lot, the lot line abutting the street providing primary access to the lot.
2. *"Interior lot line"* means any lot line not abutting a street.
  3. *"Rear lot line"* means a lot line which does not intersect the front lot line and which is most distant from and most parallel to the front lot line. In the case of an irregularly-shaped lot or a lot bounded by only three (3) lot lines, the rear lot line is a ten (10)-foot long line parallel to and most distant from the front lot line for the purposes of determining setbacks and other provisions of this code.
  4. *"Side lot line"* means any lot line which is not a front or rear lot line.

*"Low Barrier Navigation Center"* as defined in Government Code Section 65660 means a Housing First, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing.

*"Lower income households"* bears the same meaning as defined in Section 50079.5 of the California Health and Safety Code.

*"Lowest floor"* means, with regard to flood protection, the lowest floor of the lowest enclosed area, including a basement or cellar. An unfinished or flood-resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area, is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of the applicable design requirements of the FP floodplain district, Section 9.140.030.

*"Manufactured home"* means a residential building transportable in one (1) or more sections which has been certified under the National Manufactured Housing Construction and Safety Standards Act of 1974.

*"Master commercial development"* means a commercial center for which an overall site development permit was approved and implemented, which may have remaining unconstructed pads or buildings.

*"Master plan of arterial highways"* means a component of the circulation element of the city's general plan designating adopted and proposed routes for all commuter, secondary, primary and major highways within the city.

*"Master plan of drainage"* means an engineering report outlining the drainage facilities needed for the proper development of the city.

*"Maximum allowable residential density"* means the density allowed under applicable zoning ordinances, or if a range of density is permitted, means the maximum allowable density for the specific zoning range applicable to the subject project.

*"Median"* means a paved or planted area separating a street or highway into opposite-direction travel lanes.

*Medical Clinic.* See "Clinic, medical."

*"Medical marijuana dispensary"* means a facility or location which provides, makes available or distributes medical marijuana to a primary caregiver, a qualified patient, or a person with an identification card, in accordance with California Health and Safety Code Section 11362.5 et seq.

*"Menagerie"* means a lot on which more than one (1) wild, non-domestic reptile (not including turtles or tortoises), bird (not including poultry) or mammal is kept. A tamed or trained wild animal shall not be considered a domestic animal.

*"Ministorage facility"* means a building containing various size storage compartments not exceeding five hundred (500) square feet each, wherein each compartment is offered for rent or lease to the general public for the private storage of materials excluding materials sold at the facility or delivered directly to customers.

*"Minor adjustments"* are deviations in standards which have little or no potential for adverse impacts on the surrounding community and which are reviewed administratively.

*Minor Use Permit.* See "Use permit."

*Mobilehome.* See "Manufactured home."

*"Mobilehome park" or "mobilehome development"* means any area or tract of land used to accommodate mobilehomes for human habitation, including pads for mobilehomes, clubhouses, recreation facilities, and other ancillary structures and facilities. The term includes mobilehome parks and mobilehome subdivisions. See Section 9.60.180.

*"Moderate income" or "persons and families of moderate income"* means those middle-income families as defined in Section 50093 of the California Health and Safety Code.

*Modular Home.* See "Manufactured home."

*Monument Sign.* See sign definitions, Section 9.160.130.

*"Motel"* means a building or group of buildings containing guest rooms rented on a weekly basis or less and with most or all guest rooms gaining access from an exterior walkway.

*Multifamily Dwelling or Residence.* See "Dwelling, multifamily."

*"Net project area"* means all of the land area included within a development project excepting those areas with before-development slopes of thirty percent (30%) or steeper and those areas designated for public and private road rights-of-way, schools, public parks, and other uses or easements which preclude the use of the land therein as part of the development project.

*"Net site area" or "net lot area"* means the total land area within the boundaries of a parcel or building site after ultimate street rights-of-way and easements that prohibit the surface use of the site are deducted.

*"Noncommercial coach"* means a vehicle, with or without motive power, designed and equipped for human occupancy for classrooms and other nonresidential and noncommercial uses.

*"Nonconforming lot"* means a lot or parcel which was lawful and in conformance with the applicable zoning ordinances when established but which, due to subsequent ordinance changes, does not conform to the current development standards applicable to the zoning district in which it is located. See Chapter 9.270.

*"Nonconforming structure"* means a structure which was lawful and in conformance with the applicable zoning ordinances when constructed but which, due to subsequent ordinance

changes, does not conform to the current development standards applicable to the zoning district in which it is located. See Chapter 9.270.

*"Nonconforming use"* means a land use which was lawful and in conformance with the applicable zoning ordinances when established but which, due to subsequent ordinance changes, is not currently permitted in the zoning district in which it is located or is permitted only upon the approval of a use permit and no use permit has been approved. See Chapter 9.270.

*"Nonconformity"* means a land use, lot or structure which was lawful when established or constructed but, due to subsequent ordinance changes, is not in conformance with this zoning code. The term nonconformity does not include illegal uses, lots, or structures, i.e., which were not lawful when established or constructed. See Chapter 9.270.

*Nursery, Day Care.* See "Child day care facility."

*Nursing Home.* See "Convalescent home."

*Office Park.* See "Industrial park."

*Official Zoning Map.* See "Zoning map."

*"Off-site hazardous waste facility"* means any structures, other appurtenances or improvements on land and all contiguous land serving more than one (1) producer of hazardous waste, used for the treatment, transfer, storage, resource recovery, disposal or recycling of hazardous waste, including, but not limited to,:

1. Incineration facilities (i.e., rotary kiln, fluid bed, etc.);
2. Residual repository (i.e., receiving only residuals from hazardous waste treatment facilities);
3. Stabilization/solidification facilities;
4. Chemical oxidation facilities;
5. Neutralization/precipitation facilities; or
6. Transfer/storage facilities.

*"Open space"* means any parcel or area of land or water, public or private, which is reserved for the purpose of preserving natural resources, for the protection of valuable environmental features, or for providing outdoor recreation or education. Open space does not include roads, driveways or parking areas not related to recreational uses, any buildings, building setback areas or the required space between buildings, or surface utility facilities.

*Open Space, Usable.* "Usable open space" means open space which is predominately level (i.e., slopes less than five percent (5%)) but which may contain some steeper land (i.e., with slopes up to twenty percent (20%)) which has utility for picnicking or passive recreation activities and which complements surrounding usable open space. Usable open space is a minimum of fifteen (15) feet in width and three hundred (300) square feet in area and may include structures and impervious surfaces such as tot lots, swimming pools, basketball courts, tennis courts, picnic facilities, walkways or bicycle trails.

*Outdoor Advertising Sign.* See "Billboard" in sign definitions, Section 9.160.130.

*"Outdoor light fixtures"* means outdoor artificial illuminating devices, outdoor fixtures, lamps and other devices, permanent or portable, used for illumination or advertisement. Such devices shall include, but are not limited to, search, spot, or flood lights for:

1. Buildings and structures;
2. Recreational areas;
3. Parking lot lighting;
4. Landscape lighting;
5. Billboards and other signs (advertising or other);
6. Street lighting;
7. General area and yard lighting.

*"Outdoor vendors"* include hotdog stands, ice cream carts, and other retail uses which utilize a movable or relocatable stand or cart for walk-up sales. The stand or cart must be of a size and design suitable for placement on a private sidewalk, plaza, or pedestrianway.

*Panhandle Lot or Flag Lot.* See definitions under "Lot."

*"Parcel"* means an area of land under one (1) ownership which is identified as a lot or parcel on a recorded final map, parcel map, record of survey recorded pursuant to an approved division of land, certificate of compliance or lot line adjustment. The terms "lot" and "parcel" are interchangeable for purposes of this code.

*"Parking accessway"* means a vehicular passageway that provides access and circulation from a street access point into and through a parking lot to parking aisles and between parking areas.

*"Parking structure"* means a structure which is open or enclosed and is used for the parking of motor vehicles.

*"Parkway"* means the area of a public street that lies between the curb and the adjacent property line or physical boundary, such as a fence or wall, which is used for landscaping and/or passive open space.

*"Pasture"* means an enclosed holding area consisting of grass or similar vegetation, specifically used for purposes of grazing or feeding of animals.

*Patio Home.* See "Dwelling, patio home."

*"Permitted use"* means a land use allowed within a zoning district under this zoning code and subject to the applicable provisions of this code.

*"Person"* means any individual, firm, copartnership, joint venture, association, social club, fraternal organization, company, joint stock association, corporation, estate, trust, organization, business, receiver, syndicate, public agency, the state of California or its political subdivisions or instrumentalities, or any other group or combination acting as a unit.

*"Person with a disability"* is a person with a physical or mental impairment that limits or substantially limits one (1) or more major life activities, anyone who is regarded as having such an impairment, or anyone who has a record of such an impairment.

*"Personal services"* are establishments providing nonmedical services as a primary use, including, but not limited to, barber and beauty shops, spas and tanning salons, clothing rental, dry cleaning stores, home electronics and small appliance repair, laundromats (self-service laundries), shoe repair shops, and tailors.



*"Planned unit development"* means a residential development characterized by comprehensive planning for the entire project, the clustering of buildings to preserve open space and natural features, and provision for the maintenance and use of open space and other facilities held in common by the property owners within the project.

*Pole Sign.* See sign definitions, Section 9.160.130.

*Portable Sign.* See sign definitions, Section 9.160.130.

*"Precise plan"* or *"precise plan of development"* means the plan or plans for a project, development or other entitlement approved by the decision-making authority. A precise plan may include site, grading, architecture, landscaping plans and may also include a plan text describing the project design, development phasing, and other characteristics.

*"Precise plan of highway alignment"* means a plan, supplementary to the master plan of arterial highways, which establishes the highway centerline and the ultimate right-of-way lines and may establish building setback lines.

*Primary Residence.* See "Main dwelling."

*"Primary unit"* means a single-family or multifamily residential unit constructed and intended as the principal unit and building on a lot. The primary unit shall be the largest unit on the lot.

*"Principal use"* means the primary or predominant use of any parcel, building site or structure.

*"Project area"* means all of the land area included within a development project excepting those areas designated for public and private road rights-of-way, schools, public parks, and other uses or easements which preclude the use of the land therein as part of the development project.

*Projecting Sign.* See sign definitions, Section 9.160.130.

*"Property line"* means a lot line or parcel boundary.

*"Public agency"* means the United States, the state, the county or any city within the county, or any political subdivision or agency thereof.

*Rear Lot Line.* See definitions under "Lot line."

*"Reasonable accommodation"* means the process of providing flexibility in the application of land use, zoning, and building regulations, practices, and procedures to eliminate barriers to housing opportunities for persons with disabilities.

*"Recreational vehicle"* or *"RV"* means all trailers or any vehicle placed on a trailer such as a boat, watercraft, or other vehicle, plus any vehicle designed and used for temporary habitation, including motorhomes, travel trailers, "5th wheels" and camper shells.

*"Recycling"* means the process by which waste products are reduced to raw materials and transformed into new products.

*Relocatable Building.* See "Building, relocatable."

*"Residential care facility"* or *"community care facility"* means a residential facility which is licensed by the state to provide living and treatment facilities on a monthly or longer basis for six (6) or fewer of the following: wards of the juvenile court, elderly persons, mentally disordered persons, handicapped persons or dependent and neglected children. Such a facility is permitted in all types of residences by operation of state law.

*Residential, Multifamily.* See "Dwelling, multifamily."

*Residential, Single-Family.* See "Dwelling, single-family."

*"Restaurant"* means any use providing for the preparation, retail sale and consumption on site of food and beverages. Restaurants include, but are not limited to, cafés, coffee shops, pubs, sandwich shops, ice cream parlors, fast food take-out and drive-through stores, whose primary activity is food service and places of business with similar uses. If any seating is provided in conjunction with a store where there is the preparation and retail sale of food and beverages, that use shall be classified as a restaurant. The term "restaurant" may include the licensed sale of alcoholic beverages for consumption on the premises.

*Restaurant, Drive-Through.* "Drive-through restaurant" means a restaurant with one (1) or more automobile lanes which allow for the ordering and dispensing of food and beverages to patrons who remain in their vehicles.

*Rest Home.* See "Convalescent home."

*"Retail"* means the selling of goods or merchandise directly to the ultimate consumer.

*"Reverse vending machine"* means a machine which accepts recyclable materials, such as aluminum cans, newspapers, or other materials, from the public and dispenses money in return.

*"Riding academy"* means a facility designed and used primarily for recreational riding, training and instruction purposes, and allowing both on-site boarding or trailering of horses to the facility.

*"Riding and hiking trail"* means a trail or way designed for and used by equestrians, pedestrians and cyclists using nonmotorized bicycles.

*"Right-of-way"* means the entire width of property used for streets, highways, flood or drainage works, overhead or underground utilities, or any related improvements.

*Roof Sign.* See sign definitions, Section 9.160.130.

*Roominghouse.* See "Boardinghouse."

*"Satellite dish antenna"* means an apparatus capable of receiving communications from a man-made satellite.

*"Scenic highway"* means any highway designated a scenic and/or historic highway by an agency of the city, state or federal government.

*Second Unit.* In accordance with Government Code Section 65852.2(i)(4), "second unit" means an attached or a detached residential dwelling unit which provides complete independent living facilities for one (1) or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation and shall be located on the same parcel as the single-family dwelling is situated. A second unit also includes the following:

1. An efficiency unit, as defined in Section 17958.1 of the Health and Safety Code;
2. A manufactured home, as defined in Section 18007 of the Health and Safety Code.

*"Section"* means a portion of this zoning code beginning immediately after a six (6)- or seven (7)-digit number beginning with 9., e.g., 9.10.010 or 9.280.030, and extending to the next such six (6)- or seven (7)-digit number. (See also "Subsection.")

*"Semi-permanent sign"* means a non-illuminated sign which requires a sign permit, such as advertising the future construction or opening of a facility, model home complex, commercial, or residential subdivision identification which is intended to be erected or posted for a minimum of sixty-one (61) days and a maximum of one (1) year. A permit for semi-permanent signs advertising future facility construction shall not be approved until a development review application has been submitted.

*"Senior citizen"* means a person fifty-five (55) years of age or older.

*"Senior citizen residence"* means a residential care facility which is licensed by the state to provide living and treatment facilities on a monthly or longer basis for six (6) or fewer senior citizens.

*"Senior group housing"* means a residential development which is developed or substantially renovated for and occupied by seven (7) or more senior citizens.

*"Service"* means an act or any result of useful labor which does not in itself produce a tangible commodity.

*Service Station.* See "Gas station."

*"Setback"* means the distance that a building or other structure or a parking lot or other facility must be located from a lot line, property line or other specified boundary.

*Sexually Oriented Business.* See Chapter 5.80 of the municipal code.

*"Shopping center" or "commercial center"* means a commercial area or group of commercial establishments, planned, developed, managed and maintained as a unit, with common landscaping, amenities, and off-street parking provided to serve all uses on the property.

*Side Lot Line.* See definitions under "Lot line."

*"Sidewalk sale" or "parking lot sale"* means the temporary outdoor display and sale of merchandise which is normally displayed indoors at the location of an individual retail business not located within a shopping center. (See also "Special commercial event.")

*"Sign"* means any medium for visual communication, including, but not limited to, words, symbols and illustrations together with all parts, materials, frame and background, which medium is used or intended to be used to attract attention to, identify, or advertise an establishment, product, service, activity or location, or to provide information. Also, see sign definitions, Section 9.160.130.

*Single-Family Dwelling or Residence.* See "Dwelling, single-family."

*"Single room occupancy (SRO) facility" or "SRO hotel"* means a residential facility which is rented on a weekly or longer basis and which provides living and sleeping facilities for one (1) or two (2) persons per unit. Each unit contains a toilet and sink. Shower, kitchen, and laundry facilities may be shared.

*Site.* See "Building site."

*Site Area, Net.* See "Net project or site area."

*Site Coverage.* See "Building site coverage."

*Site Development Permit or Development Permit.* See Section 9.210.010.

*"Slope" or "slope gradient"* means the vertical distance between two (2) points on a slope divided by the horizontal distance between the same two (2) points, with the result

expressed as a percentage; e.g., "the slope has a twenty percent (20%) gradient" (usually used to describe natural as opposed to manufactured, slopes).

*"Slope ratio"* means the steepness of a slope expressed as a ratio of horizontal distance to the vertical rise over that horizontal distance; e.g., 2:1 (usually used to describe manufactured as opposed to natural, slopes).

*"Special commercial event"* means the temporary outdoor display and sale of merchandise by two (2) or more tenants within a commercial center, or arts and crafts shows, fairs, or entertainment events within a commercial center.

*"Specific plan"* means a plan consisting of text, maps and other documents and exhibits regulating development within a defined area of the city, consistent with the general plan and State Government Code Section 65450 et seq.

*"Stable"* means a building or structure containing multiple stalls for the purposes of sheltering, feeding, boarding, accommodating or otherwise caring for several horses at one (1) time.

*"Stall"* means a division of a stable accommodating one (1) horse into an adequately sized enclosure for the purpose of confining individual horses within a sheltered environment as may be necessary for security, safety or other reasons pertinent to the health, welfare and daily care of each animal.

*"Stock cooperative"* means a corporation which is formed primarily for the purpose of holding title to, either in fee simple or for a term of years, improved real property, if all or substantially all of the shareholders of such corporation receive a right of exclusive occupancy in a portion of the real property, title to which is held by the corporation, which right of occupancy is transferable only concurrently with the transfer of the shares of stock or membership certificate in the corporation held by the person having such right of occupancy.

*"Storage"* means a place where goods, materials, and/or personal property is placed for more than twenty-four (24) hours.

*"Story"* means that portion of a building included between the surface of any floor and the surface of the floor immediately above it or if there is no floor above, then the space between the floor and the ceiling above it.

*"Street"* means a public or private vehicular right-of-way other than an alley or driveway, including both local streets and arterial highways.

*"Structure"* means anything that is erected or constructed having a fixed location on the ground or attachment to something on the ground and which extends more than thirty (30) inches above the finish grade. A mobilehome or relocatable building, except when used as a temporary use with its weight resting at least partially upon its tires, is a structure for the purposes of this definition.

*"Subsection"* means a portion of a section of this zoning code designated by a section number followed immediately by an upper case letter; for example, subsection 9.10.010(A). (See also "Section.")

*"Supportive housing"* means housing with no limit on length of stay, that is occupied by the target population as defined in subdivision (d) of Section 53260 of the Health and Safety Code 50675.14(b) and that is linked to on-site or off-site services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. ("Target

population" includes adults with low income having one (1) or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health conditions, or individuals eligible for services provided under the Lanterman Developmental Disabilities Services Act and may, among other populations, include families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, or homeless people.)

*"Swimming pool"* means an artificial body of water having a depth in excess of eighteen (18) inches, designed, constructed and used for swimming, dipping or immersion purposes by humans.

*"Tandem parking"* means any off-street parking space(s), or arrangement of such spaces, configured in such a manner such that one (1) or more spaces is not directly accessible to a street or other approved access without traversing any portion of another space.

*"Temporary sign"* means any non-illuminated sign which may require a sign permit and which is intended to be posted for a maximum of forty-five (45) days. Temporary signs include without limitation: political campaign signs, garage sale signs and seasonal sales signs.

*"Temporary use"* means a land use established for a specified period of time, which use is discontinued at the end of such specified time.

*"Timeshare facility"* means a facility in which a person receives the right in perpetuity, for life or for a specific period of time, to the recurrent, exclusive use or occupancy of a lot, parcel, unit, or portion of real property for a period of time which has been or will be allocated from twelve (12) or more occupancy periods into which the facility has been divided. A timeshare use may be coupled with an estate in the real property or it may entail a license, contract, membership, or other right of occupancy not coupled with an estate in the real property.

*Townhome.* See "Dwelling, townhome."

*"Transient basis"* means for a continuous period of two (2) weeks or less.

*"Transitional housing"* is buildings configured as rental housing developments, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six (6) months.

*"Transitional shelter"* means a shelter for homeless persons or victims of domestic abuse which provides accommodations for persons on a transient basis, i.e., for a continuous period of two (2) weeks or less.

*Two (2)-Unit Attached Dwelling.* See "Dwelling, two (2)-unit attached."

*"Ultimate right-of-way"* means the right-of-way shown as ultimate on an adopted precise plan of highway alignment or the street right-of-way shown within the boundary of a recorded tract map, a recorded parcel map or a recorded planned community development plan. The latest adopted or recorded document in such cases shall take precedence. If none of these exist, the ultimate right-of-way is the right-of-way required by the highway classification as shown in the general plan.

*"Use" or "land use"* means the purpose for which a structure or land is occupied, arranged, designed or intended, or for which either a structure or land is or may be occupied or maintained.

*"Use permit"* means a discretionary entitlement under the provisions of this zoning code which authorizes a specific use or development on a specific property subject to compliance with all terms and conditions imposed on the entitlement. Uses requiring a conditional use permit have moderate to significant potential for adverse impacts on surrounding properties, or residents while uses requiring a minor use permit have low to moderate potential for adverse impacts on surrounding properties, residents, or businesses. See Section 9.210.020.

*Variance.* See Section 9.210.030.

*"Vehicular accessway"* means a private, nonexclusive vehicular easement affording access to abutting properties.

*"Very low income households"* bears the same meaning as defined in Section 50105 of the Health and Safety Code.

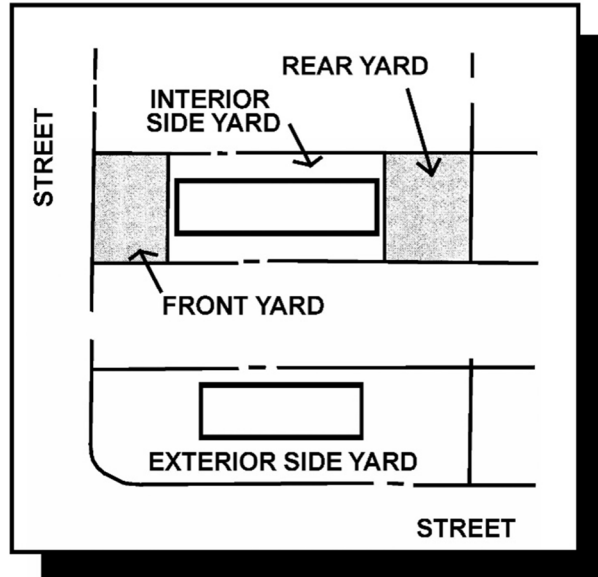
*"Veterinary clinic"* means a place where animals no larger than the largest breed of dogs are given medical and surgical treatment, primarily on an outpatient basis, and where the boarding of animals under treatment is incidental to the principal clinic use.

*Wall Sign.* See "Building-mounted sign" in sign definitions, Section 9.160.130.

*"Wing wall"* means an architectural feature in excess of six (6) feet in height which is a continuation of a building wall projecting beyond the exterior walls of a building.

*"Yard"* means an open space on a parcel of land or building site unobstructed and unoccupied from the ground upward except for wall projections permitted by this code. Yards are classified as follows:

1. *"Front yard"* means a yard extending across the full width of the lot between the front lot line or the ultimate street right-of-way line and a setback line within the lot. The depth of the front yard is equal to the setback established in the development standards for the applicable zoning district and is measured along a line drawn at a ninety (90)-degree angle to whichever of the following results in the greatest setback: the front lot line or its tangent or the ultimate street right-of-way or its tangent.
2. *"Rear yard"* means a yard extending across the full width of the lot between the rear lot line and a setback line within the lot. The depth of the rear yard is equal to the setback established in the development standards for the applicable zoning district and is measured along a line drawn at a ninety (90)-degree angle to whichever of the following results in the greatest setback: the rear lot line or its tangent or the ultimate street right-of-way or its tangent.
3. *"Side yard"* means a yard extending from the front setback line to the rear setback line. The depth of the side yard is equal to the setback established in the development standards for the applicable zoning district and is measured along a line drawn at a ninety (90)-degree angle to whichever of the following results in the greatest setback: the side lot line or its tangent or the ultimate street right-of-way or its tangent.



### TYPES OF YARDS

"Zoning code" or "code" means the zoning code of the city, i.e., Title 9 of the city of La Quinta Municipal Code, including the official zoning map and other maps and graphics incorporated in the zoning code text or included therein by reference.

"Zoning district" or "district" means an area of the city designated on the official zoning map and subject to a uniform set of permitted land uses and development standards.

"Zoning map" or "official zoning map" means a map incorporated into this code by reference which covers the entire land area of the city and is divided into zoning districts for the purpose of specifying for each such land area the uses permitted, development standards required, and other applicable provisions of this code.

(Ord. 577 § 1, 2019; Ord. 562 § 1, 2017; Ord. 550 § 1, 2016; Ord. 538 § 1, 2016; Ord. 512 § 1, 2013; Ord. 505 § 1, 2012; Ord. 489 § 1, 2011; Ord. 325 § 1, 1998; Ord. 284 § 1, 1996)

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** AFFIRM RESOLUTION NO. 2021-035 FINDINGS RELATED TO THE STATE OF EMERGENCY DUE TO COVID-19 AUTHORIZING THE CITY MANAGER TO IMPLEMENT TELECONFERENCE ACCESSIBILITY ONLY WHEN A PUBLIC MEETING OF THE LEGISLATIVE BODY IS HELD VIRTUALLY PURSUANT TO ASSEMBLY BILL 361 (STATS. 2021, CH. 165)

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### RECOMMENDATION

Affirm Resolution No. 2021-035 findings related to the state of emergency due to COVID-19 authorizing the City Manager to implement teleconference accessibility only when a public meeting of the legislative body is held virtually pursuant to Assembly Bill 361 (Stats. 2021, Ch. 165).

### EXECUTIVE SUMMARY

- Pursuant to Assembly Bill 361 (Stats. 2021, Ch. 165) (AB 361), which waived certain provisions of the Ralph M. Brown Act (Brown Act) and authorized local agencies to hold public meetings via teleconferencing whenever a state of emergency exists that makes it unsafe to meet in person, Council must reconsider the circumstances of the state of emergency every 30 days and affirm the required findings in order to continue to allow teleconference accessibility for public meetings.
- On September 28, 2021, Council adopted Resolution No. 2021-035 (Attachment 1) making the required findings under AB 361 and authorizing the City Manager to implement teleconference accessibility to conduct public meetings.

**FISCAL IMPACT** – None.

### BACKGROUND/ANALYSIS

AB 361 was signed into law by the Governor on September 16, 2021, which went into effect immediately as urgency legislation (codified under Government Code § 54953) and waived certain provisions of the Brown Act in order to allow local agencies to continue to meet remotely. Specifically, the bill allows remote teleconference flexibility, but only when there is a state of emergency that makes it unsafe to meet in person.

In addition, AB 361 added specific procedures and clarified the requirements for conducting remote meetings, including the opportunity for the public to provide public comment in real time; the legislative body shall take no actions during disruptions; and the legislative body, by majority vote, shall determine that meeting in person would present imminent risk to the health or safety of attendees and shall affirm these findings every 30 days, in order to continue to allow teleconference accessibility for conducting public meetings [Government Code § 54953(e)(3)]. AB 361 will sunset on January 1, 2024.

The City has implemented procedures for conducting public meetings to ensure full compliance with AB 361. In addition to the ability to attend public meetings in-person, teleconference accessibility via call-in option or an internet-based service option (via the Zoom Webinars platform) is listed on the published agenda for each meeting as well as on the City's website. The City monitors attendance via teleconference as well as email correspondence (as published on the agenda) throughout each public meeting and provides access for public comment opportunities in real time both verbally and in writing.

On September 28, 2021, Council adopted Resolution No. 2021-035 making the initially required findings under AB 361 in order to allow the City to continue to offer teleconference accessibility for public meetings after September 30, 2021, to help mitigate the spread of COVID-19.

As noted above, Council must reconsider the state of emergency due to COVID-19 every 30 days and affirm the findings under Resolution No. 2021-035. If approved, AB 361 teleconference procedures and accessibility for conducting public meetings would still be authorized, but notices of City legislative body meetings and agendas will include teleconference instructions and ability to participate by teleconference only when such AB 361 procedures are applied.

Council has affirmed the findings under Resolution No. 2021-035 as follows:

- October 19, 2021
- November 16, 2021
- December 7, 2021
- December 21, 2021
- January 18, 2022
- February 15, 2022
- March 15, 2022
- April 5, 2022
- May 3, 2022
- May 17, 2022
- June 7, 2022
- June 21, 2022
- July 19, 2022

Prepared by:       Monika Radeva, City Clerk  
Approved by:       Jon McMillen, City Manager

Attachment:       1. Council Resolution No. 2021-035

**RESOLUTION NO. 2021 - 035**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO IMPLEMENT TELECONFERENCE ACCESSIBILITY FOR CONDUCTING PUBLIC MEETINGS PURSUANT TO ASSEMBLY BILL 361 (STATS. 2021, CH. 165)**

**WHEREAS**, on March 4, 2020, the Governor of California proclaimed a State of Emergency to exist in California as a result of the threat of novel coronavirus disease 2019 (COVID-19); and

**WHEREAS**, on March 17, 2020, the City Council adopted Emergency Resolution No. EM 2020-001, proclaiming a local emergency as defined in La Quinta Municipal Code Section 2.20.020, due to the threat of the existence and spread of COVID-19; and

**WHEREAS**, on March 17, 2020, the Governor of California executed Executive Order N-29-20 which suspended and modified specified provisions in the Ralph M. Brown Act (Government Code Section § 54950 *et seq.*) and authorized local legislative bodies to hold public meetings via teleconferencing and to make public meeting accessible telephonically or otherwise electronically to all members of the public seeking to observe and address the local legislative body; and

**WHEREAS**, on June 11, 2021, the Governor of California executed Executive Order N-08-21 which extended the provisions of Executive Order N-29-20 concerning teleconference accommodations for public meetings through September 30, 2021; and

**WHEREAS**, on September 16, 2021, the Governor of California signed into law Assembly Bill 361 (AB 361, Rivas) (Stats. 2021, ch. 165) amending Government Code § 54953 and providing alternative teleconferencing requirements to conduct public meetings during a proclaimed state of emergency; and

**WHEREAS**, AB 361 (Stats. 2021, ch. 165) imposes requirements to ensure members of the public are able to attend and participate in public meetings conducted via teleconference, including:

- Notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option;
- The legislative body shall take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored;
- Prohibits the legislative body from requiring public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for members of the public to address the legislative body and offer comments in real time;
- Prohibits the legislative body from closing the public comment period until the public comment period has elapsed or until a reasonable amount of time has elapsed; and

**WHEREAS**, the City has already implemented and is in full compliance with the requirements listed above when conducting public meetings via teleconference, which are now codified in Government Code § 54953(e)(2)(B-G); and

**WHEREAS**, pursuant to Government Code § 54953(e)(B), the legislative body shall hold a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health and safety of attendees. The City Council must make these findings no later than 30 days after the first teleconferenced meeting is held pursuant to AB 361 (Stats. 2021, ch. 165) after September 30, 2021, and must also make these findings every 30 days thereafter, in order to continue to allow teleconference accessibility for conducting public meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1. The City Council hereby declares that the recitals set forth above are true and correct, and incorporated into this resolution as findings of the City Council.

**SECTION 2.** The City Council hereby declares that a state of emergency as a result of the threat of COVID-19 still exists and continues to impact the ability of members of the public, the City Council, City Boards, Commissions, and Committees, City staff and consultants to meet safely in person.

**SECTION 3.** The State of California and the City of La Quinta continue to follow safety measures in response to COVID-19 as ordered or recommended by the Centers for Disease Control and Prevention (CDC), California Department of Public Health (DPH), and/or County of Riverside, as applicable, including facial coverings when required and social distancing.

**SECTION 4.** The City Council hereby declares that, pursuant to the findings listed in this Resolution, the City Manager is authorized to utilize teleconferencing accessibility to conduct public meetings pursuant to AB 361 (Stats. 2021, ch. 165) and Government Code § 54953, as amended thereby.

**SECTION 5. Severability:** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Resolution is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council hereby declares that it would have adopted this Resolution and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional.

**SECTION 6. Effective Date:** This Resolution shall become effective immediately upon adoption.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this 28<sup>th</sup> day of September, 2021, by the following vote:

**AYES: Council Members Fitzpatrick, Peña, Radi, Sanchez, Mayor Evans**

**NOES: None**

**ABSENT: None**

**ABSTAIN: None**

Resolution No. 2021 – 035  
Teleconference Procedures for Conducting Public Meetings Pursuant to AB 361 (Stats. 2021, ch. 165)  
Adopted: September 28, 2021  
Page 4 of 4



LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**



MONIKA RADEVA, City Clerk  
City of La Quinta, California

(CITY SEAL)

**APPROVED AS TO FORM:**



WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** ADOPT RESOLUTIONS TO APPROVE 1) AMENDED AND RESTATED RULES OF PROCEDURE FOR PUBLIC MEETINGS AND RELATED FUNCTIONS AND ACTIVITIES OF THE CITY COUNCIL; AND 2) AMENDED AND RESTATED RULES OF PROCEDURE FOR PUBLIC MEETINGS AND RELATED ACTIVITIES OF CITY BOARDS, COMMISSIONS, AND COMMITTEES

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### RECOMMENDATION

Adopt Resolutions to approve: 1) Amended and Restated Rules of Procedure for Public Meetings and Related Functions and Activities of the City Council; and 2) Amended and Restated Rules of Procedure for Public Meetings and Related Activities for City Boards, Commissions, and Committees.

### EXECUTIVE SUMMARY

- Due to changes in law, policy and/or practice, the City's Rules of Procedure are examined and updated periodically.
- On July 19, 2022, Council reviewed the City's Amended and Restated Rules of Procedure for Public Meetings and Related Functions and Activities of the City Council (Council Rules of Procedure) and provided direction for additional revisions.
- To ensure language alignment, the Rules of Procedure for City Boards, Commissions, and Committees (Commission Rules of Procedure), are also being amended.

**FISCAL IMPACT** – None.

### BACKGROUND/ANALYSIS

The City periodically reviews its policies and procedures to ensure compliance with state law and alignment with best practices; and Council implements revisions if necessary.

The current Council Rules of Procedure were adopted via Resolution No. 2015-023 on June 2, 2015; Commission Rules of Procedure were adopted via Resolution No. 2021-034 on September 21, 2021.

The proposed revisions to the **Council Rules of Procedure**, included as Exhibit A to the first resolution are as follows:

- Remove reference to City boards, commissions, and committees throughout the document as Council adopted separate Commission Rules of Procedure in 2021, which are also being updated.
- "Section 1.1 – Regular Meetings" has been amended to allow flexibility for the start time of the Closed Session portion of public meetings.
- "Section 1.7 – Meeting Attendance via Teleconference When No State of Emergency Has Been Proclaimed by the Governor and/or Social Distancing is in Effect" has been amended to align this section with current revisions to State law (Brown Act) [Government Code section 54950 *et seq.*]
- "Section 1.8 – Meeting Attendance and Public Participation via Teleconference When a State of Emergency Has Been Proclaimed by the Governor and/or Social Distancing is in Effect" has been added to reflect recent Brown Act allowances to hold public meetings via teleconference in accordance with Assembly Bill 361 (Stats. 2021, Ch. 165).
- Former "Section 1.8 Closed Session Minutes" has been renumbered to Section 1.9 due to the addition of a Section as noted above.
- In accordance with the Brown Act [Government Code section 54945.3, subdivision (b)], Council may adopt reasonable regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.

"Section 2.5 – Public Hearings" and "Section 2.6 – Public Comment" have been amended to include the following:

- Members of the public who utilize a translator shall be provided at least twice of the allotted time to ensure non-English speakers receive the same opportunity to directly address the Council.
- A one-time additional speaker time donation of three (3) minutes (or approximately 350 words) per individual is permitted as follows: 1) the member of the public donating time must submit this request in writing to the City Clerk by completing a Request to Speak form noting the name of the person time is being donated to; and 2) the member of the public donating time must be present at the time the speaker provides verbal public comments.



- “Verbal Public Comments” are defined as comments provided in the speakers’ own voice, and may not include video or sound recordings of the speaker or of other individuals or entities, unless permitted by the Presiding Officer.
- Public speakers may elect to use printed presentation materials to aid their comments; such printed materials shall be provided to the City Clerk to be disseminated to Council, made public, and incorporated into the public record of the meeting; it is requested that the printed materials are provided prior to the beginning of the meeting. There shall be no use of Chamber resources and technology to display visual or audible presentations during public comments, unless permitted by the Presiding Officer.
- Additional minor language revisions throughout the document have been made to ensure clarity, and text consistency and alignment with current terms.

The proposed revisions to the **Commission Rules of Procedure**, included as Exhibit A to the second resolution are as follows:

- “Section 2.5 – Public Hearings” and “Section 2.6 – Public Comment” have been amended to include the same language revisions listed above for the Council Rules of Procedure.
- Additional minor language revisions in the document have been made to ensure clarity, and text consistency and alignment with current terms.

If adopted, the proposed resolutions will go into effect immediately and will supersede and replace the applicability of the current resolutions.

## **ALTERNATIVES**

As Council provided direction for these revisions at the July 19, 2022, meeting, staff does not recommend an alternative.

Prepared by:       Monika Radeva, City Clerk  
Approved by:       Jon McMillen, City Manager

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**RESOLUTION NO. 2022 – XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, ADOPTING AMENDED AND RESTATED RULES OF PROCEDURE FOR CITY COUNCIL PUBLIC MEETINGS AND RELATED FUNCTIONS AND ACTIVITIES**

**WHEREAS**, Section 2.04.040 of the La Quinta Municipal Code and California Government Code ~~s~~Section 54954(a) [Brown Act] require the City Council to adopt rules of procedure to govern the conduct of its meetings and any of its other functions and activities pertaining thereto; and

**WHEREAS**, due to changes in law, policy and/or practice, the City’s current “Rules of Procedure” are examined and updated periodically; and

**WHEREAS**, this resolution shall supersede Council Resolution No. 2015-023, adopted on June 2, 2015, establishing the Amended and Restated Rules of Procedure for Council Meetings and Related Functions and Activities.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1. The Amended and Restated Rules of Procedure for City Council meetings and related functions and activities, attached hereto as “Exhibit A” and incorporated herein by reference, are hereby adopted.

SECTION 2. This Resolution supersedes City Council Resolution No. 2015-023, adopted on June 2, 2015.

SECTION 3. **Corrective Amendments:** The City Council does hereby grant the City Clerk the ability to make minor amendments and corrections of typographical or clerical errors to “Exhibit A” to ensure accuracy and consistency of the text.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

---

MONIKA RADEVA, City Clerk  
City of La Quinta, California



**APPROVED AS TO FORM:**

---

WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

**EXHIBIT A**

**AMENDED AND RESTATED  
RULES OF PROCEDURE  
FOR COUNCIL MEETINGS  
AND RELATED FUNCTIONS AND ACTIVITIES**

---

PURPOSE

The purpose and intent of the City Council in adopting the within rules shall be to provide directory guidelines relating to the conduct of the public business by or on behalf of the City Council, and in the event of any noncompliance with or violation of any provision herein, such will not be deemed to affect the validity of any action taken, unless otherwise specifically provided by law.

The rules of procedure set herein shall be in addition to the provisions of the Ralph M. Brown Act (Brown Act) [Government Code section 54950 *et seq.*] and all other applicable State ~~government codes~~ law and La Quinta Municipal Code (LQMC) provisions. In the event of a conflict between the rules set by the City Council in this Resolution and State law ~~California Code~~, the provisions in State law ~~of California State Code~~ shall prevail.

APPLICABILITY

Unless otherwise provided by resolution of the City Council, a city authority, or city agency, the rules of procedure outlined below apply to all the following city-established entities ~~including, but not limited to the following~~:

- La Quinta City Council
- La Quinta Housing Authority
- La Quinta Financing Authority
- Successor Agency to the La Quinta Redevelopment Agency
- ~~All City Boards, Commissions, and Committees~~

**MEETINGS**

**1.1 REGULAR MEETINGS:**

The City Council of the City of La Quinta shall hold regular meetings in the place specified in the Municipal Code, on the first and third Tuesdays of each month. The open session portion of regular meetings shall begin at 4:00 p.m. The ~~C~~losed ~~S~~ession portion of regular meetings, if needed, may begin between ~~3~~2:00 p.m. and 4:00 p.m., or may be scheduled any time before meeting adjournment in accordance with a duly noticed agenda. The public hearing portion of the meeting shall be the time set forth in the published public hearing

notice, or if none is required, the time set forth in the posted agenda.

When the day for a regular meeting of the Council falls on a legal holiday, no meeting shall be held on that day; rather, such meeting shall be held at the same hour on the next business day unless otherwise determined by the City Council.

## **1.2 ADJOURNED MEETINGS:**

Any meeting may be adjourned to a time, place, and date certain, but not beyond the next regular meeting. Once adjourned, the meeting may not be reconvened.

## **1.3 SPECIAL MEETINGS:**

Special Meetings may be called by the Mayor or majority of ~~Council~~ members on 24-hour notice, as set forth in Government Code ~~sections 3511.1(d), 36807 and 54956, subdivisions (a), (b), and (c).~~ To avoid a series of communications by a majority of members in contravention to Government Code section 54952.2(b), any member other than the Mayor seeking to call a special meeting shall deliver, individually and separately from other members, a request to call a special meeting, and any matter(s) to be considered therein, to the City Manager and City Clerk. If a request to call a special meeting is received by the City Manager and City Clerk by a majority of members, other than the Mayor, prior to the next regular meeting, the City Manager and City Clerk shall reschedule and call for the special meeting pursuant to the Brown Act and these Rules of Procedure. Only matters contained in the notice may be considered and no ordinances (other than urgency ordinances) may be adopted, nor may matters concerning the salaries, salary schedules, stipend, bonus or compensation paid in the form of fringe benefits, of the City Manager, any Department head, or any employee whose position is held by an employment contract, be acted upon. Notice of special meetings shall be posted in accordance with Section 1.4 below.

## **1.4 NOTICE OF MEETINGS. POSTING OF AGENDAS:**

The City Clerk, or designee, shall post a meeting agenda in the following locations at least 72 hours before each regular meeting of the City Council:

- (1) The public bulletin board located outside the Village Post Office at 51321 Avenida Bermudas;
- (2) The public bulletin board located outside the Stater Bros. Supermarket at 78630 Highway 111;
- (3) The public bulletin board located outside La Quinta City Hall at 78495 Calle Tampico; and
- (4) The City's internet web site.

The City Council finds and determines that all locations are freely accessible to the public and the Council further finds and determines that the City is legally required to post an agenda in only one freely accessible location and on the City’s web site. This direction to post in all locations is directory only and not mandatory. Other locations may be added as deemed appropriate. Following posting of said agenda, the City Clerk or designee, shall sign a declaration of the date and place of the posting of the said agenda and shall retain said declaration of posting as a public record as part of the Council meeting record to which the posting relates. The provisions of this section as to place of posting and declaration of posting shall also apply to the special meeting posting requirements pursuant to the Brown Act [Government Code section 54956]. To the extent not required by State law, the provisions hereof are directory only.

### **1.5 QUORUM:**

Unless otherwise provided for in the Municipal Code, a majority of the Council shall be sufficient to do business and motions may be passed 2-1 if only three (3) members attend.

The following matters, however, require three (3) affirmative votes:

- (a) Adoption of resolutions;
- (b) Orders for payment of money;
- (c) Adoption or amendment of a specific or general plan; and
- (d) Any other requirement in applicable State law that requires at least a simple majority vote of the entire legislative body.

If a majority of the Council shall be disqualified to vote on a matter by reason of actual or apparent conflict of interest, the Council shall select by lot or other means of random selection, or by such other impartial and equitable means as the Council shall determine, that requisite number of its disqualified members which, when added to the members eligible to vote, shall constitute a quorum.

### **1.6 MEETINGS TO BE PUBLIC:**

Study Sessions and all regular, adjourned or special meetings of the City Council shall be open to the public, provided, however, the Council may hold closed sessions from which the public may be excluded, which closed sessions shall only be held in accordance with the provisions of the Brown Act.

### **1.7 MEETING ATTENDANCE VIA TELECONFERENCE WHEN NO STATE OF EMERGENCY HAS BEEN PROCLAIMED BY THE GOVERNOR AND/OR SOCIAL DISTANCING IS IN EFFECT:**

(a) The use of teleconferencing for a ~~Council~~ member to attend a City Council meeting is permitted subject to compliance with the provisions of the Brown Act [Government Code Section 54953, as amended].

(b) All provisions of the ~~Ralph M.~~ Brown Act shall apply to the teleconferenced meeting location including agenda posting, public accessibility, Americans with Disabilities Act compliance, opportunity for the public to address Council directly, and availability of agendas.

(c) All votes taken during a teleconferenced meeting shall be by roll call.

(d) So that the City Clerk may comply with the ~~Ralph M.~~ Brown Act, one week advance written notice to the City Clerk must be given by the ~~Council~~ member of the City Council who wishes to attend via teleconference; the notice must include the location name and address, which –must specifically include the room/suite number or other reasonably detailed description, at which the teleconferenced meeting will occur, who is to initiate the telephone call to establish the teleconference connection, and the telephone number of the teleconference location (the telephone number will not be made public). If the teleconference is to be conducted via video/audio teleconference, the City Clerk shall provide and publish a teleconference link that the member must connect to in order to attend the meeting.

(e) The ~~Council~~ member attending by teleconference shall:

- (1) Provide the City Clerk with a photograph showing the agenda posted at the teleconference location, or a written statement that the agenda has been posted, which the City Clerk shall retain with the original agenda packet materials; and
- (2) Identify him~~self~~/herself/themselves and acknowledge whether or not members of the public are in attendance at the teleconference location.

(f) Only one ~~Council~~ member per meeting may attend by teleconferencing.

(g) Each ~~Council~~ member may attend a regular City Council meeting via teleconference a maximum of twice per calendar year.

(h) Upon receipt of notification of intent to attend via teleconference from one ~~Council~~ member, the City Clerk shall forward the notice to ~~all Councilmembers~~ the City Council.

## 1.8 MEETING ATTENDANCE AND PUBLIC PARTICIPATION VIA



**TELECONFERENCE WHEN A STATE OF EMERGENCY HAS BEEN PROCLAIMED BY THE GOVERNOR AND/OR SOCIAL DISTANCING IS IN EFFECT:**

During a period when the Governor of California has proclaimed a “state of emergency” or state or local officials have imposed or recommended measures to promote social distancing, and the City Council by majority vote has made the findings in support of modified teleconferencing procedures pursuant to the Brown Act [Government Code section 54953(e)(3), or successor provision if effective on or after January 1, 2024], then Section 1.7 of these Rules of Procedure shall not apply, and the criteria set forth in the Brown Act shall apply to City Council meetings.

**1.81.9 CLOSED SESSION MINUTES**

Pursuant to the Brown Act [Government Code Section 54957.2]~~of the California Government Code~~, the City Clerk of the City of La Quinta may be required to attend Closed Session of the City Council, and keep and enter in a minute book a record of topics discussed and decisions made at each meeting. Closed Session minutes, if produced, shall not be a public record subject to inspection pursuant to the California Public Records Act [Government Code section 6250 et seq.], and shall be kept confidential pursuant to the Brown Act~~Government Code~~.

**2. AGENDA**

**2.1 ORDER OF BUSINESS:**

Except as otherwise provided by law, no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that ~~Council~~members of Council or staff may, on their own initiative or in response to public comments, briefly respond to statements made or questions posed during the public comment period, ask questions for clarification, make a brief announcement, make a brief report on their~~his/her~~ own activities, provide a reference to staff, request staff to report back to the Council at a subsequent meeting, or take action to direct staff to place a matter on a future agenda pursuant to Section 2.9 of these Rules of Procedure, listed below.

The order of business of each meeting shall be as contained in the Agenda prepared by the City Clerk and shall contain the following category headings:

- Call to Order
- Roll Call
- \*Public Comments on Matters Not on the Agenda (place before Closed Session)

- Closed Session (may be taken up before, after or during breaks in the open portion of the meeting)
- \*Pledge of Allegiance
- \*Public Comments on Matters Not on the Agenda
- Confirmation of Agenda
- \*Announcements, Presentations, and Written Communications
- Consent Calendar (will include Minutes)
- Business Session
- \*Study Session
- \*Departmental Reports
- \*Reports and Informational Items
- \*Mayor and Councilmembers' Items
- \*Public Comment (only needed if there is a Public Hearing(s) on the agenda)
- \*Presentations (only needed if there is a late presentation item)
- Public Hearings
- Adjournment

The Presiding Officer may change the order of business to accommodate participants, the City Council, staff, or consultants; expedite the meeting; or meet public hearing notice times.

\* These portions of the agenda shall be used for discussion and direction to staff; no formal actions are to be taken.

## **2.2 DELIVERY OF AGENDA:**

Barring insurmountable difficulties, the agenda packet shall ordinarily be delivered to the City Council each Thursday preceding the Tuesday meeting to which it pertains.

The agenda packet shall also be available to the public at the time it is delivered to the City Council.

## **2.3 ROLL CALL:**

Before proceeding with the business of the Council, the City Clerk shall call the roll of the City Council and the names of those present shall be entered in the minutes. The order of roll call shall be alphabetical with the Mayor called last.

## **2.4 APPROVAL OF MINUTES:**

Action minutes shall be prepared after every meeting. Unless requested by a majority of the City Council, minutes ~~of the previous meeting~~ may be approved as a Consent Calendar item without public reading if the City Clerk has

previously furnished ~~each~~ Council ~~member~~ with a copy thereof.

## 2.5 PUBLIC HEARINGS:

Generally, public hearings shall be conducted in the following order:

- Staff presentation of the staff report and related materials
- Questions of Staff by Council
- Public hearing opened by Presiding Officer
- Public testimony
- Public hearing closed by Presiding Officer
- Questions by Council
- Discussion by Council
- Action by Council

Questions or comments from the public shall be limited to the subject under consideration.

In accordance with the Brown Act [Government Code section 54954.3, subdivision (b)], Council may adopt reasonable regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker. Depending upon the extent of the agenda, and the number of persons desiring to speak on an issue, the Presiding Officer may, at the beginning of the hearing, limit testimony, but in no event to less than three (3) minutes per individual (or approximately 350 words).

A one-time additional speaker time donation of three (3) minutes (or approximately 350 words) per individual is permitted as follows: 1) the member of the public donating time must submit this in writing to the City Clerk by completing a Request to Speak form noting the name of the person time is being donated to; and 2) the member of the public donating time must be present at the time the speaker provides verbal public comments.

Members of the public who utilize a translator shall be provided at least twice of the allotted time to ensure non-English speakers receive the same opportunity to directly address the Council.

“Verbal Public Comments” are defined as comments provided in the speakers’ own voice, and may not include video or sound recordings of the speaker or of other individuals or entities, unless permitted by the Presiding Officer.

Public speakers may elect to use printed presentation materials to aid their comments; such printed materials shall be provided to the City Clerk to be disseminated to Council, made public, and incorporated into the public record of the meeting; it is requested that the printed materials are provided prior to

~~the beginning of the meeting. There shall be no use of Chamber resources and technology to display visual or audible presentations during public comments, unless permitted by the Presiding Officer. Any person may speak for a longer period of time, upon approval of the City Council, when this is deemed necessary in such cases as when a person is speaking as a representative of a group or has graphic or slide presentations requiring more time.~~

Quasi-judicial hearings shall be conducted in accordance with the principles of due process, and the City Attorney shall advise the City Council in this regard.

## **2.6 PUBLIC COMMENT:**

Pursuant to ~~the Brown Act~~ [Government Code ~~section 54954.3~~], each agenda for a regular meeting shall provide an item entitled "Public Comment". The purpose of such item shall be to provide an opportunity for members of the public to directly address the City Council on items of interest to the public that are within the subject matter jurisdiction of the City Council. In order to assure that the intent of ~~the Brown Act Government Code 54954.3~~ is carried out, three (3) minutes ~~(or approximately 350 words)~~ is the amount of time allocated for each individual speaker. At any time, before or after the oral communication is commenced, the Presiding Officer may, if ~~s/he deems it~~ preferable, direct that the communication be made instead either to the City Manager or other appropriate staff member during regular business hours, or in writing for subsequent submittal to Council ~~members~~.

~~A one-time additional speaker time donation of three (3) minutes (or approximately 350 words) per individual is permitted as follows: 1) the member of the public donating time must submit this in writing to the City Clerk by completing a Request to Speak form noting the name of the person time is being donated to; and 2) the member of the public donating time must be present at the time the speaker provides verbal public comments.~~

~~Members of the public who utilize a translator shall be provided at least twice of the allotted time to ensure non-English speakers receive the same opportunity to directly address the Council.~~

~~“Verbal Public Comments” are defined as comments provided in the speakers’ own voice, and may not include video or sound recordings of the speaker or of other individual or entities, unless permitted by the Presiding Officer.~~

~~Public speakers may elect to use printed presentation materials to aid their comments; such printed materials shall be provided to the City Clerk to be disseminated to Council, made public, and incorporated into the public record of the meeting; it is requested that the printed materials are provided prior to the beginning of the meeting. There shall be no use of Chamber resources and~~

technology to display visual or audible presentations during public comments, unless permitted by the Presiding Officer.

On items of public comment or discussion, any matter raised by the public which does not specifically appear on the agenda may be added to a future agenda in accordance with Section 2.9 of these Rules of Procedure, listed below. It is hereby determined that such requests or direction by a ~~Council~~member of Council shall not be considered action taken by the Council on said item raised by the public. Further, Council discussion of the matter shall not be considered action taken.

## **2.7 CONSENT AGENDA:**

Items of routine nature, and non-controversial, shall be placed on the consent agenda. All items may be approved by one blanket motion with majority vote upon unanimous consent. Any ~~Council~~member of Council may request that any item be withdrawn from the consent agenda for separate consideration.

## **2.8 MAYOR AND COUNCILMEMBER ITEMS:**

~~The Mayor and Council~~Members of Council shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the Council.

## **2.9 ADDING ITEMS TO A FUTURE AGENDA:**

An item may be placed on a future agenda by any of the following methods:

- (a) Items for discussion only, no action, no staff report – a ~~Council~~member may request that a matter requiring significant discussion be placed on a future agenda under the “Mayor and Councilmembers’ Items” section of the agenda either during a Council meeting or by contacting the City Manager with the item title and desired meeting date. ~~At-€T~~The requesting ~~Council~~member’s has the option to, s/he may prepare a short report to be included in the agenda packet provided ~~s/he meets~~the agenda production deadlines are met.
- (b) Items for discussion and/or vote requiring a staff report - a ~~Council~~member who wishes to place a matter on a future agenda that requires staff research, analysis and/or report(s) or a vote to commit City resources shall first bring the matter to Council as noted in (a) above and obtain Council consensus to direct staff to move forward and place the item on a future agenda. Council shall not take action on the matter itself.

(c) By the Mayor, City Manager or City Attorney.

### **3. PRESIDING OFFICER**

#### **3.1 PRESIDING OFFICER:**

The Mayor shall be the Presiding Officer at all meetings of the Council. In the absence of the Mayor, the Mayor Pro Tempore shall preside. In the absence of both the Mayor and the Mayor Pro Tempore, the senior Councilmember shall preside. If there are two Councilmembers with equal seniority, then the one who received the highest number of votes in the election shall be the Presiding Officer.

#### **3.2 MAYOR PRO TEMPORE:**

In accordance with Government Code ~~s~~Section 36801, the Council shall choose one of its members as Mayor Pro Tempore at the meeting at which the declaration of the election results for a general municipal election is made. During odd numbered years, the Council shall choose one of its members as Mayor Pro Tempore during a regular meeting in the last calendar quarter of the year. Each selection shall be by three (3) or more affirmative votes, and a failure to achieve such total of affirmative votes, shall be deemed a selection of the incumbent to remain in office. Each person so selected shall serve until a successor is chosen (at any time) by three (3) or more affirmative votes.

#### **3.3 CALL TO ORDER:**

The meeting of the City Council shall be called to order by the Presiding Officer.

#### **3.4 PARTICIPATION OF PRESIDING OFFICER:**

The Presiding Officer may move, second, and debate from the Chair, subject only to such limitations of debate as are imposed on all ~~Council~~members of the City Council., ~~and he/she/them~~ The Presiding Officer shall not be deprived of any of the rights and privileges of a ~~Council~~member of the City Council by reason of acting as Presiding Officer. However, the Presiding Officer is primarily responsible for the conduct of the meeting. If ~~s/he~~ the Presiding Officer desires to personally engage in extended debate on questions before the Council, ~~s/hethe~~ the Presiding Officer should consider turning the Chair over to the Mayor Pro Tempore.

#### **3.5 QUESTION TO BE STATED:**

The Presiding Officer shall verbally restate each question immediately prior to calling for the vote. Following the vote, either the Presiding Officer or the City

Clerk shall verbally announce the result in accordance with Section 7.1 below. The Presiding Officer may publicly state the effect of the vote for the benefit of the audience before proceeding to the next item of business.

### **3.6 SIGNING OF ORDINANCES AND RESOLUTIONS:**

The Presiding Officer shall sign ordinances and resolutions adopted by the City Council. The City Clerk, or Deputy City Clerk, shall attest to the signature of the Presiding Officer.

### **3.7 MAINTENANCE OF ORDER:**

The Presiding Officer is responsible for the maintenance of order and decorum at all times. No person is allowed to speak who has not first been recognized by the Presiding Officer. All questions and remarks shall be addressed to the Presiding Officer.

### **3.8 CITY CLERK POSITION:**

In accordance with Government Code sSection 36804, if the City Clerk is absent, the Deputy City Clerk shall act. If there is none, the Presiding Officer shall appoint ~~one of the Councilmembers~~ a City staff member to act as City Clerk Pro Tempore.

## **4. RULES, DECORUM, AND ORDER**

### **4.1 POINTS OF ORDER:**

The Presiding Officer, with the advice of the City Manager and City Attorney, shall determine all Points of Order, which shall generally be governed by Robert's Rules of Order, if not otherwise governed by these Rules of Procedure. The Presiding Officer's ruling shall be subject to the right of any member to appeal to the Council. If any appeal is taken, the question shall be, "Shall the decision of the Presiding Officer be sustained?" in which event a majority vote shall govern and conclusively determine such question of order.

### **4.2 DECORUM AND ORDER - COUNCIL MEMBERS:**

(a) Any ~~Council~~ member desiring to speak shall address the Presiding Officer and, upon recognition by the Presiding Officer, shall confine ~~him/herself~~ to the question under debate.

(b) A ~~Council~~ member, once recognized, shall not be interrupted while speaking unless called to order by the Presiding Officer; unless a Point of Order is raised by another ~~Council~~ member; or unless the speaker chooses to yield to

questions from another ~~Council~~member.

(c) Any ~~Council~~member called to order while ~~s/he is~~ speaking shall cease speaking immediately until the question of order is determined. If ruled to be in order, ~~s/the~~ member shall be permitted to proceed. If ruled to be not in order, ~~s/he~~ the member shall remain silent or shall alter his/her/their remarks so as to comply with rules of the Council.

(d) ~~Council~~Members shall accord the utmost courtesy to each other, to city employees, and to the public appearing before the Council and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities.

(e) Any ~~Council~~member may move to require the Presiding Officer to enforce the rules and the affirmative vote of a majority of the Council shall require the Presiding Officer to so act.

(f) Except where specifically authorized by City Council action or for purely ceremonial purposes, no ~~Council~~member of the City Council attending a City board, commission, or committee meeting shall make any statement or give the appearance or indicate in any way that ~~s/he/she/they-~~ is representing the City. When making a comment at such a meeting, the ~~Council~~member should make it clear that ~~s/he/she/they~~ is speaking solely as an individual. Unless officially appointed to participate on a committee, ~~Council~~members should make an effort not to insert themselves into or take positions on matters which will or are likely to be the subject of public hearings or will be decided upon by the City Council after considering the entire issue.

### **4.3 DECORUM AND ORDER - EMPLOYEES:**

City ~~E~~mployees and ~~C~~ontractors shall observe the same rules of procedure and decorum applicable to members of the Council. The City Manager shall ensure that all City employees observe such decorum. Any staff members, including the City Manager, desiring to address the Council or members of the public shall first be recognized by the Presiding Officer. All remarks shall be addressed to the Presiding Officer and not to any one individual ~~Councilmember~~ ~~or~~-member of Council or the public.

### **4.4 DECORUM AND ORDER - PUBLIC:**

Members of the public attending Council meetings shall observe the same rules of order and decorum applicable to the Council. Any person making impertinent and slanderous remarks or who becomes boisterous while addressing the Council or while attending the Council meeting shall be removed from the room if the sergeant-of-arms is so directed by the Presiding Officer, and such person



may be barred from further audience before the Council. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Presiding Officer, who may direct the sergeant-of-arms to remove such offenders from the room. Aggravated cases shall be prosecuted on appropriate complaint signed by the Presiding Officer.

#### **4.5 ENFORCEMENT OF DECORUM:**

The head of the City's police agency or designee shall be ex-officio sergeant-of-arms of the Council. ~~S/~~The sergeant-of-arms shall carry out all orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum during a public meeting~~in the Council Chambers~~. Upon instructions from the Presiding Officer, it shall be the duty of the sergeant-of-arms or his/her/their representative to eject any person from the Council Chambers or place ~~him/her~~any person under arrest or both.

As set forth in the Brown Act [Government Code ~~S~~section 54957.9], in the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Council may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the Council from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

#### **4.6 PERSONAL PRIVILEGE:**

The right of a member to interrupt a meeting and address the Council on a question of personal privilege shall be limited to cases in which his/her/their integrity, character, or motives are assailed, questioned, or impugned.

#### **4.7 CONFLICT OF INTEREST:**

All ~~Council~~members of the City Council are subject to the provisions of California State Law, such as Chapter 7, Title 9, of the California Government Code, relative to conflicts of interest, and to conflicts of interest codes adopted by the Council. Any ~~Council~~member disqualified from voting because of a conflict of interest shall do all of the following:

- (1) Publicly identify the financial interest in detail sufficient to be understood by the public;

- (2) Recuse himself/herself/themselves from discussing and voting on the matter; and
- (3) Leave the dais until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the Consent Calendar.

Any ~~Council~~ member disqualified from voting due to a conflict of interest may speak on the issue during the time that the general public speaks on the issue from the public podium [Government Code section 87105(a)]. The member shall be marked absent from the vote for the item on the minutes, unless the item is on the Consent Calendar, in which case, the member will be marked as having abstained.

#### **4.8 LIMITATION OF DEBATE:**

Any members should speak only once upon any one subject until every other member choosing to speak thereon has spoken. No member shall speak for a longer time than five (5) minutes each time ~~s/~~the ~~member~~ has the floor, without approval of a majority vote of the Council.

#### **4.9 DISSENTS AND PROTESTS:**

Any member shall have the right to express dissent from or protest to any action of the Council and have the reason entered in the minutes. If such dissent or protest is desired to be entered in the minutes, this should be made clear by language such as, "I would like the minutes to show that I am opposed to this action for the following reason . . ."

#### **4.10 PROCEDURES IN ABSENCE OF RULES:**

In the absence of a rule herein to govern a point or procedure, Robert's Rules of Order, Newly Revised, shall be used as a guide.

#### **4.11 RULINGS OF PRESIDING OFFICER FINAL UNLESS OVERRULED:**

In presiding over Council meetings, the Presiding Officer shall decide all questions of interpretation of these rules, points of order or other questions of procedure requiring rulings. Any such decision or ruling shall be final unless overridden or suspended by a majority vote of the ~~Council~~ members of the City Council present and voting.

### **5. ADDRESSING THE COUNCIL**

#### **5.1 MANNER OF ADDRESSING THE COUNCIL:**

Any member of the public desiring to address the Council ("public speaker") shall proceed to the podium and wait to be recognized by the Presiding Officer. After being recognized, ~~s/the~~ public speaker shall state his/her/their name and/or the party ~~s/he/she/they~~ is/are representing (unless otherwise determined by the city attorney to be unnecessary), the subject ~~s/the~~ public speaker wishes to discuss, and city of residence.

All remarks and questions shall be addressed to the Presiding Officer and not to any individual ~~Council~~member of the City Council, staff member, or other person. The Presiding Officer shall be addressed at all times as Madam/Mister [title], e.g. Madam Mayor, Mr. Mayor Pro Tem. ~~Council~~Members of the City Council shall be addressed as Councilmember [last name]. The Council as a body shall be addressed: Madam/Mister Mayor and Members of the City Council.

The Presiding Officer shall not permit any communication, oral or written, to be made or read where it is not within the subject matter jurisdiction of the City Council. During a public hearing, all remarks shall be limited to the subject under consideration. No person shall enter into any discussion without being recognized by the Presiding Officer.

## **5.2 TIME LIMITATION:**

For time limitation applicable to public hearings and public comment, see Sections 2.5 and 2.6 of these Rules of Procedure.

## **5.3 ADDRESSING THE COUNCIL AFTER MOTION IS MADE:**

After a motion has been made, or after a public hearing has been closed, no member of the public shall address the Council without first securing permission by a majority vote of the Council.

## **5.4 PERSONS AUTHORIZED TO BE WITHIN PLATFORM:**

No person except City Officials shall be permitted behind the City Council dais without permission or consent of the Presiding Officer.

## **6. MOTIONS**

### **6.1 PROCESSING OF MOTIONS:**

When a motion is made and seconded, it shall be stated by the Presiding Officer before debate. A motion so stated shall not be withdrawn by the mover without the consent of the person seconding it.

## **6.2 MOTIONS OUT OF ORDER:**

The Presiding Officer may at any time, by majority consent of the Council, permit a ~~Council~~ member to introduce an ordinance, resolution, or motion out of the regular agenda order.

## **6.3 DIVISION OF QUESTION:**

If the question contains two or more divisional propositions, the Presiding Officer may, and upon request of a member shall (unless appealed), divide the same.

## **6.4 PROCEDURE OF MOTIONS:**

When a motion is before the Council, no motion shall be entertained except the following, which shall have precedence in the following order:

- (a) Adjourn
- (b) Fix hour of adjournment
- (c) Table
- (d) Limit or terminate discussion
- (e) Amend
- (f) Postpone

## **6.5 MOTION TO ADJOURN:** (not debatable)

A motion to adjourn shall be in order at any time, except as follows:

- (a) When repeated without intervening business or discussion.
- (b) When made as an interruption of a member while speaking.
- (c) When discussion has been ended, and vote on motion is pending.
- (d) While a vote is being taken.

## **6.6 MOTION TO FIX HOUR OF ADJOURNMENT:**

Such a motion shall be to set a definite time at which to adjourn and shall be debatable and shall be amendable by unanimous vote.

## **6.7 MOTION TO TABLE:**

A motion to table shall be used to temporarily by-pass the subject. A motion to table shall be undebatable and shall preclude all amendments or debate of the subject under consideration. If the motion shall prevail, the matter may be "taken from the table" at any time prior to the end of the next regular meeting.

## **6.8 MOTION TO LIMIT OR TERMINATE DISCUSSION:**

Such a motion shall be used to limit or close debate on, or further amendment to, the main motion and shall be undebatable. If the motion fails, debate shall be reopened; if the motion passes, a vote shall be taken on the main motion.

## **6.9 MOTION TO AMEND:**

A motion to amend shall be discussed only as to the amendment. A motion to amend an amendment is possible but no additional motions to further amendments may be made. Any amendment shall relate to the original motion and not introduce a different matter. Amendments shall be voted first, then the main motion as amended. Alternatively, the original maker of the main motion may agree to revise the original motion and if the second agrees to second the revised motion, the Council may vote on the main motion as revised.

## **VOTING PROCEDURE**

### **7.1 VOTING PROCEDURE:**

In acting upon every motion, the vote shall be taken by electronic voting and the Presiding Officer or the City Clerk shall verbally announce:

- (1) Whether the question carried or was defeated;
- (2) The vote tally; and
- (3) The vote of each Member.

In the event the electronic voting machine is not functioning, the vote shall be taken by roll call. The vote on each motion shall then be entered in full upon the record. The order of voting shall be alphabetical with the Mayor voting last. The City Clerk shall call the names of all members seated when a roll call vote is ordered or required. Members shall respond 'aye', 'no' or 'abstain'.

Every ordinance and resolution, orders for franchises or payments of money, or adoption or amendment of a specific or general plan require three (3) affirmative votes. Any member may change his/her/their vote before the next order of business.

### **7.2 ABSTENTIONS AND FAILURE TO VOTE:**

A Council member who abstains due to reasons of conflict shall, for purpose of the item under consideration, be considered as if absent.

A Council member abstaining for reasons other than conflict shall be counted as present for purposes of a quorum and such abstentions are counted with the majority.

A ~~Council~~ member who leaves the dais solely to avoid participating in a specific item shall, in absence of a conflict, be counted as if they were present but abstaining, and such abstentions are also counted with the majority as noted above.

### **7.3 RECONSIDERATION:**

Any ~~Council~~ member who voted with the majority may move a reconsideration of any action at the same meeting or, within seven (7) calendar days, request in writing to the City Manager or City Clerk that it be agendized for consideration at the following meeting. If the ~~seventh-7<sup>th</sup>~~ calendar day falls on a holiday, then the deadline shall be the next business day. In the event that the subject of the reconsideration is a motion that failed as the result of a tie vote, any ~~Council~~ member who voted against the earlier motion may move for reconsideration within the same seven (7) calendar day period. If the motion to reconsider passes, then the original item may be reconsidered at that time or agendized for the next meeting that meets any applicable noticing requirements. After a motion for reconsideration has once been acted upon, no other motion for reconsideration thereof shall be made without unanimous consent of the Council.

### **7.4 TIE VOTES:**

Tie votes shall be lost motions unless an additional motion is made which obtains a majority vote to break the tie. When all ~~Council~~ members of the Council are present, a tie vote on whether to grant an appeal from official action shall be considered a denial of such appeal. If a tie vote results at a time when less than all members of the Council are present, the matter shall automatically be continued to the agenda of the next regular meeting of the Council, unless otherwise ordered by the Council. Notwithstanding the above, if a tie vote results at a time when one or more ~~Council~~ member(s) are abstaining for reasons other than conflict of interest then, in that instance, the abstention vote shall be counted in favor of the motion thereby breaking the tie vote.

## **8. RESOLUTIONS**

### **8.1 DEFINITIONS:**

As a rule of thumb, it can be said that legislative acts of the City Council (usually a rule of public conduct for long-term application) are taken by ordinance, whereas more routine business and administrative matters (usually more temporary and transitory in nature) are accomplished by "the adoption of resolutions". The term "resolution" in its general sense will denote any action taken affirmatively via a vote of the Council, other than one taken by ordinance.

As used in this City, however, two (2) terms are in general use to denote such (non-ordinance) actions: "resolution" and "motion" (thereafter recorded by minute entry). ~~Technically, b~~Both actions are equally ~~as~~ legally effective and binding, ~~;~~ they just vary in the formality of respective memorialization. The most formal is referred to locally as a "resolution".

Generally, the form of a "resolution" This is a written document with a clearly identifiable an uniform, format, memorializing the action taken by Council, which is, in addition to being referenced in the minutes, will be recorded by a separate document, numbered in sequence according to year adopted, and preserved in a separate set of books; this separate document is in addition to being recorded by an item entry in the minutes of the meeting at which it was accomplished. ~~Such "Resolutions"~~ are used in this City for various reasons, such as when specifically required by law, when needed as a separate evidentiary document to be transmitted to another governmental agency, or where the frequency of future reference back to its contents warrants a separate document (with the additional "whereas" explanatory material it often recites) to facilitate such future reference and research.

AA "motion" or "minute order," as used locally denotes a Council action which is recorded simply by an item entry in the minutes of the meeting at which it was accomplished, without the formality of and no separate document ~~is made~~ to memorialize it, ~~;~~ unless it is a motion to adopt an ordinance or resolution.

## **8.2 RESOLUTIONS PREPARED IN ADVANCE:**

Where a resolution has been prepared in advance, the procedure shall be: motion, second, discussion, vote pursuant to methods prescribed in Section 7.1 above, and result declared. It shall not be necessary to read a resolution in full or by title except to identify it. Any member may require that the resolution be read in full.

## **8.3 RESOLUTIONS NOT PREPARED IN ADVANCE:**

Where a resolution has not been prepared in advance, the procedure shall be to instruct the City Manager or the City Attorney to prepare a resolution for presentation at the next Council meeting.

## **8.4 URGENCY RESOLUTIONS:**

In matters of urgency, a resolution may be presented verbally in motion form together with instructions for written preparation for later execution. After the resolution has been verbally stated, the voting procedure in Section 8.2 above shall be followed.

## **9. ORDINANCES**

### **9.1 INTRODUCTION AND ADOPTION OF ORDINANCES:**

Ordinances shall not be passed within five (5) days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting [Government Code section 36934]. However, an urgency ordinance may be passed immediately upon introduction and either at a regular or special meeting. When ordinances, other than urgency ordinances, are altered after introduction, they shall be passed only at a regular or at an adjourned regular meeting held at least five days after alteration. Corrections of typographical or clerical errors are not alterations within the meaning of this section.

### **9.2 EFFECTIVE DATE:**

Except as provided otherwise by law, all ordinances shall take effect 30 days after their final passage [Government Code section 36937] but may be made operative at such later date as may be designated in the ordinance.

### **9.3 PUBLISHING:**

It shall be the duty of the City Clerk to post or publish all ordinances in accordance with Government Code sSection 36933 ~~of the Government Code~~ within 15 days after adoption.

## **10. POLITICAL ACTIVITIES**

~~Councilmembers~~Incumbents shall not use, or attempt to use, their position, office or authority to influence, aid or obstruct any City employee from securing any position, nomination, confirmation or promotion, or change in compensation or position in the City upon consideration or condition that the vote or political influence or action of such person or another shall be given or used in behalf of, or withheld from, any candidate, officer, or party, or upon any other corrupt condition or consideration. This prohibition shall apply to urging or discouraging the individual employee's action.

~~A Councilmember~~Incumbents or candidates shall not, directly or indirectly, solicit political funds or contributions, knowingly, from other officers or employees of the local agency or from persons on an employment list of the City, with the knowledge that the person from whom the contribution is solicited is an officer or employee of the City. This section shall not prohibit the ~~Council~~member from requesting political contributions from officers or employees of the City if the solicitation is part of a solicitation made to a significant segment of the public, which may include officers or employees of the City.



~~No Councilmember Incumbents~~ or candidates shall not engage in political activity during working hours in City offices or work areas where such activity would disrupt the workplace. ~~For purposes of this section, City offices, or work areas includes the areas behind the public counters but excludes the Council Chamber and offices of the City Council.~~

## **11. AUTHORITY TO BIND THE CITY**

No member of the City Council, officer, official, employee, agent or consultant of the City, without the majority vote of the Council, or unless otherwise provided in these Rules of Procedure or by resolution of the Council, shall have any power or authority to bind the City by any contract, to pledge its credits, or to render it liable for any purpose in any amount.

## **12. EXECUTION OF CONTRACTS, DEEDS, AND OTHER DOCUMENTS**

Except as otherwise authorized by resolution of the City Council, either the Mayor or City Manager, or in the absence of both, such person as the City Manager may designate in writing pursuant to La Quinta Municipal Code sections 2.08.050 and 2.08.060, shall sign all contracts, deeds and other written instruments on behalf of the City when such have been approved by the City Council. The City Clerk shall attest to the signature of the signer, unless attestation is not required.

## **13. RULES DIRECTORY**

To the extent not required by State laws, these Rules of procedure shall be considered directory only; and compliance herewith shall not be considered mandatory or jurisdictional.

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**RESOLUTION NO. 2022 - XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, ADOPTING AMENDED AND RESTATED RULES OF PROCEDURE FOR PUBLIC MEETINGS AND RELATED FUNCTIONS AND ACTIVITIES OF CITY BOARDS, COMMISSIONS, AND COMMITTEES**

**WHEREAS**, State Government Code sSection 54954(a) [Brown Act] authorizes the City Council to adopt rules of procedure to govern the conduct of its meetings and other City board, commission, and committee meetings, and functions and activities pertaining thereto; and

**WHEREAS**, Section 2.06.050, subsection D, of the La Quinta Municipal Code states that City boards, commissions, and committees shall follow such rules and regulations for public meetings to conduct its business as established by the City Council; and

**WHEREAS**, due to changes in law, policy and/or practice, the City's current "Rules of Procedure" are examined and updated periodically; and

**WHEREAS**, this resolution shall supersede Council Resolution No. 2021-034, adopted on September 21, 2021, establishing the Rules of Procedure for public meetings, as that resolution applied to City boards, commissions, and committees only.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1. The Amended and Restated Rules of Procedure for public meetings and related functions and activities for City boards, commissions, and committees, attached hereto as Exhibit A and incorporated herein by reference, are hereby adopted.

SECTION 2. This Resolution supersedes City Council Resolution No. 2021-034, adopted on September 21, 2021, as that resolution applied to City boards, commissions, and committees.

SECTION 3. **Corrective Amendments:** The City Council does hereby grant the City Clerk the ability to make minor amendments and corrections of typographical or clerical errors to "Exhibit A" to ensure accuracy and consistency of the text.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

---

MONIKA RADEVA, City Clerk  
City of La Quinta, California



**APPROVED AS TO FORM:**

---

WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

**EXHIBIT A**

**AMENDED AND RESTATED  
RULES OF PROCEDURE FOR PUBLIC MEETINGS  
OF CITY BOARDS, COMMISSIONS, AND COMMITTEES  
AND RELATED FUNCTIONS AND ACTIVITIES**

---

PURPOSE

The purpose and intent of the City Council in adopting the within rules shall be to provide directory guidelines relating to the conduct of the public business by or on behalf of City boards, commissions, and committees as defined by La Quinta Municipal Code (LQMC) Section 2.06.010, and in the event of any noncompliance with or violation of any provision herein, such will not be deemed to affect the validity of any action taken, unless otherwise specifically provided by law.

The rules of procedure set herein shall be in addition to the provisions of the Ralph M. Brown Act (Brown Act) [Government Code sSection 54950 *et seq.*] and all other applicable state law and LQMC provisions. In the event of a conflict between the rules set forth by the City Council in this Resolution and state law, the provisions in state law shall prevail.

APPLICABILITY

Boards, commissions, and committees of the City of La Quinta.

ADVISORY ROLES AND DECISION-MAKING AUTHORITY

The City Council is the governing body with ultimate decision-making authority for the City, and in furtherance of that authority has legislative, quasi-executive, and quasi-adjudicatory powers and functions as may be prescribed or authorized by law.

Except when the City Council or state law expressly delegates to the Planning Commission decision-making authority on behalf of the City for local planning and land use matters governed by the state Planning and Zoning Law [Government Code sSection 65000 *et seq.*], the Planning Commission, and all other City boards, commissions, and committees are advisory to the City Council.

The qualifications, skills, experiences, and knowledge of the community members who serve on City boards, commissions, and committees are unique and diverse, and their recommendations to the City Council help guide the City towards achieving its established priorities, objectives, and mission, as defined by the City Council and the community at large.

## **1. MEETINGS**

### **1.1 REGULAR MEETINGS:**

Boards, commissions, and committees of the City of La Quinta shall hold regular meetings at La Quinta City Hall bi-monthly, monthly, quarterly, or as needed on the date(s) and times selected by the City Council or, if authorized by the City Council, by the respective board, commission, or committee.

The following schedule of City boards, commissions, and committees is in effect as of the date of adoption of this Resolution:

- Community Services Commission – meets quarterly, on the 2<sup>nd</sup> Monday, in the months of March, June, September, and December, at 4:00 p.m.;
- Construction Board of Appeals – meets on “as needed” basis;
- Financial Advisory Commission – meets quarterly, generally on a Wednesday, in the months of February, May, August, and November at 4:00 p.m.;
- Housing Commission – meets quarterly, on the 2<sup>nd</sup> Wednesday, in the months of March, June, September, and December, at 4:00 p.m.;
- Planning Commission – meets twice per month, on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, of every month, at 5:00 p.m.

The Planning Commission may meet in closed session in accordance with the Brown Act when directed and deemed necessary by the City Attorney; a closed session for a regular meeting of the Planning Commission may be scheduled to commence no more than one (1) hour prior to the commencement of the open session of the regular meeting, or any time before adjournment, as an item on a duly noticed agenda for the regular meeting.

The Public Hearing portion of the meeting shall be the time set forth in the published public hearing notice, or if none is required, the time set forth in the posted agenda.

When the day of a regular meeting of City boards, commissions, or committees falls on a legal holiday, no meeting shall be held on that day; rather, such meeting shall be held at the same time on the next business day unless otherwise determined by the board, commission, or committee.

## **1.2 ADJOURNED MEETINGS:**

Any meeting may be adjourned to a time, place, and date certain, but not beyond the next regular meeting. Once adjourned, the meeting may not be reconvened.

## **1.3 SPECIAL MEETINGS:**

Special Meetings may be called by the City Manager, City Attorney, or Department Director on no less than 24-hour notice in accordance with the Brown Act. Only matters contained in the notice may be considered. Notice of special meetings shall be posted in accordance with Section 1.4 below.

## **1.4 NOTICE OF MEETINGS, POSTING OF AGENDAS:**

The board, commission, or committee Secretary (Secretary), or designee, shall post a meeting agenda in the following locations at least 72 hours before each regular meeting:

- (1) The public bulletin board located outside the Village Post Office at 51321 Avenida Bermudas;
- (2) The public bulletin board located outside the Stater Bros. Supermarket at 78630 Highway 111;
- (3) The public bulletin board located outside La Quinta City Hall at 78495 Calle Tampico; and
- (4) The City's internet web site.

The City Council finds and determines that all locations are freely accessible to the public and the Council further finds and determines that the City is legally required to post an agenda in only one freely accessible location and on the City's web site pursuant to the Brown Act [Government Code ~~s~~Section 54954.2(a)(1)]. This direction to post in all locations is directory only and not mandatory. Other locations may be added as deemed appropriate. Following posting of said agenda, the Secretary or designee, shall sign a declaration of the date and place of the posting of the said agenda and shall retain said declaration of posting as a public record as part of the meeting record to which the posting relates. The provisions of this section as to place of posting and declaration of posting shall also apply to special meeting posting requirements pursuant to the Brown Act [Government Code ~~s~~Section 54956]. To the extent not required by State law, the provision hereof ~~are~~is directory only.

## **1.5 QUORUM:**

Unless otherwise provided for in the LQMC, a majority of the members of boards, commissions, or committees shall be sufficient to do business and motions may be passed 2-1 if only three (3) members attend of a five (5)-member body, or 3-1 if only four (4) members attend of a seven (7)-member body.

The following matters, however, require three affirmative votes:

- (a) Adoption of resolutions;
- (b) Orders for payment of money; and
- (c) Adoption or amendment of a specific or general plan.

If a majority of the board's, commission's, or committee's membership shall be disqualified to vote on a matter by reason of actual or apparent conflict of interest, the board, commission, or committee shall select by lot or other means of random selection, or by such other impartial and equitable means as shall be determined, that number of its disqualified members which, when added to the members eligible to vote, shall constitute a quorum.

## **1.6 MEETINGS TO BE PUBLIC:**

Study Sessions and all regular, adjourned, or special meetings of boards, commissions, or committees shall be open to the public.

The Planning Commission may hold closed session discussions, when directed and deemed necessary by the City Attorney, from which the public may be excluded. Closed sessions shall only be held in accordance with the provisions of the Brown Act.

## **1.7 MEETING ATTENDANCE VIA TELECONFERENCE WHEN NO STATE OF EMERGENCY HAS BEEN PROCLAIMED BY THE GOVERNOR AND/OR SOCIAL DISTANCING IS IN EFFECT:**

(1) The use of teleconferencing for a board, commission, or committee member to attend a public meeting is permitted subject to compliance with the provisions of the Brown Act [Government Code ~~s~~Section 54953].

(2) All provisions of the Brown Act shall apply to the teleconferenced meeting location including agenda posting, public accessibility, ADA compliance, opportunity for the public to address the board, commission, or committee directly, and availability of agendas.

(3) All votes taken during a teleconferenced meeting shall be by roll call.



(4) To ensure that the Secretary may comply with the Brown Act, one week advance written notice to the Secretary must be given by the member who wishes to attend via teleconference; the notice must include the location name and address, which must specifically include the room/suite number, at which the teleconferenced meeting will occur, who is to initiate the telephone call to establish the teleconference connection, and the telephone number of the teleconference location (the telephone number will not be made public). If the teleconference shall be conducted via video/audio teleconference, the City will provide and publish a teleconference link that the member must connect to in order to attend the meeting.

(5) The member attending by teleconference shall:

- (a) Provide the Secretary with a photograph showing the agenda posted at the teleconference location, or a written statement that the agenda has been posted, which the Secretary shall retain with the original agenda packet materials; and
- (b) Identify himself/herself/themselves and acknowledge whether or not members of the public are in attendance at the teleconference location.

(6) Only one member per meeting may attend by teleconference.

(7) Each member may attend a regular meeting via teleconference a maximum of two times per calendar year.

(8) Upon receipt of notification of intent to attend via teleconference from one member, the Secretary shall forward the notice to all board, commission, or committee members.

**1.8 MEETING ATTENDANCE AND PUBLIC PARTICIPATION VIA TELECONFERENCE WHEN A STATE OF EMERGENCY HAS BEEN PROCLAIMED BY THE GOVERNOR AND/OR SOCIAL DISTANCING IS IN EFFECT:**

(1) During a period when the Governor of California has proclaimed a “state of emergency” or state or local officials have imposed or recommended measures to promote social distancing, and the City Council by majority vote has made the findings in support of modified teleconferencing procedures pursuant to Government Code sSection 54953(e)(3) (or successor provision), then Section 1.7 of these Rules of Procedure shall not apply, and the criteria set forth in Government Code sSection 54953(e)

(or successor provision) shall apply to the board, commission, or committee meetings.

## **2. AGENDA**

### **2.1 ORDER OF BUSINESS:**

Except as otherwise provided by law, no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of boards, commissions, or committees or staff may, on their own initiative or in response to public comments, briefly respond to statements made or questions posed during the public comment period, ask questions for clarification, make a brief announcement, make a brief report on his/her/their own activities, provide a reference to staff, request staff to report back to the board, commission, or committee at subsequent meeting, or request staff to consider placing a matter on a future agenda pursuant to Section 2.9 below, if the matter is within the jurisdictional scope and purview of the board, commission, or committee.

The order of business of each meeting shall be as contained in the Agenda prepared by the Secretary and shall contain the following category headings:

- Call to Order
- Roll Call
- \*Public Comment on Matters Not on the Agenda (place before Closed Session)
- Closed Session (may be taken up before, after, or during breaks in the open portion of the meeting)
- \*Pledge of Allegiance
- \*Public Comment on Matters Not on the Agenda
- Confirmation of Agenda
- \*Announcements, Presentations, and Written Communications
- Consent Calendar (will include Minutes)
- Business Session
- \*Study Session
- Public Hearing
- \*Public Comment (only needed if there is a Public Hearing item on the agenda)
- \*Departmental Reports
- \*Staff Items
- \*Reports and Informational Items
- \*Chair and Members' Items
- \*Presentations (only needed if there is a late presentation item)
- Adjournment

\*These portions of the agenda shall be used for discussion and recommendation(s) to staff; no formal actions are to be taken.

## **2.2 DELIVERY OF AGENDA:**

Barring insurmountable difficulties, the agenda packet shall be disseminated electronically via email to members of boards, commissions, or committees the Thursday or Friday preceding the following week’s meeting to which it pertains.

The agenda packet shall also be available to the public at the same time as it is available to board, commission, and committee members.

## **2.3 ROLL CALL:**

Before proceeding with the business of the board, commission, or committee, the Secretary shall call roll of the members of the board, commission, or committee, and the names of those present shall be entered in the minutes. The order of roll call shall be alphabetical with the Chairperson called last.

## **2.4 APPROVAL OF MINUTES:**

Action minutes shall be prepared after every meeting. Minutes may be approved as a Consent Calendar item without public reading if the Secretary has previously furnished each member with a copy thereof.

All members shall cast a vote, including members who were not present at the meeting for which meeting minutes are under consideration, pursuant to Sections 7.1 and 7.2 below.

