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# HOUSING COMMISSION AGENDA

CITY HALL COUNCIL CHAMBER  
78495 Calle Tampico, La Quinta

**WEDNESDAY, MARCH 13, 2024, AT 5:00 P.M.**

\*\*\*\*\*

Members of the public **may listen to this meeting by tuning-in live via <http://laquinta.12milesout.com/video/live>.**

## **CALL TO ORDER**

Roll Call: Commissioners: Casto, Gaeta-Mejia, Pacheco, Paltin, and Chairperson Chapman

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

At this time, members of the public may address the Commission on any matter not listed on the agenda pursuant to the "Public Comments – Instructions" listed at the end of the agenda. The Commission values your comments; however, in accordance with State law, no action shall be taken on any item not appearing on the agenda unless it is an emergency item authorized by the Brown Act [Government Code § 54954.2(b)].

## **CONFIRMATION OF AGENDA**

## **ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS** – None

## **CONSENT CALENDAR**

NOTE: Consent Calendar items are routine in nature and can be approved by one motion.

1. APPROVE MEETING MINUTES DATED SEPTEMBER 13, 2023

**BUSINESS SESSION**

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| 1. RECEIVE AND FILE FISCAL YEAR 2022/23 HOUSING AUTHORITY YEAR-END BUDGET REPORT                               | 9                  |
| 2. RECOMMEND HOUSING AUTHORITY APPROVAL FOR LOCAL HOMELESS PREVENTION PROGRAMS FUNDING FOR FISCAL YEAR 2024/25 | 19                 |

**DEPARTMENTAL REPORTS** – Verbal Updates

1. UPDATE ON CURRENT HOUSING COMMISSION AND HOUSING AUTHORITY ACTIVITY

**COMMISSIONERS' ITEMS**

**ADJOURNMENT**

The next regular quarterly meeting of the La Quinta Housing Commission will be held June 12, 2024, commencing at 5:00 p.m. at the La Quinta City Hall Council Chamber, 78495 Calle Tampico, La Quinta, CA 92253.

**DECLARATION OF POSTING**

I, Lori Loret, Secretary of the Housing Commission of the City of La Quinta, do hereby declare that the foregoing Agenda for the Commission meeting of March 13, 2024, was posted on the City's website, near the entrance to the Council Chamber at 78495 Calle Tampico and the bulletin board at 51321 Avenida Bermudas, on March 8, 2024.

DATED: March 8, 2024



Lori Loret, Housing Commission Secretary  
City of La Quinta, California

**Public Notices**

- Agenda packet materials are available for public inspection: 1) at the Clerk's Office at La Quinta City Hall, located at 78495 Calle Tampico, La Quinta, California 92253; and 2) on the City's website at <https://www.laquintaca.gov/business/boards-and-commissions/housing-commission>, in accordance with the Brown Act [Government Code § 54957.5; AB 2647 (Stats. 2022, Ch. 971)].

- The La Quinta City Council Chamber is handicapped accessible. If special equipment is needed for the hearing impaired, please contact Commission Secretary at (760) 777-7162, 24-hours in advance of the meeting and accommodations will be made.
- If background material is to be presented to the Commission during a Commission meeting, please be advised that 15 copies of all documents, exhibits, etc., must be supplied to the Commission Secretary for distribution. It is requested that this takes place prior to the beginning of the meeting.

## **PUBLIC COMMENTS – INSTRUCTIONS**

Members of the public may address the Commission on any matter listed or not listed on the agenda as follows:

WRITTEN PUBLIC COMMENTS can be provided either in-person during the meeting by submitting 15 copies to the Commission Secretary, it is requested that this takes place prior to the beginning of the meeting; or can be emailed in advance to [LLorett@LaQuintaCA.gov](mailto:LLorett@LaQuintaCA.gov), no later than 12:00 p.m., on the day of the meeting. Written public comments will be distributed to the Commission, made public, and will be incorporated into the public record of the meeting, but will not be read during the meeting unless, upon the request of the Chair, a brief summary of public comments is asked to be reported.

