



City of La Quinta

P.O. BOX 1504
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LA QUINTA, CALIFORNIA 92253

PUBLIC WORKS DEPARTMENT
(760) 777-7075
FAX (760) 777-7155

TO: All Interested Parties
FROM: Steve Speer, Assistant City Engineer
DATE: June 29, 2004
RE: Landscape Plans

All landscape plans must be submitted to the Riverside County Agricultural Commissioner's Office in Indio for plan checking with respect to proposed plant material.

It is the Commissioner's duty to ensure plants with known diseases that threaten viability of the agriculture industry (the food supply resource) are not imported to the Coachella Valley. The Commissioner prefers a two step process to avoid mistakes and confusion in the development process.

Step 1 The landscape **ARCHITECT** submits the plans to the Commissioner's Office for review to ensure no restricted plant material is proposed in the landscape design. It should be noted that some plant materials have partial restrictions and may be used if imported from approved sources/locations. Please confer with the Commissioner's Office as they have the most current information regarding restricted plant material.

Upon receiving the Commissioner's plan check letter regarding the proposed plant material, please revise the landscape plans as needed to comply with the Commissioner's requirements. Be sure to place a completed & signed certification statement on the title sheet, along with a construction note advising the landscape contractor to submit the approved plans to the Commissioner prior to purchasing any plant material for the project. See page attached hereto containing the certification statement and the construction note.

- Step 2 The landscape **CONTRACTOR** must submit the approved plans to the Commissioner's Office prior to purchasing the landscape material. The Commission reviews the plans to see what plant materials are proposed and if any of it has partial restrictions. At this point in the process, no fully restricted plant material should be on the plans because of Step 1. If any of the proposed plants have partial restrictions, the Commissioner's Office then activates its monitoring process to ensure the plants are indeed acquired from approved sources/locations.

Riverside County Agricultural Commissioner

82-675 Hwy 111, Room 14
Indio, CA 92201
760-863-8291

Business Hours: M-Th 7:30 am - 5:00 pm, Fri 8-5

Website address: <http://www.co.riverside.ca.us> --- then navigate to the Agricultural Commissioner's webpage.

**Certification Statement & Construction Note
for Landscape Plans**

The following certification statement shall be placed on the title sheet of the landscape plans. The licensed landscape architect preparing the plans shall sign the certificate. The Ag Commissioner assigns each plan set that it reviews a case number that begins with "PC" (for plan check). Please place insert the PC case number into the certification statement and complete the remainder of the certificate as provide below.

I, _____, certify these plans have been reviewed by the Riverside County Agricultural Commissioner's Office as Case Number PC_____, and I have revised the plans as needed to comply with the comments, if any, issued by that office.

Signature Here
Typed Name Here, License No.

The following Construction note shall also be place on the plans in an appropriate location.

Landscape contractor shall submit these plans to the Riverside County Agricultural Commissioner's Office in Indio prior to purchasing any plant material. The Commisioner's Office is located at: 82-675 Hwy 111, Room 14, Indio, CA and its telephone number is: (760) 863-8291