## **2.5 PUBLIC HEARINGS:**

Generally, public hearings shall be conducted in the following order:

- Staff presentation of the staff report and related materials
- Questions of Staff by Members
- Public hearing opened by Presiding Officer
- Public testimony
- Public hearing closed by Presiding Officer
- Questions by Members
- Discussion by Members
- Action by Members

Questions or comments from the public shall be limited to the subject under consideration.

In accordance with the Brown Act [Government Code section 54954.3, subdivision (b)], reasonable regulations may be adopted limiting the total amount of time allocated for public testimony on particular issues and for each

individual speaker. Depending upon the extent of the agenda, and the number of persons desiring to speak on an issue, the Presiding Officer may, at the beginning of the hearing, limit testimony, but in no event to less than three (3) minutes per individual (or approximately 350 words).

A one-time additional speaker time donation of three (3) minutes (or approximately 350 words) per individual is permitted as follows: 1) the member of the public donating time must submit this request in writing to the City Clerk by completing a Request to Speak form noting the name of the person time is being donated to; and 2) the member of the public donating time must be present at the time the speaker provides verbal public comments.

Members of the public who utilize a translator shall be provided at least twice of the allotted time to ensure non-English speakers receive the same opportunity to directly address the City’s Boards, Commissions, and Committees.

“Verbal Public Comments” are defined as comments provided in the speakers’ own voice, and may not include video or sound recordings of the speaker or of other individuals or entities, unless permitted by the Presiding Officer.

Public speakers may elect to use printed presentation materials to aid their comments; such printed materials shall be provided to the City Clerk to be disseminated to Council, made public, and incorporated into the public record of the meeting; it is requested that the printed materials are provided prior to the beginning of the meeting. There shall be no use of Chamber resources and technology to display visual or audible presentations during public comments, unless permitted by the Presiding Officer.~~Any person may speak for a longer period of time, upon approval of the board, commission, or committee, when this is deemed necessary in such cases as when a person is speaking as a representative of a group or has graphic or slide presentations requiring more time.~~

Quasi-judicial hearings shall be conducted in accordance with the principles of due process, and the City Attorney shall advise the board, commission, or committee in this regard.

## **2.6 PUBLIC COMMENT:**

Pursuant to the Brown Act [Government Code ~~s~~Section 54954.3], each agenda for a regular meeting shall provide an item entitled “Public Comment.” The purpose of such item shall be to provide an opportunity for members of the public to directly address the board, commission, or committee on items of interest to the public that are within the subject matter jurisdiction of the board, commission, or committee. In order to assure that the intent of the Brown Act~~Government Code Section 54954.3~~ is carried out, three (3) minutes (or

approximately 350 words) is the amount of time allocated for each individual speaker. At any time, before or after the oral communication is commenced, the Presiding Officer may, if deemed preferable, direct that the communication be made instead either to the Department Director or other appropriate staff member during regular business hours, or in writing for subsequent submittal to members.

A one-time additional speaker time donation of three (3) minutes (or approximately 350 words) per individual is permitted as follows: 1) the member of the public donating time must submit this in writing to the City Clerk by completing a Request to Speak form noting the name of the person time is being donated to; and 2) the member of the public donating time must be present at the time the speaker provides verbal public comments.

Members of the public who utilize a translator shall be provided at least twice of the allotted time to ensure non-English speakers receive the same opportunity to directly address the City’s Boards, Commissions, and Committees.

“Verbal Public Comments” are defined as comments provided in the speakers’ own voice, and may not include video or sound recordings of the speaker or of other individuals or entities, unless permitted by the Presiding Officer.

Public speakers may elect to use printed presentation materials to aid their comments; such printed materials shall be provided to the City Clerk to be disseminated to Council, made public, and incorporated into the public record of the meeting; it is requested that the printed materials are provided prior to the beginning of the meeting. There shall be no use of Chamber resources and technology to display visual or audible presentations during public comments, unless permitted by the Presiding Officer.

On items of public comment or discussion, any matter raised by the public which does not specifically appear on the agenda may be added to a future agenda in accordance with Section 2.9 of these Rules of Procedure, listed below. It is hereby determined that such requests of direction by a member shall not be considered action taken by the board, commission, or committee on said item raised by the public. Further, discussion by the board, commission, or committee of the matter shall not be considered action taken.

## **2.7 CONSENT AGENDA:**

Items of routine and non-controversial nature, shall be placed on the consent calendar. All items may be approved by one blanket motion upon unanimous consent. Any member may request that any item be withdrawn from the consent calendar for separate consideration.

## **2.8 CHAIRPERSON AND MEMBERS' ITEMS:**

The Chairperson or any Member may provide a brief report on items of interest to the board, commission, or committee relating to and within the subject matter jurisdiction of the board, commission, or committee.

## **2.9 REQUESTING THE ADDITION OF ITEMS TO A FUTURE AGENDA:**

Consideration by staff to place an item on a future agenda may be made if the following criteria are met:

- (1) Items for discussion only, no action, no staff report – the subject matter of the item must be within the board's, commission's, or committee's jurisdictional scope and purview.

If the above condition is met, any member may request that a matter requiring significant discussion be placed on a future agenda under the Chairperson and Members' Items section of the agenda, either during a public meeting or by contacting the staff liaison. The requesting member has the option to prepare a short report to be included in the agenda packet provided the agenda production deadlines are met.

- (2) Items for discussion and/or vote, requiring a staff report – the subject matter of the item must be within the board's, commission's, or committee's jurisdictional scope and purview.

If the above condition is met, any member who wishes to place a matter on a future agenda that requires staff research, analysis, and/or report(s), or a vote to commit City resources shall first bring the matter to the City Manager by submitting a written request to the staff liaison.

- (3) Items for discussion only, that are not within the board's, commission's, or committee's subject matter jurisdiction, or otherwise not within its scope or purview, shall not be agendized. Members may provide a brief summary or update on such items under the "Chairperson and Members' Items" section of the agenda.

Members who wish to obtain additional information on any matter within the City may submit a request for public records in writing with the staff liaison and the City Clerk.

## **3. PRESIDING OFFICER**

### **3.1 APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON**

In accordance with LQMC Section 2.06.050, subsection E, annually, each board, commission, or committee shall appoint one of its members to serve as Chairperson and Vice-Chairperson for a period of one year (July 1 through June 30). The appointment shall be made during the first meeting of the board, commission, or committee, held after June 30<sup>th</sup> of each year.

Pursuant to LQMC Section 2.06.050, subsection G, vacancies in either the Chairperson or Vice-Chairperson positions occurring prior to July 1<sup>st</sup> may be filled as in the first instance, and a new Chairperson or Vice-Chairperson may be appointed at any time by majority vote of all members of the board, commission, or committee.

### **3.2 PRESIDING OFFICER:**

The Chairperson shall be the Presiding Officer at all meetings of the board, commission, or committee. In the absence of the Chairperson, the Vice-Chairperson shall preside. In the absence of both, the Chairperson and the Vice-Chairperson, the senior member shall preside. If there are two (2) members with equal seniority, staff shall select by lot or other means of random selection, or by such other impartial and equitable means as shall be determined, the member that shall preside.

### **3.3 CALL TO ORDER:**

The meeting of boards, commissions, and committees shall be called to order by the Presiding Officer.

### **3.4 PARTICIPATION OF PRESIDING OFFICER**

The Presiding Officer may move, second, and debate on any agenda item, subject only to such limitations of debate as are imposed on all members. The Presiding Officer shall not be deprived of any of the rights and privileges of a member by reason of acting as Presiding Officer. However, the Presiding Officer is primarily responsible for the conduct of the meeting. If the Presiding Officer desires to personally engage in extended debate on questions before the board, commission, or committee, the Presiding Officer should consider turning the Chair over to the Vice-Chair.

### **3.5 QUESTIONS TO BE STATED:**

The Presiding Officer shall verbally restate each question immediately prior to calling for the vote. Following the vote, either the Presiding Officer or the Secretary shall verbally announce the results in accordance with Section 7.1 [of these Rules of Procedure](#). The Presiding Officer may publicly state the effect of

the vote for the benefit of the audience before proceeding to the next item of business.

### **3.6 SIGNING OF RESOLUTIONS:**

The Presiding Officer shall sign resolutions adopted by the board, commission, or committee. The Secretary shall attest to the signature of the Presiding Officer.

### **3.7 MAINTENANCE OF ORDER:**

The Presiding Officer is responsible for the maintenance of order and decorum at all times. No person is allowed to speak who has not first been recognized by the Presiding Officer. All questions and remarks shall be addressed to the Presiding Officer.

### **3.8 SECRETARY POSITION:**

If the Secretary is absent, a designee shall act on the Secretary's behalf. If there is none, the Department Director shall appoint a City staff member to act as Secretary Pro Tempore.

## **4. RULES, DECORUM, AND ORDER**

### **4.1 POINTS OF ORDER:**

The Presiding Officer, with the advice of the Department Director or City Attorney, shall determine all Points of Order, which shall generally be governed by Robert's Rules of Procedure if not otherwise governed by these Rules of Procedure. The Presiding Officer's ruling shall be subject to the right of any member to appeal to the full membership of the board, commission, or committee. If any appeal is taken, the question shall be, "Shall the decision of the Presiding Officer be sustained?" in which event a majority vote shall govern and conclusively determine such question of order.

### **4.2 DECORUM AND ORDER – BOARD, COMMISSION, AND COMMITTEE MEMBERS:**

(1) Any member desiring to speak shall address the Presiding Officer and upon recognition by the Presiding Officer, the member shall confine to the question under debate.

(2) A member, once recognized, shall not be interrupted while speaking unless called to order by the Presiding Officer; unless a Point of Order is raised by another member; or unless the speaker chooses to yield to questions from another member.



(3) Any member called to order while speaking shall cease speaking immediately until the question of order is determined. If ruled to be in order, the member shall be permitted to proceed. If ruled to be not in order, the member shall remain silent or shall alter his/her/their remarks so as to comply with rules of the board, commission, or committee.

(4) Members shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the Council and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities.

(5) Any member may move to require the Presiding Officer to enforce the rules and the affirmative vote of a majority of the board, commission, or committee, and shall require the Presiding Officer to so act.

(6) Except where specifically authorized by City Council action or for purely ceremonial purposes, no member attending a City board, commission, or committee meeting, on which he/she/they have not been appointed to, shall make any statement or give the appearance or indicate in any way that he/she/they are representing the City. When making a comment at such a meeting, the member should make it clear that he/she/they are speaking solely as an individual. Unless officially appointed to participate on a board, commission, or committee, members should make an effort not to insert themselves into or take positions on matters which will or are likely to be the subject of public hearings or will be decided upon by the City Council after considering the entire issue.

#### **4.3 DECORUM AND ORDER – EMPLOYEES:**

City employees and contractors shall observe the same rules of procedure and decorum applicable to members of boards, commissions, and committees. The Department Director shall ensure that all City employees observe such decorum. Any staff members, including the Department Director, desiring to address the board, commission, or committee, or members of the public shall first be recognized by the Presiding Officer. All remarks shall be addressed to the Presiding Officer and not to any one individual member or member of the public.

#### **4.4 DECORUM AND ORDER – PUBLIC:**

Members of the public attending public meetings shall observe the same rules of order and decorum applicable to board, commission, and committee members. Any person making impertinent and slanderous remarks or who becomes boisterous while addressing the board, commission, or committee, while attending the public meeting shall be removed from the room if the sergeant-

of-arms is so directed by the Presiding Officer, and such person may be barred from further audience before the board, commission, or committee. Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations shall not be permitted by the Presiding Officer, who may direct the sergeant-of-arms to remove such offenders from the room. Aggravated cases shall be prosecuted on appropriate complaint signed by the Presiding Officer.

#### **4.5 ENFORCEMENT OF DECORUM:**

The head of the City’s police agency or designee shall be ex-officio sergeant-of-arms of the City Council, boards, commissions, or committees. The sergeant-of-arms shall carry out all orders and instructions given by the Presiding officer for the purpose of maintaining order and decorum during a public meeting. Upon instructions from the Presiding officer, it shall be the duty of the sergeant-of-arms or his/her/their representative to eject any person from the public meeting venue or place any person under arrest or both.

As set forth in the Brown Act [Government Code [§](#)Section 54957.9], in the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the board, commission, or committee may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the board, commission, or committee from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

#### **4.6 PERSONAL PRIVILEGE:**

The right of a member to interrupt a meeting and address a board, commission, or committee on a question of personal privilege shall be limited to cases in which his/her/their integrity, character, or motives are assailed, questioned, or impugned.

#### **4.7 CONFLICT OF INTEREST:**

All members are subject to the provisions of California law, such as Chapter 7, Title 9, of the California Government Code, related to Conflict of Interest, and to conflicts of interest codes adopted by the City Council. Any member disqualified from voting because of a conflict of interest shall do all of the following:

- (1) Publicly identify the financial interest in detail sufficient to be understood by the public;
- (2) Recuse himself/herself/themselves from discussing and voting on the matter; and
- (3) Leave the dais until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the Consent Calendar.

Any member disqualified from voting due to a conflict of interest, in limited circumstances, may speak on the issue from the public podium during the time that the general public speaks on the issue.

The member disqualified from voting due to a conflict of interest shall be marked absent from the vote for the item on the minutes, unless the item is on the Consent Calendar, in which case, the member will be marked as having abstained.

#### **4.8 LIMITATION OF DEBATE:**

Any member should speak only once upon any one subject until every other member choosing to speak thereon has spoken. No member shall speak for a longer time than five minutes each time the member has the floor, without approval of a majority vote of the board, commission, or committee.

#### **4.9 DISSENTS AND PROTESTS:**

Any member shall have the right to express dissent from or protest to any action of the board, commission, or committee, and have the reason entered in the minutes. If such dissent or protest is desired to be entered in the minutes, this should be made clear by language such as, "I would like the minutes to show that I am opposed to this action for the following reasons ..."

#### **4.10 PROCEDURES IN ABSENCE OF RULES:**

In the absence of a rule herein to govern a point or procedure, Robert's Rules of Order, Newly Revised, shall be used as a guide.

#### **4.11 RULINGS OF PRESIDING OFFICER FINAL UNLESS OVERRULED:**

In presiding over public meetings, the Presiding Officer shall decide all questions of interpretation of these rules, points of order or other questions of procedures requiring rulings. Any such decision or ruling shall be final unless overridden or suspended by a majority vote of the board, commission, or committee members present and voting.

## **5. ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE**

### **5.1 MANNER OF ADDRESSING BOARDS, COMMISSIONS, OR COMMITTEES**

Any member of the public desiring to address the board, commission, or committee (“public speaker”) shall notify the Secretary and may complete a “Request to Speak” form, and shall wait to be recognized by the Presiding Officer before proceeding to the podium. After being recognized, the public speaker shall state his/her/their name and/or the party he/she/they is/are representing (unless otherwise determined by the City Attorney to be unnecessary), the subject the public speaker wishes to discuss, and city of residence.

All remarks and questions shall be addressed to the Presiding Officer and not to any individual board, commission, or committee member, staff member, or other person. The Presiding Officer shall be addressed at all times as Madam/Mister [title], e.g. Madam Chair, Mr. Vice-Chair. Members of boards, commissions, or committees shall be addressed as Board Member [last name], Commissioner [last name], or Committee Member [last name]. The board, commission, or committee as a body shall be addressed: Madam/Mister Chair and Members of the [official name of board, commission, or committee].

The Presiding Officer shall not permit any communication, oral or written, to be made or read where it is not within the subject matter jurisdiction of the board, commission, or committee. During a public meeting, all remarks shall be limited to the subject under consideration. No person shall enter into any discussion without being recognized by the Presiding Officer.

### **5.2 TIME LIMITATION:**

For time limitation applicable to public hearings and public comment, see Sections 2.5 and 2.6 [of these Rules of Procedure](#).

### **5.3 ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE AFTER MOTION IS MADE:**

After a motion has been made, or after a public hearing has been closed, no member of the public shall address the board, commission, or committee without first securing permission by a majority vote of the board, commission, or committee.

#### **5.4 PERSONS AUTHORIZED TO BE WITHIN PLATFORM:**

No person except City Officials shall be permitted behind the dais in the Chamber without permission or consent of the Presiding Officer.

### **6. MOTIONS**

#### **6.1 PROCESSING OF MOTIONS:**

When a motion is made and seconded, it shall be stated by the Presiding Officer before debate. A motion so stated shall not be withdrawn by the mover without the consent of the person seconding it.

#### **6.2 MOTIONS OUT OF ORDER:**

The Presiding Officer may at any time, by majority consent of the board, commission, or committee, permit a member to introduce a resolution or motion out of the regular agenda order.

#### **6.3 DIVISION OF QUESTION:**

If the question contains two (2) or more divisional propositions, the Presiding Officer may, and upon request of a member shall (unless appealed), divide the same.

#### **6.4 PROCEDURE OF MOTIONS:**

When a motion is before the board, commission, or committee, no motion shall be entertained except the following, which shall have precedence in the following order:

- (a) Adjourn
- (b) Fix hour of adjournment
- (c) Table
- (d) Limit or terminate discussion
- (e) Amend
- (f) Postpone

#### **6.5 MOTION TO ADJOURN: (not debatable)**

A motion to adjourn shall be in order at any time, except as follows:

- (a) When repeated without intervening business or discussion.
- (b) When made as an interruption of a member while speaking.
- (c) When discussion has been ended, and vote on motion is pending.
- (d) While a vote is being taken.

## **6.6 MOTION TO FIX HOUR OF ADJOURNMENT:**

Such a motion shall be to set a definite time at which to adjourn and shall be debatable and shall be amendable by unanimous vote.

## **6.7 MOTION TO TABLE:**

A motion to table shall be used to temporarily by-pass the subject. A motion to table shall be undebatable and shall preclude all amendments or debate of the subject under consideration. If the motion shall prevail, the matter may be “taken from the table” at any time prior to the end of the next regular meeting.

## **6.8 MOTION TO LIMIT OR TERMINATE DISCUSSION:**

Such a motion shall be used to limit or close debate on, or further amendment to, the main motion and shall be undebatable. If the motion fails, debate shall be reopened; if the motion passes, a vote shall be taken on the main motion.

## **6.9 MOTION TO AMEND:**

A motion to amend shall be discussed only as to the amendment. A motion to amend an amendment is possible but no additional motions to further amendments may be made. Any amendment shall relate to the original motion and not introduce a different matter. Amendments shall be voted first, then the main motion as amended. Alternatively, the original maker of the main motion may agree to revise the original motion and if the second agrees to second the revised motion, the board, commission, or committee may vote on the main motion as revised.

## **7. VOTING PROCEDURE**

### **7.1 VOTING PROCEDURE:**

In acting upon every motion, the vote shall be taken by electronic voting and the Presiding Officer or Secretary shall verbally announce:

- (1) Whether the question carried or was defeated;
- (2) The vote tally; and
- (3) The vote of each Member.

In the event the electronic voting equipment is not functioning, the vote shall be taken by roll call. The vote on each motion shall then be entered in full upon the record. The order of voting shall be alphabetical with the Chairperson voting last. The Secretary shall call the names of all members seated when a roll call vote is ordered or required. Members shall respond ‘aye,’ ‘no,’ or ‘abstain.’

Every resolution, order for franchises or payments of money, or adoption or amendment of a specific or general plan require three (3) affirmative votes. Any member may change his/her/their vote before the next order of business.

## **7.2 ABSTENTIONS AND FAILURE TO VOTE:**

A member who abstains due to reasons of a legally barred conflict of interest, such as a financial conflict of interest barred by the state Political Reform Act [Government Code sSection 81000 *et seq.*], shall, for purpose of the item under consideration, be considered as if absent.

A member abstaining for reasons other than a legally barred conflict of interest shall be counted as present for purposes of a quorum and such abstentions are counted with the majority, or in the absence of a majority, as an affirmative vote on the motion before the board, commission, or committee.

A member who leaves the dais solely to avoid participating in a specific item shall, in absence of a conflict of interest, be counted as if they were present but abstaining, and such abstentions are also counted with the majority as noted above.

## **7.3 RECONSIDERATION:**

Any member who voted with the majority may move a reconsideration of any action at the same meeting, or within seven (7) calendar days, request in writing to the City Manager or City Clerk that it be agendized for consideration at the following meeting. If the 7<sup>th</sup> calendar day falls on a holiday, then the deadline shall be the next business day. In the event that the subject of the reconsideration is a motion that failed as the result of a tie vote, any member who voted against the earlier motion may move for reconsideration within the same seven (7) calendar day period. If the motion to reconsider passes, then the original item may be reconsidered at that time or agendized for the next meeting that meets any applicable noticing requirements. After a motion for reconsideration has once been acted upon, no other motion for reconsideration thereof shall be made without unanimous consent of the board, commission, or committee.

## **7.4 TIE VOTES:**

Tie votes shall be lost motions unless an additional motion is made which obtains a majority vote to break the tie. When all members are present, a tie vote on whether to grant an appeal from official action shall be considered a denial of such appeal. If a tie vote results at a time when less than all members of the board, commission, or committee are present, the matter shall

automatically be continued to the agenda of the next regular meeting of the board, commission, or committee, unless otherwise ordered by the board, commission, or committee. Notwithstanding the above, if a tie vote results at a time when one or more member(s) are abstaining for reasons other than conflict of interest then, in that instance, the abstention vote shall be counted in favor of the motion thereby breaking the tie vote.

## **8. RESOLUTIONS**

### **8.1 DEFINITIONS:**

As a rule of thumb, it can be said that legislative acts of the City Council (usually a rule of public conduct for long-term application) are taken by ordinance, whereas more routine business and administrative matters (usually more temporary and transitory in nature) are accomplished by “resolutions.” The term “resolution” in its general sense will denote any action taken affirmatively via a vote of the legislative body, other than one taken by ordinance. Only the City Council may adopt ordinances on behalf of the City.

As used in this City, two (2) terms are in general use to denote such (non-ordinance) actions: “resolution” and “motion” (or sometimes referred to as “minute order”) (thereafter recorded in the minutes). Both actions are equally legally effective and binding, they just vary in the formality of respective memorialization. The most formal is referred to locally as a “resolution.”

Generally, the form of a “resolution” is a written document, similar in format to an ordinance, of the action taken by a board, commission, or committee, which is numbered in sequence, and preserved in a separate set of books; this separate written document is in addition to being recorded by an item entry in the minutes of the meeting at which it was accomplished. “Resolutions” are used in this City for various reasons, such as when specifically required by law, when needed as a separate evidentiary document to be transmitted to another governmental agency, or where the frequency of future reference back to its contents warrants a separate document (with the additional “whereas” explanatory material it often recites) to facilitate such future reference and research.

The form of a “motion” or “minute order,” however, is a verbal decision of the action taken by a board, commission, or committee, which is recorded by an item entry in the minutes of the meeting at which it was accomplished, without the formality of a separate written document to memorialize it, unless it is a motion to adopt an ordinance or a resolution.

Before any official action can be taken, a member of a board, commission, or committee must “move” or make a “motion,” and another member must



“second” that motion, to place an item before the membership for official action and decision (see Section 6 of these Rules of Procedure).

## **8.2 RESOLUTIONS PREPARED IN ADVANCE:**

Where a resolution has been prepared in advance, the procedure shall be: motion, second, discussion, vote pursuant to methods prescribed in Section 7.1 [above](#), and result declared. It shall not be necessary to read a resolution in full or by title except to identify it. Any member may require that the resolution be read in full.

## **8.3 RESOLUTIONS NOT PREPARED IN ADVANCE:**

Where a resolution has not been prepared in advance, the procedure shall be to instruct the Department Director or City Attorney to prepare a resolution for presentation at the next public meeting.

## **8.4 URGENCY RESOLUTIONS:**

In matters of urgency, a resolution may be presented verbally in motion form together with instructions for written preparation for later execution. After the resolution has been verbally stated, the voting procedure in 8.2 above shall be followed.

## **9. POLITICAL ACTIVITIES**

(1) Members of boards, commissions, or committees shall not use, or attempt to use, their position, office, or authority to influence, aid, or obstruct any City employee from securing any position, nomination, confirmation or promotion, or change in compensation or position in the City upon consideration, or condition that the vote or political influence or action of such person or another shall be given or used on behalf of, or withheld from, any candidate, officer, or party, or upon any other corrupt condition or consideration. This prohibition shall apply to urging or discouraging the individual employee’s action.

(2) A member of a board, commission, or committee, or candidate shall not, directly or indirectly, solicit political funds or contributions, knowingly, from other officers or employees of the local agency or from persons on an employment list of the City, with the knowledge that the person from whom the contribution is solicited is an officer or employee of the City. This section shall not prohibit the member from requesting political contributions from officers or employees of the City if the solicitation is part of a solicitation made to a significant segment of the public, which may include offices or employees of the City.

(3) No member of a board, commission, or committee, or candidate shall engage during working hours in City offices or work areas where such activity would disrupt the workplace. ~~For purposes of this section, City offices, or work areas includes the areas behind the public counters but excludes the Council Chambers and Councilmember offices.~~

## **10. AUTHORITY TO BIND THE CITY**

No member of a board, commission, or committee, officer, official, employee, agent, or consultant of the City, without the majority vote of the City Council, or unless otherwise provided in these Rules of Procedure or by resolution of the Council, shall have any power or authority to bind the City by any contract, to pledge its credits, or to render it liable for any purpose in any amount.

## **11. EXECUTION OF CONTRACTS, DEEDS, AND OTHER DOCUMENTS**

Except as otherwise authorized by resolution of the City Council, either the Mayor or City Council, or in the absence of both, such person as the City Manager may designate in writing pursuant to LQMC Section 2.08.050 and 2.080.60, shall sign all contracts, deeds, and other written instruments on behalf of the City when such have been approved by the City Council. The City Clerk shall attest to the signature of the signer, unless attestation is not required.

## **12. RULES DIRECTORY**

To the extent not required by State laws, these rules of procedure shall be considered directory only; and compliance herewith shall not be considered mandatory or jurisdictional.

# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** AUTHORIZE OVERNIGHT TRAVEL FOR ACTING DEPUTY CITY CLERK TO ATTEND CITY CLERKS' ASSOCIATION OF CALIFORNIA TECHNICAL TRAINING FOR CLERKS SERIES 300 IN RIVERSIDE, CALIFORNIA, SEPTEMBER 13-16, 2022

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### **RECOMMENDATION**

Authorize overnight travel for the Acting Deputy City Clerk to attend the City Clerks' Association of California Technical Training for Clerks Series 300 in Riverside, California, September 13-16, 2022.

### **EXECUTIVE SUMMARY**

- The Acting Deputy City Clerk seeks additional knowledge of the Clerk profession and the laws and ethics that govern it.
- Technical Training for Clerks (TTC), Series 300, is a four-day intensive program designed to focus on technical skills, enhancing professional interpersonal abilities, and networking opportunities with other professionals.

### **FISCAL IMPACT**

Estimated expenses are \$2,389, which includes registration, travel, lodging, and meals. The funds are available in the 2022/23 Travel and Training budget (101-1005-60320).

### **BACKGROUND/ANALYSIS**

The City Clerks Association of California (CCAC) was founded in 1977 with the objective of promoting the municipal clerk profession through education, support, and communication. It provides mentoring programs, professional development, leadership and management training opportunities, and promotes effective legislation, and uniform and improved standards to effectively administer Clerk duties.

This training is one of four required courses in obtaining the *Certified Municipal Clerk* certification and will offer Staff a wide range of technical clerk knowledge in key areas such as meeting administration, records management, messaging

to the public and media, general law, negotiation and assessment skills, ethics of profession, and diversity in organizations.

**ALTERNATIVES**

Council may elect not to authorize this request.

Prepared by: Laurie McGinley, Acting Deputy City Clerk

Approved by: Monika Radeva, City Clerk

# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** AUTHORIZE OVERNIGHT TRAVEL FOR TWO COUNCILMEMBERS AND DIRECTOR TO ATTEND THE CALIFORNIA CANNABIS CONTROL SUMMIT IN SACRAMENTO, CALIFORNIA, OCTOBER 12-13, 2022

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### **RECOMMENDATION**

Authorize overnight travel for two councilmembers and a director to attend the California Cannabis Control Summit in Sacramento, California, October 12-13, 2022.

### **EXECUTIVE SUMMARY**

- The 4<sup>th</sup> Annual California Cannabis Control Summit (Summit) will provide informative in-depth discussion sessions for California municipal officials and law enforcement officers on effective and safe regulations for the growing cannabis industry.
- The Summit would afford attendees the opportunity to participate in education sessions, discussion forums and networking.
- This item has been scheduled this far in advance so that attendees may obtain advance booking reduced rates.

### **FISCAL IMPACT**

Estimated expenses are \$1,575; this cost includes conference registration, air travel, lodging and meals. Funds are available in the travel and training budgets; City Council (101-1001-60320) and City Manager (101-1002-60320).

### **BACKGROUND/ANALYSIS**

The Summit aims to provide local government officials and law enforcement agencies an effective and safe regulatory framework for the cannabis industry. Attendees will gain the resources and knowledge necessary to operate from a policy perspective, including best practices and lessons learned from law enforcement strategies, understanding tax frameworks, an update on state and

federal laws as well as feedback from communities that have developed cannabis fire, building, zoning and land-use policies."

In addition, the Summit agenda will include sessions regarding Federal legalization and how it may impact local regulation as the House of Representatives recently passed a bill to federally decriminalize cannabis. The Summit provides an opportunity to collaborate with California communities that are dealing with regulation and enforcement issues with limited staff and resources.

### **ALTERNATIVES**

Council could elect to deny this request.

Prepared by: Teresa Thompson, Management Specialist  
Approved by: Jon McMillen, City Manager

# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO UTILIZE CORONA CLAY COMPANY TO PURCHASE UP TO \$70,000 OF MATERIALS TO REFURBISH INFIELDS AT THE SPORTS COMPLEX

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### RECOMMENDATION

Authorize the Public Works Department to utilize Corona Clay Company to purchase up to \$70,000 of materials to refurbish infields at the Sports Complex.

### EXECUTIVE SUMMARY

- Per the purchasing policy, amounts paid to vendors/contractors over \$50,000 must be approved by Council.
- Staff requests authority to utilize Corona Clay Company (Corona) to purchase up to \$70,000 of materials to refurbish five ball fields.

### FISCAL IMPACT

The \$70,000 would be charged in increments as needed. Funds for purchases are budgeted in the Parks (101-3005-60431) materials accounts should Council approve the request.

### BACKGROUND/ANALYSIS

The purchasing policy requires Council approval for purchases and/or contracts over \$50,000. The Sports Complex has five ball fields with deferred maintenance. Maintenance of the infields was put on hold, as they were not used during the COVID-19 pandemic.

Corona provides the Angels clay infield mix requested by the Sports Association for the infields. Corona also has the lowest per ton price at \$45; Southwest Boulder & Stone is \$145 per ton; Tri-State Materials and West Coast Gravel & Sand do not carry infield mix.

This spending authority would allow maintenance projects at City ball fields to continue without interruptions to scheduled work.

### ALTERNATIVES

Staff could request approval from Council for any future purchases from Corona on a per project basis. However, this approach would delay work schedules.

Prepared by: Dianne Hansen, Management Analyst, Parks/Landscape  
Approved by: Bryan McKinney, Public Works Director/City Engineer

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** RECEIVE AND FILE REVENUE AND EXPENDITURE REPORT DATED MAY 31, 2022

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### RECOMMENDATION

Receive and file revenue and expenditure report dated May 31, 2022.

### EXECUTIVE SUMMARY

- The report summarizes the City's year-to-date (YTD) revenues and period expenditures for May 2022 (Attachment 1).
- These reports are also reviewed by the Financial Advisory Commission.

**FISCAL IMPACT** – None

### BACKGROUND/ANALYSIS

Below is a summary of the column headers used on the *Revenue and Expenditure Summary Reports*:

Original Total Budget – represents revenue and expenditure budgets the Council adopted in June 2021 for fiscal year (FY) 2021/22.

Current Total Budget – represents original adopted budgets plus any Council approved budget amendments from throughout the year, including carryovers from the prior FY.

Period Activity – represents actual revenues received and expenditures outlaid in the reporting month.

Fiscal Activity – represents actual revenues received and expenditures outlaid YTD.

Variance Favorable/(Unfavorable) - represents the dollar difference between YTD collections/expenditures and the current budgeted amount.

Percent Used – represents the percentage activity as compared to budget YTD.

<b>May Revenues</b>				<b>Comparison To Last Year</b>	
	<b>MTD</b>	<b>YTD</b>	<b>Percent of Budget</b>	<b>YTD</b>	<b>Percent of Budget</b>
General Fund	\$ 10,009,213	\$ 61,196,746	84.55%	\$ 47,747,969	82.77%
All Funds	\$ 25,180,542	\$ 107,539,795	66.76%	\$ 89,168,073	51.24%

<b>May Expenditures</b>				<b>Comparison To Last Year</b>	
	<b>MTD</b>	<b>YTD</b>	<b>Percent of Budget</b>	<b>YTD</b>	<b>Percent of Budget</b>
General Fund	\$ 3,779,654	\$ 37,515,008	51.10%	\$ 34,143,582	50.90%
Payroll - General Fund	\$ 743,221	\$ 11,331,850	82.48%	\$ 8,324,433	72.23%
All Funds	\$ 5,073,046	\$ 81,034,563	46.75%	\$ 92,401,654	49.02%

**Top Five Revenue/Income Sources for May**

<b>General Fund</b>		<b>Non-General Fund</b>	
Property Tax	\$ 3,135,921	County Government Tax Revenue for Debt Service	\$ 12,931,361
Transient Occupancy (Hotel) Tax	\$ 2,617,273	County Government Revenue -Library/Museum	\$ 887,737
Measure G Sales Tax	\$ 1,784,395	Lighting and Landscape District Assessments	\$ 435,305
Sales Tax	\$ 1,532,619	SilverRock Greens Fees	\$ 234,097
Franchise Fees- Cable Television	\$ 173,792	Gas Tax	\$ 147,985

**Top Five Expenditures/Outlays for May**

<b>General Fund</b>		<b>Non-General Fund</b>	
Sheriff Contract (January 13 to March 9)	\$ 2,441,494	SilverRock Maintenance	\$ 182,412
Parks Landscape Maintenance	\$ 48,536	Capital Improvement Program (CIP) - Construction <sup>(2)</sup>	\$ 165,628
Public Works (Streets) Professional Services <sup>(1)</sup>	\$ 46,896	Lighting & Landscape Maintenance	\$ 59,858
Contract Legal Services	\$ 41,544	Housing Authority Rental Expenses	\$ 85,386
HVAC Repair and Maintenance	\$ 36,875	Lighting & Landscape Maintenance	\$ 65,331

<sup>(1)</sup>Avenue 47 sidewalk improvements

<sup>(2)</sup> CIP Construction: X-park construction; various traffic maintenance and improvements

The revenue report includes revenues and transfers into funds from other funds (income items). Revenues are not received uniformly throughout the year, resulting in peaks and valleys. For example, large property tax payments are usually received in December and May. Similarly, Redevelopment Property Tax Trust Fund payments are typically received in January and June. Any timing imbalance of revenue receipts versus expenditures is funded from the City's cash flow reserve.

The expenditure report includes expenditures and transfers out to other funds. Unlike revenues, expenditures are more likely to be consistent from month to month. However, large debt service payments or CIP expenditures can cause swings.

Prepared by: Rosemary Hallick, Financial Services Analyst  
 Approved by: Claudia Martinez, Finance Director

Attachment: 1. Revenue and Expenditure Report for May 31, 2022

**Expenditure Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
101 - GENERAL FUND	55,162,726	73,410,526	3,779,654	37,515,008	35,895,518	51.10%
201 - GAS TAX FUND	2,007,500	2,984,683	35,916	1,248,022	1,736,662	41.81%
202 - LIBRARY & MUSEUM FUND	4,306,510	4,732,500	33,078	579,400	4,153,100	12.24%
203 - PUBLIC SAFETY FUND (MEASU	0	286,397	0	189,827	96,570	66.28%
210 - FEDERAL ASSISTANCE FUND	148,350	207,377	0	1,530	205,847	0.74%
212 - SLESA (COPS) FUND	100,000	100,000	10,452	30,325	69,675	30.33%
215 - LIGHTING & LANDSCAPING FU	2,257,400	2,257,400	193,972	1,818,374	439,026	80.55%
220 - QUIMBY FUND	0	1,180,635	0	378,878	801,757	32.09%
221 - AB 939 - CALRECYCLE FUND	150,000	205,120	13,700	56,143	148,977	27.37%
223 - MEASURE A FUND	1,220,500	2,614,501	0	351,974	2,262,527	13.46%
225 - INFRASTRUCTURE FUND	0	22,618	0	0	22,618	0.00%
226 - EMERGENCY MANAGEMENT F	12,000	12,000	0	9,750	2,250	81.25%
227 - STATE HOMELAND SECURITY F	5,000	5,000	0	0	5,000	0.00%
230 - CASp FUND, AB 1379	5,600	5,600	0	0	5,600	0.00%
231 - SUCCESSOR AGCY PA 1 RORF	0	0	0	15,285,742	-15,285,742	0.00%
235 - SO COAST AIR QUALITY FUND	42,500	42,500	880	25,749	16,751	60.59%
237 - SUCCESSOR AGCY PA 1 ADMIN	0	0	2,300	5,800	-5,800	0.00%
241 - HOUSING AUTHORITY	1,542,200	1,761,200	127,593	1,057,330	703,870	60.03%
243 - RDA LOW-MOD HOUSING FUN	250,000	250,000	0	700	249,300	0.28%
244 - HOUSING GRANTS (Multiple)	0	160,000	2,889	90,107	69,893	56.32%
247 - ECONOMIC DEVELOPMENT FL	21,500	71,500	0	66,763	4,737	93.38%
249 - SA 2011 LOW/MOD BOND FUI	20,000	8,650,545	0	8,631,040	19,505	99.77%
250 - TRANSPORTATION DIF FUND	604,500	1,816,757	0	400,000	1,416,757	22.02%
253 - LIBRARY DEVELOPMENT DIF	30,000	30,000	0	0	30,000	0.00%
254 - COMMUNITY & CULTURAL CEI	125,000	125,000	0	0	125,000	0.00%
270 - ART IN PUBLIC PLACES FUND	127,000	742,700	1,986	95,973	646,727	12.92%
310 - LQ FINANCE AUTHORITY DEBT	1,100	1,100	0	0	1,100	0.00%
401 - CAPITAL IMPROVEMENT PROC	9,894,806	60,651,008	218,442	4,650,798	56,000,209	7.67%
405 - SA PA 1 CAPITAL IMPRV FUND	0	1,128,751	0	1,067,016	61,735	94.53%
501 - FACILITY & FLEET REPLACEMEI	1,222,750	1,676,214	159,877	978,756	697,457	58.39%
502 - INFORMATION TECHNOLOGY	1,786,700	2,256,627	65,817	1,167,611	1,089,016	51.74%
503 - PARK EQUIP & FACILITY FUND	255,000	347,635	6,463	248,755	98,880	71.56%
504 - INSURANCE FUND	936,800	936,800	61	919,543	17,257	98.16%
601 - SILVERROCK RESORT	4,161,262	4,570,262	415,301	4,064,792	505,470	88.94%
602 - SILVERROCK GOLF RESERVE	0	30,000	0	30,000	0	100.00%
760 - SUPPLEMENTAL PENSION PLA	12,850	12,850	0	12,833	17	99.87%
761 - CERBT OPEB TRUST	1,500	1,500	0	1,322	178	88.15%
762 - PARS PENSION TRUST	52,000	52,000	4,665	54,699	-2,699	105.19%
<b>Report Total:</b>	<b>86,463,054</b>	<b>173,339,307</b>	<b>5,073,046</b>	<b>81,034,563</b>	<b>92,304,744</b>	<b>46.75%</b>

Revenue Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
101 - GENERAL FUND	58,804,210	72,377,532	10,009,213	61,196,746	-11,180,786	84.55%
201 - GAS TAX FUND	1,965,880	1,965,880	147,985	1,629,812	-336,068	82.90%
202 - LIBRARY & MUSEUM FUND	2,850,700	2,851,900	887,814	926,404	-1,925,496	32.48%
203 - PUBLIC SAFETY FUND (MEASU	5,000	5,000	0	1,236	-3,764	24.73%
210 - FEDERAL ASSISTANCE FUND	151,000	151,000	0	1,423	-149,577	0.94%
212 - SLESA (COPS) FUND	101,000	101,000	8,333	129,178	28,178	127.90%
215 - LIGHTING & LANDSCAPING FU	2,274,700	2,274,700	435,305	2,231,591	-43,109	98.10%
221 - AB 939 - CALRECYCLE FUND	70,000	125,120	3,426	58,960	-66,160	47.12%
223 - MEASURE A FUND	1,567,000	1,567,000	0	1,324,913	-242,087	84.55%
225 - INFRASTRUCTURE FUND	100	100	0	78	-22	78.21%
226 - EMERGENCY MANAGEMENT F	12,000	12,000	0	28,845	16,845	240.37%
227 - STATE HOMELAND SECURITY F	5,000	5,000	0	6,018	1,018	120.36%
230 - CASp FUND, AB 1379	19,200	19,200	1,216	17,572	-1,628	91.52%
231 - SUCCESSOR AGCY PA 1 RORF	0	0	12,931,361	20,112,670	20,112,670	0.00%
235 - SO COAST AIR QUALITY FUND	52,800	52,800	0	26,184	-26,616	49.59%
237 - SUCCESSOR AGCY PA 1 ADMIN	0	0	1,500	2,241	2,241	0.00%
241 - HOUSING AUTHORITY	871,400	1,666,400	88,501	1,658,894	-7,506	99.55%
243 - RDA LOW-MOD HOUSING FUN	35,000	35,000	0	11,371	-23,629	32.49%
247 - ECONOMIC DEVELOPMENT FL	30,000	30,000	22,567	220,417	190,417	734.72%
249 - SA 2011 LOW/MOD BOND FUI	201,000	26,000	0	24,445	-1,555	94.02%
250 - TRANSPORTATION DIF FUND	428,000	2,728,000	80,873	2,233,645	-494,355	81.88%
251 - PARKS & REC DIF FUND	351,000	851,000	35,802	692,196	-158,804	81.34%
252 - CIVIC CENTER DIF FUND	152,000	602,000	23,814	486,932	-115,068	80.89%
253 - LIBRARY DEVELOPMENT DIF	50,000	175,000	6,749	130,424	-44,576	74.53%
254 - COMMUNITY & CULTURAL CEI	72,000	372,000	16,252	313,394	-58,606	84.25%
255 - STREET FACILITY DIF FUND	0	0	520	33,762	33,762	0.00%
256 - PARK FACILITY DIF FUND	0	0	0	67	67	0.00%
257 - FIRE PROTECTION DIF	66,000	191,000	7,609	158,416	-32,584	82.94%
270 - ART IN PUBLIC PLACES FUND	130,000	130,000	14,742	201,471	71,471	154.98%
275 - LQ PUBLIC SAFETY OFFICER	2,600	2,600	0	2,200	-400	84.61%
299 - INTEREST ALLOCATION FUND	0	0	117,256	532,318	532,318	0.00%
310 - LQ FINANCE AUTHORITY DEBT	1,100	1,100	0	0	-1,100	0.00%
401 - CAPITAL IMPROVEMENT PROC	9,894,806	62,501,834	0	5,639,077	-56,862,757	9.02%
405 - SA PA 1 CAPITAL IMPRV FUND	0	0	0	2,433	2,433	0.00%
501 - FACILITY & FLEET REPLACEMEI	1,222,750	1,222,750	4,203	924,051	-298,699	75.57%
502 - INFORMATION TECHNOLOGY	1,786,700	1,786,700	2,430	1,347,729	-438,971	75.43%
503 - PARK EQUIP & FACILITY FUND	400,000	400,000	0	349,905	-50,095	87.48%
504 - INSURANCE FUND	1,010,800	1,010,800	0	757,653	-253,147	74.96%
601 - SILVERROCK RESORT	4,157,693	4,987,693	272,129	4,932,310	-55,383	98.89%
602 - SILVERROCK GOLF RESERVE	67,000	67,000	0	64,113	-2,887	95.69%
760 - SUPPLEMENTAL PENSION PLA	6,000	6,000	0	5,325	-675	88.75%
761 - CERBT OPEB TRUST	80,000	80,000	0	-24,286	-104,286	30.36%
762 - PARS PENSION TRUST	700,000	700,000	60,944	-852,337	-1,552,337	121.76%
<b>Report Total:</b>	<b>89,594,439</b>	<b>161,081,109</b>	<b>25,180,542</b>	<b>107,539,795</b>	<b>-53,541,314</b>	<b>66.76%</b>

[Click Here to Return to Agenda Fund Descriptions](#)

Fund #	Name	Notes
101	General Fund	The primary fund of the City used to account for all revenue and expenditures of the City; a broad range of municipal activities are provided through this fund.
201	Gas Tax Fund	Gasoline sales tax allocations received from the State which are restricted to street-related expenditures.
202	Library and Museum Fund	Revenues from property taxes and related expenditures for library and museum services.
203	Public Safety Fund	General Fund Measure G sales tax revenue set aside for public safety expenditures.
210	Federal Assistance Fund	Community Development Block Grant (CDBG) received from the federal government and the expenditures of those resources.
212	SLESF (COPS) Fund	Supplemental Law Enforcement Services Funds (SLESF) received from the State for law enforcement activities. Also known as Citizen's Option for Public Safety (COPS).
215	Lighting & Landscaping Fund	Special assessments levied on real property for city-wide lighting and landscape maintenance/improvements and the expenditures of those resources.
220	Quimby Fund	Developer fees received under the provisions of the Quimby Act for park development and improvements.
221	AB939 Fund/Cal Recycle	Franchise fees collected from the city waste hauler that are used to reduce waste sent to landfills through recycling efforts. Assembly Bill (AB) 939.
223	Measure A Fund	County sales tax allocations which are restricted to street-related expenditures.
224	TUMF Fund	Developer-paid Transportation Uniform Mitigation Fees (TUMF) utilized for traffic projects in Riverside County.
225	Infrastructure Fund	Developer fees for the acquisition, construction or improvement of the City's infrastructure as defined by Resolution
226	Emergency Mgmt. Performance Grant (EMPG)	Federal Emergency Management Agency (FEMA) grant for emergency preparedness.
227	State Homeland Security Programs (SHSP)	Federal Emergency Management Agency (FEMA) grant for emergency preparedness.
230	CASP Fund, AB1379 / SB1186	Certified Access Specialist (CASP) program fees for ADA Accessibility Improvements; derived from Business License renewals. Assembly Bill (AB) 1379 and Senate Bill (SB) 1186.
231	Successor Agency PA 1 RORF Fund	Successor Agency (SA) Project Area (PA) 1 Redevelopment Obligation Retirement Fund (RORF) for Redevelopment Property Tax Trust Fund (RPTTF) taxes received for debt service payments on recognized obligations of the former Redevelopment Agency (RDA).
235	SO Coast Air Quality Fund (AB2766, PM10)	Contributions from the South Coast Air Quality Management District. Uses are limited to the reduction and control of airborne pollutants. Assembly Bill (AB) 2766.
237	Successor Agency PA 1 Admin Fund	Successor Agency (SA) Project Area (PA) 1 for administration of the Recognized Obligation Payment Schedule (ROPS) associated with the former Redevelopment Agency (RDA).
241	Housing Authority	Activities of the Housing Authority which is to promote and provide quality affordable housing.
243	RDA Low-Moderate Housing Fund	Activities of the Housing Authority which is to promote and provide quality affordable housing. Accounts for RDA loan repayments (20% for Housing) and housing programs.
244	Housing Grants	Activities related Local Early Action Planning (LEAP) and SB2 grants for housing planning and development.
247	Economic Development Fund	Proceeds from sale of City-owned land; transferred from General Fund for future economic development.
249	SA 2011 Low/Mod Bond Fund	Successor Agency (SA) low/moderate housing fund; 2011 bonds refinanced in 2016.
250	Transportation DIF Fund	Developer impact fees collected for specific public improvements - transportation related.
251	Parks & Rec. DIF Fund	Developer impact fees collected for specific public improvements - parks and recreation.
252	Civic Center DIF Fund	Developer impact fees collected for specific public improvements - Civic Center.
253	Library Development DIF Fund	Developer impact fees collected for specific public improvements - library.
254	Community Center DIF Fund	Developer impact fees collected for specific public improvements - community center.
255	Street Facility DIF Fund	Developer impact fees collected for specific public improvements - streets.
256	Park Facility DIF Fund	Developer impact fees collected for specific public improvements - parks.
257	Fire Protection DIF Fund	Developer impact fees collected for specific public improvements - fire protection.
270	Art In Public Places Fund	Developer fees collected in lieu of art placement; utilized for acquisition, installation and maintenance of public artworks.
275	LQ Public Safety Officer Fund	Annual transfer in from General Fund; distributed to public safety officers disabled or killed in the line of duty.
299	Interest Allocation Fund	Interest earned on investments.
310	LQ Finance Authority Debt Service Fund	Accounted for the debt service the Financing Authority's outstanding debt and any related reporting requirements. This bond was fully paid in October 2018.
401	Capital Improvement Program Fund	Planning, design, and construction of various capital projects throughout the City.
405	SA PA 1 Capital Improvement Fund	Successor Agency (SA) Project Area (PA) 1 bond proceeds restricted by the bond indenture covenants. Used for SilverRock infrastructure improvements.
501	Equipment Replacement Fund	Internal Service Fund for vehicles, heavy equipment, and related facilities.
502	Information Technology Fund	Internal Service Fund for computer hardware and software and phone systems.
503	Park Equipment & Facility Fund	Internal Service Fund for park equipment and facilities.
504	Insurance Fund	Internal Service Fund for city-wide insurance coverages.
601	SilverRock Resort Fund	Enterprise Fund for activities of the city-owned golf course.
602	SilverRock Golf Reserve Fund	Enterprise Fund for golf course reserves for capital improvements.
760	Supplemental Pension Plan (PARS Account)	Supplemental pension savings plan for excess retiree benefits to general employees of the City.
761	Other Post Benefit Obligation Trust (OPEB)	For retiree medical benefits and unfunded liabilities.
762	Pension Trust Benefit (PARS Account)	For all pension-related benefits and unfunded liabilities.

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

STAFF REPORT

**AGENDA TITLE:** APPROVE DEMAND REGISTERS DATED JULY 15 AND 22, 2022

## RECOMMENDATION

Approve demand registers dated July 15 and 22, 2022.

**EXECUTIVE SUMMARY** – None

## FISCAL IMPACT

Demand of Cash:

City	\$	2,476,324.36
Successor Agency of RDA	\$	25,034.53
Housing Authority	\$	13,035.22
	\$	<u>2,514,394.11</u>

## BACKGROUND/ANALYSIS

Routine bills and payroll must be paid between Council meetings. Attachment 1 details the weekly demand registers for July 15 & 22, 2022.

Warrants Issued:

208312-208389	\$	432,879.53
208390-208454	\$	1,512,962.30
Wire Transfers	\$	304,753.37
Payroll Tax Transfers	\$	49,682.94
Payroll Direct Dep & Check #37651	\$	214,115.97
	\$	<u>2,514,394.11</u>

The most significant expenditures on the demand registers are:

<b>Vendor</b>	<b>Account Name(s)</b>	<b>Amount</b>	<b>Purpose</b>
Riverside County Sheriff Department	Various	\$ 1,135,732.41	May Police Service
National Auto Fleet Group	Machinery & Equip	\$ 75,840.98	Vehicle Purchased
NAI Consulting INC	Various	\$ 65,215.00	May-Jun Professional Engineering Services
ONYX Paving Company INC	Retention Payable	\$ 64,573.14	Completion of Washington St. & Fred Waring Project
Chevrolet Cadillac	Vehicles, Purchased	\$ 42,226.37	Vehicle Purchased

**Wire Transfers:** Fourteen transfers totaled \$304,753. Of this amount, \$85,856 was to CalPERS, and \$178,064 was to Landmark. (See Attachment 2 for a complete listing).

**Investment Transactions:** Full details of investment transactions as well as total holdings are reported quarterly in the Treasurer’s Report.

<b>Transaction</b>	<b>Issuer</b>	<b>Type</b>	<b>Par Value</b>	<b>Settle Date</b>	<b>Coupon Rate</b>
Purchase	Tradition Capital Bank	CD	\$ 246,000	7/20/22	3.000%

Prepared by: Derrick Armendariz, Account Technician  
 Approved by: Rosemary Hallick, Financial Services Analyst

Attachments: 1. Demand Registers  
 2. Wire Transfers



Demand Register

Packet: APPKT03185 - 07/15/2022 JB



City of La Quinta

Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
AMERICAN FORENSIC NURSES ...	208312	06/17/22 - BLOOD/ALCOHOL ANALYSIS	Blood/Alcohol Testing	101-2001-60174	217.05
ANSAFONE CONTACT CENTERS	208313	06/06-07/03/22 - PM 10 ANSWERING SER...	PM 10 - Dust Control	101-7006-60146	168.75
BANK OF THE WEST	208314	5/11-6/01/22 MANAGEMENT SPECIALIST ...	Recruiting/Pre-Employment	101-1004-60129	130.00
BANK OF THE WEST	208314	5/11-6/01/22 MANAGEMENT SPECIALIST ...	Recruiting/Pre-Employment	101-1004-60129	119.00
BANK OF THE WEST	208314	06/01-06/22/22 JOB POSTING ADVERTISI...	Recruiting/Pre-Employment	101-1004-60129	130.00
BANK OF THE WEST	208314	6/01-6/22/22 JOB POSTING ADVERTISING ...	Recruiting/Pre-Employment	101-1004-60129	119.00
BANK OF THE WEST	208314	06/06/22 - JOB POSTING ADVERTISING ...	Recruiting/Pre-Employment	101-1004-60129	375.00
BANK OF THE WEST	208314	06/27/22 - COVID 19 HOME TES KITS (300)	Disaster Prep Supplies	101-2002-60406	1,829.25
BANK OF THE WEST	208314	06/28/22 - TIE DOWN KIT	Fire Station	101-2002-60670	282.20
BANK OF THE WEST	208314	06/23/22-06/23/23 - SMASH BALLON SUP...	Membership Dues	101-3007-60351	98.00
BANK OF THE WEST	208314	06/5/22-06/05/23 - SPROUT SOCIAL PLAN	Membership Dues	101-3007-60351	1,188.00
BANK OF THE WEST	208314	07/2022 - APPLE MUSIC/STORAGE	Marketing & Tourism Promoti...	101-3007-60461	19.95
BANK OF THE WEST	208314	06/24/22 - LABEL PRINTERS (2) & PLANNER	Office Supplies	101-1002-60400	151.76
BANK OF THE WEST	208314	06/24/22 - PACKS OF LABEL STICKERS (2)	Office Supplies	101-1002-60400	43.62
BANK OF THE WEST	208314	06/02/22 - TRAINING BOOK	Travel & Training	101-1005-60320	16.30
BANK OF THE WEST	208314	06/15/22 - WIRELESS MOUSE D. ARMEND...	Office Supplies	101-1006-60400	25.00
BANK OF THE WEST	208314	06/09/22 - OFFICE CHAIR D.LAGUNAS	Office Supplies	101-2002-60400	282.74
BANK OF THE WEST	208314	06/09/22 - OFFICE CHAIRS (3)	Office Supplies	101-2002-60400	959.13
BANK OF THE WEST	208314	06/20/22 - RUBBER WHEEL CHOCKS FOR F...	Fire Station	101-2002-60670	40.23
BANK OF THE WEST	208314	06/20/22 - TRAILER LICENSE PLATE HOLD...	Fire Station	101-2002-60670	59.76
BANK OF THE WEST	208314	06/20/22 - FIRE EXTINGUISHERS FOR ATV ...	Fire Station	101-2002-60670	54.36
BANK OF THE WEST	208314	06/28/22 - REFUND FOR ATV TIE DOWN K...	Fire Station	101-2002-60670	-282.20
BANK OF THE WEST	208314	06/28/22 - FS #32 ATV VINYL DECAL	Fire Station	101-2002-60670	9.78
BANK OF THE WEST	208314	06/28/22 - STEEL CASE & CRATE FOR FS A...	Fire Station	101-2002-60670	102.20
BANK OF THE WEST	208314	06/09/22 - TURN SIGNAL KIT FOR FS #32 A...	Fire Station	101-2002-60670	337.79
BANK OF THE WEST	208314	06/20/22 - TRAILER SUPPLIES	Fire Station	101-2002-60670	491.60
BANK OF THE WEST	208314	06/20/22 - FIRE EXTINGUISHER MOUNT F...	Fire Station	101-2002-60670	97.77
BANK OF THE WEST	208314	06/23/22 - SPRAYER PUMP	Materials/Supplies	101-3005-60431	169.64
BANK OF THE WEST	208314	06/2022 - MAILCHIMP	Membership Dues	101-3007-60351	130.00
BANK OF THE WEST	208314	05/31/22 - FB BOOSTED ADS	Marketing & Tourism Promoti...	101-3007-60461	11.30
BANK OF THE WEST	208314	06/22/22 - DRAWING TABLET & BAG M.G...	Marketing & Tourism Promoti...	101-3007-60461	642.68
BANK OF THE WEST	208314	05/31/22 - FB BOOSTED ADS	Marketing & Tourism Promoti...	101-3007-60461	349.24
BANK OF THE WEST	208314	06/23/22 - CH CLOCKS (4)	Materials/Supplies	101-3008-60431	240.28
BANK OF THE WEST	208314	06/24/22 - COOLERS (4)	Materials/Supplies	101-3008-60431	187.00
BANK OF THE WEST	208314	06/2022 - DESERT SUN SUBSCRIPTION	Subscriptions & Publications	101-6001-60352	9.99
BANK OF THE WEST	208314	05/23/2022 - OFFICE SUPPLIES	Office Supplies	101-6001-60400	15.80
BANK OF THE WEST	208314	06/02/22 - UNDERWATER CAMERA & SUP...	Operating Supplies	101-6001-60420	133.66
BANK OF THE WEST	208314	06/16/22 - EXPANDING FILE FOLDERS	Operating Supplies	101-6001-60420	20.65
BANK OF THE WEST	208314	06/13/22 - MOUSE/KEYBOARD U.AYON	Office Supplies	101-7001-60400	93.51
BANK OF THE WEST	208314	5/1/22-4/30/23 PLAYGROUND INSPECTOR...	Travel & Training	101-3005-60320	650.00
BANK OF THE WEST	208314	06/07/22 - DRINKING FOUNTAINS PARTS ...	Sales Taxes Payable	101-0000-20304	-84.95
BANK OF THE WEST	208314	06/07/22 - DRINKING FOUNTAINS PARTS	Materials/Supplies	101-3005-60431	1,064.31
BANK OF THE WEST	208314	06/23/22 - VB3 ADJUSTABLE KITS (2)	Materials/Supplies	101-3005-60431	279.14
BANK OF THE WEST	208314	06/21/22 - WIRELESS KEYBOARD M.GRAH...	Operating Supplies	101-3007-60420	104.00
BANK OF THE WEST	208314	06/29/22 - PARTS FOR FS #32 ATV SALES ...	Sales Taxes Payable	101-0000-20304	-77.83
BANK OF THE WEST	208314	08/22-08/24/22 - NIGP CONFERENCE D.A...	Travel & Training	101-1006-60320	349.00
BANK OF THE WEST	208314	FY 22/23 FIRE MARSHAL ONLINE ACCESS ...	Membership Dues	101-2002-60351	99.99
BANK OF THE WEST	208314	FY 22/23 FIRE MARSHAL ONLINE ACCESS ...	Membership Dues	101-2002-60351	960.00
BANK OF THE WEST	208314	06/29/22 - PARTS FOR FS #32 ATV	Fire Station	101-2002-60670	1,227.80
BANK OF THE WEST	208314	06/28/22 - VINYL DECAL FOR FS #32 ATV	Fire Station	101-2002-60670	55.57
BANK OF THE WEST	208314	06/21/22 - REFLECTIVE TAPE FOR FS #32 S...	Sales Taxes Payable	101-0000-20304	-29.74
BANK OF THE WEST	208314	06/10/22 - FRUAD CREDIT OF AL CARD	Administration	101-1006-60102	-22.08
BANK OF THE WEST	208314	6/16-6/17/22 - NIGP TRAINING COURSES ...	Travel & Training	101-1006-60320	310.00

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
BANK OF THE WEST	208314	6/6/22 RETURN UNIVERSAL TURN SIGNAL ...	Fire Station	101-2002-60670	-214.24
BANK OF THE WEST	208314	06/06/22 - VINYL DECAL FOR FS #32 ATV	Fire Station	101-2002-60670	129.96
BANK OF THE WEST	208314	06/14/22 - VINYL DECAL FOR FS #32 ATV	Fire Station	101-2002-60670	236.64
BANK OF THE WEST	208314	06/13/22 - VINYL DECAL FOR FS #32 ATV	Fire Station	101-2002-60670	102.05
BANK OF THE WEST	208314	06/21/22 - REFLECTIVE TAPE FOR FS #32	Fire Station	101-2002-60670	385.40
BANK OF THE WEST	208314	06/10/22 - REPLACING OLD FS #70 DINNI...	Furniture	101-2002-71021	1,729.11
BANK OF THE WEST	208314	06/14/22 - PW YARD ICE MACHINE	Maintenance/Services	101-3008-60691	4,237.00
BANK OF THE WEST	208314	06/11/22 - YARD SIGNS & LAWN SIGNS	Advertising	101-6002-60450	117.40
BANK OF THE WEST	208314	09/07-09/09/22 - LEAGUE OF CA CITIES C...	Travel & Training	101-1001-60320	600.00
BANK OF THE WEST	208314	9/7-9/9/22 LEAGUE OF CA CITIES CONF S....	Travel & Training	101-1001-60320	600.00
BANK OF THE WEST	208314	9/7-9/9/22 LEAGUE OF CA CITIES CONF K.F..	Travel & Training	101-1001-60320	600.00
BANK OF THE WEST	208314	09/07-09/09/22 - LEAGUE OF CA CITIES C...	Travel & Training	101-1001-60320	600.00
BANK OF THE WEST	208314	9/7-9/9/22 LEAGUE OF CA CITIES CONF J....	Travel & Training	101-1002-60320	600.00
BANK OF THE WEST	208314	06/07/22 - CITY COUNCIL MEETIING DINN...	Travel & Training	101-1001-60320	198.08
BANK OF THE WEST	208314	06/21/22 - CITY COUNCIL MEETING DINN...	Travel & Training	101-1001-60320	200.69
BANK OF THE WEST	208314	06/21/22 - CITY COUNCIL MEETING DINN...	Travel & Training	101-1002-60320	104.58
BANK OF THE WEST	208314	06/27/22 - HYDRATION SUPPLIES	Operating Supplies	101-7003-60420	95.85
BANK OF THE WEST	208314	07/07/22 - EXCEL TRAINING L.LORETT	Travel & Training	101-1005-60320	134.00
BANK OF THE WEST	208314	09/7-09/9/22 - LEAGUE OF CA CITIES CONF..	Travel & Training	101-1005-60320	175.00
BANK OF THE WEST	208314	09/7-09/9/22 - LEAGUE OF CA CITIES CONF..	Travel & Training	101-1005-60320	175.00
BANK OF THE WEST	208314	FY 22/23 CCAC MEMBERSHIP RENEWAL M....	Membership Dues	101-1005-60351	200.00
BANK OF THE WEST	208314	FY 22/23 CCAC MEMBERSHIP RENEWAL L....	Membership Dues	101-1005-60351	200.00
BANK OF THE WEST	208314	06/08/22 - CITY COUNCIL MEETING DINN...	Travel & Training	101-1001-60320	51.00
CACEO	208319	10/31/22 - MODULE 3 TRAINING P.VILLA...	Travel & Training	101-6004-60320	1,100.00
CACEO	208319	10/31/22 - MODULE 3 TRAINING B.RODRI...	Travel & Training	101-6004-60320	1,100.00
CHARTER COMMUNICATIONS ...	208320	06/29-07/28/22 - FS #32 INTERNET (6491)	Cable/Internet - Utilities	101-2002-61400	99.99
CORONA CLAY COMPANY	208323	07/11/22 - ANGEL MIX FOR BASEBALL FIE...	Materials/Supplies	101-3005-60431	3,766.88
CORONA CLAY COMPANY	208323	07/11/22 - ANGEL MIX FOR BASEBALL FIE...	Materials/Supplies	101-3005-60431	3,766.88
COUNTY OF RIVERSIDE PUBLIC...	208324	06/2022 - RADIO MAINTENANCE	Operating Supplies	101-2001-60420	328.38
DEPARTMENT OF JUSTICE	208326	05/2022 - BLOOD/ALCOHOL ANALYSIS (DO...	Blood/Alcohol Testing	101-2001-60174	105.00
DEPARTMENT OF JUSTICE	208326	03/2022 - BLOOD/ALCOHOL (DOJ)	Blood/Alcohol Testing	101-2001-60174	70.00
DESERT ELECTRIC SUPPLY	208327	06/30/22 - LED RAB AREA LIGHTS (7)	Materials/Supplies	101-3005-60431	3,615.94
DESERT SANDS UNIFIED SCHO...	208328	04/07-06/01/22 - BP #S 11&12	School Officer	101-2001-60168	31,705.75
DISH NETWORK	208329	06/22-07/21/22 - EOC CABLE	Cable/Internet - Utilities	101-2002-61400	95.68
EISENHOWER OCCUPATIONAL...	208330	05/2022 - CLASS B PHYSICALS	Consultants/Employee Services	101-1004-60104	495.00
EISENHOWER OCCUPATIONAL...	208330	06/2022 - PRE EMPLOYMENT PHYSICALS	Consultants/Employee Services	101-1004-60104	165.00
EISENHOWER OCCUPATIONAL...	208330	06/2022 - PRE EMPLOYMENT PHYSICALS	Recruiting/Pre-Employment	101-1004-60129	760.00
FERGUSON ENTERPRISES, INC	208332	06/23/22 - MOUNT SOAP DISPENSER FOR ...	Materials/Supplies	101-3008-60431	144.20
FRONTIER COMMUNICATIONS...	208334	06/26-07/25/22 - POLICE INTERNET	Cable/Internet - Utilities	101-2001-61400	571.63
FRONTIER COMMUNICATIONS...	208334	07/2022 - LQ PARK PHONE	Telephone - Utilities	101-3005-61300	48.47
FRONTIER COMMUNICATIONS...	208334	06/28-07/27/22 - SPORTS COMPLEX PHO...	Telephone - Utilities	101-3005-61300	38.08
GALLAGHER BENEFIT SERVICES...	208336	FY 21/22 CLASS AND COMP STUDY SERVIC...	Professional Services	101-1004-60103	6,188.75
GARDAWORLD	208337	07/2022 - ARMORED SERVICES	Professional Services	101-1006-60103	317.43
GRAINGER	208338	06/20/22 - ELECTROLYTE DRINK MIX	Materials/Supplies	101-3008-60431	212.31
HAMMER PLUMBING & PUMP...	208340	06/28/22 - LICENSE FEE REFUND LIC 0001...	Over Payments, AR Policy	101-0000-20330	50.00
HANNA, KIM	208341	06/21/22 - EVENT DEPOSIT REFUND SPEV...	Deposits Payable	101-0000-22800	23,000.00
HANNA, KIM	208341	06/21/22 - FIRE FEES REFUND SPEV2022-0...	Fire Plan Review Fee	101-0000-42420	22,044.00
HANNA, KIM	208341	06/21/22 - EVENT DEPOSIT REFUND SPEV...	PM 10 - Dust Control	101-7006-60146	-3,000.00
IRC CORPORATION	208343	06/2022 - PRE EMPLOYMENT BACKGROU...	Recruiting/Pre-Employment	101-1004-60129	93.80
JERNIGAN'S, INC	208344	06/29/22 - SAFETY BOOTS R.ALVARDO	Safety Gear	101-3005-60427	206.61
JNS MEDIA SPECIALISTS	208345	06/2022 INVOICES & 07/2022 RETAINER	Marketing & Tourism Promoti...	101-3007-60461	13,290.38
KONE INC	208346	07/01-09/30/22 - CH ELEVATOR MAINT	Maintenance/Services	101-3008-60691	656.64
LINDE GAS & EQUIPMENT INC.	208348	05/20-06/20/22 - CYLINDER RENTAL	Materials/Supplies	101-3008-60431	39.79
MERCHANTS BUILDING MAINT...	208349	06/01/22 - CH COVID 19 CLEANING	Janitorial	101-3008-60115	730.00
MERCHANTS BUILDING MAINT...	208349	06/27/22 - CH COVID 19 CLEANING	Janitorial	101-3008-60115	730.00
MONTENEGRO, ALEXIS	208350	6/30/22 ANNUAL WELLNESS DOLLARS RE...	Annual Wellness Dollar Reimb...	101-1004-50252	200.00
MUNICIPAL EMERGENCY SERV...	208351	06/13/22 - BODY WORN THERMAL IMAGI...	Fire Station	101-2002-60670	3,283.81
MUNICIPAL EMERGENCY SERV...	208352	06/21/22 - GEAR KEEPER WITH ALUMINU...	Small Tools & Equipment	101-2002-60545	163.13
NATIONAL FITNESS CAMPAIGN...	208353	07/08/22 - PUSH RING WITH CABLES (4)	Materials/Supplies	101-3005-60431	898.28
NI GOVERNMENT SERVICES INC	208354	06/2022 - SATELLITE PHONES	Mobile/Cell Phones/Satellites	101-2002-61304	80.71

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OCEAN SPRINGS TECH INC	208355	02/19/22 - REPLACED 6 SKIMMER BASKETS..	Fritz Burns Pool Maintenance	101-3005-60184	296.73
OCEAN SPRINGS TECH INC	208355	03/2022 FB POOL CAT 5000 COMPUTER ...	Fritz Burns Pool Maintenance	101-3005-60184	240.00
OCEAN SPRINGS TECH INC	208355	06/18/22 - FB POOL SERVICE CALL	Fritz Burns Pool Maintenance	101-3005-60184	125.00
ODP BUSINESS SOLUTIONS, LLC	208356	06/29/22 - OFFICE SUPPLIES FOR FINANCE...	Office Supplies	101-1006-60400	143.16
ODP BUSINESS SOLUTIONS, LLC	208356	06/29/22 - CITYWIDE COFFEE	Citywide Supplies	101-1007-60403	19.51
PWLC II, INC	208359	6/11/22 TAMARISK TREES REMOVAL MO...	Maintenance/Services	101-3005-60691	34,000.00
RIVERSIDE ASSESSOR	208360	05/2021 - RECORDING FEES	Due to County Recorder	101-0000-20325	218.00
RIVERSIDE ASSESSOR	208360	05/2022 - RECORDING FEES	Technical	101-6004-60108	60.00
RIVERSIDE ASSESSOR	208361	12/2021 - RECORDING FEES	Technical	101-6004-60108	20.00
RIVERSIDE ASSESSOR	208362	04/2022 - RECORDING FEES	Due to County Recorder	101-0000-20325	407.00
RIVERSIDE ASSESSOR	208363	10/2021 - RECORDING FEES	Due to County Recorder	101-0000-20325	227.00
RIVERSIDE ASSESSOR	208364	06/2022 - RECORDING FEES	Technical	101-6004-60108	60.00
ROBERT HALF	208365	06/24/22 - TEMP AGENCY SERVICES T.SU...	Temporary Agency Services	101-6006-60125	162.90
ROBERT HALF	208365	07/01/22 - TEMP AGENCY SERVICES G.HU	Temporary Agency Services	101-6002-60125	1,355.40
SANCHEZ, TOMMI	208367	06/30/22 - ANNUAL WELLNESS DOLLARS ...	Annual Wellness Dollar Reimb...	101-1004-50252	200.00
STAPLES ADVANTAGE	208370	06/27/22 - OFFICE SUPPLIES	Office Supplies	101-1004-60400	138.58
STAPLES ADVANTAGE	208370	06/27/22 - OPERATING SUPPLIES	Operating Supplies	101-1004-60420	111.65
STAPLES ADVANTAGE	208370	06/30/22 - OFFICE SUPPLIES	Office Supplies	101-1005-60400	255.80
SUNLINE TRANSIT AGENCY	208371	06/16/22 - BUS WRAP SPONSORSHIP	Sponsorships/Advertising	101-3007-60450	6,500.00
TACOS LOS CHUBBYS	208372	07/21/22 - LUNCHEON FOR RETIRED FIRE ...	Volunteers - Fire	101-2002-60110	600.00
THE CHAMBER	208373	05/2022 - GEM ADVERTISING	Marketing & Tourism Promoti...	101-3007-60461	6,870.83
THE GAS COMPANY	208374	05/31-06/29/22 - FS #93 GAS SVC	Gas - Utilities	101-2002-61100	105.07
THE LOCK SHOP, INC	208375	5/18/22 LOCK REPLACEMENT AT SPORT C...	Maintenance/Services	101-3008-60691	1,742.75
TOURISM ECONOMICS LLC	208377	06/28/22 - 50% ECONOMIC IMPACT REPO...	Contingency for Operations	101-1002-60510	12,500.00
TPX COMMUNICATIONS	208379	06/23-07/22/22 - EOC PHONE LINE SVC	Telephone - Utilities	101-2002-61300	1,944.80
USA DRAIN AND PLUMBING ...	208384	06/29/22 - REPLACED WC TOILETS (10)	Maintenance/Services	101-3008-60691	4,725.00
USA DRAIN AND PLUMBING ...	208384	07/05/2022 - WC TOILET REPAIRS	Maintenance/Services	101-3008-60691	1,245.00
USA DRAIN AND PLUMBING ...	208384	07/05/22 - FS #32 KITCHEN REPAIRS	Maintenance/Services	101-2002-60691	325.00
VERIZON WIRELESS	208385	05/26-06/25/22 - LQPD CELL (6852)	Telephone - Utilities	101-2001-61300	875.64
WELLNESS WORKS	208387	04/2022 - EAP SERVICES	Consultants/Employee Services	101-1004-60104	352.00
WELLNESS WORKS	208387	06/2022 - EAP SERVICES	Consultants/Employee Services	101-1004-60104	360.00
WELLNESS WORKS	208387	05/2022 - EAP SERVICES	Consultants/Employee Services	101-1004-60104	360.00
WILLDAN	208388	05/2022 - ONCALL TRAFFIC ENGINEERING ...	Contract Traffic Engineer	101-7006-60144	9,380.00
YOCKEY, JENNIFER LYNNE	208389	6/2022 - STRETCHING & MEDITATION EM...	Consultants/Employee Services	101-1004-60104	300.00

**Fund 101 - GENERAL FUND Total: 228,601.86**

**Fund: 201 - GAS TAX FUND**

JERNIGAN'S, INC	208344	06/23/22 - SAFETY BOOTS H.CONTRERAS	Safety Gear	201-7003-60427	146.80
JERNIGAN'S, INC	208344	06/28/22 - SAFETY BOOTS J.AREVALO	Safety Gear	201-7003-60427	155.50
JERNIGAN'S, INC	208344	06/28/22 - SAFETY BOOTS J.REY-ZUNIGA	Safety Gear	201-7003-60427	212.05
JERNIGAN'S, INC	208344	07/05/22 - SAFETY BOOTS S.HAMILTON	Safety Gear	201-7003-60427	206.61
TOPS' N BARRICADES INC	208376	07/11/22 - TRAFFIC CONTROL SIGNS	Traffic Control Signs	201-7003-60429	853.14
UNDERGROUND SERVICE ALERT	208382	07/2022 - DIG ALERT SERVICES	Materials/Supplies	201-7003-60431	85.90

**Fund 201 - GAS TAX FUND Total: 1,660.00**

**Fund: 202 - LIBRARY & MUSEUM FUND**

BANK OF THE WEST	208314	05/31/22 - PROJECTOR FOR MUSEUM	Maintenance/Services	202-3006-60691	206.61
FIRST CHOICE A/C & HEATING ...	208333	05/24/22 - MUSEUM HVAC REPAIRS	HVAC	202-3006-60667	3,742.10
FIRST CHOICE A/C & HEATING ...	208333	05/20/22 - MUSEUM HVAC REPAIRS	HVAC	202-3006-60667	713.00
KONE INC	208346	07/01-09/30/22 - MUSEUM ELEVATOR MA..	Maintenance/Services	202-3006-60691	656.64

**Fund 202 - LIBRARY & MUSEUM FUND Total: 5,318.35**

**Fund: 215 - LIGHTING & LANDSCAPING FUND**

BANK OF THE WEST	208314	06/27/22 - YARD COFFEE SUPPLIES	Operating Supplies	215-7004-60420	62.05
BANK OF THE WEST	208314	06/08/22 - DISPOSABLE FACE MASKS (100)	Operating Supplies	215-7004-60420	47.75
BANK OF THE WEST	208314	06/08/22 - SUNSCREEN LOTION (15)	Safety Gear	215-7004-60427	126.00
BANK OF THE WEST	208314	06/14/22 - TRAFFIC CONTROL TRAINING J...	Travel & Training	215-7004-60320	360.00
BANK OF THE WEST	208314	06/20/22 - HYDRATION SUPPLIES	Operating Supplies	215-7004-60420	37.01
HIGH TECH IRRIGATION INC	208342	04/11/22 - PVC DRAIN CAPS (50)	Materials/Supplies	215-7004-60431	125.01
JERNIGAN'S, INC	208344	06/13/22 - SAFETY BOOTH S.J.AGUIRRE	Safety Gear	215-7004-60427	168.55
JERNIGAN'S, INC	208344	07/05/22 - SAFETY BOOTS B.TELLEZ	Safety Gear	215-7004-60427	157.68
LANDMARK GOLF MANAGEM...	208347	06/2022 - SRR PERIMETER LS MAINT	SilverRock Way Landscape	215-7004-60143	5,278.00

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SMITH PIPE & SUPPLY CO	208368	05/18/22 - IRRIGATION SUPPLIES	Materials/Supplies	215-7004-60431	280.46
<b>Fund 215 - LIGHTING &amp; LANDSCAPING FUND Total:</b>					<b>6,642.51</b>
<b>Fund: 235 - SO COAST AIR QUALITY FUND</b>					
COACHELLA VALLEY ASSOC OF...	208322	01/01-03/31/22 - VEHICLE REGISTRATION...	CVAG	235-0000-60186	9,891.97
<b>Fund 235 - SO COAST AIR QUALITY FUND Total:</b>					<b>9,891.97</b>
<b>Fund: 241 - HOUSING AUTHORITY</b>					
RIVERSIDE ASSESSOR	208362	04/2022 - RECORDING FEES	Professional Services	241-9101-60103	57.00
<b>Fund 241 - HOUSING AUTHORITY Total:</b>					<b>57.00</b>
<b>Fund: 401 - CAPITAL IMPROVEMENT PROGRAMS</b>					
BENGAL ENGINEERING INC	208318	3/1-5/31/22 - DUNE PALMS LOW WATER ...	Design	401-0000-60185	10,503.71
DAVID EVANS AND ASSOCIATE...	208325	05/01-05/28/22 - 2016-03 TOPAZ STREET...	Design	401-0000-60185	608.99
DAVID EVANS AND ASSOCIATE...	208325	05/29-06/25/22 - 2016-03 TOPAZ STREET...	Design	401-0000-60185	1,103.30
DESERT ELECTRIC SUPPLY	208327	05/04/22 - ELECTRICAL EQUIPMENT SUPPL...	Construction	401-0000-60188	188.96
ONYX PAVING COMPANY INC.	208357	05/31/22 - 2017-01 FINAL RETENTION PA...	Retention Payable	401-0000-20600	64,573.14
PLANIT REPROGRAPHICS SYST...	208358	6/9/22 JEFFERSON & 53 ROUNDABOUT C...	Construction	401-0000-60188	821.64
PLANIT REPROGRAPHICS SYST...	208358	6/29/22 LANDSCAPE DESERT PRIDE MARB...	Construction	401-0000-60188	331.78
PLANIT REPROGRAPHICS SYST...	208358	06/29/22 - LANDSCAPE TOPAZ BID SET	Construction	401-0000-60188	557.61
ST. FRANCIS ELECTRIC, LLC	208369	06/2022 - ONCALL TRAFFIC SIGNAL MAIN...	Construction	401-0000-60188	934.00
<b>Fund 401 - CAPITAL IMPROVEMENT PROGRAMS Total:</b>					<b>79,623.13</b>
<b>Fund: 501 - FACILITY &amp; FLEET REPLACEMENT</b>					
BANK OF THE WEST	208314	06/01/22 - REFUND VEHICLE STEP BARS	Parts, Accessories, and Upfits	501-0000-60675	-277.30
BANK OF THE WEST	208314	06/16/22 - VEHICLE STEP BARS	Parts, Accessories, and Upfits	501-0000-60675	270.82
BANK OF THE WEST	208314	06/01/22 - VEHICLE STEP BARS	Parts, Accessories, and Upfits	501-0000-60675	277.30
BANK OF THE WEST	208314	06/22/22 - VEHICLE UPFITS FOR VINS 767...	Parts, Accessories, and Upfits	501-0000-60675	3,254.58
BANK OF THE WEST	208314	06/24/22 - SHERIFF GOLF CART BATTERIES	Parts, Accessories, and Upfits	501-0000-60675	1,272.00
CHEVROLET CADILLAC	208321	04/27/22 - MAINTENANCE TO TRUCK #39	Vehicle Repair & Maintenance	501-0000-60676	93.24
CHEVROLET CADILLAC	208321	05/05/22 - TRUCK KEYS FOR VIN 182207	Parts, Accessories, and Upfits	501-0000-60675	160.00
CHEVROLET CADILLAC	208321	05/05/22 - TRUCK KEY & FOB VIN FOR 182...	Parts, Accessories, and Upfits	501-0000-60675	160.00
ENTERPRISE FM TRUST	208331	06/2022 - FLEET LEASE	Vehicles, Rentals & Leases	501-0000-71030	14,135.58
FUELMAN	208335	06/2022 - FUEL CHARGES	Fuel & Oil	501-0000-60674	1,436.17
S&D CARWASH MANAGEMENT..	208366	07/2022 - CAR WASH MEMBERSHIP	Vehicle Repair & Maintenance	501-0000-60676	819.59
TOWER ENERGY GROUP	208378	06/01-06/15/22 - FUEL	Fuel & Oil	501-0000-60674	5,146.52
<b>Fund 501 - FACILITY &amp; FLEET REPLACEMENT Total:</b>					<b>26,748.50</b>
<b>Fund: 502 - INFORMATION TECHNOLOGY</b>					
BANK OF THE WEST	208314	06/14/22-06/14/23 - UBIQ SUBCRIPTION	Software Licenses	502-0000-60301	725.70
BANK OF THE WEST	208314	06/12/22-06/11/23 - ADOBE SUBCRIPTION..	Software Licenses	502-0000-60301	19.99
BANK OF THE WEST	208314	FY22/23 DOMAIN RENEWAL LQARTCELEB...	Software Licenses	502-0000-60301	61.51
BANK OF THE WEST	208314	06/02/22-06/01/23 - ADOBE SUBCRIPTION..	Software Licenses	502-0000-60301	239.88
BANK OF THE WEST	208314	06/02/22-06/01/23 - ADOBE HOMEBASE J...	Software Licenses	502-0000-60301	155.88
BANK OF THE WEST	208314	07/2022 - HULU SUBCRIPTION	Cable/Internet - Utilities	502-0000-61400	69.99
BANK OF THE WEST	208314	06/02/22 - CREDIT FOR ADOBE HOMEBASE..	Software Licenses	502-0000-60301	-2.00
BANK OF THE WEST	208314	06/28/22 - KEYBOARD M.GRAHAM	Operating Supplies	502-0000-60420	43.49
BANK OF THE WEST	208314	05/27-06/27/22 - UBIQ CREDIT	D & D, Software Enhancements	502-0000-71042	-26.65
BANK OF THE WEST	208314	06/14/22 - INTERNAL HARD DRIVE	Machinery & Equipment	502-0000-80100	201.18
BANK OF THE WEST	208314	06/16/22 - APPLE KEYBOARDS & PENCIL (2)	Operating Supplies	502-0000-60420	867.66
BANK OF THE WEST	208314	06/20/22 - APPLE KEYBOARD (2)	Operating Supplies	502-0000-60420	752.10
BANK OF THE WEST	208314	06/16/22 - IPADS (2)	Machinery & Equipment	502-0000-80100	2,616.00
CHARTER COMMUNICATIONS ...	208320	07/2022 - CH CABLE (4625)	Cable/Internet - Utilities	502-0000-61400	170.85
FRONTIER COMMUNICATIONS...	208334	06/25-07/24/22 - CH INTERNET	Cable/Internet - Utilities	502-0000-61400	85.98
FRONTIER COMMUNICATIONS...	208334	06/27-07/26/22 - BLACKHAWK/LQ PARK D...	Cable/Internet - Utilities	502-0000-61400	75.98
GRANICUS	208339	06/24/22-06/23/23 - CITY WEBSITE SETUP...	Software Licenses	502-0000-60301	25,140.77
GRANICUS	208339	06/24/22-06/23/23 - CITY WEBSITE TRAIN...	Software Implementation/Enh...	502-0000-71049	2,500.00
TPX COMMUNICATIONS	208379	06/23-07/22/22 - PHONE LINE SVC	Telephone - Utilities	502-0000-61300	3,644.68
TRITON TECHNOLOGY SOLUTI...	208380	03/01-06/30/22 - COUNCIL CHAMBER EQU..	Maintenance Agreements	502-0000-60300	2,250.00
TYLER TECHNOLOGIES	208381	04/25-05/5/22 - WELCOME CALLS	Software Implementation/Enh...	502-0000-71049	971.25
TYLER TECHNOLOGIES	208381	05/09-05/13/22 - SOFTWARE SERVICES	Software Implementation/Enh...	502-0000-71049	693.75
TYLER TECHNOLOGIES	208381	05/16-05/20/22 - WELCOME CALLS	Software Implementation/Enh...	502-0000-71049	3,653.75
TYLER TECHNOLOGIES	208381	05/23-05/31/22 - SOFTWARE SERVICES	Software Implementation/Enh...	502-0000-71049	925.00
TYLER TECHNOLOGIES	208381	05/25-05/31/22 - SOFTWARE SERVICE	Software Implementation/Enh...	502-0000-71049	231.25

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**Demand Register**

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
TYLER TECHNOLOGIES	208381	06/06-06/10/22 - SOFTWARE SERVICES	Software Implementation/Enh...	502-0000-71049	1,156.25
TYLER TECHNOLOGIES	208381	06/13-06/17/22 - SOFTWARE SERVICES	Software Implementation/Enh...	502-0000-71049	1,295.00
TYLER TECHNOLOGIES	208381	06/20-06/23/22 - SOFTWARE SERVICES	Software Implementation/Enh...	502-0000-71049	1,433.75
TYLER TECHNOLOGIES	208381	06/27-06/30/22 - SOFTWARE SERVICES	Software Implementation/Enh...	502-0000-71049	647.50
VERMONT SYSTEMS INC	208386	07/01/22-06/30/23 - RECTRAC YEARLY MA...	Maintenance Agreements	502-0000-60300	8,241.08
<b>Fund 502 - INFORMATION TECHNOLOGY Total:</b>					<b>58,841.57</b>
<b>Fund: 504 - INSURANCE FUND</b>					
BANK OF THE WEST	208314	06/27/22 - SIT STAND DESKTOP	Operating Supplies	504-1010-60420	608.98
BANK OF THE WEST	208314	06/27/22 - SIT STAND DESKTOP	Operating Supplies	504-1010-60420	843.25
<b>Fund 504 - INSURANCE FUND Total:</b>					<b>1,452.23</b>
<b>Fund: 601 - SILVERROCK RESORT</b>					
FIRST CHOICE A/C & HEATING ...	208333	06/17/22 - SRR HVAC MAINTENANCE	Repair & Maintenance	601-0000-60660	394.50
GARDAWORLD	208337	07/2022 - SRR ARMORED SERVICES	Bank Fees	601-0000-60455	815.05
<b>Fund 601 - SILVERROCK RESORT Total:</b>					<b>1,209.55</b>
<b>Fund: 760 - SUPPLEMENTAL PENSION PLAN</b>					
US BANK-PARS #6745031400	208383	FY 22/23 ANNUAL CONTRIBUTION	Annual PARS Contribution	760-0000-50199	12,832.86
<b>Fund 760 - SUPPLEMENTAL PENSION PLAN Total:</b>					<b>12,832.86</b>
<b>Grand Total:</b>					<b>432,879.53</b>