If written public comments are emailed, the email subject line must clearly state **“Written Comments”** and should include: **1) full name, 2) city of residence, and 3) subject matter.**

VERBAL PUBLIC COMMENTS can be provided in-person during the meeting by completing a “Request to Speak” form and submitting it to the Commission Secretary; it is requested that this takes place prior to the beginning of the meeting. Please limit your comments to three (3) minutes (or approximately 350 words). Members of the public shall be called upon to speak by the Chair.

In accordance with City Council Resolution No. 2022-028, a one-time additional speaker time donation of three (3) minutes per individual is permitted; please note that the member of the public donating time must: 1) submit this in writing to the Commission Secretary by completing a “Request to Speak” form noting the name of the person to whom time is being donated to, and 2) be present at the time the speaker provides verbal comments.

Verbal public comments are defined as comments provided in the speakers’ own voice and may not include video or sound recordings of the speaker or of other individuals or entities, unless permitted by the Chair.

Public speakers may elect to use printed presentation materials to aid their comments; 15 copies of such printed materials shall be provided to the Commission Secretary to be disseminated to the Commission, made public, and incorporated into the public record of

the meeting; it is requested that the printed materials are provided prior to the beginning of the meeting. There shall be no use of Chamber resources and technology to display visual or audible presentations during public comments, unless permitted by the Chair.

All writings or documents, including but not limited to emails and attachments to emails, submitted to the City regarding any item(s) listed or not listed on this agenda are public records. All information in such writings and documents is subject to disclosure as being in the public domain and subject to search and review by electronic means, including but not limited to the City's Internet Web site and any other Internet Web-based platform or other Web-based form of communication. All information in such writings and documents similarly is subject to disclosure pursuant to the California Public Records Act [Government Code § 7920.000 et seq.].

### **TELECONFERENCE ACCESSIBILITY – INSTRUCTIONS**

*Teleconference accessibility may be triggered in accordance with AB 2449 (Stats. 2022, Ch. 285), codified in the Brown Act [Government Code § 54953], if a member of the Housing Commission requests to attend and participate in this meeting remotely due to “just cause” or “emergency circumstances,” as defined, and only if the request is approved. In such instances, remote public accessibility and participation will be facilitated via Zoom Webinar as detailed at the end of this Agenda.*

**\*\*\* TELECONFERENCE PROCEDURES – PURSUANT TO AB 2449\*\*\***

**APPLICABLE ONLY WHEN TELECONFERENCE ACCESSIBILITY IS IN EFFECT**

**Verbal public comments via Teleconference – members of the public may attend and participate in this meeting by teleconference via Zoom** and use the “raise your hand” feature when public comments are prompted by the Chair; the City will facilitate the ability for a member of the public to be audible to the Commission and general public and allow him/her/they to speak on the item(s) requested. **Please note – members of the public must unmute themselves when prompted upon being recognized by the Chair, in order to become audible to the Commission and the public.**

Only one person at a time may speak by teleconference and only after being recognized by the Chair.

**ZOOM LINK:** <https://us06web.zoom.us/j/84928069200>  
**Meeting ID:** 849 2806 9200  
**Or join by phone:** (253) 215 – 8782

**Written public comments** – can be provided in person during the meeting or emailed to [LLorett@LaQuintaCA.gov](mailto:LLorett@LaQuintaCA.gov) any time prior to the adjournment of the meeting, and will be distributed to the Commission, made public, incorporated into the public record of the meeting, and will not be read during the meeting unless, upon the request of the Chair, a brief summary of any public comment is asked to be read, to the extent the Committee can accommodate such request.



