



— GEM of the DESERT —

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HOUSING COMMISSION AGENDA

CITY HALL COUNCIL CHAMBER
78495 Calle Tampico, La Quinta

**REGULAR QUARTERLY MEETING
WEDNESDAY, SEPTEMBER 14, 2022, AT 4:00 P.M.**

Members of the public **may listen to this meeting by tuning-in live via** <http://laquinta.12milesout.com/video/live>.

CALL TO ORDER

ROLL CALL: Commissioners: Casto, Chapman, Davidson, Pacheco, and Chairperson Gaeta-Mejia

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS - INSTRUCTIONS

Members of the public may address the Housing Commission (Commission) on any matter listed or not listed on the agenda as follows:

WRITTEN PUBLIC COMMENTS can be provided either in-person during the meeting by submitting 15 copies to the Commission Secretary; it is requested that this takes place prior to the beginning of the meeting; or can be emailed in advance to DKinley@LaQuintaCA.Gov, no later than 12:00 p.m., on the day of the meeting. Written public comments will be distributed to the Commission, made public, and will be incorporated into the public record of

the meeting, but will not be read during the meeting unless, upon the request of the Chair, a brief summary of public comments is asked to be reported.

If written public comments are emailed, the email subject line must clearly state **“Written Comments” and should include: 1) full name, 2) city of residence, and 3) subject matter.**

VERBAL PUBLIC COMMENTS can be provided in-person during the meeting by completing a “Request to Speak” form and submitting it to the Commission Secretary; it is requested that this takes place prior to the beginning of the meeting. Please limit your comments to three (3) minutes (or approximately 350 words). Members of the public shall be called upon to speak by the Chair.

In accordance with City Council Resolution No. 2022-028, a one-time additional speaker time donation of three (3) minutes per individual is permitted; please note that the member of the public donating time must: 1) submit this in writing to the Commission Secretary by completing a “Request to Speak” form noting the name of the person to whom time is being donated to, and 2) be present at the time the speaker provides verbal comments.

Verbal public comments are defined as comments provided in the speakers’ own voice and may not include video or sound recordings of the speaker or of other individuals or entities, unless permitted by the Chair.

Public speakers may elect to use printed presentation materials to aid their comments; 15 copies of such printed materials shall be provided to the Commission Secretary to be disseminated to the Commission, made public, and incorporated into the public record of the meeting; it is requested that the printed materials are provided prior to the beginning of the meeting. There shall be no use of Chamber resources and technology to display visual or audible presentations during public comments, unless permitted by the Chair.

All writings or documents, including but not limited to emails and attachments to emails, submitted to the City regarding any item(s) listed or not listed on this agenda are public records. All information in such writings and documents is subject to disclosure as being in the public domain and subject to search and review by electronic means, including but not limited to the City’s Internet Web site and any other Internet Web-based platform or other Web-based form of communication. All information in such writings and documents similarly is subject to disclosure pursuant to the California Public Records Act [Government Code § 6250 et seq.].

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

At this time, members of the public may address the Commission on any matter not listed on the agenda pursuant to the "Public Comments – Instructions" listed above. The Commission values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by the Brown Act [Government Code § 54954.2(b)].

PRESENTATIONS – NONE

CONFIRMATION OF AGENDA

CONSENT CALENDAR

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

1. APPROVE MINUTES OF JUNE 8, 2022

BUSINESS SESSION

1. APPOINT MEMBERS OF THE HOUSING COMMISSION TO SERVE AS CHAIRPERSON AND VICE-CHAIRPERSON FOR FISCAL YEAR 2022/23

STUDY SESSION

1. REVIEW FISCAL YEAR 2022/23 HOUSING COMMISSION ACTIVITY

COMMISSIONERS' ITEMS

ADJOURNMENT

The next regular quarterly meeting of the Housing Commission will be held on December 14, 2022, commencing at 4:00 p.m., to be held at the La Quinta Chamber, 78495 Calle Tampico, La Quinta, California, 92253.

DECLARATION OF POSTING

I, Doug Kinley, Secretary of the Housing Commission, do hereby declare that the foregoing Agenda for the Commission meeting of September 14, 2022, was posted on the City's website, near the entrance to the La Quinta Chamber

at 78495 Calle Tampico, and the bulletin boards at the Stater Brothers Supermarket at 78630 Highway 111, and the La Quinta Cove Post Office at 51321 Avenida Bermudas, on September 9, 2022.

DATED: September 9, 2022

Doug Kinley III

DOUG KINLEY

Management Analyst / Commission Secretary
City of La Quinta, California

Public Notices

- The La Quinta Chamber is handicapped accessible. If special equipment is needed for the hearing impaired, please call the City Manager's office at (760) 777-7085, 24-hours in advance of the meeting and accommodations will be made.
- If background material is to be presented to the Commission during the meeting, please be advised that 15 copies of all documents, exhibits, etc., must be supplied to the Commission Secretary for distribution. It is requested that this takes place prior to the beginning of the meeting.



HOUSING COMMISSION MINUTES WEDNESDAY, JUNE 8, 2022

CALL TO ORDER

A meeting of the La Quinta Housing Commission (Commission) was called to order at 4:01 p.m. by Chairperson Gaeta-Mejia.

This meeting provided teleconferencing accessibility pursuant to Executive Orders N-60-20 and N-08-21 executed by the Governor of California, and subsequently Assembly Bill 361 (AB 361, 2021), enacted in response to the state of emergency relating to novel coronavirus disease 2019 (COVID-19) and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.).

PRESENT: Commissioners Casto, Davidson, Pacheco, and Chairperson Gaeta-Mejia

ABSENT: None

VACANCY: One (1)

STAFF PRESENT: Management Analyst Kinley, Finance Director Martinez, and Commission Secretary Camarena

PLEDGE OF ALLEGIANCE

Chairperson Gaeta-Mejia led the audience in the Pledge of Allegiance.