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	228,601.86
201 - GAS TAX FUND	1,660.00
202 - LIBRARY & MUSEUM FUND	5,318.35
215 - LIGHTING & LANDSCAPING FUND	6,642.51
235 - SO COAST AIR QUALITY FUND	9,891.97
241 - HOUSING AUTHORITY	57.00
401 - CAPITAL IMPROVEMENT PROGRAMS	79,623.13
501 - FACILITY & FLEET REPLACEMENT	26,748.50
502 - INFORMATION TECHNOLOGY	58,841.57
504 - INSURANCE FUND	1,452.23
601 - SILVERROCK RESORT	1,209.55
760 - SUPPLEMENTAL PENSION PLAN	12,832.86
<b>Grand Total:</b>	<b>432,879.53</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-0000-20304	Sales Taxes Payable	-192.52
101-0000-20325	Due to County Recorder	852.00
101-0000-20330	Over Payments, AR Policy	50.00
101-0000-22800	Deposits Payable	23,000.00
101-0000-42420	Fire Plan Review Fee	22,044.00
101-1001-60320	Travel & Training	2,849.77
101-1002-60320	Travel & Training	704.58
101-1002-60400	Office Supplies	195.38
101-1002-60510	Contingency for Operatio...	12,500.00
101-1004-50252	Annual Wellness Dollar Re...	400.00
101-1004-60103	Professional Services	6,188.75
101-1004-60104	Consultants/Employee Se...	2,032.00
101-1004-60129	Recruiting/Pre-Employe...	1,726.80
101-1004-60400	Office Supplies	138.58
101-1004-60420	Operating Supplies	111.65
101-1005-60320	Travel & Training	500.30
101-1005-60351	Membership Dues	400.00
101-1005-60400	Office Supplies	255.80
101-1006-60102	Administration	-22.08
101-1006-60103	Professional Services	317.43
101-1006-60320	Travel & Training	659.00
101-1006-60400	Office Supplies	168.16
101-1007-60403	Citywide Supplies	19.51
101-2001-60168	School Officer	31,705.75
101-2001-60174	Blood/Alcohol Testing	392.05
101-2001-60420	Operating Supplies	328.38
101-2001-61300	Telephone - Utilities	875.64
101-2001-61400	Cable/Internet - Utilities	571.63
101-2002-60110	Volunteers - Fire	600.00
101-2002-60351	Membership Dues	1,059.99
101-2002-60400	Office Supplies	1,241.87
101-2002-60406	Disaster Prep Supplies	1,829.25
101-2002-60545	Small Tools & Equipment	163.13
101-2002-60670	Fire Station	6,400.48
101-2002-60691	Maintenance/Services	325.00
101-2002-61100	Gas - Utilities	105.07
101-2002-61300	Telephone - Utilities	1,944.80
101-2002-61304	Mobile/Cell Phones/Satell...	80.71
101-2002-61400	Cable/Internet - Utilities	195.67
101-2002-71021	Furniture	1,729.11
101-3005-60184	Fritz Burns Pool Maintena...	661.73
101-3005-60320	Travel & Training	650.00
101-3005-60427	Safety Gear	206.61

**Account Summary**

Account Number	Account Name	Expense Amount
101-3005-60431	Materials/Supplies	13,561.07
101-3005-60691	Maintenance/Services	34,000.00
101-3005-61300	Telephone - Utilities	86.55
101-3007-60351	Membership Dues	1,416.00
101-3007-60420	Operating Supplies	104.00
101-3007-60450	Sponsorships/Advertising	6,500.00
101-3007-60461	Marketing & Tourism Pro...	21,184.38
101-3008-60115	Janitorial	1,460.00
101-3008-60431	Materials/Supplies	823.58
101-3008-60691	Maintenance/Services	12,606.39
101-6001-60352	Subscriptions & Publicati...	9.99
101-6001-60400	Office Supplies	15.80
101-6001-60420	Operating Supplies	154.31
101-6002-60125	Temporary Agency Servic...	1,355.40
101-6002-60450	Advertising	117.40
101-6004-60108	Technical	140.00
101-6004-60320	Travel & Training	2,200.00
101-6006-60125	Temporary Agency Servic...	162.90
101-7001-60400	Office Supplies	93.51
101-7003-60420	Operating Supplies	95.85
101-7006-60144	Contract Traffic Engineer	9,380.00
101-7006-60146	PM 10 - Dust Control	-2,831.25
201-7003-60427	Safety Gear	720.96
201-7003-60429	Traffic Control Signs	853.14
201-7003-60431	Materials/Supplies	85.90
202-3006-60667	HVAC	4,455.10
202-3006-60691	Maintenance/Services	863.25
215-7004-60143	SilverRock Way Landscape	5,278.00
215-7004-60320	Travel & Training	360.00
215-7004-60420	Operating Supplies	146.81
215-7004-60427	Safety Gear	452.23
215-7004-60431	Materials/Supplies	405.47
235-0000-60186	CVAG	9,891.97
241-9101-60103	Professional Services	57.00
401-0000-20600	Retention Payable	64,573.14
401-0000-60185	Design	12,216.00
401-0000-60188	Construction	2,833.99
501-0000-60674	Fuel & Oil	6,582.69
501-0000-60675	Parts, Accessories, and Up...	5,117.40
501-0000-60676	Vehicle Repair & Mainte...	912.83
501-0000-71030	Vehicles, Rentals & Leases	14,135.58
502-0000-60300	Maintenance Agreements	10,491.08
502-0000-60301	Software Licenses	26,341.73
502-0000-60420	Operating Supplies	1,663.25
502-0000-61300	Telephone - Utilities	3,644.68
502-0000-61400	Cable/Internet - Utilities	402.80
502-0000-71042	D & D, Software Enhance...	-26.65
502-0000-71049	Software Implementation...	13,507.50
502-0000-80100	Machinery & Equipment	2,817.18
504-1010-60420	Operating Supplies	1,452.23
601-0000-60455	Bank Fees	815.05
601-0000-60660	Repair & Maintenance	394.50
760-0000-50199	Annual PARS Contribution	12,832.86
	<b>Grand Total:</b>	<b>432,879.53</b>

**Project Account Summary**

Project Account Key	Project Account Name	Project Name	Expense Amount
**None**	**None**	**None**	303,002.63

**Project Account Summary**

<b>Project Account Key</b>	<b>Project Account Name</b>	<b>Project Name</b>	<b>Expense Amount</b>
111205D	Design Expense	Dune Palms Bridge Imp/BRLKS-543	10,503.71
201603CT	Construction Expense	La Quinta Landscape Renovation Ir	889.39
201603D	Design Expense	La Quinta Landscape Renovation Ir	1,712.29
201701RP	Retention Payable	Washington Street at Fred Waring	64,573.14
201709CT	Construction Expense	Ave 53 Jefferson St.Roundabout	821.64
201804E	Landscape & Lighting Median Island ...	Landscape & Lighting Median Islan	405.47
202115E	Tamarisk Tree Removal Expense	Tamarisk Tree Removal	34,000.00
2122TMICT	Construction Expense	FY21/22 Traffic Maintenance Impr	1,122.96
BDAYE	City Picnic & Birthday Celebration Ex...	City Picnic & Birthday Celebration	11.30
CORONANR	Corona Non Reimbursable	Corona Virus Emergency Response	3,337.00
STVRE	Short Term Vacation Rental Expense	Short Term Vacation Rental Trackir	12,500.00
	<b>Grand Total:</b>	<b>432,879.53</b>	





Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
BANK OF THE WEST	208390	06/2022 APWA LUNCH MEETING C.FLORES	Travel & Training	101-6002-60320	29.34
BANK OF THE WEST	208390	06/2022 APWA LUNCH MEETING D.CAST...	Travel & Training	101-6002-60320	29.34
BANK OF THE WEST	208390	06/2022 APWA LUNCH MEETING J.MIGN...	Travel & Training	101-7001-60320	29.34
BANK OF THE WEST	208390	06/2022 APWA LUNCH MEETING B.MCKI...	Travel & Training	101-7001-60320	29.34
CABRERA JR, ARMANDO	208392	6/24-6/30/22 - TRAVEL EXPENSE REIMB A...	Travel & Training	101-7003-60320	134.89
CASC ENGINEERING & CONSU...	208394	05/2022 - ONCALL STORMWATER INSPECT...	Professional Services	101-7002-60103	2,108.00
CASC ENGINEERING & CONSU...	208394	06/2022 - ONCALL STORMWATER INSPECT...	Professional Services	101-7002-60103	825.00
CASH/PETTY CASH	208395	02/28/22 - POSTAGE	Postage	101-1007-60470	33.90
CASH/PETTY CASH	208395	07/14/22 - PANEL INTERVIEW DRINKS FOR...	Recruiting/Pre-Employment	101-1004-60129	25.73
CASH/PETTY CASH	208395	07/13/22 - SUPPLIES FOR CHIEF BONIFACI...	Volunteers - Fire	101-2002-60110	6.50
CHARTER COMMUNICATIONS ...	208396	07/05-08/04/22 - FS #32 CABLE (1841)	Cable/Internet - Utilities	101-2002-61400	10.51
CHARTER COMMUNICATIONS ...	208396	07/03-08/02/22 - FS #93 INTERNET (3514)	Cable/Internet - Utilities	101-2002-61400	99.99
COACHELLA VALLEY WATER DI...	208399	07/11/22 - WATER SERVICE	Water -Pioneer Park - Utilities	101-3005-61207	882.79
CORONA CLAY COMPANY	208401	07/12/22 - ANGEL MIX FOR BASEBALL FIE...	Materials/Supplies	101-3005-60431	3,766.88
CORONA CLAY COMPANY	208401	07/13/22 - ANGEL MIX FOR BASEBALL FIE...	Materials/Supplies	101-3005-60431	3,766.88
CORONA CLAY COMPANY	208401	07/15/22 - ANGEL MIX FOR BASEBALL FIE...	Materials/Supplies	101-3005-60431	3,766.88
COSTAR REALTY INFORMATIO...	208402	06/01/22-05/31/23 - RETAIL DEVELOPME...	Membership Dues	101-1002-60351	9,751.08
COSTCO MEMBERSHIP	208403	09/2022-08/2023 - COSTCO MEMBERSHIP	Membership Dues	101-1007-60351	120.00
COYOTE, FLORANGELICA	208404	06/25/22 - TRAVEL EXPENSE REIMB F.COY...	Travel & Training	101-3002-60320	5.85
DEPARTMENT OF JUSTICE	208406	06/2022 - BLOOD/ALCOHOL ANALYSIS (DO...	Blood/Alcohol Testing	101-2001-60174	140.00
DEPARTMENT OF JUSTICE	208406	04/2022 - BLOOD/ALCOHOL ANALYSIS (DO...	Blood/Alcohol Testing	101-2001-60174	105.00
DESERT ELECTRIC SUPPLY	208407	06/30/22 - REPLACEMENT FISH ROD TIPS	Tools/Equipment	101-7003-60432	9.78
ESPACE CONSULTING LLC	208409	07/13/22 - STVR PROGRAM COMPLIANCE...	Professional Services	101-1005-60103	1,857.45
ESCOBEDO, CHRIS	208410	7/12/22 - ANNUAL WELLNESS DOLLARS RE...	Annual Wellness Dollar Reimb...	101-1004-50252	200.00
FEDEX	208411	06/30/22 - POSTAGE TERM PACKAGE	Postage	101-1007-60470	13.93
GOVOS, INC.	208414	04/28/22 - NEW STVR TOT FORMS	Professional Services	101-6006-60103	3,600.00
GOVOS, INC.	208414	07/11/22 - EDITS TO STVR TOT FORM	Professional Services	101-6006-60103	1,800.00
HOME DEPOT CREDIT SERVICES	208416	06/13/22 - CIRCULAR SAW & BLADES	Small Tools & Equipment	101-2002-60545	455.54
HOME DEPOT CREDIT SERVICES	208416	06/16/22 - CORDLESS LEAF BLOWER FOR ...	Small Tools & Equipment	101-2002-60545	172.91
HOME DEPOT CREDIT SERVICES	208416	6/23/22 - EXTENISON CORD & LIGHT BULB...	Fire Station	101-2002-60670	386.53
HOME DEPOT CREDIT SERVICES	208416	06/13/22 - ELECTRICAL RUBBER CORD & S...	Maintenance/Services	101-2002-60691	188.99
HOME DEPOT CREDIT SERVICES	208416	06/08/22 - HOSE NOZZLE SETS (2) & WAT...	Fritz Burns Pool Maintenance	101-3005-60184	147.80
HOME DEPOT CREDIT SERVICES	208416	06/15/22 - DRILL BIT SETS (2) & WORKING...	Materials/Supplies	101-3005-60431	148.54
HOME DEPOT CREDIT SERVICES	208416	06/02/22 - PILER & SCREWDRIVERS	Tools/Equipment	101-3005-60432	90.63
HOME DEPOT CREDIT SERVICES	208416	06/13/22 - TOILET SEAT & PARTS FOR WC	Materials/Supplies	101-3008-60431	94.55
HOME DEPOT CREDIT SERVICES	208416	06/22/22 - USB CABLE & BLANK KEYS (2) ...	Materials/Supplies	101-3008-60431	30.07
HOME DEPOT CREDIT SERVICES	208416	06/08/22 - TABLE FAN FOR CH	Materials/Supplies	101-3008-60431	32.60
HOME DEPOT CREDIT SERVICES	208416	06/06/22 - CFL LIGHT BULBS (2) FOR CH	Materials/Supplies	101-3008-60431	10.81
HOME DEPOT CREDIT SERVICES	208416	06/06/22 - PEST CONTROL SPRAY	Materials/Supplies	101-3008-60431	21.62
HOME DEPOT CREDIT SERVICES	208416	06/02/22 - LED OUTDOOR SECURITY LIGHT..	Materials/Supplies	101-3008-60431	108.72
HOME DEPOT CREDIT SERVICES	208416	06/01/22 - TOOLS	Tools/Equipment	101-3008-60432	471.81
HOME DEPOT CREDIT SERVICES	208416	6/2/22 - BOND ROOF TO WALL FLASHING...	Operating Supplies	101-7003-60420	78.94
HOME DEPOT CREDIT SERVICES	208416	06/16/22 - IMPACT GLOVES & S-BINER	Operating Supplies	101-7003-60420	27.68
HOME DEPOT CREDIT SERVICES	208416	06/23/22 - POWER TOOL BATTERY PACK	Tools/Equipment	101-7003-60432	271.84
HUERTA, BONNIE	208417	07/06/22 - WELLNESS CENTER CLASS REF...	Wellness Center Leisure Enric...	101-0000-42214	40.00
JOE A GONSALVES & SON	208419	08/2022 - LOBBYIST SERVICES	Contract Services - Administrat...	101-1002-60101	3,500.00
JOHNSTONE SUPPLY	208420	06/30/22 - CH HVAC PARTS	HVAC	101-3008-60667	911.06
LA PRENSA HISPANA	208421	07/15/22 - NOTICE OF ELECTION & MEAS...	Advertising	101-1005-60450	3,948.00
LANCE, SOLL, & LUNGHARD LLP	208422	FY 20/21 YEAR END & AUDIT CONSULTING...	Professional Services	101-1006-60103	8,497.80
LANCE, SOLL, & LUNGHARD LLP	208422	FY 20/21 YEAR END & AUDIT CONSULTING...	Professional Services	101-1006-60103	268.75
LANCE, SOLL, & LUNGHARD LLP	208422	FY 20/21 YEAR END & AUDIT CONSULTING...	Professional Services	101-1006-60103	1,505.00
LANCE, SOLL, & LUNGHARD LLP	208422	FY 20/21 YEAR END & AUDIT CONSULTING...	Professional Services	101-1006-60103	1,397.50
LANCE, SOLL, & LUNGHARD LLP	208422	05/31/22 UPDATE TO G.GRAY HOULY RATE	Professional Services	101-1006-60103	-442.50

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
LINDE GAS & EQUIPMENT INC.	208423	06/30/22 - FINANCE CHARGE FOR INV 675...	Materials/Supplies	101-3008-60431	1.14
LIQUOR LICENSE AGENTS	208424	6/28/22 - HAZARDOUS MATERIAL FEE REF...	Over Payments, AR Policy	101-0000-20330	97.00
LOWE'S HOME IMPROVEMENT..	208425	06/17/22 - MINI FRIDGE FOR FINANCE DE...	Office Supplies	101-1006-60400	122.94
LOWE'S HOME IMPROVEMENT..	208425	04/12/22 - LINEN CABINETS (4) FOR FS #70	Fire Station	101-2002-60670	247.86
LOWE'S HOME IMPROVEMENT..	208425	04/26/22 - CLOROX BLEACH FOR WC	Operating Supplies	101-3002-60420	5.36
LOWE'S HOME IMPROVEMENT..	208425	05/25/22 - LIGHT BALLAST FOR FB POOL	Fritz Burns Pool Maintenance	101-3005-60184	97.01
LOWE'S HOME IMPROVEMENT..	208425	5/06/22 - GRAFFITI REMOVAL SUPPLIES F...	Supplies-Graffiti and Vandalism	101-3005-60423	36.06
LOWE'S HOME IMPROVEMENT..	208425	05/12/22 - NUMBER KIT STENCIL	Materials/Supplies	101-3005-60431	7.43
LOWE'S HOME IMPROVEMENT..	208425	05/06/22 - SCREWDRIVER BIT SETS	Materials/Supplies	101-3005-60431	113.50
LOWE'S HOME IMPROVEMENT..	208425	05/02/22 - QUIKRETE FAST SET & STEEL P...	Materials/Supplies	101-3005-60431	124.37
LOWE'S HOME IMPROVEMENT..	208425	04/28/22 - SPRAY PAINT CANS (2)	Materials/Supplies	101-3005-60431	16.50
LOWE'S HOME IMPROVEMENT..	208425	06/20/22 - WD-40 & LOCKING PLIERS	Materials/Supplies	101-3005-60431	67.63
LOWE'S HOME IMPROVEMENT..	208425	06/22/22 - DRINKING FOUNTAIN PARTS F...	Materials/Supplies	101-3005-60431	119.20
LOWE'S HOME IMPROVEMENT..	208425	06/01/22 - STEEL CLAMP	Materials/Supplies	101-3005-60431	8.27
LOWE'S HOME IMPROVEMENT..	208425	06/06/22 - FENCING PANELS & POSTS	Materials/Supplies	101-3005-60431	3,377.99
LOWE'S HOME IMPROVEMENT..	208425	05/24/22 - LANDSCAPE RAKE & LEAF RAKE...	Materials/Supplies	101-3005-60431	76.42
LOWE'S HOME IMPROVEMENT..	208425	05/12/22 - TROWEL & BALL MIXING ARMS	Tools/Equipment	101-3005-60432	42.30
LOWE'S HOME IMPROVEMENT..	208425	06/21/22 - LED RECESSED DOWNLIGHTS (6)	Materials/Supplies	101-3008-60431	144.63
LOWE'S HOME IMPROVEMENT..	208425	06/23/22 - LED RECESSED DOWNLIGHTS (6..	Materials/Supplies	101-3008-60431	230.19
LOWE'S HOME IMPROVEMENT..	208425	05/31/22 - LED RECESSED LIGHTS (2)	Materials/Supplies	101-3008-60431	62.44
LOWE'S HOME IMPROVEMENT..	208425	05/02/22 - REMOVER SUPPLIES FOR CH	Materials/Supplies	101-3008-60431	66.02
LOWE'S HOME IMPROVEMENT..	208425	05/04/22 - PAINT SUPPLIES FOR CH	Materials/Supplies	101-3008-60431	58.73
LOWE'S HOME IMPROVEMENT..	208425	05/17/22 - PARTS ORGANIZER & SCREWS	Materials/Supplies	101-3008-60431	158.89
LOWE'S HOME IMPROVEMENT..	208425	05/16/22 - SILICONE CAULK FOR CH	Materials/Supplies	101-3008-60431	58.80
LOWE'S HOME IMPROVEMENT..	208425	05/02/22 - TOOL POUCH	Operating Supplies	101-7003-60420	56.81
LOWE'S HOME IMPROVEMENT..	208425	05/17/22 - SPRAY PAINT CANS (3)	Operating Supplies	101-7003-60420	19.58
LOWE'S HOME IMPROVEMENT..	208425	06/21/22 - TARPS (4)	Operating Supplies	101-7003-60420	431.80
LOWE'S HOME IMPROVEMENT..	208425	05/17/22 - BANNER INSTALLATION SUPPLI...	Operating Supplies	101-7003-60420	103.19
LOWE'S HOME IMPROVEMENT..	208425	05/18/22 - DUCT TAPE (2)	Operating Supplies	101-7003-60420	24.75
MOTION PICTURE LICENSING ...	208429	8/30/22-8/30/23 - WC MOTION PICTURE L...	Membership Dues	101-3002-60351	320.13
NAI CONSULTING INC	208430	06/2022 SRR PARK VENUE WIFI CAMERA ...	Consultants	101-7006-60104	10,735.00
OCEAN SPRINGS TECH INC	208433	04/6/22 - SPASH PAD RESURFACE REPAIRS	LQ Park Water Feature	101-3005-60554	3,950.00
OCEAN SPRINGS TECH INC	208433	07/4/22 - SPLASH PAD SERVICE	LQ Park Water Feature	101-3005-60554	195.00
PETRA-1, LP	208435	07/1/22 - GYM WIPES	Operating Supplies	101-3002-60420	670.16
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Sheriff Patrol	101-2001-60161	687,761.90
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Police Overtime	101-2001-60162	30,009.93
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Target Team	101-2001-60163	111,069.00
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Community Services Officer	101-2001-60164	55,656.00
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Gang Task Force	101-2001-60166	16,132.80
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Narcotics Task Force	101-2001-60167	15,124.50
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Motor Officer	101-2001-60169	124,379.65
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Dedicated Sargeants	101-2001-60170	43,800.45
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Dedicated Lieutenant	101-2001-60171	25,091.20
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Sheriff - Mileage	101-2001-60172	24,738.69
RIVERSIDE COUNTY SHERIFF D...	208437	05/05-06/01/22 - BP #12 POLICE SERVICES	Special Enforcement Funds	101-2001-60175	1,968.29
ROBERT HALF	208438	07/08/22 - TEMP AGENCY SERVICES T.SU...	Temporary Agency Services	101-6006-60125	798.21
SANTA FOR HIRE, LLC	208439	12/02/22 - SANTA CLAUSE SERVICES	Community Experiences	101-3003-60149	470.00
SERVICEWEAR APPAREL	208440	07/06/22 - UNIFORMS SALES TAX	Sales Taxes Payable	101-0000-20304	-34.80
SERVICEWEAR APPAREL	208440	07/06/22 - UNIFORMS	Uniforms	101-3008-60690	432.56
SMITH PIPE & SUPPLY CO	208441	06/28/22 - MANURE FORK & LEAF RAKE	Tools/Equipment	101-7003-60432	195.53
SMITH PIPE & SUPPLY CO	208441	07/12/22 - TRENCH SHOVEL & VALVE BOX	Materials/Supplies	101-3005-60431	92.05
SPARKLETTTS	208442	6/15/22 & 6/29/22 - CITYWIDE DRINKING...	Citywide Supplies	101-1007-60403	277.71
STAPLES ADVANTAGE	208443	07/12/22 - TAPE DISPENSER & 3 HOLE PU...	Office Supplies	101-7001-60400	44.84
STAPLES ADVANTAGE	208443	07/14/22 - CITYWIDE COPY PAPER	Forms, Copier Paper	101-1007-60402	335.97
STAPLES ADVANTAGE	208443	07/15/22 - ROLL THERMAL PAPER FOR FS ...	Office Supplies	101-2002-60400	165.28
THE CHAMBER	208444	06/2022 - GEM ADVERTISING	Marketing & Tourism Promoti...	101-3007-60461	6,870.83
TOP OF THE LINE SIGNS	208447	07/18/22 - PARK SIGNS (22)	Materials/Supplies	101-3005-60431	1,567.09
TRIPLETT, ALCADIA	208449	7/7/22 - PERMIT TECH INTERVIEW LUNCH...	Recruiting/Pre-Employment	101-1004-60129	55.51
TRIPLETT, ALCADIA	208449	7/13/22 HEAT ILLNESS TRAINING SNACKS ...	Travel & Training	101-1004-60320	67.85
VINTAGE E & S INC	208451	06/23/22 - CH FLUORESCENT LIGHTING S...	Maintenance/Services	101-3008-60691	1,081.59

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
VISIT GREATER PALM SPRINGS	208452	07/2022-08/2022 - SUMMER TV CO-OP	Marketing & Tourism Promoti...	101-3007-60461	12,500.00
WALTERS WHOLESALE ELECTR...	208453	07/12/22 - HARD HAT WITH FAN & LIGHT	Tools/Equipment	101-7003-60432	179.34
WESTWAYS	208454	04/2022-05/2022 - ADS & INSERTIONS PA...	Marketing & Tourism Promoti...	101-3007-60461	12,000.00
<b>Fund 101 - GENERAL FUND Total:</b>					<b>1,250,192.66</b>
<b>Fund: 201 - GAS TAX FUND</b>					
GRAINGER	208415	07/12/22 RACK FOR STREET SIGN POSTS	Materials/Supplies	201-7003-60431	1,771.34
LOWE'S HOME IMPROVEMENT..	208425	05/09/22 - MATERIALS FOR SIDEWALK RE...	Materials/Supplies	201-7003-60431	70.33
TOPS' N BARRICADES INC	208448	07/07/22 - TRAFFIC CONTROL SIGN PARTS	Traffic Control Signs	201-7003-60429	34.26
TOPS' N BARRICADES INC	208448	07/12/22 - PAINT & RELECTIVE GLASS BEA...	Paint/Legends	201-7003-60433	571.43
TOPS' N BARRICADES INC	208448	07/15/22 - TRAFFIC CONTROL SIGNS	Traffic Control Signs	201-7003-60429	80.00
TOPS' N BARRICADES INC	208448	07/15/22 - TRAFFIC CONTROL SIGNS	Traffic Control Signs	201-7003-60429	554.63
<b>Fund 201 - GAS TAX FUND Total:</b>					<b>3,081.99</b>
<b>Fund: 202 - LIBRARY &amp; MUSEUM FUND</b>					
CINTAS FIRST AID & SAFETY	208398	06/28/22 - LIBRARY FIRST AID SVCS	Operating Supplies	202-3004-60420	54.74
CINTAS FIRST AID & SAFETY	208398	06/28/22 - MUSEUM FIRST AID SVCS	Operating Supplies	202-3006-60420	30.47
HOME DEPOT CREDIT SERVICES	208416	06/14/22 - COMMERCIAL DOOR CLOSER F...	Maintenance/Services	202-3004-60691	215.33
JOHNSTONE SUPPLY	208420	06/30/22 - BELT COGGED (8) FOR LIBRARY...	HVAC	202-3004-60667	182.05
LOWE'S HOME IMPROVEMENT..	208425	05/19/22 - UNDER CABINET LIGHT BARS F...	Maintenance/Services	202-3006-60691	151.77
<b>Fund 202 - LIBRARY &amp; MUSEUM FUND Total:</b>					<b>634.36</b>
<b>Fund: 215 - LIGHTING &amp; LANDSCAPING FUND</b>					
COACHELLA VALLEY WATER DI...	208399	07/11/22 - WATER SERVICE	Water - Medians - Utilities	215-7004-61211	308.21
DESERT ELECTRIC SUPPLY	208407	07/12/22 - LED LAMPS (24)	Materials/Supplies	215-7004-60431	1,571.20
FRONTIER COMMUNICATIONS...	208412	07/07-08/06/22 - PHONE SVC	Electric - Utilities	215-7004-61116	117.78
FRONTIER COMMUNICATIONS...	208412	07/10-08/09/22 - PHONE SVC	Electric - Utilities	215-7004-61116	40.81
HOME DEPOT CREDIT SERVICES	208416	06/02/22 - POWER TOOL BATTERIES	Tools/Equipment	215-7004-60432	259.91
IMPERIAL IRRIGATION DIST	208418	07/11/22 - ELECTRICITY SERVICE	Electric - Medians - Utilities	215-7004-61117	13.15
LOWE'S HOME IMPROVEMENT..	208425	06/07/22 - GRAFFITI REMOVAL SUPPLIES	Supplies-Graffiti and Vandalism	215-7004-60423	37.11
LOWE'S HOME IMPROVEMENT..	208425	06/21/22 - GRAFFITI REMOVAL SUPPLIES	Supplies-Graffiti and Vandalism	215-7004-60423	28.82
LOWE'S HOME IMPROVEMENT..	208425	05/16/22 - SPRAY PAINT CANS (4)	Materials/Supplies	215-7004-60431	28.84
LOWE'S HOME IMPROVEMENT..	208425	06/08/22 - CONCRETE ANCHORS	Materials/Supplies	215-7004-60431	34.08
LOWE'S HOME IMPROVEMENT..	208425	05/19/22 - PAINTING SUPPLIES	Materials/Supplies	215-7004-60431	60.01
SPARKLETTS	208442	6/15/22 & 6/29/22 - YARD DRINKING WA...	Operating Supplies	215-7004-60420	182.69
STAPLES ADVANTAGE	208443	05/08/22 - COFFEE SUPPLIES	Operating Supplies	215-7004-60420	31.16
THE SHERWIN-WILLIAMS CO.	208446	07/07/22 - GRAFFITI REMOVAL SUPPLIES	Supplies-Graffiti and Vandalism	215-7004-60423	11.72
THE SHERWIN-WILLIAMS CO.	208446	07/11/22 - GRAFFITI REMOVAL SUPPLIES	Supplies-Graffiti and Vandalism	215-7004-60423	27.04
THE SHERWIN-WILLIAMS CO.	208446	07/11/22 - PAINT FOR GRAFFITI REMOVAL	Supplies-Graffiti and Vandalism	215-7004-60423	26.71
THE SHERWIN-WILLIAMS CO.	208446	07/11/22 - GRAFFITI REMOVAL SUPPLIES	Supplies-Graffiti and Vandalism	215-7004-60423	183.60
<b>Fund 215 - LIGHTING &amp; LANDSCAPING FUND Total:</b>					<b>2,962.84</b>
<b>Fund: 249 - SA 2011 LOW/MOD BOND FUND (Refinanced in 2016)</b>					
NV5	208432	02/27-04/02/22 SURVEY SERVICES MANN...	Affordable Housing Project De...	249-0000-80050	17,111.00
NV5	208432	04/03-04/30/22 SURVEY SERVICES MANN...	Affordable Housing Project De...	249-0000-80050	7,403.53
NV5	208432	05/01-05/28/22 - SURVEY SERVICES MAN...	Affordable Housing Project De...	249-0000-80050	520.00
<b>Fund 249 - SA 2011 LOW/MOD BOND FUND (Refinanced in 2016) Total:</b>					<b>25,034.53</b>
<b>Fund: 401 - CAPITAL IMPROVEMENT PROGRAMS</b>					
BANK OF THE WEST	208390	06/23/22 - STORM WATER APPLICATION F...	Construction	401-0000-60188	720.19
CONVERGINT TECHNOLOGIES ...	208400	05/26/22 - CITYWIDE CAMERA SYSTEM M...	Construction	401-0000-60188	1,396.91
NAI CONSULTING INC	208430	05/2022 VILLAGE ART/CULTURAL PLAZA	Professional Services	401-0000-60103	1,197.50
NAI CONSULTING INC	208430	05/2022 TRAFFIC MANAGEMENT CENTER	Professional Services	401-0000-60103	465.00
NAI CONSULTING INC	208430	05/2022 LQ LANDSCAPE RENOVATION IM...	Professional Services	401-0000-60103	1,455.00
NAI CONSULTING INC	208430	05/2022 SILVERROCK EVENT SPACE	Professional Services	401-0000-60103	465.00
NAI CONSULTING INC	208430	05/2022 LA QUINTA X PARK	Professional Services	401-0000-60103	2,240.00
NAI CONSULTING INC	208430	05/2022 JEFFERSON STREET AT AVENUE 5...	Professional Services	401-0000-60103	2,685.00
NAI CONSULTING INC	208430	05/2022 JEFFERSON STREET SLURRY SEAL ...	Professional Services	401-0000-60103	6,897.50
NAI CONSULTING INC	208430	05/2022 HIGHWAY 111 CORRIDOR	Professional Services	401-0000-60103	967.50
NAI CONSULTING INC	208430	05/2022 WASHINGTON STREET AT FRED ...	Professional Services	401-0000-60103	225.00
NAI CONSULTING INC	208430	05/2022 DUNE PALMS BRIDGE IMPROVE...	Professional Services	401-0000-60103	1,590.00
NAI CONSULTING INC	208430	05/2022 PAVEMENT MANAGEMENT PLAN...	Professional Services	401-0000-60103	2,325.00
NAI CONSULTING INC	208430	05/2022 FRITZ BURNS PARK IMPROVEME...	Professional Services	401-0000-60103	1,117.50
NAI CONSULTING INC	208430	05/2022 CITYWIDE MISC ADA IMPROVEM...	Professional Services	401-0000-60103	1,240.00

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Vendor Name	Payment Number	Description (Item)	Account Name	Account Number	Amount
NAI CONSULTING INC	208430	06/2022 FRITZ BURNS PARK IMPROVEME...	Professional Services	401-0000-60103	577.50
NAI CONSULTING INC	208430	06/2022 HIGHWAY 111 CORRIDOR	Professional Services	401-0000-60103	1,625.00
NAI CONSULTING INC	208430	06/2022 SRR RETENTION BASIN SOIL STAB...	Professional Services	401-0000-60103	37.50
NAI CONSULTING INC	208430	06/2022 LA QUINTA X PARK	Professional Services	401-0000-60103	695.00
NAI CONSULTING INC	208430	06/2022 CITYWIDE STRIPPING REFRESH	Professional Services	401-0000-60103	112.50
NAI CONSULTING INC	208430	06/2022 DUNE PALMS BRIDGE IMPROVE...	Professional Services	401-0000-60103	2,602.50
NAI CONSULTING INC	208430	06/2022 WASHINGTON ST AVE50/CALLE ...	Professional Services	401-0000-60103	535.00
NAI CONSULTING INC	208430	06/2022 JEFFERSON STREET AT AVENUE 5...	Professional Services	401-0000-60103	6,860.00
NAI CONSULTING INC	208430	06/2022 VILLAGE ART/CULTURAL PLAZA	Professional Services	401-0000-60103	1,042.50
NAI CONSULTING INC	208430	06/2022 LQ LANDSCAPE RENOVATION IM...	Professional Services	401-0000-60103	12,787.50
NAI CONSULTING INC	208430	06/2022 SLURRY SEAL PROJECT	Professional Services	401-0000-60103	807.50
NAI CONSULTING INC	208430	06/2022 WASHINGTON STREET AT FRED ...	Professional Services	401-0000-60103	412.50
NAI CONSULTING INC	208430	06/2022 JEFFERSON STREET SLURRY SEAL ...	Professional Services	401-0000-60103	2,205.00
NAI CONSULTING INC	208430	06/2022 PAVEMENT MANAGEMENT PLAN...	Professional Services	401-0000-60103	155.00
NAI CONSULTING INC	208430	6/2022 DUNE PALMS RD PAV REHAB FRED...	Professional Services	401-0000-60103	535.00
NAI CONSULTING INC	208430	06/2022 TRAFFIC MANAGEMENT CENTER	Professional Services	401-0000-60103	620.00
PLANIT REPROGRAPHICS SYST...	208436	07/12/22 - SSR PARK WIFI & CAMERA BID ...	Construction	401-0000-60188	211.27
WALTERS WHOLESALE ELECTR...	208453	07/11/22 - COAX CABLE FOR PARK & AVE ...	Construction	401-0000-60188	2,550.19
WALTERS WHOLESALE ELECTR...	208453	07/11/22 - CONDUCTOR FOR PARK & AVE ...	Construction	401-0000-60188	1,205.19
<b>Fund 401 - CAPITAL IMPROVEMENT PROGRAMS Total:</b>					<b>60,563.75</b>
<b>Fund: 501 - FACILITY &amp; FLEET REPLACEMENT</b>					
CHEVROLET CADILLAC	208397	07/15/22 - 2022 CHEVY BOLT EUV LT VIN ...	Vehicles, Purchased	501-0000-71031	35,878.00
CHEVROLET CADILLAC	208397	6/22/22 17 CHEVY 2500HD TRANSMISSIO...	Vehicle Repair & Maintenance	501-0000-60676	6,348.37
ENTERPRISE FM TRUST	208408	07/2022 - FLEET LEASE	Vehicles, Rentals and Leases	501-0000-71030	15,671.80
HOME DEPOT CREDIT SERVICES	208416	06/14/22 - VEHICLE BLUETOOTH FM TRAN...	Parts, Accessories, and Upfits	501-0000-60675	29.88
HOME DEPOT CREDIT SERVICES	208416	06/16/22 - IMPACT SOCKET SET & ADPAP...	Parts, Accessories, and Upfits	501-0000-60675	35.97
HOME DEPOT CREDIT SERVICES	208416	06/20/22 - MECHANICS TOOL SET & DRILL...	Parts, Accessories, and Upfits	501-0000-60675	208.67
HOME DEPOT CREDIT SERVICES	208416	05/27/22 - VEHICLE CLEANING SUPPLIES	Parts, Accessories, and Upfits	501-0000-60675	27.29
MIKES AUTO ELECTRIC	208428	6/24/22 SAFETY LIGHTS INSTALL CHEVY 3...	Parts, Accessories, and Upfits	501-0000-60675	5,772.32
MIKES AUTO ELECTRIC	208428	6/24/22 SAFETY LIGHTS INSTALL CHEVY 3...	Parts, Accessories, and Upfits	501-0000-60675	5,772.32
NATIONAL AUTO FLEET GROUP	208431	7/13/22 PURCHASE OF FORD F-450 DUMP...	Machinery & Equipment	501-0000-80100	75,840.98
THE GAS COMPANY	208445	06/01-07/01/22 - SWEEPER FUEL	Street Sweeper	501-0000-60678	13.00
<b>Fund 501 - FACILITY &amp; FLEET REPLACEMENT Total:</b>					<b>145,598.60</b>
<b>Fund: 502 - INFORMATION TECHNOLOGY</b>					
BLUEBEAM, INC.	208391	07/06/22-07/05/23 - STUDIO PRIME SUBS...	Software Licenses	502-0000-60301	2,340.00
CANON FINANCIAL SERVICES, ...	208393	07/2022 CITY PRINTERS	Copiers	502-0000-60662	1,793.99
CANON FINANCIAL SERVICES, ...	208393	06/2022 - METER USAGE	Copiers	502-0000-60662	443.68
CHARTER COMMUNICATIONS ...	208396	07/10-08/09/22 - CH INTERNET (2546)	Cable/Internet - Utilities	502-0000-61400	2,079.00
CHARTER COMMUNICATIONS ...	208396	07/12-08/11/22 - CITY YARD CABLE (4080)	Cable/Internet - Utilities	502-0000-61400	81.70
CHARTER COMMUNICATIONS ...	208396	06/30-07/29/22 - INTERNET FOR TPX UPG...	Cable/Internet - Utilities	502-0000-61400	99.00
DELL MARKETING LP	208405	05/31/22 - DELL LATITUDE 5530 XCTO BA...	Computers	502-0000-80103	9,852.58
FRONTIER COMMUNICATIONS...	208412	07/03-08/02/22 - 2ND CITY INTERNET LINE	Cable/Internet - Utilities	502-0000-61400	1,190.00
FRONTIER COMMUNICATIONS...	208412	07/12-08/11/22 - X PARK INTERNET	Cable/Internet - Utilities	502-0000-61400	891.00
FRONTIER COMMUNICATIONS...	208412	07/04-08/03/22 - DSL SVC	Cable/Internet - Utilities	502-0000-61400	218.19
MICROSOFT CORPORATION	208427	06/10-07/09/22 - MS AZURE ONLINE SVCS	Software Licenses	502-0000-60301	763.18
ODP BUSINESS SOLUTIONS, LLC	208434	07/13/22 - KEYBOARD & MOUSE	Operating Supplies	502-0000-60420	55.45
VERIZON WIRELESS	208450	06/02-07/01/22 - BACKUP SERVER (2183)	Cable/Internet - Utilities	502-0000-61400	66.17
VERIZON WIRELESS	208450	06/02-07/01/22 - CITY IPADS (5587)	Cell/Mobile Phones	502-0000-61301	1,153.34
VERIZON WIRELESS	208450	06/02-07/01/22 - CITY CELL SVC (5496)	Cell/Mobile Phones	502-0000-61301	3,341.81
<b>Fund 502 - INFORMATION TECHNOLOGY Total:</b>					<b>24,369.09</b>
<b>Fund: 504 - INSURANCE FUND</b>					
CINTAS FIRST AID & SAFETY	208398	06/28/22 - PW YARD FIRST AID SVC	Operating Supplies	504-1010-60420	36.45
CINTAS FIRST AID & SAFETY	208398	06/28/22 - FB POOL FIRST AID SVCS	Operating Supplies	504-1010-60420	81.48
CINTAS FIRST AID & SAFETY	208398	06/28/22 - CH FIRST AID SVCS	Operating Supplies	504-1010-60420	70.07
CINTAS FIRST AID & SAFETY	208398	06/28/22 - WC FIRST AID SVCS	Operating Supplies	504-1010-60420	59.76
CINTAS FIRST AID & SAFETY	208398	06/28/22 - LANDSCAPE MAINT FIRST AID ...	Operating Supplies	504-1010-60420	36.45
<b>Fund 504 - INSURANCE FUND Total:</b>					<b>284.21</b>
<b>Fund: 601 - SILVERROCK RESORT</b>					
GARDAWORLD	208413	06/2022 - SRR ARMORED SVC EXCESS PR...	Bank Fees	601-0000-60455	30.16

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GARDAWORLD	208413	06/2022 - SRR ARMORED SVCS TIER PRICI...	Bank Fees	601-0000-60455	115.63
HOME DEPOT CREDIT SERVICES	208416	06/09/22 - WATER HOSE & HOSE NOZZLE ...	Repair & Maintenance	601-0000-60660	94.48
<b>Fund 601 - SILVERROCK RESORT Total:</b>					<b>240.27</b>
<b>Grand Total:</b>					<b>1,512,962.30</b>

**Fund Summary**

Fund	Expense Amount
101 - GENERAL FUND	1,250,192.66
201 - GAS TAX FUND	3,081.99
202 - LIBRARY & MUSEUM FUND	634.36
215 - LIGHTING & LANDSCAPING FUND	2,962.84
249 - SA 2011 LOW/MOD BOND FUND (Refinanced in 2016)	25,034.53
401 - CAPITAL IMPROVEMENT PROGRAMS	60,563.75
501 - FACILITY & FLEET REPLACEMENT	145,598.60
502 - INFORMATION TECHNOLOGY	24,369.09
504 - INSURANCE FUND	284.21
601 - SILVERROCK RESORT	240.27
<b>Grand Total:</b>	<b>1,512,962.30</b>

**Account Summary**

Account Number	Account Name	Expense Amount
101-0000-20304	Sales Taxes Payable	-34.80
101-0000-20330	Over Payments, AR Policy	97.00
101-0000-42214	Wellness Center Leisure E...	40.00
101-1002-60101	Contract Services - Admini...	3,500.00
101-1002-60351	Membership Dues	9,751.08
101-1004-50252	Annual Wellness Dollar Re...	200.00
101-1004-60129	Recruiting/Pre-Employme...	81.24
101-1004-60320	Travel & Training	67.85
101-1005-60103	Professional Services	1,857.45
101-1005-60450	Advertising	3,948.00
101-1006-60103	Professional Services	11,226.55
101-1006-60400	Office Supplies	122.94
101-1007-60351	Membership Dues	120.00
101-1007-60402	Forms, Copier Paper	335.97
101-1007-60403	Citywide Supplies	277.71
101-1007-60470	Postage	47.83
101-2001-60161	Sheriff Patrol	687,761.90
101-2001-60162	Police Overtime	30,009.93
101-2001-60163	Target Team	111,069.00
101-2001-60164	Community Services Offic...	55,656.00
101-2001-60166	Gang Task Force	16,132.80
101-2001-60167	Narcotics Task Force	15,124.50
101-2001-60169	Motor Officer	124,379.65
101-2001-60170	Dedicated Sargeants	43,800.45
101-2001-60171	Dedicated Lieutenant	25,091.20
101-2001-60172	Sheriff - Mileage	24,738.69
101-2001-60174	Blood/Alcohol Testing	245.00
101-2001-60175	Special Enforcement Funds	1,968.29
101-2002-60110	Volunteers - Fire	6.50
101-2002-60400	Office Supplies	165.28
101-2002-60545	Small Tools & Equipment	628.45
101-2002-60670	Fire Station	634.39
101-2002-60691	Maintenance/Services	188.99
101-2002-61400	Cable/Internet - Utilities	110.50
101-3002-60320	Travel & Training	5.85
101-3002-60351	Membership Dues	320.13
101-3002-60420	Operating Supplies	675.52
101-3003-60149	Community Experiences	470.00
101-3005-60184	Fritz Burns Pool Maintena...	244.81
101-3005-60423	Supplies-Graffiti and Van...	36.06
101-3005-60431	Materials/Supplies	17,019.63
101-3005-60432	Tools/Equipment	132.93
101-3005-60554	LQ Park Water Feature	4,145.00
101-3005-61207	Water -Pioneer Park - Utili...	882.79
101-3007-60461	Marketing & Tourism Pro...	31,370.83

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
101-3008-60431	Materials/Supplies	1,079.21
101-3008-60432	Tools/Equipment	471.81
101-3008-60667	HVAC	911.06
101-3008-60690	Uniforms	432.56
101-3008-60691	Maintenance/Services	1,081.59
101-6002-60320	Travel & Training	58.68
101-6006-60103	Professional Services	5,400.00
101-6006-60125	Temporary Agency Servic...	798.21
101-7001-60320	Travel & Training	58.68
101-7001-60400	Office Supplies	44.84
101-7002-60103	Professional Services	2,933.00
101-7003-60320	Travel & Training	134.89
101-7003-60420	Operating Supplies	742.75
101-7003-60432	Tools/Equipment	656.49
101-7006-60104	Consultants	10,735.00
201-7003-60429	Traffic Control Signs	668.89
201-7003-60431	Materials/Supplies	1,841.67
201-7003-60433	Paint/Legends	571.43
202-3004-60420	Operating Supplies	54.74
202-3004-60667	HVAC	182.05
202-3004-60691	Maintenance/Services	215.33
202-3006-60420	Operating Supplies	30.47
202-3006-60691	Maintenance/Services	151.77
215-7004-60420	Operating Supplies	213.85
215-7004-60423	Supplies-Graffiti and Van...	315.00
215-7004-60431	Materials/Supplies	1,694.13
215-7004-60432	Tools/Equipment	259.91
215-7004-61116	Electric - Utilities	158.59
215-7004-61117	Electric - Medians - Utiliti...	13.15
215-7004-61211	Water - Medians - Utilities	308.21
249-0000-80050	Affordable Housing Projec...	25,034.53
401-0000-60103	Professional Services	54,480.00
401-0000-60188	Construction	6,083.75
501-0000-60675	Parts, Accessories, and Up...	11,846.45
501-0000-60676	Vehicle Repair & Mainte...	6,348.37
501-0000-60678	Street Sweeper	13.00
501-0000-71030	Vehicles, Rentals & Leases	15,671.80
501-0000-71031	Vehicles, Purchased	35,878.00
501-0000-80100	Machinery & Equipment	75,840.98
502-0000-60301	Software Licenses	3,103.18
502-0000-60420	Operating Supplies	55.45
502-0000-60662	Copiers	2,237.67
502-0000-61301	Cell/Mobile Phones	4,495.15
502-0000-61400	Cable/Internet - Utilities	4,625.06
502-0000-80103	Computers	9,852.58
504-1010-60420	Operating Supplies	284.21
601-0000-60455	Bank Fees	145.79
601-0000-60660	Repair & Maintenance	94.48
	<b>Grand Total:</b>	<b>1,512,962.30</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Project Account Name</b>	<b>Project Name</b>	<b>Expense Amount</b>
**None**	**None**	**None**	1,355,149.12
111205P	Professional Expense	Dune Palms Bridge Imp/BRLKS-543	4,192.50
151609P	Professional Expense	La Quinta X Park	2,935.00
201603P	Professional Expense	La Quinta Landscape Renovation Ir	14,242.50
201608P	Professional Expense	SilverRock Event Space	465.00
201701P	Professional Expense	Washington Street at Fred Waring	637.50

**Project Account Summary**

<b>Project Account Key</b>	<b>Project Account Name</b>	<b>Project Name</b>	<b>Expense Amount</b>
201709CT	Construction Expense	Ave 53 Jefferson St.Roundabout	720.19
201709P	Professional Expense	Ave 53 Jefferson St.Roundabout	9,545.00
201901P	Professional Expense	Village Art Plaza Promenade & Cult	2,240.00
201905P	Professional Expense	Highway 111 Corridor Area Plan Ir	2,592.50
201923P	Professional Expense	Washington St at Ave 50/Calle Tar	535.00
202003CT	Construction Expense	Citywide Public Safety Camera Syst	1,396.91
202007P	Professional Expense	SilverRock Retention Basin Soil Sta	37.50
202101P	Professional Expense	Dune Palms Rd Pavement Rehab-F	535.00
202102P	Professional Expense	Fritz Burns Park Improvements	1,695.00
202103P	Professional Expense	Citywide Miscellaneous ADA Imprc	1,240.00
202104P	Professional Expense	Citywide Striping Refresh	112.50
202108P	Professional Expense	FY 21/22 PMP Slurry Seal Improver	807.50
202109P	Professional Expense	Traffic Management Center	1,085.00
202117P	Professional Expense	Jefferson Street Slurry Seal Improv	9,102.50
202218CT	Construction Expense	SilverRock Park Venue WIFI and Ca	211.27
202218P	Professional Expense	SilverRock Park Venue WIFI and Ca	10,735.00
2122PMPP	Professional Expense	FY21/22 Pavement Management P	2,480.00
2223TMICT	Construction Expense	FY22/23 Traffic Maintenance Impr	3,755.38
CSA152E	CSA 152 Expenses	CSA 152 Project Tracking	78,786.98
STVRE	Short Term Vacation Rental Expense	Short Term Vacation Rental Trackir	7,257.45
TREEE	Tree Lighting Ceremony Expense	Tree Lighting Ceremony	470.00
	<b>Grand Total:</b>	<b>1,512,962.30</b>	



# City of La Quinta

## ATTACHMENT 2

### Bank Transactions 7/09 – 7/22/2022

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#### Wire Transaction

Listed below are the wire transfers from 7/09 – 7/22/2022.

Wire Transfers:

07/11/2022 - WIRE TRANSFER - CALPERS	\$ 5,546.29
07/11/2022 - WIRE TRANSFER - CALPERS	\$ 14,680.13
07/11/2022 - WIRE TRANSFER - CALPERS	\$ 22,217.40
07/11/2022 - WIRE TRANSFER - LQCEA	\$ 423.00
07/11/2022 - WIRE TRANSFER - ICMA	\$ 5,298.94
07/12/2022 - WIRE TRANSFER - CALPERS	\$ 121.04
07/12/2022 - WIRE TRANSFER - CALPERS	\$ 229.04
07/12/2022 - WIRE TRANSFER - CALPERS	\$ 265.87
07/12/2022 - WIRE TRANSFER - STERLING	\$ 1,822.90
07/22/2022 - WIRE TRANSFER - CALPERS	\$ 5,546.28
07/22/2022 - WIRE TRANSFER - CALPERS	\$ 14,644.21
07/22/2022 - WIRE TRANSFER - CALPERS	\$ 22,605.85
07/22/2022 - WIRE TRANSFER - LANDMARK WIRE	\$ 178,063.55
07/22/2022 - WIRE TRANSFER - J & H PROPERTY MANAGEMENT	\$ 33,288.87
TOTAL WIRE TRANSFERS OUT	<u>\$ 304,753.37</u>

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** APPROVE COOPERATIVE AGREEMENT WITH CITIES OF PALM DESERT AND INDIAN WELLS FOR THE OPERATION AND MAINTENANCE OF SHARED TRAFFIC SIGNALS AND SAFETY LIGHTING

---

### RECOMMENDATION

Approve a Cooperative Agreement with the Cities of Palm Desert and Indian Wells for the operation and maintenance of shared traffic signals and safety lighting; and authorize the City Manager to finalize and execute the agreement.

### EXECUTIVE SUMMARY

- The Cooperative Agreement (Agreement) with the cities of Palm Desert and Indian Wells (Attachment 1) provides for the City of La Quinta to operate and maintain shared traffic signals and safety lighting within two shared intersection jurisdictions.
- The City of Palm Desert currently operates and maintains the traffic signal and safety lighting at the shared intersections of Washington Street at Fred Waring Drive, and Palm Royale Drive at Fred Waring Drive.
- Per the Agreement, the City of La Quinta will oversee the operation and maintenance of the traffic signal and safety lighting at the two shared intersections.
- The Agreement outlines the specific maintenance operation items, cost share per jurisdiction, and billing rates. Maintenance of fiber facilities is not included.

### FISCAL IMPACT

The cost share breakdown for maintenance and operation of the two intersections is as follows:

MAINTAINED BY	DESCRIPTION OF SHARED FACILITY AND LOCATION	PERCENT OWNERSHIP		
		La Quinta	Palm Desert	Indian Wells
La Quinta	Traffic Signal and Safety lighting: Washington Street at Palm Royale Drive. Cost share for maintenance and electricity.	50%	50%	
La Quinta	Traffic Signal and Safety lighting: Washington Street at Fred Waring Drive. Cost share for maintenance and electricity.	50%	25%	25%

**BACKGROUND/ANALYSIS**

The cities of La Quinta, Palm Desert and Indian Wells have partnered to share the cost of traffic signal and safety lighting maintenance and operations at shared jurisdiction intersections. Currently, the City of Palm Desert operates and maintains the traffic signal and safety lighting at the shared intersections of Washington Street at Fred Waring Drive and Palm Royale Drive at Fred Waring Drive.

Per the Agreement, La Quinta will now be responsible for providing the routine maintenance work and emergency call-out service on traffic signals, street safety lighting, flashing beacons, and other electrically operated traffic control or warning devices associated with the installations.

Palm Desert and Indian Wells will reimburse La Quinta for the maintenance and operational costs per the percent ownership of each intersection, at the rates included in the Agreement. This Agreement does not include maintenance of fiber optics lines, and all fiber facilities shall be maintained by their respective cities.

**ALTERNATIVES**

Staff does not recommend an alternative.

Prepared by: Julie Mignogna, Management Analyst  
 Approved by: Bryan McKinney, Public Works Director/City Engineer

Attachment: 1. Cooperative Agreement

**ATTACHMENT 1**

**COOPERATIVE AGREEMENT  
FOR OPERATION AND MAINTENANCE  
OF TRAFFIC SIGNAL AND SAFETY LIGHTING**

This Cooperative Agreement for Operation and Maintenance of Traffic Signals and Safety Lighting (hereinafter "Agreement") entered into this \_\_\_\_ day of \_\_\_\_\_, 2022, is between the City of La Quinta, a California municipal corporation, referred to herein as "La Quinta", the City of Indian Wells, a California municipal corporation, referred to herein as "Indian Wells", and the City of Palm Desert, a California municipal corporation, referred to herein as "Palm Desert". La Quinta, Indian Wells and Palm Desert are sometimes hereinafter individually referred to as "Party" and/or collectively referred to in this Agreement as "Parties".

**RECITALS**

- 1) La Quinta, Indian Wells and Palm Desert, municipal corporations and members of the California Joint Powers Insurance Authority, desire to specify the terms and conditions under which traffic signals (installations) located on shared boundaries will be maintained, as well as the obligations and responsibilities of the Parties with respect to those traffic signals.
- 2) The installation(s) are listed and shown in Exhibit B, attached hereto and incorporated herein by this reference. The installations are owned proportionately by each Party as shown in Exhibit B. As installations are added or removed from this Agreement, the locations may be updated by either Party submitting to the other Party a proposed revised Exhibit B. The Director of Public Works, or equivalent, of each Party must approve in writing the revised Exhibit B prior to the revision taking effect.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

Section I – SCOPE OF SERVICES

- 1) La Quinta shall provide routine maintenance work and emergency call-out service on traffic signals, street safety lighting, flashing beacons, and other electrically operated traffic control or warning devices associated with the installations. Routine maintenance services hereunder shall include the following work: inspect the signal system and clean the control cabinet quarterly; clean and re-lamp signal heads as required; clean and re-lamp luminaires as required. Emergency call-out services shall include all repairs and maintenance of the subject traffic control and warning devices or reasonable temporary measures necessary to preserve the public safety in the

event of a signal system failure. La Quinta shall apply to the local power company for service and pay for delivery of electrical power to the signals.

2) Extra Work:

Any work to be performed beyond the scope of services described in paragraph 1), above, shall constitute extra work ("Extra Work"). Extra Work shall be compensated for with extra compensation calculated in a fair and equitable method in accordance with La Quinta's current rates and/or La Quinta's emergency/after-hours contractor's current rates. The current rates as they exist upon the effective date of this Agreement are set forth in Exhibit A. La Quinta may update those rates from time to time and shall provide notice to Indian Wells and Palm Desert of such updated rates. La Quinta shall promptly notify Indian Wells and Palm Desert of any work that it has determined constitutes Extra Work before performing such Extra Work. Indian Wells and Palm Desert shall promptly respond and if they agree that the subject work constitutes Extra Work, will authorize La Quinta, in writing, to perform the Extra Work, Indian Wells and Palm Desert shall compensate La Quinta for the Extra Work in accordance with this paragraph and La Quinta's then current rates. La Quinta shall make the final determination whether such work constitutes Extra Work, provided, however, that Indian Wells and Palm Desert shall be entitled to any and all legal remedies in the event of a dispute concerning such determination, including the right to terminate this Agreement with 30-day's notice.

Section II – La Quinta's Obligations

La Quinta Agrees:

- 1) To operate and maintain the installations in accordance with Scope of Services in Section 1, paragraph 1), and to pay the percentage of all operations, maintenance, repair, and replacement costs, including electrical energy costs, for the installations, as noted in Exhibit B.
- 2) Records: Records for the work provided under this Agreement shall be kept by La Quinta and shall include the costs of all services performed. Such records shall be maintained for at least two (2) years and, upon reasonable notice, shall be made available for inspection by Indian Wells or Palm Desert.

Section III – Indian Wells’ Obligations

Indian Wells Agrees:

- 1) To pay the percentage of all operation, maintenance, repair, and replacement costs, including electrical energy costs, for the installations, as noted in Exhibit B.
- 2) To pay all of above-referenced amounts within thirty (30) days of receipt of the billing from La Quinta therefore.
- 3) Billing by La Quinta shall be made no more frequently than semi-annually, and if annually, shall cover the period beginning July 1 and ending June 30.
- 4) Upon full execution of this Agreement, the first billing submitted by La Quinta may include all eligible expenses incurred after full execution of this Agreement. All expenses incurred by La Quinta prior to full execution of this Agreement shall not be eligible for reimbursement.
- 5) In the event of a dispute, Indian Wells shall submit any such dispute in writing to La Quinta. The Parties shall endeavor to resolve any such dispute and pay the balance due, if any, within a reasonable period of time.

Section IV – Palm Desert’s Obligations

Palm Desert Agrees:

- 6) To pay the percentage of all operation, maintenance, repair, and replacement costs, including electrical energy costs, for the installations, as noted in Exhibit B.
- 7) To pay all of above-referenced amounts within thirty (30) days of receipt of the billing from La Quinta therefore.
- 8) Billing by La Quinta shall be made no more frequently than semi-annually, and if annually, shall cover the period beginning July 1 and ending June 30.
- 9) Upon full execution of this Agreement, the first billing submitted by La Quinta may include all eligible expenses incurred after full execution of this Agreement. All expenses incurred by La Quinta prior to full execution of this Agreement shall not be eligible for reimbursement.

- 10) In the event of a dispute, Palm Desert shall submit any such dispute in writing to La Quinta. The Parties shall endeavor to resolve any such dispute and pay the balance due, if any, within a reasonable period of time.

Section V – General Provisions

- 1) Terms and Termination:

Once signed by all Parties, this Agreement shall remain in force until terminated by any Party hereto upon thirty (30) days written notice to the other Party of such termination. Any payment obligation then outstanding shall survive such termination.

- 2) Invalid Provision:

The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

- 3) Amendment and Waiver:

This Agreement may be amended or revoked at any time by a written agreement executed by La Quinta, Indian Wells and Palm Desert. No change or modification of this Agreement shall be valid unless the same is in writing and signed by all Parties. No waiver of any provision of this Agreement shall be valid unless in writing and signed by the Party granting such waiver, and in no event shall any such waiver be deemed to be a waiver of any other term, covenant or condition of this Agreement.

- 4) Attorney's Fees:

Each of the Parties shall bear its own fees and costs, including without limitation attorney's fees, in the event of any dispute pertaining to this agreement.

- 5) Governing Law:

This Agreement shall be construed and governed by the laws of the State of California.

- 6) Independent Counsel:



Each Party has had the opportunity to consult with its own attorney with respect to this Agreement, and in the event that any language contained herein is construed to be vague or ambiguous, this Agreement shall not be strictly construed against any Party.

- 7) No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by all Parties, and no verbal understanding or agreement not incorporated herein shall be binding on either party hereto.
- 8) Upon completion of all work under this Agreement, ownership and title to all materials, equipment, and appurtenances installed in Indian Wells shall be vested in Indian Wells, all materials, equipment, and appurtenances installed in Palm Desert shall be vested in Palm Desert, and all materials, equipment, and appurtenances installed in La Quinta shall be vested in La Quinta.
- 9) Neither Indian Wells, Palm Desert, nor any officer or employee, thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by La Quinta under or in connection with any work, authority or jurisdiction delegated to La Quinta under this Agreement. It is also agreed that, pursuant to Government Code Section 895.4, La Quinta shall fully indemnify and hold Indian Wells and Palm Desert harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by La Quinta under or in connection with any work, authority or jurisdiction delegated to La Quinta under this Agreement except to the extent that such injury results from Indian Wells' or Palm Desert's own misconduct or negligence.
- 10) Neither La Quinta nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by Indian Wells or Palm Desert under or in connection with any work, authority or jurisdiction delegated to Indian Wells or Palm Desert under this Agreement. It is also agreed that, pursuant to Government Code Section 895.4, Indian Wells and Palm Desert shall fully indemnify and hold La Quinta harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by Indian Wells or Palm Desert under or in connection with any work, authority or jurisdiction delegated to Indian Wells or Palm Desert under this Agreement except to the extent that such injury results from La Quinta's own misconduct or negligence.
- 11) Notices

All notices or other communications required or permitted hereunder shall be in writing and shall be either personally delivered (which shall include delivery

by means of professional overnight courier service which confirms receipt in writing (such as Federal Express or UPS)), or sent by certified or registered mail, return receipt requested, postage prepaid, to the following parties at the following addresses or number:

If to "La Quinta":                   City of La Quinta  
                                                  Attn: Public Works Director  
                                                  78-495 Calle Tampico  
                                                  La Quinta, CA 92253  
                                                  Tel: (760) 777-7045

If to "Indian Wells":                City of Indian Wells  
                                                  Attn: Public Works Director  
                                                  44-950 Eldorado Drive  
                                                  Indian Wells, CA 92210  
                                                  Tel: (760) 346-2489

If to "Palm Desert":                 City of Palm Desert  
                                                  Attn: Public Works Director  
                                                  73-510 Fred Waring Drive  
                                                  Palm Desert, CA 92260  
                                                  Tel: (760) 776-6450

Notices sent in accordance with this paragraph shall be deemed delivered upon the next business day following: (1) the date of delivery as indicated on the written confirmation of delivery (if sent by overnight courier services); (2) the date of the actual receipt (if personally delivered by other means); or; (3) the date of delivery as indicated on the return receipt (if sent by certified or registered mail, return receipt requested). Notice of change of address shall be given by written notice in the manner detailed in this paragraph.

IN WITNESS WHEREOF, the Parties have executed the Agreement as of the dates set forth below.

CITY OF LA QUINTA,  
a California Municipal Corporation

\_\_\_\_\_  
JON McMILLEN, City Manager  
City of La Quinta, California

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
MONIKA RADEVA, City Clerk  
City of La Quinta, California

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California

CITY OF PALM DESERT,  
a California Municipal Corporation

\_\_\_\_\_  
City Manager  
City of Palm Desert, California

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk  
City of Palm Desert, California

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney  
City of Palm Desert, California

CITY OF INDIAN WELLS,  
a California Municipal Corporation

---

City Manager  
City of Indian Wells, California

Dated: \_\_\_\_\_

ATTEST:

---

City Clerk  
City of Indian Wells, California

APPROVED AS TO FORM:

---

City Attorney  
City of Indian Wells, California

**EXHIBIT A  
STANDARD BILLING RATES  
CITY OF LA QUINTA  
STAFF AND EQUIPMENT**

All rates subject to yearly update

Rates are shown per hour and are billed pro-rated for any portion of an hour.  
Rates are established by City Council.

<b>Staff Position</b>	<b>Regular Rate</b>	<b>Overtime Rate</b>	<b>Premium Rate</b>
Public Works Personnel	\$167/hr.	\$167/hr.	\$167/hr.
Contract Traffic Signal Repair Services	\$95/hr.	\$138/hr.	\$164/hr.

<b>Equipment</b>	<b>Regular Rate</b>
City Bucket Truck or Service Truck with Message Board	\$10/hr.
Contract Traffic Signal Repair Bucket Truck	\$32/hr.

**EXHIBIT "B"**

**INSTALLATIONS**

MAINTAINED BY	DESCRIPTION OF SHARED FACILITY AND LOCATION	PERCENT OWNERSHIP		
		La Quinta	Palm Desert	Indian Wells
La Quinta	Traffic Signal and Safety lighting: Washington Street at Palm Royale Drive. Cost share for maintenance and electricity.	50%	50%	
La Quinta	Traffic Signal and Safety lighting: Washington Street at Fred Waring Drive. Cost share for maintenance and electricity.	50%	25%	25%

\_\_\_\_\_  
 Bryan McKinney, P.E.  
 City Engineer/Public Works Director  
 City of La Quinta

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Ken Seumalo, P.E.  
 Public Works Director  
 City of Indian Wells

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Public Works Director  
 City of Palm Desert

\_\_\_\_\_  
 Date

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

**AGENDA TITLE:** AWARD CONTRACT FOR CONSTRUCTION OF THE WASHINGTON STREET AT AVENUE 50 AND CALLE TAMPICO SIDEWALK AND AMERICAN WITH DISABILITIES ACT IMPROVEMENTS PROJECT NO. 2019-23

### RECOMMENDATION

Award a contract to the lowest responsible and responsive bidder to construct the Washington Street at Avenue 50 and Calle Tampico Sidewalk and American with Disabilities Act Improvements Project; and authorize the City Manager to execute the contract.

### EXECUTIVE SUMMARY

- The American with Disabilities Act (ADA) improvements are proposed at the following two locations (Attachment 1):
  - The northwest corner of the intersection of Washington Street and Avenue 50 where Staff identified a need to construct a curb ramp where there currently is none.
  - The southside of Calle Tampico from Calle Obispo to Washington Street where the City received a request from a person, whose primary transportation is a wheelchair, to construct sidewalk.
- Bids will be opened August 10, 2022. Staff will provide bid results and recommend a contractor for award with a supplemental agenda report on September 20, 2022. This is necessary to expedite the start of construction to meet grant funding deadline goals.

### FISCAL IMPACT

The projected budget is \$195,400, of which \$97,700 is allocated from General Funds and \$97,700 from SB 821 Grant Funds for construction costs as follows:

	<b>Project Total Budget</b>
Professional/Design:	\$ 32,950
Inspection/Testing/Survey:	\$ 23,790
Construction:	\$ 120,890
Contingency:	\$ 17,770
<b>Total Budget:</b>	<b>\$ 195,400</b>

## BACKGROUND/ANALYSIS

On the northwest side of the intersection at Avenue 50 and Washington Street, the existing pedestrian push buttons cannot be accessed because there is no curb ramp. The crosswalk terminates into a vertical curb, while the southern crosswalk does terminate into a curb ramp many school aged children use the north leg and stand in the intersection on the northwest corner. The proposed safety improvements will provide a complete ADA path of travel and will allow people to wait for the signal off the road.

The City received a request from a person, whose primary transportation is a wheelchair, to construct a portion of sidewalk along the southside of Calle Tampico from Calle Obispo to Washington Street to allow her and others leaving the neighborhood to be able to use a sidewalk to the intersection of Calle Tampico and Washington Street without needing to illegally cross Calle Tampico.

Bids will be opened August 10, 2022, and staff will provide bid results and recommend a contractor for award with a supplemental agenda report on September 20, 2022. This is necessary to expedite the start of construction to meet grant funding deadline goals. This project was initially delayed to allow Frontier adequate time to relocate their facilities.

Contingent upon award of the project on August 2, 2022, the following is the project schedule:

Council Considers Project Award	August 2, 2022
Execute Contract and Mobilize	August 3 to August 29, 2022
Construction (15 Working Days)	August 29 to September 19, 2022
Accept Improvements	October 2022

## ALTERNATIVES

Staff does not recommend an alternative.

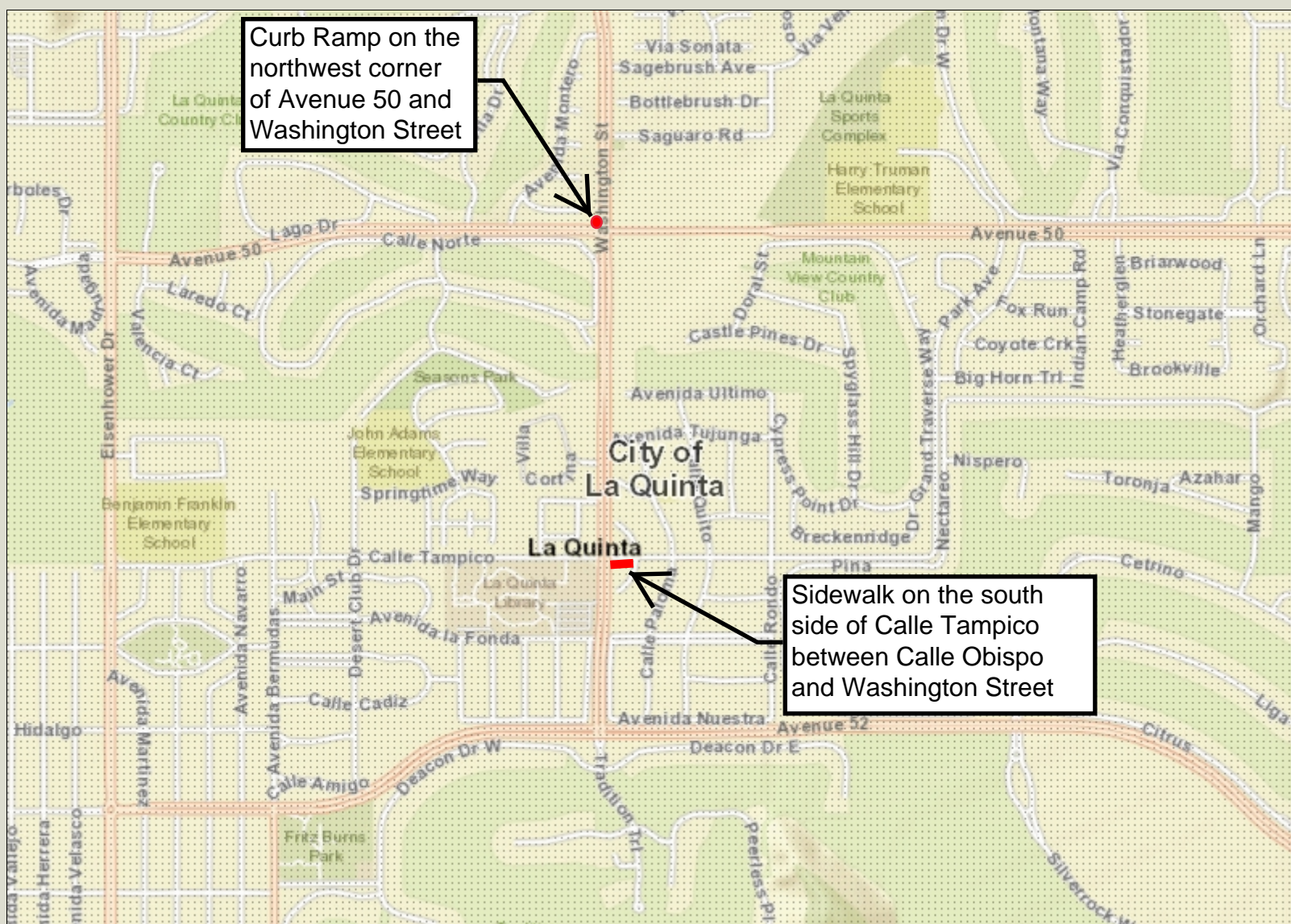
Prepared by: Julie Mignogna, Management Analyst  
Approved by: Bryan McKinney, P.E., City Engineer

Attachment: 1. Vicinity Map

# Vicinity Map

## SB821 Grant Project Locations

### ATTACHMENT 1



### Legend

- Blueline Streams
- City Areas
- World Street Map

ATTACHMENT 1



**\*IMPORTANT\*** Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.



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### Notes

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

**AGENDA TITLE:** AWARD CONTRACT TO ELECNOR BELCO ELECTRIC, INC. FOR THE SILVERROCK PARK VENUE WI-FI AND CAMERA BACKBONE PROJECT NO. 2022-18

### RECOMMENDATION

Award a contract to Elecnor Belco Electric, Inc. for the SilverRock Park Venue Wi-Fi and Camera Backbone Project located at SilverRock Park; and authorize the City Manager to execute the contract.

### EXECUTIVE SUMMARY

- This project will place 24-strands of fiber from the intersection of SilverRock (Talus) Way and Avenue 52 to the on-site modular event building at SilverRock Park Venue to allow for the future expansion of the City’s Wi-Fi Network and installation of cameras (Attachment 1).
- Elecnor Belco Electric, Inc. of Chino, California, submitted the lowest responsible and responsive bid at \$61,942.00 (Attachment 2).

### FISCAL IMPACT

This project will utilize funding available in the fiscal year 2022/23 Capital Improvement Program (CIP), which allocates \$1,797,000 of Measure G Funds to Camera Infrastructure Projects. The following is the project budget:

	<b>SilverRock Park Venue Backbone</b>
Professional:	\$ 5,000
Design:	\$ 15,000
Inspection/Testing/Survey:	\$ 10,000
Construction:	\$ 61,942
Contingency:	\$ 12,058
<b>Total Budget:</b>	<b>\$ 104,000</b>

\*Note: Approximately \$1,693,000 is expected to be available for the construction of Camera Infrastructure Projects (Cove, Corporate Yard, La Quinta and Adams Park, and X-Park).

## BACKGROUND/ANALYSIS

Staff recommends adding cameras for safety and Wi-Fi for both resident use and events as part of the ongoing improvements at SilverRock Park Venue and the initiative to include smart infrastructure at facilities.

This project will complete the backbone for the fiber required for camera and network connections with City Hall. The fiber will connect from the intersection of SilverRock (Talus) Way and Avenue 52 to the modular event building. The installation of the cameras and establishment of the network connection with the modem will be completed within additional separate projects.

On July 7, 2022, staff solicited construction bids from qualified contractors. The City received three bids on Tuesday, July 26, 2022. Elecnor Belco Electric Inc. of Chino, California, submitted the lowest responsible and responsive bid at \$61,942.00.

Contingent upon award of the project on August 2, 2022, the following is the project schedule:

Council Considers Project Award	August 2, 2022
Execute Contract and Mobilize	August 3 to August 29, 2022
Construction (15 Working Days)	August 29 to September 19, 2022
Accept Improvements	October 2022

## ALTERNATIVES

Staff does not recommend an alternative.

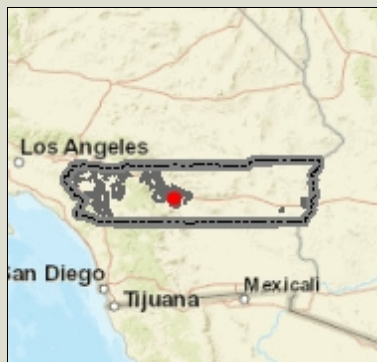
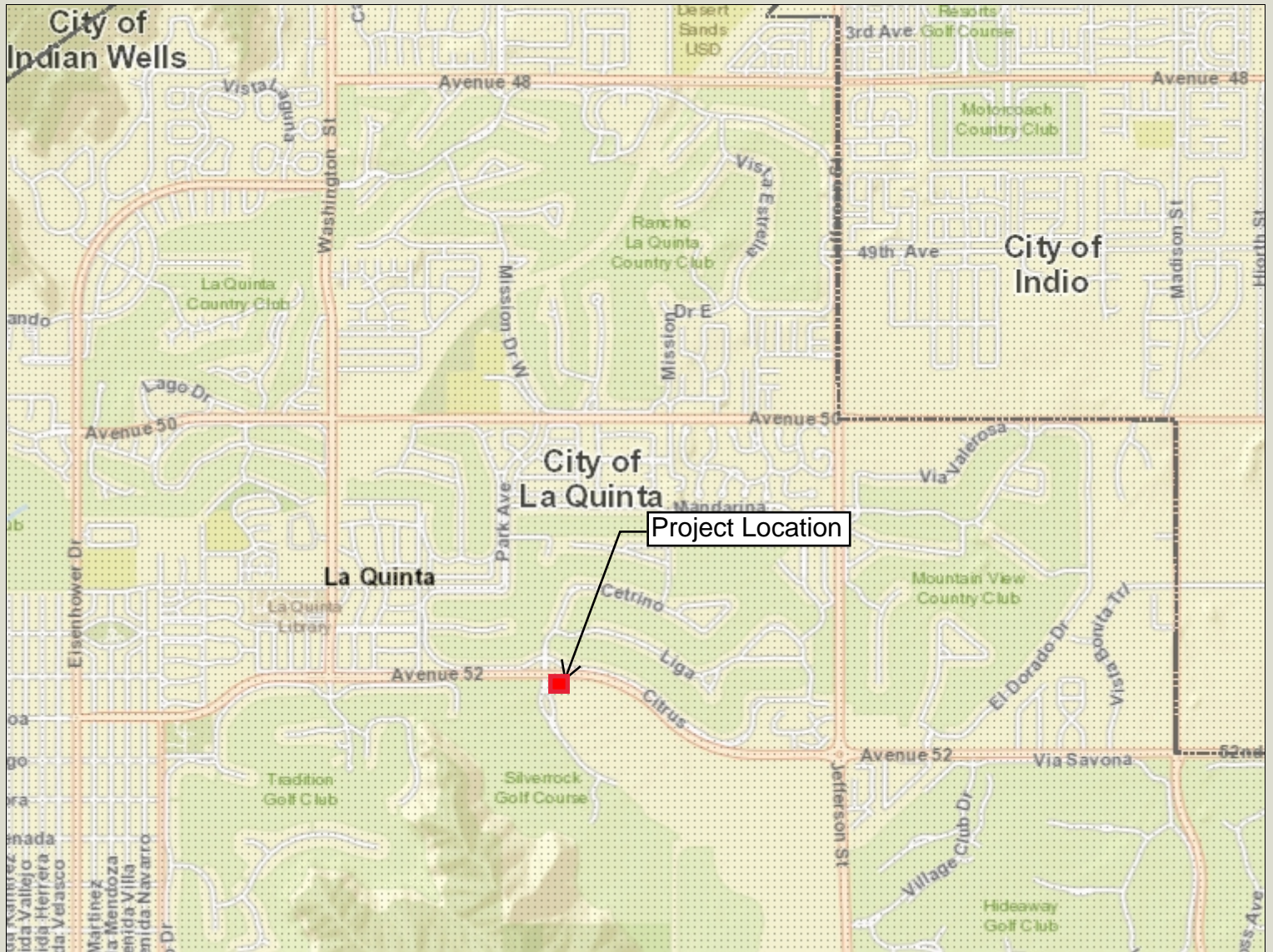
Prepared by: Julie Mignogna, Management Analyst

Approved by: Bryan McKinney, P.E., Public Works Director/City Engineer

Attachments:     1. Vicinity Map  
                      2. Bid Comparison Summary

# SilverRock Venue Vicinity Map

# ATTACHMENT 1



### Legend

- Blueline Streams
- City Areas
- World Street Map

### Notes

From SilverRock Way to Jefferson Street



0 3,009 6,019 Feet

**\*IMPORTANT\*** Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.

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**SilverRock Park Venue Wi-fi and Camera Backbone Project**  
 City Project No. 2022-18  
**Bid Comparison**

**ATTACHMENT 2**

Engineer's Estimate - Base Bid						Elecnor Belco Electric, Inc.		DBX, Inc.		NetXperts, LLC	
Item	Item Description	Unit	Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1	Mobilization	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 9,000.00	\$ 9,000.00	\$ 37,937.18	\$ 37,937.18
2	Traffic Control	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 1,800.00	\$ 3,120.00	\$ 3,120.00
3	Dust Control	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 4,830.00	\$ 4,830.00
4	Remove and Replace 6" Thick Concrete Sidewalk	SF	36	\$ 100.00	\$ 3,600.00	\$ 76.00	\$ 2,736.00	\$ 200.00	\$ 7,200.00	\$ 351.71	\$ 12,661.56
5	Furnish and Install 2" High-Density Polyethylene (HDPE) Conduit, Grey color, Pull tape, and Tracer wire; including Trench Repair (Replace Landscape/Irrigation in-kind)	LF	304	\$ 100.00	\$ 30,400.00	\$ 92.00	\$ 27,968.00	\$ 140.00	\$ 42,560.00	\$ 220.17	\$ 66,931.68
6	Furnish and Install No. 6 Pull Box	EA	2	\$ 1,100.00	\$ 2,200.00	\$ 988.00	\$ 1,976.00	\$ 2,100.00	\$ 4,200.00	\$ 1,018.86	\$ 2,037.72
7	Building Modification, Connection, and Electrical Modification	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 4,790.00	\$ 4,790.00	\$ 7,500.00	\$ 7,500.00	\$ 3,369.29	\$ 3,369.29
8	Furnish and Install 24-Strand Single Mode Fiber Optic Cable and Pull Tape in existing proposed conduit	LF	900	\$ 5.00	\$ 4,500.00	\$ 3.23	\$ 2,907.00	\$ 6.00	\$ 5,400.00	\$ 18.34	\$ 16,506.00
9	Furnish and Install 24 Port Fiber Patch Panel complete (Shelf mount). Terminate Fiber Optic Cable	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 1,770.00	\$ 3,540.00	\$ 3,200.00	\$ 6,400.00	\$ 2,777.81	\$ 5,555.62
10	Furnish and Install 24 Port Hardened Managed Gigabit Aggregate Switch, SFP Modules, Power Supply, and Patch Cords complete	EA	1	\$ 13,000.00	\$ 13,000.00	\$ 5,500.00	\$ 5,500.00	\$ 12,000.00	\$ 12,000.00	\$ 15,749.49	\$ 15,749.49
11	Test Network Equipment and System Documentation	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 1,200.00	\$ 1,200.00
12	As-Built Plans	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,080.00	\$ 2,080.00
13	Furnish to City Hall minimum 2-Strand Single Mode Fiber Maximum 24-Strand to be installed by others	LF	50	\$ 15.00	\$ 750.00	\$ 0.50	\$ 25.00	\$ 10.00	\$ 500.00	\$ 23.93	\$ 1,196.50
<b>Sub-Total Base Bid:</b>					\$ 84,950.00		\$ 61,942.00		\$ 103,060.00		\$ 173,175.04

**Base Bid Only \$ 84,950.00**

**\$ 61,942.00**

**\$ 103,060.00**

**\$ 173,175.04**

Miscalculations and rounding errors

\* Note: NetXperts, LLC created additional lines and is considered as non-responsive. Additional Items:  
 - Sales Tax: \$1,325.08  
 - Shipping: \$500.00  
**GRAND TOTAL: \$175,000.12**

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# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** ADOPT RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LA QUINTA AND LA QUINTA EMPLOYEES' ASSOCIATION AND AUTHORIZE THE CITY MANAGER TO IMPLEMENT PERSONNEL CHANGES AND RECLASSIFY VARIOUS POSITIONS

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### RECOMMENDATION

Adopt a Resolution approving the ratification of Memorandum of Understanding agreement between the City of La Quinta and the La Quinta City Employees' Association and authorize the City Manager to implement fiscal year 2022/23 personnel changes and reclassify various positions thereto.

### EXECUTIVE SUMMARY

- The previous Memorandum of Understanding (MOU) between the City of La Quinta (City) and the La Quinta Employees' Association (Association) expired on June 30, 2022.
- On June 21, 2022, City Council approved an amendment to the MOU extending the terms and conditions until a successor MOU is ratified.
- The City and the Association met and conferred on matters relating to employment conditions and employee/employer relations, including compensation, benefits, and other terms of employment.
- The recommended 5-Year MOU (Exhibit A of the Resolution) includes an increase to the City's salary schedule, stand-by pay, employee benefits program adjustments, and an additional designated paid holiday.
- As part of the City's Classification and Compensation Study, Gallagher, Inc. identified various positions that have evolved since the last Class and Compensation Study in 2018.
- Authorizing the City Manager to implement personnel changes and reclass various positions will allow the City to place employees in the appropriate classifications based on the level of work being performed.

**FISCAL IMPACT**

The 2022/23 cost to implement the salary schedule adjustment for represented membership is approximately \$144,000. Reclassifications of various positions as identified by Gallagher Inc. and additional benefit adjustment costs for both represented and non-represented employees are approximately \$350,000. Funds for these items are available in the Contingency for Staffing account (101-1007-50115). The health benefit cap adjustment cost for represented membership is approximately \$92,000, which is included in the 2022/23 budget.

**BACKGROUND/ANALYSIS**

The City’s negotiating team met in good faith with the employee representatives of the Association in accordance with the Meyers-Miliias-Brown Act regarding compensation, benefits, and other terms of conditions of employment. As a result of these meetings, an agreement was reached, and on July 25, 2022, the Association ratified the proposed MOU for a 5-year term, ending June 30, 2027. Below is a summary of the most significant changes from the previous MOU.

Term	Five (5) years, beginning July 1, 2022, through June 30, 2027
Compensation	<ul style="list-style-type: none"> <li>• New Salary Plan/Schedule - 3.9% increase for Bands A through B and a 2.5% increase for Bands C through F.</li> <li>• Annual reopener to discuss and consider potential World at Work salary range adjustments.</li> <li>• Full classification and compensation market study using public and private sector comparisons to be completed before June 30, 2027.</li> <li>• Stand-By - \$35.00 pay per workday.</li> <li>• Stand-By - \$50.00 pay per non-workday.</li> </ul>
Benefits	<ul style="list-style-type: none"> <li>• Existing benefit cap increased to \$1,992 per month.</li> <li>• Existing Health Reimbursement Arrangement for eligible employees increased to a maximum of \$350.</li> <li>• Deferred Compensation Program – City contribution match of \$50 per pay period for employees participating and contributing the same amount to the program.</li> </ul>
Work Hours	Designated Paid Holiday – Christmas Eve for 2022. *Level of services to be evaluated to determine if additional Christmas Eve designated paid holidays will be provided.

## **ALTERNATIVES**

The Association and City's negotiation team have worked in the true spirit of cooperation to serve the needs of both parties equitably. Approval of this MOU will conclude a successful labor negotiation process.