**HOUSING COMMISSION  
MINUTES  
WEDNESDAY, SEPTEMBER 13, 2023**

**CALL TO ORDER**

A regular quarterly meeting of the La Quinta Housing Commission (Commission) was called to order at 4:00 p.m. by Chairperson Gaeta-Mejia

PRESENT: Commissioners Chapman, Pacheco, Paltin, and Chairperson Gaeta-Mejia  
ABSENT: Commissioner Casto

**PLEDGE OF ALLEGIANCE**

Chairperson Gaeta-Mejia led the audience in the Pledge of Allegiance.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – None

**CONFIRMATION OF AGENDA** – Confirmed

**ANNOUNCEMENTS, PRESENTATIONS AND WRITTEN COMMUNICATIONS**

**1. INTRODUCE AND WELCOME NEWLY APPOINTED COMMISSIONER PALTIN**

Commissioner Paltin introduced herself and provided a brief summary of her experience and qualifications; the Commission provided a brief introduction as well.

**CONSENT CALENDAR**

**1. APPROVE MEETING MINUTES DATED JUNE 14, 2023**

**MOTION** – A motion was made and seconded by Commissioners Chapman/Paltin to approve the Consent Calendar as recommended. Motion passed: ayes – 4; noes – 0; abstain – 0; absent – 1 (Casto).

**BUSINESS SESSION**

**1. ADOPT RESOLUTION TO CHANGE HOUSING COMMISSION REGULAR QUARTERLY MEETING START TIME FROM 4:00 P.M. TO 5:00 P.M.  
[HOUSING COMMISSION RESOLUTION NO. 2023-001]**

Management Analyst Kinley presented the staff report, which is on file in the Clerk's Office.

**MOTION** – A motion was made and seconded by Commissioners Chapman/Paltin to adopt resolution to change Housing Commission regular quarterly meeting start time from 4:00 p.m. to 5:00 p.m. Motion passed: ayes – 4; noes – 0; abstain – 0; absent – 1 (Casto).

Management Analyst Kinley noted the next regular quarterly Commission meeting scheduled for December 13, 2023, will start at 5:00 p.m.

## **2. APPOINT MEMBERS OF THE HOUSING COMMISSION TO SERVE AS CHAIRPERSON AND VICE CHAIRPERSON FOR FISCAL YEAR 2023/24**

Management Analyst Kinley presented the staff report, which is on file in the Clerk's Office.

**MOTION** – A motion was made and seconded by Commissioner Pacheco/Chairperson Gaeta-Mejia to appoint Commissioner Chapman to serve as Housing Commission Chairperson for fiscal year 2023/24. Motion passed: ayes – 4; noes – 0; abstain – 0; absent – 1 (Casto).

**MOTION** – A motion was made and seconded by Chairperson Gaeta-Mejia/Commissioner Chapman to appoint Commissioner Paltin to serve as Housing Commission Vice Chairperson for fiscal year 2023/24. Motion passed: ayes – 4; noes – 0; abstain – 0; absent – 1 (Casto).

Management Analyst Kinley provided a brief overview of the roles for the Chairperson and Vice Chairperson positions.

*NEWLY APPOINTED CHAIRPERSON CHAPMAN ASSUMED PRESIDING OFFICER DUTIES FROM FORMER CHAIRPERSON GAETA-MEJIA FOR THE REMAINDER OF THE MEETING*

## **DEPARTMENTAL REPORTS**

### **1. FISCAL YEAR 2023/24 CITY EVENTS LINEUP**

Management Analyst Kinley reviewed the list of upcoming City events and encouraged Commissioners and residents to attend.

Staff answered questions regarding the lineup for the Concerts in the Park events and the annual City Hall Open House.

**COMMISSIONERS' ITEMS** - None

**ADJOURNMENT**

There being no further business, a motion was made and seconded by Commissioners Gaeta-Mejia/Paltin to adjourn this meeting at 4:21 p.m. Motion passed: ayes – 4; noes – 0; abstain – 0; absent – 1 (Casto).

Respectfully submitted,

Lori Loret, Commission Secretary  
City of La Quinta, California

DRAFT

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# City of La Quinta

HOUSING COMMISSION MEETING: March 13, 2024

## STAFF REPORT

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**AGENDA TITLE:** RECEIVE AND FILE FISCAL YEAR 2022/23 HOUSING AUTHORITY YEAR-END BUDGET REPORT

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### RECOMMENDATION

Receive and file 2022/23 Housing Authority Year-End Budget Report.

