



City of La Quinta

78-495 Calle Tampico
La Quinta, California 92253
PHONE: 760.777.7125 FAX: 760.777.1233

DATE PAID STAMP

APPEAL OF DIRECTOR/COMMISSION DECISION APPLICATION

CASE NUMBER(s)

(OFFICE USE ONLY)

Sections A, B and C are to be completed by the applicant in their entirety and shall be accompanied by all listed plans, studies, reports and exhibits listed in Section D unless specifically waived by the appropriate City staff member and noted thereon.

SECTION A - PROJECT INFORMATION

Project Name: _____

Please identify the type of action being appealed:

- Planning Commission Decision
- Director Decision
- Public Works Determination
- Other _____

Please identify each Design and Development Case No. and/or Condition(s) of Approval being appealed:

SECTION C - APPLICANT/OWNER INFORMATION

Applicant: _____
 (Name) (Phone)

 (Mailing Address) (Email)

Applicant Certification

I certify that I have read this application packet in its entirety and understand the City's appeal process.

Applicant's Signature: _____ Date: _____

Print Name: _____

Owner Certification

I certify under the penalty of the laws of the State of California that I am the property owner of the property that is the subject matter of this application and I am authorizing and hereby do consent to the filing of this application and acknowledge that the final approval by the City of La Quinta, if any, may result in restrictions, limitations and construction obligations being imposed on this real property.

Owner/Authorized Agent Signature*: _____ Date: _____

Print Name(s): _____

SECTION D - APPLICATION SUBMITTAL REQUIREMENTS

Additional information may be required based on review of the project description.

Submittal waivers may be obtained through staff consultation, a pre-submittal meeting, or a preliminary review application. **No applications will be accepted by mail.**

APPLICATION SUBMITTAL REQUIREMENTS – INITIAL (TO BE COMPLETED BY CITY STAFF)					
Submitted	Waived	Each of the following items is required for submittal.	# of paper copies	# of E-copies in PDF format (on CD-ROM)	Waiver OK'd by (initials)
FILING FEES					
<input type="checkbox"/>	NA	Filing Fees Receipt	0	1	NA
APPLICATION INFORMATION					
<input type="checkbox"/>	NA	Application w/Statement of Appeal	0	1	NA

SECTION E – SUBMITTAL ITEM DESCRIPTIONS

FILING FEES

Filing Fees are to be paid at the time of application. As part of the submittal process you will be asked to pay your fees at the Finance Department counter and return to the Planning Division counter with the receipt showing payment of fees which will be copied and submitted along with the other application materials.

APPLICATION INFORMATION

Application: A City application form complete with all requested information and original signatures provided.

Statement of Appeal: The statement of appeal portion (Section B) of the application explains what decision or portion of a decision is being appealed and why. Please be specific and cover all issues you wish to appeal.

If you have any questions regarding filling out the Application, please contact the Design and Development Department at (760) 777-7125.