Prepared by: Chris Escobedo, Community Resources Director  
Approved by: Jon McMillen, City Manager

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**RESOLUTION NO. 2022 - XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, APPROVING AND ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LA QUINTA AND THE LA QUINTA CITY EMPLOYEES' ASSOCIATION COMMENCING ON JULY 1, 2022, AND TERMINATING JUNE 30, 2027, AND AUTHORIZING THE CITY MANAGER TO IMPLEMENT PERSONNEL CHANGES AND RECLASSIFY VARIOUS POSITIONS**

**WHEREAS**, the City of La Quinta ("City") and the La Quinta City Employees' Association ("Association"), the recognized organization representing its members, have met and conferred over wages, hours, terms, and conditions of employment pursuant to Government Code 3500, as amended; and

**WHEREAS**, on June 15, 2021, the City Council adopted Resolution No. 2021-022 approving the current Memorandum of Understanding ("MOU") between the City and Association, executed on July 1, 2021, expired June 30, 2022; and

**WHEREAS**, on August 3, 2021, the City Council adopted Resolution No. 2021-029, approving Amendment No. 1 to the MOU, increasing the 2022 health benefits cap to \$1,832.01, per month, per employee; and

**WHEREAS**, on June 21, 2022, the City Council adopted Resolution No. 2022-021, approving Amendment No. 2, extending the terms and conditions of the MOU until a successor MOU is ratified between the City and Association; and

**WHEREAS**, the Association ratified the MOU on July 25, 2022; and

**WHEREAS**, this document will supersede any prior resolutions and amendments and may be changed only upon approval of the City Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1. The City does hereby approve, ratify, and authorize implementation of each economic and non-economic benefit and right set forth in the MOU between the City and the Association, attached and

incorporated herein as Exhibit "A" and said to the extent the City may legally do so in accordance with the time constraints of said MOU.

SECTION 2. Council does hereby authorize the City Manager to implement fiscal year 2022/23 personnel changes and reclassify various positions thereto.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

\_\_\_\_\_  
MONIKA REDEVA, City Clerk  
City of La Quinta, California



**APPROVED AS TO FORM:**

\_\_\_\_\_  
WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California



## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is made and entered into by and between the CITY OF LA QUINTA ("CITY") and the LA QUINTA CITY EMPLOYEES' ASSOCIATION ("ASSOCIATION").

WHEREAS, the CITY and the ASSOCIATION have met and conferred in good faith with respect to the wages, hours, and terms and conditions of employment of CITY employees and all other subjects within the scope of bargaining under the Meyers-Milias-Brown Act (Government Code Section 3500, et seq.), and have reached an agreement that they wish to set forth in writing in the form of this MOU;

NOW, THEREFORE, the CITY and the ASSOCIATION agree as follows:

### **SECTION 1: TERM**

The provisions of this MOU are effective August 2, 2022. Except as otherwise provided herein, this MOU shall be in full force and effect for a term of five (5) years, from August 2, 2022, through June 30, 2027.

This MOU is intended to and shall supersede previous MOU dated July 1, 2021, and any side letters or amendments.

In the event of a conflict between the MOU and an existing policy and/or practice, this MOU provision shall govern.

### **SECTION 2: COMPENSATION**

#### **2.1 Salary**

The 2022/23 Salary Plan/Schedule (Attachment 1) reflects the following salary schedule adjustments:

- Bands A through B - 3.9% Salary Plan/Schedule Adjustment
- Bands C through F - 2.5% Salary Plan/Schedule Adjustment

The Salary Plan/Schedule is attached hereto as Exhibit 1, and by this reference made a part of hereof, shall become effective on July 1, 2022, and shall remain in effect during the full term of this MOU, unless modified in writing by mutual agreement of both parties.

#### **2.2 World at Work Adjustments**

The parties agree to meet and confer annually regarding potential World at Work adjustments in April during the term of this MOU. Salary schedule adjustments will be based on the World at Work survey of the affected year.

### **2.3 Merit Salary Increase**

Employees receiving an overall “successful” rating will be eligible for their normal step progression advancing one step on the salary plan/schedule, effective on the anniversary of the date of hire or the date upon which they were most recently promoted/reclassified.

### **2.5 Classification and Compensation Market Study**

The parties agree to a full classification and compensation market study using public and private sector comparisons to be completed before June 30, 2027.

### **2.6 Stand-By Pay**

Employees occupying a position designated by the Department Director and approved by the Employee Relations Officer as appropriate for stand-by pay are required to be subjected to call by telephone or other approved methods. Stand-by assignments shall be scheduled in advance by the appropriate Department Director and shall be automatically forfeited if the Employee is unavailable or unfit when called for duty. Employees working stand-by assignments shall be paid thirty-five dollars (\$35.00) per workday and fifty dollars (\$50.00) per non-workday. Employees out on an excused leave of absence (i.e., sick leave, vacation leave, use of compensatory time off, administrative leave, etc.) for a full day are not eligible for stand-by pay on that day.

## **SECTION 3: APPOINTMENTS**

### **3.1 Reclassification**

An Employee who believes that they have been assigned duties and responsibilities which fall outside of the classification to which they are appointed may request a Classification audit. The audit shall ascertain, using the Decision Banding Method, whether the level and scope of assigned responsibilities are of sufficient duration and significant variance from the currently assigned Classification to warrant a Reclassification to a higher Classification within the Classification Plan. Regardless of the circumstances, the Employee must demonstrate possession of the minimum qualifications of the higher Classification prior to being reclassified. Additionally, the City Manager or designee may require a competitive examination prior to approving a Reclassification. No Employee shall be reclassified unless the said proposed reclassified Position has been incorporated in the Classification Plan and approved by City Council.

The Employee or Department Director may submit a request for a job classification audit. The Employee’s supervisor may submit a request for a Classification audit for the Employee, with the approval of the Department Director. All such classification audit requests shall be submitted to the City Manager or designee, who shall determine if the Classification audit is justified.

The Employee Relations Officer will respond to requests for a Classification audit and will assist with the revision of Classification Specifications and/or development of new Classification Specifications, as necessary to meet the ongoing operational requirements of the CITY.

Reclassification shall not be used for the purpose of avoiding restrictions concerning demotions, promotions, or unit modifications, or to accomplish staffing plan changes outside of the formal budgetary process.

Upon Reclassification, the salary of an Employee shall be determined as follows:

a. Reclassification with Lower Salary Range: If the Employee is reclassified to a Classification with a lower salary range than the previous Classification, the Employee Relations Officer may approve a Y-rate salary for the Employee if the Employee is at or above the job rate of the salary range. If a salary Y-rate is not approved, the Employee's new salary at the lower salary range shall be placed at a salary rate which yields a salary closest to the current salary, but in no case shall such salary exceed the top of the lower salary range.

b. Reclassification with Same Salary Range: If the Employee is reclassified to a Classification with the same salary range as the previous Classification, the salary rate of the Employee shall not change. This provision shall also apply to the change of Classification title, provided there is no change in the basic duties of the Classification.

c. Reclassification with Higher Salary Range: If the position is reclassified to a Classification with a higher Salary Range than the previous Classification, the Employee shall be compensated at the salary in the new Salary Range which is at least equivalent to an advancement of a full Step over the Step the Employee held in the previous Salary Range, but in no case shall such salary exceed the top salary Step of the higher Classification.

The effective date of reclassification shall coincide with the first working day of a pay period after the reclassification is approved.

Reclassifications to a higher classification will be subject to a probationary period of 6 months starting from the approval date of the reclassification.

## **SECTION 4: EMPLOYEE BENEFITS**

### **4.1 Retirement**

#### **4.1.1 Employer/Employee Obligations**

For purposes of the CITY's election to pay to the California Public Employees' Retirement System (CalPERS), effective July 1, 2013, the CITY shall pay to

CalPERS on behalf of each full-time, regular employee, the required employer contribution, and an amount equal to 0% of the required member contribution to CalPERS. Effective July 1, 2013, each full-time, regular employee shall pay an amount equal to 100% of the required member contribution to CalPERS, not to exceed eight percent (8%).

#### **4.1.2 Public Employees' Retirement System (PERS) Retirement**

The CITY participates in the PERS retirement plan, and currently pays the full cost of the employer share of the PERS retirement benefit for qualified Regular Full-time and Regular Part-time Employees. Each Regular Full-time and Part-time Employee shall pay an amount equal to 100% of the required member contribution to PERS. Any Employee hired on or after January 1, 2013, shall be subject to the following retirement formulas with the retiree's annuity based on the average of the Employee's three (3) highest paid consecutive years, in accordance with the CITY's contract with PERS and the Public Employees' Pension Reform Act of 2013 (PEPRA):

- Classic Employees (current PERS members) hired on, or after January 1, 2013: 2% @ 60.
- New Employees (new PERS members) hired on or after January 1, 2013: 2% @ 62.

#### **4.1.3 Unused Sick Leave Election**

Government Code Section 20965 and the CITY's contract for retirement benefits with CalPERS permits conversion of unused sick leave to service credit, pursuant to certain restrictions. Upon retirement, employees are required to complete the "Unused Sick Leave Election Form" prior to receiving their final paycheck. Upon retirement, employees will have the option of selecting one of the following: (1) receiving payout for the full amount of unused sick leave (pursuant to the payout schedule contained in Personnel Policy Section 14.20.4, (2) receiving payout for a set amount of unused sick leave and requesting conversion to service credit of the remainder; or (3) converting the entire amount of unused sick leave to service credit, waiving their right to a payout for unused sick leave.

#### **4.1.4 Deferred Compensation**

Effective July 1, 2022, CITY contribution match of \$50 per pay period for regular full-time employees participating and contributing the same amount into a deferred compensation program. Employee and employer contributions are subject to annual maximums as defined by the Internal Revenue Service for deferred compensation plans.

#### **4.2 City Benefits Contribution**

Effective January 1, 2023, the maximum CITY benefit contribution is \$1,992 per month for all regular full-time employees to be used for medical, dental, vision, and general life insurance benefits. The CITY monthly benefit

contribution will change each year based upon CalPERS rates for the term of this MOU to allow for a monthly benefit contribution for the least expensive Health Maintenance Organization ("HMO") family coverage plan provided that employees have sufficient access to local providers.

Effective July 1, 2022, Employees who elect a health insurance program (medical, dental, vision, and standard life insurance) that is less than the maximum CITY benefit contribution shall have the unused portion of the CITY contribution, up to a maximum of \$350, placed into a Health Reimbursement Arrangement ("HRA") account for employee use as outlined in the HRA plan document.

The employee contribution for insurance coverage shall be paid by payroll deduction as a condition of enrollment and continuous insurance coverage. The formal plan documents shall govern the benefits, terms and conditions of coverage.

The CITY reserves the right at any time during the term of this MOU to change its insurance carriers, provided, however, that the benefits of any new insurance plan shall be substantially equivalent to the benefits of the plan being replaced.

#### **4.3 Medical Opt-Out Payment**

Personnel Policy Section 13.1.2 states that an employee who provides the CITY evidence of group medical insurance under a separate policy and requests to be deleted from the CITY's coverage shall receive \$250 per month as an in-lieu payment. Proof of other coverage must be submitted annually at open enrollment. Should such other group coverage subsequently be unavailable to the employee, the employee shall have the right to seek reinstatement to coverage under the CITY's policy upon written request. In such a case, the CITY shall reinstate the employee's coverage and cancel the in-lieu payment if reinstatement is permitted under the provisions for reinstatement, then in effect with the CITY's health insurance provider.

#### **4.4 Flexible Spending Plan Under Section 125**

The CITY has established a flexible spending account plan managed by a third-party administrator that allows employees to participate and pay for qualified expenses on a pre-tax basis. Employees who elect to participate will pay the monthly administration fee and optional medical reimbursement debit card fee through payroll deduction.

The CITY reserves the right at any time during the term of this MOU to change providers, provided the benefits of any new insurance plan shall be substantially equivalent to the benefits of the plan being replaced.

#### **4.5 Uniform Allowance**

Employees who are required to wear a CITY uniform shall in lieu of a uniform allowance be provided the required uniform at the CITY's expense (valued at \$500 per year).

#### **4.6 Tuition Reimbursement**

Subject to Department Director and Employee Relations Officer (or designee) approval, Regular Full-time Employees may attend and be reimbursed up to a maximum of \$3,500 per fiscal year not to exceed a total annual budget of \$52,500 for the cost of educational courses taken at an accredited college or university.

Reimbursement will be made only after an employee has satisfactorily completed the class with a grade of "B" or better and evidence of the same has been submitted and approved by the Employee Relations Officer.

The general rule is that an employee must be employed when they start and complete the class or workshop to be reimbursed. If an employee resigns or retires their employment with the CITY or is terminated for disciplinary reasons within two (2) years of receiving reimbursement under these provisions, Employee shall reimburse the CITY for all monies paid them for educational reimbursement received dating back two (2) years from their termination date. If an Employee has followed the foregoing requirements for reimbursement and, through no fault of their own, is laid off before completion of the approved class or workshop, the Employee will continue to be eligible for reimbursement even though the CITY no longer employs them. No Employee will be eligible for reimbursement for any class or workshop taken after the Employee has been given written notice of layoff, a notice of termination for failing to pass the Probationary Period or notice of intent to terminate employment for cause.

Required forms must be completed, and necessary documentation (receipts and grades) must be provided to receive reimbursement. The Employee Relations Officer shall make final and conclusive determinations of the reimbursement amount after review of the request and recommendations by the Department Director and the Employee Relations Officer.

Mileage reimbursement may not be submitted for travel to and from educational classes.

Education that is a requirement for continuation of employment or is an identified part of a job evaluation shall be paid for by the CITY and not through the Tuition Reimbursement Program.

#### **4.7 Computer Loan Program**

The CITY agrees to continue the Computer Loan Program (Program) and fund the Program in the amount of \$17,500 for the term of this MOU at a maximum

of \$1,750 per employee. Any employee who has participated in the Program and has paid his/her loan in full may participate again if there is money available after those employees who have not previously participated have been funded.

**4.8 Annual Wellness Dollars**

Annual Wellness Dollars Program, which provides employees \$200 each year to purchase fitness classes, fitness memberships, and wellness equipment.

**SECTION 5: WORK HOURS, SCHEDULES, AND LEAVE**

**5.1 Hours Worked**

Employee hours of work shall be as stated in the CITY's Personnel Policies unless superseded by this MOU.

**5.2 Alternate Work Week Schedule**

The CITY and ASSOCIATION agree to continue the Alternate Work Week Schedule ("AWWS"), utilizing a 9/80 schedule. Employees may elect to participate in the AWWS by working eight 9-hour days and one 8-hour day, with every other 8-hour day off. The AWWS will continue for the term of this MOU or until canceled by Management, whichever occurs sooner.

**5.3 Holidays**

Designated paid holidays shall be considered eight (8) hours. A holiday falling on Sunday will be observed the following Monday. A holiday falling on Saturday will be observed the previous Friday.

The following holidays will be designated as paid holidays for regular full-time employees.

<b>Holiday</b>	<b>Date</b>
New Year's Day	January 1
Dr. Martin Luther King, Jr. Day	3 <sup>rd</sup> Monday in January
President's Day	3 <sup>rd</sup> Monday in February
Memorial Day	Last Monday in May
Independence Day – Fourth of July	July 4
Labor Day	1 <sup>st</sup> Monday in September
Veteran's Day	November 11
Thanksgiving Day	4 <sup>th</sup> Thursday in November
Day after Thanksgiving Day	Friday after Thanksgiving
*Christmas Eve Day	December 24
Christmas Day	December 25
**New Years Eve Day	December 31

\*Christmas Eve (December 24) - 2022

\*\* New Year's Eve (December 31) – must fall on a weekday to be considered a designated paid holiday.

## **5.4 Leaves**

All specified leaves as provided in Section 8 of the CITY's Personnel Policy.

### **SECTION 6: ANNUAL EMPLOYEE PERFORMANCE EVALUATION**

Employees shall receive an annual performance review on the anniversary of the date of hire or the date upon which they were most recently promoted/reclassified for the previous 12-month period.

### **SECTION 7: EMPLOYEE/EMPLOYER RELATIONS**

#### **7.1 Labor/Management Committee**

CITY and ASSOCIATION agree to form a Labor/Management Committee (LMC) that may meet three (3) times per year at the request of either party to address concerns regarding employee relations. The LMC is not authorized to change the MOU or to settle any grievance being processed under the MOU.

### **SECTION 8: NON-DISCRIMINATION**

All personnel decisions and actions, including but not limited to appointments, promotions, demotions, transfers, layoffs, and discharges, shall be made without regard to race, color, creed, sex, marital status, age, national origin or ancestry, physical or mental disability, medical condition, sexual orientation, or any other unlawful consideration. Further, the CITY shall not discriminate against any employee based upon his/her activity on behalf of his/her membership in any employee association or group.

### **SECTION 9: MANAGEMENT RIGHTS**

Except as limited by the terms of this MOU, the CITY retains sole and exclusive right to manage its operations and direct its work force using any or all of the powers and authority previously exercised or possessed by the CITY or traditionally reserved to management, including but not limited to the right to determine its organization and the kinds and levels of services to be provided; to direct the work of its employees; to assign work from one classification of employees to another, including work currently performed by employees in the classifications covered by this MOU; to establish work standards and levels of required performance; to utilize part-time or temporary employees; to pay wages and benefits in excess of those required by this MOU; to select, modify, alter, abandon, or modernize methods of conducting its operations; to build, move, modify, close, or modernize facilities, machinery, processes, and equipment; to establish budgetary procedures and allocations; to determine methods of raising revenues; to sublet and subcontract work except work currently performed by CITY employees; to take all necessary action in the event of an emergency; to establish and amend rules of conduct and to impose discipline and discharge; to establish and amend rules for safety and health; to select, hire, classify, reclassify, assign, evaluate, transfer, promote, demote, upgrade, downgrade, reprimand, discipline, suspend, discharge, lay off, and rehire employees; to determine job content and to create, combine



or modify job classifications and rates or classes of pay; and to exercise all other customary powers and authority of management, regardless of whether the CITY has exercised such power previously. Nothing in this provision shall be construed to restrict grievances concerning any part of this MOU. In the event of an emergency, the CITY may amend, modify or rescind any provision of the MOU. Such amendment, modification or rescission shall remain in force only for the period of the emergency. The CITY shall have the sole and complete discretion to declare that an emergency exists for the purposes of this Section. CITY retains the right to reopen negotiations during the term of this MOU for the purpose of meeting and conferring on implementation of furlough days.

## **SECTION 10: ASSOCIATION SECURITY**

### **10.1 Maintenance of Membership**

Eligible employees electing ASSOCIATION membership shall complete an ASSOCIATION membership form and submit it to the ASSOCIATION for processing. Those employees electing ASSOCIATION membership shall pay the usual and customary monthly dues and assessments if any, as established by the ASSOCIATION.

### **10.2 Dues Deduction**

ASSOCIATION members may authorize due deductions by completing the ASSOCIATION membership form and submitting to the ASSOCIATION. For each submitted form, the CITY will deduct on a bi-weekly basis from each member's wages the amount of ASSOCIATION dues specified by the ASSOCIATION.

### **10.3 New Employee Orientation and Disclosure of Contact Information**

The CITY will provide the ASSOCIATION with ten (10) days' notice of a new employee orientation unless there is an urgent need critical to the employer's operations that were not reasonably foreseeable. In that case, the CITY will provide as much advance notice of the employee orientations as possible.

The ASSOCIATION President or designee may attend new employee orientation and be permitted up to 30 minutes at the end of the orientation to meet with the new employee to discuss, among other things, the rights and obligations created by the contract and the role of the ASSOCIATION, and to answer any questions.

Upon the ASSOCIATION's request, the CITY must provide a list that includes the ASSOCIATION member's name, work phone, home/cell, phone, street address, work email, date of hire, job title, and department at least every 120 days.

**SECTION 11: WAIVER OF BARGAINING DURING TERM OF THIS AGREEMENT**

During the term of this MOU, the ASSOCIATION agrees that it will not seek to negotiate or bargain with respect to wages, hours and terms and conditions of employment, whether or not covered by this MOU or in the negotiations preceding the execution of this MOU, except as required by specific provisions of this MOU. Despite the terms of this waiver, the parties may, by mutual agreement, agree in writing to meet and confer concerning any matter during the term of this MOU.

**SECTION 12: SOLE AND ENTIRE AGREEMENT**

It is the intent of the parties hereto that the provisions of this MOU shall supersede all prior agreements, memoranda of agreement or memoranda of understanding, or contrary salary and/or personnel rules and regulations, administrative codes, provisions of the CITY (other than the Municipal Code), whether oral or written, expressed or implied, between the parties and shall govern the entire relationship and be the sole source of any and all rights which may be asserted hereunder. This MOU is not intended to conflict with federal or state law. The ASSOCIATION and the CITY agree that all personnel rules not specifically included herein shall be incorporated herein by this reference. The CITY reserves the right to add to, modify or delete from its Personnel Policies, subject to any obligations under the Meyers-Milias-Brown Act.

This MOU is hereby executed by the parties hereto as set forth below.

CITY OF LA QUINTA

LA QUINTA CITY EMPLOYEES'  
ASSOCIATION

By: \_\_\_\_\_  
LINDA EVANS, MAYOR

\_\_\_\_\_  
DERRICK ARMENDARIZ, PRESIDENT

DATED: \_\_\_\_\_, 2022

DATED: \_\_\_\_\_, 2022

ATTEST:

\_\_\_\_\_  
MONIKA RADEVA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
WILLIAM H. IHRKE, CITY ATTORNEY

**2022/23  
Salary Schedule**

**ATTACHMENT 1**

Resolution No. 2022 - xxx  
LQCEA MOU  
Adopted: August 2, 2022



FULL-TIME EMPLOYEES (ANNUAL)											
WORKING TITLE	DBM	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Administrative Assistant Maintenance Worker I	A11	\$ 41,138.26	\$ 43,195.17	\$ 45,252.09	\$ 47,309.00	\$ 49,365.91	\$ 51,041.01	\$ 52,716.11	\$ 54,391.22	\$ 56,066.32	\$ 57,741.42
Maintenance Worker II	A12	\$ 45,260.81	\$ 47,523.85	\$ 49,786.90	\$ 52,049.94	\$ 54,312.98	\$ 56,155.93	\$ 57,998.87	\$ 59,841.82	\$ 61,684.77	\$ 63,527.72
	A13	\$ 49,383.36	\$ 51,852.53	\$ 54,321.69	\$ 56,790.86	\$ 59,260.03	\$ 61,270.83	\$ 63,281.62	\$ 65,292.42	\$ 67,303.22	\$ 69,314.01
Administrative Technician Community Resources Coordinator Management Assistant Traffic Signal Technician	B21	\$ 53,518.30	\$ 56,194.22	\$ 58,870.13	\$ 61,546.05	\$ 64,221.96	\$ 66,401.26	\$ 68,580.57	\$ 70,759.87	\$ 72,939.17	\$ 75,118.47
Account Technician Building Inspector I Code Compliance Officer I Administrative Technician Permit Technician	B22	\$ 57,640.85	\$ 60,522.89	\$ 63,404.94	\$ 66,286.98	\$ 69,169.02	\$ 71,516.17	\$ 73,863.33	\$ 76,210.48	\$ 78,557.63	\$ 80,904.78
Building Inspector II Code Compliance Officer II Construction Inspector Maintenance & Operations Technician	B23	\$ 61,763.41	\$ 64,851.58	\$ 67,939.75	\$ 71,027.92	\$ 74,116.09	\$ 76,631.09	\$ 79,146.09	\$ 81,661.08	\$ 84,176.08	\$ 86,691.08
Community Resources Specialist Deputy City Clerk Junior Accountant Maintenance Foreman Maintenance & Operations Coordinator Management Specialist Parks/L&L Foreman	B24	\$ 67,446.36	\$ 70,818.68	\$ 74,191.00	\$ 77,563.32	\$ 80,935.64	\$ 83,681.99	\$ 86,428.35	\$ 89,174.71	\$ 91,921.07	\$ 94,667.43
Accountant Management Specialist	B25	\$ 74,439.45	\$ 78,161.42	\$ 81,883.39	\$ 85,605.36	\$ 89,327.34	\$ 92,358.58	\$ 95,389.83	\$ 98,421.07	\$ 101,452.32	\$ 104,483.56
	B31	\$ 67,446.36	\$ 70,818.68	\$ 74,191.00	\$ 77,563.32	\$ 80,935.64	\$ 83,681.99	\$ 86,428.35	\$ 89,174.71	\$ 91,921.07	\$ 94,667.43
Animal/Code Officer Supervisor Senior Building Inspector/Plans Examiner	B32	\$ 74,439.45	\$ 78,161.42	\$ 81,883.39	\$ 85,605.36	\$ 89,327.34	\$ 92,358.58	\$ 95,389.83	\$ 98,421.07	\$ 101,452.32	\$ 104,483.56

FULL-TIME EMPLOYEES (ANNUAL)															
WORKING TITLE	DBM	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14
	C41	\$76,022.44	\$79,190.29	\$82,358.15	\$85,526.00	\$88,693.86	\$91,857.91	\$95,028.05	\$97,783.86	\$100,539.67	\$103,295.48	\$106,051.29	\$108,807.10	\$111,562.91	\$114,318.72
Assistant Construction Manager Associate Planner Community Resources Analyst Sr. Emergency Management Coordinator Financial Services Analyst Human Resources Analyst Management Analyst Traffic Operations Analyst	C42	\$ 80,433.29	\$ 83,784.94	\$ 87,136.60	\$ 90,488.25	\$ 93,839.91	\$ 97,187.54	\$ 100,541.61	\$ 103,457.31	\$ 106,373.02	\$ 109,288.72	\$ 112,204.43	\$ 115,120.13	\$ 118,035.84	\$ 120,951.54
	C43	\$ 84,844.12	\$ 88,379.57	\$ 91,915.03	\$ 95,450.48	\$ 98,985.94	\$ 102,517.15	\$ 106,055.15	\$ 109,130.75	\$ 112,206.34	\$ 115,281.94	\$ 118,357.54	\$ 121,433.13	\$ 124,508.73	\$ 127,584.33
Associate Engineer Senior Planner	C44	\$ 90,367.61	\$ 94,133.23	\$ 97,898.84	\$ 101,664.46	\$ 105,430.08	\$ 109,191.18	\$ 112,959.51	\$ 116,235.33	\$ 119,511.16	\$ 122,786.98	\$ 126,062.80	\$ 129,338.63	\$ 132,614.45	\$ 135,890.27
Accounting Manager Building Official Community Resources Manager Hub Manager Marketing Manager Planning Manager Public Safety Manager	D61	\$ 102,513.99	\$ 106,785.75	\$ 111,057.51	\$ 115,329.27	\$ 119,601.02	\$ 123,867.66	\$ 128,142.49	\$ 131,858.62	\$ 135,574.75	\$ 139,290.88	\$ 143,007.01	\$ 146,723.14	\$ 150,439.26	\$ 154,155.39
Facilities Deputy Director	D63	\$ 113,021.68	\$ 117,731.29	\$ 122,440.90	\$ 127,150.52	\$ 131,860.13	\$ 136,564.09	\$ 141,277.10	\$ 145,374.13	\$ 149,471.17	\$ 153,568.20	\$ 157,665.24	\$ 161,762.27	\$ 165,859.31	\$ 169,956.35
City Clerk Community Resources Director Director (Business Unit/Housing Development) Design & Development Director Finance Director/City Treasurer Public Works Director/City Engineer	E82	\$ 136,138.97	\$ 141,811.88	\$ 147,484.79	\$ 153,157.71	\$ 158,830.62	\$ 164,496.72	\$ 170,173.72	\$ 175,108.75	\$ 180,043.78	\$ 184,978.82	\$ 189,913.85	\$ 194,848.89	\$ 199,783.92	\$ 204,718.95
City Manager	F101*	\$ 185,230.22	\$ 192,948.76	\$ 200,667.31	\$ 208,385.85	\$ 216,104.39	\$ 223,813.68	\$ 231,537.78	\$ 238,252.37	\$ 244,966.96	\$ 251,681.55	\$ 258,396.14	\$ 265,110.73	\$ 271,825.32	\$ 278,539.91

PART-TIME EMPLOYEES (HOURLY)						
Recreation Leader	A01	\$15.59	\$16.36	\$17.14	\$17.92	\$18.70
Senior Recreation Leader	A02	\$19.74	\$20.73	\$21.72	\$22.70	\$23.69
Software Program Report Writer	B24	\$31.73	\$33.32	\$34.90	\$36.49	\$38.08

Boards and Commission Members	Per Meeting
Community Services Commission	\$75.00
Construction Appeals & Oversight Board	\$0.00
Financial Advisory Commission	\$75.00
Housing Commission	\$50.00
Planning Commission	\$100.00

Elected Official Positions	Monthly
Mayor	\$2,800.00
Council Members	\$2,300.00

# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** ADOPT RESOLUTION TO APPROVE SALARY SCHEDULE AND BENEFIT PLAN FOR NON-REPRESENTED EMPLOYEES, NON-REPRESENTED MANAGEMENT, AND CONFIDENTIAL EMPLOYEES AND AUTHORIZE THE CITY MANAGER TO IMPLEMENT PERSONNEL CHANGES AND RECLASSIFY VARIOUS POSITIONS

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### **RECOMMENDATION**

Adopt a Resolution approving salary schedule and benefit plan for Non-Represented Employees, Non-Represented Management, and Confidential Employees and authorize the City Manager to implement personnel changes and reclassify various positions.

### **EXECUTIVE SUMMARY**

- The City of La Quinta (City) and the La Quinta City Employees' Association (Association) met and conferred on matters relating to employment conditions and employee/employer relations, including compensation, benefits, and other terms of employment.
- The City and Association have concluded negotiations and agreed to an increase to the City's salary schedule, stand-by pay, employee benefits program adjustments, and an additional designated paid holiday.
- The Association's acceptance also affects Non-Represented Employees, Non-Represented Management, and Confidential Employees who are non-represented by the Association.
- As part of the City's Classification and Compensation Study, Gallagher, Inc. identified various positions that have evolved since the last Class and Compensation Study in 2018.
- Authorizing the City Manager to implement personnel changes and reclass various positions will allow the City to place employees in the appropriate classifications based on the level of work being performed.

**FISCAL IMPACT**

The 2022/23 cost to implement the salary schedule adjustment for non-represented membership is approximately \$129,000. Reclassifications as identified by Gallagher Inc. and additional benefit adjustment costs for both represented and non-represented employees are approximately 350,000. Funds for these items are available in the Contingency for Staffing account (101-1007-50115). The health benefit cap adjustment cost for non-represented membership is approximately \$83,000, which is included in the 2022/23 budget.

**BACKGROUND/ANALYSIS**

The City and the Association have met and conferred on items concerning compensation, benefits, and other terms and conditions of employment.

Historically, when the City elects to approve salary plan/schedule and benefit plan adjustments for Association members, those same benefits have been provided to Non-Represented Employees, Non-Represented Management, and Confidential Employees. Staff recommends that the proposed salary plan/schedule and benefit changes below be provided to Non-Represented Employees, Non-Represented Management, and Confidential Employees.

Compensation	<ul style="list-style-type: none"> <li>• New salary plan/schedule - 3.9% increase for Bands A through B and a 2.5% increase for Bands C through F.</li> <li>• Stand-By - \$35.00 pay per workday.</li> <li>• Stand-By - \$50.00 pay per non-workday.</li> </ul>
Benefits	<ul style="list-style-type: none"> <li>• The existing benefit cap increased to \$1,992 per month.</li> <li>• Existing Health Reimbursement Arrangement for eligible employees increased to a maximum of \$350.</li> <li>• Deferred Compensation Program – City contribution match of \$50 per pay period for employees participating and contributing the same amount to the program.</li> </ul>
Work Hours	<p>Designated Paid Holiday – Christmas Eve for 2022.                      *Level of services to be evaluated to determine if additional Christmas Eve designated paid holidays will be provided.</p>

**ALTERNATIVES**

City Council may elect not to provide the same salary plan/schedule and benefit plan adjustments to Non-Represented Employees, Non-Represented Management, and Confidential Employees.

Prepared by: Chris Escobedo, Community Resources Director  
 Approved by: Jon McMillen, City Manager

**RESOLUTION NO. 2022 - XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, ESTABLISHING THE SALARY SCHEDULE AND BENEFIT PLAN FOR NON-REPRESENTED EMPLOYEES, NON-REPRESENTED MANAGEMENT AND CONFIDENTIAL EMPLOYEES EFFECTIVE JULY 1, 2022, AND AUTHORIZING THE CITY MANAGER TO IMPLEMENT PERSONNEL CHANGES AND RECLASSIFY VARIOUS POSITIONS**

**WHEREAS**, the salary plan/schedule and benefit plan of the City of La Quinta must be approved by City Council and adopted by resolution in accordance with the City of La Quinta's ("City") Personnel Policy; and

**WHEREAS**, the City desires to establish a salary schedule and benefit plan for Non-Represented Employees, Non-Represented Management, and Confidential Employees; and

**WHEREAS**, this document will supersede any prior resolutions and amendments and may be changed only upon approval of the City Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1.        COMPENSATION

1.1    Salary

The 2022/23 Salary Plan/Schedule reflects the following salary schedule adjustments:

- Bands A through B - 3.9% Salary Plan/Schedule Adjustment
- Bands C through F - 2.5% Salary Plan/Schedule Adjustment

The Salary Plan/Schedule is attached hereto as Exhibit A, and by this reference made a part hereof, shall become effective on July 1, 2022.

1.2    Merit Salary Increase

Employees receiving an overall "successful" rating will be eligible for their normal step progression advancing one step on the salary plan/schedule.

effective on the anniversary of the date of hire or the date upon which they were most recently promoted/reclassified.

### 1.3 Stand-By Pay

Employees occupying a position designated by the Department Director and approved by the Employee Relations Officer as appropriate for stand-by pay are required to be subjected to call by telephone or other approved methods. Stand-by assignments shall be scheduled in advance by the appropriate Department Director and shall be automatically forfeited if the Employee is unavailable or unfit when called for duty. Employees working stand-by assignments shall be paid thirty-five dollars (\$35.00) per workday and fifty dollars (\$50.00) per non-workday. Employees out on an excused leave of absence (i.e., sick leave, vacation leave, use of compensatory time off, administrative leave, etc.) for a full day are not eligible for stand-by pay on that day.

## SECTION 2: APPOINTMENTS

### 2.1 Reclassification

An Employee who believes that they have been assigned duties and responsibilities which fall outside of the classification to which they are appointed may request a Classification audit. The audit shall ascertain, using the Decision Banding Method, whether the level and scope of assigned responsibilities are of sufficient duration and significant variance from the currently assigned Classification to warrant a Reclassification to a higher Classification within the Classification Plan. Regardless of the circumstances, the Employee must demonstrate possession of the minimum qualifications of the higher Classification prior to being reclassified. Additionally, the City Manager or designee may require a competitive examination prior to approving a Reclassification. No Employee shall be reclassified unless the said proposed reclassified Position has been incorporated in the Classification Plan and approved by City Council.

The Employee or Department Director may submit a request for a job classification audit. The Employee's supervisor may submit a request for a Classification audit for the Employee, with the approval of the Department Director. All such classification audit requests shall be submitted to the City Manager or designee, who shall determine if the Classification audit is justified.

The Employee Relations Officer will respond to requests for a Classification audit and will assist with the revision of Classification Specifications and/or



development of new Classification Specifications, as necessary to meet the ongoing operational requirements of the City.

Reclassification shall not be used for the purpose of avoiding restrictions concerning demotions, promotions, or unit modifications, or to accomplish staffing plan changes outside of the formal budgetary process.

Upon Reclassification, the salary of an Employee shall be determined as follows:

a. Reclassification with Lower Salary Range: If the Employee is reclassified to a Classification with a lower salary range than the previous Classification, the Employee Relations Officer may approve a Y-rate salary for the Employee if the Employee is at or above the job rate of the salary range. If a salary Y-rate is not approved, the Employee's new salary at the lower salary range shall be placed at a salary rate which yields a salary closest to the current salary, but in no case shall such salary exceed the top of the lower salary range.

b. Reclassification with Same Salary Range: If the Employee is reclassified to a Classification with the same salary range as the previous Classification, the salary rate of the Employee shall not change. This provision shall also apply to the change of Classification title, provided there is no change in the basic duties of the Classification.

c. Reclassification with Higher Salary Range: If the position is reclassified to a Classification with a higher Salary Range than the previous Classification, the Employee shall be compensated at the salary in the new Salary Range which is at least equivalent to an advancement of a full Step over the Step the Employee held in the previous Salary Range, but in no case shall such salary exceed the top salary Step of the higher Classification.

The effective date of reclassification shall coincide with the first working day of a pay period after the reclassification is approved.

Reclassifications to a higher classification will be subject to a probationary period of 6 months starting from the approval date of the reclassification.

### SECTION 3: EMPLOYEE BENEFITS

#### 3.1.1 Retirement

### 3.1.2 Employer/Employee Obligations

For purposes of the City's election to pay to the California Public Employees' Retirement System (CalPERS), effective July 1, 2013, the City shall pay to CalPERS on behalf of each full-time, regular employee, the required employer contribution, and an amount equal to 0% of the required member contribution to CalPERS. Effective July 1, 2013, each full-time, regular employee shall pay an amount equal to 100% of the required member contribution to CalPERS, not to exceed eight percent (8%).

### 3.1.3 Public Employees' Retirement System (PERS) Retirement

The City participates in the PERS retirement plan, and currently pays the full cost of the employer share of the PERS retirement benefit for qualified Regular Full-time and Regular Part-time Employees. Each Regular Full-time and Part-time Employee shall pay an amount equal to 100% of the required member contribution to PERS. Any Employee hired on or after January 1, 2013, shall be subject to the following retirement formulas with the retiree's annuity based on the average of the Employee's three (3) highest paid consecutive years, in accordance with the City's contract with PERS and the Public Employees' Pension Reform Act of 2013 (PEPRA):

- Classic Employees (current PERS members) hired on, or after January 1, 2013: 2% @ 60.
- New Employees (new PERS members) hired on or after January 1, 2013: 2% @ 62.

### 3.1.4 Unused Sick Leave Election

Government Code Section 20965 and the City's contract for retirement benefits with CalPERS permits conversion of unused sick leave to service credit, pursuant to certain restrictions. Upon retirement, employees are required to complete the "Unused Sick Leave Election Form" prior to receiving their final paycheck. Upon retirement, employees will have the option of selecting one of the following: (1) receiving payout for the full amount of unused sick leave (pursuant to the payout schedule contained in Personnel Policy Section 14.20.4, (2) receiving payout for a set amount of unused sick leave and requesting conversion to service credit of the remainder; or (3) converting the entire amount of unused sick leave to service credit, waiving their right to a payout for unused sick leave.

### 3.1.5 Deferred Compensation

Effective July 1, 2022, City contribution match of \$50 per pay period for regular full-time employees participating and contributing the same amount into a deferred compensation program. Employee and employer contributions

are subject to annual maximums as defined by the Internal Revenue Service for deferred compensation plans.

### 3.2 City Benefits Contribution

Effective January 1, 2023, the maximum City benefit contribution is \$1,992 per month for all regular full-time employees to be used for medical, dental, vision, and general life insurance benefits. The City monthly benefit contribution will change each year based upon CalPERS rates for the term of this MOU to allow for a monthly benefit contribution for the least expensive Health Maintenance Organization (“HMO”) family coverage plan provided that employees have sufficient access to local providers.

Effective July 1, 2022, Employees who elect a health insurance program (medical, dental, vision, and standard life insurance) that is less than the maximum City benefit contribution shall have the unused portion of the City contribution, up to a maximum of \$350, placed into a Health Reimbursement Arrangement (“HRA”) account for employee use as outlined in the HRA plan document.

The employee contribution for insurance coverage shall be paid by payroll deduction as a condition of enrollment and continuous insurance coverage. The formal plan documents shall govern the benefits, terms and conditions of coverage.

The City reserves the right at any time during the term of this MOU to change its insurance carriers, provided, however, that the benefits of any new insurance plan shall be substantially equivalent to the benefits of the plan being replaced.

### 3.3 Medical Opt-Out Payment

Personnel Policy Section 13.1.2 states that an employee who provides the City evidence of group medical insurance under a separate policy and requests to be deleted from the City's coverage shall receive \$250 per month as an in-lieu payment. Proof of other coverage must be submitted annually at open enrollment. Should such other group coverage subsequently be unavailable to the employee, the employee shall have the right to seek reinstatement to coverage under the City's policy upon written request. In such a case, the City shall reinstate the employee's coverage and cancel the in-lieu payment if reinstatement is permitted under the provisions for reinstatement, then in effect with the City's health insurance provider.

### 3.4 Flexible Spending Plan Under Section 125

The City has established a flexible spending account plan managed by a third-party administrator that allows employees to participate and pay for qualified expenses on a pre-tax basis. Employees who elect to participate will pay the monthly administration fee and optional medical reimbursement debit card fee through payroll deduction.

The City reserves the right at any time during the term of this MOU to change providers, provided the benefits of any new insurance plan shall be substantially equivalent to the benefits of the plan being replaced.

### 3.5 Uniform Allowance

Employees who are required to wear a City uniform shall in lieu of a uniform allowance be provided the required uniform at the City's expense (valued at \$500 per year).

### 3.6 Tuition Reimbursement

Subject to Department Director and Employee Relations Officer (or designee) approval, Regular Full-time Employees may attend and be reimbursed up to a maximum of \$3,500 per fiscal year not to exceed a total annual budget of \$52,500 for the cost of educational courses taken at an accredited college or university.

Reimbursement will be made only after an employee has satisfactorily completed the class with a grade of "B" or better and evidence of the same has been submitted and approved by the Employee Relations Officer.

The general rule is that an employee must be employed when they start and complete the class or workshop to be reimbursed. If an employee resigns or retires their employment with the City or is terminated for disciplinary reasons within two (2) years of receiving reimbursement under these provisions, Employee shall reimburse the City for all monies paid them for educational reimbursement received dating back two (2) years from their termination date. If an Employee has followed the foregoing requirements for reimbursement and, through no fault of their own, is laid off before completion of the approved class or workshop, the Employee will continue to be eligible for reimbursement even though the City no longer employs them. No Employee will be eligible for reimbursement for any class or workshop taken after the Employee has been given written notice of layoff, a notice of termination for failing to pass the Probationary Period or notice of intent to terminate employment for cause.

Required forms must be completed, and necessary documentation (receipts and grades) must be provided to receive reimbursement. The Employee Relations Officer shall make final and conclusive determinations of the reimbursement amount after review of the request and recommendations by the Department Director and the Employee Relations Officer.

Mileage reimbursement may not be submitted for travel to and from educational classes.

Education that is a requirement for continuation of employment or is an identified part of a job evaluation shall be paid for by the City and not through the Tuition Reimbursement Program.

### 3.7 Computer Loan Program

The City agrees to continue the Computer Loan Program (Program) and fund the Program in the amount of \$17,500 for the term of this MOU at a maximum of \$1,750 per employee. Any employee who has participated in the Program and has paid his/her loan in full may participate again if there is money available after those employees who have not previously participated have been funded.

### 3.8 Annual Wellness Dollars

Annual Wellness Dollars Program, which provides employees \$200 each year to purchase fitness classes, fitness memberships, and wellness equipment.

## SECTION 4: WORK HOURS, SCHEDULES, AND LEAVE

### 4.1 Hours Worked

Employee hours of work shall be as stated in the City's Personnel Policies unless superseded by this MOU.

### 4.2 Alternate Work Week Schedule

The Alternate Work Week Schedule ("AWWS") will utilize a 9/80 schedule. Employees may elect to participate in the AWWS by working eight 9-hour days and one 8-hour day, with every other 8-hour day off.

### 4.3 Holidays

Designated paid holidays shall be considered eight (8) hours. A holiday falling on Sunday will be observed the following Monday. A holiday falling on Saturday will be observed the previous Friday.

The following holidays will be designated as paid holidays for regular full-time employees.

Holiday	Date
New Year’s Day	January 1
Dr. Martin Luther King, Jr. Day	3 <sup>rd</sup> Monday in January
President’s Day	3 <sup>rd</sup> Monday in February
Memorial Day	Last Monday in May
Independence Day – Fourth of July	July 4
Labor Day	1 <sup>st</sup> Monday in September
Veteran’s Day	November 11
Thanksgiving Day	4 <sup>th</sup> Thursday in November
Day after Thanksgiving Day	Friday after Thanksgiving
*Christmas Eve Day	December 24
Christmas Day	December 25
**New Years Eve Day	December 31

\*Christmas Eve (December 24) - 2022

\*\* New Year’s Eve (December 31) – must fall on a weekday to be considered a designated paid holiday.

#### 4.4 Leaves

All specified leaves as provided in Section 8 of the City's Personnel Policy.

#### SECTION 5: ANNUAL EMPLOYEE PERFORMANCE EVALUATION

Employees shall receive an annual performance review on the anniversary of the date of hire or the date upon which they were most recently promoted/reclassified for the previous 12-month period.

SECTION 6: Council does hereby authorize the City Manager to implement fiscal year 2022/23 personnel changes and reclassify various positions thereto.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

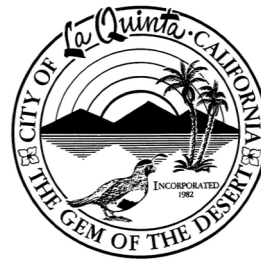
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LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

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MONIKA REDEVA, City Clerk  
City of La Quinta, California



**APPROVED AS TO FORM:**

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WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California



**2022/23  
Salary Schedule**

**EXHIBIT A**

Resolution No. 2022 - XXX  
Adopted: August 2, 2022

FULL-TIME EMPLOYEES (ANNUAL)															
WORKING TITLE	DBM	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10				
Administrative Assistant Maintenance Worker I	A11	\$ 41,138.26	\$ 43,195.17	\$ 45,252.09	\$ 47,309.00	\$ 49,365.91	\$ 51,041.01	\$ 52,716.11	\$ 54,391.22	\$ 56,066.32	\$ 57,741.42				
Maintenance Worker II	A12	\$ 45,260.81	\$ 47,523.85	\$ 49,786.90	\$ 52,049.94	\$ 54,312.98	\$ 56,155.93	\$ 57,998.87	\$ 59,841.82	\$ 61,684.77	\$ 63,527.72				
	A13	\$ 49,383.36	\$ 51,852.53	\$ 54,321.69	\$ 56,790.86	\$ 59,260.03	\$ 61,270.83	\$ 63,281.62	\$ 65,292.42	\$ 67,303.22	\$ 69,314.01				
Administrative Technician Community Resources Coordinator Management Assistant Traffic Signal Technician	B21	\$ 53,518.30	\$ 56,194.22	\$ 58,870.13	\$ 61,546.05	\$ 64,221.96	\$ 66,401.26	\$ 68,580.57	\$ 70,759.87	\$ 72,939.17	\$ 75,118.47				
Account Technician Building Inspector I Code Compliance Officer I Administrative Technician Permit Technician	B22	\$ 57,640.85	\$ 60,522.89	\$ 63,404.94	\$ 66,286.98	\$ 69,169.02	\$ 71,516.17	\$ 73,863.33	\$ 76,210.48	\$ 78,557.63	\$ 80,904.78				
Building Inspector II Code Compliance Officer II Construction Inspector Maintenance & Operations Technician	B23	\$ 61,763.41	\$ 64,851.58	\$ 67,939.75	\$ 71,027.92	\$ 74,116.09	\$ 76,631.09	\$ 79,146.09	\$ 81,661.08	\$ 84,176.08	\$ 86,691.08				
Community Resources Specialist Deputy City Clerk Junior Accountant Maintenance Foreman Maintenance & Operations Coordinator Management Specialist Parks/L&L Foreman	B24	\$ 67,446.36	\$ 70,818.68	\$ 74,191.00	\$ 77,563.32	\$ 80,935.64	\$ 83,681.99	\$ 86,428.35	\$ 89,174.71	\$ 91,921.07	\$ 94,667.43				
Accountant Management Specialist	B25	\$ 74,439.45	\$ 78,161.42	\$ 81,883.39	\$ 85,605.36	\$ 89,327.34	\$ 92,358.58	\$ 95,389.83	\$ 98,421.07	\$ 101,452.32	\$ 104,483.56				
	B31	\$ 67,446.36	\$ 70,818.68	\$ 74,191.00	\$ 77,563.32	\$ 80,935.64	\$ 83,681.99	\$ 86,428.35	\$ 89,174.71	\$ 91,921.07	\$ 94,667.43				
Animal/Code Officer Supervisor Senior Building Inspector/Plans Examiner	B32	\$ 74,439.45	\$ 78,161.42	\$ 81,883.39	\$ 85,605.36	\$ 89,327.34	\$ 92,358.58	\$ 95,389.83	\$ 98,421.07	\$ 101,452.32	\$ 104,483.56				
FULL-TIME EMPLOYEES (ANNUAL)															
WORKING TITLE	DBM	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14
	C41	\$76,022.44	\$79,190.29	\$82,358.15	\$85,526.00	\$88,693.86	\$91,857.91	\$95,028.05	\$97,783.86	\$100,539.67	\$103,295.48	\$106,051.29	\$108,807.10	\$111,562.91	\$114,318.72
Assistant Construction Manager Associate Planner Community Resources Analyst Sr. Emergency Management Coordinator Financial Services Analyst Human Resources Analyst Management Analyst Traffic Operations Analyst	C42	\$ 80,433.29	\$ 83,784.94	\$ 87,136.60	\$ 90,488.25	\$ 93,839.91	\$ 97,187.54	\$ 100,541.61	\$ 103,457.31	\$ 106,373.02	\$ 109,288.72	\$ 112,204.43	\$ 115,120.13	\$ 118,035.84	\$ 120,951.54
	C43	\$ 84,844.12	\$ 88,379.57	\$ 91,915.03	\$ 95,450.48	\$ 98,985.94	\$ 102,517.15	\$ 106,055.15	\$ 109,130.75	\$ 112,206.34	\$ 115,281.94	\$ 118,357.54	\$ 121,433.13	\$ 124,508.73	\$ 127,584.33
Associate Engineer Senior Planner	C44	\$ 90,367.61	\$ 94,133.23	\$ 97,898.84	\$ 101,664.46	\$ 105,430.08	\$ 109,191.18	\$ 112,959.51	\$ 116,235.33	\$ 119,511.16	\$ 122,786.98	\$ 126,062.80	\$ 129,338.63	\$ 132,614.45	\$ 135,890.27
Accounting Manager Building Official Community Resources Manager Hub Manager Marketing Manager Planning Manager Public Safety Manager	D61	\$ 102,513.99	\$ 106,785.75	\$ 111,057.51	\$ 115,329.27	\$ 119,601.02	\$ 123,867.66	\$ 128,142.49	\$ 131,858.62	\$ 135,574.75	\$ 139,290.88	\$ 143,007.01	\$ 146,723.14	\$ 150,439.26	\$ 154,155.39
Facilities Deputy Director	D63	\$ 113,021.68	\$ 117,731.29	\$ 122,440.90	\$ 127,150.52	\$ 131,860.13	\$ 136,564.09	\$ 141,277.10	\$ 145,374.13	\$ 149,471.17	\$ 153,568.20	\$ 157,665.24	\$ 161,762.27	\$ 165,859.31	\$ 169,956.35
City Clerk Community Resources Director Director (Business Unit/Housing Development) Design & Development Director Finance Director/City Treasurer Public Works Director/City Engineer	E82	\$ 136,138.97	\$ 141,811.88	\$ 147,484.79	\$ 153,157.71	\$ 158,830.62	\$ 164,496.72	\$ 170,173.72	\$ 175,108.75	\$ 180,043.78	\$ 184,978.82	\$ 189,913.85	\$ 194,848.89	\$ 199,783.92	\$ 204,718.95
City Manager	F101*	\$ 185,230.22	\$ 192,948.76	\$ 200,667.31	\$ 208,385.85	\$ 216,104.39	\$ 223,813.68	\$ 231,537.78	\$ 238,252.37	\$ 244,966.96	\$ 251,681.55	\$ 258,396.14	\$ 265,110.73	\$ 271,825.32	\$ 278,539.91

PART-TIME EMPLOYEES (HOURLY)						
Recreation Leader	A01	\$15.59	\$16.36	\$17.14	\$17.92	\$18.70
Senior Recreation Leader	A02	\$19.74	\$20.73	\$21.72	\$22.70	\$23.69
Software Program Report Writer	B24	\$31.73	\$33.32	\$34.90	\$36.49	\$38.08

Boards and Commission Members	Per Meeting
Community Services Commission	\$75.00
Construction Appeals & Oversight Board	\$0.00
Financial Advisory Commission	\$75.00
Housing Commission	\$50.00
Planning Commission	\$100.00

Elected Official Positions	Monthly
Mayor	\$2,800.00
Council Members	\$2,300.00



# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** DISCUSS SHORT-TERM VACATION RENTAL PROGRAM POTENTIAL FISCAL AND ECONOMIC IMPACTS TO LA QUINTA'S ECONOMY OF THE INITIATIVE MEASURE ENTITLED "PHASE-OUT AND PERMANENT BAN OF NON-HOSTED SHORT-TERM VACATION RENTALS IN NON-EXEMPT AREAS OF THE CITY OF LA QUINTA," BY DECEMBER 31, 2024

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### RECOMMENDATION

Discuss the Short-Term Vacation Rental program potential fiscal and economic impacts to La Quinta's economy of the initiative measure entitled "Phase-Out and Permanent Ban of Non-Hosted Short-Term Vacation Rentals in Non-Exempt Areas of the City of La Quinta," by December 31, 2024.

### EXECUTIVE SUMMARY

- The Short-Term Vacation Rental (STVR) program was established in 2012.
- The City has continually sought improvements to the STVR program to maintain a balance between residential quality of life and allowing property owners to host STVRs.
- New permits have not been issued outside of exempt areas since August 4, 2020; existing permit-holders in Permit Ban areas may renew permits, but permits cannot be transferred.
- Included is a report prepared by Tourism Economics depicting the economic and fiscal impacts of the initiative measure proposing to phase-out and permanently ban non-hosted STVRs, as defined, in non-exempt areas of the City (Initiative), by December 31, 2024.

### BACKGROUND/ANALYSIS

#### **History of the STVR Program – 2012**

The STVR Program was established in October of 2012 to improve collection of the 10% TOT required from such rentals. At that time there were 106 registered units under the pre-existing TOT registration requirements. Staff's research showed that there were more than 700 STVRs advertised in La Quinta and anticipated there could be as many as 1,000 STVRs.

In summary, the initial STVR program in 2012 imposed the following requirements:

- Obtain an annual STVR permit and business license.
- Provide contact information of the homeowner and/or authorized agent.
- Designate a local contact person that will be available at all times to respond to complaints regarding the STVR. If complaints are not resolved, Code Compliance or police would be notified, and administrative citations may apply.
- A 24-hour hotline service will be available to respond to complaints via contacting the local contact person and, when necessary, Code Compliance or police.
- Post the City-issued STVR permit number on any STVR advertisement.
- Hand out a copy of the City-prepared "Good Neighbor Brochure" to all guests, providing guidelines on:
  - ✓ Allowed maximum number of occupants to transients(s)
  - ✓ Limit on-site parking to approved driveways, garages, or carports
  - ✓ Establish noise regulations and restrictions specific to STVR properties
  - ✓ Establish a Misdemeanor Citation section.
  - ✓ Provide the City with the right to suspend or revoke the STVR permit for a violation of the STVR provisions.
- Report Transient Occupancy Tax (TOT) activity of the rental units on a monthly basis.

### **STVR Program 2018 through 2020 Regulatory Revisions And STVR Ad-Hoc Committee**

**Code Amendments 2018** – the City updated the La Quinta Municipal Code (LQMC), Chapter 3.25, in an effort to reinforce accountability of STVR homeowners/authorized agents and help mitigate nuisance activities. The amendments streamlined the permit application process, added a requirement to provide property owner's authorization and 24/7 local contact, clarified inspection requirements, and increased citation fines.

**Community Outreach 2018** – the following outreach efforts were completed:

- Staff conducted seven (7) community outreach meetings to educate the public about the STVR program requirements
- One-on-one meetings with management companies were made available to foster good public practices

### **Process Improvements and Additional Staffing 2018-2019**

- Automated no TOT reporting through the City's website via fillable forms
- Added a Permit Technician position to assist with administering the program
- Contracted with new 24/7 STVR hotline vendor which allowed reporting parties to speak with a live representative and would contact the local contact to address reported issues
- Sent out approximately 22,000 STVR informational postcards to residents immediately before the festival season in 2019

**Software Enhancements 2019/2020** – in 2019 the City issued a request for proposals to acquire a vendor to provide online services for permit issuance, TOT remittances, and compliance; the contract was awarded to MuniRevs, Inc. in November; and the software was implemented in February 2020.

**STVR Ad-Hoc Committee 2019 - 2020** – in November 2019, Council approved the formation of an independent STVR Ad-Hoc Committee, which was advertised for recruitment. In February, Council interviewed 60 applicants and appointed 15 resident-members, both for and against STVRs, to serve for 12 months, to meet monthly, to provide a venue to exchange dialogue, review the STVR program and regulations, provide information to the community members and stakeholders, and formulate recommendations for Council’s review and consideration related to:

- Outreach and Marketing
- Compliance and Enforcement
- Application Process
- On-line Access
- Enhancement Alternatives

### **COVID-19 and the STVR Program 2020 – 2021**

The City has continuously, since the program’s inception in 2012, taken preemptive steps to automate and enhance processes, implement stricter regulations to enforce compliance, conduct community outreach, and seek citizens’ input.

The COVID-19 pandemic, which completely shut down the country in March 2020, was unprecedented. Many communities across the country experienced an increase in popularity of STVRs – a unique phenomenon caused by the pandemic! And only four (4) short-months later, the City took action.

The City imposed a moratorium on the issuance of new STVR permits on August 4, 2020, via Executive Order No. 10, and extended it in succeeding amendments. Section 3.25.055 of the LQMC established a permanent Permit Ban on the issuance of new STVR permits in residential areas (Permit Ban areas) effective May 20, 2021. Permit-holders may renew existing permits, but permits cannot be transferred.

The issuance of new STVR permits is banned in Permit Ban areas, and no new permits have been issued since August 4, 2020. New permits continue to be issued in a few select “Exempt Areas” zoned for tourist commercial, village commercial, and communities expressly developed to allow STVRs.

On January 15, 2021, the City implemented several code changes to enhance the STVR program’s compliance tools and increase fines.

Since March 2022, the City has been providing quarterly updates on the STVR program characteristics, compliance, and enforcement for calendar year 2021 and 1<sup>st</sup> half of 2022, which show that the City’s actions were effective – overall compliance has increased while disturbance complaints have substantially decreased; and that ***unpermitted properties*** are the cause for the majority of compliance and enforcement actions.

## Initiative Measure

A Notice of Intention to circulate the Initiative, was filed with the City Clerk/Elections Official on January 12, 2022.

On April 21, 2022, the proponents filed petitions regarding the Initiative, which were submitted to the Riverside County Registrar of Voters (ROV) for full signature verification on April 26, 2022. On June 3, 2022, the ROV submitted to the City Clerk/Elections Official a Certificate of Sufficiency of the Initiative, which was certified by Council on June 7, 2022.

On March 15, 2022, as authorized and pursuant to Elections Code section 9212, the Council ordered a report to assess the fiscal, economic, and related impacts of the Initiative. On May 24, 2022, the City Clerk/Elections Official received the economic report, which was presented to Council on June 7, 2022.

On June 7, 2022, Council adopted resolutions to submit to the qualified voters of the City the Initiative; and set priorities for filing written arguments and rebuttal arguments.

On June 7, 2022, Council directed staff to prepare projections of the potential fiscal impacts on City operations, budget, and local economy, if the Initiative is approved.

On July 19, 2022, staff presented **extremely conservative** 10-year financial projections of the City's budget via two scenarios assuming: 1) the Initiative is Approved; and 2) the Initiative is Not Approved.

Provided below is additional data regarding the demographics for the 9 Coachella Valley (CV) Cities (Attachment 1). The demographics data for La Quinta shows:

- Households with children represent 23.79% of the total housing inventory, consistent with neighboring cities, such as Indio (25.87%), Coachella (23.5%), and Cathedral City (27.61%)
- 2nd homes comprise 37.04% of the total housing inventory, consistent with neighboring cities, such as Palm Desert (37.7%), Palm Springs (34.41%), and Rancho Mirage (39.9%)
- The data shows that cities with higher number of households with children have a much lower inventory of 2nd homes. However, La Quinta has achieved a balance and has high percentages in both categories, unlike any other city in the CV. This mix of housing supports a broad and diverse range of businesses leading to a strong local economy, which allows the City to provide a superior quality of life through its services, facilities, and infrastructure
- La Quinta's median household income is \$75,724; and average household income is \$119,479
- Using a mortgage calculator, assuming a \$20K down payment and a 30-year loan at 5% interest rate, without any HOA fees, the calculations show that an annual household income of \$75K can support the mortgage for a home priced up to \$234K; and an annual household income of \$120,000 can support the mortgage for a home priced up to \$485K (Attachment 2)

City	Population Households	Households		2nd Homes	Housing Units		Household Incomes	
		Children	No Children		Own	Rent	Average	Median
Indian Wells	5,463	Total Households = 2,885		Units = 2,960 50.64%	5,845		\$ 192,347	\$ 112,614
		116 = 4.02%	2,769 = 95.98%		75.98%	24.02%		
Rancho Mirage	18,537	Total Households = 9,637		Units = 6,397 39.9%	16,034		\$ 133,992	\$ 84,891
		856 = 8.88%	8,781 = 91.12%		79.46%	20.54%		
Palm Springs	48,390	Total Households = 24,767		Units = 12,995 34.41%	37,762		\$ 95,036	\$ 57,916
		2,541 = 10.26%	22,226 = 89.74%		63.67%	36.33%		
Palm Desert	53,087	Total Households = 24,335		Units = 14,723 37.7%	39,058		\$ 98,264	\$ 64,295
		4,140 = 17.01%	20,195 = 82.99%		64.60%	35.40%		
La Quinta	41,650	Total Households = 16,292		Units = 9,583 37.04%	25,875		\$ 119,479	\$ 75,724
		3,876 = 23.79%	12,416 = 76.21%		72.38%	27.62%		
Cathedral City	54,812	Total Households = 19,716		Units = 4,181 17.5%	23,897		\$ 73,063	\$ 50,350
		5,444 = 27.61%	14,272 = 72.39%		61.60%	38.40%		
Indio	89,996	Total Households = 33,806		Units = 5,069 13.04%	38,875		\$ 72,410	\$ 53,434
		8,747 = 25.87%	25,059 = 74.13%		72.19%	27.81%		
Coachella	45,658	Total Households = 17,508		Units = 264 1.49%	17,772		\$ 46,944	\$ 33,999
		4,114 = 23.5%	13,394 = 76.5%		71.48%	28.52%		
Desert Hot Springs	29,280	Total Households = 10,776		Units = 2,077 16.16%	12,853		\$ 52,616	\$ 37,818
		3,490 = 32.39%	7,286 = 67.61%		47.54%	52.46%		

The average home prices of the 799\* active STVR properties (as of June 30, 2022) in the City's Permit Ban areas was calculated using redfin.com, a real estate brokerage website, and are as follows (\*excludes Griffin Ranch Estate):

SOUTH LA QUINTA (PGA WEST) - 340 STVR PROPERTIES	
\$ 525,391	Average price of the 63 properties priced at or under \$600K
\$ 699,899	Average price of the 75 properties priced \$600K to \$900K
\$ 1,663,047	Average price of the 202* properties priced over \$900K
\$ 1,287,310	Average price of ALL 341 STVR active properties

*nch Estate priced \$17,445,215 with 13 bedrooms*

NORTH LA QUINTA - 113 STVR PROPERTIES	
\$ 564,795	Average price of the 8 properties priced at or under \$600K
\$ 732,772	Average price of the 97 properties priced \$600K to \$900K
\$ 983,209	Average price of the 8 properties priced over \$900K
\$ 738,610	Average price of ALL 113 STVR active properties

MID LA QUINTA - 101 STVR PROPERTIES	
\$ 560,121	Average price of the 8 properties priced at or under \$600K
\$ 741,514	Average price of the 42 properties priced \$600K to \$900K
\$ 1,240,163	Average price of the 51 properties priced over \$900K
\$ 978,939	Average price of ALL 101 STVR active properties

LA QUINTA COVE - 245 STVR PROPERTIES	
\$ 537,996	Average price of the 60 properties priced at or under \$600K
\$ 723,177	Average price of the 153 properties priced \$600K to \$900K
\$ 1,145,971	Average price of the 32 properties priced over \$900K
\$ 733,049	Average price of ALL 245 STVR active properties

The observations for the 799 active STVR properties in the Permit Ban areas based on the housing data above are as follows:

- 139 properties are priced at or under \$600K
  - 63 properties in South La Quinta (PGA West), of which **28 properties or 45% are comprised of 2-bedroom condos**, which are subject to additional monthly HOA fees
  - 16 properties in North La Quinta and Mid La Quinta combined
  - 60 properties in the La Quinta Cove
- 367 properties are priced between \$600K and \$900K
  - 75 properties in South La Quinta (PGA West), of which **35 properties or 47% are comprised of 2-bedroom condos**, which are subject to additional monthly HOA fees
  - 97 properties in North La Quinta
  - 42 properties in Mid La Quinta
  - 153 properties in the La Quinta Cove
- 293 properties are priced at \$900K up to \$4M (this average does not include the Griffin Estate)

Analyzing La Quinta's demographics together with the housing data of the 799 properties, which would be banned from operating as STVRs if the Initiative is approved, the observations are as follows (*this analysis does not take into consideration household income*):

- Of the 799 housing units:
  - 296 properties would be added to the 2nd homes housing inventory – 2nd homes are occupied seasonally, thus, spending in the local economy is also only seasonal ( $799 \times 37.04\% = 295.95$ )
  - 503 properties would be added to the owner-occupied housing inventory,
    - of which **120 properties, at most, might be occupied by households with children** ( $503 \times 23.79\% = 119.51$  households with children); it is important to note that La Quinta's median and average household incomes would not support a home priced over \$485K.

## **Initiative Measure – Projected Economic and Fiscal Impacts to La Quinta Economy**

At this meeting, Council will receive a report projecting the Initiative’s potential fiscal and economic impacts on the local economy, prepared by Tourism Economics (Attachment 3).

### **Key findings 2021-2022 actuals:**

- Hotel room inventory is approximately 1,100 rooms across five (5) properties, which represents about 24% of the room inventory in the city
- STVRs room inventory is approximately 3,500 rooms based on the 1,167 active STVR permits as of June 30, 2022
- STVRs account for a significant share of La Quinta’s visitor economy. Visitors spending generated the following in 2021:
  - \$170M in total business sales
  - \$21.1M in local personal income (generated by visitor spending in the City, including salaries, wages, and business owners’ income)
  - 779 jobs
  - \$18.3M in state and local tax revenue (consisting primarily of sales tax and TOT)
- 63% of city’s housing units are owner-occupied; 37% are available for seasonal or recreational use

### **Key findings at year 10 (2031) to the local economy if the Initiative is Approved:**

- 122K less visitor volume
- \$102M less visitor spending (direct spending)
- \$121M in total lost economic activity (direct, indirect, and induced spending)
- 530 fewer jobs
- \$16.5M less in local personal income (as defined above)
- \$9.5M less in tax revenues

Prepared by:       Monika Radeva, City Clerk

Approved by:      Jon McMillen, City Manager

### **Attachments:**

1. Coachella Valley Nine-Cities Demographics from [Point2Homes.com](https://www.point2homes.com)
2. Mortgage Calculator – income vs. home prices
3. STVR Program Economic and Fiscal Impacts Report by Tourism Economics

**ATTACHMENT 1**

City	Population Households	Median Age	Households		2nd Homes	Housing Units		Household Incomes	
			Children	No Children		Own	Rent	Average	Median
Indian Wells	5,463	67.2	<b>Total Households = 2,885</b>		Units = 2,960 50.64%	<b>5,845</b>		\$ 192,347	\$ 112,614
			<b>116 = 4.02%</b>	<b>2,769 = 95.98%</b>		<b>75.98%</b>	<b>24.02%</b>		
Rancho Mirage	18,537	65.2	<b>Total Households = 9,637</b>		Units = 6,397 39.9%	<b>16,034</b>		\$ 133,992	\$ 84,891
			<b>856 = 8.88%</b>	<b>8,781 = 91.12%</b>		<b>79.46%</b>	<b>20.54%</b>		
Palm Springs	48,390	56.1	<b>Total Households = 24,767</b>		Units = 12,995 34.41%	<b>37,762</b>		\$ 95,036	\$ 57,916
			<b>2,541 = 10.26%</b>	<b>22,226 = 89.74%</b>		<b>63.67%</b>	<b>36.33%</b>		
Palm Desert	53,087	55.1	<b>Total Households = 24,335</b>		Units = 14,723 37.7%	<b>39,058</b>		\$ 98,264	\$ 64,295
			<b>4,140 = 17.01%</b>	<b>20,195 = 82.99%</b>		<b>64.60%</b>	<b>35.40%</b>		
La Quinta	41,650	48.6	<b>Total Households = 16,292</b>		Units = 9,583 37.04%	<b>25,875</b>		\$ 119,479	\$ 75,724
			<b>3,876 = 23.79%</b>	<b>12,416 = 76.21%</b>		<b>72.38%</b>	<b>27.62%</b>		
Cathedral City	54,812	40.6	<b>Total Households = 19,716</b>		Units = 4,181 17.5%	<b>23,897</b>		\$ 73,063	\$ 50,350
			<b>5,444 = 27.61%</b>	<b>14,272 = 72.39%</b>		<b>61.60%</b>	<b>38.40%</b>		
Indio	89,996	39.8	<b>Total Households = 33,806</b>		Units = 5,069 13.04%	<b>38,875</b>		\$ 72,410	\$ 53,434
			<b>8,747 = 25.87%</b>	<b>25,059 = 74.13%</b>		<b>72.19%</b>	<b>27.81%</b>		
Coachella	45,658	36.4	<b>Total Households = 17,508</b>		Units = 264 1.49%	<b>17,772</b>		\$ 46,944	\$ 33,999
			<b>4,114 = 23.5%</b>	<b>13,394 = 76.5%</b>		<b>71.48%</b>	<b>28.52%</b>		
Desert Hot Springs	29,280	36.4	<b>Total Households = 10,776</b>		Units = 2,077 16.16%	<b>12,853</b>		\$ 52,616	\$ 37,818
			<b>3,490 = 32.39%</b>	<b>7,286 = 67.61%</b>		<b>47.54%</b>	<b>52.46%</b>		

**Demographics data was obtained from Point2Homes.com**

Demographics data on Point2Homes.com was gathered from the latest U.S. Census Bureau release, the 2020 American Community Survey. The information is updated yearly, as soon as new data is made available by the U.S. Census Bureau.



## I Make \$75,000 a Year How Much House Can I Afford?

You can afford a **\$234,223.86** house with a monthly payment of \$1,650.00.

Mortgage Calculator Results	
Home Value:	\$234,223.86
Mortgage Amount:	\$214,223.86
Monthly Principal & Interest:	\$1,150.00
Monthly Property Tax:	\$375.00
Monthly Home Insurance:	\$125.00
Monthly Monthly PMI:	\$100.00
Monthly HOA Fees:	\$0.00
<b>Total Monthly Payment:</b>	<b>\$1,650.00</b>
Total # Of Payments:	360
Start Date:	2022-07-01
Payoff Date:	Jun, 2052
Down Payment:	\$20,000.00
Principal:	\$214,223.86
Total Interest Paid:	\$199,776.14
Total Tax, Insurance & Fees:	\$216,000.00
<b>Total of all Payments:</b>	<b>\$650,000.00</b>

<https://mortgage-calculator.net/i-make-120000-a-year-how-much-house-can-i-afford.php>

## I Make \$120,000 a Year How Much House Can I Afford?

You can afford a **\$485,704.04** house with a monthly payment of \$3,000.00.

Mortgage Calculator Results	
Home Value:	\$485,704.04
Mortgage Amount:	\$465,704.04
Monthly Principal & Interest:	\$2,500.00
Monthly Property Tax:	\$375.00
Monthly Home Insurance:	\$125.00
Monthly Monthly PMI:	\$100.00
Monthly HOA Fees:	\$0.00
<b>Total Monthly Payment:</b>	<b>\$3,000.00</b>
Total # Of Payments:	360
Start Date:	2022-07-01
Payoff Date:	Jun, 2052
Down Payment:	\$20,000.00
Principal:	\$465,704.04
Total Interest Paid:	\$434,295.96
Total Tax, Insurance & Fees:	\$216,000.00
<b>Total of all Payments:</b>	<b>\$1,136,000.00</b>



# **Economic and Fiscal Impacts of Proposed Vacation Rental Regulation Changes in the City of La Quinta**

**July 2022**

Prepared for:  
The City of La Quinta

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# 1 Introduction

# Introduction

Tourism is a key driver of jobs, income, and tax revenues in the City of La Quinta (“the City” or “La Quinta”). The City hosted an estimated 1.3 million visitors in 2021. These visitors spent nearly \$580 million, generating nearly \$700 million in total economic impact in the City. The vacation rental segment of the tourism economy has become increasingly important and accounts for a rising share of total visitor volume and spending. In 2021, just over 200,000 visitors came to La Quinta and stayed in vacation rentals. These visitors spent an estimated \$143 million, 25% of all direct visitor spending in the City. Vacation rental visitors and their spending generated \$170 million in total business sales, \$21.1 million in income, 779 jobs, and \$18.3 million in state and local tax revenues.

La Quinta has a hotel room inventory of approximately 1,100 rooms across just 5 properties. The City’s hotel room inventory represents about 24% of all rooms available for visitors, with most room inventory available in vacation rentals.

Of the City’s 25,875 housing units, an estimated 63% are occupied by residents, with nearly 9,600 units, 37% of the housing stock, available for seasonal or recreational use. Many of these units are rented to visitors as vacation rentals, and the City had issued nearly 1,300 rental licenses at the peak in 2020, which offered an estimated 3,500 rooms for rent.

During the last two years, the City has been challenged to manage the increasing popularity of vacation rentals and the influx of visitors staying in the units. Challenges have included ensuring compliance with registration and licensing regulations of rental units and noise complaints.

In August of 2020 the City halted issuance of new vacation rental permits and citizens are now proposing additional regulations that will permanently ban “non-hosted short-term vacation rentals” in non-exempt areas of the City. The proposed initiative will ban vacation rentals in the non-exempt area effective December 31, 2024. The proposed ban would not apply in exempt areas of the City.

This analysis examines the potential impacts of these proposed changes.

# Methodology and Data Sources

Tourism Economics' analysis first establishes the context of the total visitor economy in La Quinta. The visitor economy is described in terms of visitor volume and visitor spending by major category such as accommodations, food and beverage, and retail.

This direct visitor spending generates indirect benefits and sales for other businesses in the local economy in the form of business sales, jobs, personal income, and tax revenues.

A significant share of visitors to La Quinta stay in vacation rentals, and the analysis quantifies the importance of this segment within the visitor economy.

Finally, the analysis explores the potential economic and fiscal impacts of the proposed regulations changes at two points in time:

1. A short-term (3-yr) time horizon which captures the annual impact in 2025, the first year of the effective ban on vacation rentals in the non-exempt areas.
2. A long-term (10-yr) time horizon. The long-term horizon captures the annual impact in 2031.

The analysis generates estimates of the potential impact of the proposed regulations by establishing a likely baseline scenario (without the proposed regulations), and an alternate scenario (with the proposed regulations). The estimated impacts are the differences between the two scenarios at year 3 (2025) and year 10 (2031).

All future dollars are reported in constant \$2021 terms. Other dollars are in nominal terms.

The potential impacts are assessed in the following terms:

1. Visitor volume to La Quinta
2. Visitor spending in La Quinta
3. Employment generated by visitor spending in the City
4. Personal income generated by visitor spending in the City, including salaries, wages, rental income, and business owners' income.
5. Tax revenues generated from visitor spending

# Methodology and Data Sources

Key data sources in the analysis include:

1. STR hotel market data covering supply, demand, revenues, occupancy, and average room rates.
2. Data covering the vacation rental segment of the market from AirDNA, Key Data, and the City of La Quinta
3. Visitor profile data and research completed on behalf of the Greater Palm Springs CVB.
4. Data from the U.S. Census Bureau on population, households, housing units, vacancy characteristics, and jobs by industry.
5. Jobs and wage data from the Bureau of Economic Analysis (BEA) and the Bureau of Labor Statistics (BLS)
6. Data provided by the City of La Quinta covering vacation rental licenses and complaints.
7. Data provided by the City covering Transient Occupancy Tax (TOT) revenues separated out by vacation rentals and other TOT revenues.
8. City budget data and financial data obtained from audited financial filings (ACFR), and the adopted budget for FY2021.



# 2 Key Findings

# Key Findings

- Vacation rentals account for a significant share of La Quinta's visitor economy, and the proposed changes to regulations would significantly reduce the inventory available to host visitors. As a result, the proposed change to vacation rentals regulations could have severe impacts on the local economy including:
  - Lower visitor volume by **122,000 annual visitors (-55% versus the baseline)**
  - Lower direct visitor spending by **\$102 million (-62% versus the baseline)**, which would result in **\$121 million** in total lost economic activity
  - Support **530 fewer jobs** and **\$16.5 million** less in local personal income versus the baseline scenario
  - Local government would receive an estimated **\$9.5 million less in tax revenues** versus the baseline.

## Lost activity attributable to proposed vacation rental regulations: 10 years out

### Direct Impacts



**-122,000**

Reduced Visitor  
Volume



**-\$102M**

Reduced Visitor  
Spending

### Total Economic Impacts



**-\$121M**

Total Economic  
Impact of Reduced  
Visitor Spending



**-530**

Total Reduction  
in Jobs



**-\$9.5M**

Reduction in  
Local Tax  
Revenues

# 3 The Tourism Visitor Economy

# Visitor Economy Trends

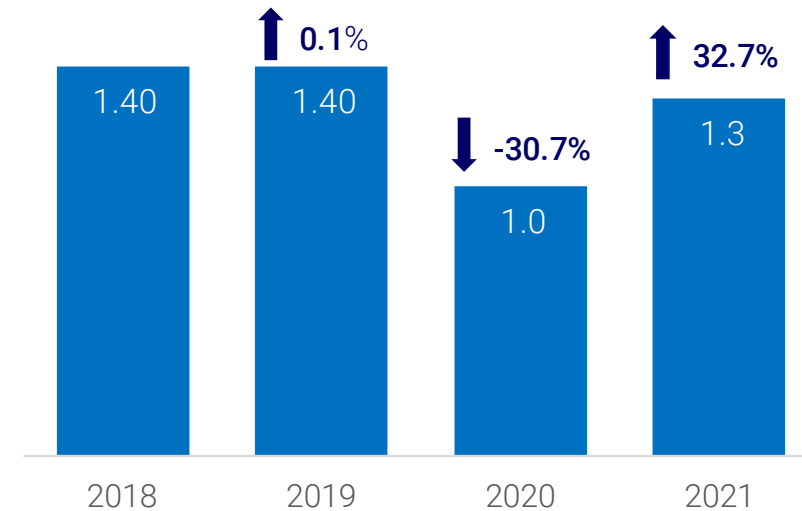
Total visitor volume

## Visitor volume fell in 2020 and recovered in 2021

- Visitor volume in La Quinta reached an estimated 1.4 million in 2019 and contracted in 2020 due to the COVID-19 pandemic.
- Total volume made significant progress toward recovery in 2021 and reached 1.3 million, and nearly 33% expansion versus 2020.

## Vacation Rental Visitor Volume to La Quinta

Visitors in millions



Sources: STR, AirDNA, City of La Quinta, Tourism Economics

# Visitor Economy Trends

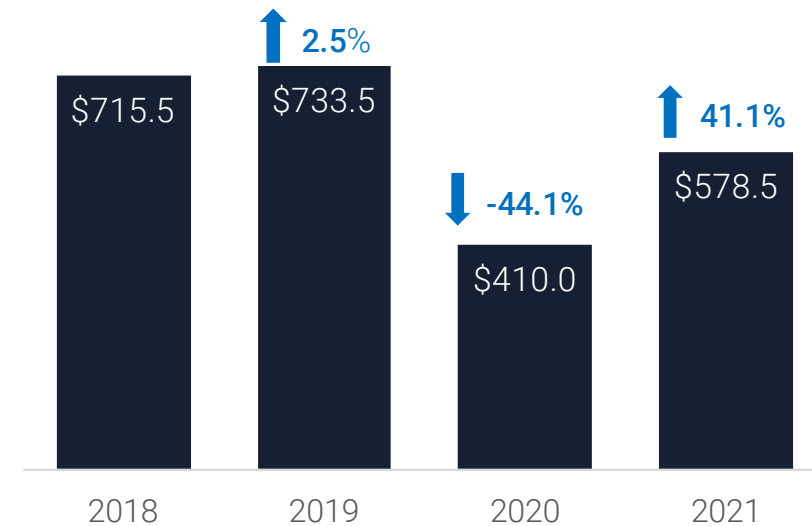
## Total visitor spending

### Visitor spending expanded 41.1% in 2021

- As visitors returned to La Quinta and the Greater Palm Springs region spending expanded as well.
- Total direct visitor spending reached nearly \$579 million in 2021, representing an 41.1% increase over 2020 spending levels.
- Despite growth in 2021, visitor volume and spending have still not reached pre-pandemic levels.

### Vacation Rental Visitor Spending

Amounts in millions of nominal dollars



Sources: STR, AirDNA, City of La Quinta, Tourism Economics

# Tourism Economy Trends

## Visitor spending by category

### Visitor spending expanded in 2021

- Growth in direct visitor spending in 2021 was led by more spending on accommodations, including significantly higher prices, followed by spending on retail and food and beverage.
- Spending across categories was driven in large part due to rising prices in most industries. For example, average daily room rates at regional hotels were up more than 18% and gas prices in Riverside County were more than 30% above 2020 levels.

### La Quinta Visitor Spending by Segment

Amounts in millions of nominal dollars

	2018	2019	2020	2021	2021 Growth
<b>Total visitor spending</b>	<b>\$715.5</b>	<b>\$733.5</b>	<b>\$410.0</b>	<b>\$578.5</b>	<b>41.1%</b>
Accommodation	\$191.5	\$200.4	\$148.1	\$219.9	48.5%
Food and beverage	\$243.2	\$250.1	\$126.8	\$173.7	37.0%
Retail	\$155.4	\$156.3	\$71.9	\$99.8	38.8%
Recreation	\$70.8	\$72.0	\$34.9	\$46.3	32.9%
Transportation	\$54.6	\$54.7	\$28.4	\$38.8	36.8%

Sources: STR, AlrDNA, City of La Quinta, Tourism Economics

# Economic Impact Approach

## How visitor spending generates employment and income

Our analysis of visitor spending in La Quinta begins with direct spending, but also considers the downstream effects of this injection of spending into the local economy. To determine the total economic impact in the City, we input direct visitor spending into a model of the Riverside County regional economy created in IMPLAN. Adjustments were made to modeling output to capture impacts in the City and not the broader economy. The model calculates three distinct types of impact: direct, indirect, and induced.

The impacts on business sales, jobs, wages, and taxes are calculated for all three levels of impact.

- 1. Direct Impacts:** Visitors create direct economic value within a discreet group of sectors (e.g., recreation, transportation). This supports a relative proportion of jobs, wages, taxes, and GDP within each sector.
- 2. Indirect Impacts:** Each directly affected sector also purchases goods and services as inputs (e.g., food wholesalers, utilities) into production. These impacts are called indirect impacts.
- 3. Induced Impacts:** Lastly, the induced impact is generated when employees whose wages are generated whether directly or indirectly by visitors, spend those wages in the local economy.

IMPLAN is particularly effective because it calculates these three levels of impact – direct, indirect, and induced – for a broad set of indicators. These include the following:

- Spending
- Wages
- Employment
- Federal Taxes
- State Taxes
- Local Taxes



# Visitor Economic Impacts – Total Tourism

## Business sales impacts by industry

- Visitors to La Quinta spent \$578 million in the City in 2021.
- This supported a total of \$698 million in total business sales when indirect and induced impacts are considered.

### Summary Business Sales Impacts

(\$ millions) 2021



### Business Sales Impacts by Industry

(\$ millions) 2021

	Direct Business Sales	Indirect Business Sales	Induced Business Sales	Total Business Sales
<b>Total, all industries</b>	<b>\$578.5</b>	<b>\$63.6</b>	<b>\$56.3</b>	<b>\$698.4</b>
<b>By industry</b>				
Retail Trade	158.6	0.6	6.0	\$165.2
Food & Beverage	153.0	2.6	4.7	\$160.3
Finance, Ins and RE	76.9	18.9	18.2	\$113.9
Lodging	101.0	0.5	0.5	\$101.9
Recreation and Ent.	59.0	1.8	1.1	\$61.8
Business Services	4.4	18.8	4.3	\$27.6
Personal Services	17.0	2.3	3.2	\$22.5
Other Transport	8.6	2.0	0.6	\$11.2
Education and Health Care	0.0	0.1	10.4	\$10.4
Construction and Utilities	0.0	6.3	1.8	\$8.1
Communications	0.0	3.5	1.1	\$4.6
Government	0.0	3.1	1.5	\$4.5
Wholesale Trade	0.0	1.7	1.9	\$3.5
Manufacturing	0.0	1.2	0.6	\$1.7
Air Transport	0.0	0.2	0.3	\$0.5
Agriculture, Fishing, Mining	0.0	0.3	0.2	\$0.5

Source: Tourism Economics



# 4 The Vacation Rental Visitor Economy

# Summary of Vacation Rentals in La Quinta

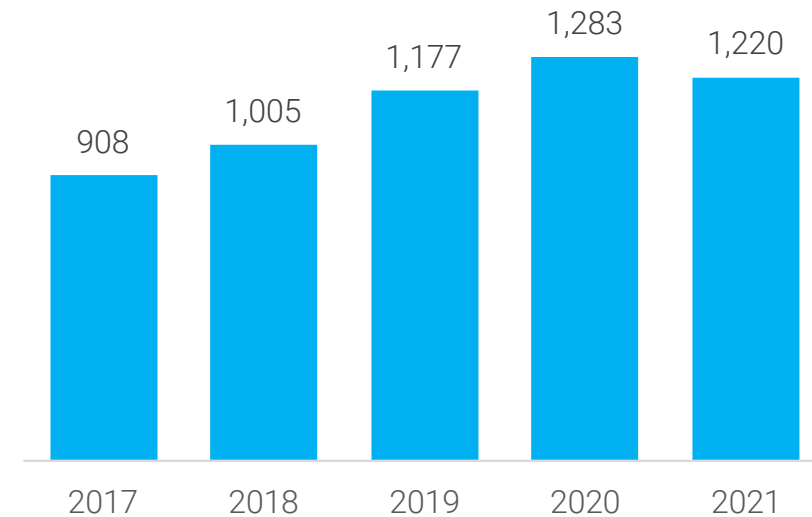
Vacation rentals were on the rise before COVID-19

## Vacation rental registrations were expanding

- The number of registrants expanded in recent years. Between 2017 and 2020, nearly 400 new permits were registered and issued a rental license.
- Despite the rise in registrants, previous levels of registrants were likely undercounted as some properties operated without a license.
- In August of 2020, the City ceased issuing new rental permits. Since then, the number of registrants has declined through attrition as properties have sold without renewals, and other property owners have opted not to renew.

## Vacation Rental Licenses in La Quinta

Amounts in number of units



Source: City of La Quinta

# Vacation Rentals Trends

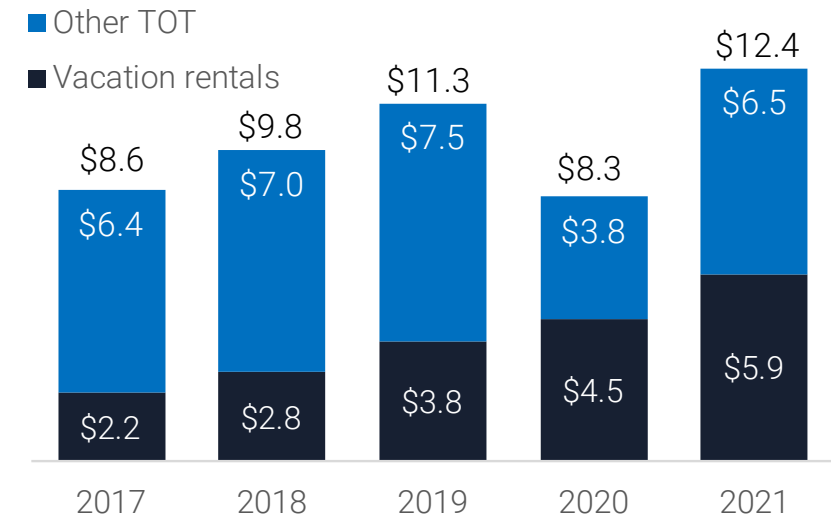
Vacation rentals as a share of the total visitor economy

## Vacation rentals accounted for 48% of TOT revenues in 2021

- The vacation rentals markets expanded in 2020 and 2021. TOT revenues driven by vacation rentals increased 19% and 31% in 2020 and 2021, reaching \$4.5 million and \$5.9 million, respectively.