### EXECUTIVE SUMMARY

- After closing the prior fiscal year (FY), Finance presents a year-end summary that compares the final budget to actual transactions.
- Overall revenue was \$164,151 higher than budgeted, after carryovers in the amount of \$1,387,009 are carried over to FY 2023/24.
- Overall expenditures were \$188,391 higher than budgeted, after carryovers in the amount of \$4,024,192 are carried over to FY 2023/24.
- The Report was presented to the Housing Authority on December 19, 2023.

### BACKGROUND/ANALYSIS

Total adjusted revenues were over budget by \$164,151; after \$1,387,009 is carried over to FY 2023/24 for a land purchase. The overage is mostly due to second trust deed payments and rent revenue.

Total expenditures were over budget by \$188,391; after \$4,024,192 is carried over to FY 2023/24 for building improvements, homelessness assistance programs, and a land purchase. The overage is mostly due to landscape conversions to be reimbursed once completed and other home improvements.

Revenues, expenditures, carryovers, and fund balances are discussed in the Fiscal Year-End 2022/23 Housing Authority Budget Report (Attachment 1).

### ALTERNATIVES

No alternatives are applicable.

Prepared by: Claudia Martinez, Finance Director

Approved by: Jon McMillen, Executive Director

Attachment: 1. Fiscal Year-End 2022/23 Housing Authority Budget Report



**HOUSING AUTHORITY**

**FISCAL YEAR-END 2022/23 BUDGET REPORT**

The La Quinta Housing Authority oversees three funds, which are restricted for affordable housing programs. This report focuses on significant activities and variances from the final budget during the fiscal year (FY) ended June 30, 2023.

**REVENUES**

Total revenues, after non-cash adjustments, were over budget by \$1,222,858 which includes carryovers of \$1,387,009, resulting in an actual revenue overage of \$164,151. Revenues are summarized by fund below and detailed in Exhibit A.

Housing Authority Revenues	Final Budget	Actual	Variance
Housing Authority Fund	1,574,500	1,593,961	19,461
RDA Low-Mod Housing Fund	20,000	136,908	116,908
2011 Bond Fund	1,412,009	59,764	(1,352,245)
<b>Total Revenues</b>	<b>3,006,509</b>	<b>1,790,633</b>	<b>(1,215,876)</b>
<b>Non-Cash Adjustments</b>			
Investments Fair Market Value Adjustment		88,316	88,316
RDA Loan Interest Earned, Extraordinary Gain		(95,298)	(95,298)
<b>Total Adjusted Revenues</b>		<b>1,783,651</b>	<b>(1,222,858)</b>

Larger revenue variances from the final budget are described below.

- Use of Money and Property includes the annual fair market value adjustment to the Authority’s investments; noted as GASB 31 Interest on the revenue line items. In accordance with accounting regulations, a portfolio value adjustment of \$88,316 was recorded in order to recognize current market values. This amount has been recorded as an adjustment to revenues, as it is not cash received nor anticipated to be received in the future.
- Extraordinary Gain revenue of \$95,298 in the RDA Low-Mod Housing Fund records the annual former Redevelopment Agency loan repayment interest earned in FY 2022/23. The loan repayments are structured to pay all principal first, then interest. Each year, the City records the payment received and interest earned in accordance with the State Department of Finance approved loan repayment

schedule. This amount is also reduced from revenues as an adjustment because it is earned, but not received until a future date.

### **EXPENSES**

Housing Authority expenses by fund are summarized below and detailed in Exhibit B.

<b>Housing Authority Expenditures</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Variance</b>
Housing Authority Fund			
Administration	582,295	552,947	(29,348)
La Quinta Cove Properties	490,000	760,748	270,748
Dune Palms Mobile Estates	1,040,000	591,746	(448,254)
RDA Low-Mod Housing Fund	305,000	255,000	(50,000)
2011 Bond Fund	3,644,192	65,245	(3,578,947)
<b>Total Expenditures</b>	<b>6,061,487</b>	<b>2,225,686</b>	<b>(3,835,801)</b>
Capital Project Carryovers		-	
Operational/Contractual Carryovers		4,024,192	
<b>Total Expenditures After Carryovers</b>	<b>6,061,487</b>	<b>6,249,878</b>	<b>188,391</b>

Carryovers from FY 2022/23 to FY 2023/24 in the amount of \$4,024,192 can be found on Exhibit C.