CONFIRMATION OF AGENDA – Confirmed.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Management Analyst Kinley said the city has not received any WRITTEN PUBLIC COMMENTS or requests to provide VERBAL COMMENTS for this meeting as of 4:09 p.m. and staff would continue to monitor email communications and teleconference attendance for the duration of the meeting, should any requests by the public are received.

ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS

– None

CONSENT CALENDAR

1. APPROVE MEETING MINUTES OF APRIL 20, 2022

MOTION – A motion was made and seconded by Commissioners Davidson/Pacheco to approve the Consent Calendar as recommended. Motion passed: ayes (4), noes (0), abstain (0), absent (0), vacancy one (1).

BUSINESS SESSION

1. DISCUSS AND RECOMMEND APPROVAL OF THE FISCAL YEAR 2022/23 PROPOSED HOUSING AUTHORITY BUDGET

Finance Director Martinez presented the staff report which is on file in the City Manager's Office.

Finance Director Martinez provided a brief overview of the 3 Housing Authority funds, Housing Authority Fund 241 (Fund 241), RDA Low-Mod Housing Fund 243 (Fund 243), and SA 2011 Low/Mod Bond Fund 249 (Fund 249). Staff discussed the 13 percent decrease in fund 241; the RDA loan repayment balance for Fund 243, the 88 percent decrease in Fund 249 and the expense projections for the overall 3 funds.

Staff reported that the Housing Authority budget was presented to City Council on June 6, 2022, and will be brought back for Final budget adoption on June 21, 2022.

MOTION – A motion was made and seconded by Commissioners Casto/Davidson to recommend City Council approve the fiscal year 2022-23 proposed Housing Authority Budget. Motion passed: ayes (4), noes (0), abstain (0), absent (0), vacancy one (1).

STUDY SESSION - None

STAFF REPORTS AND INFORMATIONAL ITEMS – None

COMMISSIONER'S ITEMS – None

ADJOURNMENT

There being no further business, a motion was made and seconded by Commissioners Pacheco/Davidson to adjourn the meeting at 4:28 p.m. Motion passed: ayes (4), noes (0), abstain (0), absent (0), vacancy one (1).

Respectfully submitted,

Reyna Camarena

REYNA CAMARENA, Commission Secretary
City of La Quinta, California

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City of La Quinta

HOUSING COMMISSION MEETING: September 14, 2022

STAFF REPORT

AGENDA TITLE: APPOINT MEMBERS OF THE HOUSING COMMISSION TO SERVE AS CHAIRPERSON AND VICE-CHAIRPERSON FOR FISCAL YEAR 2022/23

RECOMMENDATION

Appoint a Housing Commission Chairperson and Vice Chairperson to serve for fiscal year 2022/23.

EXECUTIVE SUMMARY

- The September 14, 2022 meeting is the first regularly scheduled meeting of the Housing Commission (HC) for fiscal year 2022/23.
- Pursuant to La Quinta Code 2.06.050, the HC shall choose a member to serve as Chairperson and a member to serve as Vice Chairperson for the fiscal year.

FISCAL IMPACT - None

BACKGROUND/ANALYSIS

In accordance with La Quinta Code 2.06.050, "unless otherwise provided by law, ordinance or resolution of the city council, each board, commission and committee shall choose one of its members as Chairperson and one as Vice Chairperson at its first meeting held after June 30th of each fiscal year." Pursuant to this section, staff has placed this item on the agenda for appointment of a Chairperson and a Vice Chairperson.

ALTERNATIVES

This action is stated in City Code, staff does not recommend an alternative.

Prepared by: Reyna Camarena, Commission Secretary
Approved by: Gilbert Villalpando, Director of Housing Development

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City of La Quinta

HOUSING COMMISSION MEETING: September 14, 2022

STAFF REPORT

AGENDA TITLE: REVIEW FISCAL YEAR 2022/23 HOUSING COMMISSION ACTIVITY

RECOMMENDATION

Review fiscal year 2022/23 Housing Commission Activity.

EXECUTIVE SUMMARY

- The Housing Commission (Commission) was established in 2009 to review and make recommendations on matters under the preview of the Housing Authority (Authority).
- The Commission meets quarterly in the months of September, December, March, and June, unless an emergency or special meeting is warranted.
- Commission priorities for 2022/23 are looking at: next opportunities for affordable housing, Cove rental properties, homeless funding, improvements to the Dune Palms Mobile Estates park, and review of the City's Regional Housing Needs Assessment (RHNA) numbers.

FISCAL IMPACT- None

BACKGROUND/ANALYSIS

The Commission was established in 2009 to review and make recommendations on matters within the preview of the Authority; except on emergency matters which the Authority, by resolution, excludes from its review. The Commission is comprised of five members appointed by the Authority (three non-tenant and two tenant seats, with one over the age of 62).

The Commission meets quarterly, unless an emergency or special meeting is necessary; the fiscal year 2022/23 regular meeting dates are:

- September 14, 2022
- December 14, 2022
- March 8, 2023
- June 14, 2023

Annually, the City Council holds two Special Joint Meetings with the City's Boards and Commissions, which are usually held in January and July. The Commission will be notified when these special meetings are scheduled. Commission priorities for 2022/23 include:

- Review of RHNA numbers and next opportunities for affordable housing development
- Review of Cove rental properties
- Improvements to the Dune Palms Mobile Estates park
- Homelessness Prevention Funding Assistance
- Other miscellaneous Housing activities and partnerships

Prepared by: Doug Kinley, Management Analyst

Approved by: Gilbert Villalpando, Director of Housing Development