## Transient Occupancy Tax Revenues to the General Fund

Amounts in millions of nominal dollars



Sources: City of La Quinta, Tourism Economics

# Vacation Rentals Trends

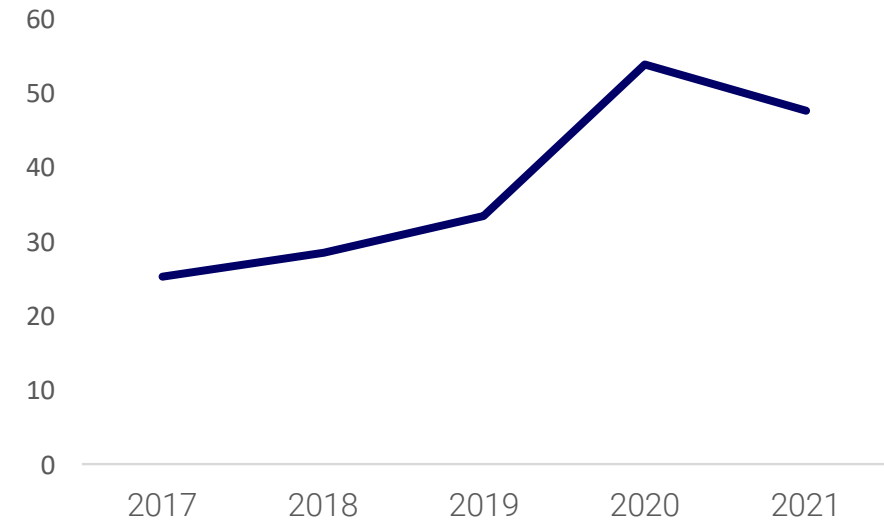
Vacation rentals as a share of the total visitor economy

## Vacation rentals are driving growth in TOT revenues

- Vacation rentals are accounting for an increasing share of total TOT revenues. In 2017, the vacation rental share was 25% of the total and peaked at 54% in 2020, as other TOT fell. As other TOT recovered in 2021, the vacation rental share was lower at 48% of total TOT.

## Vacation Rental Transient Occupancy Tax (TOT) Revenues Share

Share of total TOT to the General Fund, %



Sources: City of La Quinta, Tourism Economics

# Vacation Rental Economy Trends

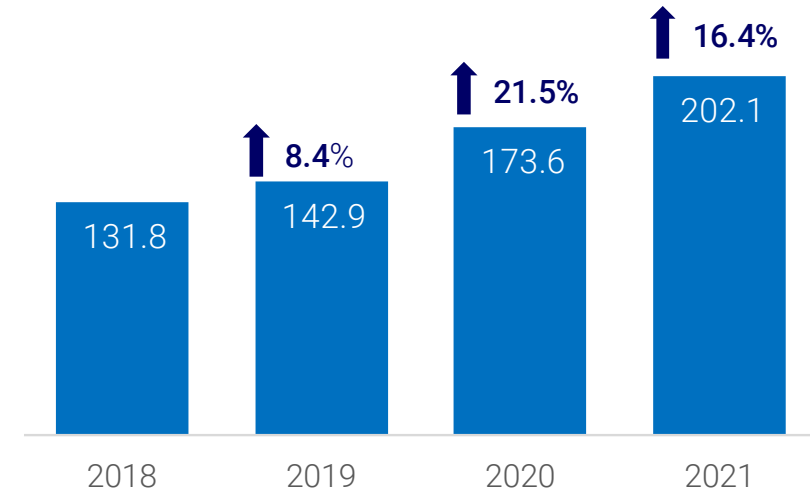
## Vacation rental visitor volume

### The volume of visitors staying in vacation rentals was rising

- Vacation rental visitor volume in La Quinta reached an estimated 202,100 in 2021, representing an 16.4% increase over 2020 visitation.
- Since 2017, volume has expanded 20.5% per year on average, and this rate of growth is unlikely to be sustained in the future.

### Vacation Rental Visitor Volume to La Quinta

Visitors in thousands



Sources: City of La Quinta, Tourism Economics

# Vacation Rental Economy Trends

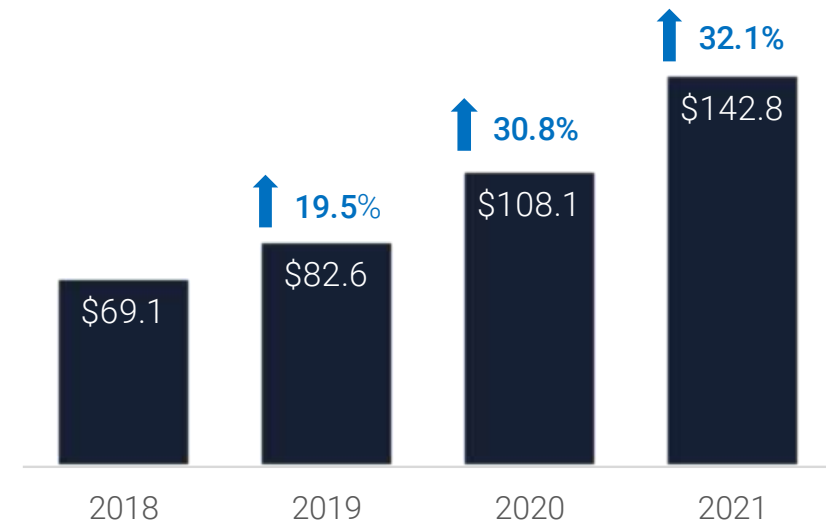
## Vacation rental visitor spending

### Vacation rental visitor spending expanded 32.1% in 2021

- Vacation rental visitor spending continued to expand, driven by higher overnight visitor volume and rising prices.
- Total direct visitor spending reached nearly \$143 million in 2021, representing an 32.1% increase over 2020 spending levels, and nearly 20% per year on average.
- On average, vacation rental visitors spent \$706 per person on their trip to La Quinta.

### Vacation Rental Visitor Spending

Amounts in millions of nominal dollars



Sources: City of La Quinta, Tourism Economics

# Vacation Rental Economy Trends

Vacation rental spending by category

## Visitor spending expanded 32.1% in 2021

- As in the total tourism economy, growth in direct vacation rental visitor spending in 2021 was led by accommodations, which expanded 37.4% over 2020 spending levels. This higher level of direct spending included rising prices for vacation rentals.

## La Quinta Visitor Spending by Segment

Amounts in millions of nominal dollars

	2018	2019	2020	2021	2021 Growth
<b>Total visitor spending</b>	<b>\$69.1</b>	<b>\$82.6</b>	<b>\$108.1</b>	<b>\$142.8</b>	<b>32.1%</b>
Accommodation	\$40.8	\$51.4	\$70.6	\$97.0	37.4%
Food and beverage	\$10.6	\$12.0	\$15.3	\$18.4	20.1%
Retail	\$6.8	\$7.2	\$8.4	\$10.2	21.8%
Recreation	\$6.0	\$6.5	\$7.4	\$8.7	16.5%
Transportation	\$5.1	\$5.5	\$6.3	\$8.5	35.0%

Sources: City of La Quinta, Tourism Economics

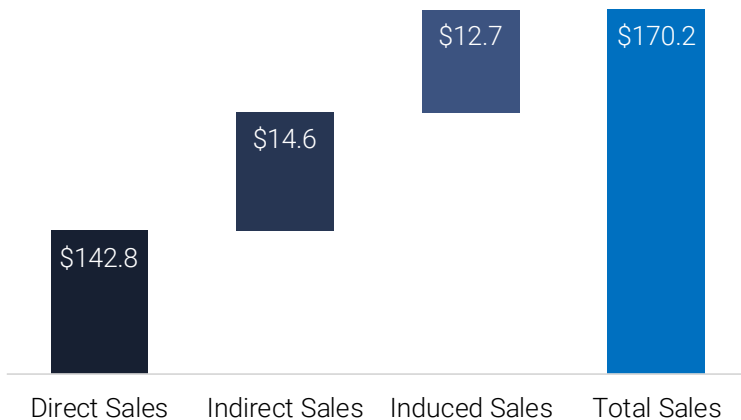
# Economic Impacts

## Business sales impacts by industry

- Vacation rental visitors to La Quinta spent nearly \$143 million in the City in 2021.
- This supported a total of \$170 million in total business sales when indirect and induced impacts are considered.

### Summary Business Sales Impacts

(\$ millions) 2021



### Business Sales Impacts by Industry

(\$ millions) 2021

	Direct Business Sales	Indirect Business Sales	Induced Business Sales	Total Business Sales
<b>Total, all industries</b>	<b>\$142.8</b>	<b>\$14.6</b>	<b>\$12.7</b>	<b>\$170.2</b>
<b>By industry</b>				
Lodging	97.0	0.0	0.0	\$97.0
Food & Beverage	17.7	0.4	1.1	\$19.2
Retail Trade	15.7	0.4	1.7	\$17.8
Finance, Ins and RE	1.5	5.2	4.1	\$10.8
Recreation and Ent.	8.7	0.8	0.2	\$9.6
Business Services	0.0	3.3	1.0	\$4.2
Other Transport	2.3	0.9	0.3	\$3.4
Education and Health Care	0.0	0.0	1.8	\$1.8
Construction and Utilities	0.0	1.2	0.2	\$1.4
Personal Services	0.0	0.5	0.9	\$1.4
Wholesale Trade	0.0	0.6	0.6	\$1.2
Communications	0.0	0.6	0.4	\$1.0
Government	0.0	0.6	0.4	\$1.0
Manufacturing	0.0	0.2	0.1	\$0.3
Air Transport	0.0	0.0	0.0	\$0.0
Agriculture, Fishing, Mining	0.0	0.0	0.0	\$0.0

Source: Tourism Economics



# Economic Impacts

## Personal income impacts by industry

Visitors generated \$14.8 million in direct personal income and \$21.1 million in total personal income when indirect and induced impacts are considered. Personal income generated by visitor spending in the City, including salaries, wages, rental income, and business owners' income.

### Summary Personal Income Impacts

(\$ millions) 2021



### Personal Income Impacts by Industry

(\$ millions) 2021

	Direct Personal Income	Indirect Personal Income	Induced Personal Income	Total Personal Income
<b>Total, all industries</b>	<b>\$14.8</b>	<b>\$3.0</b>	<b>\$3.3</b>	<b>\$21.1</b>
<b>By industry</b>				
Food & Beverage	7.3	0.2	0.4	\$7.9
Recreation and Ent.	3.3	0.1	0.1	\$3.5
Retail Trade	2.1	0.1	0.6	\$2.8
Lodging	1.6	0.0	0.0	\$1.6
Business Services	0.0	0.9	0.2	\$1.1
Education and Health Care	0.0	0.0	0.9	\$1.0
Other Transport	0.5	0.3	0.1	\$0.8
Finance, Ins and RE	0.0	0.5	0.2	\$0.7
Personal Services	0.0	0.3	0.4	\$0.7
Construction and Utilities	0.0	0.3	0.1	\$0.4
Government	0.0	0.2	0.1	\$0.3
Wholesale Trade	0.0	0.1	0.1	\$0.2
Communications	0.0	0.1	0.0	\$0.1
Manufacturing	0.0	0.0	0.0	\$0.0
Agriculture, Fishing, Mining	0.0	0.0	0.0	\$0.0
Air Transport	0.0	0.0	0.0	\$0.0

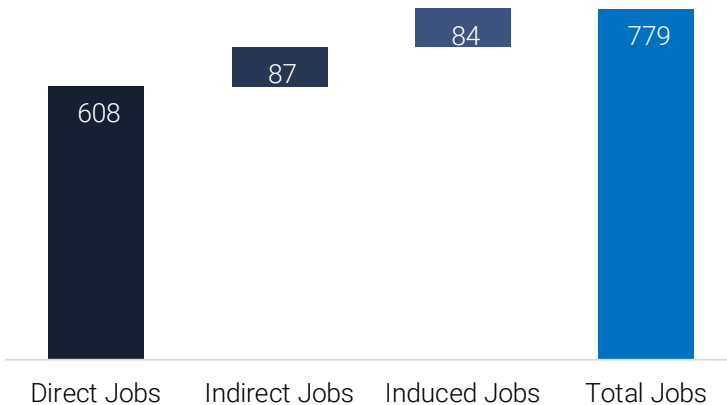
# Economic Impacts

## Employment impacts by industry

Vacation rental visitor spending supported a total of 779 jobs when indirect and induced impacts are considered.

### Summary Employment Impacts

(number of jobs) 2021



### Employment Impacts by Industry

(Number of jobs) 2021

	Direct Employment	Indirect Employment	Induced Employment	Total Employment
<b>Total, all industries</b>	<b>608</b>	<b>87</b>	<b>84</b>	<b>779</b>
<b>By industry</b>				
Food & Beverage	222	5	15	242
Recreation and Ent.	139	13	3	155
Lodging	128	0	0	128
Retail Trade	72	3	17	92
Other Transport	45	6	3	54
Finance, Ins and RE	2	22	7	31
Business Services	0	23	6	29
Education and Health Care	0	0	17	17
Personal Services	0	6	12	18
Construction and Utilities	0	5	1	6
Government	0	2	1	3
Wholesale Trade	0	1	1	2
Communications	0	1	1	2
Manufacturing	0	0	0	0
Agriculture, Fishing, Mining	0	0	0	0
Air Transport	0	0	0	0

Source: Tourism Economics

# Fiscal (Tax) Impacts

## Tax impacts by industry

- Total tax revenues driven by vacation rental visitors and their spending amounted to \$27.1 million in (CY) 2021.
- State and local tax revenues totaled \$18.3 million in (CY) 2021, consisting primarily of sales tax and transient occupancy tax (TOT).

### Fiscal (tax) Impacts

(\$ millions) 2021

<b>Total tax revenues</b>	<b>\$27.1</b>
<b>Local</b>	<b>\$9.7</b>
Sales	\$1.7
Lodging	\$7.2
Other Taxes and Fees	\$0.8
<b>State</b>	<b>\$8.6</b>
Sales	\$5.7
Personal income	\$0.9
Social Security	\$0.1
Corporate	\$1.0
Other Taxes and Fees	\$0.9
<b>Federal</b>	<b>\$8.8</b>
Personal Income	\$2.3
Corporate	\$2.2
Indirect business	\$1.0
Social Security	\$3.4

Source: Tourism Economics

# 5 Potential Impact of Proposed Changes to Vacation Rental Regulations

# Proposed Change to Regulations

Current City law bans the issuance of new permits for short-term vacation rentals in non-exempt areas of the City. Renewals of permits are allowed annually if an owner of a residential dwelling already had a vacation rental permit on or before August 4, 2020.

The proposed change to regulations would prohibit all vacation rental permit renewals in the non-exempt areas of the City after December 31, 2024. If the measure is adopted, new permits and renewals would only be allowed in the exempt areas of the City. In the non-exempt areas, new and renewal permits would be allowed only for residential dwellings, where the owner lives on-site or in the dwelling throughout the rental occupant's stay.

The baseline scenario assumes current law which prohibits new permits in the non-exempt areas. As a result, some attrition in number of permits is likely as turnover in the housing market occurs, permits do not transfer, and some owners opt not to renew a permit. We assume 2% attrition of permits per year which implies about 740 active permits in the non-exempt areas by 2031. Permit density in the exempt areas is assumed to reach 45% in 2031, and the number of housing units to expand by 4% per year, just over historical rate of household formation in the La Quinta. For the exempt areas, this implies just over 600 rental permits in 2031.

In both scenarios, real per person visitor spending growth of 1% per year is assumed. The key difference between the baseline and the alternate scenario with the proposed change is the prohibition of registrations in the non-exempt areas effective in 2025.

Potential impacts assessed:

1. Change in visitor volume to La Quinta
2. Change in visitor spending in La Quinta
3. Change in tax revenues generated from visitor spending
4. Impacts on employment generated by visitor spending in the City
5. Impacts on income generated by visitor spending in the City

# Proposed Change to Regulations

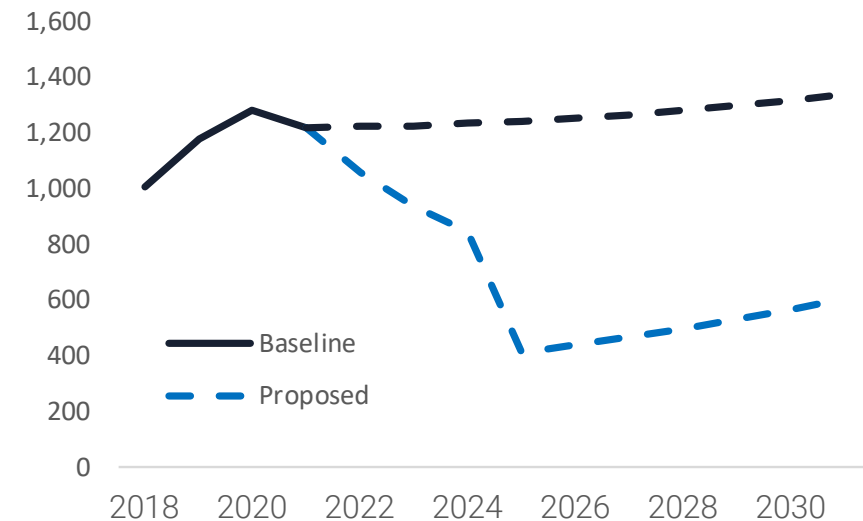
The proposed change will reduce the tourism inventory

## The stock of units and rooms would be significantly lower

- If adopted, the proposed measure would reduce the inventory of available units from more than 1,200 to an estimated 400, using annual averages. The level of permits has been below 1,200 since September of 2021. Permit levels would recover to just over 600 by 2031.
- The reduction would occur even before the ban in non-exempt areas is binding after December 31, 2024.
- Registrants in the non-exempt areas are decreasing at a pace of approximately 20% annually, and this is assumed to continue in 2023 and 2024.
- Registrations in the exempt areas have recently been increasing, and this is likely to continue as the area is built out, and units come online and property owners seek vacation rental permits.
- The reduction in units in the non-exempt areas is significantly greater than the number of new registrations likely to come online in the exempt areas.
- As a result, the total number of registrations is likely to drop significantly by 2025, then slowly increase over the long-term. A density of permits in the exempt areas is assumed to reach 45% 10 years out.

## Registered Vacation Rental Units

Number of units



Sources: City of La Quinta, Tourism Economics

# Proposed Change to Regulations

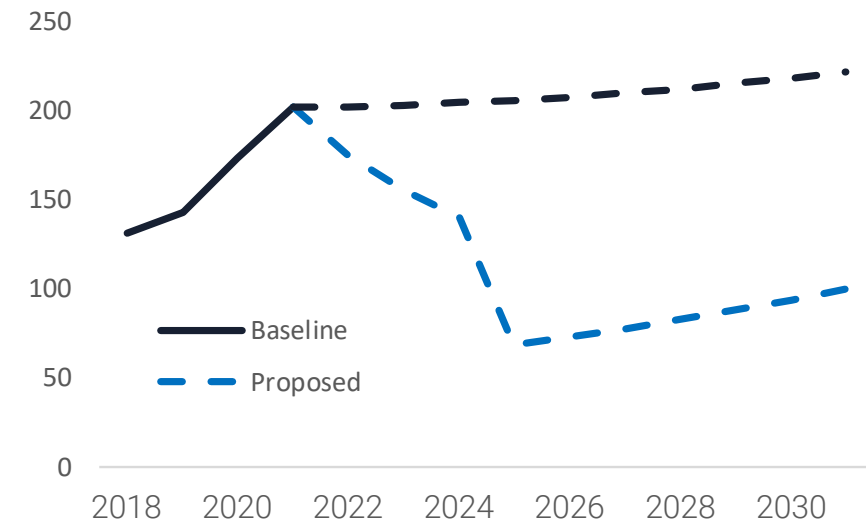
The proposed change will reduce the tourism inventory

## Lower inventory will lead to reduction in visitor volume

- A significantly lower hospitality inventory will likely lead to lower levels of visitors to La Quinta.
- While some demand may shift to hotels, the market is sufficiently different such that any shift will likely be minimal.
- The potential for lodging demand to spill over into neighboring communities is also possible, however the existing lodging inventory is sufficiently far away that this kind of shifting is also unlikely. One would have to go approximately 7-8 miles out of La Quinta in order to make up for the lost inventory that would result from the proposed measure.
- Reduced volume is estimated proportionally with lower unit inventory and would correspond to 138,000 fewer visitors in 2025 and 122,000 fewer visitors in 2031, versus the baseline.

## Vacation Rental Visitor Volume

Amounts in thousands of visitors



Sources: AirDNA, City of La Quinta, Tourism Economics

# Proposed Change to Regulations

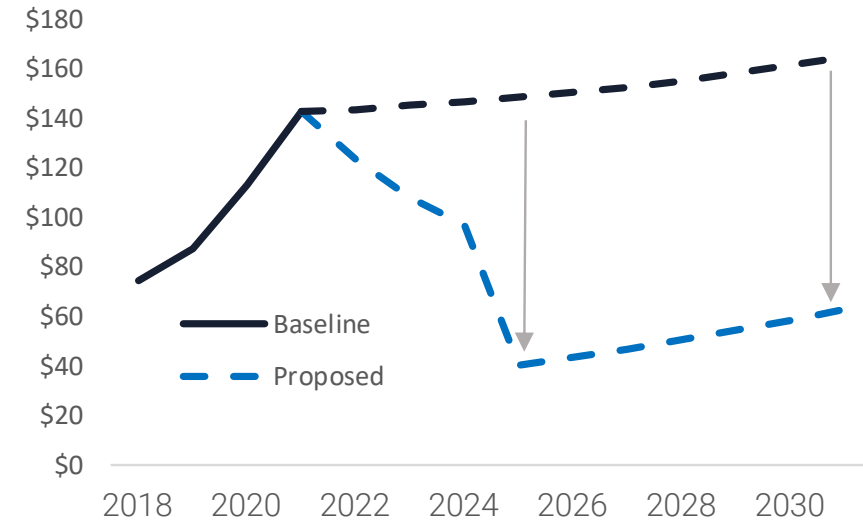
The proposed change will reduce the tourism inventory

## Fewer visitors will translate to less visitor spending

- Reduced volume would drive lower spending, corresponding to \$108 million less spending in 2025 and \$102 million less in spending in 2031, versus the baseline.

## Vacation Rental Visitor Spending

Amounts in millions of \$2021 dollars



Sources: AirDNA, City of La Quinta, Tourism Economics



# Impacts of The Proposed Changes

The proposed change will reduce visitor volume

## Fewer available vacation rentals will likely reduce visitor volume and spending in La Quinta

- The proposed change will reduce registered units and available vacation rentals. With units only available in the exempt areas, an estimated 606 units will be available in 2031.
- This level of units corresponds to 100,000 annual vacation rental visitors, 122,000 less than the baseline, and \$63 million in visitor spending, \$102 million less than the baseline.
- On average, the impacts average to 105,000 fewer visitors and \$84 million less in visitor spending per year over 10 years.

### Changes in VR units, visitor volume, and visitor spending attributable to proposed vacation rental regulations

	2025 (4 yrs)		2031 (10 yrs)	
<b>Registered VR units</b>	<b>412</b>		<b>606</b>	
Difference from baseline	-832	-66.9%	-737	-54.9%
<b>Total visitor volume, ths</b>	<b>68.2</b>		<b>100.3</b>	
Difference from baseline	-137.8	-66.9%	-122.1	-54.9%
<b>Direct visitor spending, \$mils</b>	<b>\$40.4</b>		<b>\$63.1</b>	
Difference from baseline	-\$108.3	-72.8%	-\$101.8	-61.8%

Source: Tourism Economics

# Impacts of The Proposed Changes

The proposed change will reduce economic benefits that ripple throughout the economy

## Less direct visitor spending would result in a potential loss of \$121 million in total lost business sales

- With less direct visitor spending, the benefits that ripple through the local economy would also be lower by approximately 62% versus the baseline.
- In 2031, vacation rental-generated total business sales would be lower by \$121 million, about 530 fewer jobs would be driven by vacation rentals, \$16.5 million less in income would be earned, and \$9.5 million less in local tax revenues, all versus the baseline.
- In annual terms, these correspond to lower business sales of \$100 million, about 445 fewer jobs driven by vacation rentals, \$13 million less in income, and would be earned, \$8 million less in local tax revenues on average per year.

## Reduced economic impacts attributable to proposed vacation rental limits and regulations

Amounts in millions of \$2021 dollars and number of jobs

	2025 (4 yrs)		2031 (10 yrs)	
<b>Direct spending, \$mils</b>	<b>\$40.4</b>		<b>\$63.1</b>	
Reduction in visitor spending	-\$108.3	-72.8%	-\$101.8	-61.8%
<b>Total business sales, \$mils</b>	<b>\$48.1</b>		<b>\$75.2</b>	
Reduction in total business sales	-\$129.1	-72.8%	-\$121.4	-61.8%
<b>Employment</b>	<b>216</b>		<b>328</b>	
Reduction in employment	-580	-72.8%	-530	-61.8%
<b>Personal income, \$mils</b>	<b>\$6.2</b>		<b>\$10.2</b>	
Reduction in personal income	-\$16.6	-72.8%	-\$16.5	-61.8%
<b>Local tax revenues, \$mils</b>	<b>\$3.8</b>		<b>\$5.9</b>	
Reduction in local tax revenues	-\$10.1	-72.8%	-\$9.5	-61.8%

Source: Tourism Economics

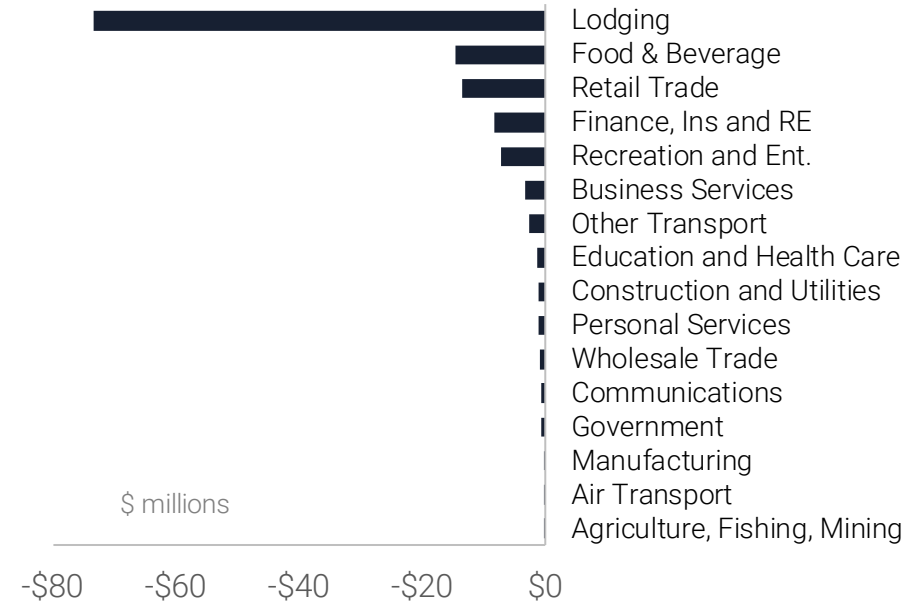
# Economic Impacts - Business Sales

## Lost sales impacts by industry

The lost sales impacts would be distributed across various industries in the local economy. Lodging, food, and retail would experience the most losses. The total reduced economic impact across all industries would amount to nearly \$121 million in lost business sales in 2031.

### Lost sales impacts attributable to proposed vacation rental limits and regulations, by industry

(\$2021 millions) 2021



Source: Tourism Economics

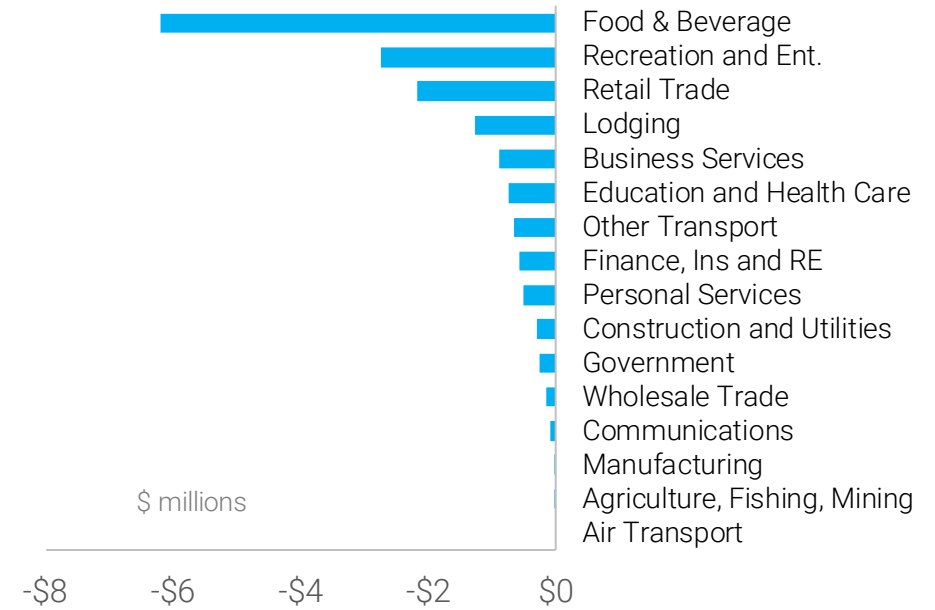
# Economic Impacts – Personal Income

## Personal income impacts by industry

Personal income impacts would be felt most in retail, food and beverage, and recreation. The total impact would amount to just over \$13 million in lost personal income in 2031.

### Lost personal income impacts attributable to proposed vacation rental limits and regulations, by industry

(\$2021 millions) 2021



Source: Tourism Economics

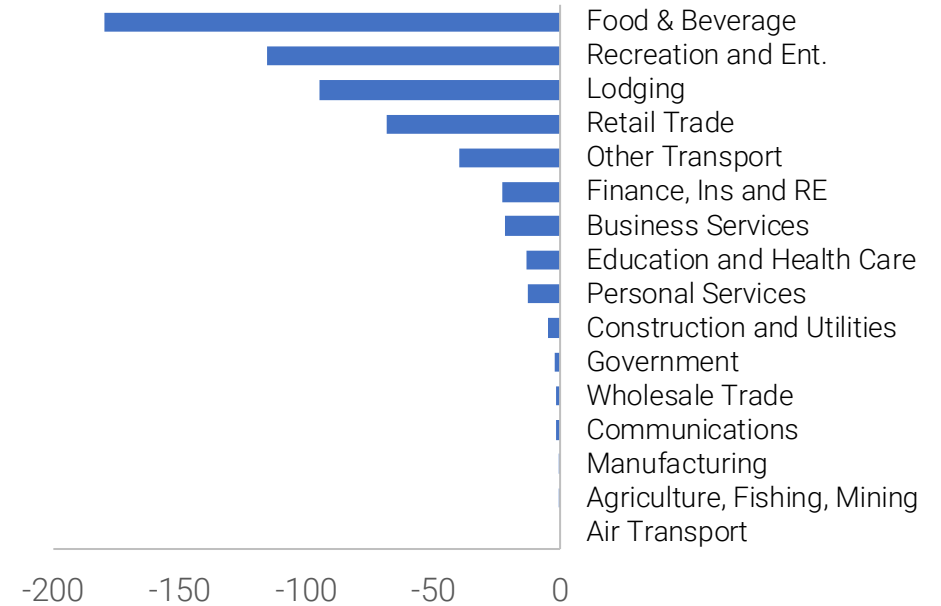
# Economic Impacts – Employment

## Employment impacts by industry

The jobs impacts would also be distributed across most industries in the local economy. Job losses would be most severe in food, recreation, and lodging. The total impact would amount to 530 fewer jobs in the City economy.

### Lost employment impacts attributable to proposed vacation rental limits and regulations, by industry

(Jobs) 2021



Source: Tourism Economics

# Impacts on Local Government

## City of La Quinta Revenues

### City revenues would be lower

- Total City revenues would be lower by approximately \$9.5 million by 2031 versus the baseline.
- While money is fungible and the City would have the ability to shift priorities, raise other revenues, or reduce public services, this level of lower revenues would be available to balance the budget.
- Annually, on average, the impact to the City would be \$8 million less in revenues.

### Total City Revenues and Budget Impacts

Amounts in millions of \$2021, and number of jobs

	2025 (4 yrs)		2031 (10 yrs)	
<b>Total Revenues, \$mils</b>	<b>\$53.1</b>		<b>\$65.9</b>	
Difference from baseline	-\$10.1	-16.0%	-\$9.5	-12.6%
<b>City FTE Staff</b>	<b>76</b>		<b>86</b>	
Difference from baseline	-14	-16.0%	-12	-12.6%
<b>City staff, police, and fire, \$mils</b>	<b>\$6.7</b>		<b>\$8.3</b>	
Difference from baseline	-\$1.3	-16.0%	-\$1.2	-12.6%

Source: Tourism Economics

# 6 Appendix: Detailed Tables and Charts Covering 2021

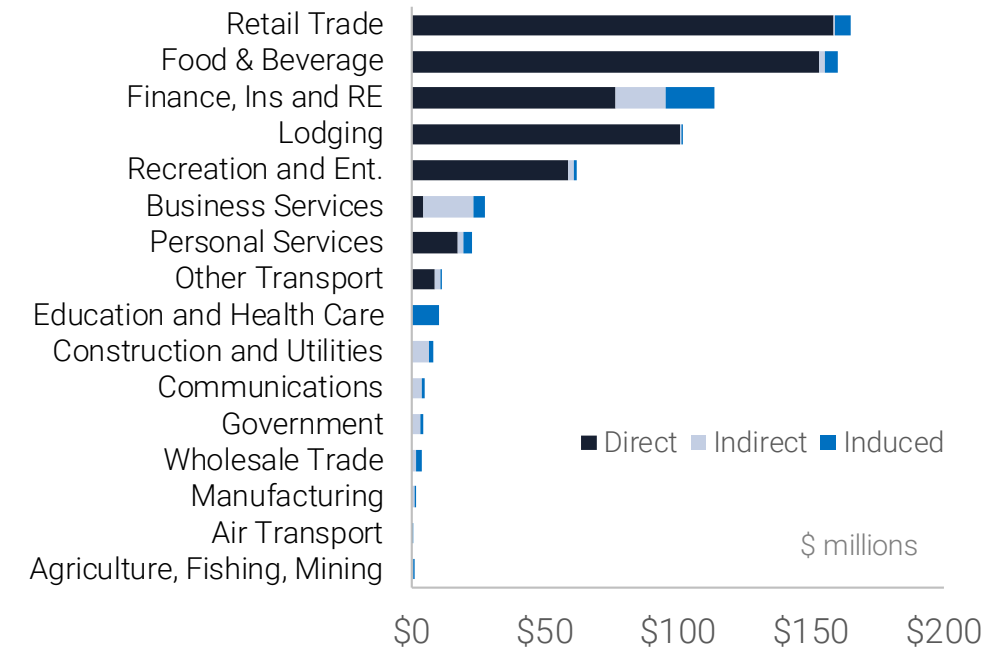
# Total Tourism Economic Impacts

## Business sales impacts by industry

- While the majority of sales are in industries directly serving visitors, approximately \$38 million in business sales were in finance, insurance and real estate as a result of selling to tourism businesses.
- Total indirect and induced benefits sum to more than \$120 million in business sales.

### Business Sales Impacts by Industry

(\$2021 millions) 2021



Source: Tourism Economics



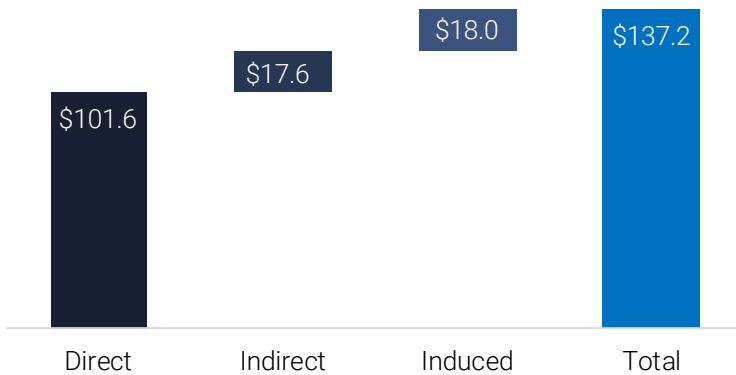
# Total Tourism Economic Impacts

## Personal income impacts by industry

Visitors generated \$102 million in direct personal income and \$137 million in total personal income when indirect and induced impacts are considered.

### Summary Personal Income Impacts

(\$2021 millions) 2021



### Personal Income Impacts by Industry

(\$2021 millions) 2021

	Direct Personal Income	Indirect Personal Income	Induced Personal Income	Total Personal Income
<b>Total, all industries</b>	<b>\$101.6</b>	<b>\$17.6</b>	<b>\$18.0</b>	<b>\$137.2</b>
<b>By industry</b>				
Food & Beverage	38.3	1.0	1.9	\$41.3
Lodging	18.3	0.1	0.2	\$18.6
Recreation and Ent.	17.0	0.6	0.4	\$18.1
Retail Trade	14.6	0.2	2.7	\$17.4
Personal Services	7.2	1.4	1.7	\$10.4
Business Services	1.1	6.0	1.4	\$8.4
Finance, Ins and RE	2.8	2.3	1.2	\$6.3
Education and Health Care	0.0	0.0	6.2	\$6.2
Other Transport	2.2	0.8	0.3	\$3.3
Government	0.0	1.7	0.6	\$2.3
Construction and Utilities	0.0	1.8	0.5	\$2.3
Wholesale Trade	0.0	0.4	0.5	\$1.0
Communications	0.0	0.8	0.2	\$0.9
Manufacturing	0.0	0.2	0.1	\$0.3
Agriculture, Fishing, Mining	0.0	0.1	0.1	\$0.1
Air Transport	0.0	0.0	0.1	\$0.1

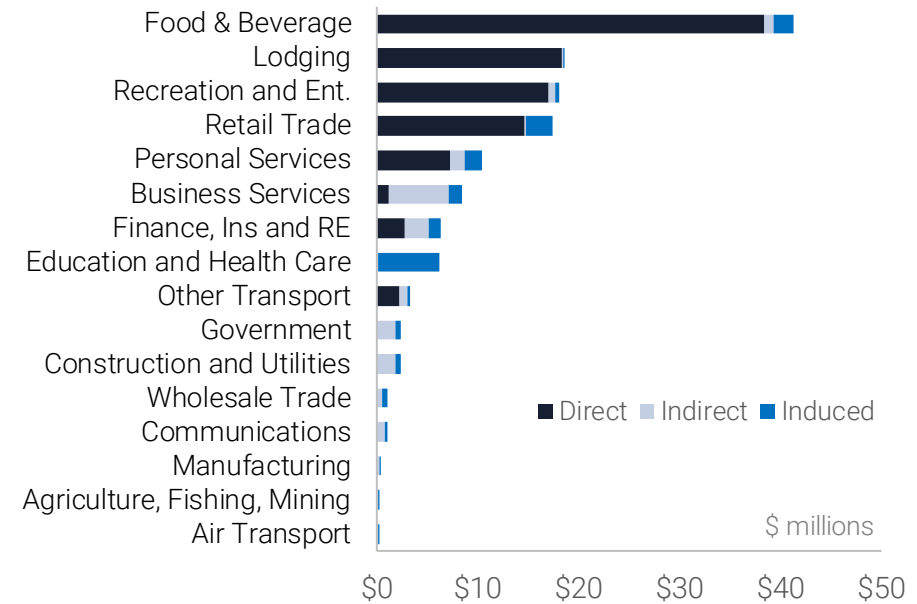
# Total Tourism Economic Impacts

## Personal income impacts by industry

Most pronounced personal income impacts are the direct result of visitor spending in retail, food and beverage, recreation, and lodging.

### Personal Income Impacts by Industry

(\$2021 millions) 2021



Source: Tourism Economics

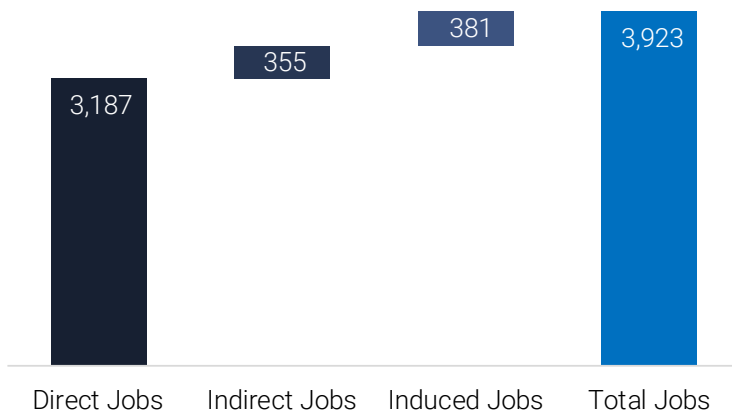
# Total Tourism Economic Impacts

## Employment impacts by industry

Visitor spending supported a total of 3,923 jobs when indirect and induced impacts are considered.

### Summary Employment Impacts

(number of jobs) 2021



### Employment Impacts by Industry

Number of jobs, 2021

	Direct Employment	Indirect Employment	Induced Employment	Total Employment
<b>Total, all industries</b>	<b>3,187</b>	<b>355</b>	<b>381</b>	<b>3,923</b>
<b>By industry</b>				
Food & Beverage	1386	37	65	1,488
Recreation and Ent.	592	24	15	631
Retail Trade	446	5	66	517
Lodging	455	3	4	462
Finance, Ins and RE	116	60	39	215
Personal Services	148	23	41	212
Business Services	17	129	30	176
Education and Health Care	0	1	93	94
Other Transport	27	12	4	43
Construction and Utilities	0	18	4	22
Government	0	15	6	21
Communications	0	16	3	19
Wholesale Trade	0	5	7	12
Manufacturing	0	4	2	6
Agriculture, Fishing, Mining	0	2	1	3
Air Transport	0	1	1	2

Source: Tourism Economics

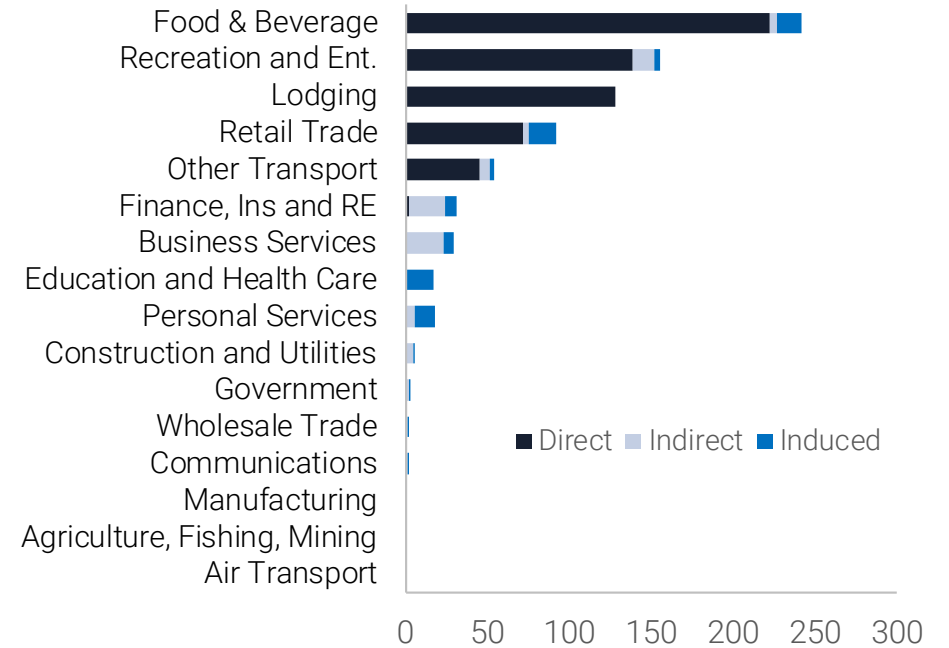
# Total Tourism Economic Impacts

## Employment impacts by industry

- As a labor-intensive collection of services, visitor spending drives jobs across sectors in La Quinta.
- The 3,923 jobs supported span every sector of the economy, either directly or indirectly.
- The most significant indirect impacts come in business services, education and healthcare, and FIRE.

### Employment Impacts by Industry

Number of jobs, 2021



Source: Tourism Economics

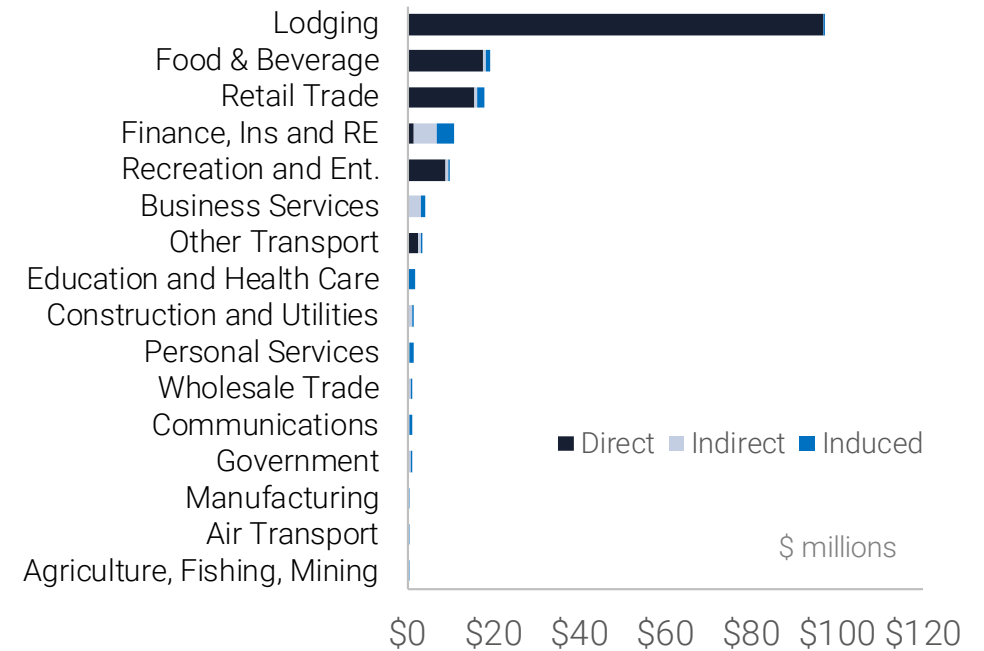
# Vacation Rental Economic Impacts

## Business sales impacts by industry

- While the majority of sales are in industries directly serving visitors, approximately \$8.4 million in business sales were in finance, insurance and real estate as a result of selling to tourism businesses.
- Total indirect and induced benefits sum to more than \$27.4 million in business sales.

### Business Sales Impacts by Industry

(\$2021 millions) 2021



Source: Tourism Economics

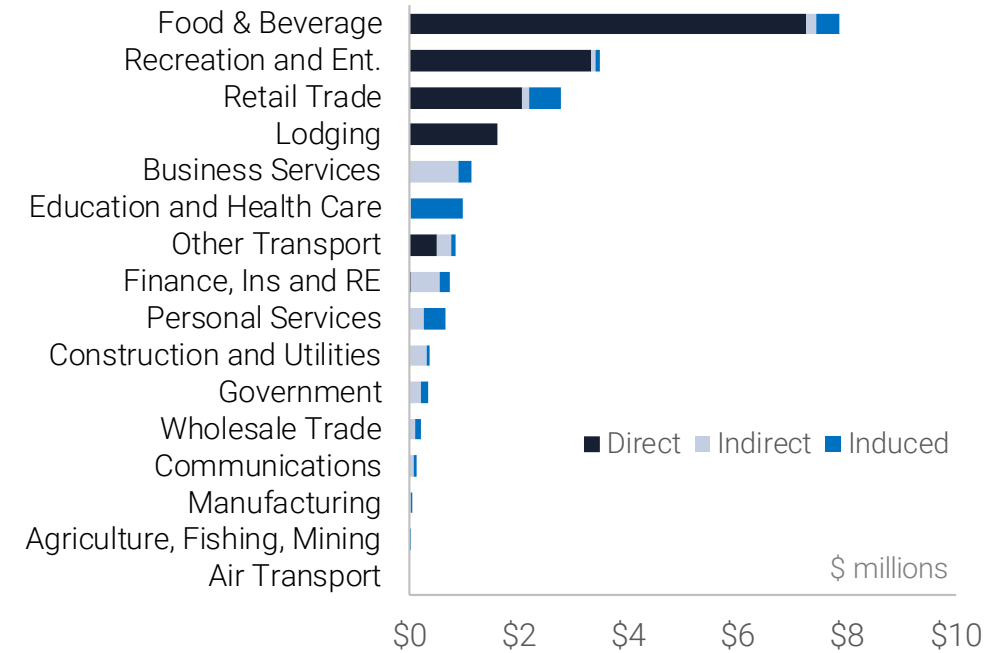
# Vacation Rental Economic Impacts

## Personal income impacts by industry

Most pronounced personal income impacts are the direct result of visitor spending in food and beverage, recreation, and retail.

### Personal Income Impacts by Industry

(\$2021 millions) 2021



Source: Tourism Economics

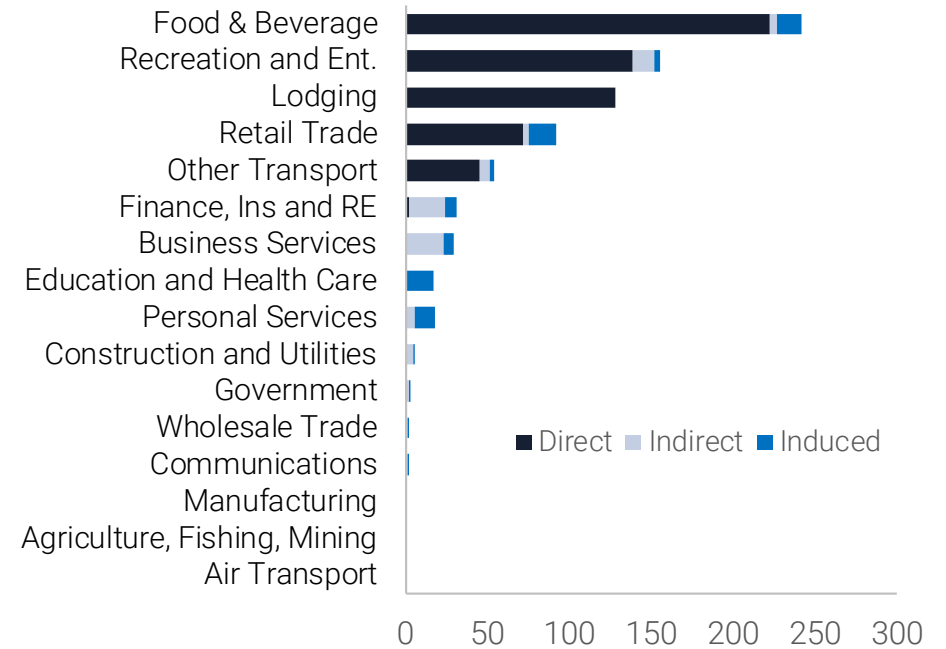
# Vacation Rental Economic Impacts

## Employment impacts by industry

- Vacation rental visitor spending drives jobs across sectors in La Quinta.
- The 779 jobs supported span every sector of the economy, either directly or indirectly.
- The most significant indirect impacts come in business services, education and healthcare, and FIRE.

### Employment Impacts by Industry

Number of Jobs, 2021



Source: Tourism Economics

# About Tourism Economics

Tourism Economics is an Oxford Economics company with a singular objective: combine an understanding of the travel sector with proven economic tools to answer the most important questions facing our clients. More than 500 companies, associations, and destination work with Tourism Economics every year as a research partner. We bring decades of experience to every engagement to help our clients make better marketing, investment, and policy decisions. Our team of highly-specialized economists deliver:

- Global travel data-sets with the broadest set of country, City, and state coverage available
- Travel forecasts that are directly linked to the economic and demographic outlook for origins and destinations
- Economic impact analysis that highlights the value of visitors, events, developments, and industry segments
- Policy analysis that informs critical funding, taxation, and travel facilitation decisions
- Market assessments that define market allocation and investment decisions

Oxford Economics is one of the world's foremost independent global advisory firms, providing reports, forecasts, and analytical tools on 200 countries, 100 industrial sectors, and over 3,000 cities. Our best-of-class global economic and industry models and analytical tools give us an unparalleled ability to forecast external market trends and assess their economic, social, and business impact. Headquartered in Oxford, England, with regional centers in London, New York, and Singapore, Oxford Economics has offices across the globe in Belfast, Chicago, Dubai, Miami, Milan, Paris, Philadelphia, San Francisco, and Washington D.C., we employ over 250 full-time staff, including 150 professional economists, industry experts, and business editors—one of the largest teams of macroeconomists and thought leadership specialists.

For more information:

[info@tourismeconomics.com](mailto:info@tourismeconomics.com)



# City of La Quinta

CITY COUNCIL MEETING: August 2, 2022

## STAFF REPORT

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**AGENDA TITLE:** ADOPT RESOLUTION TO UPDATE THE CITY'S USER AND REGULATORY MASTER FEE SCHEDULE

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### RECOMMENDATION

Adopt a Resolution to update the City's current user and regulatory Master Fee Schedule.

### EXECUTIVE SUMMARY

- Staff annually reviews user and regulatory fees as part of the City's normal course of operations.
- Fees were most recently updated in August 2021. As part of that update, Council authorized annual fee adjustments, whereby fees would be increased based on the annual change in the regional Consumer Price Index (CPI).
- The annual change in CPI for the region was 10.04%. However, staff recommends limiting the annual adjustment to 5% for fiscal year (FY) 2022/23 for the majority of fees. Similar, to other organizations, the City faces inflationary pressures. The fee adjustment is intended to recognize this while continuing to prioritize collaboration between the City, the development community, and other fee payers.
- If adopted, the proposed Master Fee Schedule (MFS) would take effect October 1, 2022.

### FISCAL IMPACT

Based on historical revenues and permit volume, the new fee schedule may generate an additional \$164,000 in annual revenue.

### BACKGROUND/ANALYSIS

Each year, City staff review user and regulatory fees as a basis for recovering allowable costs of certain City services. Periodically (generally every five-to-seven years), the City conducts a comprehensive fee study. In interim years, fees are primarily adjusted by the annual change in CPI for the region.

Fee adjustments are made to improve the correlation between the City’s cost of providing services and the fees imposed to recover those costs. If fees remain unchanged while the City’s costs increase, the City’s cost recovery levels will decrease. While the prior year annual change in regional CPI was 10.04%, staff recommends limiting the inflationary adjustment to 5% for the majority of fees. The adjustment acknowledges the inflationary pressures the City is facing while continuing to prioritize collaboration between the City, the development community, and other fee payers. Regional CPI is based on the most recent annual change in the CPI for All Urban Consumers in the Riverside, San Bernardino, and Ontario Region. The annual timeframe used is March to March.

The following table summarizes the proposed updates to the fee schedule.

	<b>Fee Category</b>	<b>Summary of Proposed Changes</b>
1	Building Fees	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
2	Planning Fees	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
3	Public Works Fees	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
4	Fire Fees	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
5	NPDES Inspection Fees	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
6	STVR Permit Fees	<ul style="list-style-type: none"> <li>• No change</li> </ul>
7	Medical Cannabis Delivery Permit Fees	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
8	False Alarm Response	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
9	Vehicle Impound Fees	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
10	Code Enforcement	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
11	Home Occupation Permit	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
12	Pool Drain Permit	<ul style="list-style-type: none"> <li>• No change (amount rounded)</li> </ul>
13	Bingo Permit	<ul style="list-style-type: none"> <li>• No change (limited by State)</li> </ul>
14	Film/Photography Permit	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
15	Administrative Fees	<ul style="list-style-type: none"> <li>• No change (limited by State)</li> </ul>
16	Appeal Fees	<ul style="list-style-type: none"> <li>• No change</li> </ul>
17	Facility Rental Rates	<ul style="list-style-type: none"> <li>• No change</li> </ul>
18	SilverRock Rental Rates	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change</li> </ul>
19	Parking Lot Rental Rates	<ul style="list-style-type: none"> <li>• 5% increase to reflect CPI change (rounded to nearest \$0.25 per space)</li> </ul>
20	Technology Enhancement Fee	<ul style="list-style-type: none"> <li>• \$3 increase to fee (change from \$5 to \$8)</li> </ul>
21	Credit Card Transaction Fee	<ul style="list-style-type: none"> <li>• Increase from 1.8% to 2.5% (pass-through of vendor charge)</li> </ul>

- The proposed MFS is included as Exhibit A to the proposed Resolution.
- Attachment 1 identifies current fees, proposed fees, and proposed fee change percentage
- Attachment 2 includes cost of service analysis supporting any non-CPI fee adjustments.
- Attachment 3 provides the source data for the annual CPI adjustment.

If Council adopts the resolution, the effective date for the updated fees will be October 1, 2022.

### **AGENCY AND PUBLIC REVIEW**

Notice regarding the proposed fee changes was provided in accordance with Government Code Sections 66016 and 6062(a). Interested stakeholders, the Building Industry Association of Southern California – Riverside County Chapter (BIA), Desert Valleys Builders Association (DVBA), and the Southern California Gas Company (SC Gas) received notice of these recommendations on July 18, 2022. Public Hearing notices were also published in *The Desert Sun* on July 22 and 29, 2022. On July 25, 2022, the DVBA issued a letter of support of the proposed fees update, which is included as Attachment 4. As of this writing, the City received has not received correspondence from the BIA or SC Gas.

### **ALTERNATIVES**

- Council may elect to adjust fees by a different amount than recommended by staff.
- Council may elect not to adjust the proposed fees.

Prepared by: Monika Radeva, City Clerk

Approved by: Jon McMillen, City Manager

#### Attachments:

1. Fee Schedule Showing Current Fees, Proposed Fees, and Proposed Fee Change Percentage
2. Cost of Service Analysis
3. Regional CPI Table
4. DVBA Letter of Support dated July 25, 2022

[Click Here to Return to Agenda](#)

**Fee Schedule Showing Current Fees, Proposed Fees, and Proposed Fee Change Percentage**

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City of La Quinta								
Master Fee Schedule								
Schedule of Building Fees - Mechanical, Plumbing, and Electrical								
Fee Description	Current Fee			Proposed Fee			Change	Notes
	Permit	Plan Check	Total	Permit	Plan Check	Total		
<b>Permit Issuance</b>								
1 Permit Issuance (Mechanical, Plumbing, Electrical)	\$105.60		\$105.60	\$110.88		\$110.88	5.00%	
<b>Mechanical</b>								
2 Installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance	\$41.68	\$27.79	\$69.47	\$43.77	\$29.18	\$72.95	5.00%	
3 Installation or relocation of each suspended heater, recessed wall heater, or floor-mounted unit heater	\$27.79	\$13.89	\$41.68	\$29.18	\$14.59	\$43.77	5.00%	
4 Repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by the UMC	\$13.89	\$5.56	\$19.45	\$14.59	\$5.84	\$20.42	5.00%	
5 Installation or relocation of each boiler, condenser, compressor, or each absorption system	\$41.68	\$27.79	\$69.47	\$43.77	\$29.18	\$72.95	5.00%	
6 Air-handling unit, including attached ducts	\$41.68	\$13.89	\$55.58	\$43.77	\$14.59	\$58.36	5.00%	
7 Evaporative cooler, other than portable-type	\$13.89	\$13.89	\$27.79	\$14.59	\$14.59	\$29.18	5.00%	
8 Ventilation fan connected to a single-duct	\$13.89	\$5.56	\$19.45	\$14.59	\$5.84	\$20.42	5.00%	
9 Installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$13.89	\$5.56	\$19.45	\$14.59	\$5.84	\$20.42	5.00%	
10 Each appliance or piece of equipment not classified in other appliance categories, or for which no other fee is listed	\$41.68	\$41.68	\$83.37	\$43.77	\$43.77	\$87.53	5.00%	
<b>Mechanical Change-Out</b>								
11 Condenser Only	\$41.68	\$27.79	\$69.47	\$43.77	\$29.18	\$72.95	5.00%	
12 Furnace Only	\$41.68	\$27.79	\$69.47	\$43.77	\$29.18	\$72.95	5.00%	
13 Other Equipment	\$41.68	\$41.68	\$83.37	\$43.77	\$43.77	\$87.53	5.00%	
14 Packaged Unit	\$41.68	\$27.79	\$69.47	\$43.77	\$29.18	\$72.95	5.00%	
15 Repair / Alteration	\$13.89	\$5.56	\$19.45	\$14.59	\$5.84	\$20.42	5.00%	
16 Split-System	\$41.68	\$83.37	\$125.05	\$43.77	\$87.53	\$131.30	5.00%	

City of La Quinta									
Master Fee Schedule									
Schedule of Building Fees - Mechanical, Plumbing, and Electrical									
Fee Description	Current Fee			Proposed Fee			Change	Notes	
	Permit	Plan Check	Total	Permit	Plan Check	Total			
<b>Plumbing</b>									
17	Each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and backflow protection)	\$13.89	\$13.89	\$27.79	\$14.59	\$14.59	\$29.18	5.00%	
18	Sewer Connection / Septic Abandonment	\$27.79	\$19.45	\$47.24	\$29.18	\$20.42	\$49.60	5.00%	
19	Rainwater systems, per drain (inside building)	\$13.89	\$13.89	\$27.79	\$14.59	\$14.59	\$29.18	5.00%	
20	Water heater and/or vent	\$13.89	\$8.34	\$22.23	\$14.59	\$8.75	\$23.34	5.00%	
21	Industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$41.68	\$13.89	\$55.58	\$43.77	\$14.59	\$58.36	5.00%	
22	Installation, alteration, or repair of water piping and/or water-treating equipment, drainage or vent piping, each fixture	\$13.89	\$13.89	\$27.79	\$14.59	\$14.59	\$29.18	5.00%	
23	Backflow protective device other than atmospheric-type vacuum breakers	\$13.89	\$5.56	\$19.45	\$14.59	\$5.84	\$20.42	5.00%	
24	Gas piping system - 1 to 4 outlets	\$13.89	\$27.79	\$41.68	\$14.59	\$29.18	\$43.77	5.00%	
25	Gas piping system - 5 or more outlets	\$41.68	\$27.79	\$69.47	\$43.77	\$29.18	\$72.95	5.00%	
26	Solar (Thermal)	\$27.79	\$27.79	\$55.58	\$29.18	\$29.18	\$58.36	5.00%	
<b>Electrical</b>									
<b>New Construction</b>									
27	Residential - First 1,000 SF (includes livable and non-livable SF)	\$166.73	\$55.02	\$221.75	\$175.07	\$57.77	\$232.84	5.00%	
28	Residential - Each Additional 1,000 SF (includes livable and non-livable SF)	\$14.17	\$5.84	\$20.01	\$14.88	\$6.13	\$21.01	5.00%	
29	Non-Residential - First 2,000 SF	\$125.05	\$96.70	\$221.75	\$131.30	\$101.54	\$232.84	5.00%	
30	Non-Residential - Each Additional 2,000 SF	\$41.68	\$11.12	\$52.80	\$43.77	\$11.67	\$55.44	5.00%	
<b>Solar (Photovoltaic)</b>									
31	Solar (PV) Less than 10kW	\$27.79	\$27.79	\$55.58	\$29.18	\$29.18	\$58.36	5.00%	
32	Solar (PV) Greater than 10kW	\$41.68	\$41.68	\$83.37	\$43.77	\$43.77	\$87.53	5.00%	
33	Each Additional String (<20)	\$2.78	\$0.69	\$3.47	\$2.92	\$0.73	\$3.65	5.00%	



City of La Quinta									
Master Fee Schedule									
Schedule of Building Fees - Mechanical, Plumbing, and Electrical									
Fee Description	Current Fee			Proposed Fee			Change	Notes	
	Permit	Plan Check	Total	Permit	Plan Check	Total			
<b>Receptacle, Switch, and Lighting Outlets</b>									
34	Receptacle, switch, lighting, or other outlets at which current is used or controlled, except services, feeders, and meters - first 20	\$27.79	\$27.79	\$55.58	\$29.18	\$29.18	\$58.36	5.00%	
35	Receptacle, switch, lighting, or other outlets at which current is used or controlled, except services, feeders, and meters - each additional	\$2.78	\$0.69	\$3.47	\$2.92	\$0.73	\$3.65	5.00%	
<b>Lighting Fixtures</b>									
36	Lighting fixtures, sockets, or other lamp-holding devices - first 20	\$27.79	\$27.79	\$55.58	\$29.18	\$29.18	\$58.36	5.00%	
37	Lighting fixtures, sockets, or other lamp-holding devices - each add'l	\$2.78	\$0.69	\$3.47	\$2.92	\$0.73	\$3.65	5.00%	
38	Pole or platform-mounted light replacement, repair or alteration - first 10	\$27.79	\$27.79	\$55.58	\$29.18	\$29.18	\$58.36	5.00%	
39	Pole or platform-mounted light replacement, repair or alteration - each additional	\$2.78	\$0.69	\$3.47	\$2.92	\$0.73	\$3.65	5.00%	
<b>Residential Appliances</b>									
40	Fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console, or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding one horsepower (HP) in rating, each	\$13.89	\$13.89	\$27.79	\$14.59	\$14.59	\$29.18	5.00%	
<b>Non-Residential Appliances</b>									
41	Residential appliances and self-contained, factory-wired, non-residential appliances not exceeding one horsepower (HP), kilowatt (KW) , or kilovolt ampere (KVA) in rating, including medical and dental devices; food, beverage, and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment, each	\$27.79	\$27.79	\$55.58	\$29.18	\$29.18	\$58.36	5.00%	
<b>Power Apparatus</b>									
42	Motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, each	\$27.79	\$27.79	\$55.58	\$29.18	\$29.18	\$58.36	5.00%	

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Building Fees - Mechanical, Plumbing, and Electrical</b>
-------------------------------------------------------------------------

Fee Description	Current Fee			Proposed Fee			Change	Notes
	Permit	Plan Check	Total	Permit	Plan Check	Total		
<b>43 Signs, Outline Lighting, and Marquees</b> Signs, outline lighting systems, or marquees, each	\$41.68	\$55.58	\$97.26	\$43.77	\$58.36	\$102.12	5.00%	
<b>44 Services</b> Services, each	\$27.79	\$13.89	\$41.68	\$29.18	\$14.59	\$43.77	5.00%	
<b>45 Temporary Power Services</b> Temporary service power pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, each	\$27.79	\$19.45	\$47.24	\$29.18	\$20.42	\$49.60	5.00%	
<b>46 Miscellaneous Apparatus, Conduits, and Conductors</b> Electrical apparatus, conduits, and conductors for which a permit is required, but for which no fee is identified	\$27.79	\$27.79	\$55.58	\$29.18	\$29.18	\$58.36	5.00%	

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific application.

City of La Quinta									
Master Fee Schedule									
Schedule of Building Fees - Miscellaneous Items									
Fee Description	Current Fee			Proposed Fee			Change	Notes	
	Permit	Plan Check	Total	Permit	Plan Check	Total			
<b>Addition</b>									
1	Residential Addition								
	a) Residential Addition - Up to 100 SF	\$140.05	\$196.74	\$336.80	\$147.06	\$206.58	\$353.64	5.00%	[a]
	b) Residential Addition - Each Additional 500 SF	\$71.69	\$20.01	\$91.70	\$75.28	\$21.01	\$96.29	5.00%	[a]
	c) Structural Review	bill hourly (1 hour min.)			bill hourly (1 hour min.)			5.00%	[a]
2	Non-Residential Addition								
	a) Non-Residential Addition - Up to 100 SF	\$161.06	\$226.25	\$387.32	\$169.12	\$237.57	\$406.68	5.00%	[a]
	b) Non-Residential Addition - Each Additional 500 SF	\$82.45	\$23.01	\$105.46	\$86.57	\$24.16	\$110.73	5.00%	[a]
	c) Structural Review	bill hourly (1 hour min.)			bill hourly (1 hour min.)			5.00%	[a]
<b>Antenna</b>									
3	Dish > 2 Ft	\$41.68	\$153.39	\$195.08	\$43.77	\$161.06	\$204.83	5.00%	
4	Cellular/Mobile Phone	\$166.73	\$236.76	\$403.49	\$175.07	\$248.60	\$423.66	5.00%	
5	Equipment Shelter	\$41.68	\$111.71	\$153.39	\$43.77	\$117.30	\$161.06	5.00%	
<b>Appeal</b>									
6	Appeal	bill hourly (1 hour min.)			bill hourly (1 hour min.)			5.00%	
<b>Awning/Canopy (Supported by Building)</b>									
7	Awning/Canopy	\$16.67	\$236.76	\$253.43	\$17.51	\$248.60	\$266.10	5.00%	
<b>Balcony Addition</b>									
8	Balcony Addition	\$166.73	\$195.08	\$361.81	\$175.07	\$204.83	\$379.90	5.00%	
<b>Block Wall</b>									
9	Block Wall - First 100 LF	\$55.58	\$69.47	\$125.05	\$58.36	\$72.95	\$131.30	5.00%	
10	Block Wall - Each Addt'l 50 LF	\$16.67		\$16.67	\$17.51		\$17.51	5.00%	
11	Retaining / Combination Wall - Each 50 LF	\$16.67		\$16.67	\$17.51		\$17.51	5.00%	
<b>Carport</b>									
12	Carport - First	\$83.37	\$111.71	\$195.08	\$87.53	\$117.30	\$204.83	5.00%	
13	Carport - Each Additional	\$83.37	\$44.46	\$127.83	\$87.53	\$46.68	\$134.22	5.00%	
<b>Compliance Survey/Special Inspection</b>									
14	Compliance Survey/Special Inspection	\$83.37	\$208.41	\$291.78	\$87.53	\$218.84	\$306.37	5.00%	
<b>Demolition</b>									
15	Demolition	\$28.34	\$100.04	\$128.38	\$29.76	\$105.04	\$134.80	5.00%	
16	Demolition - Interior	\$41.68	\$111.71	\$153.39	\$43.77	\$117.30	\$161.06	5.00%	
17	Demolition - Exterior	\$41.68	\$125.05	\$166.73	\$43.77	\$131.30	\$175.07	5.00%	

City of La Quinta

Master Fee Schedule

Schedule of Building Fees - Miscellaneous Items

Fee Description	Current Fee			Proposed Fee			Change	Notes	
	Permit	Plan Check	Total	Permit	Plan Check	Total			
<b>Fence</b>									
18	Fence - First 100 LF	\$55.02	\$70.03	\$125.05	\$57.77	\$73.53	\$131.30	5.00%	
19	Fence - Each Additional 50 LF	\$16.67		\$16.67	\$17.51		\$17.51	5.00%	
<b>Fireplace</b>									
20	Fireplace	\$166.73	\$250.10	\$416.83	\$175.07	\$262.60	\$437.67	5.00%	
<b>Flag/Lighting Pole</b>									
21	Flag/Lighting Pole - First	\$41.68	\$111.71	\$153.39	\$43.77	\$117.30	\$161.06	5.00%	
22	Flag/Lighting Pole - Each Additional	\$16.67	\$5.00	\$21.68	\$17.51	\$5.25	\$22.76	5.00%	
<b>Grading</b>									
23	Residential Precise Grading (Tract Homes) - Per Home	\$153.39		\$153.39	\$161.06		\$161.06	5.00%	[b]
24	Residential Precise Grading (Custom Home) - Lot <= 7,000 SF	\$41.68	\$41.68	\$83.37	\$43.77	\$43.77	\$87.53	5.00%	
25	Residential Precise Grading (Custom Home) - Lot > 7,000 SF	\$41.68	\$208.41	\$250.10	\$43.77	\$218.84	\$262.60	5.00%	
<b>Partition</b>									
26	Partition	\$83.37	\$153.39	\$236.76	\$87.53	\$161.06	\$248.60	5.00%	
<b>Patio Cover / Covered Porch / Lattice</b>									
27	Standard, Open, Pre-Engineered (First)	\$111.71	\$110.04	\$221.75	\$117.30	\$115.54	\$232.84	5.00%	
28	Standard, Enclosed, Pre-Engineered (First)	\$111.71	\$151.73	\$263.44	\$117.30	\$159.31	\$276.61	5.00%	
29	Special Design (First)	\$153.39	\$193.41	\$346.80	\$161.06	\$203.08	\$364.14	5.00%	
30	Each Additional	\$55.58	\$41.68	\$97.26	\$58.36	\$43.77	\$102.12	5.00%	
<b>Pool / Spa</b>									
31	Swimming Pool / Spa	\$208.41	\$113.38	\$321.79	\$218.84	\$119.05	\$337.88	5.00%	
32	Detached Spa / Water Feature	\$208.41		\$208.41	\$218.84		\$218.84	5.00%	
33	Gunite Alteration / Resurfacing	\$208.41	\$113.38	\$321.79	\$218.84	\$119.05	\$337.88	5.00%	
34	Equipment Change-out Alone	\$27.79	\$105.60	\$133.39	\$29.18	\$110.88	\$140.05	5.00%	
<b>Remodel</b>									
35	Non-Structural Review - Up to 100 SF	\$56.69	\$155.06	\$211.75	\$59.52	\$162.81	\$222.34	5.00%	[a]
36	Non-Structural Review - Each Additional 500 SF	\$25.01	\$20.01	\$45.02	\$26.26	\$21.01	\$47.27	5.00%	[a]
37	Structural Review	bill hourly (1 hour min.)			bill hourly (1 hour min.)			5.00%	[a]
<b>Replacement of Plans/Job Card</b>									
38	Replacement of Job Copy of Approved Plans		\$236.76	\$236.76		\$248.60	\$248.60	5.00%	
39	Replacement of Inspection Record Card		\$41.68	\$41.68		\$43.77	\$43.77	5.00%	

City of La Quinta

Master Fee Schedule

Schedule of Building Fees - Miscellaneous Items

Fee Description	Current Fee			Proposed Fee			Change	Notes	
	Permit	Plan Check	Total	Permit	Plan Check	Total			
<b>Re-Roof</b>									
40	Re-Roof - Up to 2,000 SF	\$56.69	\$113.38	\$170.07	\$59.52	\$119.05	\$178.57	5.00%	
41	Re-Roof - Each Additional 1,000 SF	\$13.34		\$13.34	\$14.01		\$14.01	5.00%	
<b>Sign</b>									
42	Monument Sign - First	\$83.37	\$153.39	\$236.76	\$87.53	\$161.06	\$248.60	5.00%	
43	Monument Sign - Each Additional	\$28.34		\$28.34	\$29.76		\$29.76	5.00%	
44	Wall/Awning Sign - First	\$28.34	\$100.04	\$128.38	\$29.76	\$105.04	\$134.80	5.00%	
45	Wall/Awning Sign - Each Additional	\$28.34	\$28.34	\$56.69	\$29.76	\$29.76	\$59.52	5.00%	
<b>Storage Racks</b>									
46	Storage Racks - First 100 LF	\$28.34	\$110.04	\$138.39	\$29.76	\$115.54	\$145.31	5.00%	
47	Storage Racks - Each Additional 100 LF	\$13.34		\$13.34	\$14.01		\$14.01	5.00%	
<b>Stucco Application</b>									
48	Stucco Application - First 500 SF	\$28.34	\$85.03	\$113.38	\$29.76	\$89.28	\$119.05	5.00%	
49	Stucco Application - Each Additional 500 SF	\$8.34		\$8.34	\$8.75		\$8.75	5.00%	
<b>Temporary Trailer</b>									
50	Temporary Trailer	\$166.73	\$166.73	\$333.46	\$175.07	\$175.07	\$350.14	5.00%	
<b>Utility Release</b>									
51	Electrical Utility Release	\$83.37		\$83.37	\$87.53		\$87.53	5.00%	
<b>Window / Sliding Glass Door / Other Fenestration</b>									
52	Retrofit/Repair - Up to 7	\$70.03	\$68.36	\$138.39	\$73.53	\$71.78	\$145.31	5.00%	
53	Retrofit/Repair - Each Additional 5	\$11.67		\$11.67	\$12.25		\$12.25	5.00%	
54	New/Alteration - First	\$111.15	\$126.72	\$237.87	\$116.71	\$133.05	\$249.76	5.00%	
55	New/Alteration - Each Additional	\$11.67	\$13.34	\$25.01	\$12.25	\$14.01	\$26.26	5.00%	
<b>Administrative</b>									
Plan Check Initial Deposit - For Various Non-OTC Items									
56	a) Miscellaneous Items		\$166.73	\$166.73		\$175.07	\$175.07	5.00%	[c]
57	b) New Construction		varies			varies		3.56%	[c] [d]
58	Plan Check / Permit Extension Processing		\$111.71	\$111.71		\$117.30	\$117.30	5.00%	
59	Change of Contractor, Architect, Owner Processing		\$111.71	\$111.71		\$117.30	\$117.30	5.00%	
60	Request/Research for Alternative Methods/Product Review		bill hourly (1 hour min.)			bill hourly (1 hour min.)		5.00%	
61	Temporary Certificate of Occupancy	\$500.19		\$500.19	\$525.20		\$525.20	5.00%	[e]
62	Disabled Access Compliance Inspection		\$166.73	\$166.73		\$175.07	\$175.07	5.00%	

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Building Fees - Miscellaneous Items</b>
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Fee Description	Current Fee			Proposed Fee			Change	Notes
	Permit	Plan Check	Total	Permit	Plan Check	Total		
63 Partial Inspection Fee	\$83.37		\$83.37	\$87.53		\$87.53	5.00%	[f]
64 Re-inspection Fee	\$83.37		\$83.37	\$87.53		\$87.53	5.00%	[f]
65 Excess Plan Check Fee		bill hourly			bill hourly		5.00%	[g]
66 Investigation Fee for Work Commenced Without a Permit		equal to permit fee			equal to permit fee		5.00%	
67 Refunds								
a) Fees Erroneously Paid or Collected by the City		100% refund			100% refund		n/a	[h]
b) Fees Prior to Work Being Commenced		up to 80% refund			up to 80% refund		n/a	[i]
c) 180 Days After Payment of Fees		no refund			no refund		n/a	[j]

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific application, including the cost of structural engineering review services.

- [a] Fee is intended to capture structural and non-structural reviews. Mechanical, Electrical, and Plumbing review and inspection fees are collected separately.
- [b] Plan review fees for Residential Precise Grading (Tract Homes) are identified as part of the Public Works fee schedule and based on the number of sheets submitted for plan review. See Public Works fee schedule.
- [c] Non-Refundable Initial Deposit. For projects that request permit issuance the initial deposit amount will be credited against total fees.
- [d] Initial deposit varies depending on project details.
- [e] Per issuance, each extension will be assessed fee at each occurrence.
- [f] The permit fees identified in this fee schedule include initial inspection and one re-inspection. Additional fees will be collected for the provision of all subsequent permit inspection services. See re-inspection fee and partial inspection fee for applicable fees.
- [g] The base plan check fees identified in this fee schedule include initial check and one re-check. Additional fees will be collected for the provision of all subsequent re-check services.
- [h] The Building Official may authorize refunding of any fee paid, or portion thereof, which was erroneously paid or collected by the city.
- [i] No fees are refundable once the work covered by them is commenced.
- [j] Whether work has commenced or not, no fees are refundable more than 180 days after their payment.

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Building Fees - New Construction</b>
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Fee Description		Current Fee - Permit *				Proposed Fee - Permit *				Change
1	<b>New Construction</b> \$1 - \$10,000	\$166.73	for the first \$5,000, plus	\$50.02	for each additional \$1,000 or fraction thereof, to and including \$10,000	\$175.07	for the first \$5,000, plus	\$52.52	for each additional \$1,000 or fraction thereof, to and including \$10,000	5.00%
2	\$10,001 - \$25,000	\$416.83	for the first \$10,000, plus	\$11.12	for each additional \$1,000 or fraction thereof, to and including \$25,000	\$437.67	for the first \$10,000, plus	\$11.67	for each additional \$1,000 or fraction thereof, to and including \$25,000	5.00%
3	\$25,001 - \$200,000	\$583.56	for the first \$25,000, plus	\$8.57	for each additional \$1,000 or fraction thereof, to and including \$200,000	\$612.74	for the first \$25,000, plus	\$9.00	for each additional \$1,000 or fraction thereof, to and including \$200,000	5.00%
4	\$200,000 and Up	\$2,084.15	for the first \$200,000,	\$4.29	for each additional \$1,000 or fraction thereof	\$2,188.35	for the first \$200,000,	\$4.50	for each additional \$1,000 or fraction thereof	5.00%

Fee Description		Current Fee - Plan Check *				Proposed Fee - Plan Check *				Change
5	<b>(Project Valuation)</b> \$1 - \$10,000	\$166.73	for the first \$5,000, plus	\$83.37	for each additional \$1,000 or fraction thereof, to and including \$10,000	\$175.07	for the first \$5,000, plus	\$87.53	for each additional \$1,000 or fraction thereof, to and including \$10,000	5.00%
6	\$10,001 - \$25,000	\$583.56	for the first \$10,000, plus	\$19.45	for each additional \$1,000 or fraction thereof, to and including \$25,000	\$612.74	for the first \$10,000, plus	\$20.42	for each additional \$1,000 or fraction thereof, to and including \$25,000	5.00%
7	\$25,001 - \$200,000	\$875.34	for the first \$25,000, plus	\$3.10	for each additional \$1,000 or fraction thereof, to and including \$200,000	\$919.11	for the first \$25,000, plus	\$3.25	for each additional \$1,000 or fraction thereof, to and including \$200,000	5.00%
8	\$200,000 and Up	\$1,417.22	for the first \$200,000, plus	\$2.48	for each additional \$1,000 or fraction thereof	\$1,488.08	for the first \$200,000, plus	\$2.60	for each additional \$1,000 or fraction thereof	5.00%

Fee Description		Current Fee - Plan Check for Multiple Structures - Each Additional **		Proposed Fee - Plan Check for Multiple Structures - Each Additional **		Change
9	<b>(Project Valuation)</b> All Valuations	\$55.58		\$58.36		5.00%

\* The new construction fees identified in this fee schedule include the cost of structural engineering review services currently conducted by outside service providers. Additional fees will be collected for the provision of all plan review services beyond second review.

**City of La Quinta**  
**Master Fee Schedule**

**Schedule of Building Fees - New Construction**

\* The permit fees identified in this fee schedule include initial inspection and one re-inspection. Additional fees will be collected for the provision of all subsequent permit inspection services. See re-inspection fee and partial inspection fee for applicable fees.

\* The base plan check fees identified in this fee schedule include initial check and one re-check. Additional fees will be collected for the provision of all subsequent re-check services.

\*\* Fee applies when multiple identical units are submitted for review and permitted at the same time.

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description		Current Fee	Proposed Fee	Change
10	Building Department Staff	\$167 per hour	\$175 per hour	5.00%
11	City Attorney/Other Legal Rvw	100% of actual costs	100% of actual costs	
12	Outside Service Providers	100% of actual costs	100% of actual costs	



City of La Quinta				
Master Fee Schedule				
Schedule of Building Fees - Other Fees				
Fee Description	Current Fee	Proposed Fee	Change	Notes
<b>Strong Motion Instrumentation (SMI) Fee Calculation</b>				
1 Residential	\$0.50 or valuation x .00013	\$0.50 or valuation x .00013	0.00%	
2 Commercial	\$0.50 or valuation x .00028	\$0.50 or valuation x .00028	0.00%	
<b>Art In Public Places (AIPP) Fee Calculation</b>				
3 Residential	\$20.00 or 1/4 of 1% of value exceeding \$200,000	\$20.00 or 1/4 of 1% of value exceeding \$200,000	0.00%	[a]
4 Commercial	\$20.00 or 1/2 of 1% of value	\$20.00 or 1/2 of 1% of value	0.00%	
<b>Building Standards Administration Special Revolving Fund (SB 1473) Fee Calculation</b>				
5 Valuation:				
a) \$1 - \$25,000	\$1	\$1	0.00%	
b) \$25,001 - \$50,000	\$2	\$2	0.00%	
c) \$50,001 - \$75,000	\$3	\$3	0.00%	
d) \$75,001 - \$100,000	\$4	\$4	0.00%	
e) Every \$25,000 or fraction thereof above \$100,000	Add \$1	Add \$1	0.00%	
<b>Technology Enhancement Fee</b>				
6 Technology Enhancement Fee (per permit)	\$5	\$8	50.58%	
<b>Digital Archiving and Records Management Fee</b>				
7 Digital Archiving and Records Management Fee				
a) OTC Permit/Application	\$11	\$11	5.00%	
b) All Others	\$21	\$22	5.00%	

[a] Source: La Quinta Municipal Code 2.65.060.