### **HOUSING AUTHORITY FUND (241)**

This fund recognizes administrative expenses and housing activities for several Authority-owned properties in the La Quinta Cove and Dune Palms Mobile Estates.

Combined administration savings of \$29,348 were recognized for salaries and benefits, legal services, and operational expenses. An overage in the amount of \$270,748 was for rental expenses for the Cove properties due to landscape conversions to be reimbursed by the Coachella Valley Water District’s (CVWD) landscape rebate program as well as other home improvements. The majority of the savings in the amount of \$448,254 is attributed to building/site improvements for Dune Palms Mobile Estates which are currently underway.

Funds not being carried over are recognized as Restricted Fund balance in the Housing Fund. As of June 30, 2023, the available balance in this fund was \$12,207,429.

### **LOW-MOD HOUSING FUND (243)**

Revenue in this fund is solely derived from Redevelopment Agency loan repayments and interest earnings. Annually loan repayments are allocated 80% to the General Fund and 20% to the Low-Mod Housing Fund. The total outstanding loan balance as of June 30,

2023 is \$24,500,992; with \$4,900,198 or 20% recognized in this fund as a future receivable.

In FY 2022/23, a total of \$255,000 was expensed for homelessness programs in the greater Coachella Valley, with savings of \$50,000 being carried over to FY 2023/24. As of June 30, 2023, the available balance in this fund was \$3,913,326.

### **2011 BOND FUND (249)**

This fund is restricted to future housing projects. In FY 21/22, the City acquired vacant property located between the Pavilion at La Quinta Shopping Center and the La Quinta Valley Plaza Shopping Center on Highway 111, for the purposes of building affordable housing and potentially mixed-use economic development projects with commercial and residential components. The amount of \$3,574,192 will be carried over into FY 2023/24, as the final property purchase was completed in October 2023. As of June 30, 2023, the available balance in this fund was \$2,857,811.

### **FUND BALANCES**

Below is a summary of Housing Authority fund balances as of June 30, 2023. These funds are restricted for housing programs.

<b>Housing Funds</b>	<b>Fund Balance as of 6/30/23</b>
Housing Authority Fund (241)	12,207,429
Low-Mod Housing Fund (243)	3,913,326
2011 Bond Fund (249)	2,857,811
<b>TOTAL HOUSING FUNDS</b>	<b>18,978,566</b>