[b] Source: California Health and Safety Code Section 18931.6

City of La Quinta

Master Fee Schedule

Schedule of Planning Fees

Fee Description		Current Fee *		Proposed Fee *		Change	Notes
<b>Temporary Use</b>							
1	Temporary Use Permit - Minor (Standard)		\$414		\$435	5.00%	
2	Temporary Use Permit - Minor (Requests Requiring Additional Effort)	bill per hour, with	\$414 base fee	bill per hour, with	\$435 base fee	5.00%	
3	Temporary Use Permit - Major (Standard)		\$2,168		\$2,276	5.00%	
4	Temporary Use Permit - Major (Requests Requiring Additional Effort)	bill per hour, with	\$2,168 base fee	bill per hour, with	\$2,276 base fee	5.00%	
<b>Minor Use</b>							
5	Minor Use Permit	bill per hour, with	\$414 base fee	bill per hour, with	\$435 base fee	5.00%	
6	Minor Use Permit - Amendment	bill per hour, with	\$414 base fee	bill per hour, with	\$435 base fee	5.00%	
<b>Conditional Use</b>							
7	Conditional Use Permit	bill per hour, with	\$6,641 base fee	bill per hour, with	\$6,974 base fee	5.00%	
8	Conditional Use Permit - Planned Unit Dev.	bill per hour, with	\$6,641 base fee	bill per hour, with	\$6,974 base fee	5.00%	
9	Conditional Use Permit - Amendment	bill per hour, with	\$3,237 base fee	bill per hour, with	\$3,399 base fee	5.00%	
10	Conditional Use Permit - Time Extension		\$1,751		\$1,838	5.00%	
<b>Expedited Review Fee</b>							
11	Expedited Review Fee		1.5x standard fee		1.5x standard fee	n/a	[a]
<b>Site Development</b>							
12	Development Agreement	bill per hour, with	\$3,446 base fee	bill per hour, with	\$3,618 base fee	5.00%	[b]
13	Site Development Permit - Planning Commission	bill per hour, with	\$9,226 base fee	bill per hour, with	\$9,687 base fee	5.00%	
14	Site Development Permit - Administrative	bill per hour, with	\$7,892 base fee	bill per hour, with	\$8,287 base fee	5.00%	
15	Site Development Permit - Amendment	bill per hour, with	\$4,835 base fee	bill per hour, with	\$5,077 base fee	5.00%	
16	Site Development Permit - Time Extension		\$1,751		\$1,838	5.00%	
17	Modification by Applicant	bill per hour, with	\$414 base fee	bill per hour, with	\$435 base fee	5.00%	
18	Minor Adjustment	bill per hour, with	\$414 base fee	bill per hour, with	\$435 base fee	5.00%	
19	Variance	bill per hour, with	\$2,501 base fee	bill per hour, with	\$2,626 base fee	5.00%	
<b>Landscape Plan</b>							
20	Final Landscape Plan		\$2,084		\$2,188	5.00%	
<b>Housing</b>							
21	Senate Bill (SB) 330 Application Review		\$1,334		\$1,401	5.00%	

City of La Quinta							
Master Fee Schedule							
Schedule of Planning Fees							
Fee Description		Current Fee *		Proposed Fee *		Change	Notes
22	<b>Conceptual Design Review</b> Conceptual Design Review		\$2,334		\$2,451	5.00%	[c]
	<b>Signs</b>						
23	A-Frame Sign Permit		\$0		\$0	n/a	
24	Sign Permit		\$368		\$386	5.00%	
25	Sign Program	bill per hour, with	\$2,946 base fee	bill per hour, with	\$3,093 base fee	5.00%	
26	Sign Program Amendment		\$1,000		\$1,050	5.00%	
	<b>Zoning</b>						
27	Zone Change	bill per hour, with	\$9,726 base fee	bill per hour, with	\$10,212 base fee	5.00%	
28	Director's Determination		\$419		\$440	5.00%	
29	Certificate of Compliance		\$523		\$549	5.00%	
30	Zoning Letter - Basic Property Information		\$272		\$286	5.00%	
31	Zoning Letter - Basic Property Information with Additional Research Required		\$1,417		\$1,488	5.00%	
32	Zoning Text Amendment	bill per hour, with	\$9,782 base fee	bill per hour, with	\$10,271 base fee	5.00%	
	<b>Street Name Change</b>						
33	Street Name Change		\$2,084		\$2,188	5.00%	
	<b>Historical Structures</b>						
34	Landmark Designation/Cert of Appropriateness		\$1,367		\$1,435	5.00%	
	<b>Environmental Review</b>						
35	Environmental Assessment		\$500		\$525	5.00%	
36	Recordation of Exemption		\$167		\$175	5.00%	
37	Initial Study (ND/MND)	bill per hour, with	\$3,335 base fee	bill per hour, with	\$3,501 base fee	5.00%	
38	Environmental Impact Report	bill per hour, with	\$9,670 base fee	bill per hour, with	\$10,154 base fee	5.00%	
	<b>General/Specific Plan</b>						
39	Specific Plan	bill per hour, with	\$11,227 base fee	bill per hour, with	\$11,788 base fee	5.00%	
40	Specific Plan - Amendment	bill per hour, with	\$4,946 base fee	bill per hour, with	\$5,194 base fee	5.00%	
41	General Plan Amendment	bill per hour, with	\$10,838 base fee	bill per hour, with	\$11,379 base fee	5.00%	
	<b>Map</b>						
42	Tentative Parcel Map	bill per hour, with	\$5,224 base fee	bill per hour, with	\$5,485 base fee	5.00%	
43	Tentative Parcel Map - Waiver		\$1,417		\$1,488	5.00%	
44	Tentative Parcel Map - Amendment	bill per hour, with	\$3,112 base fee	bill per hour, with	\$3,268 base fee	5.00%	
45	Tentative Parcel Map - Revision	bill per hour, with	\$3,112 base fee	bill per hour, with	\$3,268 base fee	5.00%	
46	Tentative Parcel Map - Time Extension		\$1,000		\$1,050	5.00%	

City of La Quinta									
Master Fee Schedule									
Schedule of Planning Fees									
Fee Description		Current Fee *			Proposed Fee *			Change	Notes
47	Tentative Tract Map	bill per hour, with	\$8,670	base fee	bill per hour, with	\$9,104	base fee	5.00%	
48	Tentative Tract Map - Amendment	bill per hour, with	\$4,113	base fee	bill per hour, with	\$4,318	base fee	5.00%	
49	Tentative Tract Map - Revision	bill per hour, with	\$4,113	base fee	bill per hour, with	\$4,318	base fee	5.00%	
50	Tentative Tract Map - Time Extension (CC or PC)		\$1,917			\$2,013		5.00%	
51	Tentative Tract Map - Time Extension (Admin)		\$1,084			\$1,138		5.00%	
52	Tentative Condominium Map	bill per hour, with	\$8,670	base fee	bill per hour, with	\$9,104	base fee	5.00%	
53	Amended Final Parcel Map (Entitlement Support)	bill per hour, with	\$4,168	base fee	bill per hour, with	\$4,377	base fee	5.00%	
54	Amended Final Tract Map (Entitlement Support)	bill per hour, with	\$6,669	base fee	bill per hour, with	\$7,003	base fee	5.00%	
<b>Zoning Clearance - Planning Plan Check</b>									
55	Zoning Clearance - Planning Plan Check								
	a) Alterations/Additions - Residential		\$83			\$88		5.00%	
	b) New Construction - Single Family Residential		\$167			\$175		5.00%	
	c) New Construction - 2-4 Residential Units		\$250			\$263		5.00%	
	d) New Construction - 5+ Residential Units		\$667			\$700		5.00%	
	e) New Construction - Non-Residential		\$333			\$350		5.00%	
	f) Alterations/Additions - Non-Residential		\$167			\$175		5.00%	
<b>Scanning</b>									
56	Scanning Fee		\$167			\$175		5.00%	
<b>Technology Enhancement Fee</b>									
57	Technology Enhancement Fee		\$5			\$8		50.58%	
<b>Digital Archiving and Records Management Fee</b>									
58	Digital Archiving and Records Management Fee								
	a) OTC Permit/Application		\$11			\$11		5.00%	
	b) All Others		\$21			\$22		5.00%	
<b>Appeal</b>									
59	Appeal		\$1,500			\$1,500		0.00%	

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Planning Fees</b>
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Fee Description	Current Fee *	Proposed Fee *	Change	Notes
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\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific application.

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description	Current Fee *	Proposed Fee *	Change	Notes
60 Planning Department Staff	\$167 per hour	\$175 per hour	5.00%	
61 City Attorney or Other Legal Review	pass-through of 100% of actual costs	pass-through of 100% of actual costs		
62 Outside Service Providers	pass-through of 100% of actual costs	pass-through of 100% of actual costs		

[a] Request for expedited service is subject to Design & Development Department Director approval. It is dependent on staff availability and workload.

[b] In addition to the fee shown for Development Agreement, the City shall collect a \$2,000 initial deposit to offset City Attorney costs.

[c] 50% of fee may be credited toward entitlement application submittal.

City of La Quinta							
Master Fee Schedule							
Schedule of Public Works Fees							
Fee Description		Current Fee *		Proposed Fee *		Change	Notes
1	<b>Land Subdivision</b>						
	Parcel Map:						
	a) Final Parcel Map						
	i) Initial Sheet	\$2,584	per sheet	\$2,714	per sheet	5.00%	
	ii) Each Additional Sheet	\$750	per sheet	\$788	per sheet	5.00%	
	b) Final Parcel Map - Amendment						
	i) Initial Sheet	\$2,584	per sheet	\$2,714	per sheet	5.00%	
	ii) Each Additional Sheet	\$750	per sheet	\$788	per sheet	5.00%	
	c) Substantial Conformance Review						
	i) Initial Sheet	\$3,043	per sheet	\$3,195	per sheet	5.00%	
ii) Each Additional Sheet	\$1,334	per sheet	\$1,401	per sheet	5.00%		
2	Tract Map:						
	a) Final Tract Map						
	i) Initial Sheet	\$2,751	per sheet	\$2,889	per sheet	5.00%	
	ii) Each Additional Sheet	\$834	per sheet	\$875	per sheet	5.00%	
	b) Final Tract Map - Amendment						
	i) Initial Sheet	\$2,751	per sheet	\$2,889	per sheet	5.00%	
	ii) Each Additional Sheet	\$834	per sheet	\$875	per sheet	5.00%	
	c) Substantial Conformance Review						
	i) Initial Sheet	\$3,043	per sheet	\$3,195	per sheet	5.00%	
	ii) Each Additional Sheet	\$1,334	per sheet	\$1,401	per sheet	5.00%	
3	Reversion to Acreage:						
	a) Initial Sheet	\$2,834	per sheet	\$2,976	per sheet	5.00%	
	b) Each Additional Sheet	\$750	per sheet	\$788	per sheet	5.00%	
4	<b>Lot Line Adjustment/Parcel Merger</b>						
	a) Lot Line Adjustment	\$2,001	per request	\$2,101	per request	5.00%	
	b) Parcel Merger	\$2,001	per request	\$2,101	per request	5.00%	

City of La Quinta

Master Fee Schedule

Schedule of Public Works Fees

Fee Description		Current Fee *		Proposed Fee *		Change	Notes
5	<b>Street Dedication/Vacation</b>						
	a) Land Action Documents (ROW/Easements/Grant Deeds)	\$2,042	per request	\$2,145	per request	5.00%	
	b) Vacation of Street/Public ROW	\$2,501	per request	\$2,626	per request	5.00%	
6	<b>Land Survey</b>						
	a) Record of Survey	\$542	per request	\$569	per request	5.00%	
	b) Certificate of Correction	\$709	per request	\$744	per request	5.00%	
	<b>Grading / Project Improvements</b>						
7	<b>Plan Review (First 3 Reviews):</b>						
	a) Rough Grading						
	i) Initial Sheet	\$1,626	per sheet	\$1,707	per sheet	5.00%	
	ii) Each Additional Sheet	\$834	per sheet	\$875	per sheet	5.00%	
	iii) Revisions - Initial Sheet	\$1,189	per sheet	\$1,248	per sheet	5.00%	
	iv) Revisions - Each Additional Sheet	\$834	per sheet	\$875	per sheet	5.00%	
	b) Precise Grading - Commercial						
	i) Initial Sheet	\$2,042	per sheet	\$2,145	per sheet	5.00%	
	ii) Each Additional Sheet	\$1,167	per sheet	\$1,225	per sheet	5.00%	
	iii) Revisions - Initial Sheet	\$1,522	per sheet	\$1,598	per sheet	5.00%	
	iv) Revisions - Each Additional Sheet	\$1,167	per sheet	\$1,225	per sheet	5.00%	
	c) Precise Grading - Tract Homes						
	i) Initial Sheet	\$1,250	per sheet	\$1,313	per sheet	5.00%	
	ii) Each Additional Sheet	\$208	per sheet	\$219	per sheet	5.00%	
	iii) Revisions - Initial Sheet	\$647	per sheet	\$679	per sheet	5.00%	
	iv) Revisions - Each Additional Sheet	\$208	per sheet	\$219	per sheet	5.00%	
	d) Precise Grading - Custom Home						[a]
	e) PM10						
	i) Initial Sheet	\$606	per sheet	\$636	per sheet	5.00%	
	ii) Each Additional Sheet	\$0	per sheet	\$0	per sheet		
	iii) Revisions - Initial Sheet	\$466	per sheet	\$489	per sheet	5.00%	
	iv) Revisions - Each Additional Sheet	\$0	per sheet	\$0	per sheet		

City of La Quinta						
Master Fee Schedule						
Schedule of Public Works Fees						
Fee Description	Current Fee *		Proposed Fee *		Change	Notes
f) Street Improvements						
i) Initial Sheet	\$1,876	per sheet	\$1,970	per sheet	5.00%	
ii) Each Additional Sheet	\$1,000	per sheet	\$1,050	per sheet	5.00%	
iii) Revisions - Initial Sheet	\$1,356	per sheet	\$1,423	per sheet	5.00%	
iv) Revisions - Each Additional Sheet	\$1,000	per sheet	\$1,050	per sheet	5.00%	
g) Storm Drain						
i) Initial Sheet	\$1,709	per sheet	\$1,794	per sheet	5.00%	
ii) Each Additional Sheet	\$1,000	per sheet	\$1,050	per sheet	5.00%	
iii) Revisions - Initial Sheet	\$1,356	per sheet	\$1,423	per sheet	5.00%	
iv) Revisions - Each Additional Sheet	\$1,000	per sheet	\$1,050	per sheet	5.00%	
h) Signing and Striping						
i) Initial Sheet	\$1,542	per sheet	\$1,619	per sheet	5.00%	
ii) Each Additional Sheet	\$834	per sheet	\$875	per sheet	5.00%	
iii) Revisions - Initial Sheet	\$1,189	per sheet	\$1,248	per sheet	5.00%	
iv) Revisions - Each Additional Sheet	\$834	per sheet	\$875	per sheet	5.00%	
i) Traffic Signal						
i) Initial Sheet	\$1,376	per sheet	\$1,444	per sheet	5.00%	
ii) Each Additional Sheet	\$667	per sheet	\$700	per sheet	5.00%	
iii) Revisions - Initial Sheet	\$1,022	per sheet	\$1,073	per sheet	5.00%	
iv) Revisions - Each Additional Sheet	\$667	per sheet	\$700	per sheet	5.00%	
j) Sidewalk						
i) Initial Sheet	\$1,209	per sheet	\$1,269	per sheet	5.00%	
ii) Each Additional Sheet	\$500	per sheet	\$525	per sheet	5.00%	
iii) Revisions - Initial Sheet	\$855	per sheet	\$898	per sheet	5.00%	
iv) Revisions - Each Additional Sheet	\$500	per sheet	\$525	per sheet	5.00%	
k) Traffic Control Plan	\$83	per sheet	\$88	per sheet	5.00%	
l) Record Drawings Review						
i) Initial Sheet	\$875	per sheet	\$919	per sheet	5.00%	
ii) Each Additional Sheet	\$167	per sheet	\$175	per sheet	5.00%	



City of La Quinta

Master Fee Schedule

Schedule of Public Works Fees

Fee Description		Current Fee *		Proposed Fee *		Change	Notes
	m) Hydrology Report	\$1,792	per report	\$1,882	per report	5.00%	
	i) Revisions	\$834	per report	\$875	per report	5.00%	
	n) Traffic Study	\$1,376	per study	\$1,444	per study	5.00%	
	o) WQMP Report						
	i) With Prior Entitlement	\$1,626	per report	\$1,707	per report	5.00%	
	ii) Without Prior Entitlement	\$1,959	per report	\$2,057	per report	5.00%	
	iii) Revisions	\$834	per report	\$875	per report	5.00%	
	p) SWPPP	\$1,876	per plan	\$1,970	per plan	5.00%	
	i) Revisions	\$667	per plan	\$700	per plan	5.00%	
	q) Sewer and Water						
	i) Initial Sheet	\$1,334	per sheet	\$1,401	per sheet	5.00%	
	ii) Each Additional Sheet	\$500	per sheet	\$525	per sheet	5.00%	
	iii) Revisions - Initial Sheet	\$834	per sheet	\$875	per sheet	5.00%	
	iv) Revisions - Each Additional Sheet	\$500	per sheet	\$525	per sheet	5.00%	
8	Plan Review (>3 Reviews)	\$167	per hour	\$175	per hour	5.00%	
9	Expedited Plan Review Fee	1.5x standard fee		1.5x standard fee			[b]
10	<b>Permit Inspection</b>						
	a) Rough Grading						
	i) First 3 Acres	\$3,335		\$3,501		5.00%	
	ii) Each Additional Acre	\$834		\$875		5.00%	
	iii) Last One Acre	\$417		\$438		5.00%	
	b) Precise Grading						
	i) First 3 Acres	\$3,335		\$3,501		5.00%	
	ii) Each Additional Acre	\$834		\$875		5.00%	
	iii) Last One Acre	\$417		\$438		5.00%	
	c) Precise Grading - Tract Homes	\$153		\$161		5.00%	[c]
	d) Precise Grading - Custom Homes	\$83		\$88		5.00%	[c]

City of La Quinta						
Master Fee Schedule						
Schedule of Public Works Fees						
Fee Description	Current Fee *		Proposed Fee *		Change	Notes
e) PM10						
i) < 10 Acres	\$4,002		\$4,202		5.00%	[d]
ii) 10 - 50 Acres	\$6,002		\$6,302		5.00%	[d]
iii) 51 - 200 Acres	\$8,003		\$8,403		5.00%	[d]
iv) > 200 Acres	\$12,005		\$12,605		5.00%	[d]
f) Street Improvements - Off-Site						
i) First 1,000 LF	\$5,335		\$5,602		5.00%	
ii) Each Additional 1,000 LF	\$4,668		\$4,902		5.00%	
iii) Last 1,000 LF	\$3,001		\$3,151		5.00%	
g) Street Improvements - On-Site						
i) First 1,000 LF	\$3,668		\$3,851		5.00%	
ii) Each Additional 1,000 LF	\$3,001		\$3,151		5.00%	
iii) Last 1,000 LF	\$2,001		\$2,101		5.00%	
h) Storm Drain						
i) First 1,000 LF	\$3,168		\$3,326		5.00%	
ii) Each Additional 1,000 LF	\$2,501		\$2,626		5.00%	
iii) Last 1,000 LF	\$1,667		\$1,751		5.00%	
i) Signing and Striping						
i) First 1,000 LF	\$1,667		\$1,751		5.00%	
ii) Each Additional 1,000 LF	\$1,000		\$1,050		5.00%	
iii) Last 1,000 LF	\$500		\$525		5.00%	
j) Traffic Signal	\$4,502		\$4,727		5.00%	
k) NPDES	\$2,001		\$2,101		5.00%	
l) Bond Reduction Request	\$2,251		\$2,363		5.00%	
m) Final Inspection/Acceptance	\$3,001		\$3,151		5.00%	

City of La Quinta

Master Fee Schedule

Schedule of Public Works Fees

Fee Description		Current Fee *		Proposed Fee *		Change	Notes
	n) Traffic Control Only						
	i) One Day	\$337		\$353		5.00%	
	ii) Two - Five Days	\$673		\$707		5.00%	
	iii) Each Additional Day (Up to 10 Days)	\$337		\$353		5.00%	
	iv) 11+ Days	\$3,918		\$4,114		5.00%	
	o) Cut/Bore	\$750		\$788		5.00%	
	p) Driveway						
	i) Residential	\$181		\$190		5.00%	
	ii) Commercial	\$1,084		\$1,138		5.00%	
	q) Excavation / Trenching						
	i) First 100 LF	\$750		\$788		5.00%	
	ii) Each Additional 100 LF	\$333		\$350		5.00%	
	iii) Last 100 LF	\$167		\$175		5.00%	
	r) Sidewalk						
	i) First 100 Lineal Feet	\$917		\$917		0.00%	
	ii) Each Additional 100 Lineal Feet	\$500		\$500		0.00%	
	iii) Last 100 Lineal Feet	\$167		\$167		0.00%	
	s) Sewer and Water	\$1,334		\$1,401		5.00%	
	t) Night Work	\$417		\$438		5.00%	
11	<b>Research/Administrative</b>						
	a) Subdiv'n Improvement Agreem't (SIA)	\$2,001		\$2,101		5.00%	
	b) SIA - Time Extension	\$1,167	per request	\$1,225	per request	5.00%	
	c) Assignment & Assumptions Agreement	\$2,168	per request	\$2,276	per request	5.00%	
	d) Flood Plain Research/FEMA App	\$1,000	per request	\$1,050	per request	5.00%	
	e) Bid Protest Review	\$751	per request	\$788	per request	5.00%	
12	<b>Reactivation of Permit</b>						
	a) Reactivation of an Expired Permit / Permit Extension	10% of original permit fee	one year extension	10% of original permit fee	one year extension		

<b>City of La Quinta</b>				
<b>Master Fee Schedule</b>				

<b>Schedule of Public Works Fees</b>				
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Fee Description	Current Fee *		Proposed Fee *		Change	Notes
13 <b>Technology Enhancement Fee</b>						
Technology Enhancement Fee	\$5		\$8		50.58%	
<b>Digital Archiving and Records Management Fee</b>						
14 Digital Archiving and Records Management Fee						
a) OTC Permit/Application	\$11		\$11		5.00%	
b) All Others	\$21		\$22		5.00%	
15 <b>Transportation Permits</b>						
a) Annual	\$90		\$90		0.00%	
b) Single Event	\$16		\$16		0.00%	
16 <b>Refunds</b>						
a) Refunds for Plan Checks						
i) If plan check has not begun	90% refund		90% refund			[e]
ii) If 1st plan check has begun	30% refund		30% refund			[e]
iii) If 2nd plan check has begun	10% refund		10% refund			[e]
iv) Past 2nd plan check	no refund		no refund			[e]
b) Refunds for Permits - Permit issued and no work has commenced	Up to 50% of original permit fee		Up to 50% of original permit fee			[f]

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application. Exception for contract traffic engineering and plan review consulting costs, which are included in the fees listed above.

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description	Current Fee *		Proposed Fee *		Change	Notes
17 Public Works Personnel	\$167	per hour	\$175	per hour	5.00%	
18 City Attorney or Other Legal Review	100%	pass-through of actual cost	100%	pass-through of actual cost		
19 Outside Service Providers	100%	pass-through of actual cost	100%	pass-through of actual cost		

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Public Works Fees</b>
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Fee Description	Current Fee *	Proposed Fee *	Change	Notes
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[a] Plan review fees for Precise Grading - Custom Home are identified as part of the Building fee schedule and are based on the lot size of the custom home. See Building fee schedule, Grading section.

[b] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.

[c] Inspection fees for Precise Grading - Custom Homes and Tract Homes are identified as part of the Building fee schedule. See Building fee schedule, Grading section.

[d] For PM10 annual permit. For permits required for less than one year, or portion of year, fees will be pro-rated based on the number of months permitted.

[e] Upon request of the applicant, the director may authorize refunding a percentage of fees paid with the following schedule. If any portion of the plan check fee has been paid out by the city to another agency or consultant for services rendered in connection with the plan check, no refund of that portion of the fee shall be made.

[f] Upon request of the applicant, the director may authorize refunding of not more than 50% of fees paid when no work has been done under an issued permit. In no case shall the refund exceed the cost of services provided to date of cancellation of permit issuance.

City of La Quinta									
Master Fee Schedule									
Schedule of Fire Fees									
Fee Description	Current Fee *			Proposed Fee *			Change	Notes	
	Plan Review	Permit / Inspection	Total	Plan Review	Permit / Inspection	Total			
<b>Construction-Related Fire Review and Inspection Fees</b>									
1	New Multi-Residential (Hotel, Motel, Apartments, Condominiums)	\$500	\$333	\$833	\$525	\$350	\$875	5.00%	
2	New Commercial / Industrial	\$500	\$417	\$917	\$525	\$438	\$963	5.00%	
3	Residential Addition / Remodel	\$83	\$83	\$166	\$87	\$87	\$174	5.00%	
4	Commercial Tenant Improvement	\$250	\$167	\$417	\$263	\$175	\$438	5.00%	
5	Commercial / Industrial Addition or Remodel	\$250	\$250	\$500	\$263	\$263	\$525	5.00%	
6	New Single Family Dwelling (Access/Water)	\$83	\$83	\$166	\$87	\$87	\$174	5.00%	[a]
7	Automatic Suppression System	\$333	\$333	\$666	\$350	\$350	\$699	5.00%	
8	Kitchen Hood Suppression System	\$250	\$167	\$417	\$263	\$175	\$438	5.00%	
9	Fire Alarm Systems	\$584	\$500	\$1,084	\$613	\$525	\$1,138	5.00%	
10	Fire Sprinkler Systems - Single Family Detached								
	a) 1-50 Sprinkler Heads	\$250	\$167	\$417	\$263	\$175	\$438	5.00%	[a]
	b) 51-100 Sprinkler Heads	\$250	\$250	\$500	\$263	\$263	\$525	5.00%	[a]
	c) Over 100 Sprinkler Heads	\$250	\$333	\$583	\$263	\$350	\$612	5.00%	[a]
11	Fire Sprinkler Systems - Tract Master Plan	\$250	\$0	\$250	\$263	\$0	\$263	5.00%	
12	Fire Sprinkler Systems - Tract Production Home	\$0	\$167	\$167	\$0	\$175	\$175	5.00%	
13	Fire Sprinkler Systems - Multi-Family 3 or more units	\$333	\$250	\$583	\$350	\$263	\$612	5.00%	[b]
14	Fire Sprinkler Systems - Commercial / Industrial 0 - 35,000 SF	\$417	\$250	\$667	\$438	\$263	\$700	5.00%	
15	Fire Sprinkler Systems - Commercial / Industrial 35,001 - 75,000 SF	\$500	\$292	\$792	\$525	\$307	\$832	5.00%	
16	Fire Sprinkler Systems - Commercial / Industrial 75,001 - 120,000 SF	\$584	\$417	\$1,001	\$613	\$438	\$1,051	5.00%	
17	Fire Sprinkler Systems - Commercial / Industrial > 120,000 SF	\$667	\$584	\$1,251	\$700	\$613	\$1,314	5.00%	
18	Fire Sprinkler Systems - Tenant Improvement	\$167	\$333	\$500	\$175	\$350	\$525	5.00%	
19	Fire Pumps	\$333	\$333	\$666	\$350	\$350	\$699	5.00%	
20	Fire Standpipe Systems	\$250	\$333	\$583	\$263	\$350	\$612	5.00%	
21	Fire Alarms - Monitoring and Tenant Improvements	\$250	\$167	\$417	\$263	\$175	\$438	5.00%	
22	Smoke Controls Systems	\$584	\$500	\$1,084	\$613	\$525	\$1,138	5.00%	
23	Private Fire Mains	\$333	\$333	\$666	\$350	\$350	\$699	5.00%	
24	Energy Storage Systems	\$167	\$167	\$334	\$175	\$175	\$351	5.00%	
25	Emergency Responder Radio Coverage	\$250	\$250	\$500	\$263	\$263	\$525	5.00%	

City of La Quinta

Master Fee Schedule

Schedule of Fire Fees

Fee Description	Current Fee *			Proposed Fee *			Change	Notes
	Plan Review	Permit / Inspection	Total	Plan Review	Permit / Inspection	Total		
26 AST - Fuel Storage Tank	\$167	\$167	\$334	\$175	\$175	\$351	5.00%	
27 Fuel Dispensers	\$167	\$167	\$334	\$175	\$175	\$351	5.00%	
28 Hazardous Materials - H-OCC	\$250	\$333	\$583	\$263	\$350	\$612	5.00%	
29 High-piled Combustible Storage	\$250	\$333	\$583	\$263	\$350	\$612	5.00%	
30 Solar PV Power System (Commercial)	\$167	\$167	\$334	\$175	\$175	\$351	5.00%	
31 Special Event Structure/Tent	\$167	\$167	\$334	\$175	\$175	\$351	5.00%	
32 Gas Detection System	\$167	\$167	\$334	\$175	\$175	\$351	5.00%	
33 Plan Revision Submittals - each	\$167	\$0	\$167	\$175	\$0	\$175	5.00%	
34 Plan Resubmittals (in Excess of 3 Reviews) - each	\$167	\$0	\$167	\$175	\$0	\$175	5.00%	
35 Failed or Additional Field Inspections (Excessive) - each	\$0	\$167	\$167	\$0	\$175	\$175	5.00%	
<b>Operational Permit</b>								
36 Exhibits & Tradeshows	\$83	\$167	\$250	\$87	\$175	\$263	5.00%	
37 Fire Operational Permit (per hour)	bill hourly	bill hourly	per hour	bill hourly	bill hourly	per hour	n/a	
<b>Other</b>								
38 Tract access/Hydrant inspection	\$0	\$167	\$167	\$0	\$175	\$175	5.00%	
39 Special Event Permit	\$167	\$250	\$417	\$175	\$263	\$438	5.00%	
40 Pyrotechnic Permit (Review & Standby Charge)	\$167	\$834	\$1,001	\$175	\$876	\$1,051	5.00%	
41 Fire Safety Officer Standby - Events	bill hourly	bill hourly	per hour	bill hourly	bill hourly	per hour	n/a	
42 Fire Miscellaneous (per hour)	bill hourly	bill hourly	per hour	bill hourly	bill hourly	per hour	n/a	
43 Fire Permit Extensions (Admin Processing)	n/a	n/a	\$83			\$88		
<b>Technology Enhancement Fee</b>								
44 Technology Enhancement Fee	n/a	n/a	\$5	n/a	n/a	\$8	50.58%	
<b>Digital Archiving and Records Management Fee</b>								
45 Digital Archiving and Records Management Fee								
a) OTC Permit / Application	n/a	n/a	\$11	n/a	n/a	\$11	5.00%	
b) All Others	n/a	n/a	\$21	n/a	n/a	\$22	5.00%	

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Fire Fees</b>
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Fee Description	Current Fee *			Proposed Fee *			Change	Notes
	Plan Review	Permit / Inspection	Total	Plan Review	Permit / Inspection	Total		

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific application, including but not limited to legal review.

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description	Current Fee *	Proposed Fee *	Notes	Notes
46 City Assigned Fire Safety Specialist	\$167 per hour	\$175 per hour	5.00%	
47 Other County Fire Services	See County Fees	See County Fees		
48 City Attorney or other legal review	100% of actual costs	100% of actual costs		
49 Outside Service Providers	100% of actual costs	100% of actual costs		

[a] Fee will not apply for all submittals. Before applying fees, Fire Department will review project submittal to determine if review is necessary or if review fees have been collected as part of the development planning process.

[b] Fee is per building.



City of La Quinta					
Master Fee Schedule					
Schedule of NPDES Ongoing Inspection Fees					
Fee Description	Current Fee	Proposed Fee	Change	Unit	Notes
<b>NPDES Ongoing Inspection Fee</b>					
1 Food Establishment Facilities	\$48	\$51	5.00%	per year	
2 Hazardous Waste/Materials Facilities	\$102	\$107	5.00%	per year	
<b>Code Compliance</b>					
3 Code Compliance Follow-Up, If Required	\$122	\$129	5.00%	per hour	

City of La Quinta					
Master Fee Schedule					
Schedule of Short-Term Vacation Rental Permit Fees					
Fee Description	Current Fee	Proposed Fee	Change	Unit	Notes
<b>Short-Term Vacation Rental Permit Fee</b>					
1 <b>Homeshare Short-Term Vacation Rental Permit</b>					
Homeshare STVR Permit - Less than 5 Bedrooms	\$250	\$250	0.00%	per year	[a]
Homeshare STVR Permit - 5 Bedrooms or More	\$500	\$500	0.00%	per year	
2 <b>Primary Residence Short-Term Vacation Permit</b>					
Primary Residence STVR Permit - Less than 5 Bedrooms	\$750	\$750	0.00%	per year	[a]
Primary Residence STVR Permit - 5 Bedrooms or More	\$1,250	\$1,250	0.00%	per year	
3 <b>General Short-Term Vacation Rental Permit</b>					
General STVR Permit - Less than 5 Bedrooms	\$1,000	\$1,000	0.00%	per year	[a]
General STVR Permit - 5 Bedrooms or More	\$1,250	\$1,250	0.00%	per year	
4 <b>General Short-Term Vacation Rental Permit (subject to annual mitigation fees)</b>					[b]
General STVR Permit - Less than 5 Bedrooms (subject to mitigation fees)	\$250	\$250	0.00%	per year	[a];[b]
General STVR Permit - 5 Bedrooms or More (subject to mitigation fees)	\$500	\$500	0.00%	per year	[b]
5 Technology Enhancement Fee	\$5	\$8	50.58%	per year	

[a] If special inspection is required, amount will be billed hourly in half-hour increments using the billing rate of the department providing the services.

[b] A residential dwelling within a residential project subject to a “mitigation fee,” paid to the city to offset revenue losses caused by the development of the residential project, pursuant to a development agreement with the city, or pursuant to a condition of approval(s) attached to any entitlement approved by the city (including but not limited to a specific plan, subdivision map, or site development permit), pursuant to which short-term vacation rentals are a permitted use.

*[As of the adoption of this resolution, the following residential projects qualify under these requirements: Codorniz, La Quinta Desert Villas (Homewood Suites), Legacy Villas, Puerta Azul, and Signature at PGA West]*

City of La Quinta					
Master Fee Schedule					
Schedule of Medical Cannabis Delivery Application Fees					
Fee Description	Current Fee	Proposed Fee	Change	Unit	Notes
<b>Medical Cannabis Delivery Services Application</b>					
1 Medical Cannabis Delivery Service Application					
a) Delivery Service Application - New	\$485	\$509	5.00%	per year	
b) Delivery Service Application - Renewal	\$485	\$509	5.00%	per year	
2 Technology Enhancement Fee	\$5	\$8	50.58%	per year	

**City of La Quinta**

**Master Fee Schedule**

**Schedule of False Alarm Response Fees**

Fee Description		Current Fee	Proposed Fee	Change	Unit	Notes
<b>False Alarm Response</b>						
1	Police False Alarm Response					[a]
	a) 1st False Alarm Response	No Charge	No Charge	n/a	each	
	b) 2nd False Alarm Response	No Charge	No Charge	n/a	each	
	c) 3rd False Alarm Response	\$62	\$65	5.00%	each	
	d) 4th False Alarm Response	\$109	\$114	5.00%	each	
	e) 5th and Each Additional False Alarm Response	\$124	\$130	5.00%	each	
2	Fire False Alarm Response					[a]
	a) 1st False Alarm Response	No Charge	No Charge	n/a	each	
	b) 2nd False Alarm Response	No Charge	No Charge	n/a	each	
	c) 3rd False Alarm Response	\$62	\$65	5.00%	each	
	d) 4th False Alarm Response	\$285	\$299	5.00%	each	
	e) 5th and Each Additional False Alarm Response	\$627	\$658	5.00%	each	

[a] Based on number of false alarms in a 365 day period.

City of La Quinta

Master Fee Schedule

Schedule of Vehicle Impound Cost Recovery Fees

Fee Description		Current Fee	Proposed Fee	Change	Unit	Notes
1	Vehicle Impound Cost Recovery Fee	\$236	\$248	5.00%	each	

City of La Quinta					
Master Fee Schedule					
Schedule of Code Enforcement Hourly Rate for Services					
Fee Description	Current Fee	Proposed Fee	Change	Unit	Notes
1 <b>Code Enforcement Hourly Rate</b>					
a) Code Enforcement Hourly Rate	\$122	\$129	5.00%	per hour	[a]
b) Code Enforcement Hourly Rate - For Outside Agency Reimbursement Request	\$112	\$118	5.00%	per hour	[b]

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

[b] Hourly rate for outside agency reimbursement request is a reduced rate because the City may request direct reimbursement of various fleet and technology related costs.

City of La Quinta

Master Fee Schedule

Schedule of Pool Drain Permit Fees

Fee Description		Current Fee	Proposed Fee	Change	Unit	Notes
1	Pool Drain Permit	\$25	\$25	0.00%	per permit	

**City of La Quinta**

**Master Fee Schedule**

**Schedule of Home Occupation Permit Fees**

<b>Fee Description</b>		<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Change</b>	<b>Unit</b>	<b>Notes</b>
1	Home Occupation Permit	\$104	\$109	5.00%	per permit	
2	Home Occupation Permit - Address Change	\$52	\$54	5.00%	per permit	



City of La Quinta

Master Fee Schedule

Schedule of Film/Photography Permit Fees

Fee Description	Current Fee	Proposed Fee	Change	Unit	Notes
<b>Film/Photography Permit</b>					
1 Cast and Crew Totaling One to Three Persons:					
a) Permit Issuance Fee					
i) Private Property	\$92	\$96	5.00%	per permit	
ii) Private Property with Staging in Public Right of Way	\$122	\$128	5.00%	per permit	
iii) Public Property	\$122	\$128	5.00%	per permit	
b) Location Use Fee					
i) Private Property	\$0	\$0	0.00%	per day	
ii) Private Property with Staging in Public Right of Way	\$104	\$109	5.00%	per day	[a]
iii) Public Property	\$155	\$163	5.00%	per day	[a];[b]
2 Cast and Crew Totaling Four or More Persons:					
a) Permit Issuance Fee					
i) Private Property	\$214	\$225	5.00%	per permit	
ii) Private Property with Staging in Public Right of Way	\$336	\$353	5.00%	per permit	
iii) Public Property	\$397	\$417	5.00%	per permit	
b) Location Use Fee					
i) Private Property	\$0	\$0	0.00%	per day	
ii) Private Property with Staging in Public Right of Way	\$259	\$272	5.00%	per day	[a]
iii) Public Property	\$518	\$544	5.00%	per day	[a];[b]
<b>Other Fees, If Applicable</b>					
3 Pre-Application Meeting (upon request)	\$244	\$257	5.00%	per meeting	
4 City Film Monitor (as needed)	\$122	\$128	5.00%	per hour	
5 Violations:					
a) Filming/Photography without a Permit	2 times applicable fees	2 times applicable fees	0.00%		
b) Violation of Permit	\$362	\$381	5.00%	per violation, per day	

Note: The City Manager may waive fees for bona fide student film/photography projects and projects with 501(c)(3) Federal Income Tax Status; however, the permitting process for filming/photography is still required for these projects.

[a] Proposed fee is a market-based rate for exclusive private use of public space/facilities.

[b] Does not include any applicable facility rental fees that may apply.

City of La Quinta						
Master Fee Schedule						
Schedule of Bingo Permit Fees						
Fee Description		Current Fee	Proposed Fee	Change	Unit	Notes
1	Bingo Permit					
	a) Initial	\$50	\$50	0.00%	per permit	
	b) Renewal	\$50	\$50	0.00%	per permit	

**City of La Quinta**

**Master Fee Schedule**

**Schedule of Administrative Fees**

Fee Description		Current Fee *	Proposed Fee *	Change	Unit	Notes
1	Black and White Copy - up to 8.5 x 14	\$0.15	\$0.15	0.00%	per single-sided page	
2	Black and White Copy - 11 x 17	\$0.20	\$0.20	0.00%	per single-sided page	
3	Color Copy - up to 8.5 x 14	\$0.25	\$0.25	0.00%	per single-sided page	
4	Color Copy - 11 x 17	\$0.50	\$0.50	0.00%	per single-sided page	
5	Oversized Sheets (Plans/Maps)	\$3.00	\$3.00	0.00%	per sheet	[a]
6	CD/DVD/Flash Drive	\$5.00	\$5.00	0.00%	per CD or DVD	
7	Agency Credit Card Service Fee	1.8%	2.5%	38.89%	% of fees paid	[b]
8	Processing Fee for Receipt of Non-Sufficient Funds					
	a) First from Payee	\$25.00	\$25.00	0.00%	per occurrence	[c]
	b) Each Subsequent from Payee	\$35.00	\$35.00	0.00%	per occurrence	[c]

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific request for information/service.

\* In addition to the fees identified in this schedule, if a request for electronic records either (1) is for a record normally issued only periodically, or (2) requires data compilation, extraction, or programming, costs will include the cost of producing the copy, including construction, programming and computer services.

[a] If more than two sheets are requested, the City will typically process the request using an outside vendor service.

[b] Fee is intended to function as a pass-through of credit card transaction vendor charge. Annual updates should be based on vendor charge.

[c] Set by State (Civil Code Section 1719).

City of La Quinta					
Master Fee Schedule					
Schedule of Appeal Fees					
Fee Description	Current Fee	Proposed Fee	Change	Unit	Notes
1 Appeal to Hearing Officer of Administrative Citation	\$25	\$25	0.00%	per appeal	[a]
2 Appeal of an Administrative Decision to City Manager	\$250	\$250	0.00%	per appeal	[a]
3 Appeal to Construction Board of Appeals	\$1,500	\$1,500	0.00%	per appeal	[a]
4 Appeal to Planning Commission	\$1,500	\$1,500	0.00%	per appeal	[a]
5 Appeal to City Council	\$1,500	\$1,500	0.00%	per appeal	[a]

[a] Depending on the subject of the appeal, specialized expertise may be solicited, at the expense of the applicant, for the purpose of providing input to the City Manager, Construction Board of Appeals, Planning Commission or City Council.

**City of La Quinta**

**Master Fee Schedule**

**Schedule of Facility Use Fees**

Fee Description	Current Fees				Proposed Fees				Change	Notes
	Class I (per season)	Class II	Class III	Class IV	Class I (per season)	Class II	Class III	Class IV		
<b>SPORTS FACILITIES</b>										
1 Sports Complex Baseball Diamonds/ Football Field or La Quinta Park Baseball Diamonds (with or without field lights)	\$10 per resident/ \$15 per non-resident	\$25/hour (per field)	N/A	N/A	\$10 per resident/ \$15 per non-resident	\$25/hour (per field)	N/A	N/A	0.00%	
2 La Quinta Park or Colonel Mitchell Paige Soccer Fields (with or without field lights)	\$10 per resident/ \$15 per non-resident	\$25/hour (per field)	N/A	N/A	\$10 per resident/ \$15 per non-resident	\$25/hour (per field)	N/A	N/A	0.00%	
3 Sports Complex, La Quinta Park, and Colonel Mitchell Paige Sports Fields (per field)	N/A	N/A	\$25/hour (\$40/hour with lights)	\$35/hour (\$55/hour with lights)	N/A	N/A	\$25/hour (\$40/hour with lights)	\$35/hour (\$55/hour with lights)	0.00%	
4 Sports Complex or La Quinta Park Snack Bar Use	\$200.00	N/A	N/A	N/A	\$200.00	N/A	N/A	N/A	0.00%	
5 La Quinta Boys & Girls Club Gymnasium	N/A	\$25/hour	\$35/hour	\$45/hour	N/A	\$25/hour	\$35/hour	\$45/hour	0.00%	
6 Tennis Courts/Pickleball Courts (per court)	N/A	\$5/hour	\$5/hour	\$10/hour	N/A	\$5/hour	\$5/hour	\$10/hour	0.00%	
<b>PARKS</b>										
7 Civic Center Campus, Gazebo, Amphitheater (50 people or less)	N/A	\$75/hour	\$125/hour	\$175/hour	N/A	\$75/hour	\$125/hour	\$175/hour	0.00%	
8 Civic Center Campus (Non-profit events with 100 people or more; TUP required)	N/A	\$150/hour	N/A	N/A	N/A	\$150/hour	N/A	N/A	0.00%	
9 Cove Oasis Trailhead (50 people or less)	N/A	\$75/hour	\$125/hour	\$175/hour	N/A	\$75/hour	\$125/hour	\$175/hour	0.00%	
10 Fritz Burns or La Quinta Park Party (50 people or less)	N/A	\$50 (4 hours)	\$65 (4 hours)	\$90 (4 hours)	N/A	\$50 (4 hours)	\$65 (4 hours)	\$90 (4 hours)	0.00%	
11 Fritz Burns or La Quinta Park (Non-profit events with 100 people or more; TUP required)	N/A	\$100.00	N/A	N/A	N/A	\$100.00	N/A	N/A	0.00%	
<b>BUILDINGS</b>										
12 Wellness Center Multi-Purpose Room (max capacity is 200)	\$55/hour	\$75/hour	\$125/hour	\$175/hour	\$55/hour	\$75/hour	\$125/hour	\$175/hour	0.00%	
13 Museum Meeting Room (Meetings only; max capacity is 65)	N/A	\$50/hour	\$50/hour	\$50/hour	N/A	\$50/hour	\$50/hour	\$50/hour	0.00%	
14 Museum Meeting Room & Courtyard (max capacity is 150)	N/A	\$75/hour	\$125/hour	\$175/hour	N/A	\$75/hour	\$125/hour	\$175/hour	0.00%	
15 Museum Meeting Room, Courtyard, & Upstairs Patio (max capacity is 175)	N/A	\$100/hour	\$150/hour	\$200/hour	N/A	\$100/hour	\$150/hour	\$200/hour	0.00%	
16 Library Community Room (Small events/meetings with 60 people or less)	N/A	\$50/hour	\$50/hour	\$50/hour	N/A	\$50/hour	\$50/hour	\$50/hour	0.00%	
17 Library Classroom (Meetings only; max capacity is 60)	N/A	\$50/hour	\$50/hour	\$50/hour	N/A	\$50/hour	\$50/hour	\$50/hour	0.00%	
18 Wellness Center, Library Community Room, and Museum Kitchen	\$10/hour	\$20/hour	\$25/hour	\$30/hour	\$10/hour	\$20/hour	\$25/hour	\$30/hour	0.00%	

City of La Quinta							
Master Fee Schedule							
SECURITY DEPOSITS (Refundable upon post conditions after use)							
		Current Fees		Proposed Fees		Fee Schange	Notes
19	Wellness Center Multi-Purpose Room Museum Meeting Room & Courtyard Museum Meeting Room & Courtyard w/Upstairs Patio	Sports Fields Boys & Girls Club Gym	\$500.00	Sports Fields Boys & Girls Club Gym	\$500.00	0.00%	
20	La Quinta Park & Sports Complex snack bars		\$350.00		\$350.00	0.00%	
21	Civic Center Campus (Non-profit events with 100 people or more)		\$200.00		\$200.00	0.00%	
22	Museum Meeting Room Library Community Room Fritz Burns Tennis Courts (per court) Fritz Burns or La Quinta Park (Non-profit events w/ 100+ people)	Library Classroom Cove Oasis Trailhead Civic Center Campus, Gazebo, Amphitheater (50 people or less)	\$100.00	Library Classroom Cove Oasis Trailhead Civic Center Campus, Gazebo, Amphitheater (50 people or less)	\$100.00	0.00%	
23	Fritz Burns or La Quinta Park Party		\$50.00		\$50.00	0.00%	

**CLASSIFICATIONS**

- Class I:** 501(c) 3 recreation organizations serving LQ youth (18 and under)
- Class II:** LQ non-profit organizations, community-based organizations, competitive youth sports leagues (DSUSD - Sports Complex Use Only)
- Class III:** LQ residents (DSUSD - for all other facilities other than the Sports Complex)
- Class IV:** LQ business and profit organizations; non-city residents, organizations, and businesses

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>
<b>Schedule of SilverRock Event Site Facility Rental Fees</b>

Entire Park Area Rental						
Fee Description	Current Fee		Proposed Fees		Fee Change	Notes
	Non-Profit	All Others	Non-Profit	All Others		
<b>SILVERROCK EVENT SITE (4-Hour Minimum Rental)</b>						
1 Permit Processing Fee (per application)	\$122	\$122	\$128	\$128	5.00%	
2 Facility Rental Fee (per hour)	\$259	\$259	\$272	\$272	5.00%	
3 Security Deposit						
a) One Day Event	\$500	\$500	\$500	\$500	0.00%	
b) Event Lasting Two or More Days	\$1,000	\$1,000	\$1,000	\$1,000	0.00%	

Partial Park Area Rental										
Fee Description	Current Fee				Proposed Fees				Fee Change	Notes
	Class II	Class III	Class IV	Security Deposit	Class II	Class III	Class IV	Security Deposit		
1 SilverRock - 50 people or less	\$75/hour	\$125/hour	\$175/hour	\$100	\$75/hour	\$125/hour	\$175/hour	\$100	0.00%	
2 SilverRock - Non-profit events with 100 people or more; TUP required	\$150/hour	N/A	N/A	\$200	\$150/hour	N/A	N/A	\$200	0.00%	
3 SilverRock Meeting Room	\$50/hour	\$50/hour	\$50/hour	\$100	\$50/hour	\$50/hour	\$50/hour	\$100	0.00%	

**CLASSIFICATION**

**Non-Profit:** 501(c)3 tax organization.

**Class II:** LQ non-profit organizations, community-based organizations

**Class III:** LQ residents (DSUSD - for all other facilities other than the Sports Complex)

**Class IV:** LQ business and profit organizations; non-city residents, organizations, and businesses

City of La Quinta				
Master Fee Schedule				
Use of Public Property - Parking Lots and Open Space				
Fee Description	Current Fee	Proposed Fee	Change	Notes
<b>Parking Lot / Open Space Use Fees</b>				[a];[b]
1 Daily Use Rate Per Space				
a) Per Hour Rate	\$1.50	\$1.75	5% increase rounded to nearest \$0.25 per space ↓	[c]
b) Maximum Per Day	\$12	\$14		
2 Daily Use Rate Per Area				
a) Per Quarter Acre				
i) Hourly Rate	\$47	\$55		[c]
ii) Maximum Per Day	\$375	\$440		
b) Per Acre				
i) Hourly Rate	\$188	\$219		[c]
ii) Maximum Per Day	\$1,500	\$1,752		

[a] Public property use rental is facilitated by obtaining the relevant use permit approval from the Planning Division.

[b] As part of permit review and review of potential impacts on the community and facilities, staff will determine if there is a need for a security deposit. Security deposit amount will be determined based on use requirements and will be refundable assuming conditions of rental/use are met.

[c] Four-hour minimum.



City of La Quinta  
 Technology Enhancement Surcharge  
 Cost of Service Calculation

**Technology Enhancement Surcharge**

Cost Information		Total	Notes
1	Targeted Annual Costs Recoverable for Enhanced Technology Services	\$ 80,000	[a]
2	Estimated Permit/License/Service Transactions Per Year	6,200	[b]
3	Technology Enhancement Estimated Cost Per Transaction	\$ 13	

**Cost Recovery Analysis**

#	Description	Current Fee	Fee at Full Cost Recovery	Proposed Fee	Notes
4	Technology Enhancement Fee	\$5	\$13	\$8	

**Revenue Analysis**

#	Description	Current Revenue	Revenue at Full Cost Recovery	Revenue at Targeted Fee	GF Subsidy at Current Fee	GF Subsidy at Proposed Fee
5	Technology Enhancement Fee	\$31,000	\$80,000	\$49,600	\$49,000	\$30,400
6	Cost Recovery %	39%		62%		

[a] Trakit and Bluebeam API and iPad replacements.

[b] Estimate of building permits, planning permits, public works permits, short-term vacation rental permits, business licenses, recreation registrations, etc.

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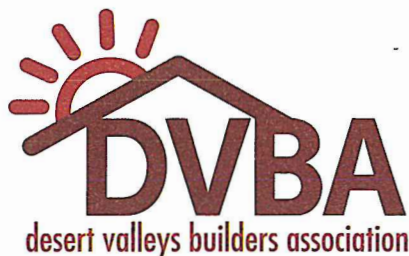
Bureau of Labor Statistics

**CPI for All Urban Consumers (CPI-U)  
Original Data Value**

**Series Id:** CUURS49CSA0,CUUSS49CSA0  
**Not Seasonally Adjusted**  
**Series Title:** All items in Riverside-San Bernardino-Ontario, CA, all urban consumers, not seasonally adjusted  
**Area:** Riverside-San Bernardino-Ontario, CA  
**Item:** All items  
**Base Period:** DECEMBER 2017=100  
**Years:** 2017 to 2022

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
<b>2017</b>												100.000			
<b>2018</b>	100.916		101.897		102.929		103.139		103.241		103.616		102.732	102.023	103.441
<b>2019</b>	103.991		104.749		105.959		105.816		106.412		106.573		105.697	104.998	106.397
<b>2020</b>	107.143		107.162		106.899		107.640		108.201		108.626		107.672	107.068	108.275
<b>2021</b>	109.550		110.981		113.222		114.682		115.557		117.206		113.875	111.588	116.162
<b>2022</b>	118.963		122.127												
<b>2020 to 2021</b>	<b>2.25%</b>		<b>3.56%</b>		<b>5.91%</b>		<b>6.54%</b>		<b>6.80%</b>		<b>7.90%</b>		<b>5.76%</b>		
<b>2021 to 2022</b>	<b>8.59%</b>		<b>10.04%</b>												

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**2022 BOARD OF DIRECTORS**

**PRESIDENT**

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Agua Caliente Band of  
Cahuilla Indians

**Immediate Past President**

Deborah McGarrey  
Southern California Gas Company

**1<sup>st</sup> VICE PRESIDENT**

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Dubose Design Group, Inc.

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Osborne Rincon CPAs

**VICE PRESIDENT**

**OF ASSOCIATES**

Allan Levin  
Allan Levin & Associates

**CHIEF EXECUTIVE OFFICER**

Gretchen Gutierrez

July 25, 2022

City of La Quinta  
Jon McMillen, City Manager  
78-495 Calle Tampico  
La Quinta, CA 92253

Dear Mr. McMillen,

The Desert Valleys Builders Association (DVBA) appreciates the opportunity to review the City of La Quinta's *Annual User and Regulatory Fees Schedule Update*. We support the City's efforts to annually adjust the fee schedule to assure that fees keep up with inflation, and that we don't get blindsided with a fee increase after several years.

The current inflation rates are challenging both the city and its constituents. The DVBA supports the City's suggestion of only taking fees up five percent, not the 10.04% as shown in the BLS Consumer Price Index. We find this a pragmatic action and therefore support the update of the User and Regulatory Fee Schedule reflecting a 5% in the City's rates for service.

Respectfully,

Gretchen Gutierrez  
Chief Executive Officer

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Brian Benedetti  
Brian Benedetti Construction

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**RESOLUTION NO. 2022 - xxx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA QUINTA, CALIFORNIA, ADOPTING A REVISED MASTER FEE SCHEDULE OF VARIOUS USER AND REGULATORY FEES**

**WHEREAS**, this action is exempt under the California Environmental Quality Act (CEQA), Article 18, Statutory Exemptions, Section 15273(a) Rates Tolls Fares and Charges; and

**WHEREAS**, the City Council adopted Resolution No. 2021-032 on August 2, 2021 updating the City's Master Fee Schedule of various user and regulatory fees; and

**WHEREAS**, the City Council desires that annually the fees be increased based on the all-urban consumers Consumer Price Index (CPI) for Riverside-San Bernardino-Ontario region; and

**WHEREAS**, the City commissioned ClearSource Financial Consulting to conduct the analysis to determine the user and regulatory fee update, which is included in the staff report and available for public review; and

**WHEREAS**, the City Council hereby finds that the supporting documents, along with the most recently completed comprehensive study completed in July 2019, provide adequate evidence to conclude that the adjusted fees are set at amounts that do not exceed the estimated reasonable cost to provide the service.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of La Quinta, California, as follows:

SECTION 1. Each WHEREAS paragraph, set forth above, is hereby adopted as a specific finding of this City Council.

SECTION 2. Resolution No. 2021-032 is hereby superseded, and revised fees as listed in the Master Fee Schedule attached hereto as "Exhibit A," and incorporated herewith by this reference, are hereby adopted.

SECTION 3. Annually on July 1 the City Manager or his/her designee shall update and promulgate a new fee schedule whereby all fees are increased based on the all-urban consumers CPI for Riverside - San Bernardino - Ontario computed from March of the previous year to March of

Resolution No. 2022 – xxx  
Master Fee Schedule – Update of User and Regulatory Fees  
Adopted:  
Page 2 of 2

the current year. If the CPI does not change or goes down in a given year, no change shall be made to the Master Fee Schedule that year.

SECTION 4. This Resolution shall become effective upon adoption. The fees imposed by this Resolution shall go into effect October 1, 2022.

**PASSED, APPROVED, and ADOPTED** at a regular meeting of the La Quinta City Council held on this \_\_\_\_ day of August, 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

LINDA EVANS, Mayor  
City of La Quinta, California

**ATTEST:**

---

MONIKA REDEVA, City Clerk  
City of La Quinta, California



**APPROVED AS TO FORM:**

---

WILLIAM H. IHRKE, City Attorney  
City of La Quinta, California



**RESOLUTION NO. 2022-XXX**  
**EXHIBIT A**  
**ADOPTED: AUGUST 2, 2022**



**City of La Quinta**  
**Master Fee Schedule**  
**- Effective October 1, 2022 -**

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City of La Quinta					
Master Fee Schedule					
Schedule of Building Fees - Mechanical, Plumbing, and Electrical					
Fee Description		Fees			Notes
		Permit	Plan Check	Total	
1	<b>Permit Issuance</b> Permit Issuance (Mechanical, Plumbing, Electrical)	\$110.88		\$110.88	
	<b>Mechanical</b>				
2	Installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance	\$43.77	\$29.18	\$72.95	
3	Installation or relocation of each suspended heater, recessed wall heater, or floor-mounted unit heater	\$29.18	\$14.59	\$43.77	
4	Repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by the UMC	\$14.59	\$5.84	\$20.42	
5	Installation or relocation of each boiler, condenser, compressor, or each absorption system	\$43.77	\$29.18	\$72.95	
6	Air-handling unit, including attached ducts	\$43.77	\$14.59	\$58.36	
7	Evaporative cooler, other than portable-type	\$14.59	\$14.59	\$29.18	
8	Ventilation fan connected to a single-duct	\$14.59	\$5.84	\$20.42	
9	Installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$14.59	\$5.84	\$20.42	
10	Each appliance or piece of equipment not classified in other appliance categories, or for which no other fee is listed	\$43.77	\$43.77	\$87.53	
	<b>Mechanical Change-Out</b>				
11	Condenser Only	\$43.77	\$29.18	\$72.95	
12	Furnace Only	\$43.77	\$29.18	\$72.95	
13	Other Equipment	\$43.77	\$43.77	\$87.53	
14	Packaged Unit	\$43.77	\$29.18	\$72.95	
15	Repair / Alteration	\$14.59	\$5.84	\$20.42	
16	Split-System	\$43.77	\$87.53	\$131.30	
	<b>Plumbing</b>				
17	Each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and backflow protection)	\$14.59	\$14.59	\$29.18	
18	Sewer Connection / Septic Abandonment	\$29.18	\$20.42	\$49.60	
19	Rainwater systems, per drain (inside building)	\$14.59	\$14.59	\$29.18	
20	Water heater and/or vent	\$14.59	\$8.75	\$23.34	
21	Industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$43.77	\$14.59	\$58.36	

City of La Quinta					
Master Fee Schedule					
Schedule of Building Fees - Mechanical, Plumbing, and Electrical					
Fee Description	Fees			Notes	
	Permit	Plan Check	Total		
22	Installation, alteration, or repair of water piping and/or water-treating equipment, drainage or vent piping, each fixture	\$14.59	\$14.59	\$29.18	
23	Backflow protective device other than atmospheric-type vacuum breakers	\$14.59	\$5.84	\$20.42	
24	Gas piping system - 1 to 4 outlets	\$14.59	\$29.18	\$43.77	
25	Gas piping system - 5 or more outlets	\$43.77	\$29.18	\$72.95	
26	Solar (Thermal)	\$29.18	\$29.18	\$58.36	
	<b>Electrical</b>				
	<b>New Construction</b>				
27	Residential - First 1,000 SF (includes livable and non-livable SF)	\$175.07	\$57.77	\$232.84	
28	Residential - Each Additional 1,000 SF (includes livable and non-livable SF)	\$14.88	\$6.13	\$21.01	
29	Non-Residential - First 2,000 SF	\$131.30	\$101.54	\$232.84	
30	Non-Residential - Each Additional 2,000 SF	\$43.77	\$11.67	\$55.44	
	<b>Solar (Photovoltaic)</b>				
31	Solar (PV) Less than 10kW	\$29.18	\$29.18	\$58.36	
32	Solar (PV) Greater than 10kW	\$43.77	\$43.77	\$87.53	
33	Each Additional String (<20)	\$2.92	\$0.73	\$3.65	
	<b>Receptacle, Switch, and Lighting Outlets</b>				
34	Receptacle, switch, lighting, or other outlets at which current is used or controlled, except services, feeders, and meters - first 20	\$29.18	\$29.18	\$58.36	
35	Receptacle, switch, lighting, or other outlets at which current is used or controlled, except services, feeders, and meters - each additional	\$2.92	\$0.73	\$3.65	
	<b>Lighting Fixtures</b>				
36	Lighting fixtures, sockets, or other lamp-holding devices - first 20	\$29.18	\$29.18	\$58.36	
37	Lighting fixtures, sockets, or other lamp-holding devices - each add'l	\$2.92	\$0.73	\$3.65	
38	Pole or platform-mounted light replacement, repair or alteration - first 10	\$29.18	\$29.18	\$58.36	
39	Pole or platform-mounted light replacement, repair or alteration - each additional	\$2.92	\$0.73	\$3.65	

City of La Quinta				
Master Fee Schedule				
Schedule of Building Fees - Mechanical, Plumbing, and Electrical				
Fee Description	Fees			Notes
	Permit	Plan Check	Total	
<b>Residential Appliances</b> 40 Fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console, or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding one horsepower (HP) in rating, each	\$14.59	\$14.59	\$29.18	
<b>Non-Residential Appliances</b> 41 Residential appliances and self-contained, factory-wired, non-residential appliances not exceeding one horsepower (HP), kilowatt (KW) , or kilovolt ampere (KVA) in rating, including medical and dental devices; food, beverage, and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment, each	\$29.18	\$29.18	\$58.36	
<b>Power Apparatus</b> 42 Motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, each	\$29.18	\$29.18	\$58.36	
<b>Signs, Outline Lighting, and Marquees</b> 43 Signs, outline lighting systems, or marquees, each	\$43.77	\$58.36	\$102.12	
<b>Services</b> 44 Services, each	\$29.18	\$14.59	\$43.77	
<b>Temporary Power Services</b> 45 Temporary service power pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, each	\$29.18	\$20.42	\$49.60	
<b>Miscellaneous Apparatus, Conduits, and Conductors</b> 46 Electrical apparatus, conduits, and conductors for which a permit is required, but for which no fee is identified	\$29.18	\$29.18	\$58.36	

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific application.

City of La Quinta					
Master Fee Schedule					
Schedule of Building Fees - Miscellaneous Items					
Fee Description	Fees			Notes	
	Permit	Plan Check	Total		
<b>Addition</b>					
1	Residential Addition				
	a) Residential Addition - Up to 100 SF	\$147.06	\$206.58	\$353.64	[a]
	b) Residential Addition - Each Additional 500 SF	\$75.28	\$21.01	\$96.29	[a]
	c) Structural Review	bill hourly (1 hour min.)		[a]	
2	Non-Residential Addition				
	a) Non-Residential Addition - Up to 100 SF	\$169.12	\$237.57	\$406.68	[a]
	b) Non-Residential Addition - Each Additional 500 SF	\$86.57	\$24.16	\$110.73	[a]
	c) Structural Review	bill hourly (1 hour min.)		[a]	
<b>Antenna</b>					
3	Dish > 2 Ft	\$43.77	\$161.06	\$204.83	
4	Cellular/Mobile Phone	\$175.07	\$248.60	\$423.66	
5	Equipment Shelter	\$43.77	\$117.30	\$161.06	
<b>Appeal</b>					
6	Appeal	bill hourly (1 hour min.)			
<b>Awning/Canopy (Supported by Building)</b>					
7	Awning/Canopy	\$17.51	\$248.60	\$266.10	
<b>Balcony Addition</b>					
8	Balcony Addition	\$175.07	\$204.83	\$379.90	
<b>Block Wall</b>					
9	Block Wall - First 100 LF	\$58.36	\$72.95	\$131.30	
10	Block Wall - Each Addt'l 50 LF	\$17.51		\$17.51	
11	Retaining / Combination Wall - Each 50 LF	\$17.51		\$17.51	
<b>Carport</b>					
12	Carport - First	\$87.53	\$117.30	\$204.83	
13	Carport - Each Additional	\$87.53	\$46.68	\$134.22	
<b>Compliance Survey/Special Inspection</b>					
14	Compliance Survey/Special Inspection	\$87.53	\$218.84	\$306.37	
<b>Demolition</b>					
15	Demolition	\$29.76	\$105.04	\$134.80	
16	Demolition - Interior	\$43.77	\$117.30	\$161.06	
17	Demolition - Exterior	\$43.77	\$131.30	\$175.07	
<b>Fence</b>					
18	Fence - First 100 LF	\$57.77	\$73.53	\$131.30	
19	Fence - Each Additional 50 LF	\$17.51		\$17.51	
<b>Fireplace</b>					
20	Fireplace	\$175.07	\$262.60	\$437.67	
<b>Flag/Lighting Pole</b>					
21	Flag/Lighting Pole - First	\$43.77	\$117.30	\$161.06	
22	Flag/Lighting Pole - Each Additional	\$17.51	\$5.25	\$22.76	

City of La Quinta					
Master Fee Schedule					
Schedule of Building Fees - Miscellaneous Items					
Fee Description		Fees			Notes
		Permit	Plan Check	Total	
<b>Grading</b>					
23	Residential Precise Grading (Tract Homes) - Per Home	\$161.06		\$161.06	[b]
24	Residential Precise Grading (Custom Home) - Lot <= 7,000 SF	\$43.77	\$43.77	\$87.53	
25	Residential Precise Grading (Custom Home) - Lot > 7,000 SF	\$43.77	\$218.84	\$262.60	
<b>Partition</b>					
26	Partition	\$87.53	\$161.06	\$248.60	
<b>Patio Cover / Covered Porch / Lattice</b>					
27	Standard, Open, Pre-Engineered (First)	\$117.30	\$115.54	\$232.84	
28	Standard, Enclosed, Pre-Engineered (First)	\$117.30	\$159.31	\$276.61	
29	Special Design (First)	\$161.06	\$203.08	\$364.14	
30	Each Additional	\$58.36	\$43.77	\$102.12	
<b>Pool / Spa</b>					
31	Swimming Pool / Spa	\$218.84	\$119.05	\$337.88	
32	Detached Spa / Water Feature	\$218.84		\$218.84	
33	Gunite Alteration / Resurfacing	\$218.84	\$119.05	\$337.88	
34	Equipment Change-out Alone	\$29.18	\$110.88	\$140.05	
<b>Remodel</b>					
35	Non-Structural Review - Up to 100 SF	\$59.52	\$162.81	\$222.34	[a]
36	Non-Structural Review - Each Additional 500 SF	\$26.26	\$21.01	\$47.27	[a]
37	Structural Review		bill hourly (1 hour min.)		[a]
<b>Replacement of Plans/Job Card</b>					
38	Replacement of Job Copy of Approved Plans		\$248.60	\$248.60	
39	Replacement of Inspection Record Card		\$43.77	\$43.77	
<b>Re-Roof</b>					
40	Re-Roof - Up to 2,000 SF	\$59.52	\$119.05	\$178.57	
41	Re-Roof - Each Additional 1,000 SF	\$14.01		\$14.01	
<b>Sign</b>					
42	Monument Sign - First	\$87.53	\$161.06	\$248.60	
43	Monument Sign - Each Additional	\$29.76		\$29.76	
44	Wall/Awning Sign - First	\$29.76	\$105.04	\$134.80	
45	Wall/Awning Sign - Each Additional	\$29.76	\$29.76	\$59.52	
<b>Storage Racks</b>					
46	Storage Racks - First 100 LF	\$29.76	\$115.54	\$145.31	
47	Storage Racks - Each Additional 100 LF	\$14.01		\$14.01	
<b>Stucco Application</b>					
48	Stucco Application - First 500 SF	\$29.76	\$89.28	\$119.05	
49	Stucco Application - Each Additional 500 SF	\$8.75		\$8.75	
<b>Temporary Trailer</b>					
50	Temporary Trailer	\$175.07	\$175.07	\$350.14	
<b>Utility Release</b>					
51	Electrical Utility Release	\$87.53		\$87.53	

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Building Fees - Miscellaneous Items</b>
--------------------------------------------------------

Fee Description	Fees			Notes
	Permit	Plan Check	Total	
<b>Window / Sliding Glass Door / Other Fenestration</b>				
52 Retrofit/Repair - Up to 7	\$73.53	\$71.78	\$145.31	
53 Retrofit/Repair - Each Additional 5	\$12.25		\$12.25	
54 New/Alteration - First	\$116.71	\$133.05	\$249.76	
55 New/Alteration - Each Additional	\$12.25	\$14.01	\$26.26	
<b>Administrative</b>				
Plan Check Initial Deposit - For Various Non-OTC Items				
56 a) Miscellaneous Items		\$175.07	\$175.07	[c]
57 b) New Construction		varies		[c] [d]
58 Plan Check / Permit Extension Processing		\$117.30	\$117.30	
59 Change of Contractor, Architect, Owner Processing		\$117.30	\$117.30	
60 Request/Research for Alternative Methods/Product Review		bill hourly (1 hour min.)		
61 Temporary Certificate of Occupancy	\$525.20		\$525.20	[e]
62 Disabled Access Compliance Inspection		\$175.07	\$175.07	
63 Partial Inspection Fee	\$87.53		\$87.53	[f]
64 Re-inspection Fee	\$87.53		\$87.53	[f]
65 Excess Plan Check Fee		bill hourly		[g]
66 Investigation Fee for Work Commenced Without a Permit		equal to permit fee		
67 Refunds				
a) Fees Erroneously Paid or Collected by the City		100% refund		[h]
b) Fees Prior to Work Being Commenced		up to 80% refund		[i]
c) 180 Days After Payment of Fees		no refund		[j]

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific application, including the cost of structural engineering review services.

- [a] Fee is intended to capture structural and non-structural reviews. Mechanical, Electrical, and Plumbing review and inspection fees are collected separately.
- [b] Plan review fees for Residential Precise Grading (Tract Homes) are identified as part of the Public Works fee schedule and based on the number of sheets submitted for plan review. See Public Works fee schedule.
- [c] Non-Refundable Initial Deposit. For projects that request permit issuance the initial deposit amount will be credited against total
- [d] Initial deposit varies depending on project details.
- [e] Per issuance, each extension will be assessed fee at each occurrence.
- [f] The permit fees identified in this fee schedule include initial inspection and one re-inspection. Additional fees will be collected for the provision of all subsequent permit inspection services. See re-inspection fee and partial inspection fee for applicable fees.
- [g] The base plan check fees identified in this fee schedule include initial check and one re-check. Additional fees will be collected for the provision of all subsequent re-check services.
- [h] The Building Official may authorize refunding of any fee paid, or portion thereof, which was erroneously paid or collected by the city.
- [i] No fees are refundable once the work covered by them is commenced.
- [j] Whether work has commenced or not, no fees are refundable more than 180 days after their payment.



<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Building Fees - New Construction</b>
-----------------------------------------------------

Fee Description	Fee - Permit *			
<b>New Construction</b>				
1 \$1 - \$10,000	\$175.07	for the first \$5,000, plus	\$52.52	for each additional \$1,000 or fraction thereof, to and including \$10,000
2 \$10,001 - \$25,000	\$437.67	for the first \$10,000, plus	\$11.67	for each additional \$1,000 or fraction thereof, to and including \$25,000
3 \$25,001 - \$200,000	\$612.74	for the first \$25,000, plus	\$9.00	for each additional \$1,000 or fraction thereof, to and including \$200,000
4 \$200,000 and Up	\$2,188.35	for the first \$200,000, plus	\$4.50	for each additional \$1,000 or fraction thereof

Fee Description	Fee - Plan Check *			
<b>(Project Valuation)</b>				
5 \$1 - \$10,000	\$175.07	for the first \$5,000, plus	\$87.53	for each additional \$1,000 or fraction thereof, to and including \$10,000
6 \$10,001 - \$25,000	\$612.74	for the first \$10,000, plus	\$20.42	for each additional \$1,000 or fraction thereof, to and including \$25,000
7 \$25,001 - \$200,000	\$919.11	for the first \$25,000, plus	\$3.25	for each additional \$1,000 or fraction thereof, to and including \$200,000
8 \$200,000 and Up	\$1,488.08	for the first \$200,000, plus	\$2.60	for each additional \$1,000 or fraction thereof

Fee Description	Fee - Plan Check for Multiple Structures - Each Additional **			
<b>(Project Valuation)</b>				
9 All Valuations	\$58.36			

\* The new construction fees identified in this fee schedule include the cost of structural engineering review services currently conducted by outside service providers. Additional fees will be collected for the provision of all plan review services beyond second review.

\* The permit fees identified in this fee schedule include initial inspection and one re-inspection. Additional fees will be collected for the provision of all subsequent permit inspection services. See re-inspection fee and partial inspection fee for applicable fees.

\* The base plan check fees identified in this fee schedule include initial check and one re-check. Additional fees will be collected for the provision of all subsequent re-check services.

\*\* Fee applies when multiple identical units are submitted for review and permitted at the same time.

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description	Fee
10 Building Department Staff	\$175 per hour
11 City Attorney/Other Legal Rvw	100% of actual costs
12 Outside Service Providers	100% of actual costs

City of La Quinta		
Master Fee Schedule		
Schedule of Building Fees - Other Fees		
Fee Description	Fee	Notes
<b>Strong Motion Instrumentation (SMI) Fee Calculation</b>		
1 Residential	\$0.50 or valuation x .00013	
2 Commercial	\$0.50 or valuation x .00028	
<b>Art In Public Places (AIPP) Fee Calculation</b>		
3 Residential	\$20.00 or 1/4 of 1% of value exceeding \$200,000	[a]
4 Commercial	\$20.00 or 1/2 of 1% of value	
<b>Building Standards Administration Special Revolving Fund (SB 1473) Fee Calculation</b>		
5 Valuation:		[b]
a) \$1 - \$25,000	\$1	
b) \$25,001 - \$50,000	\$2	
c) \$50,001 - \$75,000	\$3	
d) \$75,001 - \$100,000	\$4	
e) Every \$25,000 or fraction thereof above \$100,000	Add \$1	
<b>Technology Enhancement Fee</b>		
6 Technology Enhancement Fee (per permit)	\$8	
<b>Digital Archiving and Records Management Fee</b>		
7 Digital Archiving and Records Management Fee		
a) OTC Permit/Application	\$11	
b) All Others	\$22	

[a] Source: La Quinta Municipal Code 2.65.060.

[b] Source: California Health and Safety Code Section 18931.6

Building Valuation Data

Occupancy and Type	Cost per Sq Ft Avg	Occupancy and Type	Cost per Sq Ft Avg	Occupancy and Type	Cost per Sq Ft Avg	Occupancy and Type	Cost per Sq Ft Avg
<b>1 APARTMENT HOUSES:</b>		<b>7 DWELLINGS:</b>		<b>13 JAILS:</b>		Type III-B	\$26.70
Type I-A or I-B *	\$72.50	Type V - Masonry	\$60.80	Type I-A or I-B	\$130.00	Type V-A	\$27.10
(Good)	\$89.00	(Good)	\$78.00	Type III-A	\$116.90	<b>20 RESTAURANTS:</b>	
Type V - Masonry		Type V - Wood Frame	\$54.30	Type V-A	\$88.00	Type III-A	\$78.80
(or Type III)	\$58.80	(Good)	\$77.90	<b>14 LIBRARIES:</b>		Type III-B	\$76.20
(Good)	\$71.80	Basements -		Type I-A or I-B	\$95.40	Type V-A	\$72.00
Type V - Wood Frame	\$51.60	Semi-Finished	\$16.20	Type II-A	\$68.90	Type V-B	\$69.10
(Good)	\$65.90	(Good)	\$18.50	Type II-B	\$65.50	<b>21 SCHOOLS:</b>	
Type I - Basement Garage	\$30.80	Unfinished	\$12.20	Type III-A	\$72.70	Type I-A or I-B	\$90.90
<b>2 AUDITORIUMS:</b>		(Good)	\$14.30	Type III-B	\$69.20	Type II-A	\$61.20
Type I-A or I-B	\$85.80	<b>8 FIRE STATIONS:</b>		Type V-A	\$68.20	Type III-A	\$65.70
Type II-A	\$61.50	Type I-A or I-B	\$92.80	Type V-B	\$65.20	Type III-B	\$62.30
Type II-B	\$58.80	Type II-A	\$60.50	<b>15 MEDICAL OFFICES:</b>		Type V-A	\$61.20
Type III-A	\$64.60	Type II-B	\$57.50	Type I-A or I-B *	\$97.40	Type V-B	\$58.40
Type III-B	\$61.70	Type III-A	\$66.70	Type II-A	\$74.60	<b>22 SERVICE STATIONS:</b>	
Type V-A	\$61.40	Type III-B	\$63.80	Type II-B	\$71.20	Type II-B	\$54.40
Type V-B	\$58.50	Type V-A	\$62.20	Type III-A	\$78.60	Type III-A	\$56.60
<b>3 BANKS:</b>		Type V-B	\$59.20	Type III-B	\$75.70	Type V-A	\$48.10
Type I-A or I-B *	\$121.40	<b>9 HOMES FOR THE ELDERLY:</b>		Type V-A	\$72.90	Canopies	\$22.60
Type II-A	\$88.20	Type I-A or I-B	\$85.00	Type V-B	\$70.00	<b>23 STORES:</b>	
Type II-B	\$85.60	Type II-A	\$68.40	<b>16 OFFICES**:</b>		Type I-A or I-B *	\$67.40
Type III-A	\$97.70	Type II-B	\$65.20	Type I-A or I-B *	\$87.20	Type II-A	\$40.60
Type III-B	\$94.30	Type III-A	\$71.20	Type II-A	\$57.80	Type II-B	\$39.80
Type V-A	\$87.90	Type III-B	\$68.20	Type II-B	\$55.20	Type III-A	\$49.60
Type V-B	\$85.00	Type V-A	\$68.60	Type III-A	\$62.40	Type III-B	\$46.80
<b>4 BOWLING ALLEYS:</b>		Type V-B	\$65.70	Type III-B	\$59.60	Type V-A	\$41.60
Type II-A	\$41.10	<b>10 HOSPITALS:</b>		Type V-A	\$57.80	Type V-B	\$38.40
Type II-B	\$38.30	Type I-A or I-B *	\$133.50	Type V-B	\$54.90	<b>24 THEATERS:</b>	
Type III-A	\$44.90	Type III-A	\$109.40	<b>17 PRIVATE GARAGES:</b>		Type I-A or I-B	\$89.80
Type III-B	\$41.90	Type V-A	\$103.50	Wood Frame	\$19.60	Type III-A	\$64.60
Type V-A	\$30.50	<b>11 HOTELS AND MOTELS:</b>		Masonry	\$22.00	Type III-B	\$61.60
<b>5 CHURCHES:</b>		Type I-A or I-B *	\$82.20	Open Carports	\$13.30	Type V-A	\$60.40
Type I-A or I-B	\$81.20	Type III-A	\$71.00	<b>18 18. PUBLIC BUILDINGS:</b>		Type V-B	\$57.40
Type II-A	\$60.20	Type III-B	\$67.60	Type I-A or I-B *	\$101.40	<b>25 WAREHOUSES***:</b>	
Type II-B	\$57.20	Type V-A	\$62.90	Type II-A	\$80.90	Type I-A or I-B	\$40.40
Type III-A	\$65.50	Type V-B	\$59.90	Type II-B	\$77.60	Type II-A or V-A	\$23.60
Type III-B	\$62.50	<b>12 INDUSTRIAL PLANTS:</b>		Type III-A	\$83.80	Type II-B or V-B	\$22.20
Type V-A	\$60.80	Type I-A or I-B	\$46.60	Type III-B	\$81.10	Type III-A	\$27.10
Type V-B	\$58.00	Type II-A	\$32.10	Type V-A	\$76.70	Type III-B	\$25.90
<b>6 CONVALESCENT</b>		Type II-B	\$29.40	Type V-B	\$73.80	<b>EQUIPMENT</b>	
Type I-A or I-B *	\$113.80	Type III-A	\$35.30	<b>19 PUBLIC GARAGES:</b>		<b>AIR CONDITIONING:</b>	
Type II-A	\$77.20	Type III-B	\$32.80	Type I-A or I-B *	\$39.60	Commercial	\$3.50
Type III-A	\$80.10	Tilt-up	\$24.10	Type I or II Open	\$30.00	Residential	\$2.90
Type V-B	\$75.10	Type V-A	\$33.00	Type II-B	\$23.20	<b>SPRINKLER SYSTEMS:</b>	\$1.70
		Type V-B	\$30.20	Type III-A	\$29.90		

\* Add 0.5 percent to total cost for each story over three.

\*\* Deduct 20 percent for shell-only buildings.

\*\*\* Deduct 11 percent for mini-warehouses.

Note: Building valuation data transcribed from Building Standards, July-August 1994 and adapted to 2007 CBC Types of Construction. Revised 3/5/2009.

City of La Quinta				
Master Fee Schedule				
Schedule of Planning Fees				
Fee Description	Fee *			Notes
<b>Temporary Use</b>				
1	Temporary Use Permit - Minor (Standard)		\$435	
2	Temporary Use Permit - Minor (Requests Requiring Additional Effort)	bill per hour, with	\$435	base fee
3	Temporary Use Permit - Major (Standard)		\$2,276	
4	Temporary Use Permit - Major (Requests Requiring Additional Effort)	bill per hour, with	\$2,276	base fee
<b>Minor Use</b>				
5	Minor Use Permit	bill per hour, with	\$435	base fee
6	Minor Use Permit - Amendment	bill per hour, with	\$435	base fee
<b>Conditional Use</b>				
7	Conditional Use Permit	bill per hour, with	\$6,974	base fee
8	Conditional Use Permit - Planned Unit Dev.	bill per hour, with	\$6,974	base fee
9	Conditional Use Permit - Amendment	bill per hour, with	\$3,399	base fee
10	Conditional Use Permit - Time Extension		\$1,838	
<b>Expedited Review Fee</b>				
11	Expedited Review Fee		1.5x standard fee	[a]
<b>Site Development</b>				
12	Development Agreement	bill per hour, with	\$3,618	base fee
13	Site Development Permit - Planning Commission	bill per hour, with	\$9,687	base fee
14	Site Development Permit - Administrative	bill per hour, with	\$8,287	base fee
15	Site Development Permit - Amendment	bill per hour, with	\$5,077	base fee
16	Site Development Permit - Time Extension		\$1,838	
17	Modification by Applicant	bill per hour, with	\$435	base fee
18	Minor Adjustment	bill per hour, with	\$435	base fee
19	Variance	bill per hour, with	\$2,626	base fee
<b>Landscape Plan</b>				
20	Final Landscape Plan		\$2,188	
<b>Housing</b>				
21	Senate Bill (SB) 330 Application Review		\$1,401	
<b>Conceptual Design Review</b>				
22	Conceptual Design Review		\$2,451	[c]
<b>Signs</b>				
23	A-Frame Sign Permit		\$0	
24	Sign Permit		\$386	
25	Sign Program	bill per hour, with	\$3,093	base fee
26	Sign Program Amendment		\$1,050	

City of La Quinta		
Master Fee Schedule		
Schedule of Planning Fees		
Fee Description	Fee *	Notes
<b>Zoning</b>		
27 Zone Change	bill per hour, with \$10,212 base fee	
28 Director's Determination	\$440	
29 Certificate of Compliance	\$549	
30 Zoning Letter - Basic Property Information	\$286	
31 Zoning Letter - Basic Property Information with Additional Research Required	\$1,488	
32 Zoning Text Amendment	bill per hour, with \$10,271 base fee	
<b>Street Name Change</b>		
33 Street Name Change	\$2,188	
<b>Historical Structures</b>		
34 Landmark Designation/Cert of Appropriateness	\$1,435	
<b>Environmental Review</b>		
35 Environmental Assessment	\$525	
36 Recordation of Exemption	\$175	
37 Initial Study (ND/MND)	bill per hour, with \$3,501 base fee	
38 Environmental Impact Report	bill per hour, with \$10,154 base fee	
<b>General/Specific Plan</b>		
39 Specific Plan	bill per hour, with \$11,788 base fee	
40 Specific Plan - Amendment	bill per hour, with \$5,194 base fee	
41 General Plan Amendment	bill per hour, with \$11,379 base fee	
<b>Map</b>		
42 Tentative Parcel Map	bill per hour, with \$5,485 base fee	
43 Tentative Parcel Map - Waiver	\$1,488	
44 Tentative Parcel Map - Amendment	bill per hour, with \$3,268 base fee	
45 Tentative Parcel Map - Revision	bill per hour, with \$3,268 base fee	
46 Tentative Parcel Map - Time Extension	\$1,050	
47 Tentative Tract Map	bill per hour, with \$9,104 base fee	
48 Tentative Tract Map - Amendment	bill per hour, with \$4,318 base fee	
49 Tentative Tract Map - Revision	bill per hour, with \$4,318 base fee	
50 Tentative Tract Map - Time Extension (CC or PC)	\$2,013	
51 Tentative Tract Map - Time Extension (Admin)	\$1,138	
52 Tentative Condominium Map	bill per hour, with \$9,104 base fee	
53 Amended Final Parcel Map (Entitlement Support)	bill per hour, with \$4,377 base fee	
54 Amended Final Tract Map (Entitlement Support)	bill per hour, with \$7,003 base fee	
<b>Zoning Clearance - Planning Plan Check</b>		
55 Zoning Clearance - Planning Plan Check		
a) Alterations/Additions - Residential	\$88	
b) New Construction - Single Family Residential	\$175	
c) New Construction - 2-4 Residential Units	\$263	
d) New Construction - 5+ Residential Units	\$700	
e) New Construction - Non-Residential	\$350	
f) Alterations/Additions - Non-Residential	\$175	

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>
<b>Schedule of Planning Fees</b>

Fee Description	Fee *	Notes
56 <b>Scanning</b> Scanning Fee	\$175	
57 <b>Technology Enhancement Fee</b> Technology Enhancement Fee	\$8	
58 <b>Digital Archiving and Records Management Fee</b> Digital Archiving and Records Management Fee		
a) OTC Permit/Application	\$11	
b) All Others	\$22	
59 <b>Appeal</b> Appeal	\$1,500	

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific application.

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description	Proposed Fee *	Notes
60 Planning Department Staff	\$175 per hour	
61 City Attorney or Other Legal Review	pass-through of 100% of actual costs	
62 Outside Service Providers	pass-through of 100% of actual costs	

[a] Request for expedited service is subject to Design & Development Department Director approval. It is dependent on staff availability and workload.

[b] In addition to the fee shown for Development Agreement, the City shall collect a \$2,000 initial deposit to offset City Attorney costs.

[c] 50% of fee may be credited toward entitlement application submittal.

City of La Quinta			
Master Fee Schedule			
Schedule of Public Works Fees			
Fee Description	Fee *		Notes
<b>1 Land Subdivision</b>			
Parcel Map:			
a) Final Parcel Map			
i) Initial Sheet	\$2,714	per sheet	
ii) Each Additional Sheet	\$788	per sheet	
b) Final Parcel Map - Amendment			
i) Initial Sheet	\$2,714	per sheet	
ii) Each Additional Sheet	\$788	per sheet	
c) Substantial Conformance Review			
i) Initial Sheet	\$3,195	per sheet	
ii) Each Additional Sheet	\$1,401	per sheet	
<b>2 Tract Map:</b>			
a) Final Tract Map			
i) Initial Sheet	\$2,889	per sheet	
ii) Each Additional Sheet	\$875	per sheet	
b) Final Tract Map - Amendment			
i) Initial Sheet	\$2,889	per sheet	
ii) Each Additional Sheet	\$875	per sheet	
c) Substantial Conformance Review			
i) Initial Sheet	\$3,195	per sheet	
ii) Each Additional Sheet	\$1,401	per sheet	
<b>3 Reversion to Acreage:</b>			
a) Initial Sheet	\$2,976	per sheet	
b) Each Additional Sheet	\$788	per sheet	
<b>4 Lot Line Adjustment/Parcel Merger</b>			
a) Lot Line Adjustment	\$2,101	per request	
b) Parcel Merger	\$2,101	per request	
<b>5 Street Dedication/Vacation</b>			
a) Land Action Documents (Row/Easements/Grant Deeds)	\$2,145	per request	
b) Vacation of Street/Public ROW	\$2,626	per request	
<b>6 Land Survey</b>			
a) Record of Survey	\$569	per request	
b) Certificate of Correction	\$744	per request	

City of La Quinta				
Master Fee Schedule				
Schedule of Public Works Fees				
Fee Description		Fee *		Notes
7	<b>Grading / Project Improvements</b>			
	Plan Review (First 3 Reviews):			
	a) Rough Grading			
	i) Initial Sheet	\$1,707	per sheet	
	ii) Each Additional Sheet	\$875	per sheet	
	iii) Revisions - Initial Sheet	\$1,248	per sheet	
	iv) Revisions - Each Additional Sheet	\$875	per sheet	
	b) Precise Grading - Commercial			
	i) Initial Sheet	\$2,145	per sheet	
	ii) Each Additional Sheet	\$1,225	per sheet	
	iii) Revisions - Initial Sheet	\$1,598	per sheet	
	iv) Revisions - Each Additional Sheet	\$1,225	per sheet	
	c) Precise Grading - Tract Homes			
	i) Initial Sheet	\$1,313	per sheet	
	ii) Each Additional Sheet	\$219	per sheet	
	iii) Revisions - Initial Sheet	\$679	per sheet	
	iv) Revisions - Each Additional Sheet	\$219	per sheet	
	d) Precise Grading - Custom Home			[a]
	e) PM10			
	i) Initial Sheet	\$636	per sheet	
	ii) Each Additional Sheet	\$0	per sheet	
	iii) Revisions - Initial Sheet	\$489	per sheet	
	iv) Revisions - Each Additional Sheet	\$0	per sheet	
	f) Street Improvements			
	i) Initial Sheet	\$1,970	per sheet	
	ii) Each Additional Sheet	\$1,050	per sheet	
	iii) Revisions - Initial Sheet	\$1,423	per sheet	
	iv) Revisions - Each Additional Sheet	\$1,050	per sheet	
	g) Storm Drain			
	i) Initial Sheet	\$1,794	per sheet	
	ii) Each Additional Sheet	\$1,050	per sheet	
	iii) Revisions - Initial Sheet	\$1,423	per sheet	
	iv) Revisions - Each Additional Sheet	\$1,050	per sheet	
	h) Signing and Striping			
	i) Initial Sheet	\$1,619	per sheet	
	ii) Each Additional Sheet	\$875	per sheet	
	iii) Revisions - Initial Sheet	\$1,248	per sheet	
	iv) Revisions - Each Additional Sheet	\$875	per sheet	



City of La Quinta			
Master Fee Schedule			
Schedule of Public Works Fees			
Fee Description	Fee *		Notes
i) Traffic Signal			
i) Initial Sheet	\$1,444	per sheet	
ii) Each Additional Sheet	\$700	per sheet	
iii) Revisions - Initial Sheet	\$1,073	per sheet	
iv) Revisions - Each Additional Sheet	\$700	per sheet	
j) Sidewalk			
i) Initial Sheet	\$1,269	per sheet	
ii) Each Additional Sheet	\$525	per sheet	
iii) Revisions - Initial Sheet	\$898	per sheet	
iv) Revisions - Each Additional Sheet	\$525	per sheet	
k) Traffic Control Plan	\$88	per sheet	
l) Record Drawings Review			
i) Initial Sheet	\$919	per sheet	
ii) Each Additional Sheet	\$175	per sheet	
m) Hydrology Report	\$1,882	per report	
i) Revisions	\$875	per report	
n) Traffic Study	\$1,444	per study	
o) WQMP Report			
i) With Prior Entitlement	\$1,707	per report	
ii) Without Prior Entitlement	\$2,057	per report	
iii) Revisions	\$875	per report	
p) SWPPP	\$1,970	per plan	
i) Revisions	\$700	per plan	
q) Sewer and Water			
i) Initial Sheet	\$1,401	per sheet	
ii) Each Additional Sheet	\$525	per sheet	
iii) Revisions - Initial Sheet	\$875	per sheet	
iv) Revisions - Each Additional Sheet	\$525	per sheet	
8 Plan Review (>3 Reviews)	\$175	per hour	
9 Expedited Plan Review Fee	1.5x standard fee		[b]
10 <b>Permit Inspection</b>			
a) Rough Grading			
i) First 3 Acres	\$3,501		
ii) Each Additional Acre	\$875		
iii) Last One Acre	\$438		
b) Precise Grading			
i) First 3 Acres	\$3,501		
ii) Each Additional Acre	\$875		
iii) Last One Acre	\$438		

City of La Quinta			
Master Fee Schedule			
Schedule of Public Works Fees			
Fee Description	Fee *		Notes
c) Precise Grading - Tract Homes	\$161		[c]
d) Precise Grading - Custom Homes	\$88		[c]
e) PM10			
i) < 10 Acres	\$4,202		[d]
ii) 10 - 50 Acres	\$6,302		[d]
iii) 51 - 200 Acres	\$8,403		[d]
iv) > 200 Acres	\$12,605		[d]
f) Street Improvements - Off-Site			
i) First 1,000 LF	\$5,602		
ii) Each Additional 1,000 LF	\$4,902		
iii) Last 1,000 LF	\$3,151		
g) Street Improvements - On-Site			
i) First 1,000 LF	\$3,851		
ii) Each Additional 1,000 LF	\$3,151		
iii) Last 1,000 LF	\$2,101		
h) Storm Drain			
i) First 1,000 LF	\$3,326		
ii) Each Additional 1,000 LF	\$2,626		
iii) Last 1,000 LF	\$1,751		
i) Signing and Striping			
i) First 1,000 LF	\$1,751		
ii) Each Additional 1,000 LF	\$1,050		
iii) Last 1,000 LF	\$525		
j) Traffic Signal	\$4,727		
k) NPDES	\$2,101		
l) Bond Reduction Request	\$2,363		
m) Final Inspection/Acceptance	\$3,151		
n) Traffic Control Only			
i) One Day	\$353		
ii) Two - Five Days	\$707		
iii) Each Additional Day (Up to 10 Days)	\$353		
iv) 11+ Days	\$4,114		
o) Cut/Bore	\$788		
p) Driveway			
i) Residential	\$190		
ii) Commercial	\$1,138		

City of La Quinta				
Master Fee Schedule				
Schedule of Public Works Fees				
Fee Description		Fee *		Notes
	q) Excavation / Trenching			
	i) First 100 LF	\$788		
	ii) Each Additional 100 LF	\$350		
	iii) Last 100 LF	\$175		
	r) Sidewalk			
	i) First 100 Lineal Feet	\$917		
	ii) Each Additional 100 Lineal Feet	\$500		
	iii) Last 100 Lineal Feet	\$167		
	s) Sewer and Water	\$1,401		
	t) Night Work	\$438		
11	<b>Research/Administrative</b>			
	a) Subdiv'n Improvement Agreem't (SIA)	\$2,101		
	b) SIA - Time Extension	\$1,225	per request	
	c) Assignment & Assumptions Agreement	\$2,276	per request	
	d) Flood Plain Research/FEMA App	\$1,050	per request	
	e) Bid Protest Review	\$788	per request	
12	<b>Reactivation of Permit</b>			
	a) Reactivation of an Expired Permit / Permit Extension	10% of original permit fee	one year extension	
13	<b>Technology Enhancement Fee</b>			
	Technology Enhancement Fee	\$8		
	<b>Digital Archiving and Records Management Fee</b>			
14	<b>Digital Archiving and Records Management Fee</b>			
	a) OTC Permit/Application	\$11		
	b) All Others	\$22		
15	<b>Transportation Permits</b>			
	a) Annual	\$90		
	b) Single Event	\$16		
16	<b>Refunds</b>			
	a) Refunds for Plan Checks			
	i) If plan check has not begun	90% refund		[e]
	ii) If 1st plan check has begun	30% refund		[e]
	iii) If 2nd plan check has begun	10% refund		[e]
	iv) Past 2nd plan check	no refund		[e]
	b) Refunds for Permits - Permit issued and no work has commenced	Up to 50% of original permit fee		[f]

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>
<b>Schedule of Public Works Fees</b>

Fee Description	Fee *	Notes
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\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any discrete costs incurred from the use of outside service providers required to process the specific application. Exception for contract traffic engineering and plan review consulting costs, which are included in the fees listed above.

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description	Fee *	Notes	
17	Public Works Personnel	\$175 per hour	
18	City Attorney or Other Legal Review	100% pass-through of actual cost	
19	Outside Service Providers	100% pass-through of actual cost	

[a] Plan review fees for Precise Grading - Custom Home are identified as part of the Building fee schedule and are based on the lot size of the custom home. See Building fee schedule, Grading section.

[b] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.

[c] Inspection fees for Precise Grading - Custom Homes and Tract Homes are identified as part of the Building fee schedule. See Building fee schedule, Grading section.

[d] For PM10 annual permit. For permits required for less than one year, or portion of year, fees will be pro-rated based on the number of months permitted.

[e] Upon request of the applicant, the director may authorize refunding a percentage of fees paid with the following schedule. If any portion of the plan check fee has been paid out by the city to another agency or consultant for services rendered in connection with the plan check, no refund of that portion of the fee shall be made.

[f] Upon request of the applicant, the director may authorize refunding of not more than 50% of fees paid when no work has been done under an issued permit. In no case shall the refund exceed the cost of services provided to date of cancellation of permit issuance.

City of La Quinta					
Master Fee Schedule					
Schedule of Fire Fees					
Fee Description	Fee *			Notes	
	Plan Review	Permit / Inspection	Total		
<b>Construction-Related Fire Review and Inspection Fees</b>					
1	New Multi-Residential (Hotel, Motel, Apartments, Condominiums)	\$525	\$350	\$875	
2	New Commercial / Industrial	\$525	\$438	\$963	
3	Residential Addition / Remodel	\$87	\$87	\$174	
4	Commercial Tenant Improvement	\$263	\$175	\$438	
5	Commercial / Industrial Addition or Remodel	\$263	\$263	\$525	
6	New Single Family Dwelling (Access/Water)	\$87	\$87	\$174	[a]
7	Automatic Suppression System	\$350	\$350	\$699	
8	Kitchen Hood Suppression System	\$263	\$175	\$438	
9	Fire Alarm Systems	\$613	\$525	\$1,138	
10	Fire Sprinkler Systems - Single Family Detached				
	a) 1-50 Sprinkler Heads	\$263	\$175	\$438	[a]
	b) 51-100 Sprinkler Heads	\$263	\$263	\$525	[a]
	c) Over 100 Sprinkler Heads	\$263	\$350	\$612	[a]
11	Fire Sprinkler Systems - Tract Master Plan	\$263	\$0	\$263	
12	Fire Sprinkler Systems - Tract Production Home	\$0	\$175	\$175	
13	Fire Sprinkler Systems - Multi-Family 3 or more units	\$350	\$263	\$612	[b]
14	Fire Sprinkler Systems - Commercial / Industrial 0 - 35,000 SF	\$438	\$263	\$700	
15	Fire Sprinkler Systems - Commercial / Industrial 35,001 - 75,000 SF	\$525	\$307	\$832	
16	Fire Sprinkler Systems - Commercial / Industrial 75,001 - 120,000 SF	\$613	\$438	\$1,051	
17	Fire Sprinkler Systems - Commercial / Industrial > 120,000 SF	\$700	\$613	\$1,314	
18	Fire Sprinkler Systems - Tenant Improvement	\$175	\$350	\$525	
19	Fire Pumps	\$350	\$350	\$699	
20	Fire Standpipe Systems	\$263	\$350	\$612	
21	Fire Alarms - Monitoring and Tenant Improvements	\$263	\$175	\$438	
22	Smoke Controls Systems	\$613	\$525	\$1,138	
23	Private Fire Mains	\$350	\$350	\$699	
24	Energy Storage Systems	\$175	\$175	\$351	
25	Emergency Responder Radio Coverage	\$263	\$263	\$525	
26	AST - Fuel Storage Tank	\$175	\$175	\$351	
27	Fuel Dispensers	\$175	\$175	\$351	
28	Hazardous Materials - H-OCC	\$263	\$350	\$612	
29	High-piled Combustible Storage	\$263	\$350	\$612	
30	Solar PV Power System (Commercial)	\$175	\$175	\$351	
31	Special Event Structure/Tent	\$175	\$175	\$351	
32	Gas Detection System	\$175	\$175	\$351	

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>
<b>Schedule of Fire Fees</b>

Fee Description	Fee *			Notes
	Plan Review	Permit / Inspection	Total	
33 Plan Revision Submittals - each	\$175	\$0	\$175	
34 Plan Resubmittals (in Excess of 3 Reviews) - each	\$175	\$0	\$175	
35 Failed or Additional Field Inspections (Excessive) - each	\$0	\$175	\$175	
<b>Operational Permit</b>				
36 Exhibits & Tradeshow	\$87	\$175	\$263	
37 Fire Operational Permit (per hour)	bill hourly	bill hourly	per hour	
<b>Other</b>				
38 Tract access/Hydrant inspection	\$0	\$175	\$175	
39 Special Event Permit	\$175	\$263	\$438	
40 Pyrotechnic Permit (Review & Standby Charge)	\$175	\$876	\$1,051	
41 Fire Safety Officer Standby - Events	bill hourly	bill hourly	per hour	
42 Fire Miscellaneous (per hour)	bill hourly	bill hourly	per hour	
43 Fire Permit Extensions (Admin Processing)			\$88	
<b>Technology Enhancement Fee</b>				
44 Technology Enhancement Fee	n/a	n/a	\$8	
<b>Digital Archiving and Records Management Fee</b>				
45 Digital Archiving and Records Management Fee				
a) OTC Permit / Application	n/a	n/a	\$11	
b) All Others	n/a	n/a	\$22	

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific application, including but not limited to legal review.

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description	Fee *	Notes
46 City Assigned Fire Safety Specialist	\$175 per hour	
47 Other County Fire Services	See County Fees	
48 City Attorney or other legal review	100% of actual costs	
49 Outside Service Providers	100% of actual costs	

[a] Fee will not apply for all submittals. Before applying fees, Fire Department will review project submittal to determine if review is necessary or if review fees have been collected as part of the development planning process.

[b] Fee is per building.

**City of La Quinta**

**Master Fee Schedule**

**Schedule of NPDES Ongoing Inspection Fees**

Fee Description		Fee	Unit	Notes
<b>NPDES Ongoing Inspection Fee</b>				
1	Food Establishment Facilities	\$51	per year	
2	Hazardous Waste/Materials Facilities	\$107	per year	
<b>Code Compliance</b>				
3	Code Compliance Follow-Up, If Required	\$129	per hour	

City of La Quinta			
Master Fee Schedule			
Schedule of Short-Term Vacation Rental Permit Fees			
Fee Description	Fee	Unit	Notes
<b>Short-Term Vacation Rental Permit Fee</b>			
1 <b>Homeshare Short-Term Vacation Rental Permit</b>			
Homeshare STVR Permit - Less than 5 Bedrooms	\$250	per year	[a]
Homeshare STVR Permit - 5 Bedrooms or More	\$500	per year	
2 <b>Primary Residence Short-Term Vacation Permit</b>			
Primary Residence STVR Permit - Less than 5 Bedrooms	\$750	per year	[a]
Primary Residence STVR Permit - 5 Bedrooms or More	\$1,250	per year	
3 <b>General Short-Term Vacation Rental Permit</b>			
General STVR Permit - Less than 5 Bedrooms	\$1,000	per year	[a]
General STVR Permit - 5 Bedrooms or More	\$1,250	per year	
4 <b>General Short-Term Vacation Rental Permit (subject to annual mitigation fees)</b>			[b]
General STVR Permit - Less than 5 Bedrooms (subject to mitigation fees)	\$250	per year	[a];[b]
General STVR Permit - 5 Bedrooms or More (subject to mitigation fees)	\$500	per year	[b]
5 Technology Enhancement Fee	\$8	per year	

[a] If special inspection is required, amount will be billed hourly in half-hour increments using the billing rate of the department

[b] A residential dwelling within a residential project subject to a "mitigation fee," paid to the city to offset revenue losses caused by the development of the residential project, pursuant to a development agreement with the city, or pursuant to a condition of approval(s) attached to any entitlement approved by the city (including but not limited to a specific plan, subdivision map, or site development permit), pursuant to which short-term vacation rentals are a permitted use.

*[As of the adoption of this resolution, the following residential projects qualify under these requirements: Codorniz, La Quinta Desert Villas (Homewood Suites), Legacy Villas, Puerta Azul, and Signature at PGA West]*



City of La Quinta			
Master Fee Schedule			
Schedule of Medical Cannabis Delivery Application Fees			
Fee Description	Fee	Unit	Notes
<b>Medical Cannabis Delivery Services Application</b>			
1 Medical Cannabis Delivery Service Application			
a) Delivery Service Application - New	\$509	per year	
b) Delivery Service Application - Renewal	\$509	per year	
2 Technology Enhancement Fee	\$8	per year	

City of La Quinta			
Master Fee Schedule			
Schedule of False Alarm Response Fees			
Fee Description	Fee	Unit	Notes
<b>False Alarm Response</b>			
1 Police False Alarm Response			[a]
a) 1st False Alarm Response	No Charge	each	
b) 2nd False Alarm Response	No Charge	each	
c) 3rd False Alarm Response	\$65	each	
d) 4th False Alarm Response	\$114	each	
e) 5th and Each Additional False Alarm Response	\$130	each	
2 Fire False Alarm Response			[a]
a) 1st False Alarm Response	No Charge	each	
b) 2nd False Alarm Response	No Charge	each	
c) 3rd False Alarm Response	\$65	each	
d) 4th False Alarm Response	\$299	each	
e) 5th and Each Additional False Alarm Response	\$658	each	

[a] Based on number of false alarms in a 365 day period.

City of La Quinta				
Master Fee Schedule				
Schedule of Vehicle Impound Cost Recovery Fees				
Fee Description		Fee	Unit	Notes
1	Vehicle Impound Cost Recovery Fee	\$248	each	

City of La Quinta			
Master Fee Schedule			
Schedule of Code Enforcement Hourly Rate for Services			
Fee Description	Fee	Unit	Notes
1 <b>Code Enforcement Hourly Rate</b>			
a) Code Enforcement Hourly Rate	\$129	per hour	[a]
b) Code Enforcement Hourly Rate - For Outside Agency Reimbursement Request	\$118	per hour	[b]

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

[b] Hourly rate for outside agency reimbursement request is a reduced rate because the City may request direct reimbursement of various fleet and technology related costs.

City of La Quinta				
Master Fee Schedule				
Schedule of Pool Drain Permit Fees				
Fee Description		Fee	Unit	Notes
1	Pool Drain Permit	\$25	per permit	

City of La Quinta				
Master Fee Schedule				
Schedule of Home Occupation Permit Fees				
Fee Description		Fee	Unit	Notes
1	Home Occupation Permit	\$109	per permit	
2	Home Occupation Permit - Address Change	\$54	per permit	

City of La Quinta			
Master Fee Schedule			
Schedule of Film/Photography Permit Fees			
Fee Description	Fee	Unit	Notes
<b>Film/Photography Permit</b>			
1 Cast and Crew Totaling One to Three Persons:			
a) Permit Issuance Fee			
i) Private Property	\$96	per permit	
ii) Private Property with Staging in Public Right of Way	\$128	per permit	
iii) Public Property	\$128	per permit	
b) Location Use Fee			
i) Private Property	\$0	per day	
ii) Private Property with Staging in Public Right of Way	\$109	per day	[a]
iii) Public Property	\$163	per day	[a];[b]
2 Cast and Crew Totaling Four or More Persons:			
a) Permit Issuance Fee			
i) Private Property	\$225	per permit	
ii) Private Property with Staging in Public Right of Way	\$353	per permit	
iii) Public Property	\$417	per permit	
b) Location Use Fee			
i) Private Property	\$0	per day	
ii) Private Property with Staging in Public Right of Way	\$272	per day	[a]
iii) Public Property	\$544	per day	[a];[b]
<b>Other Fees, If Applicable</b>			
3 Pre-Application Meeting (upon request)	\$257	per meeting	
4 City Film Monitor (as needed)	\$128	per hour	
5 Violations:			
a) Filming/Photography without a Permit	2 times applicable fees		
b) Violation of Permit	\$381	per violation, per day	

Note: The City Manager may waive fees for bona fide student film/photography projects and projects with 501(c)(3) Federal Income Tax Status; however, the permitting process for filming/photography is still required for these projects.

[a] Proposed fee is a market-based rate for exclusive private use of public space/facilities.

[b] Does not include any applicable facility rental fees that may apply.

City of La Quinta				
Master Fee Schedule				
Schedule of Bingo Permit Fees				
Fee Description		Fee	Unit	Notes
1	Bingo Permit			
	a) Initial	\$50	per permit	
	b) Renewal	\$50	per permit	



<b>City of La Quinta</b>
<b>Master Fee Schedule</b>

<b>Schedule of Administrative Fees</b>
----------------------------------------

Fee Description	Fee *	Unit	Notes
1 Black and White Copy - up to 8.5 x 14	\$0.15	per single-sided page	
2 Black and White Copy - 11 x 17	\$0.20	per single-sided page	
3 Color Copy - up to 8.5 x 14	\$0.25	per single-sided page	
4 Color Copy - 11 x 17	\$0.50	per single-sided page	
5 Oversized Sheets (Plans/Maps)	\$3.00	per sheet	[a]
6 CD/DVD/Flash Drive	\$5.00	per CD or DVD	
7 Agency Credit Card Service Fee	2.5%	% of fees paid	[b]
8 Processing Fee for Receipt of Non-Sufficient Funds			
a) First from Payee	\$25.00	per occurrence	[c]
b) Each Subsequent from Payee	\$35.00	per occurrence	[c]

\* In addition to the fees identified in this schedule, the City will pass-through to the applicant any fees imposed by other agencies and any discrete costs incurred from the use of outside service providers required to process the specific request for information/service.

\* In addition to the fees identified in this schedule, if a request for electronic records either (1) is for a record normally issued only periodically, or (2) requires data compilation, extraction, or programming, costs will include the cost of producing the copy, including construction, programming and computer services.

[a] If more than two sheets are requested, the City will typically process the request using an outside vendor service.  
 [b] Fee is intended to function as a pass-through of credit card transaction vendor charge. Annual updates should be based on vendor charge.  
 [c] Set by State (Civil Code Section 1719).

City of La Quinta			
Master Fee Schedule			
Schedule of Appeal Fees			
Fee Description	Fee	Unit	Notes
1 Appeal to Hearing Officer of Administrative Citation	\$25	per appeal	[a]
2 Appeal of an Administrative Decision to City Manager	\$250	per appeal	[a]
3 Appeal to Construction Board of Appeals	\$1,500	per appeal	[a]
4 Appeal to Planning Commission	\$1,500	per appeal	[a]
5 Appeal to City Council	\$1,500	per appeal	[a]

[a] Depending on the subject of the appeal, specialized expertise may be solicited, at the expense of the applicant, for the purpose of providing input to the City Manager, Construction Board of Appeals, Planning Commission or City Council.

City of La Quinta					
Master Fee Schedule					
Schedule of Facility Use Fees					
Fee Description	Fees				Notes
	Class I (per season)	Class II	Class III	Class IV	
<b>SPORTS FACILITIES</b>					
1 Sports Complex Baseball Diamonds/ Football Field or La Quinta Park Baseball Diamonds (with or without field lights)	\$10 per resident/ \$15 per non-resident	\$25/hour (per field)	N/A	N/A	
2 La Quinta Park or Colonel Mitchell Paige Soccer Fields (with or without field lights)	\$10 per resident/ \$15 per non-resident	\$25/hour (per field)	N/A	N/A	
3 Sports Complex, La Quinta Park, and Colonel Mitchell Paige Sports Fields (per field)	N/A	N/A	\$25/hour (\$40/hour with lights)	\$35/hour (\$55/hour with lights)	
4 Sports Complex or La Quinta Park Snack Bar Use	\$200.00	N/A	N/A	N/A	
5 La Quinta Boys & Girls Club Gymnasium	N/A	\$25/hour	\$35/hour	\$45/hour	
6 Tennis Courts/Pickleball Courts (per court)	N/A	\$5/hour	\$5/hour	\$10/hour	
<b>PARKS</b>					
7 Civic Center Campus, Gazebo, Amphitheater (50 people or less)	N/A	\$75/hour	\$125/hour	\$175/hour	
8 Civic Center Campus (Non-profit events with 100 people or more; TUP required)	N/A	\$150/hour	N/A	N/A	
9 Cove Oasis Trailhead (50 people or less)	N/A	\$75/hour	\$125/hour	\$175/hour	
10 Fritz Burns or La Quinta Park Party (50 people or less)	N/A	\$50 (4 hours)	\$65 (4 hours)	\$90 (4 hours)	
11 Fritz Burns or La Quinta Park (Non-profit events with 100 people or more; TUP required)	N/A	\$100.00	N/A	N/A	
<b>BUILDINGS</b>					
12 Wellness Center Multi-Purpose Room (max capacity is 200)	\$55/hour	\$75/hour	\$125/hour	\$175/hour	
13 Museum Meeting Room (Meetings only; max capacity is 65)	N/A	\$50/hour	\$50/hour	\$50/hour	
14 Museum Meeting Room & Courtyard (max capacity is 150)	N/A	\$75/hour	\$125/hour	\$175/hour	
15 Museum Meeting Room, Courtyard, & Upstairs Patio (max capacity is 175)	N/A	\$100/hour	\$150/hour	\$200/hour	
16 Library Community Room (Small events/meetings with 60 people or less)	N/A	\$50/hour	\$50/hour	\$50/hour	
17 Library Classroom (Meetings only; max capacity is 60)	N/A	\$50/hour	\$50/hour	\$50/hour	
18 Wellness Center, Library Community Room, and Museum Kitchen	\$10/hour	\$20/hour	\$25/hour	\$30/hour	

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>
<b>Schedule of Facility Use Fees</b>

<b>SECURITY DEPOSITS (Refundable upon post conditions after use)</b>				
		<b>Proposed Fees</b>		<b>Notes</b>
19	Wellness Center Multi-Purpose Room Museum Meeting Room & Courtyard Museum Meeting Room & Courtyard w/Upstairs Patio	Sports Fields Boys & Girls Club Gym	\$500.00	
20	La Quinta Park & Sports Complex snack bars		\$350.00	
21	Civic Center Campus (Non-profit events with 100 people or more)		\$200.00	
22	Museum Meeting Room Library Community Room Fritz Burns Tennis Courts (per court) Fritz Burns or La Quinta Park (Non-profit events w/ 100+ people)	Library Classroom Cove Oasis Trailhead Civic Center Campus, Gazebo, Amphitheater (50 people or less)	\$100.00	
23	Fritz Burns or La Quinta Park Party		\$50.00	

**CLASSIFICATIONS**

- Class I:** 501(c) 3 recreation organizations serving LQ youth (18 and under)
- Class II:** LQ non-profit organizations, community-based organizations, competitive youth sports leagues (DSUSD - Sports Complex Use Only)
- Class III:** LQ residents (DSUSD - for all other facilities other than the Sports Complex)
- Class IV:** LQ business and profit organizations; non-city residents, organizations, and businesses

<b>City of La Quinta</b>
<b>Master Fee Schedule</b>
<b>Schedule of SilverRock Event Site Facility Rental Fees</b>

Entire Park Area Rental				
Fee Description	Non-Profit	All Others	Notes	
<b>SILVERROCK EVENT SITE (4-Hour Minimum Rental)</b>				
1	Permit Processing Fee (per application)	\$128	\$128	
2	Facility Rental Fee (per hour)	\$272	\$272	
3	Security Deposit			
	a) One Day Event	\$500	\$500	
	b) Event Lasting Two or More Days	\$1,000	\$1,000	

Partial Park Area Rental						
Fee Description	Class II	Class III	Class IV	Security Deposit	Notes	
1	SilverRock - 50 people or less	\$75/hour	\$125/hour	\$175/hour	\$100	
2	SilverRock - Non-profit events with 100 people or more; TUP required	\$150/hour	N/A	N/A	\$200	
3	SilverRock Meeting Room	\$50/hour	\$50/hour	\$50/hour	\$100	

**CLASSIFICATION**

**Non-Profit:** 501(c)3 tax organization.

**Class II:** LQ non-profit organizations, community-based organizations

**Class III:** LQ residents (DSUSD - for all other facilities other than the Sports Complex)

**Class IV:** LQ business and profit organizations; non-city residents, organizations, and businesses

City of La Quinta		
Master Fee Schedule		
Use of Public Property - Parking Lots and Open Space		
Fee Description	Fee	Notes
<b>Parking Lot / Open Space Use Fees</b>		[a];[b]
1 Daily Use Rate Per Space		
a) Per Hour Rate	\$1.75	[c]
b) Maximum Per Day	\$14	
2 Daily Use Rate Per Area		
a) Per Quarter Acre		
i) Hourly Rate	\$55	[c]
ii) Maximum Per Day	\$440	
b) Per Acre		
i) Hourly Rate	\$219	[c]
ii) Maximum Per Day	\$1,752	

[a] Public property use rental is facilitated by obtaining the relevant use permit approval from the Planning Division.

[b] As part of permit review and review of potential impacts on the community and facilities, staff will determine if there is a need for a security deposit. Security deposit amount will be determined based on use requirements and will be refundable assuming conditions of rental/use are met.

[c] Four-hour minimum.

# City of La Quinta

## CITY COUNCIL MEETING

### DEPARTMENT REPORT

**TO:** Madam Mayor and Members of the City Council

**FROM:** Danny Castro, Design and Development Director  
Cheri Flores, Planning Manager

**DATE:** August 2, 2022

**SUBJECT:** Riverside County Local Agency Formation Commission Municipal Services Review and Sphere of Influence Review Update

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Riverside County Local Agency Formation Commission (LAFCO) initiated a Municipal Service Review (MSR) and Sphere of Influence (SOI) review process in 2019 as required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. The MSR included all Cities in Riverside County. La Quinta participated in this review in 2020 and provided background information for the City's section of the MSR.

#### ***What is a MSR?***

A MSR is a comprehensive study designed to better inform LAFCO, local agencies, and the community about the provision of municipal services.

#### ***What is a SOI?***

A SOI is a planning tool adopted and used by LAFCO to designate the future boundary and service area for a city or special district. La Quinta's SOI is generally described as south of Avenue 52, east of Monroe Street, west of Harrison Street and north of Avenue 62 (Attachment 1).

#### ***MSR Findings and Public Hearings***

The findings of the MSR state that La Quinta's SOI should remain unchanged; and LAFCO staff recommended no changes. On June 23, 2022, LAFCO held a duly noticed public hearing to consider the MSR and SOI reviews, where the City of Coachella (Coachella) submitted an "11th hour" proposals requesting changes to Coachella's SOI boundaries; the two (2) proposals submitted by Coachella encroach into La Quinta's SOI as depicted in the maps enclosed as Attachment 2. Coachella's basis for this SOI amendment request is that Coachella provides water and sewer services to a portion of the area. LAFCO continued the public hearing for the MSR and SOI reviews to July 28, 2022,

to allow LAFCO staff additional time to review information provided at the June 23rd public hearing.

La Quinta staff researched the MSR, LAFCO's staff reports, and Coachella's amendment request and information provided, and issued correspondence to LAFCO listing arguments in objection to Coachella's request. La Quinta Staff and the City Attorney's Office attended the July 28, 2022, hearing and provided public comments along with the City of La Quinta Mayor supporting LAFCO staff's recommendation for La Quinta's SOI to remain unchanged. Comments provided are summarized below:

- La Quinta's extensive community outreach and compliance with LAFCO's requirements undertaken during LAFCO's 2005-2006 MSR review process to have the current SOI boundary history and process undertaken when La Quinta's current SOI boundaries were assigned
- La Quinta's SOI is planned and pre-zoned for in the General Plan
- Multiple developers' interests from La Quinta's SOI to annex into the City's limits
- La Quinta's analysis and planning to expand public safety services into its SOI for both, police and fire
- Coachella's request to amend the SOI boundary is based on a water service agreement that was entered into in violation of LAFCO policies and based upon substantial misrepresentations.
- La Quinta's community outreach and commitment to continued communication with the property owners and residents of the SOI area and Vista Santa Rosa community
- La Quinta is leading the effort to increase and improve energy capacity for the area
- La Quinta's support of LAFCO's staff recommendation for La Quinta's SOI to remain unchanged.

LAFCO approved the MSR and SOI review with no change to La Quinta's SOI.

### ***Next Steps***

The team is currently engaging a consultant to prepare an economic feasibility analysis of the La Quinta SOI. Additionally, mailers were sent to landowners within the SOI requesting their feedback on the issue (Attachment 3). A digital survey is also available on the City's website at [www.laquintaca.gov/vistasantarosa](http://www.laquintaca.gov/vistasantarosa). La Quinta will continue to reach out to the community to gain further feedback.

Attachments: 1. La Quinta's current SOI Map  
2. Coachella's SOI Amendment Request Maps  
3. La Quinta's Community Outreach Mailer to Vista Santa Rosa





### City of La Quinta and Sphere of Influence

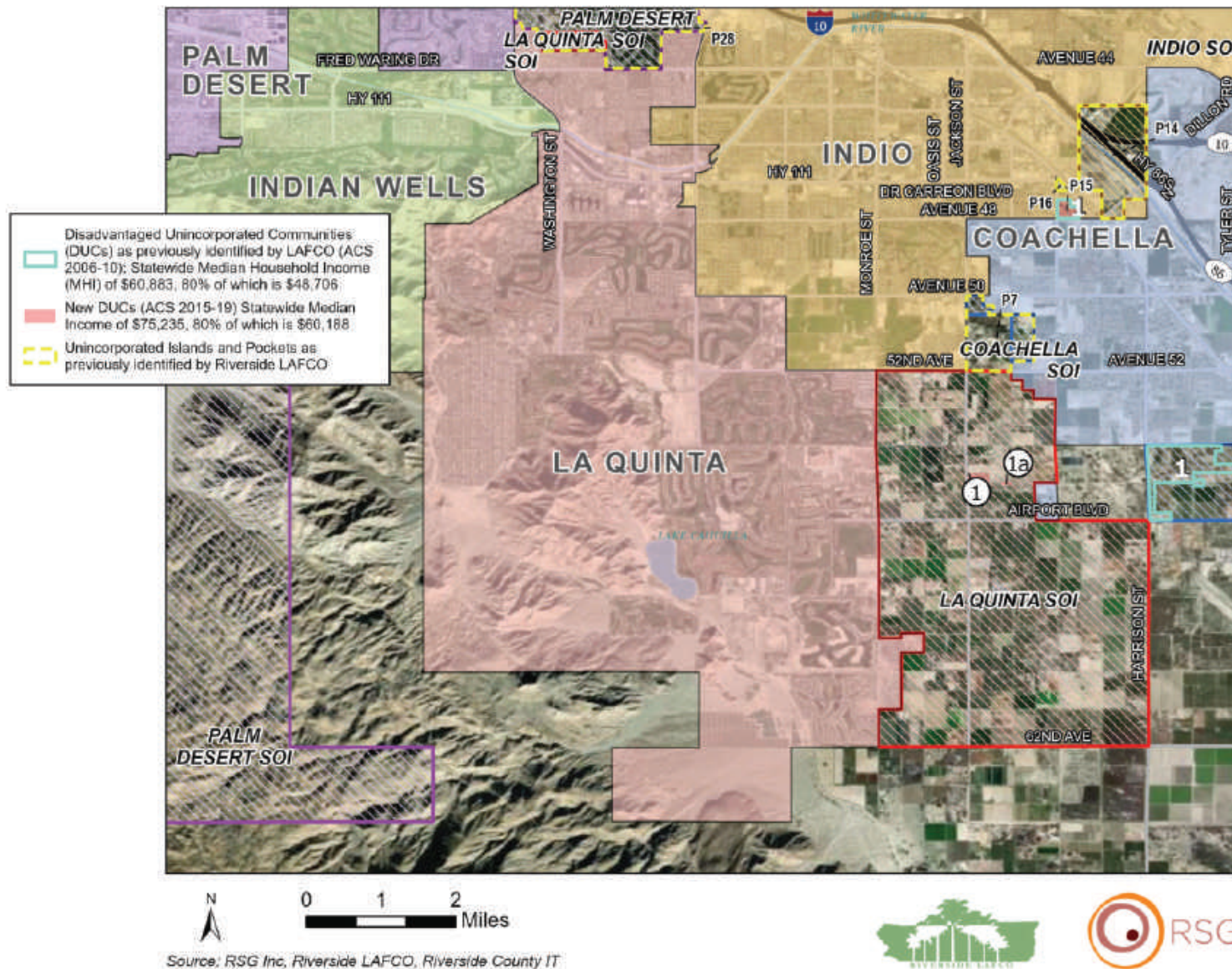


Exhibit 48: Current City and SOI Boundary - La Quinta

City of La Quinta  
Municipal Service Review and Sphere of Influence Update  
Riverside County

Public Review Draft – May 25, 2022

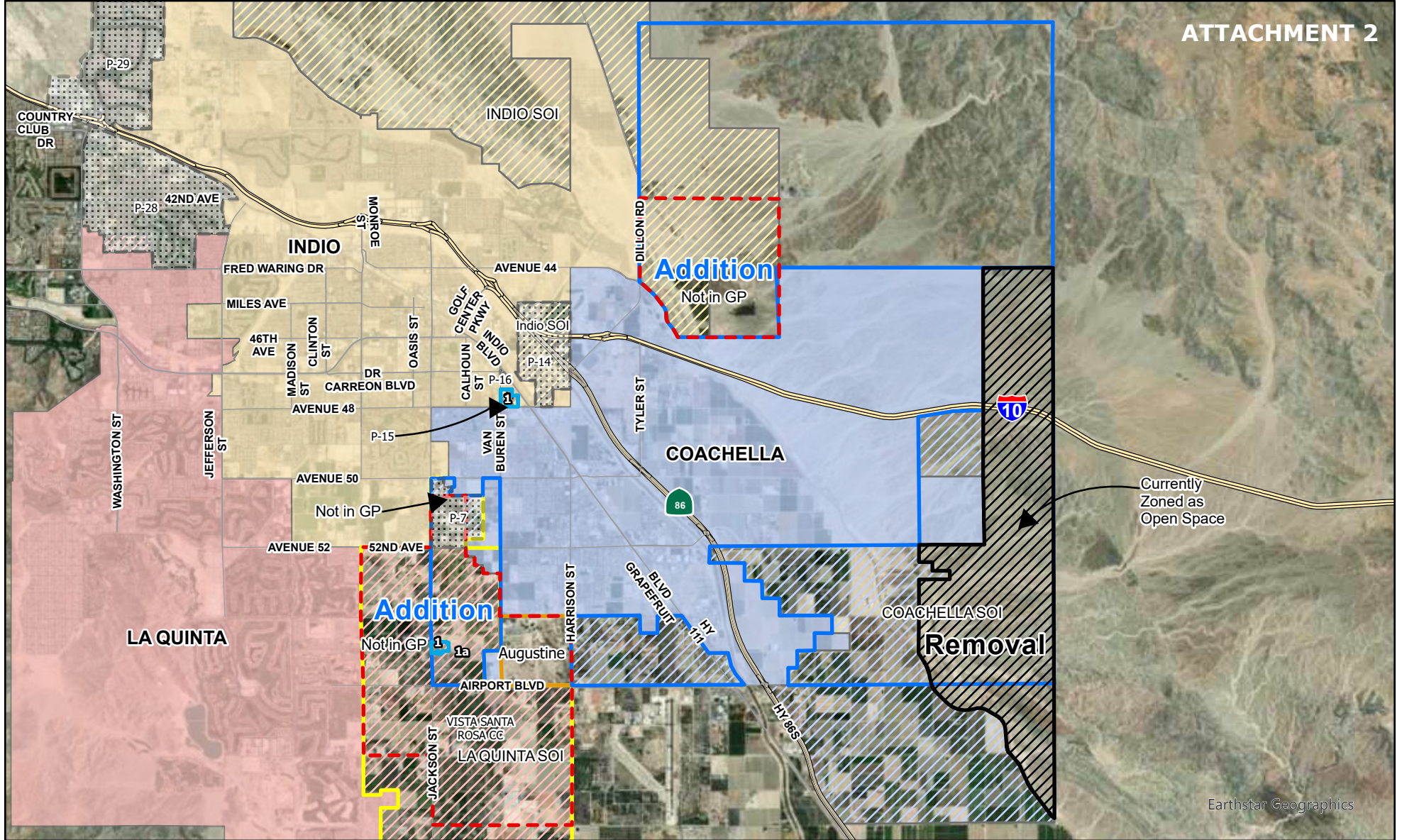


RSG does not recommend any changes to the La Quinta SOI and staff concurs with this assessment. Staff recommends confirming the current City of La Quinta SOI boundaries.

[Click Here to Return to Agenda](#)

# City of Coachella SOI Expansion Request - Alternative A Exhibit "SR9a"

ATTACHMENT 2



Earthstar Geographics

Data Sources: County of Riverside; LAFCO



City is requesting its SOI to include areas in P7 and parts of La Quinta & Indio's SOI. In Addition, City is requesting removal of areas east of their current SOI that is zoned as Open Space (O-S). See Staff Report for details.



### Legend

- DUC 1 & 1a - Vista Santa Rosa (La Quinta SOI)
  - DUC 1 - Carver Tract (Indio SOI)
  - Coachella SOI Request (Not in General Plan)
  - City SOI Removal Request
  - Augustine Tribal Area
  - Vista Santa Rosa Community Council
  - City of Coachella CVWD Water/Sewer Agreement
  - County Islands & Pockets (7, 14, 15 & 16)
- Cities**
- City of Coachella
  - City of Indio
  - City of La Quinta
- City Spheres**
- Coachella SOI
  - Indio SOI
  - La Quinta SOI



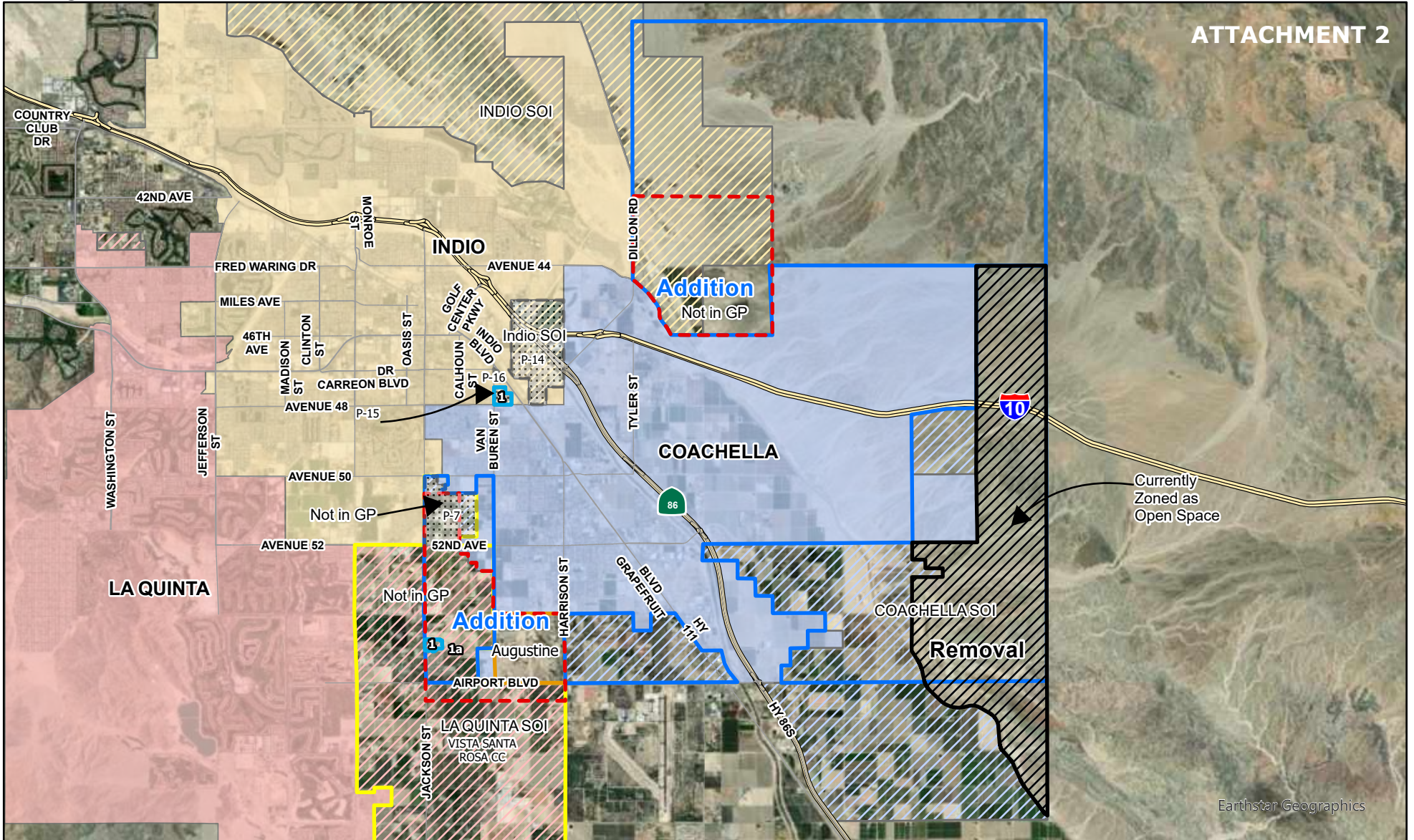
Disclaimer: The information shown is intended to be used for reference and general display purposes only and is not to be used as an official map.

Author: Crystal Craig & Michael Henderson  
Map Created on 05/25/2022

# City of Coachella SOI Expansion Request - Alternative B Exhibit "SR9b"

[Click Here to Return to Agenda](#)

ATTACHMENT 2



Earthstar Geographics

Data Sources: County of Riverside; LAFCO



City is requesting its SOI to include areas in P7 and parts of La Quinta & Indio's SOI. In Addition, City is requesting removal of areas east of their current SOI that is zoned as Open Space (O-S). See Staff Report for details.



### Legend

- DUC 1 & 1a - Vista Santa Rosa (La Quinta SOI)
  - DUC 1 - Carver Tract (Indio SOI)
  - Coachella SOI Request (Not in General Plan)
  - City SOI Removal Request
  - Augustine Tribal Area
  - Vista Santa Rosa Community Council
  - City of Coachella CVWD Water/Sewer Agreement
  - County Islands & Pockets (7, 14, 15 & 16)
- 
- Cities**
  - City of Coachella
  - City of Indio
  - City of La Quinta
- 
- City Spheres**
  - Coachella SOI
  - Indio SOI
  - La Quinta SOI



Disclaimer: The information shown is intended to be used for reference and general display purposes only and is not to be used as an official map.

Author: Crystal Craig & Michael Henderson  
Map Created on 05/25/2022

**The City of La Quinta** recognizes the unique character, history, and importance of Vista Santa Rosa. In April 2006, the Riverside County Local Area Formation Commission (LAFCO) voted to include Vista Santa Rosa into the City of La Quinta's Sphere of Influence (SOI).

**Who is LAFCO?**

Independent State authority that evaluates community boundaries and SOI's.

**What is an SOI?**

Long-range planning tool used to conduct service and facilities planning for potential annexation.

**What is Annexation?**

The action taken by LAFCO to add an area into a city's jurisdiction.

In the past, the City of La Quinta reached out directly to you or the past owner of your property. The vast majority of property owners at that time chose to be included in La Quinta's SOI.

In June 2022, the City of Coachella submitted a request to LAFCO to switch the majority of Vista Santa Rosa from La Quinta's SOI into Coachella's, without any notification or consultation of Vista Santa Rosa residents or the City of La Quinta.

This communication is being sent by the City of La Quinta to keep you informed and discuss your desired interest in remaining in the La Quinta SOI.

**Your opinion counts. Please return the enclosed pre-stamped and self-addressed card to stay informed.**



Find out more at [www.laquintaca.gov/vistasantarosa](http://www.laquintaca.gov/vistasantarosa)  
Call (760) 777-7000

PRSRT STD  
US POSTAGE PAID  
PALM DESERT, CA  
PERMIT #149

CITY  
ADDRESS  
La Quinta, CA

*La Quinta*

GEM of the DESERT

Additional comments or ideas:  
Comentarios o ideas adicionales:



Find out more at  
[www.laquintaca.gov/vistasantarosa](http://www.laquintaca.gov/vistasantarosa)  
Call (760) 777-7000

¿Está interesado en mantenerse informado o discutir su interés continuo en permanecer en La Quinta SOI?

MARCAR UNA DE LAS CAJAS  
SÍ  NO

NOMBRE \_\_\_\_\_  
DIRECCIÓN \_\_\_\_\_  
TELÉFONO \_\_\_\_\_  
CORREO ELECTRÓNICO \_\_\_\_\_

Si su respuesta es 'no', ¿preferiría ser parte de la Ciudad de Coachella SOI?

MARCAR UNA DE LAS CAJAS  
SÍ  NO

Are you interested in staying informed or discussing your continued interest in remaining in the LA Quinta SOI?

CHECK BOX  
YES  NO

NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

IF "no", would you prefer to become part of the City of Coachella SOI?

CHECK BOX  
YES  NO



Obtenga más información en  
[www.laquintaca.gov/vistasantarosa](http://www.laquintaca.gov/vistasantarosa)  
Llama al (760) 777-7000

### ¿Quién es LAFCO?

Autoridad estatal independiente que evalúa los límites de comunidades y los SOI.

### ¿Qué es un SOI?

Herramienta de planificación, a largo plazo utilizada para la planificación de servicios e instalaciones para una posible anexión.

### ¿Qué es la Anexión?

La acción tomada por LAFCO para agregar un área a la jurisdicción de una ciudad.

Anteriormente, la Ciudad de La Quinta se comunicó directamente con usted o con el propietario anterior de su propiedad. La gran mayoría de los propietarios en ese momento optaron por ser incluidos en el SOI de La Quinta.

En junio de 2022, la Ciudad de Coachella presentó una solicitud a LAFCO para cambiar la mayoría de Vista Santa Rosa del SOI de La Quinta a Coachella, sin ninguna notificación o sin consultarlo a los residentes de Vista Santa Rosa o la Ciudad de La Quinta.

Esta comunicación está siendo enviada por la Ciudad de La Quinta para mantenerlo informado y para discutir su interés en permanecer en La Quinta SOI.

Su opinión cuenta. Por favor regrese la tarjeta pre-sellada con su dirección adjunta para mantenerse informado.

ECRWSS  
Resident  
La Quinta, CA

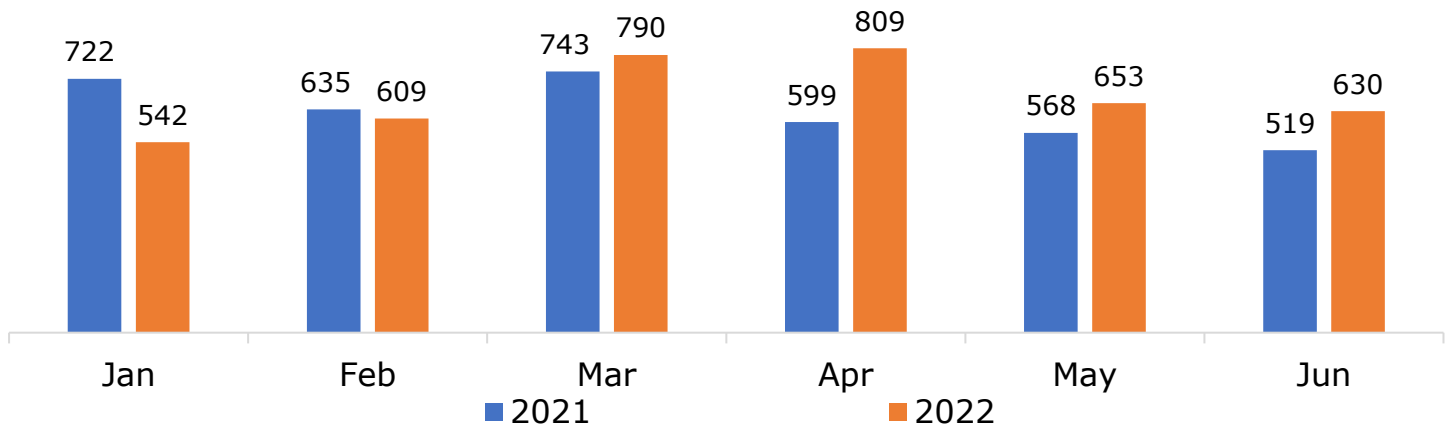
PRSR STD  
US POSTAGE PAID  
PALM DESERT, CA  
PERMIT #149

# COMMUNITY RESOURCES PERIODIC REPORT

In response to local declaration and other State and County orders, the department shifted roles to provide COVID-19 related Public Safety and Social Service needs.

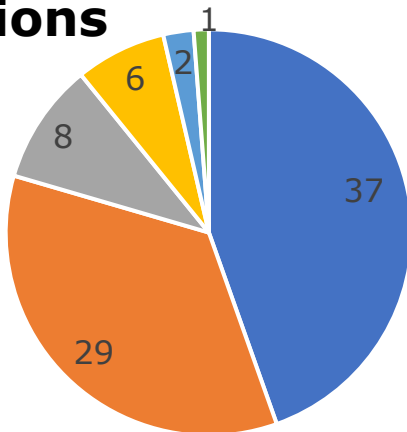
## Code Compliance / Animal Control April 1 – June 30, 2022

### Site Inspections\*



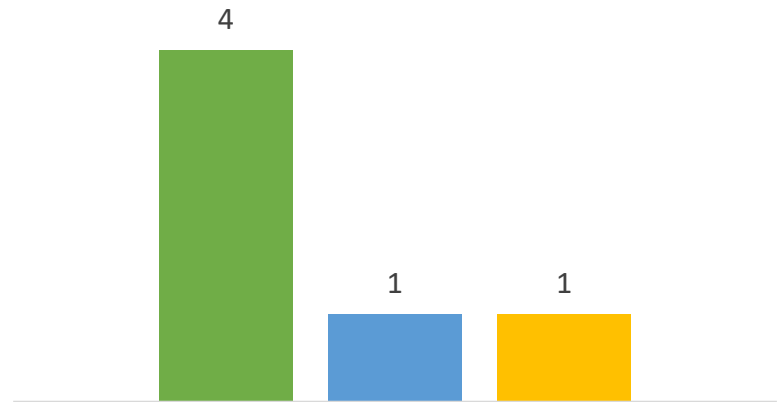
\*Site inspections are required to confirm violations and include STVR inspections and regular code complaints (e.g., trash containers, landscaping, property maintenance issues, etc.).

### Administrative Citations



- Property Maintenance
- STVRs
- Vehicle Issues
- Building Code
- Business License
- Zoning

### Hearing Types

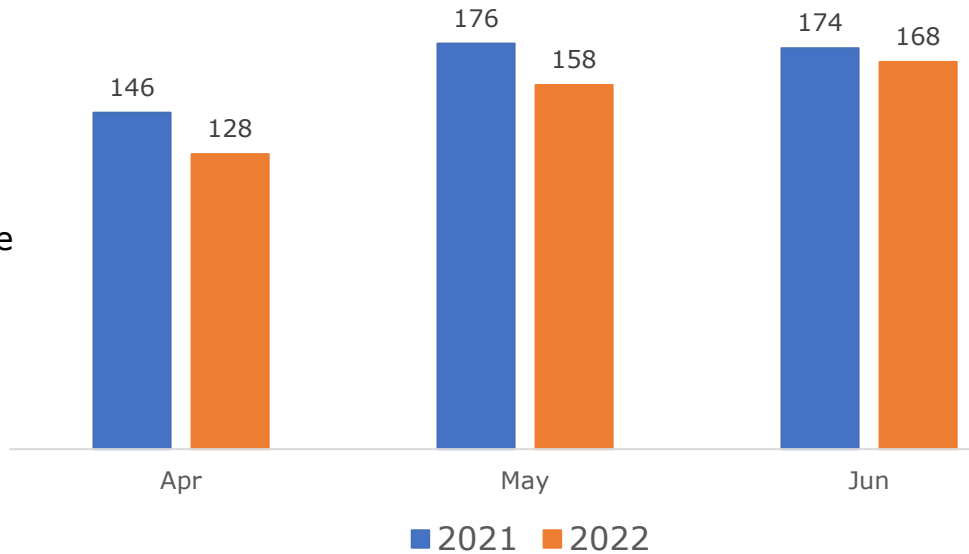


- Administration Hearing
- Dangerous Animal Hearing
- Dangerous Animal Hearing Superior Court

407

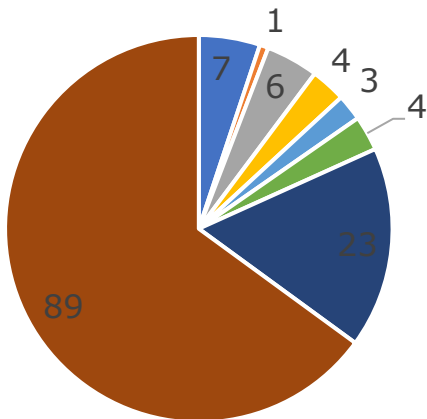
## False Alarms

- \$133,407 in fees collected to date
- City Staff outreach to businesses with multiple false alarms.
- Businesses with excessive false alarms this quarter: 19  
Prior quarter: 7



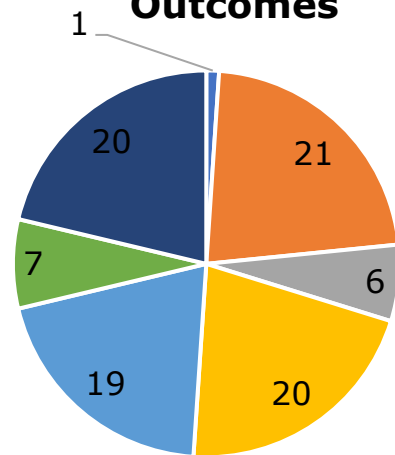
## Animal Control Update

### Impounds



- Foster Return
- Owner Surrendered
- Confiscated
- Stray-Dead
- Adoption Return
- Dispo Requested
- Stray-Known Wait
- Stray

### Outcomes



- Died
- In Foster Home
- RCDAS Community Cat Program
- Transfer Adoption Partner
- Adoption
- Return to Owner

## Riverside County Animal Services

Department of Animal Services continues to operate on appointment-only system. In the event of a pet emergency, animal control question, or if you are interested in adopting, fostering or rescuing, please call 951-358-7387. Potential adopters, fosters, or rescues can also send an email to [shelterinfo@rivco.org](mailto:shelterinfo@rivco.org) or visit their website at: <https://www.rcdas.org/>.



# Social Services & Community Programs

## April 1 – June 30, 2022

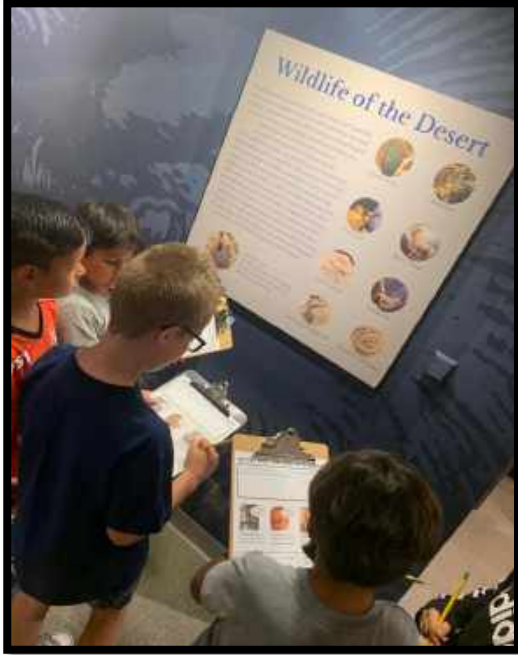
### FIND Food Distribution & Wellness Center



- Staff have distributed 43,539 pounds of food (food packages/boxes of dry goods and produce) to 1,106 persons at Coral Mountain, Hadley Villas, Vista Dunes, Washington Street Apartments, and Wolff Waters; FIND provided mobile pantries for food distribution five times per month at La Quinta High School and La Quinta Community Fitness Center & Park.
- Desert Recreation District (DRD) served 1,924 participants (1,596 for open swim; 328 classes) at Fritz Burns Pool programs including Aqua Fit, Water Aerobics, and Senior Splash.
- Provided fitness & recreation programs to 6,092 participants/fitness members (5,572 fitness gym participants; 520 program participants for Yoga, Tai Chi, Ballroom Dance, Social Bridge, Mah Jongg, Ukulele, and Nature Hike). Social service offerings such as the Riverside County Cool Center and Curative COVID-19 testing were available to the public.
- Youth sports programs had 60,000 total participants (players, spectators, coaches) for AYSO (soccer), Friday Night Lights (flag football), and La Quinta Youth Sports Association (baseball).
- *Open Court Time* basketball and volleyball programs, a City of La Quinta's partnership with Desert Recreation District, had a total of 118 participants at the La Quinta Boys & Girls Club Gym.



# Library/Museum/Creation Station Makerspace April 1 – June 30, 2022



- Over 49,400+ items were circulated through Library express/curbside services and self-check out. Over 3,100+ people participated in the virtual/recorded program offerings, computer sessions, special events, and library staff assisted with 2,500 reference questions. Library highlights included: In-N-Out Cover to Cover Reading Program; City Picnic & Birthday Booth participation; Día de los Niño's; Spring Plant Giveaway; Summer Reading Program launch, and National Library Week Open House.
- Museum provided *The Ranges Between: Art of Eric Merrill*, *Making a City*, and *Yosemite People* exhibits that were viewed by 900+ visitors. Provided Music at the Museum, Franklin Field Trips, and Lecture: Geology events for 234 participants. Good Reads in the Gallery Book Club, STITCH Fiber Arts Club, TED Talk Discussion, Take a Break with Huell, Genealogy Club and Sketchbook Journaling had a total of 139 participants.
- Creation Station Makerspace served 1,150+ participants with memberships, classes, express services, walk-in service, Makerspace Camps & Crafts, and virtual programming views on Facebook, Instagram, & YouTube. There were 9 new memberships sold this quarter; total of 44 active memberships this fiscal year. Highlights for this quarter include monthly MakerCraft, Friction Kitchen, Paint with Michele, MakerSpace Camps, April: Autism Awareness Crafts, May: Free comic Book Day/ Superhero Masks, June: PRIDE Driftwood Suncatchers and Summer Reading Program Crafts.



## Community Events

### City Picnic & 40<sup>th</sup> Birthday Celebration Civic Center Campus



- Approximately 1,000 people were in attendance.
- 20+ local business participated along with local partners and organizations.
- LQ Rotary provided free hot dogs and The Cone Zone provided free snow cones.
- Entertainment was provided by local dance and baton groups along with participation from La Quinta High School drama and band groups.

## Community Events

### Concert in the Park @ SilverRock Park



- K-Tel All Stars performed on Saturday, May 21.
- Approximately 500+ persons in attendance.
- City staff provided information and giveaways and food trucks were available to participants.



# DESIGN & DEVELOPMENT DEPARTMENT QUARTERLY REPORT

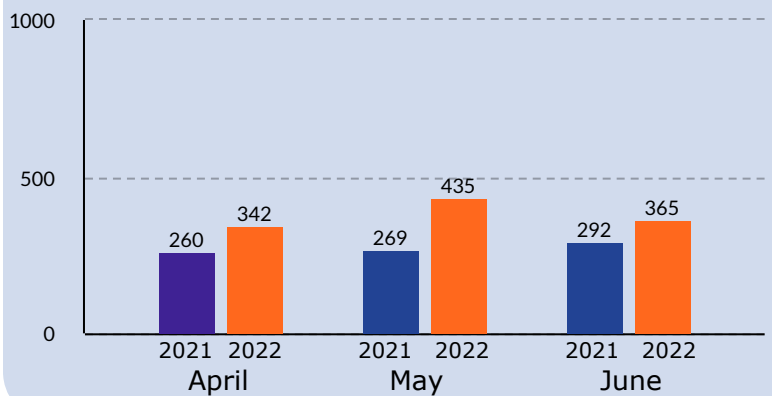
## 2nd Quarter (April - June 2022)

THE DESIGN AND DEVELOPMENT DEPARTMENT CONSISTS OF THREE DIVISIONS:  
BUILDING, THE HUB, AND PLANNING.

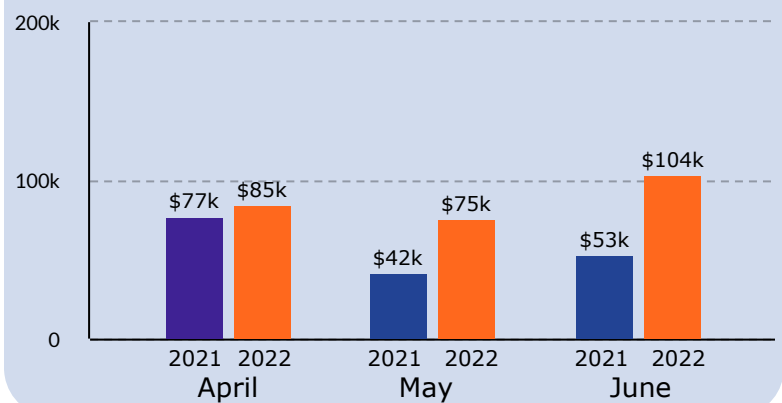
### BUILDING

The Building Division administers and issues all residential and commercial building permit applications, reviews plans (plan checks), and conducts on-site building inspections for compliance with the La Quinta Municipal Code and California Building Standards Code.

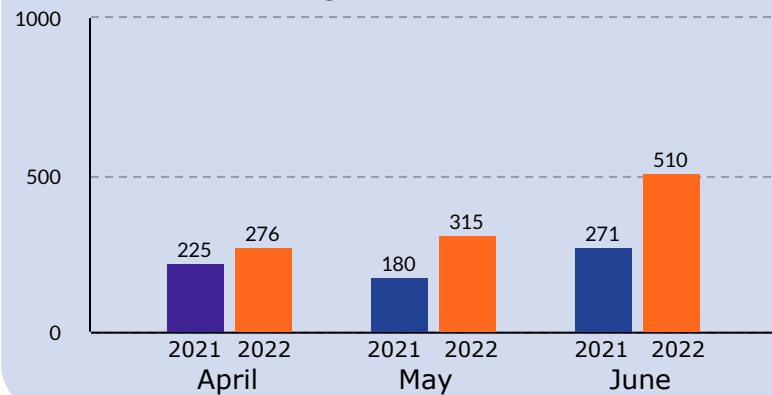
Plan Check Submittals



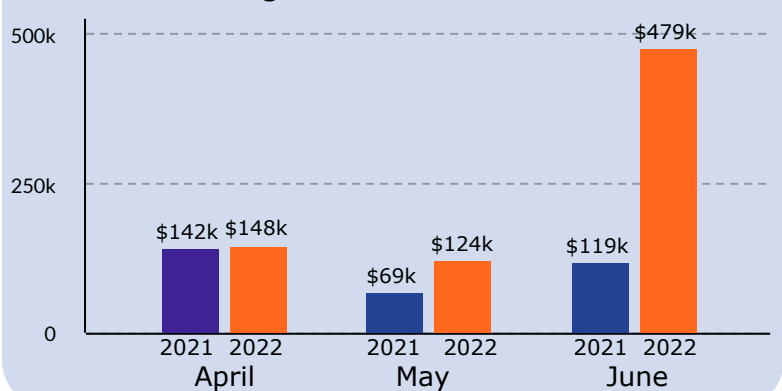
Plan Check Fees Collected



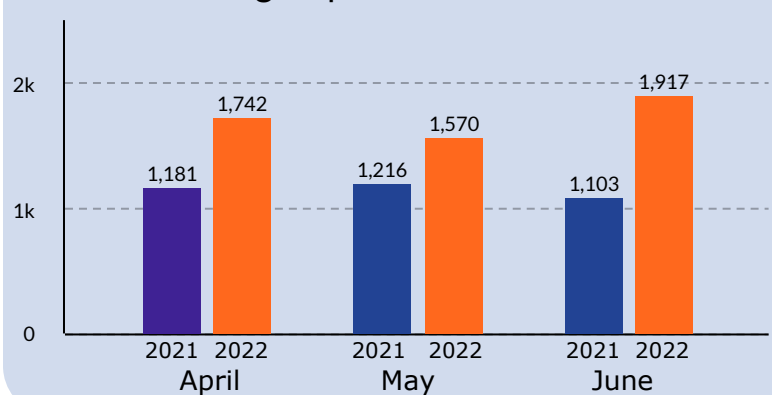
Building Permits Issued



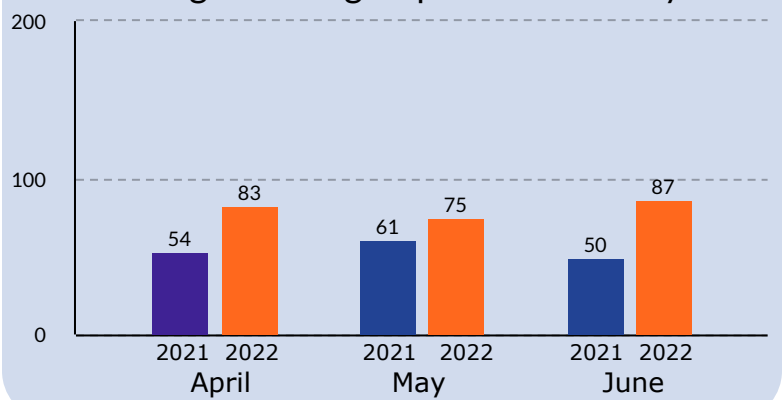
Building Permit Fees Collected



Building Inspections Performed



Average Building Inspections Per Day

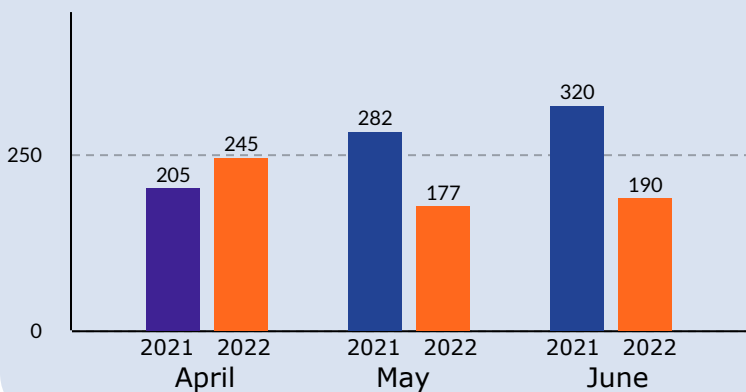


[Click Here to Return to Agenda](#)

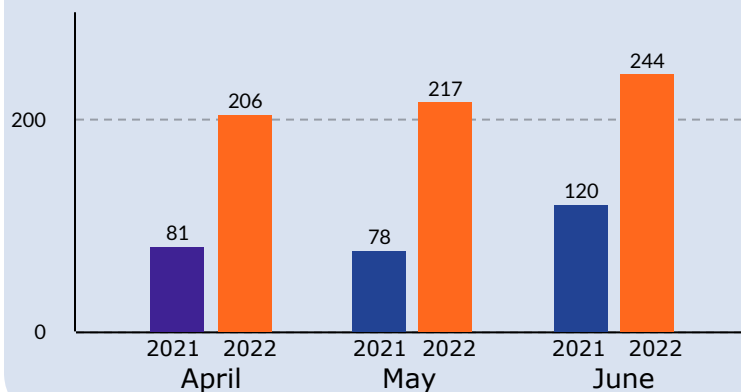


The Hub serves as a one-stop permit center. It is the central location for obtaining permits for planning, building, engineering, business licenses, and special events. The Hub also issues licenses, garage sales, home occupations, pool drains and then reviews permits for items such as HVAC/windows/water heater/utility change outs and re-roofs.

### Business Licenses Issued

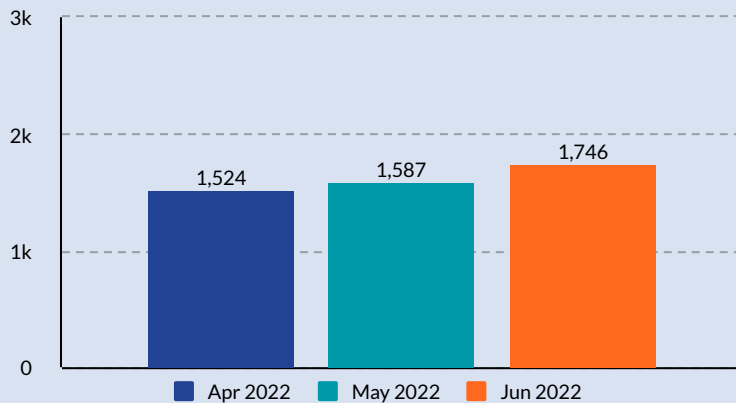


### Other Licenses and Permits Issued



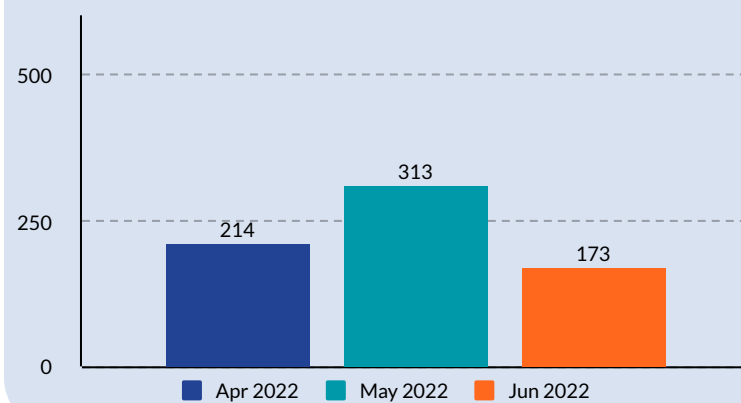
## Customer Service/Assistance

### Phone Activity



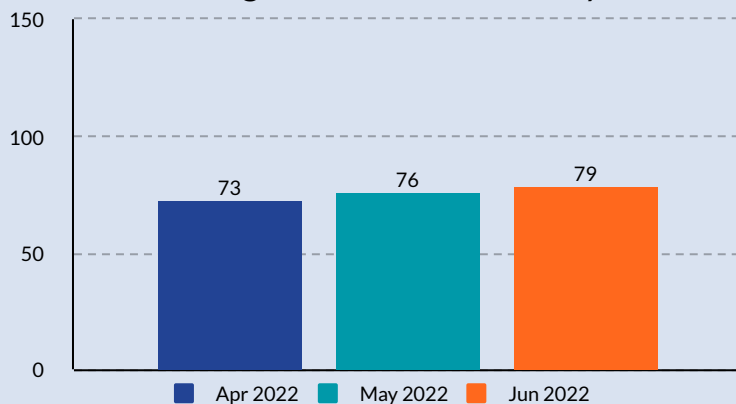
Includes all phone calls received by the Concierge, the Hub general line, and all Permit Technicians.

### In-Person/Counter Activity



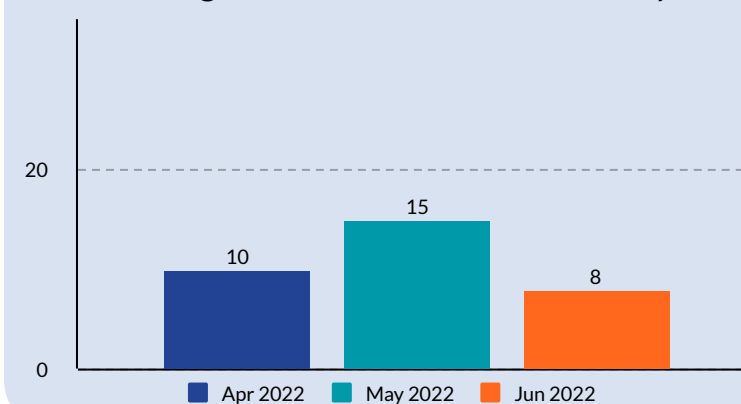
Includes all Hub visitors checked in by the Concierge.

### Average Phone Calls Per Day



Includes all phone calls received by the Concierge, the Hub general line, and all Permit Technicians.

### Average In-Person/Counter Per Day



Includes all Hub visitors checked in by the Concierge.

# PLANNING

[Click Here to Return to Agenda](#)

The Planning Division administers the zoning and development standards and works with residential and commercial developers, architects, builders, and businesses to ensure that development is consistent with the La Quinta Zoning Code and General Plan. Planning staff coordinates with the Planning Commission, which primary function is to develop and maintain the City's General Plan, consider development applications, as well as to serve as an advisory body to the City Council.

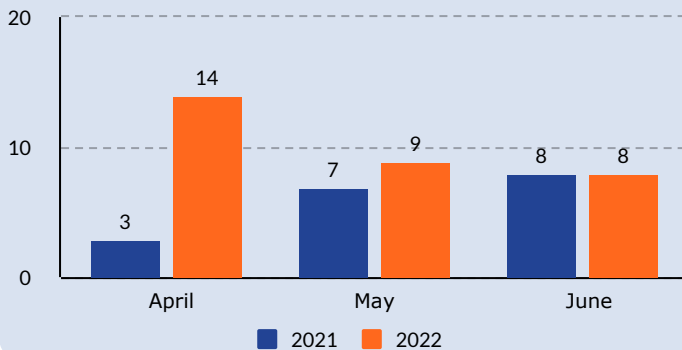
## Permits

Includes signs, temporary use, minor use, and landscaping plans.

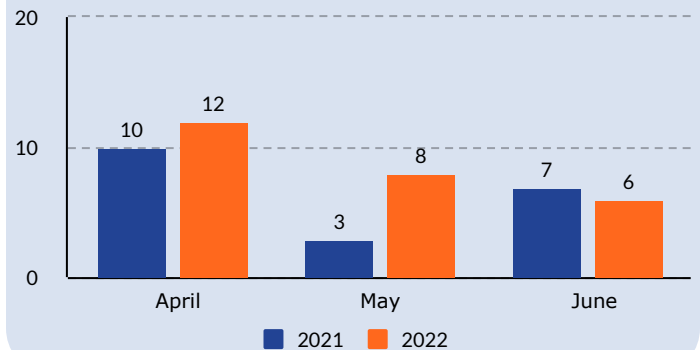
## Projects

Includes zoning changes, tract maps, site developments, and parcel maps.

Planning Permit Applications Submitted



Planning Project Applications Submitted



## Planning Approvals

### Planning Staff

- Final Landscape Plans for Centre at La Quinta perimeter, Cantera parkway/common area, and Capistrano front yards
- Special Event Permit for Revolve event at 81345 Avenue 54 on April 15-17 with music, vendors, and entertainment
- Event permit for an e-bike tour through the City on May 10th, 2022
- Permit for a Sheriff's Event on May 15 at the Hobby Lobby Parking lot with demonstration and information booths
- Modification by Applicant to build out the remaining 27 single family residents at the Palo Verde development, located north of Avenue 58
- Minor Use Permit for The Kids Clubhouse, a family entertainment center, located at 79390 Highway 111
- Minor Use Permits for existing cell towers at 54001 Madison Street, 81600 Avenue 58, and 49-499 Eisenhower Drive to replace antennas, add antennas, and RRUS and associated equipment
- Minor Adjustments to allow 10% height increase for single family homes at 77233 Casa del Sol & 52721 Meriwether Way
- Minor Use Permits for temporary sales office and model home complex within the Crestwood Communities development (north of Avenue 52 and east of Jefferson Street) and at the Piazza Serena residential community
- Minor Adjustment at 77138 Casa Del Sol to allow an encroachment of the roof overhang
- Minor Adjustment at 54800 Avenida Madero to decrease the garage width for an existing single family home
- Modification by Applicant to change architectural elevations within the Point Happy residential development, located south west of Washington Street
- Minor Use Permit to allow a temporary generator at the Capistrano Model Home Complex
- Temporary Parcel Map to subdivide existing 5-acre commercial parcel into two parcels located on northwest corner of Washington Street and Calle Tampico

### Planning Commission

- Site Development Permit and Tract Map for site design, architecture, and landscaping for 54 additional single family units within the Andalusia community, north of Avenue 60
- Recommended City Council approved of the Coral Mountain Resort project including a Specific Plan, General Plan Amendment, Zone Change, Tract Map, Development Agreement, and Site Development permit for 600 residential units, 150 hotel rooms, 60,000 square feet of neighborhood commercial uses, 57,000 resort commercial uses, a 16.6 acre artificial wave basin, and 24 acres of open space
- A new 3,347 square foot barn structure at an existing home at 80775 Vista Bonita Trail
- Recommended City Council approve of a Street Name Change from SilverRock Way to Talus Way
- Tentative Tract Map at Griffin Ranch to add 17 additional lots and decrease size of existing vacant lots
- Recommended City Council approve of housing zoning updates related to the updated Housing Element.

[Click Here to Return to Agenda](#)  
**Design and Development**  
**2nd Quarter**



Signature at PGA West

*La Quinta*  
**New Homes**



Capistrano



Centre at La Quinta



 **Welbe Health**



Coming Soon  
with Drive-Thru

*Panera*  
BREAD®



TALUS

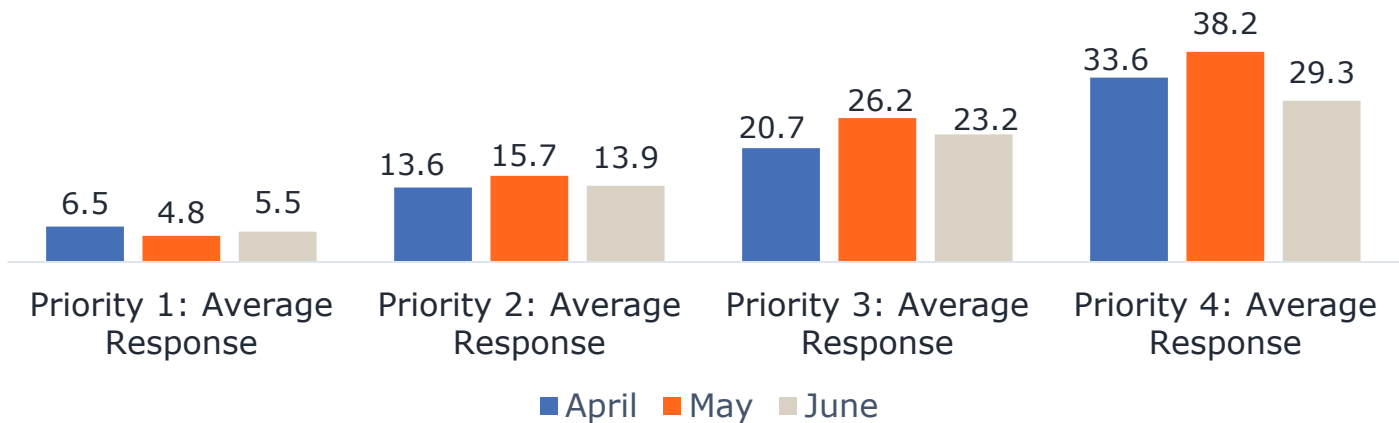


# LA QUINTA SHERIFF'S STATION QUARTERLY REPORT

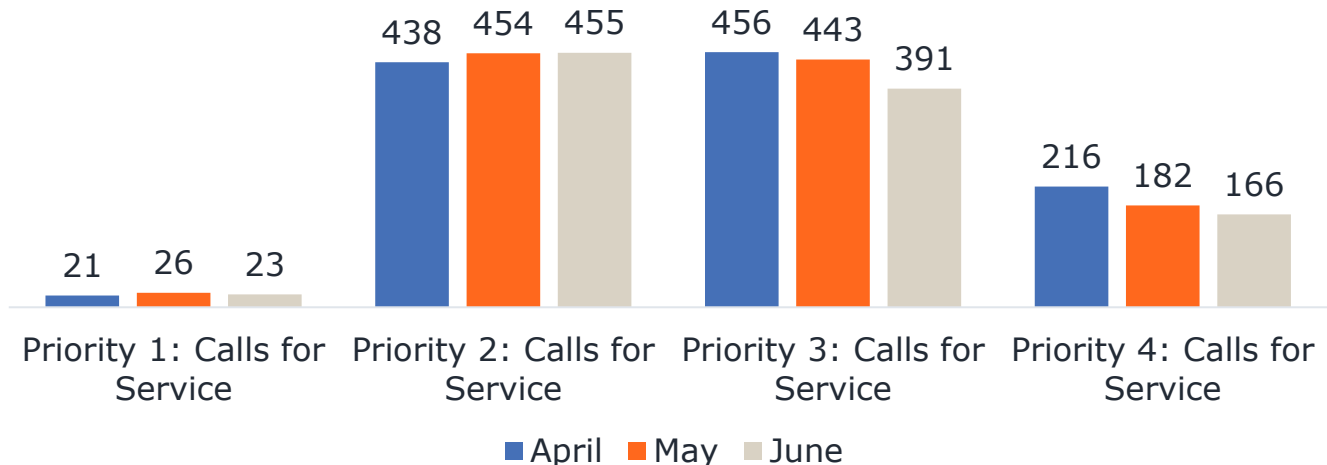
## April 1, 2022 – June 30, 2022

### Statistics

#### Average Response Time



#### Number of Calls for Service



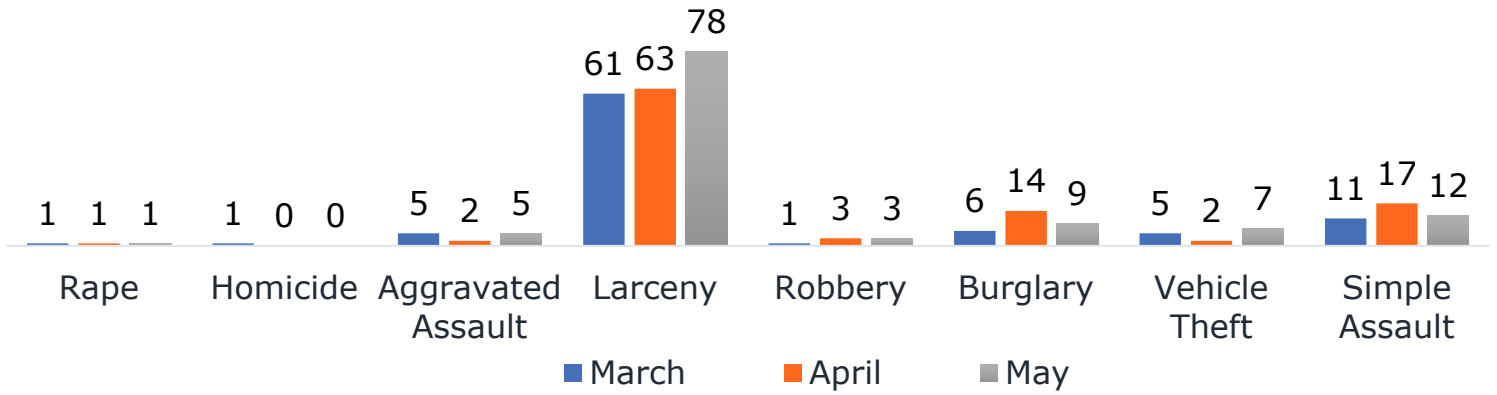
**Priority 1** – Involve circumstances that pose a clearly defined threat to human life or property;

**Priority 2** – Involve circumstances of an urgent but not life-threatening nature (e.g. minor assaults and batteries);

**Priority 3** – Involve circumstances which are neither urgent nor life threatening (e.g. disturbances of the peace);

**Priority 4** – Incidents occurring in the past or “cold” calls.

[Click Here to Return to Agenda](#)  
**Crime Statistics**



### Actions by Teams:

#### Special Enforcement Team & Business District

- Actions: 339
- Property Recovered: \$9,000.00
- Narcotics Seized: Meth 13.1g / Fentanyl Powder 14.2g
- M30 Oxycodone Pills: 99

#### Traffic Team

- Actions: 922

#### Community Service Officers & Crime Prevention Specialists

- Actions: 831

#### School Resource Officers

- Actions: 59

#### Narcotics Task Force

- Actions in La Quinta: 17
- Narcotics Seized: Meth 85g /Cocaine 16lbs/ Fentanyl Powder 3oz / Heroin 10g / Oxycodone Pills 12lbs
- Recovered Firearms: 2

#### Gang Task Force

- Actions in La Quinta: 25
- Recovered Firearms: 4
- Narcotics Seized: Meth 11.4g

#### Citizens on Patrol

- Actions: 5
- Hours Donated: 699.70 hours

### Public Safety Camera System Statistics

Public Safety Camera System (PSCS) went live on September 20, 2021, since then, La Quinta Sheriff’s Department (LQSD) and city staff have been using the system to monitor city property, traffic accidents, traffic flow, police investigations and managing special events.

#### System Statistics:

- Received 32 citizen and insurance companies' public records requests.
- 112 videos related to police investigations have been exported.
- Special events managed:
  - 2 Tennis Tournaments
  - Ironman 2021
  - Coachella Fest & Stagecoach Festivals
- No businesses have opted out of the PSCS.

An annual PSCS performance report will be provided to Council in October 2022.