REVENUE DETAILS

**2022/23 YEAR-END BUDGET REPORT**

	<b>2021/22 Actuals</b>	<b>2022/23 Original Budget</b>	<b>2022/23 Final Budget</b>	<b>2022/23 Actuals</b>	
<b>241 - HOUSING AUTHORITY</b>					
241-9101-41900	Allocated Interest	99,822	100,000	100,000	248,848
241-9101-41910	GASB 31 Interest	(385,817)	0	0	(54,726)
241-9101-41915	Non-Allocated Interest	430	500	500	0
241-9101-42301	Miscellaneous Revenue	226	0	0	1
241-9101-42706	Loan Repayments	96,215	0	0	190,528
241-9101-43504	2nd Trust Deed Repayments	130,179	100,000	100,000	50,253
241-9101-45000	Sale of Other Assets	367,078	200,000	200,000	0
241-9102-42305	Miscellaneous Reimbursements	(1,820)	0	0	0
241-9103-43502	Rent Revenue/LQRP	306,372	300,000	355,000	372,345
241-9104-42112	Rent Revenue/Tenant/Dune Palms	791,261	750,000	818,000	786,712
241-9104-42302	Miscellaneous Revenue/Dune Palr	0	1,000	1,000	0
	<b>Total:</b>	<b>1,403,947</b>	<b>1,451,500</b>	<b>1,574,500</b>	<b>1,593,961</b>
<b>243 - RDA LOW-MOD HOUSING FUND</b>					
243-0000-41900	Allocated Interest	24,081	20,000	20,000	69,979
243-0000-41910	GASB 31 Interest	(102,401)	0	0	(28,370)
243-0000-48500	Extraordinary Gain	121,903	0	0	95,298
	<b>Total:</b>	<b>43,583</b>	<b>20,000</b>	<b>20,000</b>	<b>136,908</b>
<b>249 - SA 2011 LOW/MOD BOND FUND (Refinance)</b>					
249-0000-41900	Allocated Interest	5,494	5,000	5,000	16,611
249-0000-41910	GASB 31 Interest	(26,759)	0	0	(5,220)
249-0000-41915	Non-Allocated Interest	29,442	20,000	20,000	47,267
249-0000-42301	Miscellaneous Revenue	0	0	0	1,106
249-0000-49500	Transfers In	0	0	1,387,009	0
	<b>Total:</b>	<b>8,177</b>	<b>25,000</b>	<b>1,412,009</b>	<b>59,764</b>
<b>HOUSING AUTHORITY REVENUE</b>		<b>1,455,707</b>	<b>1,496,500</b>	<b>3,006,509</b>	<b>1,790,633</b>

Non-Cash Transactions

(6,982)

**Adjusted Revenues**

**1,783,651**

EXPENSE DETAILS

		2021/22	2022/23	2022/23	2022/23
		Actuals	Original Budget	Final Budget	Actuals
<b>241 - HOUSING AUTHORITY</b>					
<b>9101 - Housing Authority - Admin</b>					
<b>50 - Salaries and Benefits</b>					
241-9101-50101	Permanent Full Time	252,219	278,970	278,970	282,118
241-9101-50105	Salaries - Overtime	172	0	0	0
241-9101-50110	Commissions & Boards	550	1,800	1,800	700
241-9101-50150	Other Compensation	103	200	200	96
241-9101-50200	PERS-City Portion	20,432	24,200	24,200	22,352
241-9101-50215	Other Fringe Benefits	2,000	0	4,625	6,730
241-9101-50221	Medical Insurance	44,830	69,300	69,300	49,290
241-9101-50222	Vision Insurance	415	0	0	402
241-9101-50223	Dental Insurance	2,337	0	0	2,612
241-9101-50224	Life Insurance	151	0	0	182
241-9101-50225	Long Term Disability	1,320	1,700	1,700	1,634
241-9101-50230	Workers Comp Insurance	5,900	5,900	5,900	5,900
241-9101-50240	Social Security-Medicare	3,697	4,000	4,000	4,130
241-9101-50241	Social Security-FICA	66	0	0	87
<b>50 - Salaries and Benefits Totals:</b>		<b>334,191</b>	<b>386,070</b>	<b>390,695</b>	<b>376,234</b>
<b>60 - Contract Services</b>					
241-9101-60103	Professional Services	74,532	60,000	75,000	68,352
241-9101-60106	Auditors	5,000	5,000	5,000	3,780
241-9101-60153	Attorney	15,792	20,000	20,000	15,568
<b>60 - Contract Services Totals:</b>		<b>95,324</b>	<b>85,000</b>	<b>100,000</b>	<b>87,700</b>
<b>62 - Maintenance &amp; Operations</b>					
241-9101-60320	Travel & Training	0	1,000	1,000	293
241-9101-60420	Operating Supplies	94	2,000	2,000	119
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>94</b>	<b>3,000</b>	<b>3,000</b>	<b>412</b>
<b>69 - Internal Service Charges</b>					
241-9101-91843	Property & Crime Insurance	8,100	8,100	8,100	8,100
241-9101-91844	Earthquake Insurance	16,100	16,100	16,100	16,100
241-9101-98110	Information Tech Charges	53,400	64,400	64,400	64,400
<b>69 - Internal Service Charges Totals:</b>		<b>77,600</b>	<b>88,600</b>	<b>88,600</b>	<b>88,600</b>
<b>9101 - Housing Authority - Admin Totals:</b>		<b>507,209</b>	<b>562,670</b>	<b>582,295</b>	<b>552,947</b>
<b>9103 - Housing Authority - LQRP</b>					
<b>62 - Maintenance &amp; Operations</b>					
241-9103-60157	Rental Expenses	251,793	250,000	490,000	760,748
<b>62 - Maintenance &amp; Operations Totals:</b>		<b>251,793</b>	<b>250,000</b>	<b>490,000</b>	<b>760,748</b>
<b>9103 - Housing Authority - LQRP Totals:</b>		<b>251,793</b>	<b>250,000</b>	<b>490,000</b>	<b>760,748</b>
<b>9104 - Dune Palms Mobile Estates</b>					
<b>60 - Contract Services</b>					
241-9104-60103	Professional Services	101,257	100,000	120,000	118,328
241-9104-60157	Rental Expense	360,523	300,000	420,000	383,008
<b>60 - Contract Services Totals:</b>		<b>461,780</b>	<b>400,000</b>	<b>540,000</b>	<b>501,337</b>
<b>68 - Capital Expenses</b>					
241-9104-72110	Building/Site Improvements	0	500,000	500,000	90,409
<b>68 - Capital Expenses Totals:</b>		<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>90,409</b>
<b>9104 - Dune Palms Mobile Estates Totals:</b>		<b>461,780</b>	<b>900,000</b>	<b>1,040,000</b>	<b>591,746</b>
<b>241 - HOUSING AUTHORITY Totals:</b>		<b>1,220,781</b>	<b>1,712,670</b>	<b>2,112,295</b>	<b>1,905,441</b>