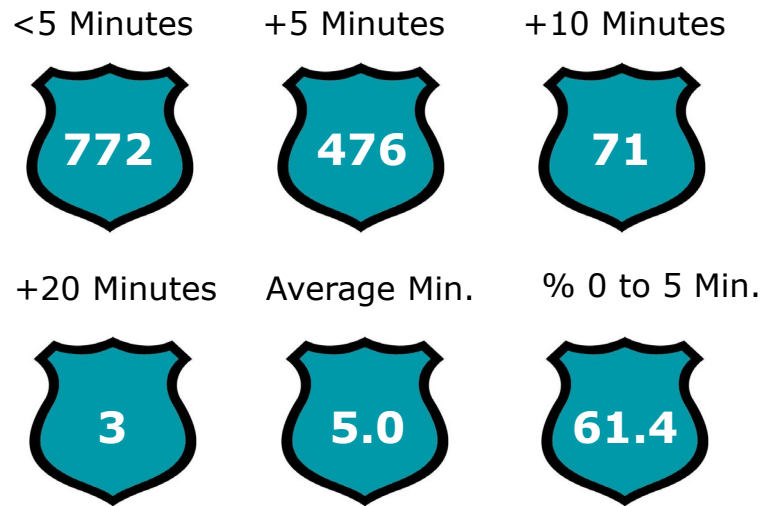
# FIRE DEPARTMENT QUARTERLY REPORT

April 1, 2022– June 30, 2022

## Incident Response Activity

Incident Type	#
Medical	963
False Alarm	104
Public Service Assistance	76
Traffic Collision	58
Standby	12
Other Fire	6
Residential Fire	5
Vehicle Fire	6
Rescue	5
Ringing Alarm	7
Other Miscellaneous	11
Hazardous Materials	2
Commercial Fire	2
Multi-Family Dwelling Fire	0
Wildland Fire	0
<b>Incident Total In La Quinta</b>	<b>1,257</b>

## Average Enroute to On-Scene Time



Enroute Time: When a unit has been acknowledged as responding.

On-scene Time: When a unit has been acknowledged as being on-scene.

## Automatic Aid

LQ Resources Responding in LQ	1,135
LQ Resources Aiding Other Jurisdictions	777
Resources Aiding LQ	446

For this quarter, Truck 86 recorded 25 responses and Truck 33 had 4 responses in the City of La Quinta.

## Fire Inspection Report

### **2<sup>nd</sup> Quarter Statistics – Office of the Fire Marshal:**

- Development Plan Reviews – 141
- Planning Case Reviews – 10
- Construction inspections – 566 (62% increase from Q2 2021)
- Facility Inspections – 111
- Review and Inspection Service Goals – \*Due to increased workloads and demands as affected by currently trained staffing, the following is noted:
  - OFM is continuing to observe a 184% workload for current staffing consisting of: 1 Fire Safety Specialist (FSS), and 1 Fire Systems Inspector (FSI)
  - For the month of June (and continuing into July) – FSI Lucero Iniguez (from the Office of the Fire Marshal East) is assisting with the Construction Inspection request workload. Typically, assistance is provided Tues-Friday 8:00 am to 12:00 pm.

### **Plan Reviews:**

- Major Development Plans – Pavilion Palms, Talus – Pendry Condos, Diamante, Jefferson St Apts
- Tenant Improvement Plans – Bed Bath & Beyond, Dr. Hsu, Stuft Pizza, California Café, Senior Day Care,
- Master Home Fire Sprinkler Plans – Stone Creek, Montage Luxury Residential, Cantera
- Special Event – Revolve, Ironman, Alpha Win Triathlon, LQHS Graduation Fireworks

### **Construction Inspections:**

- Tenant Improvements – Dr. Hsu, Kohl's, Extra Space Storage, Maru Korean BBQ, Lowe's
- Tract Home Development Inspections – Andalusia, Carmela, Signature, Coral Mountain @ PGA, Stone Creek Ranch, Jewel @ PGA, Capistrano, Canterra & Rancho Santana.
- Custom Home Development Inspections – Madison Club, Hideaway, Traditions, Quarry, Cove Community.

### **Facility Inspections:**

- State Fire Marshal Mandated Annual Inspections: Fire Systems Inspector Leilani Rojas was tasked with completing the initial inspections for all 40 SFM facilities in La Quinta. TFire Code Complaint Inspections were conducted on the following facilities: Extra Space Storage, Broken Yolk Café, Casitas Las Rosas, The Pavilion at La Quinta, Mountain Dunes Clubhouse, Acuity Eye Group,



**PLANNING COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 8, 2022**

**CALL TO ORDER**

A regular meeting of the La Quinta Planning Commission was called to order at 5:03 p.m. by Chairperson Nieto.

This meeting provided teleconferencing accessibility pursuant to Executive Orders N-60-20 and N-08-21 executed by the Governor of California, and subsequently Assembly Bill 361 (AB 361, 2021), enacted in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.).

PRESENT: Commissioners Caldwell, Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto

ABSENT: None

STAFF PRESENT: Design & Development Director Danny Castro, Public Works Director/City Engineer Bryan McKinney, Planning Manager Cheri L. Flores, Senior Planner Carlos Flores, Associate Planner Siji Fernandez, Commission Secretary Tania Flores, Assistant City Attorney Travis Van Ligten

**PLEDGE OF ALLEGIANCE**

Commissioner Tyerman led the audience in the Pledge of Allegiance.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None.

**CONFIRMATION OF AGENDA**

**MOTION** – A motion was made and seconded by Commissioners Hassett/Proctor to confirm the agenda as presented. Motion passed unanimously.

**ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATION** – None.

## **CONSENT CALENDAR**

- 1. ADOPT A RESOLUTION FINDING THAT THE PROPOSED STREET RIGHT-OF-WAY VACATION OF A 150-SQUARE-FOOT PORTION OF AVENIDA MORALES FRONTING 51780 AVENIDA MORALES IS CONSISTENT WITH THE LA QUINTA GENERAL PLAN; CEQA: EXEMPT PURSUANT TO CEQA GUIDELINES SECTION 15301 (c), EXISTING FACILITIES [PLANNING COMMISSION RESOLUTION 2022-005]**

**MOTION** – A motion was made and seconded by Commissioners Currie/Tyerman to approve the Consent Calendar, as presented, with Item No. 1 adopting Planning Commission Resolution No. 2022-005. Motion passed unanimously.

**BUSINESS SESSION** – None.

**STUDY SESSION** – None.

## **PUBLIC HEARINGS**

- 1. CONTINUED FROM JANUARY 25, 2022: CONSIDER REQUEST FOR CONTINUANCE OF THE PUBLIC HEARING FOR TENTATIVE TRACT MAP 2021-0001 (TTM 38083) FOR 37 RESIDENTIAL LOTS ON 24.46 ACRES WITHIN THE GRIFFIN RANCH SPECIFIC PLAN AREA; CEQA: THE DESIGN AND DEVELOPMENT DEPARTMENT HAS PREPARED AN ADDENDUM TO THE PREVIOUSLY ADOPTED MITIGATED NEGATIVE DECLARATION (EA2006-577) PURSUANT TO SECTION 15164 OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; LOCATION: SOUTH SIDE OF AVENUE 54 BETWEEN MADISON STREET AND MONROE STREET**

**DECLARATIONS REGARDING COMMISSION PUBLIC CONTACT** – None.

Associate Planner Fernandez presented the staff report which is on file in the Design and Development Department.

Staff answered questions regarding procedures for continuing public hearing items and regarding communications between the applicant and homeowners within the project area.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING RE-OPEN AT 5:17 P.M.

Applicant Mark Hayden, Vice President of Development with Capstone Advisors – introduced himself and answered the Commission’s questions regarding recent

communications with existing homeowners; and changes to lot size and architectural design of proposed plans.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Mike Rowe, La Quinta – spoke in support of continuing this item to allow more time for discussion with the applicant.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING CLOSED AT 5:23 P.M.

MOTION – A motion was made and seconded by Chairperson Nieto/Commissioner Proctor to continue this Public Hearing for Tentative Tract Map 2021-0001 (TTM 38083) for 37 residential lots on 24.46 acres within the Griffin Ranch Specific Plan area located at the south side of Avenue 54 between Madison Street and Monroe Street and an addendum to the previously adopted Mitigated Negative Declaration (EA2006-577) to a date uncertain. Motion passed unanimously.

2. **CONTINUED FROM JANUARY 11, 2022: ADOPT A RESOLUTION TO APPROVE SITE DEVELOPMENT PERMIT 2021-0007 (SDP 2004-816, AMENDMENT NO. 2) AND MINOR ADJUSTMENT 2021-0010 TO AMEND SINGLE-FAMILY RESIDENTIAL PLANS FOR BELLA AT PIAZZA SERENA; CEQA: THE PROJECT IS CONSISTENT WITH PREVIOUSLY CERTIFIED MITIGATED NEGATIVE DECLARATION PREPARED FOR PIAZZA SERENA (EA2001-417); LOCATION: NORTHWEST CORNER OF AVENUE 58 AND MONROE STREET**  
[PLANNING COMMISSION RESOLUTION 2022-006]

DECLARATIONS REGARDING COMMISSION PUBLIC CONTACT – None.

Associate Planner Fernandez presented the staff report which is on file in the Design and Development Department.

Staff answered questions regarding applicant communications with existing homeowners; clarified the difference between the Modifications By Applicant and Site Development Permit Amendment applications and the rule requiring Planning Commission approval for modifications to square footage over 10% of previously approved permits; calculations of square footage by livable versus total footprint; discrepancies in calculated square footage from the Riverside County Assessor's office; adjustments made by applicant to increase square footage from the previously presented plans and which plan types were revised; responsibility for street, median landscape, and curb improvements, and future maintenance along Monroe Street.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING OPEN AT 6:05 P.M.

Applicant Edgar Gomez of Richmond American Homes provided additional information regarding recent adjustments of square footage; changes made to the

proposed elevations and replacement of Contemporary Prairie style with Italian; prospective timeline to complete Monroe Street roadway improvements; and construction access via Monroe Street. Applicant answered Commission questions regarding communications with the surrounding residents and the Homeowners Association.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: David Nola, La Quinta – spoke in opposition of the project due to decreased square footage of proposed homes as compared to the Riverside County Assessor’s office and the potential adverse effect on property values of the existing homes within the community; lack of communication with the applicant; and commented on the applicant’s reputation and past behaviors.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Tamara Hay, La Quinta – spoke in opposition of the project due to decreased square footage of the proposed homes; lack of communication with applicant; and security concerns during construction.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Kurt Starkweather, La Quinta, and President of the Piazza Serena Homeowners Association – spoke in opposition of the project due to decreased square footage of proposed homes; and questioned whether the new Italian elevation would be the elevation built within the project.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Randy Young, La Quinta – spoke in opposition of the project due to decreased square footage of proposed homes; and lack of landscape maintenance at the development’s entrance and throughout the community.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Rosie Young, La Quinta – spoke in opposition of the project and requested that the square footage of the proposed homes be increased.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Heidi Zadok, La Quinta – spoke in opposition of the project due to decreased square footage of proposed homes and potentially adverse effects on property values of existing homes.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Natalie Kennel and Roger Greenwald, La Quinta – spoke in opposition of the project due to lack of communication with applicant; inconsistency of the size, style and living space of the proposed plans with existing homes; and landscaping maintenance managed by the existing homeowner’s association.



PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Michelle and Tim Hansen, La Quinta – spoke in opposition of the project due to decreased square footage of proposed homes.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: David Crouse, La Quinta – spoke in opposition of the project due to inconsistent architecture; lack of communication with the applicant; poor landscape maintenance of common areas; and concern with the proposed plans having potentially adverse effects on property values of the existing homes.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Donald Imoto, La Quinta – expressed concerns regarding landscape maintenance at the community entrance and applicant’s management of the property.

Applicant answered Commission questions regarding the entity responsible for landscape maintenance of common area, open space, and roadway areas; approximate sale price for proposed units; visual compatibility of proposed units from the street view. Applicant provided additional comment regarding the proposed plans decreasing property values, reputation and experience of Richmond American Homes, and quality and sizes of the proposed units in relation to existing homes.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING CLOSED AT 6:58 P.M.

Commission discussion and comment followed regarding relationship and communication between the applicant and existing homeowners; adjustments and changes made to the plans from the previously proposed units and compatibility with existing homes; guidelines for purview and consideration of this item; visual street view of proposed units; Homeowners Association versus applicant responsibilities to the community with regard to landscaping and maintenance; applicant knowledge and understanding of the current property market; and timeline for roadway landscape requirements.

MOTION – A motion was made and seconded by Commissioners Caldwell/Hassett to adopt Planning Commission Resolution 2022-006 to approve Site Development Permit 2021-0007 (SDP2004-816) and Minor Adjustment 2021-0010 subject to the Findings and Conditions of Approval, and amendment to Condition No. 7 requiring landscape improvements to be completed at beginning of construction:

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA QUINTA, CALIFORNIA, TO APPROVE BELLA AT PIAZZA SERENA A SITE DEVELOPMENT PERMIT AMENDMENT AND MINOR ADJUSTMENT TO AMEND PIAZZA SERENA SINGLE FAMILY RESIDENTIAL PLANS AND FIND THE PROJECT CONSISTENT WITH MITIGATED NEGATIVE DECLARATION CERTIFIED FOR PIAZZA SERENA (EA2001-417)

CASE NUMBERS: SITE DEVELOPMENT PERMIT 2021-0007  
(SDP2004-816, AMENDMENT 2); MINOR ADJUSTMENT 2021-0010  
APPLICANT: RICHMOND AMERICAN HOMES

Motion passed: AYES – 4 (Caldwell, Currie, Hassett, and Nieto); NOES – 3 (McCune, Proctor, and Tyerman). ABSENT – none; ABSTAIN – none.

**STAFF ITEMS** – None.

**REPORTS AND INFORMATIONAL ITEMS** – None.

**COMMISSIONERS' ITEMS**

Commission requested clarification on the purpose of the upcoming Special Joint Meeting of the City Council and Planning Commission regarding the Village District scheduled for March 1, 2022; requested a special meeting with a presentation on State Senate Bills 9 and 10 to discuss auxiliary dwelling units and density requirements that may affect the City's housing planning; requested an update on citywide projects be presented at the next Planning Commission meeting; update regarding current local mask mandate; and ability to require developers to have knowledge of local and surrounding property values.

**ADJOURNMENT**

There being no further business, it was moved and seconded by Commissioners Proctor/McCune Currie to adjourn the meeting at 7:28 p.m. Motion passed unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. Flores', with a horizontal line extending to the right.

TANIA FLORES, Commission Secretary  
City of La Quinta, California



## **PLANNING COMMISSION MINUTES TUESDAY, MARCH 8, 2022**

### **CALL TO ORDER**

A regular meeting of the La Quinta Planning Commission was called to order at 5:01 p.m. by Chairperson Nieto.

This meeting provided teleconferencing accessibility pursuant to Executive Orders N-60-20 and N-08-21 executed by the Governor of California, and subsequently Assembly Bill 361 (AB 361, 2021), enacted in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.).

PRESENT: Commissioners Caldwell, Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto

ABSENT: None

STAFF PRESENT: Design and Development Director Danny Castro, Public Works Director/City Engineer Bryan McKinney, Planning Manager Cheri L. Flores, Senior Planner Carlos Flores, Associate Planner Siji Fernandez, Commission Secretary Tania Flores, City Attorney Bill Ihrke

### **PLEDGE OF ALLEGIANCE**

Commissioner Tyerman led the audience in the Pledge of Allegiance. Commissioner Tyerman requested a moment of silence to acknowledge the victims of the current war in Ukraine and Chairperson Nieto approved.

### **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

PUBLIC SPEAKER IN-PERSON: Alena Callimanis, La Quinta – spoke on behalf of La Quinta Residents for Responsible Development (LQRRD) – opposed Coral Mountain Resort project due to water usage and climate change concerns.

### **CONFIRMATION OF AGENDA**

MOTION – A motion was made and seconded by Commissioners Proctor/Caldwell to confirm the Agenda as presented. Motion passed unanimously.

**ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATION**

**1. PRESENTATION BY CITY ATTORNEY BILL IHRKE REGARDING STATE SENATE BILL 9**

City Attorney Ihrke presented an overview of recently approved State Senate Bill 9 (2021); the presentation is on file in the Design and Development Department.

**CONSENT CALENDAR**

**1. APPROVE MEETING MINUTES OF JANUARY 11, 2022**

MOTION – A motion was made and seconded by Commissioners Proctor/Currie to approve the Consent Calendar, as presented. Motion passed unanimously.

**BUSINESS SESSION**

**1. REVIEW GENERAL PLAN AND HOUSING ELEMENT ANNUAL PROGRESS REPORTS FOR CALENDAR YEAR 2021 AND RECOMMEND THAT CITY COUNCIL AUTHORIZE SUBMITTAL TO THE STATE**

Planning Manager Flores presented the staff report which is on file in the Design and Development Department.

Staff answered questions from the Commission regarding the submittal process and comments received from the State; and the possibility of receiving Regional Housing Needs Allocation (RHNA) cycle credits from previous years.

MOTION – A motion was made and seconded by Chairperson Nieto/Commissioner Currie to recommend that the City Council authorize submittal of the General Plan and the Housing Element Annual Progress Reports to the State Office of Planning and Research (OPR) and Department of Housing and Community Development (HCD), as presented. Motion passed unanimously.

**STUDY SESSION** – None.

**PUBLIC HEARINGS**

**1. ADOPT RESOLUTION TO APPROVE TENTATIVE TRACT MAP 2021-0002 AND SITE DEVELOPMENT PERMIT 2021-0004 FOR A NEW 8,337 SQUARE FOOT COMMERCIAL CONDOMINIUM BUILDING ON VACANT LOT IN CALEO BAY PARK COMMERCIAL CENTER; CEQA: DESIGN AND DEVELOPMENT DEPARTMENT HAS DETERMINED THE PROJECT IS CONSISTENT WITH EA 2004-528; LOCATION: NORTHWEST CORNER OF AVENUE 48 AND CALEO BAY DRIVE**

DECLARATIONS REGARDING COMMISSION PUBLIC CONTACT – None.

Senior Planner Flores presented the staff report which is on file in the Design and Development Department.

Staff answered Commission questions regarding the existing monument sign; mechanical room access; parcel lines notated on vicinity and tract maps; electric vehicle charging stations; proposed architecture and design compatibility with existing buildings; ownership of individual pads and buildings; responsible party for property maintenance and landscaping; and existing parking shade structure.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING OPEN AT 6:29 P.M.

PUBLIC SPEAKER IN-PERSON: Robert Dietrich, La Quinta, representative of Caleo Bay Safety and Security Association – expressed concerns regarding proposed building and tower height; noise variances and excessive road noise; increased traffic, lack of stop signs, multiple curves in the road including blind curves, and recent near-accidents due to speeding; and recommended additional stop signs at Lake La Quinta gates at north and south entrances and at Lake La Quinta Drive.

PUBLIC SPEAKER IN-PERSON: Anton Marinkovich, Applicant, Stracts Inc. – answered questions regarding the existing monument sign; mechanical room access; electric vehicle charging stations; covered parking structure; and architecture and design consistency with existing buildings.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Dr. Steve Phan, Owner – provided additional answers regarding adding clean air vehicle designated parking, electric vehicle charging stations; potential new pad owner business types; and building and pad ownership within the site.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING CLOSED AT 6:42 P.M.

Commission discussion followed regarding current landscaping concerns and future landscape maintenance responsibilities; lack of bicycle racks and potential sites to add them in an effort to promote alternative use of transit; compatibility with the development standards of the community commercial zone, general plan, surrounding developments and landscape, and the previous environmental analysis; architectural style and height elements; potential design enhancements of Building D; additional electric vehicle charging stations; traffic conditions and traffic/speed calming efforts; and building height in relation to surrounding residential views.

Staff provided additional comment regarding clean air vehicle parking and electric vehicle charging stations including building code requirements, city standards, and power usage in relation to the current Imperial Irrigation District's (IID) will-serve letter for this site.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING RE-OPEN AT 7:00 P.M.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Dr. Steve Phan, Owner – answered additional Commission questions regarding the possibility of adding additional vehicle charging stations.

PUBLIC SPEAKER VIA TELECONFERENCE ACCESSIBILITY: Onur Zilelioglu, Engineer with Saxon Engineering Services, Inc. – provided engineering related information regarding the addition of charging stations, electrical infrastructure requirements, and disability parking standards.

Commission discussion followed regarding electrical infrastructure and solar accessibility on existing parking structures; and parking counts, striping, and ADA accessibility issues. Staff provided additional information regarding the speed and traffic on Caleo Bay including recent analysis and adjustments made which reduced speed limits.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING CLOSED AT 7:15 P.M.

MOTION – A motion was made and seconded by Commissioners Currie/Hassett to adopt a resolution to approve Tentative Tract Map 2021-0002 (TTM 38062) and Site Development Permit 2021-0004 subject to the Findings and Conditions of Approval and find the project consistent with previously adopted Mitigated Negative Declaration for Environmental Assessment 2004-528.

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA QUINTA, CALIFORNIA, APPROVING TENTATIVE TRACT MAP 2021-0002 (TTM 38062) AND SITE DEVELOPMENT PERMIT 2021-0004 FOR A NEW 8,337 SQUARE FOOT COMMERCIAL CONDOMINIUM BUILDING ON VACANT LOT IN CALEO BAY PARK COMMERCIAL CENTER ON NORTHWEST CORNER OF AVENUE 48 AND CALEO BAY DRIVE

CASE NUMBERS: TENTATIVE TRACT MAP 2021-0002 (TTM 38062); SITE DEVELOPMENT PERMIT 2021-0004

APPLICANT: DR. STEVE PHAN

Motion passed unanimously.

## **STAFF ITEMS**

### **1. VERBAL UPDATE ON CITYWIDE PROJECTS**

Planning Manager Flores and the Planning Staff provided a brief overview of the City's current projects including the Highway 111 Specific Plan, Cultural Campus, Historic Resources Survey; projects currently in the entitlement review process including St. Francis of Assisi Parish Hall, Troutdale Village, Coral Mountain Resort, Travertine, Andalusia Tract 38188, Avenue 58 Townhomes; recently approved projects including Panera, The Peak, Jefferson Apartments, and Pavilion Palms; projects currently in or preparing for construction including Talus, Carmela, Rancho Santana, Floresta, Stone Creek Ranch, Cantera at Coral Mountain, Club at Andalusia, and Centre at La Quinta Residential.

Staff answered additional questions regarding the Coral Mountain Resort project, a proposed indoor driving range at Madison and Highway 111 (corrected by Staff as a possible Top Golf center near the Residence Inn on Highway 111), and Andalusia landscape improvements.

**REPORTS AND INFORMATIONAL ITEMS** – None.

**COMMISSIONERS' ITEMS** – None.

## **ADJOURNMENT**

There being no further business, it was moved and seconded by Chairperson Nieto/Commissioner Proctor to adjourn the meeting at 7:39 P.M. Motion passed unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'T. Flores', with a horizontal line extending to the right.

TANIA FLORES, Commission Secretary  
City of La Quinta, California

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**PLANNING COMMISSION  
MINUTES  
TUESDAY, MARCH 22, 2022**

**CALL TO ORDER**

A regular meeting of the La Quinta Planning Commission was called to order at 5:01 p.m. by Chairperson Nieto.

This meeting provided teleconferencing accessibility pursuant to Executive Orders N-60-20 and N-08-21 executed by the Governor of California, and subsequently Assembly Bill 361 (AB 361, 2021), enacted in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 *et seq.*).

PRESENT: Commissioners Caldwell, Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto

ABSENT: None

STAFF PRESENT: Design & Development Director Danny Castro, Public Works Director/City Engineer Bryan McKinney, Planning Manager Cheri L. Flores, Senior Planner Carlos Flores, Commission Secretary Tania Flores, City Attorney Bill Ihrke

CONSULTANTS: Planning Consultant Nicole Criste with Terra Nova Planning & Research, Inc.

**PLEDGE OF ALLEGIANCE**

Vice Chairperson Currie led the audience in the Pledge of Allegiance.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None.

**CONFIRMATION OF AGENDA**

MOTION – A motion was made and seconded by Commissioners Proctor/Hassett to confirm the Agenda as presented. Motion passed unanimously.

**ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATION** – None.

## **CONSENT CALENDAR**

### **1. APPROVE MEETING MINUTES OF JANUARY 11, 2022**

MOTION – A motion was made and seconded by Commissioners Proctor/Hassett to approve the Consent Calendar, as presented. Motion passed unanimously.

**BUSINESS SESSION** – None.

**STUDY SESSION** – None.

## **PUBLIC HEARINGS**

**1. ADOPT RESOLUTIONS TO RECOMMEND THAT THE CITY COUNCIL CERTIFY ENVIRONMENTAL ASSESSMENT 2019-0010, AND APPROVE SPECIFIC PLAN 2019-0003 (AMENDMENT V TO ANDALUSIA SPECIFIC PLAN), GENERAL PLAN AMENDMENT 2019-0002, ZONE CHANGE 2019-0004, SPECIFIC PLAN 2020-0002, TENTATIVE TRACT MAP 2019-0005, DEVELOPMENT AGREEMENT 2021-0002 AND SITE DEVELOPMENT PERMIT 2021-0001; CEQA: CORAL MOUNTAIN RESORT ENVIRONMENTAL IMPACT REPORT (EIR) (SCH #2021020310); LOCATION: SOUTH OF AVENUE 58, NORTH OF AVENUE 60 AND EAST AND WEST OF MADISON STREET**

DECLARATIONS REGARDING COMMISSION PUBLIC CONTACT – Commissioner Tyerman declared that starting approximately two and a half years ago, prior to being appointed to the Planning Commission, he facilitated public information outreach between the Trilogy community, in which he resides, and the developer (Meriwether Corporation) and that he had toured the property.

Consulting Planner Criste presented the staff report which is on file in the Design and Development Department.

Staff answered questions and provided additional information regarding the separation of the Site Development Permits for the wave basin and the tourist commercial development; inclusion of the special events allowance within the Specific Plan and consideration in EIR, procedures for approval of special events, and available parking accommodations; historical archeological resource site management and preservation measures; timeline and phasing for the bighorn sheep barriers and perimeter walls, including clarification of definition of first occupancy; definition and specific examples of the term “overriding considerations”; short-term vacation rental (STVR) permit availability; light and photo metrics and the impacts of particulate reflection inside and outside the project site; project water use, Coachella Valley Water District (CVWD) review and

approval process, the ability of the City to challenge the approval, future water consumption planning and allocations from the Colorado River and State water projects, and use of Colorado River runoff; Specific Plan request for reduction of setback standards and fire and safety compliance; ability to add conditions of approval requiring developer remedy project site in the event of project failure; multi-use trails and equestrian overlay; technical expertise and qualifications of Staff involved in the analysis and review leading to the recommendation for approval; utility infrastructure and undergrounding of electrical lines; wave, retention, storm water and runoff drainage basins and water feature locations on the Specific Plan; allowed uses, including public access and staging areas, for back of the house area identified in the Specific Plan; ownership and maintenance responsibility of the median, and setback of perimeter walls along Madison Street; traffic signal locations; project size comparison with other residential communities; studies related to off gassing of construction material; Coral Mountain Park and Desert Recreation District (DRD) trail location and public access; and any special considerations given to communities in close proximity to the project that will be most impacted by the development.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING OPEN AT 6:34 P.M.

PUBLIC SPEAKER IN-PERSON: Applicant John Gamlin, President of CM Wave Development, LLC, introduced himself and other key members of the design and consulting team for the project and gave a presentation providing the history of the project and site photos; overview of economic sustainability; land and site plan, key amenities of the project, cultural and natural resource protection; collaboration with DRD to provide an open space area, trail access and public accessibility of the project; water, energy and solar utilization and sustainability; architecture and design of commercial and residential products; technology and science used for the wave basin; Final EIR and potential environmental impacts; and market relevancy, market differentiation, and economic benefits to the community.

Applicant answered questions from the Commission and provided additional information regarding business plan, revenue streams for the project, financial risks, and contingency plan in place to mitigate the possibility of project failure; schedule of performance and project phases; clarifications of perimeter wall and bighorn sheep barrier timeline; vehicle driveways and pedestrian pathway materials; details regarding the wave basin including materials and design specifics, mechanics and technology, and safety and maintenance including swimming access, water chemistry, and filtration; comparison of water use estimates of the wave basin versus previously approved residential and golf course project and other approved wave basins in nearby cities; details on noise and lighting plans including hours of operation, advanced lighting technology, light pole heights, light spillage and glare, wave basin loudspeaker announcements; STVR permit allowance, management, and economic impacts; property management

including perimeter, gated entrances, and onsite security; and public access to on-site health and wellness amenities including trails, boardwalks, trails, sports, restaurants, and shopping.

*CHAIR NIETO CALLED FOR A BRIEF RECESS AT 8:15 P.M.*

*CHAIR NIETO RECONVENED THE PLANNING COMMISSION MEETING WITH ALL MEMBERS PRESENT AT 8:39 P.M.*

The PUBLIC SPEAKERS listed below in the order in which they spoke, provided comments, in-person and via teleconference (Zoom), as follows:

- La Quinta Residents for Responsible Development – opposed to the project, citing concerns regarding water, light, traffic, noise, short term rental impacts, financial impacts:
  - Laura Dolata and Lori Kilburn, La Quinta (in-person) – General Plan inconsistency, STVRs, operation hours, noise pollution, water usage
  - Lisa Castro, La Quinta (in-person) – light and noise pollution, increased dust and sand
  - Carolyn Winnor, La Quinta (in-person) – STVRs, water usage, increased traffic
  - Monica Harrington, La Quinta (in-person) – risk of technology obsolescence, high technology startup failure rates
  - Rick Roth (aka Dr. Frederick Hayes-Roth), La Quinta (in-person) – risk of project failure, water usage, lack of drought planning
  - Philip Novak, La Quinta (in-person) – increased carbon dioxide and greenhouse gas emissions
  - Laura DuMaurier, La Quinta (in-person) – obstruction of mountain view, light pollution
  - Karen Tamcala, La Quinta (in-person) – EIR analysis inconsistency, water usage
  - Alena Callimanis, La Quinta (in-person) – health and safety concerns, water maintenance, noise pollution
  - Donna Williams, La Quinta (in-person) – noise pollution, proximity to residential communities
  - Derek Wong, La Quinta (in-person) – water usage, future water shortages, drought conditions, project failure rate
  - Ramon Baez, La Quinta (in-person) – STVRs
  - Vanessa Ramirez, La Quinta (Zoom) – EIR analysis inconsistencies regarding geothermal cooling, climate change, and water use calculations
  - Anast Demitt, La Quinta (Zoom) – Conflict of interest for MSA Consulting involvement in EIR, violations of engineer’s code of ethics, water usage

- Wendy Clark, La Quinta (Zoom) – water usage, increased traffic, light pollution, STVRs, project failure rate, inconsistency with surrounding communities
- Jay Famiglietti, Saskatchewan Canada (Zoom) – water usage, future drought conditions
- Chris Hermann, La Quinta (in-person) – in support of the project – economic and recreational benefits, water reduction compared to previously approved project, use of advanced lighting, projected TOT revenues
- Joe Hammer, Indian Wells resident/La Quinta property owner (in-person) – in support of the project – provides needed development on vacant land, decreases area crime and dumping issues
- Tom McDaniel, La Quinta (in-person) – in support of the project – promotes healthy living, appreciation for surf community, safe surf experiences, comprehensive EIR, project energy efficiency
- Paula Turner, La Quinta (in-person) – in support of the project – community benefits, project consistency with previously approved plans, added requirements and protections from the previously approved plans
- Thomas Klein, La Quinta (in-person) – in support of the project – developer reputation of project success, increase in lifestyle diversity
- Doug Weitman, La Quinta (in-person) – in support of the project – promotes healthy lifestyle, year-round employment, water reduction when compared to previously approved plans
- Bruce Krider, La Quinta (in-person) – opposed to the project – incompatible zoning changes, noise and light pollution, increased traffic
- David Hilts, Palm Desert/La Quinta (in-person) – in support of the project – opportunities to explore surf culture
- Robert Erickson, La Quinta (in-person) – opposed to the project – changes to General Plan, lack of benefits to residents, water usage, increased traffic
- Elizabeth Ogren Erickson, La Quinta (in-person) – opposed to the project – water usage
- Davis Meyer, Director of Partnership for the Visit Greater Palm Springs (in-person) – in support of the project – prospective tourism and economic growth, unique health and wellness experience, project’s integrative sustainability
- Katie Barrows, La Quinta (in-person) – expressed appreciation for the project’s efforts in sustainability; opposed to the project – water usage, greenhouse gas emissions, climate change, future water availability
- Jack Mulroe, La Quinta (in-person) – in support of the project – project aesthetics, economic and development benefits, year round activity
- Cactus to Cloud Organization – opposed to the project:
  - Colin Barrows, La Quinta (in-person) – EIR analysis inconsistencies, water usage, irresponsible development of land
  - Sendy Hernandez Orellana Barrows, La Quinta (in-person) – EIR review time, lack of low-income opportunities, water usage

- Kathy Weiss, La Quinta (in-person) – opposed to the project – water usage, special events, STVRs, light and noise pollution, increased traffic, inconsistent with General Plan
- Kim Hammer, La Quinta (in-person) – in support of the project – increased community diversity, prospective tourism, economic benefits, reduced water use when compared to previously approved project
- Omar Cobian, Coachella Valley (Zoom) – spoke on behalf of the Uni Carpenters – requested that the addition of a condition to require the developer utilize local skilled labor and certified payroll
- Nancy French Hulme, Cathedral City (Zoom) – spoke on behalf of her parents who are La Quinta residents – opposed to the project – water usage, light pollution, STVRs, inconsistent with surrounding community, risk of project failure
- Oswit Land Trust – opposed to the project:
  - Jane Garrison, Executive Director of Oswit Land Trust (Zoom) – inconsistent with surrounding communities, water usage, noise and light pollution
  - Paisley Ramstead, Palm Springs (Zoom) – EIR analysis inconsistencies, negative impacts wildlife and cultural resources, lack of public access
- John Perry, La Quinta (Zoom) – in support of the project – history of developer success, benefits of developing underdeveloped land, increase of property values, consistency with the City’s vision, project design and mitigation, appropriate EIR and CVWD analysis
- Bruce Bauer, Coachella Valley, Attorney with SBEMP Attorneys (SBEMP), the law office representing LQRRD – spoke on behalf of LQRRD (Zoom) – opposed to the project – EIR analysis inconsistencies, noise pollution, increased traffic, decreased views, STVRs
- Armita Ariano, Staff Attorney for Coachella Valley Water Keeper (Zoom) – opposed to the project – water usage, future water shortages, environmental justice concerns
- Tom Kendrick, Rancho Mirage (Zoom) – in support of the project – safe and controlled surf environment, community development and growth, health and wellness
- Jessica Lenz, La Quinta (Zoom) – opposed to the project – negative impacts to wildlife, noise and light pollution, lack of public awareness

The Planning Commission was informed that 34 WRITTEN PUBLIC COMMENTS in OPPOSITION of the project and 14 WRITTEN PUBLIC COMMENTS in support of the project, were received after the posting of the agenda, and would be made available to the Commission and the public in the final record of the meeting, but were not read aloud during the meeting.

PUBLIC SPEAKER IN-PERSON: James Vaughn, Esq., CEQA and land use counsel for

the project, provided a response to public comment including confirmation that the Final EIR satisfied all requirements of CEQA and was appropriately published and circulated according to CEQA guidelines; CEQA compliance and CVWD approval of water usage and availability; transient occupancy tax generating resort and residential communities requirement of a core amenity with economic driver with less projected water usage than previously approved project including evaporation rate calculations; project light and glare consistent with existing conditions from surrounding communities, advanced technology limiting lighting spillage, line of site diagrams and simulation indicating limited view of lighting fixtures due to perimeter walls and landscaping; amenities generating noise located in the rear of the project, noise level studies indicate levels below the City's noise level standards; intersection analysis that majority of the traffic signals planned would be required with or without the project; special events will require Temporary Use Permits which require compliance with mitigation measures and approval by City staff; project site was annexed in the early 2000s and has not been reviewed for land use since that time, the only change requested is the rear of the property to tourist commercial to allow for revenue generating transient occupancy tax; STVR strategies including compliance, disclosures, and onsite management and security; showed map of designated conservation area for bighorn sheep, lack of suitable habitat located on the project site, California Department of Fish and Wildlife clarification of bighorn sheep sightings located on the Coral Mountain but not within project site, cited biologist expert letter from the EIR; significant and unavoidable impacts of greenhouse emissions project is attempting to mitigate through purchase of carbon credits, previously approved project creates greater emissions due to more traffic.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING CLOSED AT 12:01 A.M.

Commission and Staff discussion followed to include the current items for consideration at this time and the order in which they should be considered; continuance of the entire item to a date certain due to the volume of information presented and the late hour; prospective conditions of approval; requests for additional information regarding phasing and timeline of the project build-out, lighting and line of sight visuals of the project, allowable STVR permits and effects of limiting this allowance.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING RE-OPEN AT 12:15 A.M.

MOTION – A motion was made and seconded by Commissioners Currie/Proctor to continue the Public Hearing regarding this item to a date certain of April 12, 2022, with further consideration for development schedule within the proposed development agreement, additional information regarding lighting and simulations, and analysis of reduction of STVR permits and the economic impacts related to that reduction. Motion passed unanimously.

**STAFF ITEMS**

Director Castro provided a reminder for the Special Joint Meeting of the City Council, Boards, Commissions, and Committees on Monday, March 28, 2022, beginning at 5:00 P.M. City Attorney Ihrke confirmed for the record that the Public Hearing Item No. 1 regarding the Coral Mountain Resort project was continued and therefore public comment to the Planning Commission could still be submitted in writing for Commission consideration.

**REPORTS AND INFORMATIONAL ITEMS** – None.

**COMMISSIONERS' ITEMS** – None.

**ADJOURNMENT**

There being no further business, it was moved and seconded by Chairperson Nieto/Commissioner Caldwell to adjourn the meeting at 12:19 A.M. Motion passed unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. Flores', with a long horizontal stroke extending to the right.

TANIA FLORES, Commission Secretary  
City of La Quinta, California





## **PLANNING COMMISSION MINUTES TUESDAY, APRIL 12, 2022**

### **CALL TO ORDER**

A regular meeting of the La Quinta Planning Commission was called to order at 5:00 p.m. by Chairperson Nieto.

This meeting provided teleconferencing accessibility pursuant to Executive Orders N-60-20 and N-08-21 executed by the Governor of California, and subsequently Assembly Bill 361 (AB 361, 2021), enacted in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.).

**PRESENT:** Commissioners Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto

**ABSENT:** Commissioner Caldwell

**STAFF PRESENT:** Design & Development Director Danny Castro, Public Works Director/City Engineer Bryan McKinney, Planning Manager Cheri L. Flores, Senior Planner Carlos Flores, Commission Secretary Tania Flores, City Attorney Bill Ihrke

**CONSULTANTS:** Planning Consultant Nicole Criste with Terra Nova Planning & Research, Inc.

### **PLEDGE OF ALLEGIANCE**

Commissioner McCune led the audience in the Pledge of Allegiance.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None.

### **CONFIRMATION OF AGENDA**

**MOTION** – A motion was made and seconded by Commissioners Currie/Proctor to confirm the Agenda as presented. AYES (6): Commissioners Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto. NOES (0): None. ABSENT (1): Commissioner Caldwell. ABSTAIN (0): None. Motion passed.

**ANNOUNCEMENTS, PRESENTATIONS, AND WRITTEN COMMUNICATION** – None.

## **CONSENT CALENDAR**

### **1. APPROVE MEETING MINUTES OF FEBRUARY 8, 2022**

**MOTION** – A motion was made and seconded by Chairperson Nieto/Commissioner Proctor to approve the Consent Calendar as presented. AYES (6): Commissioners Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto. NOES (0): None. ABSENT (1): Commissioner Caldwell. ABSTAIN (0): None. Motion passed.

**BUSINESS SESSION** – None.

## **PUBLIC HEARINGS**

- 1. CONTINUED FROM MARCH 22, 2022: ADOPT RESOLUTIONS TO RECOMMEND THAT THE CITY COUNCIL CERTIFY ENVIRONMENTAL ASSESSMENT 2019-0010, AND APPROVE SPECIFIC PLAN 2019-0003 (AMENDMENT V TO ANDALUSIA SPECIFIC PLAN), GENERAL PLAN AMENDMENT 2019-0002, ZONE CHANGE 2019-0004, SPECIFIC PLAN 2020-0002, TENTATIVE TRACT MAP 2019-0005, DEVELOPMENT AGREEMENT 2021-0002 AND SITE DEVELOPMENT PERMIT 2021-0001; CEQA: CORAL MOUNTAIN RESORT ENVIRONMENTAL IMPACT REPORT (SCH #2021020310); LOCATION: SOUTH OF AVENUE 58, NORTH OF AVENUE 60 AND EAST AND WEST OF MADISON STREET**

CHAIRPERSON NIETO NOTED THE PUBLIC HEARING REMAINED OPEN FROM THE MARCH 22, 2022, MEETING

Consulting Planner Criste presented the staff report which is on file in the Design and Development Department.

Staff answered questions from the Commission regarding the financial analysis of prospective transient occupancy tax revenues and hotel versus short-term vacation rental (STVR) revenues; public access, timeline, and ownership information for the Desert Recreation District's (DRD) Coral Mountain Park and associated trails; visibility of wave basin lighting from surrounding communities; contractual language to allow enforcement of penalties or forfeitures against the developer in the event the project fails to meet phasing deadlines; contractual language for alternative uses of the wave basin in the event of wave component failure; process of Development Agreement negotiations, standard term length, and performance schedule timeline and phasing; special event permits within the Development Agreement; possibility and effects of reducing the light pole heights; and special use permit procedures for processing and approval of each event.

PUBLIC SPEAKER IN-PERSON: Project Applicant John Gamlin, President, CM Wave Development, introduced himself and provided a brief presentation on the project's alignment and collaboration with DRD to provide the open space area park and multi-use trails, ownership of land for park location, and other agencies involved in that area of the project; development business plan, funding, and alternative uses for the wave basin in the event of failure; timeline of build-out and phasing of the project; and provided additional information regarding STVR management, compliance, and additional revenue projections.

PUBLIC SPEAKER IN-PERSON: James Vaughn, Esq., CEQA and land use counsel for the project introduced himself and provided additional information on light testing, visibility, and light pole height; impacts of STVRs including complaints in exempt versus nonexempt areas, revenues, and prospective future decline in permits due to ban on new permits.

The PUBLIC SPEAKERS listed below in the order in which they spoke, provided comments, in-person and via teleconference (Zoom), as follows:

- La Quinta Residents for Responsible Development – opposed to the project:
  - Lynda Lyman, La Quinta (in-person) – noise and light pollution, negative environmental impacts, use of natural resources, greenhouse gas emissions
  - Lori Kilburn, La Quinta (in-person) – increased traffic, light and noise pollution
  - Don Huber, La Quinta (in-person) – water usage, current and future drought conditions
  - Robert Lasser, La Quinta (in-person) – inconsistency with surrounding communities, water usage, STVRs, increased traffic, light and noise pollution, current and future drought conditions
  - Rick Roth, La Quinta (in-person) – unmitigated negative environmental impacts, high failure risk
  - Mike Roizen, La Quinta (in-person) – increased particulates causing negative health effects
  - Judy Hovjacky, La Quinta (in-person) – noise pollution
  - Sheila Warren, La Quinta (in-person) – noise pollution
  - B. Scott Brown, La Quinta (in-person) – noise pollution
  - Alena Callimanis, La Quinta (in-person) – STVRs, inconsistency with surrounding communities, inconsistency with the General Plan
- Tracy Bartlett, La Quinta (in-person) – opposed the project due to current and future drought conditions and water usage
- Kathy Weiss, La Quinta (in-person) – opposed the project due to negative environmental impacts, phasing and timeline of revenue generating components, risk of wave basin failure, STVRs, light and noise pollution, increased traffic, and neighborhood incompatibility

- Richard Gray, La Quinta (in-person) – opposed the project due to inconsistency with surrounding communities, water usage, and noise pollution
- Karen Thomas, La Quinta (in-person) – opposed the project due to inconsistency with surrounding communities, light pollution, risk of failure, and hotel industry staffing shortage
- Penny Boehm, La Quinta (in-person) – supports the project based on the EIR analysis, economic impacts, and city and development growth
- Steve Cherry, La Quinta (in-person) – recommended the Commission disallow repetitive comments on light and noise pollution, water usage, hiking trails, STVRs
- Connie Varelli, La Quinta (in-person) – support the project based on economic and development growth
- Omar Cobian, Southwest Carpenters (via Zoom) - encouraged the Commission to add a Condition of Approval requiring the developers use local skilled laborers for the project
- Bettina Rosmarino, Palm Springs (via Zoom) – spoke on behalf of Oswit Land Trust and Palm Springs Wildlife Advocates – opposed the project due to negative impact to wildlife, water usage, and current and future drought conditions
- Richard Dale, La Quinta (via Zoom) – opposed the project due to noise and air pollution, increased crime, negative environmental impacts, increased traffic, and risk of project failure

Mr. Gamlin provided responses to public comments regarding the Mitigated Negative Declaration, environmental impacts, greenhouse gas emissions, and energy sustainability measures; new technological advances to the wave basin and wave making equipment; and STVRs and compatibility with land use. Environmental Planning Consultant Tony Locacciato of Meridian Consultants provided additional information regarding the noise studies. Mr. Vaughn provided additional information regarding water use, current and future drought conditions, CVWD water plan, Water Supply Assessment (WSA) calculations, cumulative impacts, and general plan changes and consistency. Mr. Locacciato answered Commission questions regarding noise studies, calculations of noise levels, and sound reverberation.

MOTION – A motion was made and seconded by Commissioners Proctor/Tyerman to continue this Public Hearing to a date certain of April 26, 2022, at 5:00 p.m., due to Commissioner Caldwell’s absence. AYES (6): Commissioners Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto. NOES (0): None. ABSENT (1): Commissioner Caldwell. ABSTAIN (0): None. Motion passed.

*CHAIR NIETO CALLED FOR A BRIEF RECESS AT 7:55 P.M.*

*CHAIR NIETO RECONVENED THE PLANNING COMMISSION MEETING AT 8:15 P.M. WITH ALL MEMBERS PRESENT, EXCEPT COMMISSIONER CALDWELL*

**2. ADOPT RESOLUTION TO APPROVE SITE DEVELOPMENT PERMIT 2021-0008 AND TENTATIVE TRACT MAP 2021-0005 FOR 50 RESIDENTIAL LOTS ON 26.12 ACRES; CEQA: DESIGN AND DEVELOPMENT DEPARTMENT HAS DETERMINED THE PROJECT IS CONSISTENT WITH EA 2003-483; LOCATION: NORTH OF AVENUE 60, EAST OF MADISON STREET, AND WEST OF MONROE STREET**

DECLARATIONS REGARDING COMMISSION PUBLIC CONTACT – None.

Senior Planner Flores presented the staff report which is on file in the Design and Development Department.

Staff answered questions from the Commission regarding the status of individual parcels and vacant land within the tentative tract map; and ADU definition, requirements, and rental availability.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING OPEN AT 8:30 P.M.

PUBLIC SPEAKER IN-PERSON: Applicant Nolan Sparks introduced himself and answered questions regarding perimeter landscaping, commercial parcel and vacant lots within the project area, ADU desirability, plan types and square footage of homes and villas within the project, and build-out timeline.

CHAIRPERSON NIETO DECLARED THE PUBLIC HEARING CLOSED AT 8:38 P.M.

MOTION – A motion was made and seconded by Commissioners Proctor/Currie to adopt Planning Commission Resolution No. 2022-008 to approve Site Development Permit 2021-0008 and Tentative Tract Map 2021-0005 (TTM 38188) subject to the Findings and Conditions of Approval and find the project consistent with previously adopted Mitigated Negative Declaration for Environmental Assessment 2003-483:

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA QUINTA, CALIFORNIA, APPROVING A SITE DEVELOPMENT PERMIT AND TENTATIVE TRACT MAP FOR FIFTY RESIDENTIAL LOTS WITHIN THE ANDALUSIA DEVELOPMENT, AND FINDING THE PROJECT CONSISTENT WITH ENVIRONMENTAL ASSESSMENT 2003-483

CASE NUMBERS: SITE DEVELOPMENT PERMIT 2021-0008; TENTATIVE TRACT MAP 2021-0005 (TTM 38188)

APPLICANT: SUNRISE LQ, LLC

AYES (6): Commissioners Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto. NOES (0): None. ABSENT (1): Commissioner Caldwell. ABSTAIN (0): None. Motion passed.

**STAFF ITEMS** – None.

**COMMISSIONER ITEMS** – None.

**ADJOURNMENT**

There being no further business, a motion was made and seconded by Commissioners Proctor/Currie to adjourn at 8:42 p.m. AYES (6): Commissioners Currie, Hassett, McCune, Proctor, Tyerman, and Chairperson Nieto. NOES (0): None. ABSENT (1): Commissioner Caldwell. ABSTAIN (0): None. Motion passed.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. Flores', with a horizontal line extending to the right.

TANIA FLORES, Commission Secretary  
City of La Quinta, California

# **POWER POINTS**

## **CITY COUNCIL MEETING**

**AUGUST 2, 2022**

# City Council Meeting August 2, 2022



1

# City Council Meeting Closed Session August 2, 2022



2



# Pledge of Allegiance



3

## City Council Meeting August 2, 2022

### S1 – STVR Initiative Measure Fiscal & Economic Impact on La Quinta's Economy



4

## STVR Program - History

- Established in 2012 – permit process, rules & regulations, & TOT – Why?
  - 106 registered STVR units
  - 700 advertised STVR units
  - 1,000 STVR units anticipated as active
- 2018 – 2020 STVR Program Enhancements
  - Code amendments 2018 – streamlined permit application process, imposed stricter regulations, inspection requirements, increased citation fines, local contact
  - Community Outreach 2018 – 7 community outreach meetings; & one-on-one meetings with management companies to foster good public practices
  - Ad-Hoc Committee Nov. 2019 – Feb. 2020 – 15 members

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## STVR Program – COVID-19 2020 - 2021

- March 17, 2020 – COVID-19 Pandemic
- August 4, 2020 – Moratorium on new STVR permits (*4 months*)
- Dec. 15, 2020 – adopted stricter STVR code regulations & increase fines – go into effect Jan. 15, 2021 (*in advance of STVR Ad-Hoc Committee recommendations*)
- Jan. 27, 2021 Special Meeting – STVR Ad-Hoc Committee recommendations
- 2021 Quarter 3 (July – Sept) – STVR program compliance begins to improve (*6 months*)

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## Initiative Measure

- Notice of Intent – 1/12/22
- Petitions Filed – 4/21/22
- Certificate of Sufficiency by ROV – 6/3/22
- Petition Certified by Council – 6/7/22
- Measure Placed on the November 2022 Ballot by Council – 6/7/22
- Fiscal, Economic, & Related Impacts Report of the Initiative on the Local Economy & City Budget – ordered pursuant Elections Code 9212

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## STVR Taxes, Fees, & Program Costs

- Despite declining STVR permits, TOT revenues increased in 2021 & 2022
- Permit Ban areas generate on average 80% of STVR TOT revenues = \$4.7M (2021)
- Exempt Areas generate on average 20% of STVR TOT revenues = \$1.2M (2021)
- Citation fine collections have decreased in 2022 as overall compliance has increased
- Permit/licensing fees are on schedule to cover STVR program operational costs in 2022

STVR Revenue Summary: 2019 - 2022 (per Calendar Year)				
Revenue Type	2019	2020	2021	1st Half 2022
Transient Occupancy Tax Revenue (TOT)	\$ 3,793,699	\$ 4,513,085	\$ 5,921,344	\$ 4,280,687
*Citation Fine Collections:	\$ 63,450	\$ 327,112	\$ 447,950	\$ 84,600
STVR Permit Fee	\$ 200,542	\$ 307,781	\$ 758,780	\$ 416,600
STVR Permit Inspection Fee	\$ 25,025	\$ 9,425	\$ 1,950	\$ 650
STVR Permit Business License Fee <i>(estimated)</i>	\$ 52,000	\$ 55,000	\$ 50,000	\$ 25,000
<b>Total STVR Permits/Licensing Fees :</b>	<b>\$ 277,567</b>	<b>\$ 372,206</b>	<b>\$ 810,730</b>	<b>\$ 442,250</b>
<b>Total Annual STVR Revenues:</b>	<b>\$4,134,716.43</b>	<b>\$5,212,402.40</b>	<b>\$7,180,023.53</b>	<b>\$4,807,537.00</b>

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STVR Program - June 30, 2022 = Approx. 95% Funded				
Permit Type	Bedrooms	Permit Fee	No. of Permits	Total
Homeshare	less than 5	\$ 250	19	\$ 4,750
Homeshare - Estate	more than 5	\$ 500	0	\$ -
Primary	less than 5	\$ 750	53	\$ 39,750
Primary - Estate	more than 5	\$ 1,250	3	\$ 3,750
General	less than 5	\$ 1,000	770	\$ 770,000
General - Estate	more than 5	\$ 1,250	64	\$ 80,000
General - Mitigated	less than 5	\$ 250	258	\$ 64,500
General - Estate - Mitigated	more than 5	\$ 500	0	\$ -
			<b>1,167</b>	<b>\$ 962,750</b>

STVR Program  
Current  
Permit Fees

STVR Program - June 30, 2022 = Approx. 18% Funded				
Permit Type	Bedrooms	Permit Fee	No. of Permits	Total
Homeshare	less than 5	\$ 250	19	\$ 4,750
Homeshare - Estate	more than 5	\$ 500	0	\$ -
Primary	less than 5	\$ 750	1	\$ 750
Primary - Estate	more than 5	\$ 1,250	0	\$ -
General	less than 5	\$ 1,000	97	\$ 97,000
General - Estate	more than 5	\$ 1,250	11	\$ 13,750
General - Mitigated	less than 5	\$ 250	258	\$ 64,500
General - Estate - Mitigated	more than 5	\$ 500	0	\$ -
			<b>386</b>	<b>\$ 180,750</b>

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## Scenario 2: If Initiative is Not Approved

	Current	3-years	6-years	10-years
Category	2022/23	2025/26	2028/29	2032/33
<b>Total Revenues:</b>	<b>\$ 73,966,846</b>	<b>\$ 77,284,371</b>	<b>\$ 81,175,150</b>	<b>\$ 83,836,796</b>
<b>Total Expenses:</b>	<b>\$ 64,651,274</b>	<b>\$ 72,293,299</b>	<b>\$ 82,042,707</b>	<b>\$ 97,174,753</b>
<b>Ending Cash Position</b>	<b>\$ 9,315,572</b>	<b>\$ 4,991,072</b>	<b>\$ (867,557)</b>	<b>\$ (13,337,956)</b>

- Negative cash position at the 6<sup>th</sup> year mark in FY 2028/29
- No anticipated loss of sales tax, STVR TOT revenue, or STVR permit fees
- Organic attrition of STVR permits in Permit Ban areas allows for gradual transition for new STVR units in Exempt Areas to come online & replenish revenue streams
- Reducing expenditures can be addressed through a measured approach

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## Scenario 1: If Initiative is Approved

	Current	3-years	6-years	10-years
Category	2022/23	2025/26	2028/29	2032/33
<b>Total Revenues:</b>	<b>\$ 73,966,846</b>	<b>\$ 71,293,175</b>	<b>\$ 75,284,345</b>	<b>\$ 78,111,706</b>
<b>Total Expenses:</b>	<b>\$ 64,651,274</b>	<b>\$ 72,293,299</b>	<b>\$ 82,042,707</b>	<b>\$ 97,174,753</b>
<b>Ending Cash Position</b>	<b>\$ 9,315,572</b>	<b>\$ (1,000,124)</b>	<b>\$ (6,758,362)</b>	<b>\$ (19,063,047)</b>

- Extremely conservative 10-year financial projections – anticipating revenue loss of \$5M per FY
- Negative cash position at the 3<sup>rd</sup> year mark in FY 2025/26
- Projected revenue loss at \$6.1M (approx. 10% of City’s annual budget revenues), comprised of sales tax \$1.4M, STVR TOT at 80% = \$4M, STVR permit fees loss of 81% = \$753,600
- Mitigation example shows elimination of the majority of CIP projects for FY 2022/23

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## Capital Improvement Program FY 2022/23

CIP Project	Mitigation	Budget Savings
Pavement Mgmt. Plan St. Improvements	reduce annual appropriation from \$1.5 to \$1M (\$1 million is the min. needed to maintain the City’s current street rating not to jeopardize losing current state grant funding the City receives annually)	\$ 500,000
Landscape & Lighting Median Island Improvements	eliminate entirely	\$ 500,000
Highway 111 Corridor Area Plan Implementation	eliminate entirely	\$ 1,000,000
City Hall Capacity Improvements	eliminate entirely	\$ 550,000
Village Undergrounding Project (Feasibility Study)	eliminate entirely	\$ 100,000
Village Parking Lot	eliminate entirely	\$ 500,000
Phase II Camera System	eliminate entirely	\$ 1,797,000
Smart Infrastructure Improvements (Feasibility Study / Plan)	eliminate entirely	\$ 250,000
PERS Unfunded Pension Liability	eliminate entirely additional annual payments	\$ 1,000,000
	<b>TOTAL BUDGET SAVINGS:</b>	<b>\$ 6,197,000</b>

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## Measure G

### Measure G Summary

<b>FY</b>	<b>Revenue</b>	<b>Public Safety</b>	<b>Capital Projects</b>	<b>Reserves</b>
2016/17	\$ 1,462,650	\$ -	\$ 1,462,650	\$ -
2017/18	\$ 9,967,657	\$ 300,000	\$ 8,583,307	\$ 1,084,350
2018/19	\$ 10,958,118	\$ 2,950,000	\$ 3,624,343	\$ 4,383,775
2019/20	\$ 10,310,526	\$ 2,750,000	\$ 5,424,382	\$ 2,136,144
2020/21	\$ 12,594,389	\$ 4,545,000	\$ 525,000	\$ 7,524,389
2021/22*	\$ 13,500,000	\$ 5,163,000	\$ 10,226,417	\$ (1,889,417)
2022/23	\$ 13,500,000	\$ 5,100,000	\$ 3,353,000	\$ 5,047,000
<b>Totals</b>	<b>\$ 72,293,340</b>	<b>\$ 20,808,000</b>	<b>\$ 33,199,099</b>	<b>\$ 18,286,241</b>

\*Bridge advance funding included in Capital Projects column

- Over \$33 million or 46% of funds have been allocated to Capital Projects
- Over \$20 million or 29% of funds have been allocated to Police Services
- Over \$18 million or 25% of funds have been allocated to Reserves

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## Reserves

<b>Reserve Category</b>	<b>Current</b>	<b>Target</b>	<b>Surplus/(Deficit)</b>
Cash Flow Reserve	5,000,000	5,000,000	-
Natural Disaster Reserve	10,000,000	10,000,000	-
Economic Disaster	11,000,000	11,000,000	-
Capital Replacement Reserve	10,000,000	10,000,000	-
Pension Trust Benefits*	10,474,886	10,000,000	474,886
	<b>46,474,886</b>	<b>46,000,000</b>	<b>474,886</b>

\*Pension trust balance as of 5/31/2022

### Estimated Unassigned Fund Balance

Balance as of 6/30/2021	24,200,000	Amounts appearing in this column are rounded estimates. Unassigned Fund Balance is calculated during the annual audit and can be found on the Balance Sheet- Governmental Funds in the Annual Comprehensive Financial Report (ACFR)
Estimated Surplus FY 21/22	7,800,000	
RDA Loan Repayment	2,640,000	
Bridge Advance Funding	-7,470,000	
Projected as of 6/30/2022	<b>27,170,000</b>	

- All four of the City's reserve categories are fully funded to policy targets
- Target levels anticipated to increase by \$10-15 million following 2022/23 Reserve Policy Study

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Exempt Area	Active Permits	Total Parcels	%	Developed Parcels
Homewood Suites (LQ Desert Villas)	0	32	0%	32
Legacy Villas	212	280	76%	280
Signature <small>(230 parcels total; 14 restricted)</small>	15	216	7%	38
SilverRock	0	0	n/a 744	0
LQ Resort - Tennis Villas	23	48	48%	48
LQ Resort - Spa Villas	7	98	7%	98
Embassy Suites (Casitas Las Rosas)	68	144	47%	144
Cordorniz	0	142	0%	142
Puerta Azul	31	127	24%	127
Polo Villas	11	18	61%	11
<b>TOTALS:</b>	<b>367</b>	<b>1,105</b>	<b>33%</b>	<b>920</b>

### Scenario 2: If Initiative is Not Approved

#### Gradual replenishment of STVR Units in Exempt Areas

- Signature at PGA West:
- 2008 – approved for 264 units
  - 2013 – revised to 130 SFD & 100 Condos
  - 2020 – architectural & design revisions to remaining 106 SFD
  - 2021 architectural & design revisions to 86 condo units
  - 2022 – total 14 Condos & 24 SFDs built

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City	Population Households	Households		2nd Homes	Housing Units		Household Incomes	
		Children	No Children		Own	Rent	Average	Median
Indian Wells	5,463	Total Households = 2,885		Units = 2,960 50.64%	5,845		\$ 192,347	\$ 112,614
		116 = 4.02%	2,769 = 95.98%		75.98%	24.02%		
Rancho Mirage	18,537	Total Households = 9,637		Units = 6,397 39.9%	16,034		\$ 133,992	\$ 84,891
		856 = 8.88%	8,781 = 91.12%		79.46%	20.54%		
Palm Springs	48,390	Total Households = 24,767		Units = 12,995 34.41%	37,762		\$ 95,036	\$ 57,916
		2,541 = 10.26%	22,226 = 89.74%		63.67%	36.33%		
Palm Desert	53,087	Total Households = 24,335		Units = 14,723 37.7%	39,058		\$ 98,264	\$ 64,295
		4,140 = 17.01%	20,195 = 82.99%		64.60%	35.40%		
La Quinta	41,650	Total Households = 16,292		Units = 9,583 37.04%	25,875		\$ 119,479	\$ 75,724
		3,876 = 23.79%	12,416 = 76.21%		72.38%	27.62%		
Cathedral City	54,812	Total Households = 19,716		Units = 4,181 17.5%	23,897		\$ 73,063	\$ 50,350
		5,444 = 27.61%	14,272 = 72.39%		61.60%	38.40%		
Indio	89,996	Total Households = 33,806		Units = 5,069 13.04%	38,875		\$ 72,410	\$ 53,434
		8,747 = 25.87%	25,059 = 74.13%		72.19%	27.81%		
Coachella	45,658	Total Households = 17,508		Units = 264 1.49%	17,772		\$ 46,944	\$ 33,999
		4,114 = 23.5%	13,394 = 76.5%		71.48%	28.52%		
Desert Hot Springs	29,280	Total Households = 10,776		Units = 2,077 16.16%	12,853		\$ 52,616	\$ 37,818
		3,490 = 32.39%	7,286 = 67.61%		47.54%	52.46%		

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# La Quinta Demographics

- 23.79% Households with children
- 37.04% 2<sup>nd</sup> homes
- High in both categories – only city in Coachella Valley
  - Balanced population – families, locals, & seasonal visitors
  - This mix of housing supports a broad & diverse range of businesses leading to a strong local economy
  - Allows the City to provide a superior quality of life through its services, facilities, and infrastructure
- Median household income = \$75,724 = \$234K home
- Average household income = \$119,479 = \$485K home

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SOUTH LA QUINTA (PGA WEST) - 340 STVR PROPERTIES	
\$ 525,391	Average price of the 63 properties priced at or under \$600K
\$ 699,899	Average price of the 75 properties priced \$600K to \$900K
\$ 1,663,047	Average price of the 202* properties priced over \$900K
\$ 1,287,310	Average price of ALL 341 STVR active properties
<i>*Excludes the Griffin Ranch Estate priced \$17,445,215 with 13 bedrooms</i>	
NORTH LA QUINTA - 113 STVR PROPERTIES	
\$ 564,795	Average price of the 8 properties priced at or under \$600K
\$ 732,772	Average price of the 97 properties priced \$600K to \$900K
\$ 983,209	Average price of the 8 properties priced over \$900K
\$ 738,610	Average price of ALL 113 STVR active properties
MID LA QUINTA - 101 STVR PROPERTIES	
\$ 560,121	Average price of the 8 properties priced at or under \$600K
\$ 741,514	Average price of the 42 properties priced \$600K to \$900K
\$ 1,240,163	Average price of the 51 properties priced over \$900K
\$ 978,939	Average price of ALL 101 STVR active properties
LA QUINTA COVE - 245 STVR PROPERTIES	
\$ 537,996	Average price of the 60 properties priced at or under \$600K
\$ 723,177	Average price of the 153 properties priced \$600K to \$900K
\$ 1,145,971	Average price of the 32 properties priced over \$900K
\$ 733,049	Average price of ALL 245 STVR active properties

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## STVR Housing Units Permit Ban Areas = 799

- 139 properties priced at or under \$600K
  - 63 prop. in S. LQ – 28 prop. (45%) are 2-bedroom condos with HOAs
  - 16 prop. in N. LQ & Mid LQ combined
  - 60 prop. in LQ Cove
- 367 properties priced between \$600K to \$900K
  - 75 prop. in S. LQ – 35 prop. (47%) are 2-bedroom condos with HOAs
  - 97 prop. in N. LQ
  - 42 prop. in Mid LQ
  - 153 prop. in LQ Cove
- 293 properties priced at \$900K up to \$4M  
*(not including Griffin Estate)*

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## La Quinta Demographics & STVR Housing Units Permit Ban Areas = 799

- 296 properties would be added to the 2<sup>nd</sup> homes housing inventory – occupied seasonally, thus, spending in the local economy is also only seasonal
- 503 properties would be added to the owner-occupied housing inventory
  - 120 properties, at most, might be occupied by households with children

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# Tourism Economics – Initiative Measure Projected Economic & Fiscal Impacts

Key findings 2021-2022 actuals:

- Hotel room inventory = 1,100 (5 properties)
- STVR room inventory = 3,500 (1,167 STVR units)
- STVRs account for a significant share of the LQ visitor economy
- Visitors spending in 2021 generated:
  - \$170M in total business sales
  - \$21.1M in local personal income (*visitor spending, salaries, wages, etc.*)
  - 779 jobs
  - \$18.3M in state & local tax revenue (*primarily sales tax & TOT*)

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**Lost activity attributable to proposed vacation rental regulations: 10 years out**

Direct Impacts



**-122,000**  
Reduced Visitor Volume



**-\$102M**  
Reduced Visitor Spending

Total Economic Impacts



**-\$121M**  
Total Economic Impact of Reduced Visitor Spending



**-530**  
Total Reduction in Jobs



**-\$9.5M**  
Reduction in Local Tax Revenues

**Tourism Economics Initiative Measure**

**Projected Economic & Fiscal Impacts**

**2031 Projections**

23

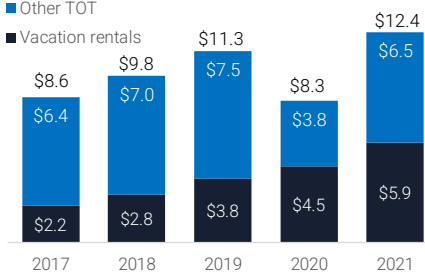
## Vacation Rentals Trends

Vacation rentals as a share of the total visitor economy

**Vacation rentals accounted for 48% of TOT revenues in 2021**

- The vacation rentals markets expanded in 2020 and 2021. TOT revenues driven by vacation rentals increased 19% and 31% in 2020 and 2021, reaching \$4.5 million and \$5.9 million, respectively.

**Transient Occupancy Tax Revenues to the General Fund**  
Amounts in millions of nominal dollars



Year	Vacation rentals	Other TOT	Total
2017	\$2.2	\$6.4	\$8.6
2018	\$2.8	\$7.0	\$9.8
2019	\$3.8	\$7.5	\$11.3
2020	\$4.5	\$3.8	\$8.3
2021	\$5.9	\$6.5	\$12.4

Sources: City of La Quinta, Tourism Economics

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24

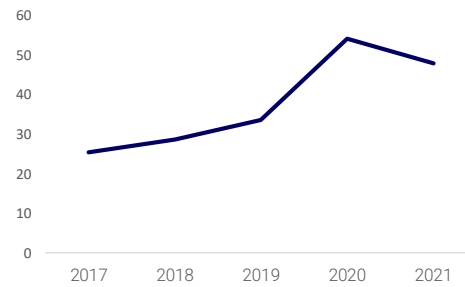
## Vacation Rentals Trends

Vacation rentals as a share of the total visitor economy

### Vacation rentals are driving growth in TOT revenues

- Vacation rentals are accounting for an increasing share of total TOT revenues. In 2017, the vacation rental share was 25% of the total and peaked at 54% in 2020, as other TOT fell. As other TOT recovered in 2021, the vacation rental share was lower at 48% of total TOT.

**Vacation Rental Transient Occupancy Tax (TOT) Revenues Share**  
Share of total TOT to the General Fund, %



Sources: City of La Quinta, Tourism Economics

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## Vacation Rental Economy Trends

Vacation rental visitor spending

### Vacation rental visitor spending expanded 32.1% in 2021

- Vacation rental visitor spending continued to expand, driven by higher overnight visitor volume and rising prices.
- Total direct visitor spending reached nearly \$143 million in 2021, representing an 32.1% increase over 2020 spending levels, and nearly 20% per year on average.
- On average, vacation rental visitors spent \$706 per person on their trip to La Quinta.

**Vacation Rental Visitor Spending**  
Amounts in millions of nominal dollars



Sources: City of La Quinta, Tourism Economics

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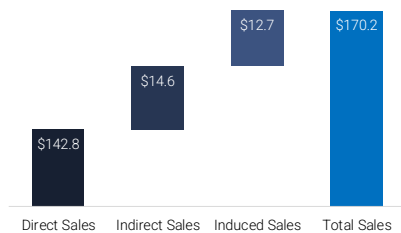
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## Economic Impacts

### Business sales impacts by industry

- Vacation rental visitors to La Quinta spent nearly \$143 million in the City in 2021.
- This supported a total of \$170 million in total business sales when indirect and induced impacts are considered.

**Summary Business Sales Impacts**  
(\$ millions) 2021



**Business Sales Impacts by Industry**  
(\$ millions) 2021

	Direct Business Sales	Indirect Business Sales	Induced Business Sales	Total Business Sales
<b>Total, all industries</b>	<b>\$142.8</b>	<b>\$14.6</b>	<b>\$12.7</b>	<b>\$170.2</b>
<b>By industry</b>				
Lodging	97.0	0.0	0.0	\$97.0
Food & Beverage	17.7	0.4	1.1	\$19.2
Retail Trade	15.7	0.4	1.7	\$17.8
Finance, Ins and RE	1.5	5.2	4.1	\$10.8
Recreation and Ent.	8.7	0.8	0.2	\$9.6
Business Services	0.0	3.3	1.0	\$4.2
Other Transport	2.3	0.9	0.3	\$3.4
Education and Health Care	0.0	0.0	1.8	\$1.8
Construction and Utilities	0.0	1.2	0.2	\$1.4
Personal Services	0.0	0.5	0.9	\$1.4
Wholesale Trade	0.0	0.6	0.6	\$1.2
Communications	0.0	0.6	0.4	\$1.0
Government	0.0	0.6	0.4	\$1.0
Manufacturing	0.0	0.2	0.1	\$0.3
Air Transport	0.0	0.0	0.0	\$0.0
Agriculture, Fishing, Mining	0.0	0.0	0.0	\$0.0

Source: Tourism Economics



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## Fiscal (Tax) Impacts

### Tax impacts by industry

- Total tax revenues driven by vacation rental visitors and their spending amounted to \$27.1 million in (CY) 2021.
- State and local tax revenues totaled \$18.3 million in (CY) 2021, consisting primarily of sales tax and transient occupancy tax (TOT).

**Fiscal (tax) Impacts**  
(\$ millions) 2021

<b>Total tax revenues</b>	<b>\$27.1</b>
<b>Local</b>	<b>\$9.7</b>
Sales	\$1.7
Lodging	\$7.2
Other Taxes and Fees	\$0.8
<b>State</b>	<b>\$8.6</b>
Sales	\$5.7
Personal income	\$0.9
Social Security	\$0.1
Corporate	\$1.0
Other Taxes and Fees	\$0.9
<b>Federal</b>	<b>\$8.8</b>
Personal Income	\$2.3
Corporate	\$2.2
Indirect business	\$1.0
Social Security	\$3.4

Source: Tourism Economics



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## Proposed Change to Regulations

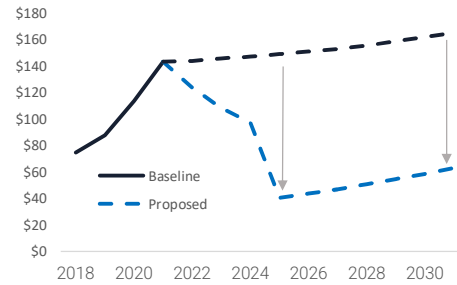
The proposed change will reduce the tourism inventory

### Fewer visitors will translate to less visitor spending

- Reduced volume would drive lower spending, corresponding to \$108 million less spending in 2025 and \$102 million less in spending in 2031, versus the baseline.

### Vacation Rental Visitor Spending

Amounts in millions of \$2021 dollars



Sources: AirDNA, City of La Quinta, Tourism Economics

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## Impacts of The Proposed Changes

The proposed change will reduce visitor volume

### Fewer available vacation rentals will likely reduce visitor volume and spending in La Quinta

- The proposed change will reduce registered units and available vacation rentals. With units only available in the exempt areas, an estimated 606 units will be available in 2031.
- This level of units corresponds to 100,000 annual vacation rental visitors, 122,000 less than the baseline, and \$63 million in visitor spending, \$102 million less than the baseline.
- On average, the impacts average to 105,000 fewer visitors and \$84 million less in visitor spending per year over 10 years.

### Changes in VR units, visitor volume, and visitor spending attributable to proposed vacation rental regulations

	2025 (4 yrs)	2031 (10 yrs)
<b>Registered VR units</b>	<b>412</b>	<b>606</b>
Difference from baseline	-832 -66.9%	-737 -54.9%
<b>Total visitor volume, ths</b>	<b>68.2</b>	<b>100.3</b>
Difference from baseline	-137.8 -66.9%	-122.1 -54.9%
<b>Direct visitor spending, \$mils</b>	<b>\$40.4</b>	<b>\$63.1</b>
Difference from baseline	-\$108.3 -72.8%	-\$101.8 -61.8%

Source: Tourism Economics

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## Impacts of The Proposed Changes

The proposed change will reduce economic benefits that ripple throughout the economy

### Less direct visitor spending would result in a potential loss of \$121 million in total lost business sales

- With less direct visitor spending, the benefits that ripple through the local economy would also be lower by approximately 62% versus the baseline.
- In 2031, vacation rental-generated total business sales would be lower by \$121 million, about 530 fewer jobs would be driven by vacation rentals, \$16.5 million less in income would be earned, and \$9.5 million less in local tax revenues, all versus the baseline.
- In annual terms, these correspond to lower business sales of \$100 million, about 445 fewer jobs driven by vacation rentals, \$13 million less in income, and would be earned, \$8 million less in local tax revenues on average per year.

### Reduced economic impacts attributable to proposed vacation rental limits and regulations

Amounts in millions of \$2021 dollars and number of jobs

	2025 (4 yrs)		2031 (10 yrs)	
<b>Direct spending, \$mils</b>	<b>\$40.4</b>		<b>\$63.1</b>	
Reduction in visitor spending	-\$108.3	-72.8%	-\$101.8	-61.8%
<b>Total business sales, \$mils</b>	<b>\$48.1</b>		<b>\$75.2</b>	
Reduction in total business sales	-\$129.1	-72.8%	-\$121.4	-61.8%
<b>Employment</b>	<b>216</b>		<b>328</b>	
Reduction in employment	-580	-72.8%	-530	-61.8%
<b>Personal income, \$mils</b>	<b>\$6.2</b>		<b>\$10.2</b>	
Reduction in personal income	-\$16.6	-72.8%	-\$16.5	-61.8%
<b>Local tax revenues, \$mils</b>	<b>\$3.8</b>		<b>\$5.9</b>	
Reduction in local tax revenues	-\$10.1	-72.8%	-\$9.5	-61.8%

Source: Tourism Economics



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## Impacts on Local Government

City of La Quinta Revenues

### City revenues would be lower

- Total City revenues would be lower by approximately \$9.5 million by 2031 versus the baseline.
- While money is fungible and the City would have the ability to shift priorities, raise other revenues, or reduce public services, this level of lower revenues would be available to balance the budget.
- Annually, on average, the impact to the City would be \$8 million less in revenues.

### Total City Revenues and Budget Impacts

Amounts in millions of \$2021, and number of jobs

	2025 (4 yrs)		2031 (10 yrs)	
<b>Total Revenues, \$mils</b>	<b>\$53.1</b>		<b>\$65.9</b>	
Difference from baseline	-\$10.1	-16.0%	-\$9.5	-12.6%
<b>City FTE Staff</b>	<b>76</b>		<b>86</b>	
Difference from baseline	-14	-16.0%	-12	-12.6%
<b>City staff, police, and fire, \$mils</b>	<b>\$6.7</b>		<b>\$8.3</b>	
Difference from baseline	-\$1.3	-16.0%	-\$1.2	-12.6%

Source: Tourism Economics



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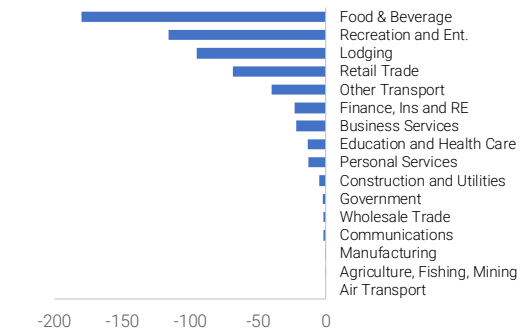
## Economic Impacts – Employment

### Employment impacts by industry

The jobs impacts would also be distributed across most industries in the local economy. Job losses would be most severe in food, recreation, and lodging. The total impact would amount to 530 fewer jobs in the City economy.

Lost employment impacts attributable to proposed vacation rental limits and regulations, by industry

(Jobs) 2021



Source: Tourism Economics

# QUESTIONS







35

**City Council Meeting  
August 2, 2022  
PH1 – Master Fee Schedule Update**



36

## User and Regulatory Fees

- Building
- Planning
- Public Works
- Fire
- NPDES inspection
- STVR – no change
- False alarm response
- False alarm response
- Vehicle impound
- Code Enforcement
- Pool Drain
- Bingo
- Administrative

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## Background

- City Council has directed staff to periodically update the City's Master Fee Schedule
- Typically, a comprehensive study of fees and cost recovery is performed every three to five years
- In years between comprehensive studies, fees are primarily updated to reflect annual Consumer Price Index (CPI) increases.

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## Background

- 2019 – Comprehensive Study completed
- 2022 represents an interim year, with majority of fees scheduled to be increased by 5%

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## Primary Change

Increase most fees to reflect  
inflationary adjustment

**CPI increase from  
March 2021 to March 2022 = 10.04%**

**Recommended increase = 5%**

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## Revenue Impact

Based on historical revenues and permit volume, the adjusted fees may generate an additional \$164,000 in annual revenue.

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## Notice and Outreach



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**WRITTEN  
PUBLIC  
COMMENT**

**CITY COUNCIL  
MEETING**

**AUGUST 2, 2022**

**From:** Alena Callimanis <[acallimanis@gmail.com](mailto:acallimanis@gmail.com)>  
**Sent:** Tuesday, August 2, 2022 10:57 AM  
**To:** Monika Radeva; City Clerk Mail; Laurie McGinley  
**Subject:** Item for City Council August 2 Items not on Public Agenda

**EXTERNAL:** This message originated outside of the City of La Quinta. Please use proper judgement and caution when opening attachments, clicking links or responding to requests for information.

Good day! I would like this to be made available to Council members. This is my discussion point for Public Hearing items not on agenda for August 2, 2022. Thank you very much.

Alena Callimanis  
81469 Rustic Canyon Dr  
La Quinta, CA 92253  
919 606-6164  
[acallimanis@gmail.com](mailto:acallimanis@gmail.com)

Honorable Mayor Evans, Mayor Pro Tem Fitzpatrick, Council Members and City Staff,

I would like to respectfully request that Consent Calendar Item 2 be pulled out separately from the Consent Calendar and further discussion happen August 2 or another time on that item. All the Affordable Housing Overlays should be removed from all areas in Exhibit C. A JPEG picture is attached below. I apologize for the quality but that is why I never picked up on this before as to the location. Having these overlays in Exhibit C gives the false expectation that affordable housing could potentially come to these areas. Here are my reasons that this area should not including the affordable housing overlays:

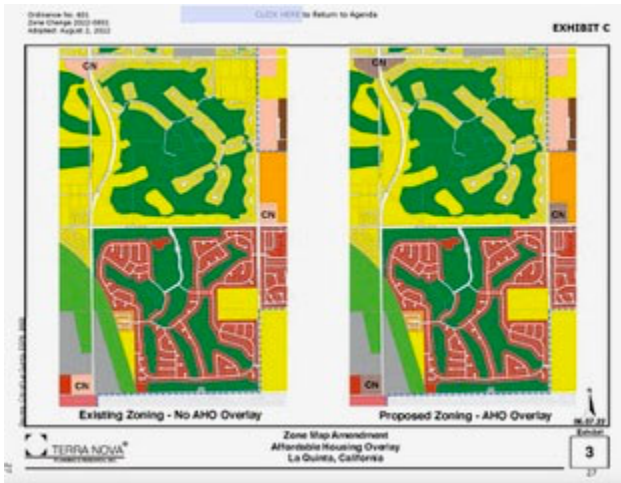
1) Please look at the Neighborhood Commercial area in Exhibit C that is at the end of Madison at the South West corner of Madison. The first critical item is that Madison Ave stops at 60th Street. So Madison does not extend to that Neighborhood Commercial area as depicted in this picture. This overlay is in the Travertine Development, on the other side of the berm. In the presentation we had from Travertine, they said that the extension of Madison will only be used as construction access and will never be a street. This is due to the fact that it is CVWD access to the retention ponds. The only access to this CN area will be to go down Monroe, west on 62nd and then on a bridge across the berm. Perhaps eventually, the developer said, the Jefferson Street extension across the berm will one day be built. So this area can't be an affordable housing area. It is totally inaccessible.

2) If we look at the CN areas at Monroe and 60th, and Madison and 58th, in prior public hearings on affordable housing, when I discussed adding more affordable housing to the Coral Mountain proposed area, I was told that could never happen because of the total lack of services in the area. Current discussion with Coral Mountain is that the neighborhood commercial at Madison and 58th would be a "farm to table" neighborhood restaurant and would not provide any services that would make any of these areas feasible for affordable housing.

I believe keeping the overlays in the areas in Exhibit C is providing misinformation and a disservice to the intent of ensuring affordable housing in La Quinta. For the reasons stated above, those overlay areas should be removed.

Respectfully,

Alena Callimanis  
81469 Rustic Canyon Dr





**From:** Alena Callimanis <acallimanis@gmail.com>  
**Sent:** Tuesday, August 2, 2022 12:14 PM  
**To:** Monika Radeva; Laurie McGinley; City Clerk Mail  
**Subject:** email for presentation at August 2 2022 City Council meeting Public Hearing items not on the agenda

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**EXTERNAL:** This message originated outside of the City of La Quinta. Please use proper judgement and caution when opening attachments, clicking links or responding to requests for information.

I would like to present this at public comments on items not on the agenda for August 2, 2022. Please let me know if I need to provide hard copy for distribution to the Council. Thank you.

\*\*\*\*\*

Honorable Mayor Evans, Mayor Pro Tem Fitzpatrick, Council Members and staff,

I would like to respectfully request that Item 4 be removed from the Consent Calendar for further discussion either on August 2 or a subsequent time: "Adopt resolutions to approve amended and restated rules of procedure for public meetings and related functions and activities of the City Council".

I believe that this following item needs clarification:

*Public speakers may elect to use printed presentation materials to aid their comments; such printed materials shall be provided to the City Clerk to be disseminated to Council, made public, and incorporated into the public record of the meeting; it is requested that the printed materials are provided prior to the beginning of the meeting. There shall be no use of Chamber resources and technology to display visual or audible presentations during public comments, unless permitted by the Presiding Officer.*

Here are the points I believe that require clarification:

1) In the City Council meeting where these rules were discussed, a comment was made that charts are made available and are on the City Council screens in front of them, even if they are not displayed in the Council Chambers or on-line. If that is still the case, it appears that some materials do need to be available soft copy for the City Council to view? Or does everything need to now be provided in printed format? I would think providing things as well in soft copy will make it more easily accessible to people who are live streaming or available after the meeting, or even the Council Members themselves. Please clarify.

2) Regarding the comment on visual or audible presentations during public comment and the requirement for permission by the presiding officer, I suspect this will be on a case by case basis. Can you let us know what the procedure is for getting a presentation approved for visual or audible presentations? For example, a process can be in place where we provide a softcopy presentation by 10:00AM the day before a regular Council Meeting or special Council session, and then we could be told that evening if we received permission. That way you also have final soft copy the day before which should help address Ms. Radeva's concerns about getting materials late. Since soft copy materials cannot be provided to staff during the Council Meeting for display, there must be a process in place to enable permission from the Presiding Officer ahead of time.

Thank you for your consideration of these requests.

[Click Here to Return to Agenda](#)

CITY COUNCIL MEETING - AUGUST 2,, 2022 - WRITTEN COMMENTS BY RESIDENT ALENA CALLIMANIS  
CONSENT CALENDAR ITEM NO. 4 - LETTER TO CITY COUNCIL RE: RULES OF PROCEDURE

Respectfully,

Alena Callimanis  
81469 Rustic Canyon Dr.  
La Quinta, CA 92253  
919 606-6164  
[acallimanis@gmail.com](mailto:acallimanis@gmail.com)

**From:** Ian Gabriel <ian@lifttorise.org>  
**Sent:** Tuesday, August 2, 2022 4:08 PM  
**To:** City Clerk Mail  
**Subject:** WRITTEN COMMENTS - Short Term Vacation Rentals

**EXTERNAL:** This message originated outside of the City of La Quinta. Please use proper judgement and caution when opening attachments, clicking links or responding to requests for information.

Hello Council,

My name is Ian Gabriel, I work as the Director of Data, Policy & Planning for Lift to Rise, a non-profit organization based in Palm Desert that convenes cross-sector partners around radically increasing the supply of affordable housing in the Coachella Valley.

I wanted to give comment today to point out some of the nuances that should be considered when discussing the impact of short-term vacation rentals in our communities.

We have been hearing concerns from community residents across the Coachella Valley, including in the city of La Quinta, that short-term rentals are restricting the supply of affordable housing because property owners, especially larger corporate real estate companies, are reserving what would otherwise be affordable rental and homeownership units for Coachella Valley for short-term vacation rentals advertised to out-of-town tourists.

While this concern is valid, focusing too narrowly on short-term vacation rentals as the key problem ignores the effect of both the local hotel industry underbuilding hotels and our region's crisis deficit supply of affordable housing.

Academic research on the impact of short-term rentals on local housing supply has presented contradictory findings, and the topic is understudied in our region specifically. But what we do know is that the Inland Empire is experiencing California's most severe shortage of affordable and available housing for low-income renters, according to a recent report by the National Low Income Housing Coalition.

The Coachella Valley is no exception to this -- locally, the food service, casino, and hospitality workers who are the backbone of the tourism economy are becoming increasingly housing cost burdened as rents climb due to our crisis deficit supply of affordable housing.

Lift to Rise formed to transform the systems that generate supply of affordable housing, recognizing that the combination of low wages and high housing costs are the root causes of financial precarity among Coachella Valley residents.

That's why Lift to Rise and over 60 cross-sector partners, including the City of La Quinta, have coordinated around a shared goal of reducing regional housing cost burden at a population level through the production of 10,000 units of affordable housing in the Coachella Valley by 2028.

Together, we are operating off a shared Action Plan which spans 5 key strategy areas:

1. aggregating a pipeline of community-prioritized projects across the valley,
2. growing a regional Housing Catalyst fund to spur production,
3. advocating at the local, state, and federal level for policies and regulatory changes that support housing production in our region,
4. engaging and mobilizing residents and elected officials in support of affordable housing, and
5. keeping residents housed through a coordinated eviction prevention strategy.

We thank the City of La Quinta for joining us in this work thus far, and urge the Council to continue to prioritize the production of affordable housing to ensure that all Coachella Valley residents are healthy, stable, and thriving.

Thank you for your time.

**Ian Gabriel**

Director of Data, Policy & Planning

+732.241.1041

[ian@lifttorise.org](mailto:ian@lifttorise.org) | [lifttorise.org](http://lifttorise.org)

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