EXPENSE DETAILS

	2021/22 Actuals	2022/23 Original Budget	2022/23 Final Budget	2022/23 Actuals
<b>243 - RDA LOW-MOD HOUSING FUND</b>				
<b>0000 - Undesignated</b>				
<b>64 - Other Expenses</b>				
243-0000-60532 Homelessness Assistance	50,700	250,000	305,000	255,000
<b>64 - Other Expenses Totals:</b>	<b>50,700</b>	<b>250,000</b>	<b>305,000</b>	<b>255,000</b>
<b>0000 - Undesignated Totals:</b>	<b>50,700</b>	<b>250,000</b>	<b>305,000</b>	<b>255,000</b>
<b>243 - RDA LOW-MOD HOUSING FUND Totals:</b>	<b>50,700</b>	<b>250,000</b>	<b>305,000</b>	<b>255,000</b>

EXPENSE DETAILS

		2021/22	2022/23	2022/23	2022/23
		Actuals	Original Budget	Final Budget	Actuals
<b>249 - SA 2011 LOW/MOD BOND FUND (Refinanced in</b>					
<b>0000 - Undesignated</b>					
<b>68 - Capital Expenses</b>					
249-0000-74010	Land Acquisition	8,631,040	0	3,624,192	50,000
249-0000-80050	Affordable Housing Project Developme	25,035	20,000	20,000	15,245
<b>68 - Capital Expenses Totals:</b>		<b>8,656,075</b>	<b>20,000</b>	<b>3,644,192</b>	<b>65,245</b>
<b>0000 - Undesignated Totals:</b>		<b>8,656,075</b>	<b>20,000</b>	<b>3,644,192</b>	<b>65,245</b>
<b>I LOW/MOD BOND FUND (Refinanced in 2016) Totals:</b>		<b>8,656,075</b>	<b>20,000</b>	<b>3,644,192</b>	<b>65,245</b>



**Revised Continuing Appropriations/Carryovers from 2022/23 to 2023/24**

<b>Vendor/Program</b>	<b>Account Number</b>	<b>Description</b>	<b>Estimated</b>	<b>Revised</b>
Land Purchase- Highway 111 & Dune Palms	249-0000-49500	Transfers In	-	\$ 1,387,009
Dune Palms Mobile Estates improvements	241-9104-72110	Building/Site Improvements	400,000	\$ 400,000
Homelessness Assistance	243-0000-60532	Homelessness Assistance	-	\$ 50,000
Land Purchase- Highway 111 & Dune Palms	249-0000-74010	Land Acquisition	3,624,192	\$ 3,574,192
<b>TOTAL AUTHORITY CARRYOVERS</b>			<b>\$ 4,024,192</b>	<b>\$ 5,411,201</b>

*NOTE: In June 2023 when the budget was adopted all carryovers were estimates based on projected invoices to end fiscal year 2022/23. Upon completion of the final audit, Finance verified account balances and additional carryover recommendations based on current budgetary needs. In no event shall a carryover exceed the revised per account amount noted above.*

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# City of La Quinta

HOUSING COMMISSION MEETING: March 13, 2024

## STAFF REPORT

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**AGENDA TITLE:** RECOMMEND HOUSING AUTHORITY APPROVAL FOR LOCAL HOMELESS PREVENTION PROGRAMS FUNDING FOR FISCAL YEAR 2024/25

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### RECOMMENDATION

Recommend Housing Authority funding approval to provide assistance to local homeless service providers and homeless prevention partners - Coachella Valley Rescue Mission (CVRM), Martha's Village and Kitchen (MVK), and Coachella Valley Association of Governments (CVAG) for fiscal year 2024/25.

### EXECUTIVE SUMMARY

- The Housing Authority (Authority) allocated \$250,000 of Authority funds to local homeless service providers and homeless prevention partners in fiscal year (FY) 2023/24.
- These services positively impact the City and greater Coachella Valley community.
- Recommended FY 2024/25 funding of \$250,000 for Commission consideration, in accordance with State law is as follows:
  - ✓ \$83,333.33 to CVRM
  - ✓ \$83,333.33 to MVK
  - ✓ \$83,333.33 to CVAG

### FISCAL IMPACT

The Low-Mod Housing Authority fund has a homeless funding budget of \$250,000 for FY 2024/25 available in account number 243-0000-60532. The maximum allowed to be expended annually of these funds for homeless prevention services is \$250,000, per Health and Safety Code Section 34176.1(a)(2).

### BACKGROUND/ANALYSIS

The Authority annually allocates funding for local homeless service providers and homeless prevention partners in the Coachella Valley.

Staff recommends providing equal contributions of \$83,333 to CVRM, MVK, and CVAG, as these organizations have a solid track record of serving the City and greater Coachella Valley area, and assisting with critical homeless relief efforts.

Each organization is required to provide a quarterly report on the use of the funds, including the number of individuals from La Quinta that were assisted and the services they utilized.

The Authority can provide this assistance pursuant to California Health and Safety Code's Community Development and Housing law, which states if the Housing Successor (the Authority) has fulfilled certain obligations, the Authority may expend up to two hundred fifty thousand dollars (\$250,000) per fiscal year for homeless prevention and rapid rehousing services for individuals and families who are homeless or would be homeless but for this assistance, including the provision of short-term or medium-term rental assistance, contributions toward the construction of local or regional homeless shelters, housing relocation and stabilization services including housing search, mediation, or outreach to property owners, credit repair, security or utility deposits, utility payments, rental assistance for a final month at a location, moving cost assistance, and case management, or other appropriate activities for homelessness prevention and rapid rehousing of persons who have become homeless.

A Memorandum of Understanding (MOU) is signed by all providers, stipulating annual and quarterly reporting requirements.

The City of La Quinta also supplements this allocation with funds from the City Manager's Office budget to provide a total sum of \$50,000 to the three providers, bringing the total contribution to \$300,000 (or \$100,000 for each of the three organizations).

## ALTERNATIVES

The Commission may elect not to recommend this request, divert funds to other organizations, or save funds for future projects; however, since these organizations have consistently provided support for our community and rely on these contributions, Staff does not recommend this alternative.

Prepared by: Doug Kinley III, Management Analyst  
Approved by: Gilbert Villalpando, Director